

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214905

DDID 2230

Task Upload - Death / Jail Match

CalSAWS	DOCUMENT APPROVAL HISTORY	
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1 OVERVIEW

This design outlines modifications to the Task Upload functionality introduced by SCR CA-214901.

1.1 Current Design

SCR CA-214901 introduced Task Upload functionality to the CalSAWS System which allows a user to upload a file that will be processed to create Tasks in bulk.

1.2 Requests

Modify the Task Upload functionality to incorporate 3 additional upload templates per DDID 2230. The Task processing will include additional logic to match to a person in the CalSAWS System based on information in the uploaded template. The 3 templates are County Death Match, Jail Incarceration Match and Jail Release Referral.

1.3 Overview of Recommendations

1. Add the following Task Upload Templates to the CalSAWS System Task Upload functionality:
 - a. County Death Match
 - b. Jail Incarceration Match
 - c. Jail Release Referral
2. Update the Task Upload preview processing and Task creation logic to incorporate person matching processing to identify a person in the CalSAWS System based on information provided in the template file.

1.4 Assumptions

1. SCR CA-214901 has implemented the Task Upload core functionality.
2. All three Task Upload templates being added with this design will employ the same person match logic as defined in this design.

2 RECOMMENDATIONS

This section outlines recommendations to introduce additional Task upload Templates to the CalSAWS System.

2.1 Task Upload Pop-Up – Templates Page

2.1.1 Overview

The Templates page has a dedicated tab in the Task Upload Pop-Up window that allows users to download Task Upload templates.

2.1.2 Task Upload Pop-Up – Templates Page Mockup

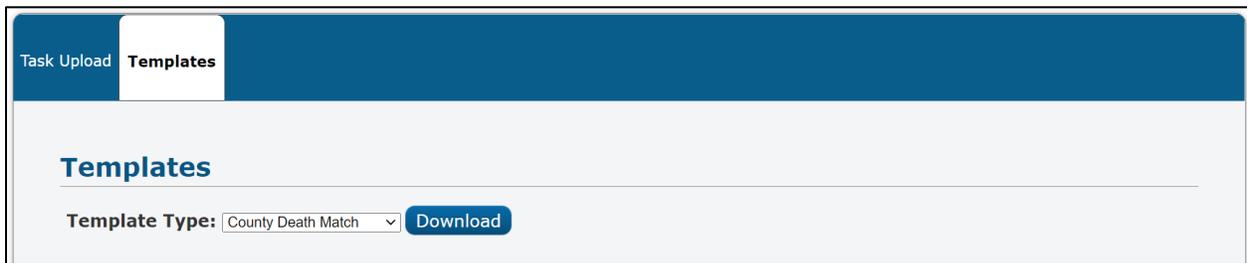


Figure 2.1.2.1 – Task Upload Pop-Up – Templates Page Mockup

2.1.3 Description of Changes

Update the Task Upload Pop-Up Templates page to:

1. Add the following Templates to the Template Type dropdown:
 - a. County Death Match
 - b. Jail Incarceration Match
 - c. Jail Release Referral

Reference Sections 7.2, 7.3 and 7.4 for the specifics of each template. The "Standard" option is the default option for this dropdown on load of the page.

2. Display the four options in the Template Type dropdown in alphabetical order.

Note: The new Template options being introduced above will automatically be included in the Template Type dropdown on the Task Upload List page.

2.1.4 Page Validations

N/A

2.1.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload
 - Select the Templates tab at the top of the Task Upload Pop-Up page.

2.1.6 Security Updates

N/A – no changes to security.

2.1.7 Page Mapping

N/A.

2.1.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.2 Preview Errors Page

2.2.1 Overview

The Preview Errors page is accessible within the Task Upload Pop-Up window and displays the errors detected during Task Upload preview processing. This section describes the enhancements to this page to support the additional templates.

2.2.2 Preview Errors Page Mockup

Task Upload | Templates

Preview Errors Close

Name: January Upload

Summary Results 1 - 100 of 309

Row	First Name	Last Name	Date of Birth	Social Security Number	CIN	Case Number	Program	Task Type	Task Sub-Type	Due Days	Automated Assignment	Worker ID	Bank ID	Error Message
6	John	Smith	09/13/1990	234-12-3432	26547865A	A123456	CF	Task 1	Sub-Type A	3a	Office Distribution	18LS090421BK		Invalid Due Days
7	Jacob	Waters	07/15/1991	234-98-7334	26547865D	B123456	CW	Task Type 2		4	Lst Program Worker	18LS090421		Invalid Automated Assignment
8	Alexander	Snow	10/12/1980	837495628	29347865D	C123456	CalFRESH	Task 4		7	Closest Bank	AAA		Invalid Task Type, Bank ID
9	Kyle	Smith	05/04/1995	839284056	26540965D	D123456	CalFRSH	Task 4	Sub-Type D	8	Office Distribution	18LS090421	18LS090421BK	Invalid Program

1 2 3 4 5 6 7 8 9 10 Next

Close

Figure 2.2.2.1 – Preview Errors Page Mockup: View Mode

2.2.3 Description of Changes

1. Update the Task Upload Pop-Up Preview Errors page to include the following columns if the Template Type is County Death Match, Jail Incarceration Match, or Jail Release Referral
 - a. First Name – The First Name attribute for the row.
 - b. Last Name – The Last name attribute for the row.
 - c. Date of Birth – The Date of Birth attribute for the row formatted as MM/DD/YYYY.
 - d. Social Security Number – The Social Security Number attribute for the row formatted as ###-##-#### or #####.
 - e. CIN – The CIN attribute for the row.

These columns will display the attribute value that was loaded from the uploaded template file. These columns may be blank if the user did not enter a value. Reference Figure 2.2.2.1 for page layout and column placement.

2.2.4 Page Validations

N/A

2.2.5 Page Location

- **Global:** Admin Tools

- **Local:** Admin
- **Task:** Tasks > Task Upload

Click one of the hyperlinks or buttons available on the Task Upload List Page to access the Task Upload Detail page. Then, when the Status is Preview Complete or Upload Complete, click on the hyperlink next to the field "Tasks with Errors" within the Preview Information panel.

2.2.6 Security Updates

N/A – no changes to security.

