



# CalSAWS Quality Assurance Weekly Status Report

**Reporting Period: September 13, 2021 to  
September 19, 2021**

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## 1.0 Quality Assurance

### 1.1 Deliverables Management

Table 1-1 – Overall Summary of CalSAWS DD&I Deliverable Status









DEL #	DELIVERABLE NAME		STATUS
3.27	QA Monthly Status Report - September 2021		<ul style="list-style-type: none"> <li>Submit FDEL by October 5, 2021</li> </ul>
4.27	QA Work Plan - September 2021		<ul style="list-style-type: none"> <li>Submit FDEL by October 5, 2021</li> </ul>
7.27	QA Test Monthly Report – September 2021		<ul style="list-style-type: none"> <li>Submit FDEL by October 5, 2021</li> </ul>
10.04	Quarterly QA Security Report		<ul style="list-style-type: none"> <li>Submit DDEL by September 29, 2021</li> </ul>
12.27	Assessment of CalSAWS Migration Work Plan Update – September 2021		<ul style="list-style-type: none"> <li>Submitted FDEL on September 20, 2021</li> <li>Approval is expected by September 28, 2021</li> </ul>
43	Assessment of CalSAWS Requirements Traceability Matrix - Update 8		<ul style="list-style-type: none"> <li>Submit DDEL by October 15, 2021</li> </ul>
45	Assessment of CalSAWS Deployment Complete Milestone/Report - C-IV		<ul style="list-style-type: none"> <li>Submit DDED by October 6, 2021</li> </ul>

Table 1-2 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
12	<b>OCAT</b> – QA Assessment of OCAT Performance Verification Report & Final Acceptance		<ul style="list-style-type: none"> <li>Submit DDEL by October 19, 2021</li> </ul>

[1] Status: **Red:** Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

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Table 1-3 - Overall Summary of BenefitsCal Deliverable Status



DEL #	DELIVERABLE NAME		STATUS
3.13	<b>BenefitsCal</b> – Assessment of Portal/Mobile App Work Plan Update – September 2021		<ul style="list-style-type: none"> <li>• Submit FDEL by October 12, 2021</li> </ul>
4.03	<b>BenefitsCal</b> – Assessment of Portal/Mobile App Requirements Traceability Matrix – Conclusion of Testing		<ul style="list-style-type: none"> <li>• Approval received on September 15, 2021</li> </ul>

Table 1-4 - Overall Summary of CalWIN Implementation Deliverable Status




DEL #	DELIVERABLE NAME		STATUS
59.09	<b>CalWIN Implementation</b> - Assessment of CalWIN Implementation Migration Work Plan Update - September 2021		<ul style="list-style-type: none"> <li>• Submit FDEL by October 12, 2021</li> </ul>
61	<b>CalWIN Implementation</b> - Assessment of CalWIN Implementation Support Vendor Organizational Change Management (OCM) Plan		<ul style="list-style-type: none"> <li>• Submit DDEL by November 2, 2021</li> </ul>

Table 1-5 - Overall Summary of Central Print Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
OWD	<b>Central Print</b> - System Security Plan		<ul style="list-style-type: none"> <li>• Review in progress; pending final submission date</li> </ul>

[1] Status: **Red:** Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

## **1.2 Highlights for the Reporting Period**

### **1.2.1 Project Management**

- ▶ Continued to support the Operational Readiness Review (ORR) document collection and response
- ▶ Supported the All Staff meeting preparation activities
- ▶ Participated in State Deep Dive review for Go Live Readiness on September 13, 2021
- ▶ Participated in planning session for the CalSAWS Web Portal Evolution Strike Team on September 15, 2021
- ▶ Participate in County Prep Phase User Log-on Discussions on September 15 and 17, 2021
- ▶ Participated in the CalSAWS Project Steering Committee on September 16, 2021
- ▶ Participated in CalSAWS Green Light Readiness Status on September 16, 2021
- ▶ Facilitated a CalSAWS Consortium County Validation Framework (CCCVF) Strike Team review session on September 16, 2021
- ▶ Participated in CalSAWS IV&V/PMO Biweekly meeting on September 17, 2021
- ▶ Participated in BenefitsCal Project meeting on September 17, 2021
- ▶ Facilitated an RCM Orientation Planning Session on September 17, 2021

