CalSAWS

California Statewide Automated Welfare System

Design Document

CA-49395

ACL 16-92: Update and create ARC 1 Packet

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jasmine Chen
	Reviewed By	Rainier D., Himanshu J., Priya S.

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/08/2019	.01	Initial Design	Ramya Raghuraman
06/29/2021	1.0	Updated Design with latest template	Rainier Dela Cruz, Jasmine Chen
07/26/2021	1.1	Updated Design with latest (06/21) ARC 1A in English and removing the recommendation for threshold languages.	Jasmine Chen

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1 OVERVIEW

An ARC 1 form is a Statement of Facts supporting the eligibility for an approved relative caregiver (ARC) of the ARC Funding Option Program.

1.1 Current Design

The current version of the ARC 1 form in CalSAWS (12/14) is not aligned with the State's latest version and is generated manually from the Template Repository. Also, CalSAWS does not have the ARC 1A form which details the Rights and Responsibilities of the ARC recipient.

1.2 Requests

Update ARC 1 (12/14) in the Template Repository to match the State's latest version. Create an ARC 1 Packet that includes the State's latest ARC 1 and ARC 1A.

1.3 Overview of Recommendations

1. End-date the ARC 1 form (12/14) in the CalSAWS system.
2. Add a new ARC 1 Packet into the CalSAWS system with its ARC 1, ARC 1A forms matching the latest State's version. Use a CSF 147 coversheet.

1.4 Assumptions

1. The ARC 1 form is always supplemented with an ARC 1A form.
2. CA-219916 will implement the ARC 1 Packet batch process and BRM addresses for all 58 counties.
3. Threshold languages of the ARC 1 Packet will be scoped in a future SCR.

2 RECOMMENDATIONS

2.1 Correspondence – Update ARC 1 Form

2.1.1 Overview

A new ARC 1 Packet will replace the current CalSAWS ARC 1 (12/14) form. The ARC 1 form will be turned off from the Template Repository.

Current State Form: ARC 1 (12/2014)
Current Programs: Foster Care (ARC)
Current Attached Forms: N/A
Current Forms Category: Form
Current Template Repository Visibility: All Counties
Existing Languages: English

2.1.2 Description of Change

1. End-date the ARC 1 form in the CalSAWS System and make it not available from the Template Repository.

2.2 Correspondence – Add New ARC 1 Packet

2.2.1 Overview

Because ARC 1A supplements the ARC 1 form, the CalSAWS system will add a new ARC 1 packet that will consist of both forms.

State Form: ARC 1 Packet
Programs: Foster Care (ARC)
Attached Forms: N/A
Forms Category: Form
Template Repository Visibility: All Counties
Languages to Add: English

2.2.2 Create Form XDP

Add the new ARC 1 Packet into the CalSAWS system consisting of the following: CSF 147 (as a coversheet), ARC 1 (11/16) and ARC 1A (06/21)

Form Header: N/A – The packet will have a coversheet.
Form Title: ARC 1 Packet

Form Template Description: The following forms are included in this Packet: CSF 147, ARC 1, ARC 1A

Form Number: ARC 1 Packet

Include NA Back 9: No

Imaging Form Name: ARC 1 Packet

Imaging Document Type: Customer Reporting

Form Mockup/Example: See Supporting Document #1

2.2.3 Add Form Variable Population

Populate the form variables of the ARC 1 Packet that were populated in the original ARC 1 form:

VARIABLE NAME	POPULATION	FORMATTING	TEMPLATE REPOSITORY POPULATION
ARC 1			
RELATIVE_CAREGIVER	Approved Relative Caregiver's Name in Section 1. Name of the relative caregiver or placement organization. From the Foster Care Resource Detail page.	Arial Font Size 9	Y
ORG_PHONE	Phone in Section 1. Phone number of the relative caregiver or organization. From the Foster Care Resource Detail page.	Arial Font Size 9	Y
BIRTH_NAME	Child/Youth's Name (First, Middle, Last) in Section 2. Name of child/youth. From the Child Placement Detail page.	Arial Font Size 9	Y
MALE FEMALE	Gender: Male, Female - Checkboxes in Section 2. Gender of the child/youth. From the Individual Demographic Detail page.	Arial Font Size 9	Y
CUSTOMER_ADDRESS_1	Address in Section 2.	Arial Font Size 9	Y

	Mailing address of the child/youth. From the Foster Care Resource Detail page.		
CUSTOMER_DOB	Birthdate (Month/Day/Year) in Section 2. Date of birth of the child/youth. From the Individual Demographic Detail page.	Arial Font Size 9	Y
BIRTH_PLACE	Birthplace (City/State/Country) in Section 2. Birthplace of the child/youth. From the Vital Statistics Detail page.	Arial Font Size 9	Y
CHILD_SSN_MASKED	Social Security Number in Section 2. Masked social security number (XXX-XX-1234) of the child/youth. From the Individual Demographic Detail page.	Arial Font Size 9	Y
CITIZEN_YES CITIZEN_NO	Citizen of U.S.A.? Yes, No - Checkboxes in Section 2. US Citizenship of the child/youth. From the Vital Statistics Detail page.	Arial Font Size 9	Y
CALIFORNIA_YES CALIFORNIA_NO	Reside in State of California? Yes, No - Checkboxes in Section 2. CA Residency of the child/youth. From the Residency detail page.	Arial Font Size 9	Y
NONCITIZEN_STATUS	Noncitizen Status in Section 2. Noncitizen Status of the child/youth. From the Citizenship Detail page.	Arial Font Size 9	Y

COUNTY_NAME	County and Agency in COUNTY USE ONLY right-hand section. County of the relevant case. From the Case Summary page.	Arial Font Size 9	Y
CASE_NAME	Case Name in COUNTY USE ONLY right-hand section. Case name of the relevant case. From the Case Summary page.	Arial Font Size 9	Y
CASE_NUMBER	Case Number in COUNTY USE ONLY right-hand section. Case number of the relevant case. From the Case Summary page.	Arial Font Size 9	Y

2.2.4 Add Form Control

Add the following barcode options:

Tracking Barcode	BRM Barcode	Imaging Barcode
N	N	Y

Note: Please refer to Assumption #2 regarding BRM barcode and addresses.

2.2.5 Add Form to Template Repository

Add the new ARC 1 Packet to the Template Repository with the following required parameters:

Required Document Parameters: Case Number, Customer Name, Program, and Language.

2.2.6 Add Form Print Options and Mailing Requirements

Add the following print options:

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	Y	Y	Y

Mailing Requirements:

Mail-To (Recipient): When generated through Template Repository, the individual selected from the 'Customer Name' parameter.
Mailed From (Return): Foster Care Worker's Office/District Office Address
Mail-back-to Address: N/A
Outgoing Envelope Type: Standard
Return Envelope Type: N/A

Additional Requirements:
Special Paper Stock: N/A
Enclosures: None
Electronic Signature: No
Post to SSP (Self Service Portal): Yes

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Forms	Mockup of ARC 1 Packet – English	CA 49395 - ARC 1 Packet_EN.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
CAR-1226	The LRS shall include the ability to locally print any requested notice, NOA, form, letter, stuffer, and flyer in English, all threshold languages, and in any other language for which the State has provided a translation.	The CalSAWS System will add an ARC 1 Packet into the Template Repository in the available language of English.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-203485

Update to intake applications source/program history - Portal Applications.

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Erika Kusnadi-Cerezo
	Reviewed By	Long Nguyen, Michael Wu, Shilpa Suddavanda

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/14/2021	1.0	Initial	Kusnadi.E

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1 OVERVIEW

Participants can apply for multiple programs through the Self Service Portal. For applications that are received in CalSAWS through the Self Service Portal, a unique e-Application number is assigned to the application and labeled as an e-Application. For all e-Applications that are received, county workers will review each e-Application to determine the programs that they want to apply for and whether it is a new application or a reapplication. Workers are then able to go to the Program History or the Program History Detail page in CalSAWS to view the application history of a particular program. Currently, programs added through the e-Application flow are not easily identifiable. This SCR will update both the Program History and the Program History Detail page to display the Application Source and the Source Application# for every program that was added through the e-application flow that was received through the Self Service portal.

1.1 Current Design

For applications received through the Self Service Portal, workers will add all the appropriate programs in CalSAWS through the e-Application flow. However, when workers go to the Program History or the Program History Detail page, the Application Source and Source Application# are not displayed. This is different for programs that were added to CalSAWS through the application registration flow where both the Application Source and the Source Application# are displayed.

1.2 Requests

Update both the Program History and Program History Detail page to display the corresponding Application Source and Source Application # for program applications that were received through the Self Service Portal and was added through the e-Application flow.

1.3 Overview of Recommendations

1. Update the Program History page to display the corresponding Application Source and Source Application# for program applications that were received through the Self Service Portal and added through the e-Application flow.
2. Update the Program History Detail page to display the corresponding Application Source and Source Application# for program applications that are received through the Self Service Portal and was added through the e-Application flow.

1.4 Assumptions

1. Existing e-Application flow will remain unchanged for applications that are received through BenefitsCal.
2. E-Application number will display for applications received through YBN (Your Benefits Now) application if it was linked to the case through the e-application flow once this change is in production.

3. All existing functionalities will remain unchanged unless called out as part of the design document.

2   RECOMMENDATIONS

Both the Program History and Program History Detail page will be updated to display the corresponding Application Source and Source Application# for program applications that are received through the Self Service Portal and linked to a case through the e-Application flow.

2.1   Program History

2.1.1   Overview

The Program History page allows the worker to access the history of a single program. However, for programs that are added through the e-Application flow the corresponding Application Source and Source Application# are not displayed on the page. This is different for programs that are added through the application registration flow. This SCR will update the Program History page to display the Application Source and Source Application# for programs that are linked to a case through the e-Application flow.
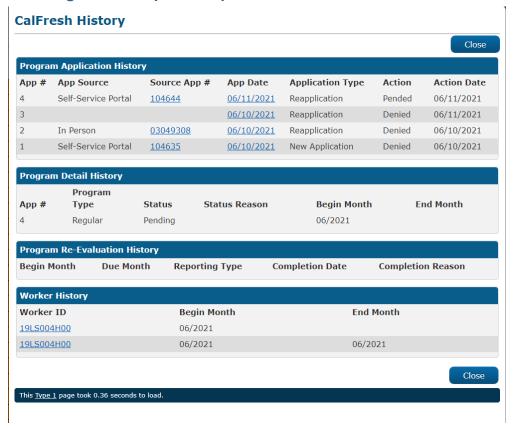
2.1.2 Program History Mockup

CalFresh History

<div style="text-align:right">Close</div>

Program Application History

App #	App Source	Source App #	App Date	Application Type	Action	Action Date
4	Self-Service Portal	104644	06/11/2021	Reapplication	Pended	06/11/2021
3			06/10/2021	Reapplication	Denied	06/11/2021
2	In Person	03049308	06/10/2021	Reapplication	Denied	06/10/2021
1	Self-Service Portal	104635	06/10/2021	New Application	Denied	06/10/2021

Program Detail History

App #	Program Type	Status	Status Reason	Begin Month	End Month
4	Regular	Pending		06/2021	

Program Re-Evaluation History

Begin Month	Due Month	Reporting Type	Completion Date	Completion Reason

Worker History

Worker ID	Begin Month	End Month
19LS004H00	06/2021	
19LS004H00	06/2021	06/2021

<div style="text-align:right">Close</div>

This Type 1 page took 0.36 seconds to load.

Figure 2.1.1 – Program History page (for users with 'EAppView' security right)

CalFresh History

<div align="right">Close</div>

Program Application History

App #	App Source	Source App #	App Date	Application Type	Action	Action Date
4	Self-Service Portal	104644	06/11/2021	Reapplication	Pended	06/11/2021
3			06/10/2021	Reapplication	Denied	06/11/2021
2	In Person	03049308	06/10/2021	Reapplication	Denied	06/10/2021
1	Self-Service Portal	104635	06/10/2021	New Application	Denied	06/10/2021

Program Detail History

App #	Program Type	Status	Status Reason	Begin Month	End Month
4	Regular	Pending		06/2021	

Program Re-Evaluation History

Begin Month	Due Month	Reporting Type	Completion Date	Completion Reason

Worker History

Worker ID	Begin Month	End Month
19LS004H00	06/2021	
19LS004H00	06/2021	06/2021

<div align="right">Close</div>

This Type 1 page took 0.36 seconds to load.

Figure 2.1.2 – Program History page (for users without 'EAppView' security right)

CalFresh History

<div style="text-align:right">Close</div>

Program Application History

App #	App Date	Application Type	Action	Action Date
2	06/10/2021	Reapplication	Pended	06/10/2021
1	06/10/2021	New Application	Denied	06/10/2021

Program Detail History

App #	Status	Status Reason	Begin Month	End Month
2	Pending		06/2021	

Program Re-Evaluation History

Begin Month	Due Month	Reporting Type	Completion Date	Completion Reason

Worker History

Worker ID	Begin Month	End Month
19LS004H00	06/2021	

<div style="text-align:right">Close</div>

This Type 1 page took 4.48 seconds to load.

Figure 2.1.3 – Program History page for program application not added through the e-Application flow or application registration flow (reference only)

2.1.3 Description of Changes

1. The Program History page will be updated to display the corresponding Application Source on the 'App Source' field for program applications that are linked to case through the e-Application flow as shown on Figure 2.1.1 and Figure 2.1.2.
   a. The 'App Source' field will display the Application Source information specific to that e-Application.
      i. Value to be display under the 'App Source' field will be based on the value that was selected and saved on the 'Source' field from the New Programs Detail page for that specific e-Application.
         1. When the 'Source' field is left blank on the New Programs Detail page, the 'App Source' field on the Program History page will display as 'blank'.
   b. The 'App Source' field will not be an editable field.
   c. The 'App Source' field will display as blank when the program application is not linked to the case through the e-Application flow or the application registration flow.

d. The 'App Source' field will not display if none of the programs were added to the case through the e-Application flow or the application registration flow as shown on Figure 2.1.3.

Note: The application number will display under the 'App Source App' field for program applications that are linked to case through the application registration flow. The Program History page will not display the 'App Source' field when none of the program applications are link to a case through the application registration flow. Both are an existing functionality in CalSAWS. With this SCR, one of the program application will now need to be linked to case either through the application registration flow or the e-Application flow for the 'App Source' field to display on the page.

2. The Program History page will be updated to display the corresponding e-Application # on the 'Source App #' field for program applications that are linked to a case through the e-Application flow.
    a. The 'Source App #' field will display the e-Application number (e-Application number will be a value that will be sent to CalSAWS through the Self Service Portal) specific to that e-Application.
        i. E-Application number will display as a hyperlink for workers that have the 'EAppView' security right as shown on Figure 2.1.1.
            1. Clicking on the hyperlink will take the worker to the e-Application Summary page in View mode.
                a. Clicking the 'Close' button on the e-Application Summary page will take the worker back to the Program History Page.
                    i. This flow is specific to just e-Application Summary page that is accessed through the Program History Page.
            2. For workers that are not assigned the 'EAppView' security right, the e-Application number will not be a hyperlink as shown on Figure 2.1.2.
    b. The 'Source App #' field will not be an editable field.
    c. The 'Source App #' field will display as blank when the program application is not linked to the case through the e-Application flow.
    d. The 'Source App #' field will not display if none of the programs were added to the case through the e-Application flow as shown on Figure 2.1.3.

Note: The application number will display under the 'Source App #' field for program applications that are linked to case through the application registration flow. The Program History page will not display the 'Source App #' field when none of the program applications are link to a case through the application registration flow. Both are an existing functionality in CalSAWS. With this SCR, one of the program application will now need to be linked to case either through the application registration flow or the e-Application flow for the 'Source App #' field to display on the page.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Case Summary**

2.1.5 Security Updates

No new security rights are being added as part of this SCR. The 'EAppView' security right is already existing in CalSAWS.

2.1.6 Page Mapping

Update Page Mapping to reflect the changes being made to the Program History page.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Program History Detail

2.2.1 Overview

The Program History Detail page displays the history of a particular program on a case. However, for programs that were added through the e-Application flow the corresponding Application Source and Source Application# are not being displayed on the page. This is different for programs that are linked to a case through the application registration flow. This SCR will update the Program History Detail page to display the Application Source and Source Application# for programs that were added through the e-Application flow.

2.2.2 Program History Detail Mockup

Program History Detail

<div style="text-align:right">Close</div>

Program Type:	Application Date:	App #:	Application Source:	Source Application #:
CalFresh	06/11/2021	4	Self-Service Portal	104644

Event Date	Event Type	Reason	Effective Date	Updated By
06/11/2021	Pended		06/01/2021	999400

Worker Id:	Begin Date:	End Date:
19LS004H00	06/11/2021	
19LS004H00	06/10/2021	06/10/2021

<div style="text-align:right">Close</div>

This Type 1 page took 0.45 seconds to load.

Figure 2.2.1 – Program History Detail page (for users with 'EAppView' security right)

Program History Detail

<div style="text-align:right">Close</div>

Program Type:	Application Date:	App #:	Application Source:	Source Application #:
CalFresh	06/11/2021	4	Self-Service Portal	104644

Event Date	Event Type	Reason	Effective Date	Updated By
06/11/2021	Pended		06/01/2021	999400

Worker Id:	Begin Date:	End Date:
19LS004H00	06/11/2021	
19LS004H00	06/10/2021	06/10/2021

<div style="text-align:right">Close</div>

This Type 1 page took 0.45 seconds to load.

Figure 2.2.2 – Program History Detail page (for users without 'EAppView' security right)

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Program History Detail

					Close

Program Type:		**Application Date:**		**App #:**	
CalFresh		06/10/2021		3	

Event Date	**Event Type**	**Reason**	**Effective Date**	**Updated By**
06/11/2021	Denied	Application Opened in Error	06/01/2021	999400
06/10/2021	Pended		06/01/2021	999400

Worker Id:	**Begin Date:**	**End Date:**
19LS004H00	06/11/2021	
19LS004H00	06/10/2021	06/10/2021

	Close

Figure 2.2.3 – Program History Detail page for a program application not added through the e-Application flow (reference only)

2.2.3 Description of Changes

1. The Program History Detail page will be updated to display the corresponding Application Source on the 'Application Source' field for program application that are linked to case through the e-Application flow as shown on Figure 2.2.1 and Figure 2.2.2.
   a. The 'Application Source' field will display the Application Source information specific to that e-Application.
      i. Value to be display under the 'Application Source' field will be based on the value that was selected and saved on the 'Source' field from the New Programs Detail page for that specific e-Application.
         1. When the 'Source' field is left blank on the New Programs Detail page, the 'Application Source' field on the Program History page will display as 'blank'.
   b. The 'Application Source' field will not be an editable field.
   c. The 'Application Source' field will not display when the program application is not linked to the case through the e-Application flow as shown on Figure 2.2.3.

   Note: Application Source will display under the 'Application Source:' field for program application that is added through the application registration flow. For program application that's not added through the application registration flow, the 'Application Source:' field will not display on the Program History Detail page. Both are an existing functionality in CalSAWS.

2. The Program History Detail page will be updated to display the e-Application number on the 'Source Application #' for program application that is linked to case through the e-Application flow.
   a. The 'Source Application #' field will display the e-Application number (e-Application number will be a value that will be sent to CalSAWS through the Self Service Portal) specific to that e-Application.
      i. E-Application number will display as a hyperlink for workers that have the 'EAppView' security right as shown on Figure 2.2.1.
         1. Clicking on the hyperlink will take the worker to the e-Application Summary page in View mode.
            a. Clicking the 'Close' button on the e-Application Summary page will take the worker back to the Program History Detail Page.
               i. This flow is specific to just e-Application Summary page that is accessed through the Program History Detail Page.
         2. For workers that are not assigned the 'EAppView' security right, the e-Application number will not be a hyperlink as shown on Figure 2.2.2.
   b. The 'Source Application #' field will not be an editable field.
   c. The 'Source Application #' field will not display when the program application is not linked to the case through the e-Application flow as shown on Figure 2.2.3.

      Note: The application number (this is different than the e-Application number) will display under the 'Source Application #' field for program application that's linked to case through the application registration flow. For program application that's not linked to case through the application registration flow, the 'Source Application #' field will not display on the Program History Detail page. Both are an existing functionality in CalSAWS.

2.2.4 Page Location

- **Global: Eligibility**
- **Local: Case Summary**

2.2.5 Security Updates

No new security rights are being added as part of this SCR. The 'EAppView' security right is already existing in CalSAWS.

2.2.6 Page Mapping

Update Page Mapping to reflect the changes being made to the Program History Detail page.

2.2.7 Page Usage/Data Volume Impacts

N/A

3   REQUIREMENTS

3.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.4.2.1	The LRS shall maintain the source of the application, the type of assistance requested, the date the application was received, and the date the application was entered in the LRS.	The Program History and Program History Detail page will be updated to display the corresponding Application Source for program application that was added through the e-Application flow and received through the Self Service Portal.
2.4.2.8	The LRS shall record the application for tracking and reporting purposes, once the applicant has signed the application.	The Program History and Program History Detail page will be updated to display the corresponding e-Application number for program application that was added through the e-Application flow and received through the Self Service Portal.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214902

DDID 2209

Expedited Tasks

Task Management

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Rakan Ali
	Reviewed By	Sarah Cox, Dymas Pena, Pandu Gupta, Carlos Albances

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/7/2021	1.0	Initial Revision	Rakan Ali

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1 OVERVIEW

This design includes recommendations to update the Task Management solution to allow authorized users to mark an individual task as expedited when the task is created or after the task has been assigned.

1.1 Current Design

The CalSAWS System does not allow a Task to be marked as expedited.

1.2 Requests

Modify the CalSAWS System to allow Tasks to be marked as expedited.

1.3 Overview of Recommendations

1. Update the following pages to incorporate display and/or edit capabilities of an expedited field:
   a. Task Pop-Up: My Tasks
   b. Task Pop-Up: Task Search
   c. Task Pop-Up: Task Detail
   d. Worklist: Task Search
   e. Worklist: Task Detail
2. Update the following pages to allow searching of expedited Tasks
   a. Task Pop-Up: Task Search

1.4 Assumptions

1. There will be no automation to set a Task as expedited.
2. Once the Task has been marked as expedited, it will remain expedited unless the Expedited attribute is modified by a user.
3. Staff with the appropriate security to create and/or edit Tasks will by default be able to mark a Task as expedited.
4. This design will not set any Tasks as expedited. This functionality only applies to Tasks going forward.
5. There won't be any modifications to Task Reports and Dashboards.

2 RECOMMENDATIONS

This section will outline recommendations to add an expedited field to indicate the escalation of an individual Task by authorized users.

2.1 Tasks Pop-Up - My Tasks Page

2.1.1 Overview

This section will describe recommendations to update the Task Pop-Up My Tasks page to incorporate a new Expedited icon (⧗) indicating if a Task is Expedited.

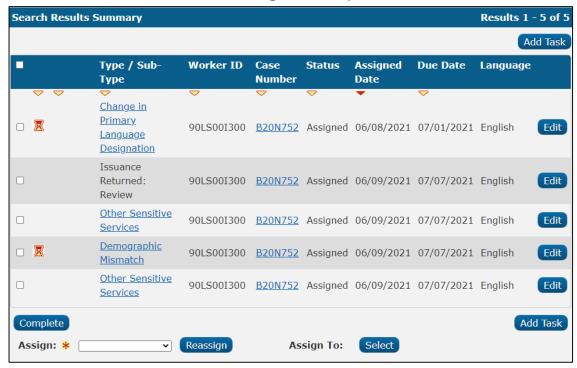### 2.1.2 Tasks Pop-Up - My Tasks Page Mockup

Figure 2.1.2.1 – Tasks Pop-Up – My Tasks Page Mockup

2.1.3 Description of Changes

1. Add a new un-labeled sortable column at the start of the Search Results Summary panel that will populate with an hourglass icon (⧗) to indicate if the Task is expedited (The Expedited attribute is "Yes"). For Tasks that are not expedited, the value will be blank.

2.1.4 Page Validations

N/A

2.1.5 Page Location

N/A

2.1.6 Security Updates

N/A

2.1.7 Page Mapping

Update Page Mapping to incorporate the expedited attribute.

2.1.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.2 Task Pop - Up: Task Search

2.2.1 Overview

This section will describe recommendations to update the Task Pop-Up Task Search page to incorporate a new Expedited search parameter allowing Tasks to be searched by the Expedited attribute.

2.2.2 Tasks Pop-Up – Task Search Page Mockup

Figure 2.2.2.1 – Task Pop-Up – Task Search Page Mockup

2.2.3 Description of Changes

1. Add an optional Search field called "Expedited" that will be a dropdown menu containing the following values in this order; Blank, Yes, or No. This field will default to blank at initial load of the page. This field will allow Tasks to be searchable based on the expedited attribute.
2. Add a new un-labeled sortable column at the start of the search results summary panel that will contain an hourglass icon (⧗) to indicate if the Task is expedited (The Expedited attribute is "Yes"). For Tasks that are not expedited, the value will be blank.

2.2.4 Page Validations
N/A

2.2.5 Page Location
N/A

2.2.6 Security Updates
N/A

2.2.7 Page Mapping
Update Page Mapping to incorporate the expedited attribute.

2.2.8 Page Usage/Data Volume Impacts
There are no expected page usage/volume impacts.

2.3 Task Pop – Up: Task Detail

2.3.1 Overview
This section will describe recommendations to update the Task Pop-Up Task Detail page to incorporate a new Expedited attribute allowing Tasks to be set as Expedited.

2.3.2 Task Pop – Up: Task Detail Create/Edit Mode Page Mockup

Figure 2.3.2.1 – Task Pop – Up: Task Detail Page Mockup

2.3.3 Description of Changes

1. Add an Expedited attribute to the page that will include a dropdown menu when the page is in Create or Edit mode. The dropdown menu will contain the following values in this order; Blank, Yes, or No. This field will default to blank at initial load of the page. When the page is in view mode, this field will display the Expedited attribute value.

2.3.4 Page Validations

N/A

2.3.5 Page Location

N/A

2.3.6 Security Updates

N/A

2.3.7 Page Mapping

Update Page Mapping to incorporate the expedited attribute.

2.3.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts

2.4 Worklist: Task Search Page

2.4.1 Overview

This section will describe recommendations to update the Worklist: Task Search page to incorporate a new Expedited icon (⧗) indicating if a Task is Expedited.

2.4.2 Worklist: Task Search Page Mockup

Figure 2.4.2.1 – Worklist Task Search Page Mockup

2.4.3 Description of Changes

1. Add a new un-labeled sortable column at the start of the search results summary panel that will contain an hourglass icon (⧗) to indicate if the Task is expedited (The Expedited attribute is "Yes"). For Tasks that are not expedited, the value will be blank.

2.4.4 Page Validations

N/A

2.4.5 Page Location

- **Global:** Case Info
- **Local:** Tasks
- **Task:** Worklist

2.4.6 Security Updates

N/A

2.4.7 Page Mapping

Update Page Mapping to incorporate the expedited attribute.

2.4.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.5 Worklist – Task Detail

2.5.1 Overview

This section will describe recommendations to update the Worklist: Task Detail page to incorporate a new Expedited attribute allowing Tasks to be set as Expedited.

2.5.2 Worklist – Task Detail View/Edit/Create Mode Page Mockup

Task Detail

✱- Indicates required fields

Case Number: ✱ B20N752

[Close]

Category: Case Update	**Status:** Completed	**Expedited:** No
Type: Pending Applicant IEVS Abstract		
Created Date: 04/27/2021	**Worker Assigned:** ✱ 19DP141K2X	**Assigned Date:** 04/27/2021
Due Date: ✱ 05/27/2021	**Expiration Date:** 05/27/2021	
Long Description:		

▸ **Task History**

[Close]

Figure 2.5.2.1 – Worklist – Task Detail View Page Mockup

Task Detail

✱- Indicates required fields

Case Number: ✱ B20N752

[Save and Return] [Cancel]

Category: Case Update	**Status:** Assigned	**Expedited:** [▾]
Type: Change in Primary Language Designation		
Created Date: 06/08/2021	**Worker Assigned:** ✱ 90LS00I300 [Select]	**Assigned Date:** 06/08/2021
Due Date: ✱ 07/01/2021 📅	**Expiration Date:**	
Long Description:		

☐ Mark Task as Complete?

▸ **Task History**

[Save and Return] [Cancel]

Figure 2.5.2.2 – Worklist – Task Detail Edit Page Mockup

Figure 2.5.2.3 – Worklist – Task Detail Create Page Mockup

2.5.3 Description of Changes

1. Add an Expedited attribute to the page that will display a dropdown menu when the page is in Create or Edit mode. The dropdown menu will contain the following values in this order; Blank, Yes, or No. This field will default to blank at initial load of the page. When the page is in view mode, this field will display the Expedited attribute value.

2.5.4 Page Validations

N/A

2.5.5 Page Location

- **Global:** Case Info
- **Local:** Tasks
- **Task:** Worklist

2.5.6 Security Updates

N/A

2.5.7 Page Mapping

Update Page Mapping to incorporate the expedited attribute.

2.5.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

3   SUPPORTING DOCUMENTS

N/A

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2209	The CONTRACTOR shall update the Task Management solution to allow authorized users to flag an individual task as "Expedited" when the task is created or after the task has been assigned.	N/A	The design recommendations modify the CalSAWS System to allow a Task to be marked as "Expedited".