2.2.7 Page Mapping

Update page mapping for the Preview Errors page.

2.2.8 Page Usage/Data Volume Impacts

It is possible that this page may load with a maximum of 10,000 paginated results which may result in additional rendering time on load of the page.

2.3 Task Upload Pop-Up – Error Message Adjustments

2.3.1 Overview

This section describes the enhancements to this page to display a general error message should the automated processing of the preview, task creation or void processing experience a runtime exception of any sort.

2.3.2 Task Upload Pop-Up – Error Message Page Mockup

Task Upload | Templates

Task Upload Detail

*- Indicates required fields Edit Close

Task Upload Information

Name: * January Uploads	Status: Preview Complete
Template Type: * Standard	File Name: JanuaryUpload.xls
Created By: Mayuri Srinivas	Updated On: 06/09/2021
Notes: Month of January uploads.	

Preview Information

Processing error

Value	Number of Tasks
Tasks without Errors	0
Tasks with Errors	0
Total Tasks	0

Approve Reject

Edit Close

Figure 2.3.2.1 – Task Upload Detail Page – Status Preview Complete
Mockup: View Mode

Task Upload
Templates

Task Upload Detail

*- Indicates required fields

Void
Close

Task Upload Information

Name: * January Uploads Template Type: * Standard Created By: Mayuri Srinivas Notes: Task uploads for the month of January.	Status: Upload Complete File Name: JanuaryUpload.xls Updated On: 06/09/2021
--	---

Preview Information

Upload approved on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	300
Total Tasks	500

Upload Information

Processing error

Upload completed on 06/11/2021 11:38:56 AM

Value	Number of Tasks
Tasks without Errors	0
Tasks with Errors	0
Total Tasks	0

Void
Close

Figure 2.3.2.2 – Task Upload Detail Page – Status Upload Complete Mockup: View Mode

Task Upload
Templates

Task Upload Detail

*- Indicates required fields Close

Task Upload Information

Name: * January Uploads	Status: Void
Template Type: * Standard	File Name: JanuaryUpload.xls
Created By: Mayuri Srinivas	Updated On: 06/09/2021

Notes:
Task Uploads for the month of January.

▼ Preview Information

Upload approved on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	300
Total Tasks	500

▼ Upload Information

Upload completed on 06/11/2021 11:38:56 AM
Upload voided on 06/15/2021 11:40:56 AM by Mayuri Srinivas (90LS00B300)
Void processing error

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	0
Total Tasks	200

Close

Figure 2.3.2.3 – Task Upload Detail Page – Status Void Mockup: View Mode

2.3.3 Description of Changes

1. Display aerror" or "Void processing error" message if there is a general system error while processing the Preview, Task Creation or Void actions for the Task Upload. Note that this scenario is not expected to occur. However, in the event an error is experienced, this message will indicate to the user that there was a general error while processing one of the automated functions.

2.3.4 Page Validations

N/A

2.3.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload
 - Select the Templates Tab then either click on the hyperlink of the Name attribute or the Edit button associated to the specific Task Upload.

2.3.6 Security Updates

N/A – no changes to security.

2.3.7 Page Mapping

N/A.

2.3.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.4 Templates

The Templates page (see [Section 2.1](#)) allows a user to download a Task Upload Template to be filled in and associated to a Task Upload instruction. This section will describe the specifics of the additional templates being introduced.

2.4.1 County Death Match, Jail Incarceration Match and Jail Release Referral

The new templates being introduced will all contain the same columns, which will employ updated preview processing logic which first attempts to match the information in the template to a person known to the CalSAWS System. Each template will contain an instructions sheet, acceptable program values sheet and a Tasks sheet.

Note: The example screenshots below are using the “County Death Match” template as an example for visualization purposes. The only difference for the Jail Incarceration Match and Jail Release Referral templates is the template name. (Reference the supporting documents section for all template example files)

Technical: The database entries that store attributes related to the templates will include a version number attribute for each template. This template file when created will have an initial version of 1.0.

Column	Required	Instructions
First Name	No	The First Name of the person to be used during the person match processing. Upper or lower case are acceptable.
Last Name	No	The Last Name of the person to be used during the person match processing. Upper or lower case are acceptable.
Date of Birth	No	The person's date of birth formatted as MM/DD/YYYY to be used during the person match processing.
Social Security Number	No	The person's 9 digit social security number formatted as 999999999 or 999-99-9999. This value will be used during the person match processing.
CIN	No	The person's CIN number to be used during the person match processing.
Case Number	No	The 7-digit Case Number of the Case the Task will be associated to. This field is information in addition to the person match logic that will process first.
Program	No	The Program Code OR Program Name of the Program the Task will be associated to. For example, "CF" or "CalFresh" are both acceptable entries in this field. This field will not have multiple program values. This field is information in addition to the person match logic that will process first.
Task Type	Yes	Enter the name of a Task Type that is valid for the county. Upper/lower case does not matter. This value must match a Task Type name as displayed on the Task Type List page.
Task Sub-Type	No	If applicable, enter the Name of a Task Sub-Type that is valid for the entered Task Type value and county. Upper/lower case does not matter. This value must match a Task Sub-Type as displayed on the Task Type Detail page for the selected Task Type.
Due Days	Yes	Enter a non-negative number between 0 and 999. At the time of Task creation, the due date will be set to the current date plus this number of calendar days. A value of 0 will result in the Task being due on the same day it was created.
Automated Assignment	No	If automated Task assignment is applicable, enter one of the following values in this field: Office Distribution Closest Bank Last Program Worker If entering one or both of the Manual Assignment options, it is recommended to leave this field blank. Manual Assignment options will override an Automated Assignment option.
Manual Assignment - Worker ID	No	If manual Task assignment is applicable, enter a Worker ID to assign the Task to. This value must be a valid Worker Number for the county. This field may be left blank if either the "Automated Assignment" or "Manual Assignment - Bank ID" field has a valid entry. An entry in this field with a simultaneous entry in the "Manual Assignment - Worker ID" field is acceptable. In this case, the Task will be assigned to both the Worker ID and Bank ID.
Long Description	No	If applicable, enter a text description no longer than 2,000 characters. This value will be associated to the Long Description attribute of the Task. At the time of Task creation, if this value exceeds 2,000 characters, only the first 2,000 characters will be associated to the Task. Do not use the "<" or ">" characters in this value or they will be removed from the text during Task Creation.