### **1.2.2 Technical**

- ▶ Participated in daily Purge Standup meetings on September 13 - 17, 2021
- ▶ Participated in CalSAWS Tech M&O meeting on September 14, 2021
- ▶ Participated in Consortium Financial Operations (FinOps) meeting on September 14, 2021
- ▶ Participated in Technical CAB meeting on September 15, 2021
- ▶ Participated in Environment Management review on September 16, 2021
- ▶ Participated in CalSAWS Green Light Readiness Status on September 16, 2021
- ▶ Participated in ServiceNow Process Improvement Stakeholders meeting on September 16, 2021
- ▶ BenefitsCal
  - Participated in BenefitsCal/CalSAWS dependent tasks meeting on September 14, 2021
  - Participated in weekly Performance Test Call - CalSAWS and BenefitsCal on September 16, 2021
  - Participated in the completion of Production Connectivity Test
- ▶ Batch
  - Participated in Batch Operations and Performance meeting on September 17, 2021
- ▶ Central Print
  - Participated in Central Print Status meeting on September 13, 2021
- ▶ Security
  - Participated in weekly CloudCheckr meetings on September 13, 2021
  - Participated in BenefitsCal SSP Walkthroughs on September 13 and 17, 2021
  - Participated in Security Operations Discussion meeting on September 17, 2021
- ▶ Analytics
  - Participated in Analytics Performance and Scalability meeting on September 15, 2021
  - Participated in weekly CalSAWS Analytics meeting on September 16, 2021

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- Participated in weekly Analytics/BenefitsCal meeting on September 16, 2021
- ▶ Help Desk
  - Participated in ServiceNow Process Improvement meeting on September 16, 2021

### 1.2.3 Imaging

- ▶ Participated in CalSAWS Imaging & Contact Center Projects Status meeting on September 15, 2021
- ▶ Participated in Imaging Status review on September 16, 2021
- ▶ Participated in weekly LA Document Migration Check-in meeting on September 16, 2021

### 1.2.4 Functional

- ▶ Prepared for QA Transition to M&O
- ▶ Continued assessment of requirements in preparation for Green Light
- ▶ Conversion
  - Prepared for the Go Live County Click Through with the Consortium and Implementation teams
  - Attended the County Click-Through Kickoff meeting on September 14, 2021
  - Scheduled Regions 2, 3 and 6 County Click-Through activities
  - Reviewed Cutover Weekend 1B Work Plan
  - Discussed the CalWIN data for test phases with the Conversion Team and Section Directors
  - Attended the CalWIN Options for Shell Case Data Conversion discussion
- ▶ General Assistance/General Relief (GA/GR)
  - Reviewed SCR Design documents and updates
  - Attended the weekly GA/GR status meeting
  - Discussed the GA/GR correspondence mappings to converted data with the Consortium
- ▶ Task Management
  - Reviewed SCR Design documents
- ▶ Contact Center
  - Attended the weekly status meeting
  - Reviewed requirements to validate statuses
  - Prepared scripts to conduct smoke testing during Cutover Weekend
- ▶ Case Purge
  - Discussed Legacy Data System (LDS) extraction timings and schedule concerns. Risk 252 opened to document the concerns and mitigations for decommissioning the C-IV Production Data Center.

### 1.2.5 BenefitsCal

- ▶ Attended UAT Exit meeting on September 14, 2021
- ▶ Monitored outstanding End Point Connection validations
- ▶ Provided feedback on the Cutover Plan
- ▶ Monitored defect resolutions and builds
- ▶ Monitored training progress
- ▶ Worked with the Consortium on approach to validate Advocate Enhancements
- ▶ Reviewed the Regression deck and provided feedback
- ▶ Finalized comments on the BenefitsCal work plan

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- ▶ Participated in the weekly status meeting
- ▶ GetCalFresh
  - Attended weekly BenefitsCal/GetCalFresh meeting
  - Attended the Code for America and BenefitsCal doc upload meeting on September 17, 2021 to discuss a document upload interim solution immediately following Go Live. This process will be in place until the functionality is available with Release 1.2
  - Updated the consolidated milestone statuses for Code for America and BenefitsCal (See below)