5 MIGRATION IMPACTS

N/A

6   OUTREACH

N/A

7 APPENDIX

N/A

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-215914 2313 FDS: GA GR Employment Services Fiscal Changes Phase 2

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Deron Schab
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
5/3/2021	1.0	Initial Revision	Deron Schab
6/15/2021	2.0	Implement changes based on Design Review	Deron Schab
6/22/2021	3.0	Implement changes based on additional feedback.	Deron Schab

Table of Contents

1 OVERVIEW

This SCR will implement the Fiscal functionality of the Employment Services program solution for the General Assistance/General Relief (GA/GR) programs into the CalSAWS solution

1.1 Current Design

The current CalSAWS only contains The GROW Employment Services solution for the GA/GR LA County solution.

1.2 Requests

Create a new GA/GR Employment Services (GE) program that will support the needs of the other 57 counties.

1.3 Overview of Recommendations

- Update the Customer Need Detail page to include Need Types for the GA/GR Employment Services program.
- Add a validation to the Service Arrangement Detail page to verify the selected customer is listed on a GA/GR Employment Services program.
- Update the system to display the GA/GR Employment Services in the Program Type drop down menu for Needs associated with the GA/GR Employment Services program
- Add logic to the Service Arrangement Detail page to populate the Aid Code list with Aid Codes associated with the GA/GR Employment Services program.
- Update the system to allow GA/GR Employment Services program benefits to be issued as EBT, Warrant, and Direct Deposit.
- Add logic to the Payment Request Detail page to display GA/GR Employment Services Pay Codes.
- Add a validation to the Payment Request Detail page to check if a Pay Code has been selected for a GA/GR Employment Services Payment Request.
- Add logic to display a Validation message when the Approve button is selected for GA/GR Employment Services Payment Request and the GA/GR Employment Services is not Active.
- Update the system with the county specified Issuance Threshold values for the GA/GR Employment Services program.
- Update the system to include the Skip Issuance reasons for the GA/GR Employment Services Program.
- Update the system to include the Recovery Account Cause Code Cause and Reason values for the GA/GR Employment Services Program.
- Update the Issuance Detail page to make the Pay Code field required when the program is "GA/GR Employment Services".
- Update the Issuance Claiming functionality for the GA/GR Employment Services.
- Update the Service Arrangement Claiming functionality for the GA/GR Employment Services.

1.4 Assumptions

1. The GA/GR LA County solution and the GROW program will not be affected by changes in this SCR.
2. The Customer Need Types that will be associated with the GA/GR Employment Services program will be provided by the counties
3. The default GA/GR Employment Services Issuance Threshold values will be set to the Issuance Threshold values for the parent GA/GR Supportive Service Issuance Threshold values.
4. The claiming logic for the GA/GR Employment Services program will use the existing claiming logic by the GA/GR Automated EDBC/CC Counties.

2 RECOMMENDATIONS

2.1 Update the Customer Need Detail Page

2.1.1 Overview

The Need Detail page is used to create a Customer Need. This includes specifying the Need Category, and a corresponding Need Type.

2.1.2 Request

Update the Need Detail page to include need types for GA/GR Automated GA/GR Employment Services Program.

2.1.3 Description of Changes

Add Need Types (CT164) that will be associated with the GA/GR Employment Services program that are not currently in the CalSAWS system and cannot be mapped to existing Need Types in the System.

2.2 Update the Service Arrangement Detail page

2.2.1 Overview

The Service Arrangement Detail page allows the user to create and view Service Arrangements based upon Customer Needs.

2.2.2 Request

Update the Service Arrangement Detail page to display and process Service Arrangements for the GA/GR Employment Services solution.

2.2.3 Description of Changes

1. Update Service Arrangement Detail page to trigger the validation, "The selected customer is not listed on a GA/GR Employment Services Program in this Case" upon clicking Save and Return button when all these conditions are met:

    a. The GA/GR Employment Services program is selected from the Program Type drop down list.

    b. The selected customer is not listed on a GA/GR Employment Services program.

2. Update Service Arrangement Detail page to trigger the validation, "Select - Please select an activity." upon clicking Save and Return button when all these conditions are met:

    a. The GA/GR Employment Services program is selected from the Program Type drop down list.

    b. An Activity has not been selected.

3. Update Service Arrangement Detail page to trigger the validation, "The program or the person within it is not Active, Pending or Non-Comp (Welfare to Work only) on [first day of inactivity] which falls within the Arrangement Period. Please adjust the dates." upon clicking Save and Return button when all these conditions are met:

    a. The GA/GR Employment Services program is selected from the Program Type drop down list.

    b. The program status, or the status of the person associated to the program is neither Active nor Pending.

4. Create a CTCR to display the GA/GR Employment Services program in the Program Type drop down menu for specified Need Types.

5. Add logic to populate the Aid Code list for the GA/GR Employment Services program. This list will use the Aid Codes associated with the parent program (either "General Assistance (Managed)" (GM) or "General Assistance/General Relief" (GR)) of the GE program. The default Aid Code displayed will be the Aid Code associated with the GM or GR program for this case.

2.3   Update Payment Request Detail

2.3.1 Overview

The Payment Request Detail page allows the user to create, view and edit Service Payments to the Customer.

2.3.2 Request

Update the Payment Request Detail page to display and process Service Payments for the GA/GR Employment Services program.

2.3.3 Description of Changes

1. Allow EBT as an Issuance Method on the Payment Request Detail page for the GA/GR Employment Services program when these conditions are met:

    a) The Issuance Method for the GE program is EBT.

    b) The Payee on the Service Arrangement Detail page has access to the EBT account associated with the case.

2. In all other scenarios the Issuance Method on the Payment Request Detail page for the GA/GR Employment Services program will be defaulted to 'Warrant' without EBT as an option.

3. Allow GA/GR Employment Services program issuances to be issued as EBT, Warrant and Direct Deposit.

    a) Add a new reference column 'GE' in the code table Issuance Type (CT 112).

    b) Indicate the following issuances in the code detail table Issuances type (CT 112) to be applicable for reference column 'GE':

        i) EBT.

        ii) Warrant.

        iii) Direct Deposit.

4. Update the Payment Request Detail page to show only the GA/GR Employment Services program Pay Codes for the county in the Pay Code field drop down if:

    a) the Payment Request is created for the GA/GR Employment Services program.

5. Add a hard validation if the program is GA/GR Employment Services and there is no pay code selected.

    a) 'Pay Code – Please select a pay code'.

2.3.4 Page Location

- **Global: Fiscal**
- **Local: Payment Request**
- **Task: Payment Request Search**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Issuance Threshold Updates

2.4.1 Overview

Issuance thresholds are established to determine the amount of benefits or service payments that can be approved by an Eligibility worker without requiring a supervisor override.

2.4.2 Request

Add county provided Issuance thresholds for the GA/GR Employment Services program into the system, and allow them to be maintained by the county via the County Benefit Issuance Threshold list

2.4.3 Description of Changes

Create a Codes Table Change Request (CTCR) to:

a) Insert the county provided Issuance Threshold values for the GA/GR Automated EDBC/CC Counties solution into the county_fiscal_auth program table for the GA/GR Employment Services program (GE).   Please refer to the document CalWIN County GAGR Issuance Thresholds.xlsx for a list of the county thresholds.

b) Update the system to allow the GA/GR Employment Services Issuance Thresholds to be modified by the counties on the County Benefit Issuance Thresholds page.

2.5 Update Skip Issuance logic

2.5.1 Overview

The Skip Issuance logic determines if an authorization record should not be used to create a benefit issuance.

2.5.2 Request

Update the Skip Issuance logic to process authorizations for the GA/GR Employment Services program.

2.5.3 Description of Changes

Update the Skip Issuance logic to apply the following skip issuance reasons to the Payment Request authorizations associated with the GA/GR Employment Services program:

a) Future Month Issuance Cannot be Created Before Last Business Day.
b) Payee Mailing Address Cannot be Determined.
c) Aid Code Does Not Exist on Authorization Record.

2.6   Update the Recovery Account Detail Page

2.6.1 Overview

Populate the values under the "Reason" and "Cause" drop-down field when GA/GR Employment Services is the selected "Program Type".

2.6.2 Description of Changes

Populate the "Cause" values when creating a GA/GR Employment Services program Recovery Account on the Recovery Account Detail page

a) Bounce Check Charges
b) Cash - Admin Caused
c) Cash - Customer Caused
d) Collection Fee
e) Court Filing Fees
f) Sheriff Service Fees

2.7   Update Issuance Detail

2.7.1 Overview

The Issuance Detail page allows the user to view and edit benefit issuance information. Additionally, for warrant and EBT issuances in "Ready for Issuance" status, the user can issue the benefits from the Issuance Detail page.

2.7.2 Request

Update the logic on the Issuance Detail page to process issuances for the GA/GR Employment Services program.

2.7.3 Description for Changes

a) Update the Issuance Detail page to make the Pay Code field required when the program is "GA/GR Employment Services".

2.7.4 Page Location

- **Global: Case Info**
- **Local: Case Information**
- **Task: Issuance History > Issuance Detail**

2.7.5 Security Update

N/A

2.7.6 Page Mapping

N/A

2.7.7 Page Usage/Data Volume Impacts

N/A

2.8 Update Benefit Issuance Claiming (PBXXF204)

2.8.1 Overview

The Benefit Issuance Claiming process picks up Benefit Issuances, Benefit Issuance Adjustments, and Expungement issuances and calculates the benefit claiming information.

2.8.2 Request

Update the Benefit Issuance Claiming batch logic to process expungements associated with the GA/GR Employment Services program.

2.8.3 Description for Changes

a) Update the Non-Foster Care Benefit Issuance Claiming module to include benefit issuances for the GA/GR Employment Services program.

b) Update the Non-Foster Care Benefit Issuance Adjustment Claiming module to include benefit issuances for the GA/GR Employment Services program.

c) Update the Issuance Expungement Claiming module to include benefit issuances for the GA/GR Employment Services program.

2.8.4 Execution Frequency

PBXXF204 – Daily.

2.8.5 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.8.6 Counties Impacted

CalWIN and C-IV Counties.

2.8.7 Data Volume/Performance

Cannot be determined prior to CalWIN migration.

2.8.8 Failure Procedure/Operational Instructions

The jobs can be resubmitted after setting the flag to use restart data has been set to true.

2.9 Update Service Payment Issuance Claiming (PBXXF203)

2.9.1 Overview

The Service Arrangement Issuance Claiming process picks up Service Arrangement Issuances, Service Arrangement Adjustments, and Service Arrangement Pay Code Adjustments and calculates the benefit claiming information.

2.9.2 Request

Update the Service Arrangement Issuance Claiming batch logic to process issuances, issuance adjustments, and Pay Code adjustments associated with the GA/GR Employment Services program.

2.9.3 Description for Changes

a) Update the Service Arrangement Claiming module to include Service Arrangement issuances for the CalWIN counties' GA/GR program.

b) Update Service Arrangement Adjustment Claiming module to include Service Arrangement Issuance Adjustments for the CalWIN counties' GA/GR program Service Payment Adjustments.

c) Update the Service Arrangement Pay Code Adjustment Claiming module to include Service Arrangement Pay Code Adjustments for the CalWIN counties' GA/GR program.

2.9.4 Execution Frequency

PBXXF203 – Daily.

2.9.5 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.9.6 Counties Impacted

CalWIN and C-IV Counties.

2.9.7 Data Volume/Performance

Cannot be determined prior to CalWIN migration.

2.9.8 Failure Procedure/Operational Instructions

The jobs can be resubmitted after setting the flag to use restart data has been set to true.

3   REQUIREMENTS

3.1   Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

2313	The CONTRACTOR shall integrate the CalWIN GA/GR rules into the CalSAWS Software.	Fiscal - This estimate includes the below components - Update Customer Need Detail for GR Empl. Services - Update Service Arrangement Detail for GR Empl. Services - Update Payment Request Detail for GR Empl. Services (Include Pay Code Determination) - Create new Pay codes for GR Empl. Services Program - Update Need/service types for GR Empl. Services Program - CTCR to add threshold values for New GR Empl. service Program - Update Issuance Batch to include GR Employment Service Program - Update Skipped Issuance Logic to include GR Employment Service Program - Update EBT Cash Benefit writers to include new GR Program - Update EBT Food Benefit writers to exclude new GR Program - Add the logic to determine correct benefit type for GR issuances and combine Host to Host and writers code	Added Fiscal functionality to support the GA/GR Employment Services Program.

		• Update Fund Code Determination Logic • Update Recovery Account Detail page • CTCR to add new Cause Codes • Update Over issuance Detail page • Update Issuance Method Detail page to allow EBT as issuance method for New GR program • Update Issuance Detail Page for New GR Empl. Service Program update EBT Account Aging reader • Update EBT Excessive Email reader • Update Benefit Issuance Pre-Claiming logic • Update Benefit Issuance Adjustment Pre-Claiming logic • Update Benefit Issuance Expungement Pre-Claiming logic • Update Benefit Issuance Claiming logic • Update Benefit Issuance Expungement Claiming logic • Update Benefit Issuance Adjustment Claiming logic	

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		• Update Recovery Account Activation Batch • Update Monthly EDBC Sweep • Update Nightly EDBC Sweep • Update Nightly Non-FC EDBC Sweep	

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-217945

Increase child support pass-through and disregard for CalWORKs families

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Yale Yee, Phong Xiong, Sowmya Coppisetty
	Reviewed By	Jason Francis, Ritu Chinya

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/21/2021	1.0	Initial Document	Yale Yee
06/29/2021	1.1	Updated document based on CRPC response for CF	Yale Yee
07/08/2021	1.2	Updated the Form Titles and Imaging Names in sections 2.4 and 2.5.	Phong Xiong
07/14/2021	1.3	Added new assumption and corrected imaging categories in sections 2.4 and 2.5.	Phong Xiong

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1 OVERVIEW

ACL 20-115 provides guidance to increase the child support pass-through and disregard in the California Work Opportunity and Responsibility to Kids (CalWORKs) program. AB 79 increases the current child support pass-through and disregard for up to the first $50 of the child support collected in a month to up to $100 for a family with one child and up to $200 for a family with two or more children living in the home. The term "pass-through" refers to the assigned support collection (applied to either current support or arrearages) that the State elects to pay to the family rather than retain to reimburse assistance. And, "disregard" refers to the amount of pass-through that is disregarded when determining eligibility for and the amount of assistance.

1.1 Current Design

EDBC applies a disregard of the first $50 of any amount of child support in a month that is passed through to the recipient of CalWORKs aid. The remaining child support collected in the month is used to repay CalWORKs payments made on behalf of the family. CalFresh(CF) EDBC does not apply a child support disregard when the CW EDBC granted a child support disregard.

The $50 disregard is applied to the CW EDBC when a CW applicant/recipient has one of the following income types:
  a. Child Support – Direct
  b. Child Support – Disregard
  c. Child Support – Through LCSA

Per CA-200785, effective 11/1/18, ACL 18-82 provided guidance regarding the implementation of SB 380, which allows an assistance unit to elect to receive full child support payments for a stepsibling or half-sibling of an eligible child in the AU in lieu of cash aid for the step/half-sibling, as specified, and exempts those child support payments from consideration in determining CalWORKs eligibility or grant amounts.

1.2 Requests

Effective 01/01/2022, the amount of child support passed through to the CalWORKs recipient will increase from the first $50 collected to the first $100 for a family with one child and the first $200 for a family with two or more children.

Add a new data element to the CCSAS outbound file to indicate the number of children in the assistance unit in the benefit month.

Due to these potential impacts to applicant and recipients, the counties are required to notify applicants and recipients using the attached TEMP CW 2225. The SAWS must ensure the TEMP CW 2225 is sent to all CalWORKs AUs at least 30

days prior to implementation of the disregard changes. CWDs must also provide new applicants with the TEMP CW 2225 at application beginning no later than 30 days prior to implementation. The CW 2215 will also have its title and verbiage updated to make the content more current.

1.3   Overview of Recommendations

1. Update EDBC to apply the new child support disregard amounts.
2. Add a new data element 'CHILDREN_IN_AU' to the CCSAS Outbound file to indicate the number of children in the assistance unit during the month indicated in the benefit month.
3. Update the verbiage and title of the existing CW 2215.
    a. The form will be added in all threshold languages.
    b. Update the generation logic to trigger the threshold languages.
4. Add the new form TEMP CW 2225 to be generated via batch and sent to all active CalWORKs AUs 30 days prior to implementation of the disregard changes.
    a. For new CalWORKs applicants, the TEMP CW 2225 is available in the Template Repository for CWDs to include this form 30 days prior to the implementation of the disregard changes.

1.4   Assumptions

1. Although the system currently tracks step-sibling relationships, it is not able to differentiate between a full-sibling and a half-sibling. SCR CA-205112 will enhance tracking step-sibling relationships . It will be the case worker's responsibility to not exclude children that are considered a full-sibling.
2. Child support income will continue to be counted as unearned income in the CF program, per existing system design.
3. There are no updates to the MEDS interface. Children removed from the AU will receive cash-based medical benefits.
4. Currently, there is no CW Intake packet to include the TEMP CW 2225, it is the CWDs' responsibility to provide the TEMP CW 2225 from the Template Repository to new applicants at intake beginning no later than 30 days prior to implementation of the disregard changes.
5. SCR CA-229005 is created to send out the new TEMP CW 2225 to all CalWORKs AU for a one-time mailing. The Client Correspondence portion of this SCR is to add the TEMP CW 2225 to the system, but will be sent out with the new SCR.
6. The CW 2215 has a title change with this effort, all CW 2215 forms already generated in production will mirror this change in the Distributed Documents results.
7. The new titles for both the CW 2215 and TEMP CW 2225 will not be populated on their respective headers/cover sheet (first page) due to space constraints. The titles are displayed on the second page at the top of each form.

2 RECOMMENDATIONS

EDBC will be updated to apply the new child support disregard amounts of either $100 for a family with one child or $200 for a family with two or more children.

A new data element will be added to the CCSAS Outbound file to indicate the number of children in the AU.

The verbiage on the CW 2215 will be updated.

A new form, TEMP CW 2225, will be generated via batch and sent to all active CW AUs.

2.1 Update EDBC to apply the increased child support disregard

2.1.1 Overview

EDBC will be updated to apply a disregard of the first $100 of any amount of child support in a month for a family with one child and the first $200 of any amount of child support in a month for a family with two or more children.

2.1.2 Description of Changes

1. Update EDBC to apply the new amount of child support disregard as the following:
    a. Child support disregard of $100 for a family with one child.
    b. Child support disregard of $200 for a family with two or more children.
        i. This amount does not apply to Kin-Gap.
2. The definition of a child is one of the following:
    a. The child is in the Assistance Unit (AU).
    b. A child has a role of MMO and a role reason of Optional Child - Receives Child Support.

2.1.3 Programs Impacted

CW, DV, IN, RCA, HT, HP, and KG

2.1.4 Performance Impacts

N/A

2.2 Update CF EDBC to apply child support disregard

2.2.1 Overview

The CF EDBC will count the child support disregard amount as Unearned Income.

2.2.2 Description of Changes

1. Update the CF EDBC to count the child support disregard as Unearned Income if the CW EDBC granted a disregard for Child Support.

   Note: The disregard does not apply to K1/3F cases; the full amount is countable as Unearned Income for K1/3F cases.

EDBC Person Line Item Detail - Unearned Income

			Close
Name	**Type**	**Description**	**Amount**
Test, Child 9M	CalWORKs	$446.00 CalWORKs + $0.00 Sanction/Penalty/Special Needs - $0.00 Admin Error Recoupment (from the 01/2021 EDBC run 06/29/2021)	$ 446.00
Test, Child 9M	CalWORKs	Child/Spousal Support Disregard	$ 100.00
		Total	$ 546.00

Figure 2.2.1 – Child/Spousal Support Disregard on CF EDBC

2.2.3 Programs Impacted

CF

2.2.4 Performance Impacts

N/A

2.3 Add new data element to the CCSAS Outbound File

2.3.1 Overview

In order to track two different pass-through/disregard amounts, a new data element will be added to the CCSAS Outbound file that will indicate the number of children in the assistance unit during the month indicated in the benefit month.

2.3.2 Description of Change

A new data element 'CHILDREN_IN_AU' will be added to the unused space field (as shown in Table 2.3.1) in the benefit issuance record in the CCSAS outbound file as follows:

1. The indicator will be of length '1' and will be sent with either of the below values
   a. A: One child
   b. B: Two or more children
2. The value of the 'CHILDREN_IN_AU' for the CalWORKs/Immediate Need program will be derived from the number of children in the CalWORKs/ Immediate Need EDBC Summary page with an 'Active' status and a role of either 'Member' or 'Medi-Cal Member Only (MMO)' with a role reason of 'Optional Child' for the monthly/supplemental issuance record and the value will be sent as follows:
   a. Send the value of 'A' if the number of children in the CalWORKs/ Immediate Need EDBC Summary page is 1.
   b. Send the value of 'B' if the number of children in the CalWORKs/ Immediate Need EDBC Summary page is 2 or more.
   c. Send a null value if there are no children in the CalWORKs/ Immediate Need EDBC Summary page
3. The value for the 'CHILDREN_IN_AU' for the Foster Care/ARC and Kin-GAP programs will be sent with a default value of 'A'.
4. The indicator is expected when either the Amount Aid Paid or the Supplemental Amount data elements are populated, regardless of the aid code/ program type associated to the benefit amount (i.e., the indicator is expected on CalWORKS, Immediate Need, KinGAP, FC/ARC, and Foster Care grant records).

BENEFIT ISSUANCE RECORD					
FIELD NAME	FIELD DESCRIPTION	TYPE	POSITION	LENGTH	REQUIRED
RECORD_TYPE	Record type	AN	1	4	Y
CASE_NUMBER	IV-A serial number	AN	5	7	Y
CHILDREN_IN_AU	Children in Assistance Unit	A	12	1	N
FBU	Family Budget Unit	AN	13	2	Y
AID_CODE	Aid code	AN	15	2	Y
ELIG_STAT	Eligibility status indicator	A	17	1	Y
IVD_CASE_NUMBER	IV-D case number	AN	18	10	Y
CIN	Payee Client Identification Number	AN	28	9	Y
PERSON_NUMBER	Payee person number	AN	37	2	Y

BENEFIT ISSUANCE RECORD					
FIELD NAME	**FIELD DESCRIPTION**	**TYPE**	**POSITION**	**LENGTH**	**REQUIRED**
SSN	Payee Social Security Number	AN	39	9	Y
DOB	Payee date of birth	N	48	8	Y
PAYEE_LAST_NAME	Payee last name	AN	56	25	Y
PAYEE_FIRST_NAME	Payee first name	AN	81	25	Y
PAYEE_MIDDLE_I	Payee middle initial	AN	106	1	Y
PAYEE_NAME_SUFFIX	Payee name suffix	AN	107	5	Y
PAYEE_ST_PRE_DIR	Payee street prefix	AN	112	2	Y
PAYEE_ST_NUMBER	Payee street number	AN	114	8	Y
PAYEE_ST_NAME	Payee street name	AN	122	30	Y
PAYEE_ST_SUFFIX	Payee street suffix	AN	152	4	Y
PAYEE_ST_POST_DIR	Payee street direction	AN	156	2	Y
PAYEE_UNIT_TYPE_CODE	Payee unit type code	AN	158	4	Y
PAYEE_UNIT_NUMBER	Payee unit number	AN	162	20	Y
PAYEE_CITY	Payee city	AN	182	30	Y
PAYEE_STATE	Payee state	AN	212	2	Y
PAYEE_ZIP	Payee ZIP code	AN	214	5	Y
PAYEE_ZIP_PLUS_4	Payee ZIP+4 code	AN	219	4	Y
AMOUNT_AID_PAID	Amount of aid paid	AN	223	10	Y
PAYMENT_MONTH	Payment month	AN	233	6	Y
SUPP_AMOUNT	Supplemental amount	AN	239	10	Y
SUPP_PYMT_MONTH	Supplemental payment amount	AN	249	6	Y
CHECK_ISSUE_DATE	Check issuance date	AN	255	8	Y
DIRECT_CS_PYMT_AMOUNT	Direct child support payment amount	AN	263	10	Y
DIRECT_CS_PYMT_DATE	Direct child support payment date	AN	273	8	Y

BENEFIT ISSUANCE RECORD					
FIELD NAME	FIELD DESCRIPTION	TYPE	POSITION	LENGTH	REQUIRED
OVERPYMT_AMOU NT	Benefit repayment amount	AN	281	10	Y
OVERPYMT_AID_C ODE	Benefit repayment aid code	AN	291	2	Y
DATE_OF_DISCOVE RY	Date of discovery	N	293	8	Y
UNUSED_SPACE	N/A	AN	301	3	Y
PROGRAM_CODE	Program code	AN	304	2	Y
BENEFIT_MONTH	Benefit month / year	AN	306	6	Y
DIRECT_PAYEE_IDE NTIF	Direct payee identifier	AN	312	15	Y
DIRECT_PAYEE_IDE NTIF_TYPE	Direct payee type	AN	327	1	Y
RECORD_DELIMITER	End of record indicator	AN	328	1	Y

Table 2.3.1 Benefit Issuance Record Layout

2.3.3 Execution Frequency
No Change

2.3.4 Key Scheduling Dependencies
No Change

2.3.5 Counties Impacted
All counties

2.3.6 Data Volume/Performance
Unknown

2.3.7 Interface Partner
California Child Support Automation System (CCSAS)

2.3.8 Failure Procedure/Operational Instructions
No Change

2.4 Updates to Existing CW 2215 Form Recommendation

2.4.1 Overview

The CW 2215 is used to inform CalWORKs participants that there are Child Support rule changes that affects their case. It is being revised with ACL 20-115 to only update the form title and the verbiage.

State Form: CW 2215 (10/20)
Current Program(s): CalWORKs
Current Attached Form(s): None
Current Forms Category: Forms
Existing Languages: English

2.4.2 Description of Change

The CW 2215 (10/20) will have verbiage updates in its message and title.

Updated Languages: English, Arabic, Armenian, Cambodian, Chinese Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, & Vietnamese
Form Header: CalSAWS Standard Header (HEADER_1_EN)
Form Title: CalWORKs Important Information for Safety Net and Certain Child-Only Cases
Form Number: CW 2215
Forms Category: Forms
Include NA Back 9: No
Imaging Form Name: CW Import Info Safe Net & Child Cases
Imaging Document Type: Notification/NOA
Form Mockups/Examples: See supporting document #1

Existing Text	Updated Text	Location in Document
NEW RULES IN CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) FOR SAFETY NET AND CERTAIN CHILD-ONLY CASES	CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) IMPORTANT INFORMATION FOR SAFETY NET AND	Title of document

	CERTAIN CHILD-ONLY CASES	
You are no longer required to "assign" your child support rights to the county, however there are benefits for you and your child(ren) by having a child support case with the Local Child Support Agency (LCSA);	Your child support rights will not be assigned to the county, however there are benefits for you and your child(ren) by having a child support case with the Local Child Support Agency (LCSA);	First bullet point
Your grant amount will not be changed if you do not want LCSA's child support services, including finding the non-custodial (absent) parent of your child(ren) or establishing paternity for your child(ren);	Your grant amount will not be changed if you do not want LCSA's child support services, including finding the non-custodial parent (NCP) of your child(ren) or establishing parentage for your child(ren);	Second bullet point
You should be aware that finding the non-custodial parent and establishing of paternity will help you in the future in collecting child support if you need it; and	You should be aware that finding the non-custodial parent and establishing of parentage will help you in the future in collecting child support if you need it; and	First sub-bullet point
In the future, if you become eligible for cash aid, different child support rules may apply.	In the future, if you become eligible for cash aid in your child(ren)'s case, different child support rules may apply.	Second sub-bullet point

N/A	People get child support in different ways. Some have it collected by the county then have the LCSA send it to them and some get it directly from the NCP.	New bullet point 4
If you already have an open child support case with the LCSA, you do not have to do anything to keep getting your child support collected for you. Keep track of the amount of child support you get and the date you got it. You will need it to report the child support money you get to the county;	If you already have an open child support case with the LCSA, you do not have to do anything to keep getting your child support collected for you.	Bullet point 4 (Move to Sub-bullet 3)
N/A	However you get your child support, keep track of the amount of child support you get and the date you got it. You will need it to report the child support money you get to the county if the income reporting rules for your case require you to;	New sub-bullet (Sub-bullet 4)
If you do not have an open child support case with the LCSA, you will have to apply for	If you do not have an open child support case with the LCSA, you will have to apply for	Bullet point 5

child support services at the LCSA to have paternity established for your child if needed, and to have your child support collected and sent to you. The county can help you do this;	child support services at the LCSA to have parentage established for your child if needed, and to have your child support collected and sent to you. The county can help you do this;	
Child support collected by the LCSA and sent to you will no longer repay aid paid to your family so the adult's 48-month CalWORKs time clock will no longer "untick" months of aid;	Child support collected by the LCSA and sent to you will no longer repay aid paid to your family so the adult's 60-month CalWORKs time clock will no longer "untick" months of aid;	Bullet point 6
When you get your child support money directly, you will now have to report the child support as income if the income reporting rules for your case require you to;	Removed	Bullet point 7 from old version
If you get child support income, for your child(ren) on CalWORKs, we do not count the first $50 each month. The rest may count against your CalWORKs grant;	If you get child support income, for your child(ren) on CalWORKs, we do not count the first $100 each month if you have one child in the assistance unit (AU) or $200 each month if you have more than one child in the AU. The rest may count	New bullet point 7

	against your CalWORKs grant;	

Note: Any verbiage from the mockups and State version **not** shown in the above table is due to there being no change to the existing verbiage.