Figure 2.4.1-1 – Instructions Sheet Mockup

The Tasks sheet for all three templates will contain the following columns:

Column	Required	Instructions
First Name	No	The First Name of the person to be used during the person match processing. Upper or lower case are acceptable.
Last Name	No	The Last Name of the person to be used during the person match processing. Upper or lower case are acceptable.
Date of Birth	No	The person's date of birth formatted as MM/DD/YYYY to be used during the person match processing.
Social Security Number	No	The person's 9 digit social security number formatted as 999999999 or 999-99-9999. This value will be used during the person match processing.
CIN	No	The person's CIN number to be used during the person match processing.
Case Number	No	The 7-digit Case Number of the Case the Task will be associated to. This field is information in addition to the person match logic that will process first.
Program	No	The Program Code OR Program Name of the Program the Task will be associated to. For example, "CF" or "CalFresh" are both acceptable entries in this field. This field will not have multiple program values. This field is information in addition to the person match logic that will process first.
Task Type	Yes	The Name of the Task Type that will be associated to the Task as displayed on the Task Type List and/or Task Type Detail pages.
Task Sub-Type	No	The Name of the Task Sub-Type that will be associated to the Task as displayed on the Task Type Detail and/or Task Sub-Type Detail pages.
Due Days	Yes	A non-negative integer that is less than or equal to 1,000. At the time of Task creation, the Task due date will be calculated by adding the specified

Column	Required	Instructions
		number of calendar days to the current date.
Automated Assignment	No	A field that will contain one of the following Automated Assignment options: <ul style="list-style-type: none"> • Office Distribution • Closest Bank • Last Program Worker
Manual Assignment – Worker ID	No	The Worker Number that the Task will be assigned to. (This field will be given precedence over the “Automated Assignment” field)
Manual Assignment – Bank ID	No	The Bank ID of the Bank the Task will be assigned to. (This field will be given precedence over the “Automated Assignment” field)
Long Description	No	A text description no longer than 2,000 characters that will be associated to the Long Description attribute of the Task. At the time of Task creation, if this value is greater than 2,000 characters, only the first 2,000 characters will be used. If this field contains the “<” or “>” characters, they will be removed.

See Section 2.5 for the specifics of the validations that will apply to each field during the Preview Processing step of a Task Upload.

2.5 Preview Processing

Preliminary Preview Processing/Error Evaluation:

If the Template Type chosen is incorrect for the actual Template Type being used, a single error message stating “Invalid template for selected Task Upload type” will apply. This message will be presented in a single empty row in the Summary panel of the Preview Errors page.

Summary													Results 1 - 1 of 1	
Row	First Name	Middle Name	Last Name	Date of Birth	Social Security Number	CIN Case Number	Program	Task Type	Task Sub-Type	Due Days	Automated Assignment	Worker ID	Bank ID	Error Message
6														Invalid template for selected Task Upload type

Figure 2.5.3.A: Preview Errors Error Message 1

Data Validity Preview Processing/Error Evaluation:

The following table illustrates the evaluations that will take place for each attribute within the template. Leading and trailing blank spaces will be ignored, and upper/lower case does not matter. This section will describe the Preview Processing for the new fields available in the Templates/Task Upload Types associated to this enhancement. Reference the initial Task Upload design, CA-214901, for the additional processing logic for each of the remaining fields on the template as the logic for the additional fields will not be modified.

Field	Validation	Error Message
Name	<ol style="list-style-type: none"> 1. Confirm that the First Name and Last Name attributes are not blank and that they do not include any numbers or special characters other than "-", "'", and ".". 2. These fields are expected to be letters and can include the special characters listed above. 	Invalid Name
CIN	<ol style="list-style-type: none"> 1. Confirm that CIN is 9 digits and alpha-numeric. 	Invalid CIN Number
Date of Birth	<ol style="list-style-type: none"> 1. Confirm that the value is a valid date formatted as MM/DD/YYYY 	Invalid Date of Birth
	<ol style="list-style-type: none"> 2. Confirm that the date is prior to the current system date. 	Date of Birth must be in the past
Social Security Number	<ol style="list-style-type: none"> 1. Confirm that Social Security Number is 9 digits and in one of the following formats: XXXXXXXXX or XXX-XX-XXXX. 	Invalid Social Security Number
First Name, Last Name, Date of Birth, Social Security Number, CIN	<ol style="list-style-type: none"> 1. Confirm that there is at least one valid combination of fields (See Section 2.5.1) that is not blank for sufficient person match processing. 	Insufficient information for person match processing

Field	Validation	Error Message
	<p>2. If there is sufficient information for person match processing, confirm that the Person is known to the CalSAWS system.</p> <p>*See Section 2.5.1 for Person Matching rules.</p>	No matching person identified
	<p>3. If there is sufficient information for person match processing and the Person is known to the CalSAWS system, but more than one unique person is matched.</p>	Multiple persons matched
	<p>4. If a Person is matched, confirm that the Person is associated to at least 1 Program on a Case within the County of the Task Upload.</p>	Matched Person is not associated to a Case within the County
Case Number	<p>1. Confirm that the Case Number, if provided, exists for the County associated to the Task Upload.</p>	Invalid Case Number
Program	<p>1. Confirm that the Program value is valid, if provided. Program Names or abbreviations may be entered in this field. See Section 7.1 for a listing of acceptable values for this field.</p>	Invalid Program
	<p>2. Confirm that the Case Number includes the indicated Program.</p>	Invalid Program for selected Case
Matched Person, Program and Case Number	<p>1. Confirm that if a Person is matched, and a valid Program and Case number is provided, that the Person is</p>	Matched Person is not associated to the provided Case and Program

Field	Validation	Error Message
	associated to the Program/Case.	

A single field will have at most one error message determined as a result of the preview processing. For example, if a Program field in the uploaded template contains "CoolWORKS", the message will indicate "Invalid Program"; it will not indicate "Invalid Program for selected Case". Similarly, if a Program field in the uploaded template contains "CalWORKs", but the Case provided does not include a CalWORKs program, the message will indicate "Invalid Program for selected Case".