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Table 1-6 – BenefitsCal and Code for America Milestone Report

Phase	Milestone	Baseline Start	Baseline Finish	Date Completed	Comments
<b>GetCalFresh</b>					
1. Application	Submit a minimal application	7/21/2021	7/30/2021	7/26/2021	
1. Application	Upload document with an application	8/26/2021	<del>8/13/2021</del> <del>9/3/2021</del> <del>9/10/2021</del> 9/14/2021	<del>9/3/21</del> TBD	CfA: Marked complete (9/3) CfA: Delayed due to CfA staffing changes (9/7) CfA: Delayed due to instability in BC document upload portal (9/14)
1. Application	Submit all CalFresh application data through BenefitsCal	8/26/2021	<del>8/13/21</del> 9/3/21	9/3/2021	
2: Documents	Upload a document separate from the application (later doc)	7/26/2021	8/6/2021	8/6/2021	
2: Documents	SAR7 document upload	8/9/2021	8/13/2021	8/10/2021	
2: Documents	CF303 document upload	TBD			CalSAWS: CalSAWS has action item to confirm correct form. (9/7) CalSAWS: CF303 can be uploaded after 1.2 implementation using anonymous document upload function. (9/14)
2: Documents	Upload docs+SAR7 for existing cases prior to 1.2 release	TBD			CalSAWS: New request from Code For America (9/7)
3: Consolidation	Error handling in application	9/7/2021	<del>8/20/2021</del> <del>9/10/2021</del> TBD		CfA: Delayed due to CfA staffing changes (9/7) CfA: Delayed due to instability in BC document upload portal (9/14)
3: Consolidation	Error handling in doc uploads	9/7/2021	<del>8/20/2021</del> <del>9/10/2021</del> TBD		CfA: Delayed due to CfA staffing changes (9/7) CfA: Delayed due to instability in BC document upload portal (9/14)
3: Consolidation	Performance Testing	8/19/2021	8/27/2021	8/19/2021	
4: CBO functionality	Determine CBO integration pathway	7/26/2021	<del>8/13/2021</del> TBD		CfA: On pause until My Benefits CalWIN (MBCW) work begins (9/14)
4: CBO functionality	Submit application for CBO partner	TBD			CfA: On pause until MBCW work begins (9/14)
4: CBO functionality	Submit documents for CBO partner	TBD			CfA: On pause until MBCW work begins (9/14)
5: Data	Ingest outcomes	9/13/2021	<del>9/10/21</del> 9/17/21		
5: Data	Ingest interview times	9/13/2021	<del>9/10/21</del> 9/17/21		
5: Data	Ingest other case level information	9/15/2021	<del>9/17/21</del> 9/22/21		
<b>BenefitsCal</b>					
BenefitsCal Milestone	Release 1.0 Code Freeze	9/10/2021	<del>9/10/2021</del> 9/16/2021	9/16/2021	
BenefitsCal Milestone	Release 1.0 Deploy	9/26/2021	9/26/2021		
BenefitsCal Milestone	Release 1.1 Deploy	10/10/2021	10/10/2021		
BenefitsCal Milestone	Release 1.2 Deploy	10/24/2021	10/24/2021		

### 1.2.6 Test

- ▶ Release 21.11
  - Delivered the completed Release 21.11 scorecard analysis and received approval on August 17, 2021. Added additional test scope and received approval from the