2.4.3 Updates to Form Generation

The updates to the form generation of the CW 2215 is only to trigger the added threshold languages (see section 2.4.2).

2.4.4 Update Form to Template Repository

Add threshold language versions of the form to the Template Repository listed in section 2.2.

Required Document Parameters: Case Number, Customer Name, Program, Language

2.5 Add New TEMP CW 2225 Form Recommendation

2.5.1 Overview

The TEMP CW 2225 (10/20) form will be implemented into the system to inform applicants and recipients of changes to the child support disregards from AB 79 and the potential impact of the change.

State Form: TEMP CW 2225 (10/20)
Programs: CalWORKs
Attached Forms: None
Forms Category: Forms
Template Repository Visibility: All Counties

Languages: English, Arabic, Armenian, Cambodian, Chinese Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, & Vietnamese

2.5.2 Create TEMP CW 2225 Form XDP

A new XDP will need to be created for the TEMP CW 2225 form.

Form Header: Mailing Cover Sheet (CSF 147)
Form Title (Document List Page Displayed Name): Changes to the Child Support Disregard

Form Number: TEMP CW 2225

Include NA Back 9: No

Imaging Form Name: Changes to the Child Support Disregard

Imaging Document Type: Notification/NOA

Form Mockups/Examples: See supporting document #2

2.5.3 Add Form Generation for TEMP CW 2225

This form will be generated via batch process for a one-time mailing for all active CalWORKs AUs at least 30 days prior to the implementation of the disregard changes in section 2.2. This will be done with SCR CA-229005 for the one-time mailing.

For new CalWORKs applicants, the form will be available in the Template Repository for the CWDs to be included at intake at least 30 days prior to the implementation of the disregard changes.

Required Form Input: Case Number, Customer Name, Program, Language

2.5.4 Add Form Control

Add an Imaging Barcode for the TEMP CW 2225 form.

Tracking Barcode	BRM Barcode	Imaging Barcode
No	No	Yes

Note: All new forms being added into the system will require at least an Imaging Barcode.

2.5.5 Add TEMP CW 2225 Form to Template Repository

Add the TEMP CW 2225 Form to the Template Repository.

Required Document Parameters: Case Number, Customer Name, Program, Language

2.5.6 Add Form Print Options and Mailing Requirements

The print options checked below will be available for this form.

BLANK TEMPLATE	PRINT LOCAL	PRINT LOCAL	PRINT CENTRAL	REPRINT LOCAL	REPRINT CENTRAL

	WITHOUT SAVE	AND SAVE	AND SAVE			
Y	Y	Y	Y	Y	Y

The PRINT LOCAL WITHOUT SAVE option is only available when printing a blank template.

The PRINT AND SAVE options are only available when printing a document containing case or resource information.

Mailing Requirements:

Mail-To (Recipient): Applicant

Mailed From (Return): Sending Office

Mail-back-to Address: N/A

Outgoing Envelop Type: Standard

Return Envelop Type: N/A

Additional Requirements:

Special Paper Stock: N/A

Enclosures: None

Electronic Signature: No

Post to SSP: Yes

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Form	CW 2215 Mockup	CW2215_EN.pdf CW2215_AE.pdf CW2215_AR.pdf CW2215_CA.pdf CW2215_CH.pdf CW2215_FA.pdf CW2215_HM.pdf CW2215_KO.pdf CW2215_LA.pdf CW2215_RU.pdf CW2215_SP.pdf CW2215_TA.pdf CW2215_VI.pdf
2	Form	TEMP CW 2225 Mockup	TEMP_CW2225_EN.pdf TEMP_CW2225_AE.pdf TEMP_CW2225_AR.pdf TEMP_CW2225_CA.pdf TEMP_CW2225_CH.pdf TEMP_CW2225_FA.pdf TEMP_CW2225_HM.pdf TEMP_CW2225_KO.pdf TEMP_CW2225_LA.pdf TEMP_CW2225_RU.pdf TEMP_CW2225_SP.pdf TEMP_CW2225_TA.pdf TEMP_CW2225_VI.pdf

4   OUTREACH

4.1   Lists

Provide a list of cases with a person who has a high dated income type of 'Child Support – Disregard'.

List Name: Persons_With_High_Dated_Child_Support_Income_Record
List Criteria: Person has a high dated income type of 'Child Support – Disregard'.
Standard Columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker

Additional Column(s): None
Frequency: One time

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2022>CA-217945

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-218730 | CIV-107791

One-time Data Change to Reset MC RE Due Date due to Public Health Emergency

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Renee Gustafson
	Reviewed By	Derek Goering, Geetha Ramalingam, Dylan Patel, William Baretsky

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/16/2021	.1	Initial Draft	Renee Gustafson
03/19/2021	.2	Reviewed with MC Analysts and removed check that packet submit month = RE Due month	Renee Gustafson
03/26/2021	.3	Corrected packet status from 'Complete' to 'Complete- EDBC Accepted'. Updated packet names from Doc Templ name to CT_329 name for consistency. Changed the begin benefit month for RE/RM DERs from March 2020 to Feb 2020 bc the automated batch starts with RE DERs the month prior to RE Due Date.	Renee Gustafson
03/30/2021	.4	Removed Ineligible status from query criteria to look for 'Open' programs. Updated criteria for Packets to target programs from Rec 1 and 2. Removed ABD MC RE Packet from CalSAWS list.	Renee Gustafson
04/07/2021	.5	Excluded CMSP programs from updates. Added journal text as provided by DHCS	Renee Gustafson
04/08/2021	.6	Added Template Repository Form Name to packet list. Incorporated Consortium feedback	Renee Gustafson
04/09/2021	.7	Expanded population to include Jan and Feb 2020 overdue REs per DHCS clarification. This will include Suppressing Dec 2019 RE/RM DERs bc the automated batch starts with RE DERs the month prior to RE Due Date.	Renee Gustafson

Table of Contents

1   OVERVIEW

Due to the Public Health Emergency (PHE), Medi-Cal Redetermination (RE) processing was suspended effective March 16, 2020 and continues. This one-time data change will complete and reset the overdue Medi-Cal REs impacted by the PHE to allow Medi-Cal programs to process through the next automated RE batch process.

1.1   Current Design

Medi-Cal RE Due Dates may be automatically advanced by the system or manually advanced by the worker when the RE process is complete. Monthly automated RE batch processes initiate the No-Touch MAGI Renewal process and generate Medi-Cal RE Packets.

1.2   Requests

Due to the PHE, Medi-Cal RE processing was suspended effective March 16, 2020 and continues. To allow Medi-Cal programs to process through the next automated RE batch process, we will mark the REs as complete and reset the overdue Medi-Cal RE Due Dates per DHCS direction. This includes Medi-Cal programs with RE Due Date January 2020 through and including April 2021.

1.3   Overview of Recommendations

1. A one-time data change will complete the Medi-Cal Overdue REs from January 2020 through and including July 2020 and reset the RE Due Date to 2021 and then again from 2021 to 2022.
2. A one-time data change will complete the Medi-Cal Overdue REs from August 2020 through and including April 2021 Overdue REs and reset the RE Due Date forward one year.
3. Complete a one-time data change to update the overdue MC RE packet status to 'Complete- EDBC Accepted'
4. Complete a one-time data change to update the status of the Renewal MAGI DER to 'Suppressed'
5. Complete a one-time data change to add a journal entry indicating the Medi-Cal Renewal was completed and the Medi-Cal RE Due Date reset due to the PHE.

1.4 Assumptions

1. The one-time data changes will only update Open Medi-Cal programs. If a Discontinued MC program is rescinded after the one-time data changes, the worker will complete and reset the RE Due Date manually as needed.
2. Time-limited aid codes are included in the targeted population and their overdue RE will be complete and reset.
3. Medi-Cal programs with all Members only on a CMSP aid code are excluded from the targeted population and will remain with an overdue RE Due Date.
   Example 1: A Medi-Cal program has an Active Member on both LTC and CMSP, the RE Due Date will be advanced if the program meets all other criteria for the one-time data change.
   Example 2: A Medi-Cal program has one spouse on a Medi-Cal aid code and another spouse on CMSP, the RE Due Date will be advanced if the program meets all other criteria for the one-time data change.
   Example 3: A Medi-Cal program has one individual on CMSP aid code only with an overdue RE Due Date. This program will be excluded from the data change and the RE Due Date will remain overdue.
4. Medi-Cal programs assigned to an LA County DCFS worker are included in the targeted population and their overdue RE will be complete and reset.
5. The existing Batch EDBC Read-Only for "Protection due to Public Health Crisis/Natural Disaster" to prevent negative/adverse actions will continue.
6. No notices will be generated to beneficiaries as EDBC will not be run as a part of the one-time data change. If a person is MAGI Pending on the latest DER, they will continue their prior benefits after the data change. Verifications will remain unchanged.
7. SCRs CA-226465 and CIV-108771 will complete and reset overdue Medi-Cal REs monthly starting June 2021 (for May 2021 REs) until the end of the PHE.

2   RECOMMENDATIONS

2.1   Data Change

2.1.1   Overview

With a one-time data change, Medi-Cal programs with overdue RE from January 2020 through and including April 2021 will have their Medi-Cal RE completed and Medi-Cal RE Due Date reset. The program's Packet status will be updated to 'Complete-EDBC Accepted', the Renewal DER status will be updated to 'Suppressed' and a journal will be created to document the data change.

2.1.2   Description of Change

1. **Medi-Cal Programs with overdue RE January 2020-July 2020**
   a. Identify open Medi-Cal programs that meet all the following:
       i. the Medi-Cal program block has a high-dated status of Pending or Active
       ii. the latest Redetermination record meets all the following:
           1. Due Date is in January 2020 through and including July 2020
           2. does not have a 'Completion Date
       iii. all individuals are Pending, OR at least one Active Member is on a Medi-Cal or MSP aid code - exclude Medi-Cal programs where all individuals are Active Members only on a CMSP aid code
   b. Complete the latest Redetermination record identified in 2.1.2.1.a.ii as follows: (The RE Due Date in this record will be referred to as the *Original RE Due Date*.)
       i. Completion Date = <System Date>
       ii. Completion Reason = 'Processed' (PR)
   c. Insert a new 2021 Redetermination record for the program identified in 2.1.2.1.a as follows:
       i. Begin Date = the first of the month following the *Original RE Due Date*
       ii. Due Date = *Original RE Due Date* + 12 months
       iii. Completion Date = <System Date>
       iv. Completion Reason = 'Processed' (PR)
   d. Insert a new 2022 Redetermination record for the program identified in 2.1.2.1.a as follows:
       i. Begin Date = the first of the month following the *Original RE Due Date* + 12 months
       ii. Due Date = *Original RE Due Date* + 24 months
       iii. Completion Date = <blank>
       iv. Completion Reason = <blank>

2. Medi-Cal Programs with overdue RE August 2020-April 2021
   a. Identify open Medi-Cal programs that meet all the following:
      i. the Medi-Cal program block has a high-dated status of Pending or Active
      ii. the latest Redetermination record meets all the following:
         1. Due Date is in August 2020 through and including April 2021
         2. does not have a 'Completion Date'
      iii. all individuals are Pending, OR at least one Active Member is on a Medi-Cal or MSP aid code - exclude Medi-Cal programs where all individuals are Active Members only on a CMSP aid code
   b. Complete the latest Redetermination record identified in 2.1.2.2.a.ii as follows: (The Due Date in this record will be referred to as the *Original RE Due Date*.)
      i. Completion Date = <System Date>
      ii. Completion Reason = 'Processed' (PR)
   c. Insert a new Redetermination record for the program identified in 2.1.2.2.a as follows:
      i. Begin Date = the first of the month following the *Original RE Due Date*
      ii. Due Date = *Original RE Due Date* + 12 months
      iii. Completion Date = <blank>
      iv. Completion Reason = <blank>

3. Packets
   a. If it exists, update the Medi-Cal RE Packet and/or the Non-MAGI Screening Packet Status to 'Complete- EDBC Accepted' as follows:
      i. the Medi-Cal program was identified in Recommendations 2.1.2.1 or 2.1.2.2
      ii. the packet is any of the following packets (CT_329):

CalSAWS	
Template Repository Form Name	**Customer Reporting Report Type (CT_329)**
Non-MAGI Packets	
MC Packet	MC RE Packet (MR)
MC Redetermination Packet	MC RE Packet (MR)
LTC Packets	
MC LTC Packet	LTC MC RE Packet (ML)
Mixed Packets	
Mixed MC RE Packet	Mixed MC RE Packet (MI)
MAGI Packets	
MAGI MC Packet	MAGI MC Packet (MG)
Non-MAGI Screening Packets	
Non-MAGI Screening Packet	Non-MAGI Screening Packet (NM)
MC 604 IPS PACKET	MC 604 IPS Packet (MP)
Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet (65)
Other Packets	
Transitional Medi-Cal Quarterly Status Report	TMC 176 S (TM)
Pre-ACA MC Redetermination Packet	Pre-ACA MC RE Packet (MPA)
MSP Packet	MSP Packet (MS)

C-IV	
Template Repository Form Name	**Customer Reporting Report Type (CT_329)**
Non-MAGI Packets	
Aged, Blind, Disabled (ABD) Medi-Cal Redetermination Packet	ABD MC RE Packet (MA)
Regular Medi-Cal Redetermination Packet	MC RE Packet (MR)
LTC Packets	
Long Term Care (LTC) Medi-Cal Redetermination Packet	LTC MC RE Packet (ML)
Mixed Packets	
MAGI And Non-MAGI Redetermination Packet	Mixed MC RE Packet (MM)
Non-MAGI Long Term Care (LTC) Mixed Household Redetermination Packet	Non-MAGI LTC Mixed HH RE Packet (MHH)
MAGI Packets	
MAGI RE Packet	MAGI RE Packet (MG)
Non-MAGI Screening Packets	
Non-MAGI Screening Packet	Non-MAGI Screening Packet (NM)
Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet (65)
Other Packets	
Transitional Medi-Cal (TMC) Quarterly Status Report	TMC 176 S (TM)

  iii. the packet submit month is January 2020 through and including April 2021

  iv. the packet status is either of the following:

    1. if the latest status for the packet is 'Sent'

      a. Insert a Status record for 'Received' and a Status record for 'Complete- EDBC Accepted'

      b. Set the Status Date as system date for each record

2. If the latest status for the packet is 'Incomplete', 'Received', or 'Reviewed – Ready to Run EDBC'
   a. Insert a Status record for 'Complete- EDBC Accepted'
   b. Set the Status Date as system date

4. **MAGI Determinations**
   a. For the population identified in Recommendation 2.1.2.1 or 2.1.2.2, if a DER exists that meets the following criteria:
      i. there exists a DER with 'RE' and/or 'RM' Run Reason with benefit month December 2019 through and including April 2021, and the latest status for the DER is 'Reviewed'

   Then, insert a new Status record for each Renewal DER with Status 'Suppressed' and Status Date as system date.

5. **Journal**
   a. Insert a journal entry for a case where at least one Medi-Cal program was identified in the population identified in Recommendation 2.1.2.1 or 2.1.2.2 to indicate the Medi-Cal Renewal was completed and reset by the one-time data change due to the PHE. There will be one journal entry per case.

      Journal Category: All

      Journal Type: Activity

      Short Description: Delayed Medi-Cal RE due to PHE

      Long Description: Delayed redetermination processing for Medi-Cal benefits approved due to federally declared public health emergency.

2.1.3 Estimated Number of Records Impacted/Performance

Approximately 795,000 C-IV and 740,000 LA county Medi-Cal programs will be updated with these data changes.

3   REQUIREMENTS

3.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.4.6	The LRS shall include the ability to complete a mass update without intervention by COUNTY-specified Users if all impacted cases can be identified and all required information is available.	This SCR brings Medi-Cal programs with an overdue RE due to the PHE up to date without user intervention.
2.16.4.7	The LRS shall post an easily understandable case comment on every case updated with each mass update.	This SCR documents the data change in a Journal entry for each case impacted.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-226465 | CIV-108771

Monthly Process to Complete and Reset Overdue MC REs due to PHE

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Renee Gustafson
	Reviewed By	Derek Goering, Prashant Goel, Geetha Ramalingam

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/25/2021	.1	Initial Draft	Renee Gustafson
04/09/2021	.2	Updated Packet table to include CT329 codes	Renee Gustafson
04/13/2021	.3	Updated Packet table to include a separate table for CalSAWS after C-IV migration	Renee Gustafson
06/11/2021	.4	Added Technical note to recommendation 2.1.2.1 about EDBC flag. Updated Recommendation 2.1.3 to state the first month DCR will run on 6/30/2021 and monthly on the 15th thereafter.	Renee Gustafson

Table of Contents

1 OVERVIEW

Due to the Public Health Emergency (PHE), Medi-Cal Redetermination (RE) processing was suspended effective March 16, 2020 and continues. With SCRs CA-218730|CIV-107791, a one-time data change completed and reset the overdue Medi-Cal REs for January 2020 through an including April 2021 impacted by the PHE. That data change allowed these Medi-Cal programs to process through the next automated RE batch process. This SCR will establish a monthly process to continue completing and resetting the MC REs as they become overdue each month to allow the Medi-Cal programs to process through the next automated RE batch process. This monthly process will continue until the end of the PHE.

1.1 Current Design

Medi-Cal RE Due Dates may be automatically advanced by the system or manually advanced by the worker when the RE process is complete. Monthly automated RE batch processes initiate the No-Touch MAGI Renewal process and generate Medi-Cal RE Packets.

Due to the PHE, Medi-Cal RE processing was suspended effective with March 16, 2020 and continues. To allow Medi-Cal programs to process through the next automated RE batch process, a one-time data change completed and reset the overdue Medi-Cal REs from January 2020 through and including April 2021 on May 29, 2021.

Every month, Medi-Cal programs will continue to have overdue REs due to DHCS direction in MEDIL 20-07 and MEDIL 20-14 to suspend Medi-Cal RE processing that results in an adverse action until the end of the PHE.

1.2 Requests

Create a monthly process to mark the REs as complete and reset the overdue Medi-Cal RE Due Dates per DHCS direction. This will begin in June 2021 for Medi-Cal programs with RE Due Date May 2021 and will continue monthly until the end of the PHE.

1.3 Overview of Recommendations

1. A monthly data change will complete the Medi-Cal REs that became overdue the month prior and reset them a year forward.
   a. Complete a monthly data change to update the overdue MC RE packet status to 'Complete- EDBC Accepted'
   b. Complete a monthly data change to update the status of the Renewal MAGI DER to 'Suppressed'
   c. Complete a monthly data change to add a journal entry indicating the Medi-Cal Renewal was complete and the Medi-Cal RE Due Date reset due to the PHE.

1.4   Assumptions

1. The monthly data change will only update Open Medi-Cal programs. If a Discontinued MC program is rescinded after the monthly data change, the worker will complete and reset the RE Due Date manually as needed.
2. Time-limited Aid Codes are included in the targeted population and their overdue RE will be complete and reset.
3. Medi-Cal programs with all Members only on a CMSP aid code are excluded from the targeted population and will remain with an overdue RE Due Date.
   Example 1: A Medi-Cal program has an Active Member on both LTC and CMSP, the RE Due Date will be advanced if the program meets all other criteria for the one-time data change.
   Example 2: A Medi-Cal program has one spouse on a Medi-Cal aid code and another spouse on CMSP, the RE Due Date will be advanced if the program meets all other criteria for the one-time data change.
   Example 3: A Medi-Cal program has one individual on CMSP aid code only with an overdue RE Due Date. This program will be excluded from the data change and the RE Due Date will remain overdue.
4. Medi-Cal programs assigned to an LA County DCFS worker are included in the targeted population and their overdue RE will be complete and reset.
5. The existing Batch EDBC Read-Only for "Protection due to Public Health Crisis/Natural Disaster" to prevent negative/adverse actions will continue.
6. No notices will be generated to beneficiaries as EDBC will not be run as a part of the monthly data change. If a person is MAGI Pending on the latest DER, they will continue their prior benefits after the data change. Verifications will remain unchanged.

2 RECOMMENDATIONS

2.1 Data Change

2.1.1 Overview

With a monthly data change, Medi-Cal programs with an overdue RE that became overdue the month prior will have their Medi-Cal RE complete and Medi-Cal RE Due Date reset. The program's Packet status will be updated to 'Complete-EDBC Accepted', the Renewal DER status will be updated to 'Suppressed' and a journal will be created to document the data change.

2.1.2 Description of Change

For the below recommendations, the *'Target RE Due Date'* is defined as a Medi-Cal program with RE Due Date the month prior to the monthly data change process. For example: If the monthly data change runs in June 2021, the *Target RE Due Date* is May 2021.

1. **Medi-Cal Programs with RE Due Date the month prior to data change.**
   a. Identify open Medi-Cal programs that meet all the following:
      i. the Medi-Cal program block has a high-dated status of Pending or Active
      ii. the latest Redetermination record meets all of the following:
          1. Due Date is the *Target RE Due Date*.
          2. does not have a 'Completion Date'
      iii. all individuals are pending, OR at least one Active Member is on a Medi-Cal or MSP aid code - exclude Medi-Cal programs where all individuals are Active Members only on a CMSP aid code
   b. Complete the latest Redetermination record identified in 2.1.2.1.a.ii as follows: (The Due Date in this record will be referred to as the *Original RE Due Date*.)
      i. Completion Date = <System Date>
      ii. Completion Reason = 'Processed' (PR)
   c. Insert a new Redetermination record for the program identified in 2.1.2.1.a as follows:
      i. Begin Date = the first of the month following the *Original RE Due Date*
      ii. Due Date = *Original RE Due Date* + 12 months
      iii. Completion Date = <blank>
      iv. Completion Reason = <blank>

   CalSAWS Technical Note: Set the EDBC flag on any EDBC awaiting authorization for each program updated with this one-time data

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change so the supervisor authorization will be 'expired' when the Supervisor accesses EDBC for authorization. This ensures that the supervisor can't authorize the pending authorization and create a duplicate Redetermination record. The EDBC will need to be re-run manually at that time.

2. **Packets**
   a. If it exists, update the Medi-Cal RE Packet and/or the Non-MAGI Screening Packet Status to 'Complete- EDBC Accepted' as follows:
      i. the Medi-Cal program was identified in 2.1.2.1
      ii. the packet is any of the following packets (CT_329):

CalSAWS prior to C-IV Migration	
Template Repository Form Name	**Customer Reporting Report Type (CT_329)**
Non-MAGI Packets	
MC Packet	MC RE Packet (MR)
MC Redetermination Packet	MC RE Packet (MR)
LTC Packets	
MC LTC Packet	LTC MC RE Packet (ML)
Mixed Packets	
Mixed MC RE Packet	Mixed MC RE Packet (MI)
MAGI Packets	
MAGI MC Packet	MAGI MC Packet (MG)
Non-MAGI Screening Packets	
Non-MAGI Screening Packet	Non-MAGI Screening Packet (NM)
MC 604 IPS PACKET	MC 604 IPS Packet (MP)
Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet (65)
Other Packets	
Transitional Medi-Cal Quarterly Status Report	TMC 176 S (TM)
Pre-ACA MC Redetermination Packet	Pre-ACA MC RE Packet (MPA)
MSP Packet	MSP Packet (MS)

CalSAWS after C-IV migration			
C-IV Migration Packet Prior Template Repository Form Name	**CalSAWS Packet Prior Template Repository Form Name**	**Template Repository Form Name**	**Customer Reporting Report Type (CT_329)**
Non-MAGI Packets			
• Aged, Blind, Disabled (ABD) Medi-Cal Redetermination Packet	N/A	N/A	ABD MC RE Packet (MA)
• Regular Medi-Cal Redetermination Packet • Non-MAGI Long Term Care (LTC) Mixed Household Redetermination Packet	• MC Packet • MC Redetermination Packet	Non-MAGI RE Packet*	Non-MAGI RE Packet (MR) *
LTC Packets			
• Long Term Care (LTC) Medi-Cal Redetermination Packet	• MC LTC Packet	N/A	LTC MC RE Packet (ML)
Mixed Packets			
• MAGI And Non-MAGI Redetermination Packet	• Mixed MC RE Packet	Mixed Household RE Packet*	Mixed Household RE Packet (MI) *
MAGI Packets			
• MAGI RE Packet	• MAGI MC Packet	MAGI RE Packet *	MAGI RE Packet (MG) *
Non-MAGI Screening Packets			
• Non-MAGI Screening Packet	• Non-MAGI Screening Packet	Non-MAGI Screening Packet	Non-MAGI Screening Packet (NM)
	• MC 604 IPS PACKET	N/A	MC 604 IPS Packet (MP)
• Non-MAGI Turning 65 Packet	• Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet (65)
Other Packets			
• Transitional Medi-Cal (TMC) Quarterly Status Report	• Transitional Medi-Cal Quarterly Status Report	Transitional Medi-Cal Quarterly Status Report	TMC 176 S (TM)
		Pre-ACA MC Redetermination Packet	Pre-ACA MC RE Packet (MPA)
		MSP Packet	MSP Packet (MS)

Technical note: The CalSAWS MC Renewal packets indicated with an asterisk (*) are the new MC RE packet names per CA-216432 in 21.07 release. The new packets are not effective in CalSAWS until the C-IV migration go-live date; C-IV go-live date is stored in CT_2799.

Per CCC-307, C-IV packet "Non-MAGI LTC Mixed HH RE Packet (MHH)" generated in C-IV will be converted to display as "Non-MAGI RE Packet (MR)" in CalSAWS. C-IV packet, "MAGI And Non-MAGI Redetermination Packet" will be converted to display as "Mixed Household RE Packet (MI)" in CalSAWS.

C-IV	
Template Repository Form Name	**Customer Reporting Report Type (CT_329)**
Non-MAGI Packets	
Aged, Blind, Disabled (ABD) Medi-Cal Redetermination Packet	ABD MC RE Packet (MA)
Regular Medi-Cal Redetermination Packet	MC RE Packet (MR)
LTC Packets	
Long Term Care (LTC) Medi-Cal Redetermination Packet	LTC MC RE Packet (ML)
Mixed Packets	
MAGI And Non-MAGI Redetermination Packet	Mixed MC RE Packet (MM)
Non-MAGI Long Term Care (LTC) Mixed Household Redetermination Packet	Non-MAGI LTC Mixed HH RE Packet (MHH)
MAGI Packets	
MAGI RE Packet	MAGI RE Packet (MG)
Non-MAGI Screening Packets	
Non-MAGI Screening Packet	Non-MAGI Screening Packet (NM)
Non-MAGI Turning 65 Packet	Non-MAGI Turning 65 Packet (65)
Other Packets	
Transitional Medi-Cal (TMC) Quarterly Status Report	TMC 176 S (TM)

iii. the packet submit month is the *Target RE Due Date*.

iv. the packet status is either of the following:

1. If the latest status for the packet is 'Sent'
   a. Insert a Status record for 'Received' and a Status record for 'Complete- EDBC Accepted'
   b. Set the Status Date as system date for each record
2. If the latest status for the packet is 'Incomplete', 'Received', or 'Reviewed – Ready to Run EDBC'
   a. Insert a Status record for 'Complete- EDBC Accepted'
   b. Set the Status Date as system date

3. **MAGI Determinations**
   a. For the population identified in Recommendation 2.1.2.1, if a DER exists that meets the following criteria:
      i. there exists a DER with 'RE' and/or 'RM' Run Reason with benefit month equal to the *Target RE Due Date*, or one month prior to the *Target RE Due Date*, and the latest status for the DER is 'Reviewed'

      Then, insert a new Status record for each identified Renewal DER with Status 'Suppressed' and Status Date as system date.

4. **Journal**
   a. Insert a journal entry for a case where at least one Medi-Cal program was identified in the population identified in Recommendation 2.1.2.1 to indicate the Medi-Cal Renewal was completed and reset by the one-time data change due to the PHE. There will be one journal entry per case.

      Journal Category: All
      Journal Type: Activity
      Short Description: Delayed Medi-Cal RE due to PHE
      Long Description: Delayed redetermination processing for Medi-Cal benefits approved due to federally declared public health emergency.

2.1.3 Execution Frequency

The first run will be on June 30, 2021 for May 2021 RE Due Dates. All subsequent runs will run monthly, on the 15th calendar day of the month until the end of PHE.

Technical Note: At the end of PHE, this monthly process will be turned off with SCR CA-214453.

2.1.4 Key Scheduling Dependencies

None

2.1.5 Counties Impacted

All Counties

2.1.6 Data Volume/Performance

Approximately 55,000 C-IV and 51,000 LA County Medi-Cal program RE Due Dates will be updated monthly with these data changes.

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.4.6	The LRS shall include the ability to complete a mass update without intervention by COUNTY-specified Users if all impacted cases can be identified and all required information is available.	This SCR brings Medi-Cal programs with an overdue RE due to the PHE up to date without user intervention.
2.16.4.7	The LRS shall post an easily understandable case comment on every case updated with each mass update.	This SCR documents the data change in a Journal entry for each case impacted.

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-227236 – FIS-EBT Cloud Connectivity Enablement

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Anna Chan
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
07/07/2021	1.0	Initial version	Anna Chan

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DR

1. OVERVIEW

The purpose of this document is to summarize the changes required to enable cloud to cloud connectivity between CalSAWS and FIS-EBT AWS services. This change includes network connectivity enablement for non-production and production environments, application changes (batch properties file updates), as well as application testing activities to enable the cloud connectivity and to migrate existing FIS-EBT traffic from the on-premise C-IV data center to the new cloud connection.

