

# CalSAWS | Agenda for the California Statewide Automated Welfare System

## JPA Board of Directors

Date: October 8, 2021	Location: CalSAWS Rancho Cordova Big Sur Conference room 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 9:00 a.m. – 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 949 2500 0557 Passcode: 345646 Zoom Link: <a href="#">CalSAWS JPA Link</a>

**CONVENE MEETING OF THE BOARD OF DIRECTORS** – All scheduled items will be heard in the Big Sur/Juniper conference rooms located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast. The call-in number is: 1-888-788-0099, enter Meeting ID 949 2500 0557 followed by Passcode 345646 or join the webcast by clicking [CalSAWS JPA Link](#).

As allowed by Government Code Section 54953(e)(1)(A), the following Brown Act provisions related to teleconference meetings are not in effect during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency's jurisdiction.

### PUBLIC SESSION

#### 9:00 a.m. – Convene Meeting of the Board of Directors ("Board") of the CalSAWS Consortium ("CalSAWS")

Topic	Lead
1. Call Meeting to Order.	Michael Sylvester
2. Confirmation of Quorum and Agenda Review.	Michael Sylvester
3. Public Comment: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes. Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.	Michael Sylvester

### Action Items

4. Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through November 8, 2021, based on the following findings:	Jeff Mitchell Michael Sylvester
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Topic	Lead
<ul style="list-style-type: none"> <li>a. The Governor's State of Emergency related to COVID-19 remains in effect; and</li> <li>b. Sacramento County continues to recommend measures to promote social distancing.</li> </ul>	10 min
5. Approval of Consent Items	Michael Sylvester
<ul style="list-style-type: none"> <li>a. Approval of the Minutes and review of the Action Items from the September 10, 2021, JPA Board of Directors Meeting.</li> <li>b. Approval of First Data Change Notice 4, which includes requests for Testing Staff Augmentation.</li> <li>c. Pandemic Emergency Assistance Fund, CalWORKs Time Clock, CalWORKs Child Support Passthrough to Families, Elderly Simplified Application Project, Stage One Continuous Eligibility, CalFresh Public Assistance Definition Alignment, and ForgeRock IAM Enterprise Enablement Solution.</li> <li>d. Approval for ClearBest Work Order 5, which includes requests for CalWORKs Time Clock.</li> <li>e. Approval for ClearBest Work Order 6, which includes requests for Elderly Simplified Application Project.</li> <li>f. Approval for ClearBest Work Order 7, which includes requests for the extension of OCAT QA Services through June 30, 2022.</li> <li>g. Approval of Gainwell Change Request 3, which includes requests for CalWORKs Time Clock and Pandemic Emergency Assistance Fund.</li> </ul>	5 min
Informational Items	
6. CalSAWS Quarterly Fiscal Update	Holly Murphy 10 min
7. Post Go-live Review	Seth Richman
<ul style="list-style-type: none"> <li>• CalSAWS <ul style="list-style-type: none"> <li>○ Review of Issues &amp; Resolution Status</li> <li>○ Metrics &amp; Throughput</li> </ul> </li> <li>• BenefitsCal <ul style="list-style-type: none"> <li>○ Review of Issues &amp; Resolution Status</li> <li>○ Metrics &amp; Throughput</li> <li>○ Upcoming Changes/Enhancements <ul style="list-style-type: none"> <li>▪ Review of Releases 1.1, 1.2, and 2.0</li> </ul> </li> </ul> </li> </ul>	Rachel Frey 60 min
8. L.A. County November Implementation of CalSAWS Imaging and BenefitsCal	Danielle Benoit
<ul style="list-style-type: none"> <li>• Imaging <ul style="list-style-type: none"> <li>○ Document Migration</li> <li>○ Testing</li> </ul> </li> <li>• BenefitsCal <ul style="list-style-type: none"> <li>○ Training <ul style="list-style-type: none"> <li>▪ L.A. Staff &amp; CBOs (Customer Outreach)</li> </ul> </li> </ul> </li> </ul>	John Dray Anna Chia Gabby Otis 20 min
9. Policy and Release Review	Karen Rapponotti

Topic	Lead
<ul style="list-style-type: none"> <li>Overview of items resulting from FY 21/22 Budget Session</li> <li>Review of 21.11 Enhancements and Schedule</li> </ul>	Lisa Salas 15 min
10. Preparation for CalWIN Converted Data Test in November	Keith Salas Paul Trisler 10 min
11. CalWIN ISS Update	Juli Baker 10 min
12. Final Acceptance/Performance Verification for OCAT	Kevin Wilson Dan Dean Jo Anne Osborn 10 min
13. CalSAWS IDEA Update	Casey Morris Kruthi Renduchintala 10 min
14. Overview of Milestones and Dates	John Boule 10 min
15. Adjourn Meeting	Michael Sylvester

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.