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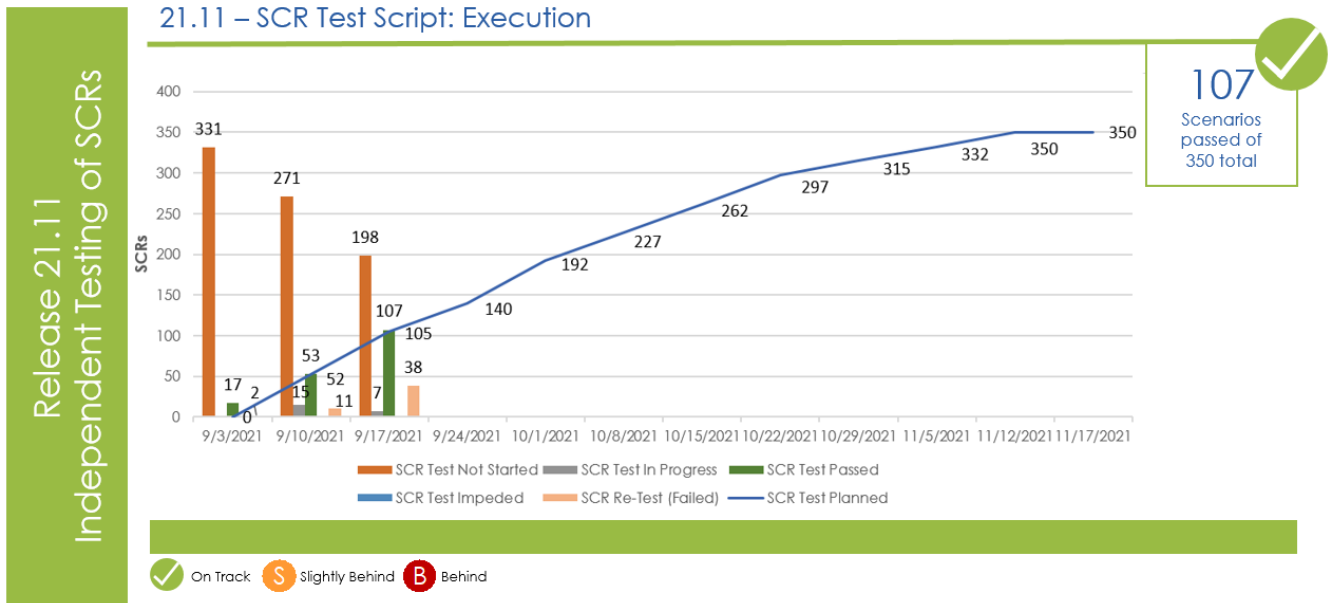
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Consortium on September 8, 2021. Identified Release 21.11 Independent Testing scope as follows:

- Ten (10) SCR's for Independent Testing
- Fourteen (14) SCR's for QA Review of System Test results
- o Continued test execution for high-impact 21.11 SCR's
- o Completed QA Script Reviews of test scenarios for high-impacting 21.11 SCR's and provided comments to the System Test team
- o Participated in the Integrated Test meeting on September 14, 2021
- o Participated in the Test Touchpoint meeting on September 15, 2021

Table 1-7 – Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
21.11 Release – ClearBest QA Independent Test Results	350	57% (198)	2% (7)	30% (107)	11% (38)	0% (0)



- ▶ Release 1.0 BenefitsCal Test Activities
  - o Continued BenefitsCal Independent Test Execution
  - o Participated in the weekly BenefitsCal Test Planning meeting on September 14, 2021
  - o Participated in the BenefitsCal UAT Exit criteria meeting on September 14, 2021
  - o Participated in the BenefitsCal weekly project meeting on September 17, 2021
  - o Continued BenefitsCal Independent Test Execution
  - o The chart below represents the combined total Independent Test effort for Release 1.0 which includes Code Drop 1 and Code Drop 2
    - BenefitsCal is at 100% executed.
    - The pass rate of the executed scenarios is at 100%
    - Retesting of being performed on outstanding defects