1.1. Current Design

Current FIS-EBT connectivity for both C-IV and CalSAWS environments traverses the C-IV on-premise data center facilities for Host to Host and SFTP file transfer functionality.

1.2. Requests

With the new FIS-EBT cloud solution, CalSAWS host to host requests will be completed over the new AWS to AWS connectivity path. SFTP file transfers between FIS-EBT and CalSAWS will also traverse the new AWS to AWS connectivity path without any in-line C-IV systems. Once the non-production and production applications have migrated to the new connectivity path, the existing C-IV on-premise dependent connection will be decomissioned.

1.3. Network Architecture

The FIS-EBT Cloud Solution is depicted in the following high-level diagram with requirements for two VPN tunnels, one for each of FIS-EBT's availability zones. Two additional VPN tunnels would need to be established for redundancy, connecting to a different set of FIS VPN endpoints.

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The following diagram depicts the CalSAWS network topology supporting FIS-EBT connectivity coming into the CalSAWS Partner Exchange:

2. APPLICATION UPDATES

2.1. Batch Properties Updates

1. Modify the test and production properties of the following EBT outbound FTP jobs to transfer the file from CalSAWS to FIS.
   i. PO19F441 - Daily EBT Demographics Writer Outbound FTP
   ii. PO19F443 - Daily EBT Cash Writer Outbound FTP
   iii. PO19F441 - Daily EBT Food Writer Outbound FTP
   iv. PO19F442 - Monthly EBT Food Writer Outbound FTP
   v. PO19F444 - Monthly EBT Cash Writer Outbound FTP

2. Remove the following intermediate jobs from the scheduler which transfers the EBT files from CIV to FIS and CIV to CalSAWS
   i. CIV_TO_FIS_DAILY_CASE_CLIENT_TRANSFER
   ii. CIV_TO_FIS_DAILY_CASH_BENEFIT_TRANSFER
   iii. CIV_TO_FIS_DAILY_FOOD_BENEFIT_TRANSFER
   iv. CIV_TO_LRS_DAILY_CASE_CLIENT_TRANSFER
   v. CIV_TO_LRS_DAILY_CASH_BENEFIT_TRANSFER
   vi. CIV_TO_LRS_DAILY_FOOD_BENEFIT_TRANSFER
   vii. CIV_TO_FIS_MONTHLY_FOOD_BENEFIT_TRANSFER
   viii. CIV_TO_FIS_MONTHLY_CASH_BENEFIT_TRANSFER
   ix. CIV_TO_LRS_MONTHLY_CASH_BENEFIT_TRANSFER
   x. CIV_TO_LRS_MONTHLY_FOOD_BENEFIT_TRANSFER

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-227852

Update Reception Log to communicate to LMRS for SFV office

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Erika Kusnadi-Cerezo
	Reviewed By	Long Nguyen, Chao Guan, Marqui Simmons, Balakumar Murthy, Shilpa Suddavanda, Himanshu Jain

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
7/1/2021	1.0	Initial	Kusnadi.E

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1 OVERVIEW

1.1 Current Design

With the implementation of CA-207252 the Check-In functionality for the CalSAWS Lobby Check-In and the CalSAWS Self Service Kiosk was moved from YBN (Your Benefits Now) application to the Lobby Springboot application. As part of this change, the logic to generate Check-In number was moved from YBN to CalSAWS. With this change, Check-In information are no longer communicated back to the 011 East Valley (San Fernando Valley) office's Lobby Management Reservation System (LMRS) when its initiated through the Reception Log.

1.2 Requests

Update CalSAWS to send Check-In information to LMRS, when a participant is Check-In directly through Reception Log for the 011 East Valley (SFV) office.

1.3 Overview of Recommendations

1. Update Reception Log to call the new REST webservice when a new Reception Log Visit Detail record is created for the 011 East Valley (SFV) office.
2. Create a new REST webservice that will send Check-In information to LMRS application. will be invoked when a new Reception Log Visit Detail record is created and the Office information is equal to 011 East Valley.

1.4 Assumptions

1. The Los Angeles ISD (Internal Service Department) team will be assisting in the testing effort specifically surrounding the LMRS application. To ensure that information are being sent to the LMRS application successfully.

2 RECOMMENDATIONS

2.1 Reception Log Detail

2.1.1 Overview

Currently when a participant is checked-in by a worker directly through the Reception Log Detail page for the East Valley office (SFV), check-in information are not be being communicated back to the LMRS application. This SCR will update the Reception Log Detail page to invoke a new WebService to send Check-In information back to LMRS application.

2.1.2 Reception Log Detail Mockup

N/A

2.1.3 Description of Changes

1. Update Reception Log to call the new REST web service (reference Section 2.2) that be used to send Check-In information to the LMRS application.
   a. Reception Log Detail page will invoke the new web service when a new Reception Log Visit Detail record is saved successfully and the Office is equal to 011 East Valley.

2.1.4 Page Location

- **Homepage Quick Links**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Check-In for LMRS Web Service

2.2.1 Overview

A new REST web service will be created that will be used to send Check-In information from CalSAWS to the LMRS application.

2.2.2 Description of Change

1. Create a new REST webservice that will be invoked from the Reception Log Detail page when a new Reception Log Visit Detail record is created and the Office information is equal to 011 East Valley.
   i. Web service will include the following parameters
      1. DepartmentID
         a. DPSS Dept Code
            i. Send value of 'SS'.
         b. This is not required.
      2. OfficeID
         a. This will be the office number.
            i. Send value of '011'
         b. This is required.
      3. CaseFirstName
         a. Person First Name
         b. This is required.
      4. CaseLastName
         a. Person Last Name
         b. This is required.
      5. VisitorFirstName
         a. Person First Name
         b. This is required.
      6. VisitorLastName
         a. Person Last Name
         b. This is required.
      7. ReasonForVisit
         a. Visit Purpose
         b. This is required.
      8. VisitorType
         a. Individual Type
         b. This is not required.
      9. PreferredLanguage
         a. Language
         b. This is not required.
      10. CheckInDateTime
         a. Arrival Time
            i. Format: MM/DD/YYYY HH:mma
         b. This is required.
      11. AppointmentDateTime

        a. Appointment Start Time
              i. Format: MM/DD/YYYY hh: mma
        b. This is not required.
12. CheckInNumber
        a. Check In Number
        b. This is required.
13. GreeterEmpNum
        a. Check In Worker
        b. This is not required.
14. VisitorContacttype
        a. Send value of 'W'
        b. This is not required.
15. CaseWorkerID
        a. Participant Worker ID
        b. This is not required.
16. NumberofVisitors
        a. Send value of '1'
        b. This is required.
17. IsAttorney
        a. Send value of 'N'
        b. This is not required.
18. HasIsAttorney
        a. Send value of 'N'
        b. This is not required.
19. WithAttorney
        a. Send value of 'N'
        b. This is not required.
ii. Web service will return the following responses.
    1. '0' for Success response from LMRS
    2. '1' for Warning response from LMRS
    3. '2' for Error response from LMRS

2.2.3 Execution Frequency

[Indicate if this is daily/weekly/monthly etc.… in addition to the day that they batch job should run if not daily.]

2.2.4 Key Scheduling Dependencies

[Provide any of the predecessors and/or successors for this job.]

2.2.5 Counties Impacted

[Indicate if all counties or the specific counties that are impacted by this Change.]

2.2.6 Data Volume/Performance

[Provide the anticipated number of records created/processed and the impact on performance.]

2.2.7 Interface Partner

[Document who the interface is with and include any assumptions, constraints, and details. For example, what days will they process files, if there is a return interface what is the turnaround.]

2.2.8 Failure Procedure/Operational Instructions

[Document the process for handling interface failures.]

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.2.2.1	The LRS shall provide a method of tracking the following contacts via the traffic log: a. Face-to-face contacts; d. Inter-County transfer contacts; e. Traffic in the traditional office setting; f. Outreach User contacts in both fixed and non-fixed locations; g. Non-DPSS COUNTY Users; h. Non-COUNTY agencies; i. General public contacts, including e-Government; and j. Other contacts.	Allows workers the ability to track contact for the SFV office through their LMRS application.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-228190

Update Functionality to Place COFA Individuals
in Full Scope Medi-Cal

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Renee Gustafson
	Reviewed By	Derek Goering, Prashant Goel, Geetha Ramalingam, William Baretsky

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
05/26/2021	0.1	Original Draft	Renee Gustafson
06/14/2021	0.2	Updated MEDS requirements and reformatted	Renee Gustafson
06/24/2021	0.3	Version for Committee Approval	Renee Gustafson

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1 OVERVIEW

Per the H.R. 133, Division CC, Title II, § 208, Consolidated Appropriations Act 2021, Citizens of Micronesia, the Marshall Islands, or Palau, also known as 'Compact of Free Association' (COFA) are eligible to full scope Medi-Cal, if otherwise, eligible effective December 01, 2020. This SCR updates the scope of Non-MAGI Medi-Cal from restricted to full for immigration documents/section codes in CalSAWS and re-maps the outbound eHIT transaction to result in a full scope MAGI Medi-Cal determination.

1.1 Current Design

Currently, individuals with immigration documents relating to COFA are not always evaluated for full scope Medi-Cal unless they are under the age of 26 or pregnant. Today these immigrants over the age of 26 or not pregnant may receive restricted scope Medi-Cal.

CalSAWS grants restricted scope Non-MAGI Medi-Cal for an individual over the age of 26 and not pregnant with Document Type I-94; Section Code 'CFA/PAL' (if otherwise eligible) and this combination maps to 'Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services' in eHIT. 'Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services' results in restricted scope MAGI Medi-Cal (if otherwise eligible) for an individual over the age of 26 and not pregnant.

CalSAWS grants restricted scope Non-MAGI Medi-Cal for an individual over the age of 26 and not pregnant with Document Type I-688B or I-766; Section Code '274a.12(a)(8) or A8' (if otherwise eligible) and this combination maps to 'Employment Authorization Card (I-766)' in eHIT. 'Employment Authorization Card (I-766)' results in restricted scope MAGI Medi-Cal (if otherwise eligible) for an individual over the age of 26 and not pregnant.

For Document Type I-94; Section Codes 'CFA/MIS' and 'CFA/FSM', CalSAWS determines full scope Non-MAGI Medi-Cal (if otherwise eligible) and this combination maps to 'Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services' Document Type with 'Lawful Permanent Resident (LPR/Green Card holder) Immigration Status in eHIT which results in full scope MAGI Medi-Cal (if otherwise eligible).

These Document Type/Section Code combinations send to MEDS Alien/Refugee Indicator (DE 2009) of either 'Other Aliens (not temporary visa holder)' or 'Undocumented PRUCOL Aliens (Full Scope)'. See Table 1 below for details.

CalSAWS					eHIT		
Document Description	Section Code	Citizenship Type	Non-MAGI Medi-Cal Scope	MEDS Refugee Alien Indicator (DE 2009)	CalHEERS Outbound eHIT Document	CalHEERS Outbound Immigration Status	MAGI Medi-Cal Scope
I-94	CFA/PAL		Restricted (over the age of 26 or not pregnant)	Other Aliens (not temporary visa holder) (S)	Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services (G1)		Restricted (over the age of 26 or not pregnant)
I-94	CFA/FSM	Indefinite Legal Resident	Full	Other Aliens (not temporary visa holder) (S)	Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services (G1)	Lawful Permanent Resident (LPR/Green Card holder) (LP)	Full
I-94	CFA/MIS	Indefinite Legal Resident	Full	Undocumented PRUCOL Aliens (Full Scope) (T)	Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services (G1)	Lawful Permanent Resident (LPR/Green Card holder) (LP)	Full
I-688B or I-766	274a.12(a)(8) or A8	EAD - Indefinite Legal Resident	Restricted (over the age of 26 or not pregnant)	Undocumented PRUCOL Aliens (Full Scope) (T)	Employment Authorization Card (I-766) (D1)		Restricted (over the age of 26 or not pregnant)

Table 1 – Current COFA Medi-Cal Scope, and Mappings to MEDS and CalHEERS eHIT

1.2 Requests

Per H.R. 133, Division CC, Title II, § 208, Consolidated Appropriations Act 2021, citizens from a COFA country residing in the United States, DC or US Territories are considered Qualifying Non-Citizens and are not subject to the 5-year bar. That allows the COFA individuals to get full scope Medi-Cal if they are otherwise eligible. The change in policy was signed on 12/27/2020 to be immediately effective. Since Medi-Cal is a monthly program, new policy is effective December 2020 benefit month.

In CalHEERS Change Request 175841, CalHEERS updated the CalHEERS Business Rules Engine to determine an individual eligible to full scope MAGI Medi-Cal for Immigration Status 'Citizen of Micronesia, the Marshall Islands, or Palau', if otherwise eligible, in CalHEERS release 21.9.

MEDS added a new Refugee/Alien Indicator '4' (COFA - Qualified Aliens - not subject to the 5-year bar) to track COFA individuals.

1. Update CalSAWS to determine COFA individuals to full scope Non-MAGI Medi-Cal (if otherwise eligible) and to map the immigration documents/section codes in eHIT to 'Citizen of Micronesia, the Marshall Islands, or Palau' Immigration Status to result in full scope MAGI Medi-Cal (if otherwise eligible).
2. Update the COFA document type/section code combinations to send Refugee/Alien Indicator '4'.

1.3 Overview of Recommendations

Update the Non-Citizen Reference Table for the immigration documents for COFA individuals to determine full scope Non-MAGI Medi-Cal (if otherwise eligible), map to eHIT Immigration Status 'Citizen of Micronesia, the Marshall Islands, or Palau' and to send Refugee/Alien Indicator code '4' for COFA individuals.

1.4 Assumptions

1. Department of Healthcare Services (DHCS) will coordinate with and instruct County Eligibility Workers to override MEDS and CalSAWS Medi-Cal EDBC results for identified COFA individuals back to 12/01/2020, until the updates are available in CalSAWS.
2. There will be no automated or one-time batch to transition the COFA individuals from restricted scope to full scope Medi-Cal.

2 RECOMMENDATIONS

2.1 Eligibility Rules Updates

2.1.1 Overview

Update the Non-Citizen Reference Table for the immigration documents for COFA individuals to determine full scope Non-MAGI Medi-Cal (if otherwise eligible), map to eHIT Immigration Status 'Citizen of Micronesia, the Marshall Islands, or Palau' and to send Refugee/Alien Indicator code '4' for COFA individuals.

2.1.2 Description of Changes

1. Update the Non-Citizen Reference Table (CT360) per Table 2 below. Changes are indicated in **red font with underline**
   a. Change I-94; CFA/PAL and I-688B or I-766; 274a.12(a)(8) or A8 to Full Scope Non-MAGI Medi-Cal (REFER_TABLE 5_DESCR).
   b. Map these four to Immigration status 'Citizen of Micronesia, the Marshall Islands, or Palau' (REFER_TABLE 28_DESCR = 'CM').
   c. Map these four to MEDS Refugee/Alien Indicator DE 2009 (REFER_TABLE_11_DESCR) to code '4'.
   d. The changes are effective 12/01/2020 benefit month and later.

2.1.3 Programs Impacted

Medi-Cal

2.1.4 Performance Impacts

None

CalSAWS					eHIT		
Document Description	Section Code	Citizenship Type	Non-MAGI Medi-Cal Scope (REFER_TABLE 5_DESCR)	MEDS Refugee Alien Indicator DE 2009 (REFER_TABLE 11_DESCR)	CalHEERS Outbound eHIT Document (REFER_TABLE 27_DESCR)	CalHEERS Outbound Immigration Status (REFER_TABLE 28_DESCR)	MAGI Scope Result
I-94	CFA/PAL		**Full**	**4**	Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services (G1)	**Citizens of Micronesia, the Marshall Islands, and Palau (CM)**	Full
I-94	CFA/FSM	Indefinite Legal Resident	Full	**4**	Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services (G1)	**Citizens of Micronesia, the Marshall Islands, and Palau (CM)**	Full
I-94	CFA/MIS	Indefinite Legal Resident	Full	**4**	Arrival/Departure Record (I-94, I-94A) issued by U.S. Citizenship and Immigration Services (G1)	**Citizens of Micronesia, the Marshall Islands, and Palau (CM)**	Full
I-688B or I-766	274a.12(a)(8) or A8	EAD - Indefinite Legal Resident	**Full**	**4**	Employment Authorization Card (I-766) (D1)	**Citizens of Micronesia, the Marshall Islands, and Palau (CM)**	Full

Table 2 – Updated COFA Medi-Cal Scope, and Mappings to MEDS and CalHEERS eHIT

2.2 eHIT Outbound Mappings

2.2.1 Overview

Update COFA individuals to map to eHIT Immigration Status 'Citizen of Micronesia, the Marshall Islands, or Palau'.

2.2.2 Description of Change

1. The eHIT Immigration Status mappings are updated with Recommendation 2.1.2.1 column CalHEERS Outbound Immigration Status (REFER_TABLE 28_DESCR).

2.2.3 Interface Partner

CalHEERS

2.2.4 eHIT Schema Version

Version 17

3   REQUIREMENTS

3.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.7	The LRS shall determine when an individual is eligible for Medi-Cal coverage and shall ensure that all required information is collected, eligibility is determined, and share of cost is computed.	The most beneficial eligibility will be determined based on questions answered on Citizenship Page
2.3.3.1	The LRS shall support the continual online real-time or batch update of new and changed case or person information to external system indexes.	MEDS Refugee/Alien Indicator is considered part of the person information sent to MEDS.

California Statewide Automated Welfare System

Design Document

CA-228213
Add create journal to Journal API

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Avi Bandaranayake
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/16/2021	1.0	Initial Draft	Avi Bandaranayake

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1 OVERVIEW

1.1 Current Design

The journal API only returns data about existing journal entries from CalSAWS.

1.2 Requests

Update the CalSAWS Journal API to allow creation of journal entries.

1.3 Overview of Recommendations

Add a new operation to allow for journals to be created via the API.

1.4 Assumptions

1. Results returned will be paginated to 20 values by default.
2. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
3. Results are limited to county level data.
4. Code Table values in the appendix are subject to change.
5. Requests and Responses will use Code Table values as described in the appendix.
6. Sorting and ordering only applies to the root element.
7. Null or empty values will not be returned in the response objects.
8. Requests sent with improper data types will result in 400 error with a stack trace.

2 RECOMMENDATIONS

2.1 Journal API

2.1.1 Overview

Update the CalSAWS Journal API to allow creation of journal entries.

2.1.2 Description of Changes

1. Add a POST endpoint that will allow journal entries to be created.
2. This endpoint will map to the existing SOAP service which will be called to create the journal.

2.1.3 Request fields

The POST endpoint will require the following fields in the request body:

```
{
  "caseNum": "string",
  "category": "string",
  "journalType": "string",
  "shortDescr": "string",
  "longDescr": "string"
}
```

2.1.4 Response

This the response for the create endpoint only.

```
{
  "message": "Journal created"
}
```

2.1.5 Request mapping

The input parameters will need to be mapped to the SAOP request as follows

REST input	SOAP input
caseNum	caseNumber
category	N/A
journalType	N/A
shortDescr	N/A
longDescr	comment
	userId (LAC_SF)
system date	reportDate

2.1.6 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.7 Error Messages

The Journal API will return error messages in the following Scenarios:

1. 400: Bad request. Invalid case number
2. 401: Unauthorized
3. 500: Internal Server Error.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	journals.html

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
CAR-2700 3.5.4	The LRS shall include the appropriate API's necessary for integrating third-party tools.	Added create endpoint to the journal API

5 APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design.

CT 141: journalType
Activity
Application Date/BDA
Appointment
Assessment
Assignment
Authorized Representative
Batch EDBC
Change Reported
Closure
Conversion
CWS General Ledger
CWS Interest Allocation
Data Removed
Deregister
Discontinuance
Document
File Location
Fiscal
ICT
IEVS
Intake
Interfaces
MCE Determination
MV Property Determination

CT 141: journalType
Narrative
Notice of Action
Program Status Update
Recovery Account
Registration
RRR
Sanction Update
SB 87
Self Service
Special Circumstance
Work Registration Update
WTW

CT 278: category
All
Child Care
CWS SSAAP
CWS SSIAP
Eligibility
Employment Services
Fiscal
Fraud
Hearing
Interfaces
Quality Review

CT 286 Classification		
Account Clerk	Supervising Automated Systems Analyst I	Auditor
Information Technology Analyst III	Supervising Automated Systems Analyst II	Automated Call Distribution Coordinator
Information Technology Analyst IV	Supervising Employment Services Analyst II	Benefits / FS issuance
Information Technology Principal	Supervising Employment Services Specialist II	Benefits Analyst
Information Technology Specialist	Supervising Fiscal Clerk IV	Benefits Analyst III
Information Technology Technician	Supervising Office Assistant I	Benefits Representative
Intake	Supervising Office Assistant II	Benefits Representative Supervisor
Intake Worker	Supervising Social Worker	Business Leader

CT 286 Classification		
Intern	Supervising Social Worker Practitioner	Business Relationship Manager
Intern/Work Study	Supervising Veterans Claim Representative	Business Systems Analyst
Internal Auditor	Supervising Welfare Fraud Investigator II	Business Systems Application Manager
Account Clerk I	Support Services Assistant Lead	Cal-Learn Worker
Investigator Assistant	System Administration	CalWIN Aid Claim Specialist
IS Administrator II	System Administration Supervisor	CalWIN Aid Claim Supervisor
IS Administrator III	System Support Analyst	Career Development Spec I
IS Administrator - Supervisor	TAD District Manager	Career Development Spec II
IS Business Analyst	Telecom Operators	Career Employment Specialist
IS Business Analyst - Principal	Training & Development Specialist Supervisor	Career Employment Specialist II
IS Business Analyst - Senior	User Technical Support	Career Employment Specialist Sr
IS Manager	Program Specialist Technician	Career Employment Specialist Supervisor
IS Operator - Journey	Program Staff Services	Carrying Worker
Account Clerk II	Programmer/Analyst I	Case Management
IS Operator - Senior	Programmer/Analyst II	Case Manager - Contracted
IS Operator - Supervisor	Programmer/Analyst III	Case Manager - County
IS Programmer Analyst	Programmer/Analyst IV	Case Manager - DASU
IS Programmer Analyst - Principal	Property Clerk	Caseworker Aide II - CWS
IS Programmer Analyst - Senior	Psychologist	Caseworker Aide II - CWS - BL
IS Technician - Journey	Public Health Nurse	Cashier
IT Analyst	Admissions Clerk	Cashier II
IT Business Analyst	Account Assistant	Cashier III
IT Business Systems Analyst	Accountant Technician	Chief
IT Customer Support Specialist	Accounting Technician	Chief Criminal Investigator
Account Clerk III	Admin Secretary	Chief Departmental Admin Svcs
IT Manager	Administrative Buyer	Chief Dept HR Administrator
IT Project Manager	Administrative Clerk I	Chief Deputy PA/PG/PC
IT Specialist	Administrative Clerk II	Chief Payroll and Personnel Clerk
IT Supervisor	Administrative Clerk III	Chief Storekeeper
IT Technician	Administrative Compliance Officer	Chief Telephone Operator
Job Developer	Adult Protective Services Specialist	Chief Welfare Fraud Investigator
Job Development Specialist	Administrative Manager	Child Care Case Manager

CT 286 Classification		
Job Specialist	Administrative Secretary	Child Care Case Supervisor
Junior Administrative Analyst	Administrative Supervisor	Community Liaison Worker, PSS
Junior Clerk	Application Developer	Child Care Resource Coordinator
Account Supervisor	Application Developer MRU	Child Case Specialist
Junior Clerk Typist	Application Developer Supervisor	Child Development Specialist
Lead Office Assistant	Assistant to the Director	Child Protective Services Social Work Supervisor
Legal Clerk	Automated Systems Analyst II	Master Assignment Queue
Legal Office Assistant	Building & Services Manager	Administrative Services Manager II
Legal Support Manager	Business Analyst	Administrative Services Manager III
Legal Support Supervisor	Business System Analyst	Child Protective Services Social Worker
Licensed Mental Health Clinician	Business System Analyst Supervisor	Child Services Supervisor
Licensing Evaluator	Business Systems Analyst I	Child Support Assistant
LVN	Business Systems Analyst II	Child Support Manager
Account Technician	Business Systems Analyst III	Child Support Officer
Management Assistant I - IV	Chief Archivist	Child Support Program Attorney
Management Specialist P	QR - IEVS	Management Analyst
Manager, Budget and Performance Monitoring	QR - PFI	Child Support Staff
Masterfile	QR - Quality Assurance	Child Welfare Supervisor
Materials Handler	QR - Quality Control	Child Welfare Supervisor P
Medi-Cal Program Assistant	Quality Review Specialist	Child Welfare Worker II
MEDS	Quality Review Supervisor I	Child Welfare Worker II P
Mgmt Aide	Quality Review Supervisor III	Children Services Worker
Micrographic Technician	Quality Review Supervisor II	Children's Services Clerical Specialist
Accountant I	Records and Support Assistant	Claims Aide
Non-EHSD Emp. - Auditor	Regional Manager	Clerical Operations Manager
Non-EHSD Emp. - CBO	Child Care Contractor	Clerical Operations Supervisor
Non-EHSD Emp. - Contract/Temp	Clerical	Clerical Supervisor I - III
Non-EHSD Emp. - DCSS	Clerical Supervisor	Clerk - Beginning Level
Non-EHSD Emp. - Intern	Clerk IV	Clerk - Beginning Level (Typing)
Non-EHSD Emp. - Other	Collector II	Clerk - Experience Level
Non-EHSD Emp. - State	Communication Analyst	Clerk - Senior Level
Non-EHSD Emp. - Title V	Communication Analyst Supervisor	Clerk - Specialist Lead Level
Non-EHSD Emp. - WEX	Community Government Relations Manager	Clerk I/II

CT 286 Classification		
OA I/II	Computer Based Training Officer	Management Secretary IV
Accountant II	Adult Protective Services Supervisor	Clerk I/II - BL
OA I/II - BL	Computer Based Training Supervisor	Clerk II/III
OA III	Contract and Services Officer	Clerk Typist
OA III - BL	Data Entry Operator	Client Advocate
OA IV	Data Entry Operator II	Client Services Technician
OA IV - BL	Data Processor I	Clinic Services Coordinator
Office Assistant	Data Processor II	Collection Officer II
Office Assistant I - IV	Data Processor Supervisor	Collections Officer
Office Assistant I - IV (ES Clerk w/ Embossing Access)	Database Administration	Collections Officer II - III
Office Assistant I - IV (ES Clerk w/o Embossing Access)	Department Information Service Manager	Network Systems Administrator II
Office Assistant I - IV (GR w/o Embossing Access & Deny Case)	Division Chief	Collections Supervisor
Accountant III	DPSS Program Specialists Services - Assistant Policy Developer	Community Based Organization
Office Assistant I - IV (w/ Embossing Access)	DPSS Program Specialists Services CalWORKs	Community Health Technician
Office Assistant I - IV (w/o Embossing Access)	DPSS Research Specialist	Community Services Worker I - III
Office Assistant II/III	Eligibility & Training Worker II	Community Worker
Office Manager	Eligibility Services Clerk	Computer Lab Support Specialist
Office Mgmt Coord	Eligibility Worker I	Computer Specialist Technician
Office Specialist I	Registration Information Assistant	Computer Support Liaison
Office Specialist II	Revenue and Recovery Technician I	Computer Systems Specialist
Office Specialist III	Revenue and Recovery Technician II	Computer Systems Specialist II
Office Supervisor B	Secretary I	Computer Systems Specialist Supervisor
Account Clerk - BL	Secretary II	Consultant
Office Supervisor C	Secretary III	Consultant Social Svcs Agcy N
Office Supervisor D	Senior Accountant	Continuing Worker
Office Support Specialist	Senior Accounting Assistant	Correctional Counselor
Office Systems Coordinator I - IV	Senior Administrations Analyst	Cost Analyst
Office Technician	Eligibility Worker II	County Department

CT 286 Classification		
Orientation Leader	Eligibility Worker III	Criminal Investigator
Patient Services Specialist	Eligibility Worker Supervisor I	CSET Youth
Payroll Clerk	Employment & Training Account Technician	CWS Screener
Payroll Records Clerk	Employment & Training MIS Technician	CWS Team Leader
Personnel Analyst	ERA	CWS/CMS Support Assistant
Account Clerk Specialist	Executive Staff	DA - Investigator
Department Analyst II	Family Services Specialist IV	Data Analyst
Account Executive I - III	Family Support Lead Worker	Data Applications Manager
Accountant Assistant	Family Support Worker	Sr Network Systems Administrator
Accountant/Auditor I	Foster Parent Trainer	Data Applications Specialist
Accountant/Auditor II	IHSS Management Information Technician	Data Applications Supervisor
Accountant/Auditor II - District Accounting	Information Assistant	Data Engineer
Accountant/Auditor II - Employment Services	Information Technology Officer III	Data Entry Technician
Accountant/Auditor II - Program Integrity	JESD Regional Manager	Data Entry Technician - SST
Accounting Clerical Supervisor	Legal Analyst	Data Input Clerk
Accounting Clerk II	Management Analysis Supervisor	Data Office Specialist
Accounting Clerk III	Office Assistant III	DCSS Staff
Accounting Office Supervisor II	Office Assistant Supervisor	Accounting Officer I
Accounting Officer I - IV	Office Support Supervisor	Accounting Officer II
Accounting Specialist	Organization & Employee Development Manager	Accounting Officer III
Accounting Specialist I	Appeals Officer	Department Facilities Manager
Accounting Specialist II	Program Analysts IV - Business Systems Analyst	Department Accounting Manager
Accounts Payable Supervisor	Program Coordinator	Department Administrative Services Director
Admin Analyst I	Program Specialist Services	Department Administrator
Admin Analyst II	Public Service Employee	Department Analyst
Admin Analyst III	Senior Systems Engineer	Department Automation Specialist
Admin Intern SAN	Senior Human Resources Clerk	Department Business Specialist
Admin Specialist I	Senior Internal Auditor	Department Information Specialist
Admin Specialist II	Senior Program Specialist Children Social Services	Department Information Systems Manager
Admin Support Officer	Senior Program Specialist Services	Department Information Systems Specialist

