



☒ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	September 15, 2021
To:	PPOC.40; IPOC.All; PPOC.Local; Consortium.SectionDirectors; Consortium.RegionalManagers.All
CIT Name:	Go-Live Packet
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|--|
| <input checked="" type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input checked="" type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input type="checkbox"/> Help Desk |
|---|--|

Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to provide the 39 C-IV Counties information about the Go-Live Packet. This packet will be distributed as a master packet that contains all of the components involved. It will also be divided into seven smaller packets by each component.</p> <p>Background</p> <p>The CalSAWS Change Management Team has developed the Go-Live Packet to provide information and support resources that will further help C-IV Users for Go-Live. The Go-Live Packet contains the following sections to enable C-IV Counties for Go-Live: Post-Deployment Support Structure, CalSAWS Migration Training Guide, Informational Migration Guide, Post-Conversion Case Review Guides, Task Management Document Routing Rules, Reference Guide for BenefitsCal CITs and CRFIs, and Analytics Dashboards and Reports.</p> <p>Additional Information</p>
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	<p>The Go-Live Packet is designed to be shared in multiple ways such as: printed and posted in the office, posted on internal sites (SharePoint), or displayed during meetings/presentations.</p> <p>It will be accessible on the Web Portal here:</p> <p></p> <p>County Action</p> <p>The Counties are encouraged to distribute Go-Live Packet to all C-IV Users.</p>
Primary Project Contact: (Name, phone number, email address)	<p>Helen Cruz CalSAWS Change Management Lead CruzH@CalSAWS.org (916) 851-3327</p>
Backup Project Contact: (Name, phone number, email address)	<p>Araceli Gallardo CalSAWS Change Management Lead GallardoA@CalSAWS.org (916) 851-3103</p>
Attachments:	None
Web Portal Link:	<p></p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.