The error messages determined during the preview processing will be presented in the Errors column of the Preview Errors Page. If a particular row contains error messages for multiple fields, the error message will concatenate the messages together separated by a comma. For example:

If an uploaded template contains:

Case Number: 12C
 Program: CoolWORKs
 Task Type: null

The resulting error message will be "Invalid Case Number, Program, Task Type"

Because the person match processing does not require all person attributes to be populated, if the person match processing is successful and is able to match to a person that can be validated for a program and case within the county, the following fields will not display any error messages (even if the processing rules determine one or more error messages):

- First Name
- Last Name
- Date of Birth
- Social Security Number
- CIN

Once Preview Processing finishes, the Task Upload Status will be set to "Preview Complete".

2.5.1 Person Match Processing

The processing rules to identify a Person known to the CalSAWS System based on attributes within the uploaded File will be applied in the order within the below

table to match to a Person. Processing will stop once a person is matched or once the third match criteria is processed.

Rule	Description
1	<p>If the row has a valid <u>Social Security Number</u> and <u>Date of Birth</u>, these attributes will be used to match to a Person within the CalSAWS system.</p> <p>If a person is identified, processing will then confirm that the person is associated to at least 1 Program on a Case within the county of the Task Upload.</p>
2	<p>If the row has a valid <u>Social Security Number</u>, <u>First Name</u> and <u>Last Name</u>, these attributes will be used to match to a Person within the CalSAWS system.</p> <p>If a person is identified, processing will then confirm that the person is associated to at least 1 Program on a Case within the county of the Task Upload.</p>
3	<p>If a row has a valid <u>CIN</u>, <u>First Name</u> and <u>Last Name</u>, these attributes will be used to match to a Person within the CalSAWS system.</p> <p>If a person is identified, processing will then confirm that the person is associated to at least 1 Program on a Case within the county of the Task Upload.</p>

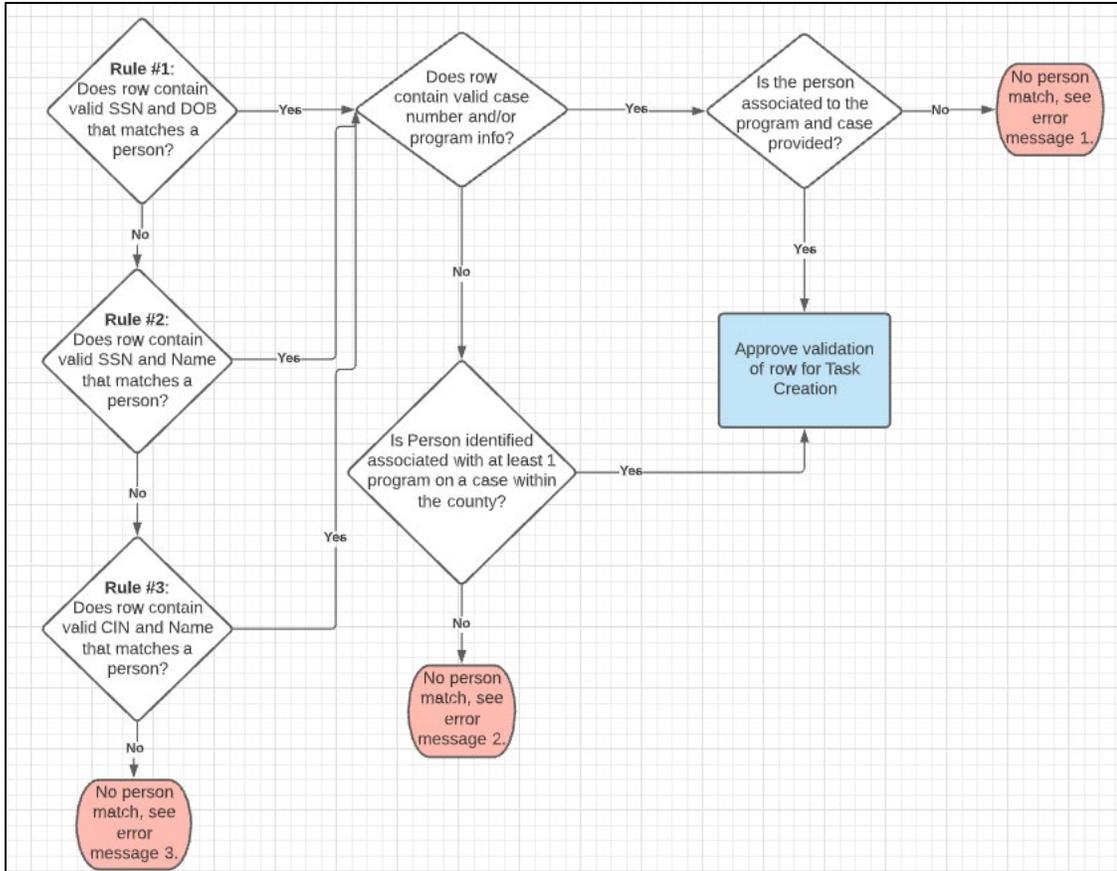


Figure 2.5.1.A: Person Matching Diagram

Person Match Error Message Scenarios:

This section will describe the error messages and scenarios that are specific to the person match processing.

Error Messages

Error Message #	Description
1	“Matched Person is not associated to the provided Case and Program”
2	“Matched Person is not associated to a Case within the County”
3	“No matching person identified”
4	“Insufficient information for person match processing”
5	“Multiple persons matched”

Scenarios

Scenario #	Description	Error Message #
1	<p>A valid Social Security Number, Date of Birth, Case Number and Program value have been provided.</p> <p>A person is matched based on the Social Security Number and Date of Birth, but the person is not associated to the Program/Case provided.</p>	1
2	<p>A valid Social Security Number, Date of Birth, First Name and Last Name value have been provided.</p> <p>Person match processing using Rule #1 (Social Security Number and Date of Birth) did not identify a person.</p> <p>A person is matched based on the Social Security Number, First Name and Last Name, but the person is not associated to the Program/Case provided.</p>	1
3	<p>A valid Social Security Number and Date of Birth value have been provided. The Case Number and Program attributes are blank.</p> <p>A person is matched based on the Social Security Number and Date of Birth, but the person is not associated to at least 1 Program/Case within the County.</p>	2
4	<p>The Social Security Number is valid, the Date of Birth is not valid, and the First Name/Last Name values are valid. The Case Number and Program attributes are blank.</p> <p>A person is matched based on the Social Security Number, First Name and Last Name, but the person is not associated to at least 1 Program/Case within the County.</p>	2
5	<p>The CIN is valid, and the First Name/Last Name values are valid. The Case Number and Program attributes are blank.</p>	2