CT 286 Classification		
Administrative Aide	Senior Program Specialist TAMD	Department Information Systems Technician
Accounting Assistant I	Senior Services Program Manager	Department Personnel Officer
Personnel Specialist	Senior Services Program Specialist	Departmental Administrative Analyst
Personnel Technician	Senior Services Program Worker	Departmental Systems Analyst
Personnel Technician Trainee	Senior Software Developer Analyst	Departmental HR Manager
Placement Coordinator	Quality Control Family Assistance Representative III	Departmental HR Officer
Planning Analyst	Quality Control/ Fair Hearings Supervisor	Dept Fiscal Officer
Policy Director	Revenue & Reimbursement	Deputy Director HSA
Prevention Services Coordinator	Revenue Recovery Technician	Deputy Director, Department of Human Services
Principal Account Clerk	Senior Accounting Technician	Deputy PA/PG/PC
Principal Administrative Analyst	Appeals Supervisor	Deputy Public Guard - Cons/Inves
Principal Clerk	Senior Data Processor	Director of Employment & Benefits Srv
Accounting Assistant II	Senior Employment Services Counselor	Director of Social Services
Principal Personnel Analyst	Senior Investigative Technician	Director of Social Services Agency
Program Analyst	Senior Investigator	Director of Human Services
Program Assistant	Senior Program Specialist	Other
Program Development Manager	Senior Program Specialist Supervisor	Director, Budget and Planning
Program Integrity Div Dir	Social Service Planner	Director, Information Technology
Program Integrity Specialist	APS	Director, Human Services Agency
Program Manager I	Social Services Program Administrator	Division Director
Program Manager II	Social Services Program Specialist	Division Director, SSA
Program Manager III	Social Services Program Worker	Division Manager
Accounting Supervisor	Social Services Receptionist	E & T Counselor I
Program Planner	Social Worker Aide	Procurement Aide
Program Planning Analyst	Social Worker Practitioner	Procurement Assistant I
Program Review Specialist	Social Worker Supervisor I	Procurement Assistant II
Program Services Coordinator	Social Worker Supervisor II	E & T Program Coordinator

CT 286 Classification		
Program Specialist Supervisor	Special Investigations Supervisor	E & T Specialist
Program Support Analyst	Special Investigator I	Economic Development
Program Systems Coordinator	Special Investigator II	Electronic Data Processing Analyst
Program Technician	Special Investigator III	Electronic Data Processing Analyst II
Program/Financial Specialist	Accounting Systems Technician	Electronic Data Processing Analyst Sr
Project Manager	Senior Accounting Systems Technician	Project Administrator, ICSC
Accounting Technician III	Supervising Appeals Hearing Specialist	Eligibility
Protective Services Supervisor	Administrative Assistant III	Eligibility Benefits Specialist I
Protective Services Worker	Application Developer I	Eligibility Benefits Specialist II
Public Assistance Investigator	Assistant Director of Public Social Services	Eligibility Benefits Specialist III
Public Assistance Investigator Manager	GROW Services Supervisor	Eligibility Benefits Specialist Supervisor
Public Assistance Investigator Supervisor	GROW Services Worker	Eligibility Continuing
Public Assistance Specialist III - IEVS	HEAD,ADMINISTRATIVE INVESTIGATIONS	Eligibility Examiner
Public Assistance System Technician	Contractor	Eligibility Fraud
Accounting Technician I	Senior Training Officer	Eligibility Section Manager
Public Assistance Systems Manager	Social Service Assistant	Eligibility Services Tech I
Public Assistance Systems Specialist	System Support Specialist	Eligibility Services Tech II
Public Service Aide - Administration	Social Service Supervisor I	Eligibility Services Tech III
Public Service Trainee	Social Service Supervisor II	Principal Network Systems Administrator
Public Services Specialist	Social Service Worker I	Eligibility Services Tech IV
Quality Assurance	Social Service Worker II	Eligibility Specialist - African American C
Quality Assurance Monitor	Appeals Hearing Specialist	Eligibility Specialist - Arabic/Middle Eastern LC
Quality Assurance Specialist	Social Service Worker III	Eligibility Specialist - Armenian LC
Quality Assurance Technician	Social Service Worker IV	Eligibility Specialist - Cambodian LC
Reception	Social Service Worker V	Eligibility Specialist - Chinese LC
Department Specialist I	Welfare Fraud Investigator Assistant	Eligibility Specialist - Farsi LG Persian CL
Receptionist	Social Worker I	Eligibility Specialist - Filipino LC

CT 286 Classification		
Records Center Assistant	Social Worker II	Eligibility Specialist - Korean LC
Records Center Supervisor	Social Worker III	Eligibility Specialist - Laotian LC
Records Clerk	Social Worker IV	Eligibility Specialist - Mien LC
Registered Nurse II	Software Applications Assistant	Eligibility Specialist - Russian LC
Registered Nurse III	Assessor	Compliance Management Officer
Rehabilitation Production Manager - Exempt	Software Developer I	Eligibility Specialist - Spanish L/Latin C
Rehabilitation Production Supervisor	Software Developer II	Staff Resources Manager
Research & Eval	Software Developer III	Eligibility Specialist - Vietnamese LC
Retention Specialist	Assistant Caseworker I/II	Eligibility Supervisor - OCPC
Administrative Clerk	Staff Analyst I	Vocational Assistant
Retired Annuitant I	Staff Analyst II	Volunteer Services Coordinator
Retired Annuitant ll	Staff Development Manager	Volunteer Services Manager
Revenue and Recovery Officer	Staff Development Officer	Welfare Fraud Investigator
Revenue Collections Clerk	Cal-Learn Contractor	Eligibility Support Clerk
Revenue Collections Officer	REP Clerk	Eligibility System Liaison
Screening	REP Case Worker	Eligibility Technician
Secretary - Confidential	REP Supervisor	Eligibility Technician - Foster Care
Self Sufficiency Resource Specialist	REP Administrator	Eligibility Technician - GR
Self Sufficiency Resource Specialist - BL	GCM Clerk	Eligibility Technician - Program Integrity
Administrative Hearings Officer	GCM Case Worker	Eligibility Technician - Quality Control Unit
Self Sufficiency Supervisor I	GCM Supervisor	Eligibility Trainer
Self Sufficiency Supervisor II	GCM Administrator	Eligibility Unit Clerk
Self Sufficiency Support Assistant	AAP Adoptions	Eligibility Work Specialist
Self Sufficiency Support Supervisor	Staff Resources Manager	Eligibility Work Supervisor
Senior Accountant/Auditor I	Assistant Child Support Officer	Eligibility Worker
Senior Administrative Services Analyst	Staff Services Analysts II	Eligibility Worker Lead
Senior Analyst	Staff Services Manager Automation Support	Eligibility Worker Supervisor
Senior Auditor	Stock Clerk	Employment & Eligibility Administrator
Administrative Manager I	Stock Delivery Clerk	Employment & Eligibility Manager
Senior Case Data Clerk	Storekeeper	Employment & Social Services Program Supervisor

CT 286 Classification		
Senior Clerk Typist	Supervising Accountant	Employment & Training Coordinator
Senior Collections Officer	Supervising Accountant I	Employment & Training Counselor
Senior Department Information Systems Manager	Supervising Accountant II	Employment & Training Specialist
Senior Departmental Personnel	Supervising Accountant III	Employment and Training Specialist I
Senior Deputy PA/PG/PC	Supervising Accounting Assistant	Employment and Training Specialist II
Senior E & T Specialist	Supervising Accounting Technician	Employment and Training Specialist III
Senior Eligibility Specialist	Supervising Automated System Analyst	Employment and Training Specialist IV
Senior Eligibility Specialist - Filipino CL	Assistant Director of Human Services	Employment Case Manager
Senior Eligibility Specialist - Laotian CL	Supervising Data Entry Officer	Employment Case Manager Supervisor
Administration Supervisor II	Assistant Public Administrator / Public Guardian	Employment Counselor
Senior Eligibility Specialist - Russian CL	Supervising Employment Services Analyst I	Employment Counselor II
Senior Eligibility Specialist - Spanish/Latin LC	Supervising Employment Service Counselor	Research Specialist I
Senior Eligibility Worker	Supervising Employment Services Specialist I	Research Specialist II
Senior Employment & Training Specialist	Assoc Bus Intelligence Analyst	Employment Eligibility Specialist
Senior Employment Training Specialist	Family Services Supervisor	Employment Placement Counselor
Senior Financial Svcs Spec	Supervising Fiscal Clerk I	Employment Program Manager
Senior IT Analyst	Assoc Mgmt Analyst	Employment Program Supv
Senior IT Project Manager	Supervising Fiscal Clerk II	Employment Resources Specialist I
Senior IT Specialist	Supervising Fiscal Clerk III	Employment Resources Specialist II
Senior Management Analyst	Assoc Trng & Staff Dev Spec	Employment Resources Specialist III
Administration Supervisor I	Children's Services Administrator I	Regional Administrator, CFS
Administrative Analyst	Children's Services Administrator II	Employment Resources Specialist Supervisor
Administrative Assistant I	Children's Services Administrator III	Employment Services
Administrative Assistant II	Eligibility Computation Clerk I	Employment Services Director
Administrative Manager II	Eligibility Computation Clerk II	Employment Services Partner
Administrative Programs Supervisor	Adoptions Assistant	Employment Services Specialist I
Administrative Technician I	Asst Regional Administrator	Employment Services Specialist II

CT 286 Classification		
Administrative Technician II	Children Services Administrator	Employment Services Specialist III
Analyst I	Children's Social Worker I	Employment Specialist
Analyst II	Supervising Investigations Technician	Employment Training Advisor
Analyst III	Associate Accountant	Employment Training Specialist
Appeals Specialist	Supervising Mail Clerk	Employment/Resource Spec I
Appeals Supervisor I	Supervising Office Support Assistant I	Employment/Resource Spec II
Appeals Supervisor II	Supervising Office Support Assistant II	Employment/Resource Spec III
Appeals Supervisor III	Supervising Program Specialist	Employment/Resource Spec IV
Application Specialist I	Supervising Program Specialist I	Employment/Services Supervisor
Application Specialist II	Supervising Program Specialist II	Enrollment Coordinator
Applications Specialist III	INTERMEDIATE CASHIER	ES Supervisor
Assistant Auditing Manager	Supervising Social Worker II	Executive Assistant
Assistant Deputy Director	Supervising Social Worker II	Exec Programs Coordinator
Assistant Director	Supervising Storekeeper	Executive Director, Department of Human Services
Associate Administration Officer	Supervising Welfare Fraud Investigator	Executive Secretary I
Auditing Manager	Supervisor Clerk	Executive Secretary III
Automated Systems Analyst I	Supply Services Supervisor	Extra Help
Automated Systems Technician	Support Services Assistant	Facilities Analyst
Behavior Health Specialist I	Systems Accountant I	Staff Assistant I
Behavior Health Specialist II	Systems Accountant II	Senior Departmental Personnel Tech
Senior Management Assistant	Associate Administrative Services Analyst	Senior Info Systems Support Analyst
Senior Nutritionist	Associate Analyst	Senior Information Systems Analyst
Senior Office Supervisor (C/D)	Associate Data Analyst	Senior Information Technology Aide
Senior Office Systems Coord	Associate Employment Counselor	Senior Inventory Control Assistant
Senior Payroll and Personnel Clerk	Systems Engineer I	Senior IT Technical Support Analyst
Senior Personnel Analyst	Systems Engineer II	Senior Management Secretary III
Senior Personnel Clerk	Systems Operation Manager	Senior Management Secretary IV
Senior Program Systems Coord	Technical Support Manager	Principal Information Systems Analyst

CT 286 Classification		
Senior Protective Services Worker	Associate IT Business Analyst	Senior Application Developer
Behavior Health Specialist III	Assistant Division Chief, Child & Family Services	Supervising Clerk
Senior Revenue and Recovery Officer	Dep Dir Children & Family Servs(UC)	Senior Clerk
Senior Social Services Supervisor - DASU	Administrative Deputy III	Social Worker Trainee
Senior Social Worker	Director of Children & Family Servs	Staff Development Spec/SOC Work
Senior Social Worker - DASU	Div Chief, Children & Family Services	Staff Development Spec/Welfare
Senior Telephone Operator	Division Chief, PSS	Student Worker
Senior Training & Staff Development	Departmental Personnel Assistant	INTERMEDIATE STENOGRAPHER
Senior Welfare Fraud Investigator	Children's Social Worker II	Family Intervention Coordinator
Service Centers Administrative Specialist	Clerical Administrator	Family Intervention Supervisor
Service Support Specialist	Telephone Systems Operator	Family Service Worker
SFIS	Training Officer	Section Manager, ISD
Budget Analyst	Typist Clerk I	Financial Aid Advisor
Site Coordinator	Typist Clerk II	Financial Aid Counselor
Social Casework Assistant	Typist Clerk III	Student Professional Worker
Social Service Supervisor	Departmental Finance Manager III	Financial Analyst
Social Service Technician	User Technical Support Supervisor	Financial Analyst, SSA
Social Service Worker	Veteran's Claim Representative	Social Services Supervisor
Social Services Fiscal Officer	Deptl Info Security Officer II	Financial Office Professional
Social Services Ombudsperson	Veteran's Claim Representative Supervisor	Financial Office Professional II
Social Services Prg Cntrl Supv	Administrative Clerk (Trainee)	SSIAP Advocate
Social Services Program Mgr	Clerical/Community Aide II	Social Worker
Social Services Program Mgr I	Personal Service Contact	Financial Office Professional Sr
Business Applications Manager	Staff Service Technician	Financial Services Manager
Social Services Program Mgr II	System Support Analyst II	Financial Services Officer
Social Services Program Mgr III	Asst Dir of Public Social Servs(UC)	Financial Srv Deputy Dir, SSA
Social Services Program Supervisor	Student Intern	IT Technical Support Analyst I
Social Services Supervisor I	Paralegal	IT Technical Support Analyst II

CT 286 Classification		
Social Services Supervisor I - Program Integrity	Legal Filing Clerk	IT Technical Support Supervisor
Social Services Supervisor I - SST Analyst	Senior Child Support Attorney	Supervising Typist-Clerk
Social Services Supervisor II	Child Support Attorney	Typist-Clerk
Social Svc Wrkr I	Supervising Legal Transcriber	Staff Assistant, PSS
Social Svc Wrkr I - BL	Legal Transcriber II	Staff Assistant II
Buyer	Child Support Interviewer	Senior Departmental Personnel Asst
Social Svcs Appeals Officer	Child Support Specialist	Information Technology Supervisor
Social Svs Worker II	Child Support Services Program Manager	Senior Typist-Clerk
Social Svs Worker II - BL	Department Director	Information Technology Specialist II
Social Svs Worker III	Dependency Investigation Assistant	Int Supervising Typist-Clerk
Social Svs Worker III - BL	Div Chief	Senior Secretary IV
Social Work Specialist	Human Services Aide	Information Technology Specialist I
Social Work Supervisor	Intermediate Supervising Typist Clerk	Senior Secretary III
Social Work Training Speclst	Regional Administrator	Information Technology Manager, ES
Social Worker - African American C	Supv Children's Social Worker	Senior Secretary II
Social Worker - Chinese LC	Word Processor I	Information Technology Manager III
CHDP Nurse	Eligibility Worker TA	Senior Secretary I
Social Worker - Hmong LC	Accountant Technician I	Information Technology Manager II
Social Worker - Laotian LC	Child Support Services Regional Manager	Senior Network Systems Administrator
Social Worker - MSW	Child Support Services Supervisor	Application Developer II
Social Worker - Russian LC	NMU - Dept Community Services	Administrative Investigator, PSS
Social Worker - Spanish LC	NMU - Probation	Administrative Services Division Manager
Social Worker Assistant	NMU - Central Collections	Principal Application Developer
Social Worker Supervisor	NMU - Pre School Services	Prin Accounting Systems Technician
Software Engineer	NMU - Dept of Community Services	Budget & Fiscal Services Manager
Special Assistant IV	Accenture/Subcontractor	Clerical Administrator, Children's Services
Special Assistant IX	Central Help Desk/EDS Operations	Transcriber Typist
Administrative Manager III	Associate Program Specialist	Chief Clerk

CT 286 Classification		
Special Assistant VII	Account Clerk Supervisor	Chief Research Analyst, Behavior SCI
Special Assistant X	Account Tech	Clerk
Special Assistant XI	Accountant	Contract Program Monitor
Special Assistant XII	Accounting Assistant	Chf Dep Dir of Pub Social Servs(UC)
Special Assistant XIII	Administrative Analyst II	Financial Srvs Director, SSA
Special Assistant XIV	Administrative Assistant	Financial Svcs Specialist II
Special Assistant XV	Administrative Services Analyst	Fiscal Accounting
Special Assistant XVI	Administrative Services Assistant	Fiscal Assistant I - IV
Special Assistant XVII	Executive Secretary IV	Fiscal Manager I - IV
Special Programs Supervisor	Administrative Services Manager	Fiscal Office Specialist
Case Worker I	Administrative Services Officer	Fiscal Specialist I - II
Specialist Clerk I	Administrative Services Associate	Fiscal Technician I - II
Specialist Clerk II	Administrative Services Supervisor	Fraud Prevention Supervisor
Specialist Clerk II P	Agency Director	Fund Deve and Grant Specialt
SSA Applcation DEC Sup Spec II	Agency Partner	Gain Emp Counselor Suprvsr
SSA Applctn DEC Supp Mgr	Assistant Director HHS-Social Services	GEPS Trainer
SSA Application DEC Sup Spec I	Accountant Trainee	Health Worker III
SSA Partner	Accounting Manager	Hearings
SSC I	Accounting Technician II	Hearings Specialist
SSC II	Case Manager	Hearings Supervisor
SSC III	Case Review Specialist	HHSA Program Coordinator
Case Worker II	Chief Learning Officer	Housing Aide
Staff Accountant	C-IV Technical Analyst	Housing Program Analyst
Staff Analyst	DPSS Contracts and SVCS Officer	Housing Specialist
Staff Development Coordinator	DPSS Internal Security Officer	Housing Specialist II
Staff Development Specialist	DPSS Office Support Supervisor	Housing Specialist III
Staff Development Trainer	Eligibility Specialist	HS Administrative Spec I - II
Staff Service Analyst	Eligibility Specialist Supervisor	HS Administrative Spec I - II (CalWIN Interfaces Lead)
Staff Specialist	Employment Services Analyst	HS Administrative Spec I - II (CalWIN Non-Interfaces Lead)

CT 286 Classification		
State Agency	Employment Services Analyst Trainee	HS Administrative Spec I - II (Program/Training)
Statistician	Fiscal Analyst	HS Adult Prot Svcs Soc Supvsr
Case Worker III	Fiscal Assistant	HS Adult Prot Svcs Soc Wkr I - IV
Store Clerk	Fiscal Specialist	HS Case Aide I - II
Student Aide	HSS Program Integrity Div Chief	HS Case Aide I - II (ES Clerk)
Student Worker I - III	Interviewer I	HS Case Aide I - II (GR w/ Embossing Access & Deny Case)
Sup E & T Counselor	Interviewer II	HS Case Aide I - II (w/ Embossing Access)
Sup E & T Specialist	Office Assistant IV	HS Case Aide I - II (w/o Embossing Access)
Supervising Account Clerk	Office Specialist	HS Child Welfare Supervisor
Supervising Accounting Officer II	Regional Manager Children's Social Services	HS Client Benefit Spec III - IV (CalWIN Help Desk)
Supervising Auditor	Research Analyst	HS Client Benefit Spec IV (CAPI Worker)
Supervising Child Support Officer	Revenue and Recovery Supervisor	HS Client Benefit Spec IV (Foster Care Lead Worker)
Supervising Collection Officer	Senior Child Support Specialist	HS Client Benefit Spec IV (General Relief Lead)
Chief Fiscal Clerk	Social Service Aide	SupVG Administrative Assistant I
Clerical Assistant	Social Service Practitioner	SupVG Appeals Hearing Specialist
Clerk I	Staff Analyst Trainee	SupVG Elig Computation Clerk I
Clerk II	Staff Services Analyst I	SupVG Elig Computation Clerk II
Clerk III	Statistical Analyst	SupVG Welfare Fraud Investigator
Collector	Statistical Analyst Trainee	HS Client Benefit Spec IV (Generic)
Confidential Assistant I	Supervising Appeals Specialist I	HS Client Benefit Spec IV (IEVS Worker)
Confidential Assistant II	Supervising Appeals Specialist II	HS Client Benefit Spec IV (MEDS Worker)
Confidential Assistant III	Supervising Case Review Specialist	HS Client Benefit Spec IV (VCCCA Phone Worker)
DPSS Chief of Investigations	Supervising Fiscal Specialist	HS Client Benefit Spec IV (WTW)
Administrative Office Professional	Supervising Fraud Investigator I	HS Client Benefit Spec IV w/ Access to Confidential Cases
Data Processor	Supervising Fraud Investigator II	HS Client Benefit Spec IV w/ Confidential Access (FC Lead Worker)
Deputy District Attorney	Supervising Office Assistant	HS Client Benefit Spec IV w/ Access to Confidential Cases (Generic)
Deputy Director	Supervising Office Specialist	HS Client Benefit Spec Trainee, I - III

CT 286 Classification		
Director	Supervising Social Service Practitioner	HS Client Benefit Spec Trainee, I - III (CAPI Worker)
Driver Clerk	Systems Technician I	HS Client Benefit Spec Trainee, I - III (Foster Care Worker)
Eligibility Supervisor	Systems Technician II	HS Client Benefit Spec Trainee, I - III (General Relief Worker)
Eligibility Technician I	Training and Development Manager	HS Client Benefit Spec Trainee, I - III (IEVS Worker)
Eligibility Technician II	Training and Development Supervisor	HS Client Benefit Spec Trainee, I - III (MEDS Worker)
Eligibility Technician III	Welfare Fraud INV Manager	HS Client Benefit Spec Trainee, I - III (VCCCA Phone Worker)
Eligibility Technician - Trainee	Assistant Regional Manager	HS Client Benefit Supervisor or Spvsr - TC
Employment & Training Worker I	Banked Caseload	HS Client Benefit Supervisor or Spvsr - TC (CalWIN Help Desk Supervisor)
Employment & Training Worker II	CHIEF,GOVERNMENTAL RELATIONS,PSS	HS Client Benefit Supervisor or Spvsr - TC (Foster Care Supervisor)
Employment & Training Worker III	Behavior Health Specialist	HS Client Benefit Supervisor or Spvsr - TC (MEDS Supervisor)
Employment Services Analyst I	Branch Director	HS Client Benefit Supervisor or Spvsr - TC (VCCCA Supervisor)
Employment Services Analyst II	Business Process Analyst	HS Client Benefit Supervisor w/ Confidential Access (FC Supervisor)
Employment Services Counselor I	Automation Services Manager	HS Employment Specialist I - III
Supervising Criminal Investigator	Business Technology Analyst II	HS Employment Specialist I - III (General Relief)
Supervising Employment & Training Counselor	Business Technology Analyst III	HS Employment Specialist I - IV
Supervising Employment & Training Specialist	Business Technology Analyst IV	HS Employment Specialist IV
Supervising Human Services Specialist	Case Review Officer	HS Employment Specialist IV (General Relief)
Supervising Investigator	Case Review Supervisor	HS Employment Specialist IV w/ Access to Confidential Cases
Supervising Public Assistance System Technician	Chief Account Tech	HS Employment Svcs Spvsr or Spvsr - TC
Supervising Vocational Assessment	Chief Fiscal Officer	HS Employment Svcs Spvsr or Spvsr - TC w/ Access to Confidential Cases
Supervising Welfare Fraud Inve	Chief Investigator SIU	HS Homeless Svcs Soc Wkr I - IV
Supervisor Fraud Investigation Unit	Business Systems Information Analyst	HS Homeless Svcs Spvsr

CT 286 Classification		
Supply Clerk I	Child Support Services Manager	Welfare Fiscal Analyst
Employment Services Counselor II	Clinical Therapist	Welfare Fraud Investigator Trainee
Supply Clerk II	Collection Agent I	Welfare Recipient Employment Coord
Supportive Services	Collection Agent II	Children's Social Worker III
Supervising Admin Specialist	Collection Agent III	Database Administrator
Supervising Appeals Officer	Collections Officer I	Sr Dep Dir, Child & Family Servs(UC)
Supervising Child Care Worker	Generic Worker	Departmental Employee Relations Rep
Supervising Clerk I	Behavior Health Services Supervisor	Deptl Human Resources Manager III
Supervising Clerk II	Fiscal & Technical Services Assistant III	Fiscal Officer I
Supervising Clerk III	Fiscal & Technical Specialist	Financial Specialist III
Supervising Eligibility Tech	Asst Agcy Dir, Social Svs Agcy	GAIN Services Coordinator
Supervising Financial Svcs Spec	Human Services Administrator I	GAIN Services Supervisor
Employment Services Specialist	Human Services Administrator II	GAIN Services Worker
Supervising Welfare Investigator	Human Services Administrator III	Administrative Services Manager I
Supv Accounting Tech	Human Services Liaison, PSS	Asst Regional Administrator, CFS
Supv Admin Clerk	Community Program Specialist	HS IHSS Social Worker I - IV, Z
Supv Legal Clerk	Contracts & Grants Analyst	HS IHSS Social Worker I - IV, Z (HCA Partner)
Systems Administrator	Courier	HS IHSS Supervisor
Systems and Procedures Analyst	Courier and Supervising Warehouse Worker	HS Program Analyst I - II
Systems Programmer	Customer Support Representative	HS Program Analyst I - II (CalWIN Interfaces Lead)
Telephone Operator	Head Administrative Investigations	HS Program Analyst I - II (CalWIN Non-Interfaces Lead)
Testing Technician	Department Analyst I	HS Program Analyst I - II (OSM Staff)
Training Assistance	Head Clerk	HS Program Assist I - III
Employment Services Technician	Head Departmental Personnel Technician	HS Program Coord I - III
Training Coordinator	Department Specialist II	Information Technology Analyst II
Training Manager	Department Specialist III	HS Program Manager I - II (VCCCA Manager)
Training Officer I	Eligibility Assistant	HS Senior Program Coordinator

CT 286 Classification		
Training Supervisor	Eligibility Program Specialist	HSA Administrative Manager (CalWIN Manager)
Transcriptionist	Eligibility Specialist I	HSA Administrative Spec III
Translator	Eligibility Specialist II	HSA Sr Administrative Spec
Transportation Coordinator	Eligibility Specialist III	Coord Welfare Recipient Vendor Prog
Transportation Worker	Eligibility Specialist Trainee	HSA Sr Program Manager
Transportation Worker SAN	Eligibility Worker II Bilingual	Human Resources Manager
TulareWORKs Family Advocate	Eligibility Worker III Bilingual	Human Resources Technician
Employment Services Technician Trainee	Employment & Training Worker Supervisor	Human Services Aide I
Unit Manager - CalWORKs	Employment and Training Supervisor	Human Services Analyst
User Support Analyst II	Employment and Training Worker III	Employment Services Manager
User Support Specialist	Employment and Training Worker Supervisor	Deputy Administrative Officer
Utility Clerk	Employment Development Counselor	Executive Secretary II
Veterans Claims Worker	Employment Development Counselor Bilingual	Executive Secretary III
Veterans Service Specialist	Employment Services Supervisor	Statistical Methods Analyst
Veterans Services Representative	Executive Secretary	Chief Govermental Relations, PSS
Vocational Assessment Counselor	Fair Hearings Officer	Program Assistant, PSS
Vocational Assessor	Financial Systems Analyst	Human Services Control Specialist
Administrative Office Professional II	Fiscal & Technical Services Assistant I	Human Services Department Network Analyst
Volunteer Program Coordinator	Fiscal & Technical Services Assistant II	Human Services Division Director
Welfare Fraud Field Investigator	Asst Dir, Area Agency on Aging	Human Services Hearings Officer
Welfare Fraud Investigations Supervisor	INFORMATION SYSTEMS ANALYST AID	Human Services Manager
Welfare Fraud Investigator Supervisor	Information Systems Analyst I	Human Services Manager, Investigations
Welfare Fraud Technician	Information Systems Analyst II	Human Services Operations Manager
Welfare Investigator II	Information Systems Manager I	Human Services Program Manager
WEX Intern	Information Systems Supervisor I	Human Services Program Policy Analyst

