



Change Order No. 6 – Work Order 7: OCAT QA Services Extension SOW

Purpose

The purpose of this Statement of Work (SOW) is to outline the scope, timeframe, staffing, and costs to extend the funding and performance of Quality Assurance (QA) reviews of the Online CalWORKs Appraisal Tool (OCAT) deliverables and recurring work products through June 30, 2022.

Scope

The scope of the OCAT QA effort includes:

1. Participation in meetings, discussions, and walkthroughs pertaining to OCAT work products and deliverables.
2. Extension of the development of DEL #14 - QA M&O Monthly Status Report (OCAT) to report on ongoing performance, documentation updates, stabilization, and operations and maintenance of the OCAT tool. The deliverable contents will be incorporated into ClearBest's Deliverable #03 – QA Monthly Status Report, reducing the need for a separate deliverable.
3. Reporting on QA findings at Weekly Status Meetings, PSC, JPA, and other stakeholder meetings as required.

Timeframe

The anticipated timeframe for the extension of QA services delivery is from November 2021 to April 2022. Funding is extended through June 2022 for invoice payment.

Staffing

One part-time QA Technical Lead will perform the extended OCAT QA services. Estimated hours are based on 60 hours/month for six (6) months.

STAFF	TIME PERIOD	DD&I HOURS
QA Technical Lead	11/1/2021 – 04/30/2022	360

Cost

The estimated effort for the extended OCAT QA services is as follows:

QA STAFF ROLE	MONTHS	HOURS	RATE	COST
QA Technical Lead	6	360	\$139	50,040



The following provides a summary of Deliverable costs by SFY for the extended OCAT QA services.

DELIVERABLE	SFY 21/22	TOTAL
DEL #14 - QA M&O Monthly Status Report (OCAT)	\$50,040	\$50,040

The cost schedules to perform and support the OCAT QA Statement of Work have been incorporated into the Quality Assurance Project Cost Schedules and are attached.

Change Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: John Boule
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

Jeff Mitchell
Consortium Legal Counsel