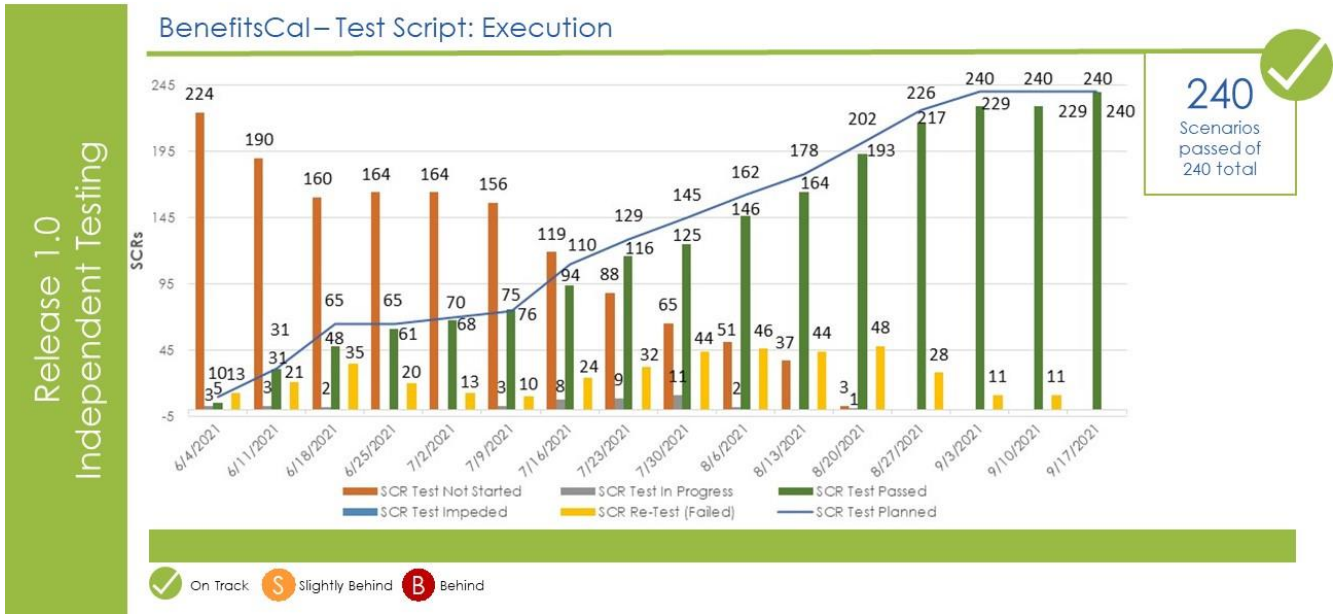
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Table 1-8 – BenefitsCal 1.0 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
BenefitsCal Independent Test (Release 1.0)	240	0% (0)	0% (0)	100% (240)	0% (0)	0% (0)



► Release 1.1 BenefitsCal Test Activities

- Continued test execution for Release 1.1 test scenarios
  - BenefitsCal is at 100% executed
  - The pass rate of the executed scenarios is at 56%
  - The release is considered Behind Schedule as testing is scheduled to be completed by September 24, 2021, and due to the outstanding defects, fixes, and retesting, this schedule is at risk of completing on time

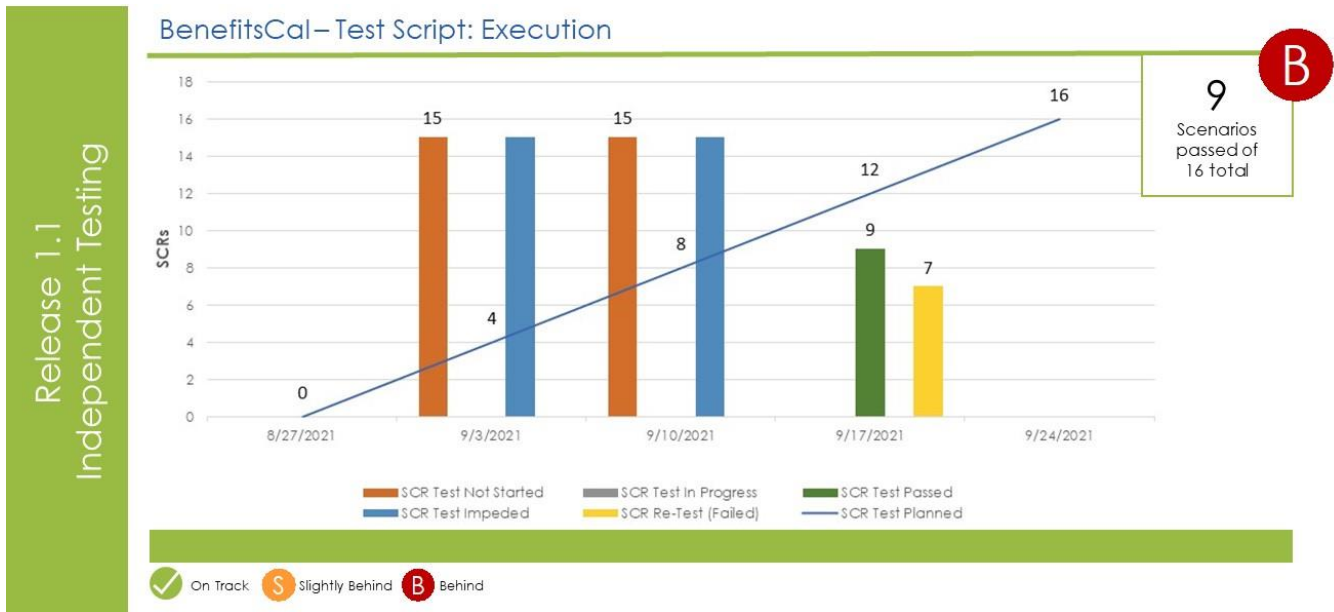
Table 1-9 – BenefitsCal 1.1 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
BenefitsCal Independent Test (Release 1.1)	16	100% (0)	0% (0)	56% (9)	44% (7)	0% (0)