CT 286 Classification		
Workforce Board Systems Admin	Information Systems Supervisor II	Human Services Section Manager
Workforce Career Assmnt Supervisor	Information Systems Supervisor III	Human Services Spec - African American C
Workforce Coord - African American Culture	Information Systems Support Analyst II	Human Services Spec - Arabic/Middle Eastern
Executive Assistant I	Information Technology Aide	Human Services Spec - Armenian LC
Workforce Coordinator	Fiscal Specialist I	Human Services Spec - Cambodian LC
Workforce Investmt Bd Director	Fiscal Specialist II	Human Services Spec - Chinese LC
Workforce Services Director	Intermediate Clerk	Human Services Spec - Filipino LC
Workforce Services Specialist	Fiscal Specialist III	Human Services Spec - Hmong LC
Workforce Services Tech	Fiscal Staff	Human Services Spec - Laotian LC
WTW Trainer	Fiscal Supervisor	Human Services Spec - Mien LC
Information Systems Technician	HS Office Supervisor	Human Services Spec - Native American LC
Information Technology Analyst	Human Services Specialist I	Human Services Spec - Russian LC
Information Technology Analyst (Prin)	Human Services Specialist II	Human Services Spec - Spanish L/Latin C
HS Program Manager I - II	Human Services Specialist III	Human Services Spec - Vietnamese LC
Executive Assistant II	Human Services Specialist IV	Human Services Specialist
Admin Assistant	Information Systems Analyst	Human Services Specialist Supervisor
Administrative Office Professional Sr	Information Systems Specialist	Human Services Supervisor
Administrative Secretary II	Information Systems Supervisor	Human Services Systems and Programming Analyst
Administrative Secretary III	Information Technology	Human Svcs Assistant
Family Services Representative I	Integrated Case Work Supervisor	Human Svcs Asst - Arabic/Middle Eastern
Family Services Representative II	Integrated Case Worker	Human Svcs Asst - Armenian LC
Family Services Representative III	Investigative Assistant	Human Svcs Asst - Chinese LC
Family Services Specialist I	Intermediate Supervising Clerk	Human Svcs Asst - Farsi LG Persian CL
Family Services Specialist II	Intermediate Typist-Clerk	Human Svcs Asst - Hispanic/Spanish LC
Family Services Specialist III	Investigative Technician	Human Svcs Asst - Laotian LC
Family Services Specialist Supervisor	Secretary IV	Human Svcs Asst - Russian LC
Fiscal Clerk I	Legal Process Specialist	Human Svcs Asst - Vietnamese LC

CT 286 Classification		
Fiscal Clerk II	Legal Support Assistant	IEVS
Fiscal Clerk III	Licensed Clinical Social Worker	Imaging Technician
Fiscal Manager	Media Specialist	NMU - DA
Fiscal Services Supervisor	Asst Dir, Employment & Benefit	NMU - Dept Child Support Services
Fraud Enforcement Assistant	Mental Health Practitioner	NMU - Dept Behavioral Health
Fraud Investigator	Mental Health Services Supervisor	NMU - Dept Children's Services
Fraud Investigator Supervisor I	Navigator	NMU - Dept Adult Aging Services
Fraud Investigator Supervisor II	Office Assistant III Bilingual	NMU - JESD WIA
Fraud Technician	Office Services Supervisor	NMU - Dept Public Health
Human Resource Payroll Analyst	Office Supervisor	NMU - Department of Workforce Industry
Help Desk Technician	Procurement Specialist	NMU - Auditor
Human Resources Analyst I	Public Assistance Specialist I	NMU - Family Support
Human Resources Analyst II	Public Assistance Specialist II	NMU - Health
Human Resources Clerk	Public Assistance Specialist III	NMU - Public Health
Human Resources Officer I	Public Assistance Specialist Supervisor	NMU - Schools
Human Resources Officer II	Research Specialist	NMU - Hospitals
Information Technology III	Revenue & Recovery Technician	NMU - Clinics
Information Technology Officer I	Secretary	NMU - Behavioral Health and Recovery Services
Information Technology Officer II	Security Officer	NMU - Building Successful Tomorrows
Intake Specialist	Senior Account Clerk	NMU - Child Welfare
Investigations Supervisor	Senior Administrative Analyst	NMU - Department of Employment Services
Investigative Technician I	Senior Office Assistant	NMU - Modesto Junior College
Investigative Technician II	Senior Program Coordinator	NMU - Department of Child Support Services
Investigator	Senior Secretary	NMU - District Attorney
Investigator II	Senior Staff Services Manager	Dept Child Support Services
Investigator III	Social Service Aide I	Child Protective Services
Kelly Temp	Social Service Aide II	Adult Protective Services
Legal Clerk I	Social Service Practitioner CPS	EDA - WIA
Legal Clerk II	Social Service Program Manager	Info Systems Manager
Legal Clerk III	Social Service Supervisor CPS	Chief of Investigations
Legal Transcriber I	Social Service Worker I CPS	Family Services Supervisor
MSW Intern	Social Service Worker II CPS	Recovery Supervisor II

CT 286 Classification		
Mail Clerk	Social Service Worker III CPS	Ethics Resource Officer
Manager I	Social Services Aide	Training and Development Specialist
Manager II	Social Services Division Director	Organizational Measurement Specialist
Manager III	Social Services Screener	Communications and Career Services Manager
Manager IV	Social Services Worker	Assistant Communications Specialist
Mental Health Clinician I	Asst Dir, Wrkfrce Invst Board	Programmer III
Mental Health Clinician II	Staff Development Supervisor	Administrative Clerk IV
Mental Health Clinician III	Asst. Chief Criminal Investigator	Clerical/Community Aide I
Network Administrator	Staff Services Analyst II	Temporary Employee
Network Systems Support Analyst	Attorney	Family Services Specialist III - Intern
Office Assistant I	Staff Support Assistant II	Family Services Specialist IV - Intern
Office Assistant II	Staff Support Assistant III	Family Services Supervisor - Intern
Office Assistant III	Staff Support Manager	Homecare Assistant
Supervising Research Specialist	Staff Trainer I	Legal Clerk IV
Community Service Assistant	Staff Trainer II	Social Worker IV-Trainee
Child Care Development Specialist	Supervising Analyst	Software Developer/Analyst III
Mental Health Counselor	Supervising Employment Development Counselor	Senior Software Developer/Analyst
Ombudsman Program Manager	Supervising Staff Services Analyst	Stock/Delivery Clerk I
Personnel Assistant	Supervising User Support Technician	Stock/Delivery Clerk II
Principal Accountant	Supervising Warehouse Worker	Storekeeper I
Administrative Trainee	Systems Accountant	Storekeeper II
Program Evaluation Supervisor	User Support Technician	Supervising Account/Administrative Clerk I
Program Manager	Veterans Service Officer	Supervising Account/Administrative Clerk II
Program Operations Supervisor	Vocational Trainee	Supervising Legal Clerk I
Program Specialist	Volunteer	Supervising Legal Clerk II
Program Specialist I	Welfare Collections Officer	Confidential Assistant IV
Program Specialist II	Welfare Fraud Investigator I	Confidential Assistant V
Staff Analyst III	Welfare Fraud Investigator II	Social Worker V

CT 286 Classification		
Staff Development Officer Children's Services	Welfare Investigator	Information Systems Program Analyst
Staff Training Instructor	Work Crew Supervisor	Director of CSA
Staff Training Instructor Trainee	Workforce Development & Eligibility Specialist	General Accounting Manager
Statistical Analyst I	Welfare Fraud Investigator III	
Statistical Analyst II	Support Service Worker I	
Statistical Analyst III	Staff Support Assistant I	

CT 983 Contact Type Code
Verbal
Written
Contact Center

CT 321 Classifications	
1931(b) Sneede Property Detail	Income Allocation to Family Members - Countable Income
FC Special Care Increment	Total Net Nonexempt Income of Spouse/Non-Excluded Children
Regular Sneede Property Detail	Total Countable Income of Person in LTC/B&C
Program Person	Health Insurance for Person in LTC/B&C
Overridden Program Person	Community Spouse Gross Income (Include Public Assistance)
Benefit Month Property Detail	Total Gross Income
CF Gross Earned Income	Actual Income of Family Members
CF Gross Unearned Income	Excluded Child(ren) Allocation
Earned Income	SSI/SSP Allocation Detail
CF Net Unearned Income	SSI Methodology Allocation Detail
CF Deductions	Income Allocation to Family Member(s)
CF Excess Shelter Costs	Allocation to Family Members LTC/B&C
CF Adjustments	Budgeting Methodology Type
Applicant Unearned Income	Data Month Property Detail
Applicant Unearned Income Disregards	CalWORKs Family Unit Size
Applicant Earned Income	CalWORKs Assistance Unit Size
Applicant Earned Income Disregards	CalFresh Household Size
Family Special Needs	MC Property Test Person Total
Unearned Income	MC Sneede FPL Individual Nonexempt Income
Unearned Income Disregards	IN Previous Potential Benefit Amount
Earned Income	Self Employment Expense Deduction
Earned Income Disregards	Non-Verified Expense
AU Special Needs	Legal Guardianship

CT 321 Classifications	
Adjustments	Person''s Age
Gross Income	Overpayment For a Prior Case Person
Property	Pregnancy Termination Date
Expense	Average Income Calculation Self Employment
Miscellaneous	Average Income Calculation Disability
MC Unearned Income	Average Income Calculation Earned Income
MC Unearned Income Deductions	Average Income Calculation Unearned Income
MC Earned Income	Qualifies for Exempt MAP
MC Earned Income Deductions	Net Sequential - Monthly Amount
Combined Income Deductions	Net Sequential - Excluded Income
Income Adjustments	Net Sequential - Deduction
Allocation and Other Deductions	Net Sequential - Dependent Care Under 2
Maintenance Need	Net Sequential - Calculated Average
Sneede FPL Countable Income	Average Income Calculation All Other Income
Monthly Gross Earnings Month 1	FC Aid Code
Monthly Gross Earnings Month 2	FC Earned Income
Monthly Gross Earnings Month 3	FC Unearned Income
Monthly Dependent Care Expense Month 1	FC Earned Income Disregard
Monthly Dependent Care Expense Month 2	Infant Supplemental Payment
Monthly Dependent Care Expense Month 3	Program Person Fail Budget
Special Treatment - Home Value	Related Case
Special Treatment - Other Real Property Value	InKind Income
Special Treatment - Liquid Property Value	Additional Payment
Special Treatment - Gross Earned Income	Educational Travel Reimbursement
Special Treatment - Gross Unearned Income	Earned Income Deductions
	EDBC Homeless Past Due Rent
	Accessible Liquid Resources
	Disaster Related Expenses
	Parenting Support Plan

California Statewide Automated Welfare System

Design Document

CA-228698 CIV-109021 ACL 21-17 LOC 2-4 Rate updates for HBFC Placements

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	S Meenavalli
	Reviewed By	Ritu Chinya, Paul G, Ignacio

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/17/2021	1.0	Initial Design	S Meenavalli

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1   OVERVIEW

As part of the CNI Rate increase ACL 20-78 for Fiscal Year (FY) 2020-21 for Foster Care (FC) and Kin-GAP (KG) programs in CalSAWS and C-IV, the Home Based Family Care (HBFC) LOC2 thru LOC4 rates are not updated based on the CDSS/State recommendation.

Based on ACL 21-17, HBFC LOC2 thru LOC4 rates require to be implemented in CalSAWS and C-IV Systems.

The one-time case listing details related to the impacted cases can be found under the Outreach section in this document.

1.1   Current Design

Currently CalSAWS and C-IV use the LOC2 thru LOC4 rates of FY 2019-20 that are effective from July 1, 2019 for the HBFC Placements.

1.2   Requests

- As per the ACL 21-17, the new HBFC LOC2 thru LOC4 rates from ACL 20-78 will be implemented in CalSAWS and C-IV effective April 1, 2021.

1.3   Overview of Recommendations

- The Code detail table rows that reflect the LOC2 thru LOC4 rates will be updated for HBFC placement types.

1.4   Assumptions

- Under this SCR, Eligibility is only updating the amounts and effective dates of HBFC LOC2 thru LOC4 rates only in the Code Tables.
- No change will be made to Rate determination logic in this SCR.
- The D, F1 thru F4 rate updates are out of scope of this SCR for HBFC Placements.
- AAP Rate updates are out of scope of this SCR.
- Home Based Family Care (HBFC) Provider's list referred in this SCR can be found at the end of design document.
- The listing may contain multiple rows based on the rates and/or aid codes.

2   RECOMMENDATIONS

2.1   Level of Care Basic Rates for HBFC Homes (CalSAWS and C-IV)

- Level of Care Basic rates are applicable to both CalSAWS and C-IV systems.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Level of Care rate and the Benefit Month is on or after January 2017.

- For Kin-GAP programs these rates are paid when the Case Dismissal Date is on or after January 1, 2017 in C-IV or Kin-GAP Summary Begin Date is on or after January 1, 2017 in CalSAWS.

2.1.1 Description of Changes

- Update the HBFC Homes LOC2 thru LOC4 rates by end-dating the rate/code table records that began 07/01/2019 with an end date of 03/31/2021. Insert new rate/code table records effective 04/01/2021 with the following rates:

Level of Care	LOC2	LOC3	LOC4
Basic	$1,153	$1,271	$1,387

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.1.2	The LRS shall include an automated method for implementing mass updates triggered by policy changes or mass participant financial changes, including Social Security or Veterans benefits cost of living adjustments (COLAs).	The new LOC2 thru LOC4 Rates released by the County will be updated in the system. These new rates will be used to determine the eligibility benefits.

5 MIGRATION IMPACTS

None

6 OUTREACH

6.1 Lists

List Name: Cases having HBFC Placements with LOC2 thru LOC4 rates

List Criteria:

Provide a list of all Active FC / KG cases with HBFC Placement Type that met any of the condition below:

1) Standard Rate Type with Level of Care LOC2 or LOC3 or LOC4 issued after 07/01/2020
2) Non-standard rate equals to Standard rate with LOC2 or LOC3 or LOC4 as per the ACL 20-78 issued after 07/01/2020

Standard Columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID
- Placement Name

Additional Column(s):
- Program
- CPS Case Number (Exists only for LA County)
- Primary member CIN#
- Primary member Name
- Primary member Date of Birth
- Placement Type
- Placement Start Date
- Rate Start Date
- Rate Type
- Rate Amount if exists (Exists When Rate Type is Non-Standard)
- Level of Care if exists (Exists When Rate Type is not Non-Standard)
- Aid Code

Frequency: One-time after the implementation of the SCR

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Sharepoint > Web Portal > System Changes > SCR and SIR Lists > 2021 > CA-228698
C-IV	CalSAWS Sharepoint > Web Portal > System Changes > SCR and SIR Lists > 2021 > CIV-109021

7 APPENDIX

HBFC (Home-Based Family Care) Providers:

1) Foster Family Home

2) Foster Family Home – Shelter Care
3) Legal Guardian
4) Non-Relative Extended Family Member Home
5) Relative Home
6) Specialized Foster family Home
7) Supervised Independent Living
8) Tribal Specific Home
9) County Shelter / Receiving Home (Non – EA/AFDC) –CalSAWS Only
10) Court Specified Home – CalSAWS Only
11) Guardian Home – CalSAWS Only
12) Resource family Home – CalSAWS Only
13) Small Family Home – CalSAWS Only
14) Temporary Shelter Home – CalSAWS Only

CalSAWS

California Statewide Automated Welfare System

CA-228699 | DDID 2716, 2717, 2219

Outbound IVR 58 County Batch Enhancement

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Vallari Bathala
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
05/13/2021	1.0	Initial Revision	Vallari Bathala

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1 OVERVIEW

The CalSAWS Interactive Voice Response (IVR) system will use the Amazon Connect platform to contact customers via phone calls for automated outbound IVR calls. These automated outbound IVR calls provide information for appointment reminders and document reminders. Based on the information in the system, automatic calls are sent to customers that have opted to receive these calls. Outbound IVR calls include appointment reminders, missing 'SAR7' documents and 'Balderas' reminders.

1.1 Current Design

The CalSAWS Outbound IVR Appointment Reminder and Outbound IVR Missing Document Reminder are C-IV functionalities migrated to CalSAWS with SCR CA-207026. The batch jobs associated to this data transfer for the 'Missing Balderas Reminder Outbound campaigns' (POxxM304), 'Missing SAR7 Reminder Outbound campaigns' (POxxM302) and 'Appointment Reminder IVR Outbound' (POxxM300) were migrated and are configured to run for the C-IV Counties. These jobs process the Outbound Campaign CSV file for all C-IV counties.

1.2 Requests

Update Outbound IVR Campaigns to include additional changes to support all 58 counties according to the requirements gathered during the Contact Center Functional Design Sessions. Update Outbound and Inbound jobs to read new CSV files.

1.3 Overview of Recommendations

1. Update the existing Outbound IVR batch jobs, POxxM300, POxxM302 and POxxM304 to support 58 Counties.
2. Update Outbound Campaign jobs to deliver CSV files to new S3 Bucket location.
3. Update Inbound FTP job to copy from new IVR S3 Bucket locations.
4. Update Contact Detail page to enable IVR Outbound Call for 58 Counties.

1.4 Assumptions

1. As part of this effort, the Counties will be divided into two accounts: LA County only and non-LA Counties. Additional accounts will be created with future efforts.

2 RECOMMENDATIONS

2.1 Contact Detail

2.1.1 Overview

The Contact Detail page displays 'IVR Consent' dropdown that allows individuals to 'Opt-In' or 'Opt-Out' for the IVR Outbound Call/reminder at the case level. This change will enable the 'IVR Consent' option for all 58 Counties.

2.1.2 Contact Detail – Page Mockup

Figure 2.1.2-1 Contact Detail Page

2.1.3 Description of Change

1. Update the Contact Detail page to enable the 'IVR Consent' dropdown for all 58 Counties. This change will allow individuals to Opt-In and Opt-Out for the IVR Outbound Call/reminder at the case level.

2.1.4 Page Location

Global: Case Info
Local: Case Summary
Task: Contact

2.1.5 Security

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impact

N/A

2.2 Update Outbound IVR to enable for all 58 Counties

2.2.1 Overview

Currently, the Appointment Reminder and Document Reminder batch jobs run at the County level and deliver files to a single IVR S3 Bucket location. The IVR Inbound Reader Batch Job handles processing and journaling of the CSV file sent by Amazon Connect. This file consolidates the call results for the IVR Outbound Calls.

Update the outbound jobs to run for all 58 Counties and configure to deliver to the correct IVR S3 location. Update the inbound FTP job, PI00M360, to run at the Regional level. The inbound reader job will read from one folder located in the appropriate CalSAWS S3 bucket.

2.2.2 Description of Changes

1. Update the IVR Outbound jobs to run for CalWIN and Los Angeles Counties:
    a. Appointment Reminder IVR Outbound batch job: POxxM300
        i. Appointment Reminder IVR Outbound FTP Batch Job: POxxM301
    b. Missing SAR 7 Document Reminder IVR batch job: POxxM302
        i. Missing SAR 7 Document Reminder IVR FTP Batch Job: POxxM303
    c. Missing Balderas Document Reminder IVR batch job: POxxM304
        i. Missing Balderas Document Reminder IVR FTP Batch Job: POxxM305

Note: The IVR Outbound jobs are already scheduled for the 39 C-IV Migration Counties as part of CA–218772.

2. Create a new batch property for each FTP batch job with the location of the IVR S3 bucket.
3. Update FTP jobs to use new Account based IVR S3 Buckets.
   a. All Counties by Account are listed below:

Account 1			Account 2
Alameda	Mariposa	Santa Barbara	Los Angeles
Alpine	Mendocino	Santa Clara	
Amador	Merced	Santa Cruz	
Butte	Modoc	Shasta	
Calaveras	Mono	Sierra	
Colusa	Monterey	Siskiyou	
Contra Costa	Napa	Solano	
Del Norte	Nevada	Sonoma	
El Dorado	Orange	Stanislaus	
Fresno	Placer	Sutter	
Glenn	Plumas	Tehama	
Humboldt	Riverside	Trinity	
Imperial	Sacramento	Tulare	
Inyo	San Benito	Tuolumne	
Kern	San Bernardino	Ventura	
Kings	San Diego	Yolo	
Lake	San Francisco	Yuba	
Lassen	San Joaquin		
Madera	San Luis Obispo		
Marin	San Mateo		

4. Update POxxM301, POxxM303, and POxxM305 jobs to:
   a. Copy the existing CalSAWS individual County files into their appropriate new IVR Account based S3 Bucket.
5. Replicate Inbound FTP Batch Job, PI00M360, as: PI00M361, PI00M362, PI00M363, PI00M364, PI00M365
   a. Each job will extract the appropriate file from the IVR S3 bucket and transfer the files to the CalSAWS S3 bucket
6. Update batch job PI00M300 to wait until all Inbound FTP jobs have finished to run.
7. Regression test that PI00M300 will continue to process multiple files in one run.

2.2.3 Execution Frequency

No change for Batch jobs POxxM300 – POxxM305 and PI00M300.

Schedule PI00M361 – PI00M365 to run daily.

2.2.4 Key Scheduling Dependencies

No change for Batch jobs POxxM300 – POxxM305 and PI00M300.

Predecessors for PI00M300: PI00M360 – PI00M365

2.2.5 Counties Impacted

All counties.

2.2.6 Data Volume/Performance

Unknown.

2.2.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.).

3   REQUIREMENTS

3.1   Migration Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2219	The CONTRACTOR shall configure the Customer Service Center solution to allow counties to update the customers opt in and/or opt out status for the outbound IVR Campaigns through the CalSAWS Application.	Enable the 'IVR Consent' drop down for all 58 Counties.
2717	The CONTRACTOR shall configure the CalSAWS Outbound IVR solution to have appointment reminders that include meeting with worker, group meeting, telephone interview, re-evaluation interview, telephone CW/CF Re-Evaluation Interview. The customer must have an appointment status that is "scheduled" or "rescheduled." Upon receiving the appointment reminder, the customer can confirm or cancel the appointment.	Update Appointment Reminder IVR Outbound batch jobs, POxxM300/ POxxM301, to run for LA and CalWIN
2716	The CONTRACTOR shall configure the CalSAWS Outbound IVR solution to include document reminders for missing SAR7's in the outbound IVR Campaigns. Upon answering the call, the customer can request to have their SAR7 resent to them.	Update Missing SAR 7 Document Reminder IVR batch job, POxxM302/POxxM303, to run for LA and CalWIN

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-229265

Update Journal API

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Avi Bandaranayake
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/1/2021	1.0	Initial Draft	Avi Bandaranayake

Table of Contents

1   OVERVIEW

1.1   Current Design

The journal API response object does not contain the journal created on date and does not return a case number.

1.2   Requests

Journal API should return the created on date and case number.

1.3   Overview of Recommendations

1. Update the API response to return the journal created on date.
2. Update the caseId field to replace caseId with caseNum.

1.4   Assumptions

1. Results returned will be paginated to 20 values by default.
2. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
3. Results are limited to county level data.
4. Code Table values in the appendix are subject to change.
5. Requests and Responses will use Code Table values as described in the appendix.
6. Offset and limits will apply only if paginated results are available.
7. Offset beyond the max available will return a 404 error.
8. Offset and limits will only apply to the root element
9. Sorting and ordering only applies to the root element.
10. Null or empty values will not be returned in the response objects.
11. Requests sent with improper data types will result in 400 error with a stack trace.

2 RECOMMENDATIONS

2.1 Journal API

2.1.1 Overview

This API will expose the Journal_Entry data object from the CalSAWS system.

2.1.2 Description of Changes

Add the journal created on date to the response object and change caseId to be caseNum. Please refer to the **journals.html** document for the technical specifications and data element definitions.

Additional examples and specific error messages may be added during build for the developer portal.

2.1.3 Request fields

The API will include the following query parameters for Journal:

1. Case number (required)
2. Start Date
3. End Date
4. Journal Category Code (CT 278)
5. Journal Type (CT 141)

2.1.4 Response

The Journal API will return the following data elements:

```
[
  {
    "shortDescr": "string",
    "id": "string",
    "orgId": "string",
    "caseNum": "string",
    "typeCode": "string",
    "longDescr": "string",
    "workerNum": "string",
    "classCode": "string",
    "contactTypeCode": "string",
    "filterCode": "string",
    "entryAppend": [
      {
        "entry": {
          "appendDescr": "string",
          "updatedOn": "2021-03-02T23:01:08.165Z",
          "supprInd": "string",
          "workerNum": "string",
          "class": "string"
        }
```

```
        }
    ]
  }
]
```

2.1.5 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.6 Error Messages

The Journal API will return error messages in the following Scenarios:

1. Bad request. {parameter name} is invalid. {Reason}
2. Authorization information is missing or invalid.
3. A Journal with the specified {param name(s)} was not found.
4. Request Timeout.
5. Internal Server Error.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	journals.html

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2348	The CONTRACTOR shall create a service for the 58 Counties that returns all journal entries for a specific case. The service will allow users to filter by case number, date, journal category and journal type. A list of all journal entries that meet the search criteria will be returned.	Update journal API

5   APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design.

CT 141: journalType
Activity
Application Date/BDA
Appointment
Assessment
Assignment
Authorized Representative
Batch EDBC
Change Reported
Closure
Conversion
CWS General Ledger
CWS Interest Allocation
Data Removed
Deregister
Discontinuance
Document
File Location
Fiscal
ICT
IEVS
Intake

CT 141: journalType
Interfaces
MCE Determination
MV Property Determination
Narrative
Notice of Action
Program Status Update
Recovery Account
Registration
RRR
Sanction Update
SB 87
Self Service
Special Circumstance
Work Registration Update
WTW

CT 278: category
All
Child Care
CWS SSAAP
CWS SSIAP
Eligibility
Employment Services
Fiscal
Fraud
Hearing
Interfaces
Quality Review

CT 286 Classification		
Account Clerk	Supervising Automated Systems Analyst I	Auditor
Information Technology Analyst III	Supervising Automated Systems Analyst II	Automated Call Distribution Coordinator
Information Technology Analyst IV	Supervising Employment Services Analyst II	Benefits / FS issuance
Information Technology Principal	Supervising Employment Services Specialist II	Benefits Analyst
Information Technology Specialist	Supervising Fiscal Clerk IV	Benefits Analyst III

CT 286 Classification		
Information Technology Technician	Supervising Office Assistant I	Benefits Representative
Intake	Supervising Office Assistant II	Benefits Representative Supervisor
Intake Worker	Supervising Social Worker	Business Leader
Intern	Supervising Social Worker Practitioner	Business Relationship Manager
Intern/Work Study	Supervising Veterans Claim Representative	Business Systems Analyst
Internal Auditor	Supervising Welfare Fraud Investigator II	Business Systems Application Manager
Account Clerk I	Support Services Assistant Lead	Cal-Learn Worker
Investigator Assistant	System Administration	CalWIN Aid Claim Specialist
IS Administrator II	System Administration Supervisor	CalWIN Aid Claim Supervisor
IS Administrator III	System Support Analyst	Career Development Spec I
IS Administrator - Supervisor	TAD District Manager	Career Development Spec II
IS Business Analyst	Telecom Operators	Career Employment Specialist
IS Business Analyst - Principal	Training & Development Specialist Supervisor	Career Employment Specialist II
IS Business Analyst - Senior	User Technical Support	Career Employment Specialist Sr
IS Manager	Program Specialist Technician	Career Employment Specialist Supervisor
IS Operator - Journey	Program Staff Services	Carrying Worker
Account Clerk II	Programmer/Analyst I	Case Management
IS Operator - Senior	Programmer/Analyst II	Case Manager - Contracted
IS Operator - Supervisor	Programmer/Analyst III	Case Manager - County
IS Programmer Analyst	Programmer/Analyst IV	Case Manager - DASU
IS Programmer Analyst - Principal	Property Clerk	Caseworker Aide II - CWS
IS Programmer Analyst - Senior	Psychologist	Caseworker Aide II - CWS - BL
IS Technician - Journey	Public Health Nurse	Cashier
IT Analyst	Admissions Clerk	Cashier II
IT Business Analyst	Account Assistant	Cashier III
IT Business Systems Analyst	Accountant Technician	Chief
IT Customer Support Specialist	Accounting Technician	Chief Criminal Investigator
Account Clerk III	Admin Secretary	Chief Departmental Admin Svcs
IT Manager	Administrative Buyer	Chief Dept HR Administrator
IT Project Manager	Administrative Clerk I	Chief Deputy PA/PG/PC
IT Specialist	Administrative Clerk II	Chief Payroll and Personnel Clerk
IT Supervisor	Administrative Clerk III	Chief Storekeeper