Scenario #	Description	Error Message #
	A person is matched based on the CIN, First Name and Last Name, but the person is not associated to at least 1 Program/Case within the county.	
6	Person match processing has enough information to process one or more person match rules, but a person is not matched.	3
7	None of the following attribute combinations have data provided: <ul style="list-style-type: none"> • Social Security Number and Date of Birth • Social Security Number, First Name and Last Name • CIN, First Name and Last Name 	4
8	Person match processing has enough information to process one or more person match rules, but multiple Persons are matched.	5

2.5.2 Task Creation

Resulting Tasks that are created from this processing will have the following verbiage appended to the beginning of the long description field:

“[First Name] [Last Name] was matched on [Match Criteria] by Task Upload Processing.”

Possible values for the [Match Criteria] are:

- “SSN and DOB”
- “SSN and Name”
- “CIN and Name”

Example 1: Bruce Wayne was matched on SSN and Name.

Example 2: Peter Parker was matched on CIN and Name.

Example 3: Clark Kent was matched on SSN and DOB.

Note: If the concatenation of the sentence described above with the Long Description provided in the template exceed 2,000 characters. The portion of the Long Description that exceed 2,000 characters will be removed.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Tasks	Task Upload – County Death Match	 CountyDeathMatchTemplate.xlsx
2	Tasks	Task Upload – Jail Incarceration Match	 JailIncarcerationMatchTemplate.xlsx
3	Tasks	Task Upload – Jail Release Referral	 JailReleaseReferralTemplate.xlsx

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2230	<p>The CONTRACTOR shall add the ability for authorized users to upload county death and jail information to identify matching persons, and generate tasks for users to review matches and take appropriate action. Three templates must be available for download to support the following processes:</p> <ol style="list-style-type: none"> 1) County Death Match 2) Jail Incarceration Match 3) Jail Release Referral <p>Each template must be available for download and modification to then upload for matching and task creation. Person matching must be based on name, date of birth, social security number, and CIN if available. A threshold must be established during design for the maximum number of tasks being created to be processed in real time, with higher volumes processed during nightly batch.</p>	<p>- This DDID will be implemented after, or at the same time as, DDID 2197 as it assumes leveraging components developed in that DDID.</p>	<p>This design introduces the three new templates and defines criteria to utilize information within the template to match to a person known to the CalSAWS System for Task creation.</p>

5 MIGRATION IMPACTS

N/A

6 OUTREACH

N/A

7 APPENDIX

7.1 Acceptable Template Program Field Attributes

Upper/Lower case in the Acceptable Values column does not matter.

Program	Acceptable Values	Applicable Counties
AAP	AA, AAP	All
Adult Protective Services	AS, Adult Protective Services	All
CAPI	CP, CAPI	All
CFAP	CFAP	All
CFET	FT, CFET	All
Cal-Learn	CL, Cal-Learn	All
CalFresh	CF, CalFresh	All
CalWORKs	CW, CalWORKs	All
CalWORKs for Foster Care	CA, CalWORKs for Foster Care	All
Child Care	CC, Child Care	All
Child Protective Services	CS, Child Protective Services	All
Child Support	CH, Child Support	All
Disaster CalFresh	DC, Disaster CalFresh	All
Diversion	DV, Diversion	All
Food Distribution	FD, Food Distribution	All
Foster Care	FC, Foster Care	All
GA/GR Employment Services	GE, GA/GR Employment Services	Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo
GROW	GW, GROW	Los Angeles
General Assistance (Managed)	GM, General Assistance (Managed)	Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba

Program	Acceptable Values	Applicable Counties
General Assistance (Non-Managed)	GN, General Assistance (Non-Managed)	Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba
General Assistance/General Relief	GA, General Assistance/General Relief	Los Angeles
General Assistance/General Relief	GR, General Assistance/General Relief (GR)	Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo
Homeless	HO, Homeless	All
Homeless - Perm	HP, Homeless - Perm	All
Homeless - Temp	HT, Homeless - Temp	All
IHSS/CMIPS II	IH, IHSS/CMIPS II	All
IV-D Child Support	IV, IV-D Child Support	All
Immediate Need	IN, Immediate Need	All
Kin-GAP	KG, Kin-GAP	All
LIHP	LI, LIHP	All
Linkages Adult Services	LS, Linkages Adult Services	All
Medi-Cal	MC, Medi-Cal	All
Multipurpose Senior Services	MS, Multipurpose Senior Services	All
NACF	NA, NACF	All
Nutrition Benefit	NB, Nutrition Benefit	All
Other County	OT, Other County	All
PACF	PA, PACF	All
PCSP	PE, PCSP	All
RCA	RC, RCA	All
REP	RE, REP	All
SSI Only	SI, SSI Only	All
SSI/SSP	SS, SSI/SSP	All
SSP Only	SP, SSP Only	All
TANF	TA, TANF	All

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214906

DDID 2233

Task Mgt – General Tasks
(No Case or Application)

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Rakan Ali, Mayuri Srinivas, Justin Dobbs
	Reviewed By	Sarah Cox, Dymas Pena, Pandu Gupta, Carlos Albances

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/05/2021	1.0	Initial Revision	Rakan Ali

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1 OVERVIEW

This design outlines the modifications to Task Management functionality within the CalSAWS System to allow Users to create manual Tasks without the requirement to include a Case Number, Program or application associated with the Task.

1.1 Current Design

The CalSAWS System does not allow Tasks without a Case or application association to be created manually.

1.2 Requests

Update the CalSAWS System Task Management functionality to allow Users to create Tasks without a Case or application association manually.