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- ▶ Release 1.2 BenefitsCal Test Activities
  - Completed BenefitsCal Independent Test scenario preparation
  - Testing will begin in the UAT environment along with the UAT Participants
- ▶ CalSAWS UAT
  - Participated in meetings regarding the CalWIN converted data for use in Converted Data Test (CDT) and UAT on September 14 and 15, 2021
  - Conducted and participated in the C-IV UAT retrospective meetings on September 14, 16, and 17, 2021
- ▶ Other Consortium Support Test Activities
  - Participated in the State Deep-Dive meeting on September 13, 2021
  - Participated in the Release When Ready (RWR) meeting on September 13, 2021
  - Attended the CalSAWS Green Light Readiness meeting on September 16, 2021

### 1.2.7 Implementation

- ▶ C-IV Migration
  - Participated in weekly touchpoints with QA, Implementation, Change Management, Training, Customer Engagement Management, Imaging, and Targeted Onsite Support Services (TOSS) teams September 13 - 17, 2021
  - Participated in County Prep Stakeholder calls on September 13 – 17, 2021
  - Planned for, coordinated, and completed the All-Staff Video for the Implementation, Change, and Training teams on September 13 – 17, 2021
  - Supported the T-3 Week C-IV User Change Readiness Survey on September 13, 2021
  - Participated in LA County Imaging Implementation Readiness meeting on September 13, 2021
  - Participated in the State Deep-Dive Go-Live Readiness meeting on September 13, 2021
  - Participated in the Accenture DEL 66 – Draft DED Walkthrough on September 13, 2021
  - Participated in the County Click-Through for Go-Live Kickoff on September 14, 2021

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- Supported the Twice-Monthly Training/Implementation/Change Team meeting on September 14, 2021
- Supported the Command Center Orientation on September 14, 2021
- Supported the weekly Implementation Readiness Checkpoint with counties on September 15, 2021
- Supported the CalWIN Post-Deployment Support Orientation on September 15, 2021
- Participated in the LA County T-3 Month Imaging Change Readiness Assessment Debrief on September 15, 2021
- Participated in the TOSS team meeting on September 16, 2021
- Participated in the Orientation for LA Staff assisting C-IV Counties meeting on September 16, 2021
- Supported CalSAWS Green Light Readiness Status meeting on September 16, 2021
- ▶ CalWIN Implementation Support Services (ISS)
  - Participated in CalWIN ISS Management meetings on September 13 and 15, 2021
  - Participated in Santa Clara and Tulare To-Be Sessions on September 13 – 16, 2021
  - Participated in the CalWIN ISS Standup meeting with counties on September 13, 2021
  - Participated in the CalWIN ISS OCM Planning meeting on September 14, 2021
  - Conducted the QA Check-In with Consortium Project Management on September 14, 2021
  - Participated in OPAC Review meetings on September 14 and 16, 2021
  - Supported Training Advisory Council meeting on September 15, 2021
  - Conducted pre-reviews of Deloitte Deliverable 05 – OCM Plan
  - Participated in CalWIN Project Updates meeting on September 16, 2021
  - Participated in Wave 3 To Be BPR pre-meet with Santa Barbara on September 16, 2021
  - Participated in Wave 1 - T-12 Planning meeting with Deloitte, the Consortium, and QA on September 17, 2021
- ▶ Release Management
  - Continued 21.11 Training SCR verification
  - Completed verification of five (5) Online Help (OLH) Training SCRs for the CalSAWS 21.07 Priority Release
- ▶ Special Projects
  - Supported the IDEA Buddy Program Feedback Survey on September 13-17, 2021