CT 286 Classification		
IT Technician	Administrative Compliance Officer	Chief Telephone Operator
Job Developer	Adult Protective Services Specialist	Chief Welfare Fraud Investigator
Job Development Specialist	Administrative Manager	Child Care Case Manager
Job Specialist	Administrative Secretary	Child Care Case Supervisor
Junior Administrative Analyst	Administrative Supervisor	Community Liaison Worker, PSS
Junior Clerk	Application Developer	Child Care Resource Coordinator
Account Supervisor	Application Developer MRU	Child Case Specialist
Junior Clerk Typist	Application Developer Supervisor	Child Development Specialist
Lead Office Assistant	Assistant to the Director	Child Protective Services Social Work Supervisor
Legal Clerk	Automated Systems Analyst II	Master Assignment Queue
Legal Office Assistant	Building & Services Manager	Administrative Services Manager II
Legal Support Manager	Business Analyst	Administrative Services Manager III
Legal Support Supervisor	Business System Analyst	Child Protective Services Social Worker
Licensed Mental Health Clinician	Business System Analyst Supervisor	Child Services Supervisor
Licensing Evaluator	Business Systems Analyst I	Child Support Assistant
LVN	Business Systems Analyst II	Child Support Manager
Account Technician	Business Systems Analyst III	Child Support Officer
Management Assistant I - IV	Chief Archivist	Child Support Program Attorney
Management Specialist P	QR - IEVS	Management Analyst
Manager, Budget and Performance Monitoring	QR - PFI	Child Support Staff
Masterfile	QR - Quality Assurance	Child Welfare Supervisor
Materials Handler	QR - Quality Control	Child Welfare Supervisor P
Medi-Cal Program Assistant	Quality Review Specialist	Child Welfare Worker II
MEDS	Quality Review Supervisor I	Child Welfare Worker II P
Mgmt Aide	Quality Review Supervisor III	Children Services Worker
Micrographic Technician	Quality Review Supervisor II	Children's Services Clerical Specialist
Accountant I	Records and Support Assistant	Claims Aide
Non-EHSD Emp. - Auditor	Regional Manager	Clerical Operations Manager
Non-EHSD Emp. - CBO	Child Care Contractor	Clerical Operations Supervisor
Non-EHSD Emp. - Contract/Temp	Clerical	Clerical Supervisor I - III
Non-EHSD Emp. - DCSS	Clerical Supervisor	Clerk - Beginning Level
Non-EHSD Emp. - Intern	Clerk IV	Clerk - Beginning Level (Typing)
Non-EHSD Emp. - Other	Collector II	Clerk - Experience Level

CT 286 Classification		
Non-EHSD Emp. - State	Communication Analyst	Clerk - Senior Level
Non-EHSD Emp. - Title V	Communication Analyst Supervisor	Clerk - Specialist Lead Level
Non-EHSD Emp. - WEX	Community Government Relations Manager	Clerk I/II
OA I/II	Computer Based Training Officer	Management Secretary IV
Accountant II	Adult Protective Services Supervisor	Clerk I/II - BL
OA I/II - BL	Computer Based Training Supervisor	Clerk II/III
OA III	Contract and Services Officer	Clerk Typist
OA III - BL	Data Entry Operator	Client Advocate
OA IV	Data Entry Operator II	Client Services Technician
OA IV - BL	Data Processor I	Clinic Services Coordinator
Office Assistant	Data Processor II	Collection Officer II
Office Assistant I - IV	Data Processor Supervisor	Collections Officer
Office Assistant I - IV (ES Clerk w/ Embossing Access)	Database Administration	Collections Officer II - III
Office Assistant I - IV (ES Clerk w/o Embossing Access)	Department Information Service Manager	Network Systems Administrator II
Office Assistant I - IV (GR w/o Embossing Access & Deny Case)	Division Chief	Collections Supervisor
Accountant III	DPSS Program Specialists Services - Assistant Policy Developer	Community Based Organization
Office Assistant I - IV (w/ Embossing Access)	DPSS Program Specialists Services CalWORKs	Community Health Technician
Office Assistant I - IV (w/o Embossing Access)	DPSS Research Specialist	Community Services Worker I - III
Office Assistant II/III	Eligibility & Training Worker II	Community Worker
Office Manager	Eligibility Services Clerk	Computer Lab Support Specialist
Office Mgmt Coord	Eligibility Worker I	Computer Specialist Technician
Office Specialist I	Registration Information Assistant	Computer Support Liaison
Office Specialist II	Revenue and Recovery Technician I	Computer Systems Specialist
Office Specialist III	Revenue and Recovery Technician II	Computer Systems Specialist II
Office Supervisor B	Secretary I	Computer Systems Specialist Supervisor
Account Clerk - BL	Secretary II	Consultant
Office Supervisor C	Secretary III	Consultant Social Svcs Agcy N

CT 286 Classification		
Office Supervisor D	Senior Accountant	Continuing Worker
Office Support Specialist	Senior Accounting Assistant	Correctional Counselor
Office Systems Coordinator I - IV	Senior Administrations Analyst	Cost Analyst
Office Technician	Eligibility Worker II	County Department
Orientation Leader	Eligibility Worker III	Criminal Investigator
Patient Services Specialist	Eligibility Worker Supervisor I	CSET Youth
Payroll Clerk	Employment & Training Account Technician	CWS Screener
Payroll Records Clerk	Employment & Training MIS Technician	CWS Team Leader
Personnel Analyst	ERA	CWS/CMS Support Assistant
Account Clerk Specialist	Executive Staff	DA - Investigator
Department Analyst II	Family Services Specialist IV	Data Analyst
Account Executive I - III	Family Support Lead Worker	Data Applications Manager
Accountant Assistant	Family Support Worker	Sr Network Systems Administrator
Accountant/Auditor I	Foster Parent Trainer	Data Applications Specialist
Accountant/Auditor II	IHSS Management Information Technician	Data Applications Supervisor
Accountant/Auditor II - District Accounting	Information Assistant	Data Engineer
Accountant/Auditor II - Employment Services	Information Technology Officer III	Data Entry Technician
Accountant/Auditor II - Program Integrity	JESD Regional Manager	Data Entry Technician - SST
Accounting Clerical Supervisor	Legal Analyst	Data Input Clerk
Accounting Clerk II	Management Analysis Supervisor	Data Office Specialist
Accounting Clerk III	Office Assistant III	DCSS Staff
Accounting Office Supervisor II	Office Assistant Supervisor	Accounting Officer I
Accounting Officer I - IV	Office Support Supervisor	Accounting Officer II
Accounting Specialist	Organization & Employee Development Manager	Accounting Officer III
Accounting Specialist I	Appeals Officer	Department Facilities Manager
Accounting Specialist II	Program Analysts IV - Business Systems Analyst	Department Accounting Manager
Accounts Payable Supervisor	Program Coordinator	Department Administrative Services Director
Admin Analyst I	Program Specialist Services	Department Administrator
Admin Analyst II	Public Service Employee	Department Analyst
Admin Analyst III	Senior Systems Engineer	Department Automation Specialist
Admin Intern SAN	Senior Human Resources Clerk	Department Business Specialist
Admin Specialist I	Senior Internal Auditor	Department Information Specialist

CT 286 Classification		
Admin Specialist II	Senior Program Specialist Children Social Services	Department Information Systems Manager
Admin Support Officer	Senior Program Specialist Services	Department Information Systems Specialist
Administrative Aide	Senior Program Specialist TAMD	Department Information Systems Technician
Accounting Assistant I	Senior Services Program Manager	Department Personnel Officer
Personnel Specialist	Senior Services Program Specialist	Departmental Administrative Analyst
Personnel Technician	Senior Services Program Worker	Departmental Systems Analyst
Personnel Technician Trainee	Senior Software Developer Analyst	Departmental HR Manager
Placement Coordinator	Quality Control Family Assistance Representative III	Departmental HR Officer
Planning Analyst	Quality Control/ Fair Hearings Supervisor	Dept Fiscal Officer
Policy Director	Revenue & Reimbursement	Deputy Director HSA
Prevention Services Coordinator	Revenue Recovery Technician	Deputy Director, Department of Human Services
Principal Account Clerk	Senior Accounting Technician	Deputy PA/PG/PC
Principal Administrative Analyst	Appeals Supervisor	Deputy Public Guard - Cons/Inves
Principal Clerk	Senior Data Processor	Director of Employment & Benefits Srv
Accounting Assistant II	Senior Employment Services Counselor	Director of Social Services
Principal Personnel Analyst	Senior Investigative Technician	Director of Social Services Agency
Program Analyst	Senior Investigator	Director of Human Services
Program Assistant	Senior Program Specialist	Other
Program Development Manager	Senior Program Specialist Supervisor	Director, Budget and Planning
Program Integrity Div Dir	Social Service Planner	Director, Information Technology
Program Integrity Specialist	APS	Director, Human Services Agency
Program Manager I	Social Services Program Administrator	Division Director
Program Manager II	Social Services Program Specialist	Division Director, SSA
Program Manager III	Social Services Program Worker	Division Manager
Accounting Supervisor	Social Services Receptionist	E & T Counselor I
Program Planner	Social Worker Aide	Procurement Aide
Program Planning Analyst	Social Worker Practitioner	Procurement Assistant I

CT 286 Classification		
Program Review Specialist	Social Worker Supervisor I	Procurement Assistant II
Program Services Coordinator	Social Worker Supervisor II	E & T Program Coordinator
Program Specialist Supervisor	Special Investigations Supervisor	E & T Specialist
Program Support Analyst	Special Investigator I	Economic Development
Program Systems Coordinator	Special Investigator II	Electronic Data Processing Analyst
Program Technician	Special Investigator III	Electronic Data Processing Analyst II
Program/Financial Specialist	Accounting Systems Technician	Electronic Data Processing Analyst Sr
Project Manager	Senior Accounting Systems Technician	Project Administrator, ICSC
Accounting Technician III	Supervising Appeals Hearing Specialist	Eligibility
Protective Services Supervisor	Administrative Assistant III	Eligibility Benefits Specialist I
Protective Services Worker	Application Developer I	Eligibility Benefits Specialist II
Public Assistance Investigator	Assistant Director of Public Social Services	Eligibility Benefits Specialist III
Public Assistance Investigator Manager	GROW Services Supervisor	Eligibility Benefits Specialist Supervisor
Public Assistance Investigator Supervisor	GROW Services Worker	Eligibility Continuing
Public Assistance Specialist III - IEVS	HEAD,ADMINISTRATIVE INVESTIGATIONS	Eligibility Examiner
Public Assistance System Technician	Contractor	Eligibility Fraud
Accounting Technician I	Senior Training Officer	Eligibility Section Manager
Public Assistance Systems Manager	Social Service Assistant	Eligibility Services Tech I
Public Assistance Systems Specialist	System Support Specialist	Eligibility Services Tech II
Public Service Aide - Administration	Social Service Supervisor I	Eligibility Services Tech III
Public Service Trainee	Social Service Supervisor II	Principal Network Systems Administrator
Public Services Specialist	Social Service Worker I	Eligibility Services Tech IV
Quality Assurance	Social Service Worker II	Eligibility Specialist - African American C
Quality Assurance Monitor	Appeals Hearing Specialist	Eligibility Specialist - Arabic/Middle Eastern LC
Quality Assurance Specialist	Social Service Worker III	Eligibility Specialist - Armenian LC
Quality Assurance Technician	Social Service Worker IV	Eligibility Specialist - Cambodian LC
Reception	Social Service Worker V	Eligibility Specialist - Chinese LC

CT 286 Classification		
Department Specialist I	Welfare Fraud Investigator Assistant	Eligibility Specialist - Farsi LG Persian CL
Receptionist	Social Worker I	Eligibility Specialist - Filipino LC
Records Center Assistant	Social Worker II	Eligibility Specialist - Korean LC
Records Center Supervisor	Social Worker III	Eligibility Specialist - Laotian LC
Records Clerk	Social Worker IV	Eligibility Specialist - Mien LC
Registered Nurse II	Software Applications Assistant	Eligibility Specialist - Russian LC
Registered Nurse III	Assessor	Compliance Management Officer
Rehabilitation Production Manager - Exempt	Software Developer I	Eligibility Specialist - Spanish L/Latin C
Rehabilitation Production Supervisor	Software Developer II	Staff Resources Manager
Research & Eval	Software Developer III	Eligibility Specialist - Vietnamese LC
Retention Specialist	Assistant Caseworker I/II	Eligibility Supervisor - OCPC
Administrative Clerk	Staff Analyst I	Vocational Assistant
Retired Annuitant I	Staff Analyst II	Volunteer Services Coordinator
Retired Annuitant II	Staff Development Manager	Volunteer Services Manager
Revenue and Recovery Officer	Staff Development Officer	Welfare Fraud Investigator
Revenue Collections Clerk	Cal-Learn Contractor	Eligibility Support Clerk
Revenue Collections Officer	REP Clerk	Eligibility System Liaison
Screening	REP Case Worker	Eligibility Technician
Secretary - Confidential	REP Supervisor	Eligibility Technician - Foster Care
Self Sufficiency Resource Specialist	REP Administrator	Eligibility Technician - GR
Self Sufficiency Resource Specialist - BL	GCM Clerk	Eligibility Technician - Program Integrity
Administrative Hearings Officer	GCM Case Worker	Eligibility Technician - Quality Control Unit
Self Sufficiency Supervisor I	GCM Supervisor	Eligibility Trainer
Self Sufficiency Supervisor II	GCM Administrator	Eligibility Unit Clerk
Self Sufficiency Support Assistant	AAP Adoptions	Eligibility Work Specialist
Self Sufficiency Support Supervisor	Staff Resources Manager	Eligibility Work Supervisor
Senior Accountant/Auditor I	Assistant Child Support Officer	Eligibility Worker
Senior Administrative Services Analyst	Staff Services Analysts II	Eligibility Worker Lead
Senior Analyst	Staff Services Manager Automation Support	Eligibility Worker Supervisor
Senior Auditor	Stock Clerk	Employment & Eligibility Administrator
Administrative Manager I	Stock Delivery Clerk	Employment & Eligibility Manager

CT 286 Classification		
Senior Case Data Clerk	Storekeeper	Employment & Social Services Program Supervisor
Senior Clerk Typist	Supervising Accountant	Employment & Training Coordinator
Senior Collections Officer	Supervising Accountant I	Employment & Training Counselor
Senior Department Information Systems Manager	Supervising Accountant II	Employment & Training Specialist
Senior Departmental Personnel	Supervising Accountant III	Employment and Training Specialist I
Senior Deputy PA/PG/PC	Supervising Accounting Assistant	Employment and Training Specialist II
Senior E & T Specialist	Supervising Accounting Technician	Employment and Training Specialist III
Senior Eligibility Specialist	Supervising Automated System Analyst	Employment and Training Specialist IV
Senior Eligibility Specialist - Filipino CL	Assistant Director of Human Services	Employment Case Manager
Senior Eligibility Specialist - Laotian CL	Supervising Data Entry Officer	Employment Case Manager Supervisor
Administration Supervisor II	Assistant Public Administrator / Public Guardian	Employment Counselor
Senior Eligibility Specialist - Russian CL	Supervising Employment Services Analyst I	Employment Counselor II
Senior Eligibility Specialist - Spanish/Latin LC	Supervising Employment Service Counselor	Research Specialist I
Senior Eligibility Worker	Supervising Employment Services Specialist I	Research Specialist II
Senior Employment & Training Specialist	Assoc Bus Intelligence Analyst	Employment Eligibility Specialist
Senior Employment Training Specialist	Family Services Supervisor	Employment Placement Counselor
Senior Financial Svcs Spec	Supervising Fiscal Clerk I	Employment Program Manager
Senior IT Analyst	Assoc Mgmt Analyst	Employment Program Supv
Senior IT Project Manager	Supervising Fiscal Clerk II	Employment Resources Specialist I
Senior IT Specialist	Supervising Fiscal Clerk III	Employment Resources Specialist II
Senior Management Analyst	Assoc Trng & Staff Dev Spec	Employment Resources Specialist III
Administration Supervisor I	Children's Services Administrator I	Regional Administrator, CFS
Administrative Analyst	Children's Services Administrator II	Employment Resources Specialist Supervisor
Administrative Assistant I	Children's Services Administrator III	Employment Services
Administrative Assistant II	Eligibility Computation Clerk I	Employment Services Director
Administrative Manager II	Eligibility Computation Clerk II	Employment Services Partner

CT 286 Classification		
Administrative Programs Supervisor	Adoptions Assistant	Employment Services Specialist I
Administrative Technician I	Asst Regional Administrator	Employment Services Specialist II
Administrative Technician II	Children Services Administrator	Employment Services Specialist III
Analyst I	Children's Social Worker I	Employment Specialist
Analyst II	Supervising Investigations Technician	Employment Training Advisor
Analyst III	Associate Accountant	Employment Training Specialist
Appeals Specialist	Supervising Mail Clerk	Employment/Resource Spec I
Appeals Supervisor I	Supervising Office Support Assistant I	Employment/Resource Spec II
Appeals Supervisor II	Supervising Office Support Assistant II	Employment/Resource Spec III
Appeals Supervisor III	Supervising Program Specialist	Employment/Resource Spec IV
Application Specialist I	Supervising Program Specialist I	Employment/Services Supervisor
Application Specialist II	Supervising Program Specialist II	Enrollment Coordinator
Applications Specialist III	INTERMEDIATE CASHIER	ES Supervisor
Assistant Auditing Manager	Supervising Social Worker II	Executive Assistant
Assistant Deputy Director	Supervising Social Worker II	Exec Programs Coordinator
Assistant Director	Supervising Storekeeper	Executive Director, Department of Human Services
Associate Administration Officer	Supervising Welfare Fraud Investigator	Executive Secretary I
Auditing Manager	Supervisor Clerk	Executive Secretary III
Automated Systems Analyst I	Supply Services Supervisor	Extra Help
Automated Systems Technician	Support Services Assistant	Facilities Analyst
Behavior Health Specialist I	Systems Accountant I	Staff Assistant I
Behavior Health Specialist II	Systems Accountant II	Senior Departmental Personnel Tech
Senior Management Assistant	Associate Administrative Services Analyst	Senior Info Systems Support Analyst
Senior Nutritionist	Associate Analyst	Senior Information Systems Analyst
Senior Office Supervisor (C/D)	Associate Data Analyst	Senior Information Technology Aide
Senior Office Systems Coord	Associate Employment Counselor	Senior Inventory Control Assistant
Senior Payroll and Personnel Clerk	Systems Engineer I	Senior IT Technical Support Analyst
Senior Personnel Analyst	Systems Engineer II	Senior Management Secretary III
Senior Personnel Clerk	Systems Operation Manager	Senior Management Secretary IV

CT 286 Classification		
Senior Program Systems Coord	Technical Support Manager	Principal Information Systems Analyst
Senior Protective Services Worker	Associate IT Business Analyst	Senior Application Developer
Behavior Health Specialist III	Assistant Division Chief, Child & Family Services	Supervising Clerk
Senior Revenue and Recovery Officer	Dep Dir Children & Family Servs(UC)	Senior Clerk
Senior Social Services Supervisor - DASU	Administrative Deputy III	Social Worker Trainee
Senior Social Worker	Director of Children & Family Servs	Staff Development Spec/SOC Work
Senior Social Worker - DASU	Div Chief, Children & Family Services	Staff Development Spec/Welfare
Senior Telephone Operator	Division Chief, PSS	Student Worker
Senior Training & Staff Development	Departmental Personnel Assistant	INTERMEDIATE STENOGRAPHER
Senior Welfare Fraud Investigator	Children's Social Worker II	Family Intervention Coordinator
Service Centers Administrative Specialist	Clerical Administrator	Family Intervention Supervisor
Service Support Specialist	Telephone Systems Operator	Family Service Worker
SFIS	Training Officer	Section Manager, ISD
Budget Analyst	Typist Clerk I	Financial Aid Advisor
Site Coordinator	Typist Clerk II	Financial Aid Counselor
Social Casework Assistant	Typist Clerk III	Student Professional Worker
Social Service Supervisor	Departmental Finance Manager III	Financial Analyst
Social Service Technician	User Technical Support Supervisor	Financial Analyst, SSA
Social Service Worker	Veteran's Claim Representative	Social Services Supervisor
Social Services Fiscal Officer	Deptl Info Security Officer II	Financial Office Professional
Social Services Ombudsperson	Veteran's Claim Representative Supervisor	Financial Office Professional II
Social Services Prg Cntrl Supv	Administrative Clerk (Trainee)	SSIAP Advocate
Social Services Program Mgr	Clerical/Community Aide II	Social Worker
Social Services Program Mgr I	Personal Service Contact	Financial Office Professional Sr
Business Applications Manager	Staff Service Technician	Financial Services Manager
Social Services Program Mgr II	System Support Analyst II	Financial Services Officer
Social Services Program Mgr III	Asst Dir of Public Social Servs(UC)	Financial Srv Deputy Dir, SSA

CT 286 Classification		
Social Services Program Supervisor	Student Intern	IT Technical Support Analyst I
Social Services Supervisor I	Paralegal	IT Technical Support Analyst II
Social Services Supervisor I - Program Integrity	Legal Filing Clerk	IT Technical Support Supervisor
Social Services Supervisor I - SST Analyst	Senior Child Support Attorney	Supervising Typist-Clerk
Social Services Supervisor II	Child Support Attorney	Typist-Clerk
Social Svc Wrkr I	Supervising Legal Transcriber	Staff Assistant, PSS
Social Svc Wrkr I - BL	Legal Transcriber II	Staff Assistant II
Buyer	Child Support Interviewer	Senior Departmental Personnel Asst
Social Svcs Appeals Officer	Child Support Specialist	Information Technology Supervisor
Social Svs Worker II	Child Support Services Program Manager	Senior Typist-Clerk
Social Svs Worker II - BL	Department Director	Information Technology Specialist II
Social Svs Worker III	Dependency Investigation Assistant	Int Supervising Typist-Clerk
Social Svs Worker III - BL	Div Chief	Senior Secretary IV
Social Work Specialist	Human Services Aide	Information Technology Specialist I
Social Work Supervisor	Intermediate Supervising Typist Clerk	Senior Secretary III
Social Work Training Speclst	Regional Administrator	Information Technology Manager, ES
Social Worker - African American C	Supv Children's Social Worker	Senior Secretary II
Social Worker - Chinese LC	Word Processor I	Information Technology Manager III
CHDP Nurse	Eligibility Worker TA	Senior Secretary I
Social Worker - Hmong LC	Accountant Technician I	Information Technology Manager II
Social Worker - Laotian LC	Child Support Services Regional Manager	Senior Network Systems Administrator
Social Worker - MSW	Child Support Services Supervisor	Application Developer II
Social Worker - Russian LC	NMU - Dept Community Services	Administrative Investigator, PSS
Social Worker - Spanish LC	NMU - Probation	Administrative Services Division Manager
Social Worker Assistant	NMU - Central Collections	Principal Application Developer
Social Worker Supervisor	NMU - Pre School Services	Prin Accounting Systems Technician
Software Engineer	NMU - Dept of Community Services	Budget & Fiscal Services Manager
Special Assistant IV	Accenture/Subcontractor	Clerical Administrator, Children's Services

CT 286 Classification		
Special Assistant IX	Central Help Desk/EDS Operations	Transcriber Typist
Administrative Manager III	Associate Program Specialist	Chief Clerk
Special Assistant VII	Account Clerk Supervisor	Chief Research Analyst, Behavior SCI
Special Assistant X	Account Tech	Clerk
Special Assistant XI	Accountant	Contract Program Monitor
Special Assistant XII	Accounting Assistant	Chf Dep Dir of Pub Social Servs(UC)
Special Assistant XIII	Administrative Analyst II	Financial Srvs Director, SSA
Special Assistant XIV	Administrative Assistant	Financial Svcs Specialist II
Special Assistant XV	Administrative Services Analyst	Fiscal Accounting
Special Assistant XVI	Administrative Services Assistant	Fiscal Assistant I - IV
Special Assistant XVII	Executive Secretary IV	Fiscal Manager I - IV
Special Programs Supervisor	Administrative Services Manager	Fiscal Office Specialist
Case Worker I	Administrative Services Officer	Fiscal Specialist I - II
Specialist Clerk I	Administrative Services Associate	Fiscal Technician I - II
Specialist Clerk II	Administrative Services Supervisor	Fraud Prevention Supervisor
Specialist Clerk II P	Agency Director	Fund Deve and Grant Specialt
SSA Applcation DEC Sup Spec II	Agency Partner	Gain Emp Counselor Suprvsr
SSA Applctn DEC Supp Mgr	Assistant Director HHS-Social Services	GEPS Trainer
SSA Application DEC Sup Spec I	Accountant Trainee	Health Worker III
SSA Partner	Accounting Manager	Hearings
SSC I	Accounting Technician II	Hearings Specialist
SSC II	Case Manager	Hearings Supervisor
SSC III	Case Review Specialist	HHSA Program Coordinator
Case Worker II	Chief Learning Officer	Housing Aide
Staff Accountant	C-IV Technical Analyst	Housing Program Analyst
Staff Analyst	DPSS Contracts and SVCS Officer	Housing Specialist
Staff Development Coordinator	DPSS Internal Security Officer	Housing Specialist II
Staff Development Specialist	DPSS Office Support Supervisor	Housing Specialist III
Staff Development Trainer	Eligibility Specialist	HS Administrative Spec I - II
Staff Service Analyst	Eligibility Specialist Supervisor	HS Administrative Spec I - II (CalWIN Interfaces Lead)

CT 286 Classification		
Staff Specialist	Employment Services Analyst	HS Administrative Spec I - II (CalWIN Non-Interfaces Lead)
State Agency	Employment Services Analyst Trainee	HS Administrative Spec I - II (Program/Training)
Statistician	Fiscal Analyst	HS Adult Prot Svcs Soc Supvsr
Case Worker III	Fiscal Assistant	HS Adult Prot Svcs Soc Wkr I - IV
Store Clerk	Fiscal Specialist	HS Case Aide I - II
Student Aide	HSS Program Integrity Div Chief	HS Case Aide I - II (ES Clerk)
Student Worker I - III	Interviewer I	HS Case Aide I - II (GR w/ Embossing Access & Deny Case)
Sup E & T Counselor	Interviewer II	HS Case Aide I - II (w/ Embossing Access)
Sup E & T Specialist	Office Assistant IV	HS Case Aide I - II (w/o Embossing Access)
Supervising Account Clerk	Office Specialist	HS Child Welfare Supervisor
Supervising Accounting Officer II	Regional Manager Children's Social Services	HS Client Benefit Spec III - IV (CalWIN Help Desk)
Supervising Auditor	Research Analyst	HS Client Benefit Spec IV (CAPI Worker)
Supervising Child Support Officer	Revenue and Recovery Supervisor	HS Client Benefit Spec IV (Foster Care Lead Worker)
Supervising Collection Officer	Senior Child Support Specialist	HS Client Benefit Spec IV (General Relief Lead)
Chief Fiscal Clerk	Social Service Aide	SupVG Administrative Assistant I
Clerical Assistant	Social Service Practitioner	SupVG Appeals Hearing Specialist
Clerk I	Staff Analyst Trainee	SupVG Elig Computation Clerk I
Clerk II	Staff Services Analyst I	SupVG Elig Computation Clerk II
Clerk III	Statistical Analyst	SupVG Welfare Fraud Investigator
Collector	Statistical Analyst Trainee	HS Client Benefit Spec IV (Generic)
Confidential Assistant I	Supervising Appeals Specialist I	HS Client Benefit Spec IV (IEVS Worker)
Confidential Assistant II	Supervising Appeals Specialist II	HS Client Benefit Spec IV (MEDS Worker)
Confidential Assistant III	Supervising Case Review Specialist	HS Client Benefit Spec IV (VCCCA Phone Worker)
DPSS Chief of Investigations	Supervising Fiscal Specialist	HS Client Benefit Spec IV (WTW)
Administrative Office Professional	Supervising Fraud Investigator I	HS Client Benefit Spec IV w/ Access to Confidential Cases
Data Processor	Supervising Fraud Investigator II	HS Client Benefit Spec IV w/ Confidential Access (FC Lead Worker)
Deputy District Attorney	Supervising Office Assistant	HS Client Benefit Spec IV w/ Access to Confidential Cases (Generic)

CT 286 Classification		
Deputy Director	Supervising Office Specialist	HS Client Benefit Spec Trainee, I - III
Director	Supervising Social Service Practitioner	HS Client Benefit Spec Trainee, I - III (CAPI Worker)
Driver Clerk	Systems Technician I	HS Client Benefit Spec Trainee, I - III (Foster Care Worker)
Eligibility Supervisor	Systems Technician II	HS Client Benefit Spec Trainee, I - III (General Relief Worker)
Eligibility Technician I	Training and Development Manager	HS Client Benefit Spec Trainee, I - III (IEVS Worker)
Eligibility Technician II	Training and Development Supervisor	HS Client Benefit Spec Trainee, I - III (MEDS Worker)
Eligibility Technician III	Welfare Fraud INV Manager	HS Client Benefit Spec Trainee, I - III (VCCCA Phone Worker)
Eligibility Technician - Trainee	Assistant Regional Manager	HS Client Benefit Supervisor or Spvsr - TC
Employment & Training Worker I	Banked Caseload	HS Client Benefit Supervisor or Spvsr - TC (CalWIN Help Desk Supervisor)
Employment & Training Worker II	CHIEF,GOVERNMENTAL RELATIONS,PSS	HS Client Benefit Supervisor or Spvsr - TC (Foster Care Supervisor)
Employment & Training Worker III	Behavior Health Specialist	HS Client Benefit Supervisor or Spvsr - TC (MEDS Supervisor)
Employment Services Analyst I	Branch Director	HS Client Benefit Supervisor or Spvsr - TC (VCCCA Supervisor)
Employment Services Analyst II	Business Process Analyst	HS Client Benefit Supervisor w/ Confidential Access (FC Supervisor)
Employment Services Counselor I	Automation Services Manager	HS Employment Specialist I - III
Supervising Criminal Investigator	Business Technology Analyst II	HS Employment Specialist I - III (General Relief)
Supervising Employment & Training Counselor	Business Technology Analyst III	HS Employment Specialist I - IV
Supervising Employment & Training Specialist	Business Technology Analyst IV	HS Employment Specialist IV
Supervising Human Services Specialist	Case Review Officer	HS Employment Specialist IV (General Relief)
Supervising Investigator	Case Review Supervisor	HS Employment Specialist IV w/ Access to Confidential Cases
Supervising Public Assistance System Technician	Chief Account Tech	HS Employment Svcs Spvsr or Spvsr - TC
Supervising Vocational Assessment	Chief Fiscal Officer	HS Employment Svcs Spvsr or Spvsr - TC w/ Access to Confidential Cases
Supervising Welfare Fraud Inve	Chief Investigator SIU	HS Homeless Svcs Soc Wkr I - IV