1.3 Overview of Recommendations

1. Update the following pages to allow Tasks to be manually created without a Case or application association:
 - a. Worklist: Task Detail
 - b. Task Pop-Up: Task Detail

1.4 Assumptions

1. The modifications described in this design only apply to new Tasks during manual creation.
2. There are no impacts/modifications to Task Upload processing.
3. There are no impacts/modifications to Task Reports/Dashboards.
4. A general Task will not be associated with a Case/Program/application. General Tasks will behave similar to existing tasks that are not associated to a Case/Program. They will be accessible through the online pages without the need for modifications.
5. A general Task created by a User will contain sufficient information for the Task to be worked.
6. This enhancement does not impact the Task Successor logic implemented with SCR CA-214915.

2 RECOMMENDATIONS

This section will outline recommendations to adjust the Task Detail pages (Create and View Mode) that are accessible from the Worklist and Task Pop-Up pages to allow a User to create a Task without a Case association.

2.1 Worklist Task Detail – Create and View Mode

2.1.1 Overview

This section will describe updates to the Worklist Task Detail page to allow a Task to be manually created without a Case association.

2.1.2 Worklist Task Detail – Page Mockups

Task Detail

*- Indicates required fields

General

Case Number:

Case Name:

Worker Assigned: * 19LS008J00 **Category: *** Case Update **Expedited:** No

Type: * Change in Primary Language Designa

Due Date: * 11/23/2021 **Expiration Date:** 12/2/2021

Long Description:

Figure 2.1.2.1 – Worklist Task Detail – Create Mode Page Mockup

Task Detail

*- Indicates required fields

✓ General

Case Number: Re-Open Close

Category: Case Update	Status: Completed	Expedited: No
Type: Change in Primary Language Designation		
Created Date: 10/29/2021	Worker Assigned: * 90LS00HM00	Assigned Date: 10/29/2021
Due Date: * 11/01/2021	Expiration Date: 11/28/2021	
Long Description:		

▶ Task History Re-Open Close

Figure 2.1.2.2 – Worklist Task Detail – View Mode Page Mockup

Task Detail

* - Indicates required fields

✓ **General**

Case Number:

Category: Quality Review	Status: Assigned	Expedited: <input type="button" value="No"/>
Type: Quality Control Corrective		
Created Date: 09/28/2021	Worker Assigned: * 90LS00HM00 <input type="button" value="Select"/>	Assigned Date: 11/02/2021
Due Date: * <input type="text" value="10/07/2021"/> <input type="button" value="Calendar"/>	Expiration Date:	

Long Description:

Mark Task as Complete?

▶ **Task History**

Figure 2.1.2.3 – Worklist Task Detail – Edit Mode Page Mockup

2.1.3 Description of Changes

Update the Worklist: Task Detail page to:

1. Add a "General" label with a checkbox to the page in Create mode (See mockup for placement). If the checkbox is selected, the Case Number field will be greyed out allowing a Task to be created without a Case association. When the page is in View mode, if the Task was not created as general, the "General" label and checkmark value will not display at all. If the Task was created as general, a checkmark and the "General" label will display. Once a task is created as a General Task, the "General" attribute is not editable. An existing non-general Task cannot be updated to be general. Similarly, a general Task cannot be updated to be non-general.
2. Remove the Required Icon from the Case Number field. This field will still be enforced as required if the "General" checkbox is not selected.

2.1.4 Page Validations

N/A

2.1.5 Page Location

- **Global:** Case Info
- **Local:** Tasks
- **Task:** Worklist > Add Task

2.1.6 Security Updates

N/A

2.1.7 Page Mapping

Update Page Mapping to include the General attribute.

2.1.8 Page Usage/Data Volume Impacts

N/A

2.2 Task Pop-Up – Task Detail Create and View Mode

2.2.1 Overview

This section describes updates to the Task Pop-Up Task Detail page to not require a Case Number and a Program when creating a Task.

2.2.2 Task Pop-Up – Task Detail – Create and View Mode Page Mockup

The mockup shows a 'Task Detail' form with a title bar and a 'Help' icon. A legend indicates that asterisks (*) denote required fields. The form is organized into several sections:

- Buttons:** 'Save and Add Another', 'Save and Return', 'Save', and 'Cancel' are located at the top right and bottom right of the form.
- General Section:** Includes a checked 'General' tab and a 'Case Number' field.
- Case Information:** 'Case Name' (text input), 'Program(s)' (dropdown menu), and 'Status' (set to 'Assigned').
- Classification:** 'Category' (dropdown, 'Case Update'), 'Type' (dropdown, 'Change in Primary Language Designation'), 'Sub-Type' (dropdown), 'Priority' (dropdown), and 'Expedited' (dropdown, 'No').
- Timing:** 'Due Date' (calendar icon, '11/22/2021') and 'Worker Assigned Date' (text input).
- Worker Assignment:** 'Assign to Program Worker' (dropdown, 'No'), 'Worker ID' (text input '90LS001300' with a 'Select' button), and 'Bank ID' (text input with a 'Select' button).
- Description:** A large 'Long Description' text area at the bottom.

Figure 2.2.2.1 – Task Pop-Up – Task Detail Create Mode Page Mockup

Task Detail

Result 2 of 1 - 100

*- Indicates required fields

Edit Print Close

Case Number	Case Name:	Program(s):	Status: Assigned	Reference Number:
Category: *	Type: Test Task with Action	Sub-Type: Test Sub	Priority: Medium	Expedited: No
Due Date: *	Date Created:	Worker Assigned Date:		
07/03/2021	07/02/2021			
Assign to Program Worker:	Worker ID:	Bank ID:	Automated Action:	
No		19DP0800CYBK	Yes	

Long Description:
Stand up and stretch

▶ Instructions

▶ Task History

Edit Print Close

Figure 2.2.2.2 – Task Pop-Up – Task Detail View Mode Page Mockup

Task Detail

Result 2 of 1 - 100

*- Indicates required fields

Save and Return Save Cancel

Case Number	Case Name:	Program(s):	Status: *	Reference Number:
			Assigned	
Category: *	Type: *	Sub-Type:	Priority:	Expedited:
Application Registration	Test Task with Action	Test Sub	Medium	No
Due Date: *	Date Created:	Worker Assigned Date:		
07/03/2021	07/02/2021			
Assign to Program Worker:	Worker ID:	Bank ID:	Automated Action:	
No	<input type="text"/> Select	19DP0800CYBK Select	Yes	