### 1.2.8 OCAT

- ▶ Participated in the Monthly OCAT SLA Reporting meeting on September 13, 2021
- ▶ Participated in the OCAT Operations and Release meeting on September 15, 2021
- ▶ Continued reviewing pre-submission drafts of Cambria DEL #13 OCAT Performance Verification Report and Final Acceptance DDEL

### **1.3 Activities for the Next Reporting Period**

#### **1.3.1 Project Management**

- ▶ Facilitate CCCVF Strike Team County session on September 20, 2021
- ▶ Participate in the M&O Transition Status with First Data on September 20, 2021
- ▶ Participate in CalSAWS Section Directors' meeting on September 21, 2021
- ▶ Participate in County Prep Phase User Log-on Discussions on September 21 and 23, 2021
- ▶ Participate in CalSAWS Green Light meeting on September 22, 2021
- ▶ Participate in CalSAWS Batch Performance Status meeting on September 22, 2021
- ▶ Participate in BenefitsCal Project meeting on September 24, 2021
- ▶ Continue to support the Consortium in the ORR responses
- ▶ Support the All Staff meeting

#### **1.3.2 Technical**

- ▶ Participate in daily Purge Standup meetings on September 20 - 24, 2021
- ▶ Participate in CalSAWS Weekly Tech meeting on September 20, 2021
- ▶ Participate in County Prep Phase Stakeholder Call on September 20 - 23, 2021
- ▶ Participate in CalSAWS Tech M&O meeting on September 21, 2021
- ▶ Participate in Joint DBCR/CTCR Review meeting on September 21 & 23, 2021
- ▶ Participate in Section Director meeting on September 21, 2021
- ▶ Participate in CalSAWS Financial Operations (FinOps) meeting on September 21, 2021
- ▶ Participate in Technical CAB meeting on September 22, 2021
- ▶ Participate in Review Monthly Over 15 seconds Report on September 22, 2021
- ▶ Participate in Environment Management review on September 23, 2021
- ▶ Participate in CalSAWS Go-Live Event Green Light meeting on September 23, 2021
- ▶ BenefitsCal
  - Participate in BenefitsCal - Deloitte/Accenture Weekly Coordination on September 21, 2021
  - Participate in weekly Performance Test Call - CalSAWS & BenefitsCal on September 23, 2021
- ▶ Batch
  - Participate in Batch Performance status meeting on September 22, 2021
  - Participate in CalSAWS Batch Performance & Regression Status Check on September 23, 2021
- ▶ Central Print
  - Participate in Central Print Status meeting on September 20, 2021
- ▶ Security
  - Participate in weekly CloudCheckr meetings on September 20, 2021
- ▶ Analytics
  - Participate in Analytics Performance and Scalability meeting on September 22, 2021
  - Participate in weekly CalSAWS Analytics meeting on September 23, 2021
- ▶ Help Desk
  - Participate in meetings as scheduled

#### **1.3.3 Imaging**

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- ▶ Participate in Imaging Migration Standup Call meeting on September 21 and 23, 2021
- ▶ Participate in Imaging Status review on September 23, 2021
- ▶ Participate in weekly LA Document Migration Check-in meeting on September 23, 2021

#### 1.3.4 Functional

- ▶ Attend the Application Development Leads meeting
- ▶ Update Committee assignments for Functional Staff
- ▶ Prepare for the CalSAWS and BenefitsCal Green Light meeting
- ▶ Validate communication distribution for Cutover
- ▶ Conversion
  - Prepare for Go Live County Click-Through activities
  - Send a reminder to County Click-Through participants
  - Begin Conversion Cutover at 5:00 PM on Thursday, September 24, 2021
  - Attend Stage Gate reviews and monitor conversion activities
- ▶ General Assistance/General Relief (GA/GR)
  - Review SCR designs in progress
  - Attend the weekly GA/GR meeting
- ▶ Task Management
  - Review Design documents
  - Prepare 21.11 Testing
- ▶ Lobby Management
  - Review SCRs and attend scheduled meetings
- ▶ Contact Center
  - Review SCRs and attend scheduled meetings
- ▶ Case Purge
  - Attend daily stand-up meetings
  - Review updated LDS work plan to identify schedule efficiencies