CT 286 Classification		
Supervisor Fraud Investigation Unit	Business Systems Information Analyst	HS Homeless Svcs Spvsr
Supply Clerk I	Child Support Services Manager	Welfare Fiscal Analyst
Employment Services Counselor II	Clinical Therapist	Welfare Fraud Investigator Trainee
Supply Clerk II	Collection Agent I	Welfare Recipient Employment Coord
Supportive Services	Collection Agent II	Children's Social Worker III
Supervising Admin Specialist	Collection Agent III	Database Administrator
Supervising Appeals Officer	Collections Officer I	Sr Dep Dir, Child & Family Servs(UC)
Supervising Child Care Worker	Generic Worker	Departmental Employee Relations Rep
Supervising Clerk I	Behavior Health Services Supervisor	Deptl Human Resources Manager III
Supervising Clerk II	Fiscal & Technical Services Assistant III	Fiscal Officer I
Supervising Clerk III	Fiscal & Technical Specialist	Financial Specialist III
Supervising Eligibility Tech	Asst Agcy Dir, Social Svs Agcy	GAIN Services Coordinator
Supervising Financial Svcs Spec	Human Services Administrator I	GAIN Services Supervisor
Employment Services Specialist	Human Services Administrator II	GAIN Services Worker
Supervising Welfare Investigator	Human Services Administrator III	Administrative Services Manager I
Supv Accounting Tech	Human Services Liaison, PSS	Asst Regional Administrator, CFS
Supv Admin Clerk	Community Program Specialist	HS IHSS Social Worker I - IV, Z
Supv Legal Clerk	Contracts & Grants Analyst	HS IHSS Social Worker I - IV, Z (HCA Partner)
Systems Administrator	Courier	HS IHSS Supervisor
Systems and Procedures Analyst	Courier and Supervising Warehouse Worker	HS Program Analyst I - II
Systems Programmer	Customer Support Representative	HS Program Analyst I - II (CalWIN Interfaces Lead)
Telephone Operator	Head Administrative Investigations	HS Program Analyst I - II (CalWIN Non-Interfaces Lead)
Testing Technician	Department Analyst I	HS Program Analyst I - II (OSM Staff)
Training Assistance	Head Clerk	HS Program Assist I - III
Employment Services Technician	Head Departmental Personnel Technician	HS Program Coord I - III
Training Coordinator	Department Specialist II	Information Technology Analyst II
Training Manager	Department Specialist III	HS Program Manager I - II (VCCCA Manager)

CT 286 Classification		
Training Officer I	Eligibility Assistant	HS Senior Program Coordinator
Training Supervisor	Eligibility Program Specialist	HSA Administrative Manager (CalWIN Manager)
Transcriptionist	Eligibility Specialist I	HSA Administrative Spec III
Translator	Eligibility Specialist II	HSA Sr Administrative Spec
Transportation Coordinator	Eligibility Specialist III	Coord Welfare Recipient Vendor Prog
Transportation Worker	Eligibility Specialist Trainee	HSA Sr Program Manager
Transportation Worker SAN	Eligibility Worker II Bilingual	Human Resources Manager
TulareWORKs Family Advocate	Eligibility Worker III Bilingual	Human Resources Technician
Employment Services Technician Trainee	Employment & Training Worker Supervisor	Human Services Aide I
Unit Manager - CalWORKs	Employment and Training Supervisor	Human Services Analyst
User Support Analyst II	Employment and Training Worker III	Employment Services Manager
User Support Specialist	Employment and Training Worker Supervisor	Deputy Administrative Officer
Utility Clerk	Employment Development Counselor	Executive Secretary II
Veterans Claims Worker	Employment Development Counselor Bilingual	Executive Secretary III
Veterans Service Specialist	Employment Services Supervisor	Statistical Methods Analyst
Veterans Services Representative	Executive Secretary	Chief Govermental Relations, PSS
Vocational Assessment Counselor	Fair Hearings Officer	Program Assistant, PSS
Vocational Assessor	Financial Systems Analyst	Human Services Control Specialist
Administrative Office Professional II	Fiscal & Technical Services Assistant I	Human Services Department Network Analyst
Volunteer Program Coordinator	Fiscal & Technical Services Assistant II	Human Services Division Director
Welfare Fraud Field Investigator	Asst Dir, Area Agency on Aging	Human Services Hearings Officer
Welfare Fraud Investigations Supervisor	INFORMATION SYSTEMS ANALYST AID	Human Services Manager
Welfare Fraud Investigator Supervisor	Information Systems Analyst I	Human Services Manager, Investigations
Welfare Fraud Technician	Information Systems Analyst II	Human Services Operations Manager
Welfare Investigator II	Information Systems Manager I	Human Services Program Manager

CT 286 Classification		
WEX Intern	Information Systems Supervisor I	Human Services Program Policy Analyst
Workforce Board Systems Admin	Information Systems Supervisor II	Human Services Section Manager
Workforce Career Assmnt Supervisor	Information Systems Supervisor III	Human Services Spec - African American C
Workforce Coord - African American Culture	Information Systems Support Analyst II	Human Services Spec - Arabic/Middle Eastern
Executive Assistant I	Information Technology Aide	Human Services Spec - Armenian LC
Workforce Coordinator	Fiscal Specialist I	Human Services Spec - Cambodian LC
Workforce Investmt Bd Director	Fiscal Specialist II	Human Services Spec - Chinese LC
Workforce Services Director	Intermediate Clerk	Human Services Spec - Filipino LC
Workforce Services Specialist	Fiscal Specialist III	Human Services Spec - Hmong LC
Workforce Services Tech	Fiscal Staff	Human Services Spec - Laotian LC
WTW Trainer	Fiscal Supervisor	Human Services Spec - Mien LC
Information Systems Technician	HS Office Supervisor	Human Services Spec - Native American LC
Information Technology Analyst	Human Services Specialist I	Human Services Spec - Russian LC
Information Technology Analyst (Prin)	Human Services Specialist II	Human Services Spec - Spanish L/Latin C
HS Program Manager I - II	Human Services Specialist III	Human Services Spec - Vietnamese LC
Executive Assistant II	Human Services Specialist IV	Human Services Specialist
Admin Assistant	Information Systems Analyst	Human Services Specialist Supervisor
Administrative Office Professional Sr	Information Systems Specialist	Human Services Supervisor
Administrative Secretary II	Information Systems Supervisor	Human Services Systems and Programming Analyst
Administrative Secretary III	Information Technology	Human Svcs Assistant
Family Services Representative I	Integrated Case Work Supervisor	Human Svcs Asst - Arabic/Middle Eastern
Family Services Representative II	Integrated Case Worker	Human Svcs Asst - Armenian LC
Family Services Representative III	Investigative Assistant	Human Svcs Asst - Chinese LC
Family Services Specialist I	Intermediate Supervising Clerk	Human Svcs Asst - Farsi LG Persian CL
Family Services Specialist II	Intermediate Typist-Clerk	Human Svcs Asst - Hispanic/Spanish LC
Family Services Specialist III	Investigative Technician	Human Svcs Asst - Laotian LC

CT 286 Classification		
Family Services Specialist Supervisor	Secretary IV	Human Svcs Asst - Russian LC
Fiscal Clerk I	Legal Process Specialist	Human Svcs Asst - Vietnamese LC
Fiscal Clerk II	Legal Support Assistant	IEVS
Fiscal Clerk III	Licensed Clinical Social Worker	Imaging Technician
Fiscal Manager	Media Specialist	NMU - DA
Fiscal Services Supervisor	Asst Dir, Employment & Benefit	NMU - Dept Child Support Services
Fraud Enforcement Assistant	Mental Health Practitioner	NMU - Dept Behavioral Health
Fraud Investigator	Mental Health Services Supervisor	NMU - Dept Children's Services
Fraud Investigator Supervisor I	Navigator	NMU - Dept Adult Aging Services
Fraud Investigator Supervisor II	Office Assistant III Bilingual	NMU - JESD WIA
Fraud Technician	Office Services Supervisor	NMU - Dept Public Health
Human Resource Payroll Analyst	Office Supervisor	NMU - Department of Workforce Industry
Help Desk Technician	Procurement Specialist	NMU - Auditor
Human Resources Analyst I	Public Assistance Specialist I	NMU - Family Support
Human Resources Analyst II	Public Assistance Specialist II	NMU - Health
Human Resources Clerk	Public Assistance Specialist III	NMU - Public Health
Human Resources Officer I	Public Assistance Specialist Supervisor	NMU - Schools
Human Resources Officer II	Research Specialist	NMU - Hospitals
Information Technology III	Revenue & Recovery Technician	NMU - Clinics
Information Technology Officer I	Secretary	NMU - Behavioral Health and Recovery Services
Information Technology Officer II	Security Officer	NMU - Building Successful Tomorrows
Intake Specialist	Senior Account Clerk	NMU - Child Welfare
Investigations Supervisor	Senior Administrative Analyst	NMU - Department of Employment Services
Investigative Technician I	Senior Office Assistant	NMU - Modesto Junior College
Investigative Technician II	Senior Program Coordinator	NMU - Department of Child Support Services
Investigator	Senior Secretary	NMU - District Attorney
Investigator II	Senior Staff Services Manager	Dept Child Support Services
Investigator III	Social Service Aide I	Child Protective Services
Kelly Temp	Social Service Aide II	Adult Protective Services
Legal Clerk I	Social Service Practitioner CPS	EDA - WIA
Legal Clerk II	Social Service Program Manager	Info Systems Manager

CT 286 Classification		
Legal Clerk III	Social Service Supervisor CPS	Chief of Investigations
Legal Transcriber I	Social Service Worker I CPS	Family Services Supervisor
MSW Intern	Social Service Worker II CPS	Recovery Supervisor II
Mail Clerk	Social Service Worker III CPS	Ethics Resource Officer
Manager I	Social Services Aide	Training and Development Specialist
Manager II	Social Services Division Director	Organizational Measurement Specialist
Manager III	Social Services Screener	Communications and Career Services Manager
Manager IV	Social Services Worker	Assistant Communications Specialist
Mental Health Clinician I	Asst Dir, Wrkfrce Invst Board	Programmer III
Mental Health Clinician II	Staff Development Supervisor	Administrative Clerk IV
Mental Health Clinician III	Asst. Chief Criminal Investigator	Clerical/Community Aide I
Network Administrator	Staff Services Analyst II	Temporary Employee
Network Systems Support Analyst	Attorney	Family Services Specialist III - Intern
Office Assistant I	Staff Support Assistant II	Family Services Specialist IV - Intern
Office Assistant II	Staff Support Assistant III	Family Services Supervisor - Intern
Office Assistant III	Staff Support Manager	Homecare Assistant
Supervising Research Specialist	Staff Trainer I	Legal Clerk IV
Community Service Assistant	Staff Trainer II	Social Worker IV-Trainee
Child Care Development Specialist	Supervising Analyst	Software Developer/Analyst III
Mental Health Counselor	Supervising Employment Development Counselor	Senior Software Developer/Analyst
Ombudsman Program Manager	Supervising Staff Services Analyst	Stock/Delivery Clerk I
Personnel Assistant	Supervising User Support Technician	Stock/Delivery Clerk II
Principal Accountant	Supervising Warehouse Worker	Storekeeper I
Administrative Trainee	Systems Accountant	Storekeeper II
Program Evaluation Supervisor	User Support Technician	Supervising Account/Administrative Clerk I
Program Manager	Veterans Service Officer	Supervising Account/Administrative Clerk II
Program Operations Supervisor	Vocational Trainee	Supervising Legal Clerk I
Program Specialist	Volunteer	Supervising Legal Clerk II
Program Specialist I	Welfare Collections Officer	Confidential Assistant IV

CT 286 Classification		
Program Specialist II	Welfare Fraud Investigator I	Confidential Assistant V
Staff Analyst III	Welfare Fraud Investigator II	Social Worker V
Staff Development Officer Children's Services	Welfare Investigator	Information Systems Program Analyst
Staff Training Instructor	Work Crew Supervisor	Director of CSA
Staff Training Instructor Trainee	Workforce Development & Eligibility Specialist	General Accounting Manager
Statistical Analyst I	Welfare Fraud Investigator III	
Statistical Analyst II	Support Service Worker I	
Statistical Analyst III	Staff Support Assistant I	

CT 983 Contact Type Code
Verbal
Written
Contact Center

CT 321 Classifications	
1931(b) Sneede Property Detail	Income Allocation to Family Members - Countable Income
FC Special Care Increment	Total Net Nonexempt Income of Spouse/Non-Excluded Children
Regular Sneede Property Detail	Total Countable Income of Person in LTC/B&C
Program Person	Health Insurance for Person in LTC/B&C
Overridden Program Person	Community Spouse Gross Income (Include Public Assistance)
Benefit Month Property Detail	Total Gross Income
CF Gross Earned Income	Actual Income of Family Members
CF Gross Unearned Income	Excluded Child(ren) Allocation
Earned Income	SSI/SSP Allocation Detail
CF Net Unearned Income	SSI Methodology Allocation Detail
CF Deductions	Income Allocation to Family Member(s)
CF Excess Shelter Costs	Allocation to Family Members LTC/B&C
CF Adjustments	Budgeting Methodology Type
Applicant Unearned Income	Data Month Property Detail
Applicant Unearned Income Disregards	CalWORKs Family Unit Size
Applicant Earned Income	CalWORKs Assistance Unit Size
Applicant Earned Income Disregards	CalFresh Household Size
Family Special Needs	MC Property Test Person Total
Unearned Income	MC Sneede FPL Individual Nonexempt Income
Unearned Income Disregards	IN Previous Potential Benefit Amount
Earned Income	Self Employment Expense Deduction

CT 321 Classifications	
Earned Income Disregards	Non-Verified Expense
AU Special Needs	Legal Guardianship
Adjustments	Person''s Age
Gross Income	Overpayment For a Prior Case Person
Property	Pregnancy Termination Date
Expense	Average Income Calculation Self Employment
Miscellaneous	Average Income Calculation Disability
MC Unearned Income	Average Income Calculation Earned Income
MC Unearned Income Deductions	Average Income Calculation Unearned Income
MC Earned Income	Qualifies for Exempt MAP
MC Earned Income Deductions	Net Sequential - Monthly Amount
Combined Income Deductions	Net Sequential - Excluded Income
Income Adjustments	Net Sequential - Deduction
Allocation and Other Deductions	Net Sequential - Dependent Care Under 2
Maintenance Need	Net Sequential - Calculated Average
Sneede FPL Countable Income	Average Income Calculation All Other Income
Monthly Gross Earnings Month 1	FC Aid Code
Monthly Gross Earnings Month 2	FC Earned Income
Monthly Gross Earnings Month 3	FC Unearned Income
Monthly Dependent Care Expense Month 1	FC Earned Income Disregard
Monthly Dependent Care Expense Month 2	Infant Supplemental Payment
Monthly Dependent Care Expense Month 3	Program Person Fail Budget
Special Treatment - Home Value	Related Case
Special Treatment - Other Real Property Value	InKind Income
Special Treatment - Liquid Property Value	Additional Payment
Special Treatment - Gross Earned Income	Educational Travel Reimbursement
Special Treatment - Gross Unearned Income	Earned Income Deductions
	EDBC Homeless Past Due Rent
	Accessible Liquid Resources
	Disaster Related Expenses
	Parenting Support Plan

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-229440

Update Report Date to MM/DD/YYYY on Reports Search
Results Page

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Susanna Martinez
	Reviewed By	Ravneet Bhatia, Thao Ta

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/21/2021	1.0	Initial Document	Susanna Martinez

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1   OVERVIEW

This design document will outline the changes necessary for the "Report Date" column date value displayed on the Report Search results page in the CalSAWS system. The "Report Date" column date value will be updated to display as MM/DD/YYYY instead of MM/YYYY. This update will be made to align with how the "Report Date" column date value is currently displayed on the Report Search results page in the C-IV system and to allow for better sorting of Daily Reports.

1.1   Current Design

Currently the "Report Date" column date value on the Report Search results page is displayed as MM/YYYY in the CalSAWS system.

1.2   Requests

Update the "Report Date" column date value on the Report Search results page to display as MM/DD/YYYY.

1.3   Overview of Recommendations

1. Update the "Report Date" column date value on the Report Search results page to display as MM/DD/YYYY instead of MM/YYYY.

1.4   Assumptions

The "Report Date" column date value for existing reports found on the Report Search results page will be automatically updated with the implementation of this change.

2   RECOMMENDATIONS

2.1   Reports – Report Search Page

2.1.1   Overview

Update the "Report Date" column date value on the Report Search results page to display as MM/DD/YYYY instead of MM/YYYY.

2.1.2 Report Search Page Mockup

Figure 2.1.2.1 – Report Search Page Current Design Mockup with Report Date in MM/YYYY Format

Figure 2.1.2.2 – Report Search Page New Design Mockup with Report Date in MM/DD/YYYY Format

2.1.3 Description of Changes

1. Update the "Report Date" column date value on the Report Search results page to display as MM/DD/YYYY.

2.1.4 Page Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: All**

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
N/A	N/A	N/A	N/A

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.24.1.10	The CalSAWS/LRS shall include flexible report sorting capability.	The "Report Date" column date value on the Report Search results page will display as MM/DD/YYYY to support better sorting of Daily Reports.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-230422 CountyCode 00 handling for Appointments API

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Avi Bandaranayake
	Reviewed By	Lawrence Samy

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/29/2021	1.0	Initial Draft	Avi Bandaranayake

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1 OVERVIEW

1.1 Current Design

The Appointments API is used to return, create, and update county specific appointment data. During the onboarding process for APIs, county applications are provided with a 'scope' or a county code that is passed to the API code via the API gateway. This scope is used to limit and control data that is accessible to be returned, created or update. A county application can only view and modify data that is specific to that county.

1.2 Requests

Applications using x-county-code header with a value of '00' should be allowed to access and modify any county record based on the allowed API operations.

1.3 Overview of Recommendations

1. Modify the appointment API so that an application using a x-county-code of 00 can retrieve any county data based on the requested API operation.
2. Modify the appointment API to allow an application using a x-county-code of 00 to create/update any appointment based on the requested API operation.

1.4 Assumptions

1. Results returned will be paginated to 20 values by default.
2. Limit parameter will allow a maximum of 250 values. Requesting a larger value will result in a 400 error response.
3. Results are limited to county level data. Except in the case of a third party application been given 00 access.
4. Code Table values in the appendix are subject to change.
5. Requests and Responses will use Code Table values as described in the appendix.
6. Offset and limits will apply only if paginated results are available.
7. Offset beyond the max available will return a 404 error.
8. Offset and limits will only apply to the root element
9. Sorting and ordering only applies to the root element.
10. Null or empty values will not be returned in the response objects.
11. Requests sent with improper data types will result in 400 error with a stack trace.

2   RECOMMENDATIONS

2.1   Appointments API

2.1.1   Overview

Additional parameters and logic is needed to handle an application that will have a x-county-code of '00'. Applications with this access should be allowed to create or modify any county data. These applications should also be able to view data from any county.

2.1.2   Description of Changes

1. Add a new request parameter for county code.
   a. See technical specification for additional details.
2. Add control logic that will check the county code request parameter only if the x-county-code header is '00'.
   a. If the x-county-code header is '00' then
      i. Check if the county code parameter is also sent.
      ii. If sent, use the county code parameter for the endpoint operation in addition to other values provided for retrieval, creation or updating data.
      iii. If the county code value is not sent see validation 3.a below.
   b. If the x-county-code header value is 1 – 58
      i. Check if the county code parameter is also sent.
      ii. If county code parameter is sent and is the same value as the header parameter use the header value for the endpoint operation in addition to other values provided for retrieval, creation or updating data.
      iii. If county code parameter is sent but is different than the header value, see validation 3.b below.
      iv. If county code parameter is not sent use the header value for the endpoint operation in addition to other values provided for retrieval, creation or updating data.
3. Add validation messaging
   a. 400 Bad Request: A county code is required.
   b. 403 Forbidden: Cannot access data for a different county.
4. All other standard error validation should remain.

2.1.3   Request

Add the following request parameter:

1. countyCode
   See technical specification for additional details.

2.1.4 Request Body

The appointments API can be used to create an appointment in CalSAWS. The request must contain the following fields:

```
{
  "caseNum": "string",
  "countyCode": "string",
  "persId": 0,
  "workerNum": "string",
  "type": "string",
  "subType": "string",
  "stat": "string",
  "statRsn": "string",
  "startTime": "string",
  "apptDate": "2021-03-03",
  "duration": 0,
  "attendance": "pending"
}
```

2.1.5 Response

Unchanged. See technical specification for additional details.

2.1.6 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county. In the special situation where an application is given a county code of 00 during onboarding, the calling application will have to provide county code as an additional request parameter. See 2.1.2.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.7 Error Messages

The Appointment API will return error messages in the following Scenarios:

1. Bad request. body/parameter {parameter name} is invalid. {Reason}
2. Authorization information is missing or invalid.
3. Bad request. Request body/parameter {parameter name} was not found.
4. Request Timeout.
5. Internal Server Error.
6. Forbidden.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	appointments.html

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2342	The CONTRACTOR shall create a service allowing 58 Counties to retrieve, update, and create appointments utilizing a CalSAWS API. The service will allow the 58 Counties to do the following: 1) Search for scheduled appointments by EBT card number, case number, Document ID, person information and appointment type, worker number, date and status. The service will return a list of appointments based on the search parameters provided by the user. When searching by date or status a worker number, case number, or person information will be required. 2) Allow users to update the status of an appointment and create new appointments based on identified worker availability from a separate worker schedule API. This API will update and create appointments when called utilizing required data elements as	The API complexity accounts for including the ability to read, write, and update appointments. It also includes the ability to search for appointments utilizing a variety of parameters.	Create appointments API

specified by the CalSAWS Software.		

5   APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design

CT 22: status/stat_code
Canceled
Completed
No Show
Rescheduled
Scheduled
Showed

CT 291: type
Cal-Learn
Counselor Meeting
General Appointment
Group Meeting
GROW
Home Visit
IEVS Interview
Intake Interview
Meeting with Worker
Preventative Fraud Interview
Provider
QC Case Review
Re-Evaluation CW/CF Interview
Re-Evaluation Interview
Telephone CW/CF RE Interview
Telephone Interview
WTW/REP
YBN Appointment

CT 10113: subType
2nd Telephone Interview Recertification
Appraisal Appointment

CT 10113: subType
Assign Next Activity Appointment
Cal-Learn Non-Compliance Cause Determination
Cal-Learn Orientation
Case Management Appointment
Client Requested
Cure Sanction
DCFS Referral
Direct Rent
Exemption Expired Appointment
Fingerprinting
General Appointment
GR B&C Appointment
GR Case Manager
GR Denial Complaint
GR Employment Specialist
GR Hearings
GR JSTP Appointment
GR Medical
Group
GROW Hearing
Home Call
IFDS Appointment
Intake-follow-up Appointment
Issuance see Cashier
Issuance see Worker
Meeting
Mental Health Worker
MSUDRP Assessment
NHR Appointment
Non-Compliance Cause Determination
Non-Compliance Home Visit
Other
Other Non-client
Out of County EBT Transaction
Out of State EBT Transaction
Post Time Limit
PVS Appointment
Reaffirmation Group
Reaffirmation Non-Group
Reaffirmation Second Appt.

CT 10113: subType
Return GROW 85
Return Job Development
Sanction Home Visit
Screening & Intake Appointment
Screening Only
Second Parent
SSI 2nd Advocacy Mandatory
SSI Advocacy Follow-Up
SSI Advocacy Mandatory
SSI Advocacy Voluntary
SSIAP NSA with Worker
Telephone Interview Intake
Telephone Interview Recertification
Testing
Time Limit Review
Training
Verification Return
VIP Appointment
YBN Application Appointment

CT 23 : statRsn
Batch Initiated
Client Initiated
Interrupted
Rescheduled
Worker Initiated

Type Code : Sub Type Code mapping

Type Code	Sub Type Code
Cal-Learn	Cal-Learn Non-Compliance Cause Determination
Cal-Learn	Cal-Learn Orientation
GROW	Case Management Appointment
GROW	GROW Hearing
GROW	Return GROW 85
GROW	Return Job Development
General Appointment	2nd Telephone Interview Recertification
General Appointment	Client Requested
General Appointment	Direct Rent
General Appointment	Fingerprinting

Type Code	Sub Type Code
General Appointment	GR B&C Appointment
General Appointment	GR Case Manager
General Appointment	GR Denial Complaint
General Appointment	GR Employment Specialist
General Appointment	GR Hearings
General Appointment	GR JSTP Appointment
General Appointment	Group
General Appointment	Home Call
General Appointment	IFDS Appointment
General Appointment	Intake-follow-up Appointment
General Appointment	Issuance see Cashier
General Appointment	Issuance see Worker
General Appointment	Meeting
General Appointment	Mental Health Worker
General Appointment	NHR Appointment
General Appointment	Other
General Appointment	Other Non-client
General Appointment	Out of County EBT Transaction
General Appointment	Out of State EBT Transaction
General Appointment	PVS Appointment
General Appointment	Reaffirmation Group
General Appointment	Reaffirmation Non-Group
General Appointment	Reaffirmation Second Appt.
General Appointment	SSI 2nd Advocacy Mandatory
General Appointment	SSI Advocacy Follow-Up
General Appointment	SSI Advocacy Mandatory
General Appointment	SSI Advocacy Voluntary
General Appointment	SSIAP NSA with Worker
General Appointment	Screening & Intake Appointment
General Appointment	Screening Only
General Appointment	Telephone Interview Intake
General Appointment	Telephone Interview Recertification
General Appointment	Testing
General Appointment	Training
General Appointment	VIP Appointment
General Appointment	Verification Return
General Appointment	YBN Application Appointment
Provider	GR Medical
Provider	MSUDRP Assessment
WTW/REP	Appraisal Appointment

Type Code	Sub Type Code
WTW/REP	Cure Sanction
WTW/REP	General Appointment
WTW/REP	Non-Compliance Cause Determination
WTW/REP	Non-Compliance Home Visit
WTW/REP	Sanction Home Visit
WTW/REP	Time Limit Review

Stat: statRsn Mapping

Appointment Status Code	Appointment Status Reason Code
Canceled	Client Initiated
Canceled	Worker Initiated
Rescheduled	Client Initiated
Rescheduled	Interrupted
Rescheduled	Rescheduled
Rescheduled	Worker Initiated
Scheduled	Batch Initiated
Scheduled	Client Initiated
Scheduled	Worker Initiated

CT 285: Attendance
Canceled
No Showed
Pending
Rescheduled
Showed

CalSAWS

California Statewide Automated Welfare System

Design Document

CA- 231026

Determine SNB/TNB When Prior EDBC is Converted

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Tom Lazio
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
7/13/2021	1.0	Initial Draft	Tom Lazio

Table of Contents

1 OVERVIEW

CalSAWS currently will not auto-generate Supplemental Nutrition Benefit (SNB) or Transitional Nutrition Benefit (TNB) programs for converted eligible CalFresh (CF) cases where the prior month's EDBC has a source of 'Conversion'. The purpose of this SCR is to update existing CF EDBC rule logic to auto-generate SNB or TNB programs for newly converted C-IV CF cases that meet the SNB/TNB criteria and where the prior month's CF EDBC has a source of 'Conversion'.

1.1 Current Design

When C-IV CF cases are converted into the CalSAWS system, CalSAWS CF EDBC rules will not attempt to auto-generate the Nutrition Benefit program (either SNB or TNB) when the prior month's CF EDBC has a source of 'Conversion'.

1.2 Requests

Update existing CalSAWS CF EDBC rules to allow for the Nutrition Benefit (NB) program (either SNB or TNB) to be auto-generated for SNB/TNB eligible C-IV converted CF cases where the prior month's CF EDBC has a source of 'Conversion' so that there is no disruption in benefits.

1.3 Overview of Recommendations

1. Update existing CF EDBC NB auto-generation rules to create a TNB or SNB program when the prior month EDBC source is 'Conversion'. This will only apply to converted SNB/TNB eligible C-IV CF cases.

1.4 Assumptions

1. There will be no Batch Run needed for this SCR.

2. There will be no impact to ongoing CalSAWS CF cases.

3. This SCR will not impact CalWIN cases after CalWIN migration.

2   RECOMMENDATIONS

2.1   Update CF EDBC NB Auto-generation Rules

2.1.1   Overview

To ensure that there is no interruption in benefits at migration for converted C-IV CF cases where either an SNB or TNB program needs to be created, the CF EDBC rules will be updated to auto-generate the NB program for eligible CF cases where the prior month EDBC source is 'Conversion'.

2.1.2   Description of Changes

1. Update the existing CF EDBC logic rules for auto-generating the NB program to include CF programs in converted SNB/TNB eligible C-IV cases where the prior EDBC has a source of 'Conversion'.

2.1.3   Programs Impacted

CF

2.1.4   Performance Impacts

N/A

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.2.6	The LRS shall identify and evaluate eligibility by person and by case/program.	Allow SNB or TNB programs to be generated for eligible converted C-IV CF cases at migration where the prior month's EDBC source is 'Conversion'.