Long Description:
Stand up and stretch

▶ Instructions

▶ Task History

Save and Return Save Cancel

Figure 2.2.2.3 – Task Pop-Up – Task Detail Edit Mode Page Mockup

2.2.3 Description of Changes

Update the Task Pop-Up: Task Detail page to:

1. Add a "General" label with a checkbox to the page in Create mode (See mockup for placement). If the checkbox is selected, the Case Number and Program(s) fields will be greyed out allowing a Task to be created without a Case association. The Assign to Program Worker field will be defaulted to "No" and greyed out because a general Task without a Case/Program association cannot be assigned to the Program Worker. When the page is in View mode, if the Task was not created as general, the "General" label and checkmark value will not display at all. Once a task is created the "General" attribute is not editable; if the Task was created as general, a checkmark and the "General" label will display. An existing non-general Task cannot be updated to be general. Similarly, a general Task cannot be updated to be non-general.
2. Remove the Required Icon from the Case Number and Program(s) fields. These fields will still be enforced as required if the "General" checkbox is not selected.

2.2.4 Page Validations

N/A

2.2.5 Page Location

- **Global:** N/A
- **Local:** N/A
- **Task:** N/A

Page is accessible through Utility bar's Tasks Option.

2.2.6 Security Updates

N/A

2.2.7 Page Mapping

Update Page Mapping to include the General attribute.

2.2.8 Page Usage/Data Volume Impacts

N/A

3 SUPPORTING DOCUMENTS

N/A

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2233	The CONTRACTOR shall update the Task Management solution to allow manual task creation without a case or application reference. Tasks must be accessible through the My Task, Task Search, and Worklist pages using existing search criteria.	<p>There is no associated supervisor workflow for tasks that do not have a case or application reference.</p> <p>This DDID is implemented after, or at the same time as, DDID 655.</p>	This design describes enhancements to allow Tasks to be manually created without a Case or Application reference.

5 MIGRATION IMPACTS

N/A

6 OUTREACH

N/A

7 APPENDIX

N/A

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR-215917 DDID 2314 FDS: GA GR Rules Phase 3
Batch 1 - Resource, Reporting Rules and
corresponding NOA Reasons, MU triggers

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Peterson Etienne, Justis Ketcham, Stephanie Hugo, Taylor Fitzhugh, Shreesha Venugopal Math
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
09/30/2021	1.0	Initial Draft	Peterson Etienne, Justis Ketcham, Stephanie Hugo, Taylor Fitzhugh, Shreesha Venugopal Math
10/19/2021	1.1	Added Additional conditions and Rules	Justis Ketcham
10/25/2021	1.2	Updated design document based on QA comments.	Peterson Etienne, Shreesha Venugopal
10/28/2021	1.3	Added Migration Requirement table	Peterson Etienne

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1 OVERVIEW

This SCR will implement Resource functionality for the GA/GR Automated EDBC/CC Counties Solution in CalSAWS

1.1 Current Design

The GA/GR solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their General Relief Opportunities for Work (GROW) program. Currently CalWIN manages their GA/GR program logic by using a Rule Matrix which can be accessed by the county to allow each county administrator to customize the behavior to their specific county.

1.2 Requests

The GA/GR Automated EDBC/CC Counties Solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into

this solution in the future. This change request will automate the financial functionality for the new solution

1.3 Overview of Recommendations

1. Add all the required Data Collection elements to implement the Resource functionalities for the new solution
2. Create new Admin Summary and Detail pages that can be accessed in Admin tools by the County Admin staff
3. A new set of Admin detail pages, Rules, Batch and NOA triggers will be added for the below Resources.
 1. [Vehicle Count.](#)
 2. [Vehicle Exemption.](#)
 3. [Vehicle Value.](#)
 4. [Vehicle Resource Test.](#)
 5. [Resource Overall.](#)
 6. [Personal Property.](#)
 7. [Retirement Funds.](#)
 8. [Trust Funds.](#)
 9. [Jointly Owned](#)
 10. [Real Property Primary Residence](#)
 11. [Real Property Utilization](#)

1.4 Assumptions

1. The existing Los Angeles county rules will remain unchanged.
2. This SCR CA-215917 is based on the WCDS approved documents.
3. The design of the rules is for each CalWIN county based on the Gainwell documents approved by the counties.
4. The functionality of this SCR CA-215917 will be disabled until activated by the system property flag established in SCR CA-215687 which is part of the 20.11 release.
5. Any logic related to San Francisco explicitly called out in relevant WCDS approved use cases will be included in this design. Any, San Francisco sub program logic independent of the rule will be added in SCR CA-215677 DDID 2374 scheduled for 22.01.
6. Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.
7. All functionality related to new fields will only affect the rules related to an individual county's General Assistance/General Relief program and will not impact the rules of other programs, unless specified.
8. All Data collection used in EDBC determination is effective for the benefit month.
9. Leveraged rules are main rules from another use cases whose logic are also used in this use case. Leveraged rules in this SCR whose main use case are not designed.
10. EDBC summary page layout will follow current Los Angeles County GA EDBC summary. The following sections will be in the EDBC summary page, others will be added in later phases: EDBC Header, EDBC Information, Program

Configuration, Reporting Configuration, Allotment, Page Mappings (PMCR) and Security (STCR). Note: Security will follow current Los Angeles county security framework.

11. All calculation for computed values will detailed in the Visio diagram.
12. 'Participation status' will be an internal flag in CalSAWS, when a participation status is set in the rule it will replace the previous set status for each individual.
13. Logic that checks or creates Sanctions cannot be tested until CA-227328 is implemented.
14. Manual EDBC and negative action EDBC cannot be run with these changes.

2 RECOMMENDATIONS

2.1 Liquid Property Detail

2.1.1 Overview

This section captures the Property Detail information for the case. The page is updated with additional data collection field for 'Trust Fund' Liquid property Type along with the changes to the dropdown value for the Liquid property Type.

