

# CalSAWS | Agenda for the California Statewide Automated Welfare System JPA Board of Directors

Date: December 17, 2021	Location: CalSAWS Rancho Cordova Big Sur Conference room 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 9:00 a.m. – 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 975 3262 2797 Passcode: 878825 Zoom Link: <a href="#">JPA Zoom Link</a>

**CONVENE MEETING OF THE BOARD OF DIRECTORS** – All scheduled items will be heard in the Big Sur/Juniper conference rooms located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast. The call-in number is: 1-888-788-0099, enter Meeting ID 975 3262 2797 followed by Passcode 878825 or join the webcast by clicking [JPA Zoom Link](#).

As allowed by Government Code Section 54953(e)(1)(A), the following Brown Act provisions related to teleconference meetings are not in effect during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency's jurisdiction.

## PUBLIC SESSION

### 9:00 a.m. – Convene Meeting of the Board of Directors (“Board”) of the CalSAWS Consortium (“CalSAWS”)

Topic	Lead
1. Call Meeting to Order.	Michael Sylvester 1 min
2. Confirmation of Quorum and Agenda Review.	Michael Sylvester 4 min
3. Public Comment: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.  Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.	Michael Sylvester

Topic	Lead
<b>Action Items</b>	
<p>4. Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through January 7, 2022, based on the following findings:</p> <ul style="list-style-type: none"> <li>a. The Governor's State of Emergency related to COVID-19 remains in effect; and</li> <li>b. Sacramento County continues to recommend measures to promote social distancing.</li> </ul>	Michael Sylvester 5 min
<p>5. Pursuant, to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Vice-Chair.</p> <ul style="list-style-type: none"> <li>a. Seek nominations and creation of a slate for Board of Directors Vice-Chair for the period of December 17, 2021 – June 30, 2022.</li> <li>b. Proceed to elect the Vice-Chair for the period of December 17, 2021 – June 30, 2022.</li> </ul>	Michael Sylvester 5 min
<p>6. Approval of Consent Items</p> <ul style="list-style-type: none"> <li>a. Approval of the Minutes and review of the Action Items from the November 17, 2021, JPA Board of Directors Meeting.</li> <li>b. Approval of RGS Amendment 34, which includes annual update to cost of benefits, reconciliation of FTE counts, and clarification of sick leave and step increases.</li> <li>c. Approval of CalSAWS Change Notice No. 13, which includes CDSS Reports Support, enhancements for CalSAWS Correspondence, additional M&amp;E hours, and shifts to Customer Service Center Project and Non-State Forms milestones.</li> <li>d. Approval for ClearBest Work Order 9, which includes requests for Additional Professional Services and Project Management hours.</li> <li>e. Approval of Gainwell CalWIN M&amp;O Change Request 4, which includes Elderly Simplified Application Project (ESAP), CalWORKs Outcoming and Accountability Review (Cal-OAR), and County Directs.</li> <li>f. Approval of Gainwell Central Print Option to include Contra Costa to the Central Print Services.</li> </ul>	Michael Sylvester 5 min
<b>Informational Items</b>	
7. CalSAWS Gantt Chart Review	Lisa Salas Rachel Frey 15 min
<p>8. CalSAWS Correspondence &amp; Postage Update</p> <ul style="list-style-type: none"> <li>• Postage Analysis</li> <li>• Correspondence Update</li> </ul>	Lisa Salas Dawn Wilder 20 min
<p>9. Enhanced Support for former C-IV Counties</p> <ul style="list-style-type: none"> <li>• Engagement Strategy</li> <li>• County Action Plans</li> </ul>	Maria Saenz Esteban Lopez 10 min
10. CalSAWS Imaging	Arnold Malvick



Topic	Lead
<ul style="list-style-type: none"> <li>• Benchmarks, Goals, &amp; Objectives</li> <li>• Tracking for each County</li> <li>• Imaging Test Environment Discussion</li> <li>• Next Steps</li> </ul>	Jeff Harrell Dan Dean 20 min
11. BenefitsCal Update <ul style="list-style-type: none"> <li>• Metrics for each Application Stream</li> <li>• CX Measures Update</li> <li>• BenefitsCal Collaboration Model</li> </ul>	Rachel Frey Gabby Otis 30 min
12. Policy and Application Development Update	Karen Rapponotti Lisa Salas 10 min
13. Risks & Issues Update	Lulu Fou 15 min
14. CalWIN ISS Update	Juli Baker Duncan Gilliam 10 min
15. CalWIN/CalSAWS UAT Preparation Update	Peggy Macias 20 min
16. Multifactor Authentication (MFA)	Mike Tombakian Luz Esparza 5 min
17. CalSAWS Procurement	Thomas Hartman 5 min
18. Adjourn Meeting	Michael Sylvester

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