#### 1.3.5 BenefitsCal

- ▶ Validate Advocate enhancements for Release 1.0
- ▶ Continue testing support from Releases 1.1 and 1.2
- ▶ Monitor endpoint validations
- ▶ Monitor readiness for Green Light
- ▶ Attend the weekly BenefitsCal/GetCalFresh meeting
- ▶ Attend the weekly Scrum of Scrums touchpoint meeting
- ▶ Participate in the weekly status meeting

#### 1.3.6 Test

- ▶ Release 21.11 Readiness
  - Continue test execution for high-impact 21.11 SCR's
  - Continue QA Script Reviews for high-impact 21.11 SCR's
  - Participate in the Integrated Test meeting on September 21, 2021
  - Participated in the Test Touchpoint meeting on September 22, 2021
- ▶ Release 1.0 BenefitsCal Test Activities
  - Participate in the BenefitsCal Demo of Feedback/Enhancements on September 20, 2021

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- Complete testing any final enhancements or outstanding defects
- Participate in the weekly BenefitsCal Test Planning meeting on September 21, 2021
- Attend the Portal/Mobile Project Review meeting on September 24, 2021
- Participate in a UAT RTM discussion with the UAT leads on September 20, 2021
- ▶ Release 1.1 BenefitsCal Test Activities
  - Complete BenefitsCal Independent test execution and retesting of defects
- ▶ Release 1.2 BenefitsCal Test Activities
  - Begin BenefitsCal Independent test execution in the UAT environment along with the UAT Participants
- ▶ Other Consortium Support Test Activities
  - Participate in the Release When Ready (RWR) meeting on September 20, 2021
  - Prepare materials and attend the CalSAWS Green Light meeting on September 22, 2021

### 1.3.7 Implementation

- ▶ C-IV Migration
  - Participate in weekly touchpoints with QA, Implementation, Change Management, Training, Customer Engagement Management, Imaging, and Targeted Onsite Support Services (TOSS) teams September 20 - 24, 2021
  - Participate in the T-3 Week C-IV User Change Readiness Survey Results Debrief on September 21, 2021
  - Participate in Post Deployment Orientation for Project Staff on September 21, 2021
  - Participate in IV&V Go Live Final Report Walkthrough on September 21, 2021
  - Participate in Imaging Materials Review on September 22, 2021
  - Support CalSAWS Go-Live Event Green Light meeting on September 22, 2021
  - Support the Weekly Implementation Readiness Checkpoint with counties on September 22, 2021
  - Participate in LA County Imaging CNC Monthly meeting on September 23, 2021
  - Support CalSAWS Green Light Readiness Status meeting on September 23, 2021
- ▶ CalWIN Implementation Support Services (ISS)
  - Participate in CalWIN ISS Management meetings September 20 and 22, 2021
  - Participate in Santa Clara and Tulare To-Be Sessions on September 20 – 24, 2021
  - Participate in the CalWIN ISS OCM Planning meeting on September 21, 2021
  - Conduct QA Check-In: CalWIN ISS with Consortium management on September 21, 2021
  - Participate in CalWIN ISS OCM Point of Contact (POC) meeting on September 22, 2021
  - Participate in the CalWIN OPAC meeting with counties on September 23, 2021
  - Participate in Wave 3 To Be BPR Pre-Meet with Santa Barbara Part 2 on September 23, 2021
- ▶ Release Management
  - Continue 21.11 Training SCR verification
- ▶ Special Projects
  - Support the IDEA Buddy Program Feedback Survey on September 20-23, 2021

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- ▶ Continue reviewing pre-submission drafts of Cambria DEL #13 OCAT Performance Verification Report and Final Acceptance DDEL
- ▶ Participate in additional meetings as scheduled

### 1.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period