2.1.2 Liquid Property Detail

Liquid Property Detail

*- Indicates required fields

Liquid Property Type: * **Received Date:**

Property has been considered by SSA (1931b only):

Financial Details

Company Name: * **Account Number:**

Owner(s) * **Percentage**

Comments:

Income Tax Refund

Earned Income Tax Credit Amount: **Total Refund Amount:**

Property History *

From: **To:**

Value	Status	Usage	Begin Date	End Date	Verified
<input type="button" value="Add"/>					

Figure 2.1.2.1 – Liquid Property Detail (Income Tax Refund)

Liquid Property Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Liquid Property Type: *
Trust Fund

Received Date:
[Date Picker]

Property has been considered by SSA (1931b only):
[Dropdown]

Financial Details

Company Name: * [Text Field] Account Number: [Text Field]

Owner(s) *

Owner(s) *	Percentage
[Dropdown] - Select -	100
[Dropdown]	[Text Field]

Add

Comments:
[Text Area]

Trust Fund

Revocable: [Dropdown] Court Ordered: [Dropdown]

Court Petitioned for Access to Trust Fund: [Dropdown] Court Petition Date: [Date Picker]

Good Faith Effort for Access to Trust Fund: [Dropdown]

Property History *

From: [Date Picker] To: [Date Picker] View

Value	Status	Usage	Begin Date	End Date	Verified
-------	--------	-------	------------	----------	----------

Add

Save and Add Another Save and Return Cancel

Figure 2.1.2.2 – Liquid Property Detail (Trust Fund)

2.1.3 Description of Changes

1. Update the Liquid Property Type “Income Tax Refunds” to Income Tax Refunds/Rebates/Credits”.
2. Add a new Date field labeled, “Court Petition Date”. This field will be editable in Create and Edit modes. This field will only display while the “Trust Fund” is visible. This field will default to blank.
3. Add a new Yes/No Dropdown labeled “Court Petitioned for Access to Trust Fund”. This field will be editable in Create and Edit modes. This field will default to blank. This field will only display when the Liquid Property Type is “Trust Fund”.
4. Add a new Yes/No Dropdown labeled “Good Faith Effort for Access to Trust Fund”. This field will be editable in Create and Edit modes. This field will default to blank. This field will only display when the Liquid Property Type is “Trust Fund”.

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Financial-> Property

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Add page mappings for the new fields.

2.1.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.2 Property History Detail

2.2.1 Overview

The Property History Detail page is used to track the historical information of a property. This page will be updated to add information related to Real Property Utilizations.

2.2.2 Property History Detail Mockup

Property History Detail

* - Indicates required fields

Save and Return Cancel

Change Reason

New Change Reason: *
- Select -

New Reported Date: *
[Date Picker]

Property Category: Real

Property Type: Building

Value: [Text Box]

Encumbrance: [Text Box]

Status: *
Available

Status Reason: [Text Box]

Usage: *
- Select -

Listed For Sale: *
Yes

Utilization: [Text Box]

Begin Date: *
[Date Picker]

End Date: [Text Box]

End Date Reason: [Text Box]

Amount Received: [Text Box]

Verified: *
Pending View

Sales Details

Asking Price: * [Text Box]

Appraisal Value: [Text Box]

Final Sale Price: [Text Box]

Sale Start Date: * [Date Picker]

Selling Expense Amount: [Text Box]

Lien Applicable: *
Yes

Lien Description: [Text Box]

Lien Signed Date: [Date Picker]

Verified: *
Pending View

Save and Return Cancel

Figure 2.1.2.1 – Property History Detail Mockup

2.2.3 Description of Changes

1. Add a new Date field labeled, "Lien Signed Date". This field will be editable in Create and Edit modes. This field will only display while the "Listed For Sale" and "Lien Applicable" field are "Yes" for the Property Category, "Real". This field will default to blank

2.2.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Financial-> Property

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

Add page mappings for the new fields.

2.2.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.3 Document Signature Detail

2.3.1 Overview

The "Document Signature Detail" page is used to record information regarding a person's housing situation. This page will be updated to have Form 2145 as a new Type dropdown.

2.3.2 Document Signature Detail Mockup



The mockup shows a form titled "GA/GR Document Signature Detail". At the top left, there is a red asterisk icon followed by the text "* - Indicates required fields". At the top right, there are two blue buttons: "Save and Return" and "Cancel". Below this is a blue header bar with the text "Document Signature Details" and a red asterisk icon. Underneath the header is a table with four columns: "Type", "Signed", "Sign Date", and "Effective Date". The "Type" column contains a dropdown menu with "Form 2145" selected. The "Signed" column contains a dropdown menu with "Yes" selected. The "Sign Date" column contains a date input field with "09/01/2021" and a red asterisk icon. The "Effective Date" column contains a date input field with "09/30/2021" and a red asterisk icon. To the right of the table is a blue "Add" button. At the bottom right of the form, there are two blue buttons: "Save and Return" and "Cancel".

2.3.3 Description of Changes

1. Add the "Form 2145" option to the Type dropdown.

2.3.4 Page Location

- **Global:** Case Info
- **Local:** Customer Information
- **Task:** GR -> Document Signature

2.3.5 Security Updates

No Security Updates.

2.3.6 Page Mapping

No page mappings required.

2.3.7 Page Usage/Data Volume Impacts

No page usage impacts.

2.4 EDBC Summary page

2.4.1 Overview

The EDBC Summary page is used to show the overview of the individual specific program. GA/GR Automated EDBC/CC Solution will leverage the existing format of EDBC Summary page to determine property.

2.4.1.1 Final Property Result: Pass

Property Eligibility	Regular
Personal Property:	
Amount:	\$ <u>200.00</u>
Property Limit:	\$ 500.00
Result:	Pass
Real Property:	
Amount:	\$ <u>4,500.00</u>
Property Limit:	\$ 34,000.00
Result:	Pass
Motor Vehicle Property:	
Amount:	\$ <u>500.00</u>
Property Limit:	\$ 4,500.00
Result:	Pass
Liquid Property:	
Amount:	\$ <u>100.00</u>
Property Limit:	\$ 1,500.00
Result:	Pass
Transfer Property:	
Amount:	\$ <u>500.00</u>
Property Limit:	\$ 442.00
Result:	Pass
Final Property Result:	Pass

Figure 2.2.1.1 – When all the individual property amount is under the property limit (The property limits will be determined based on the county) then the Final Property Result will pass.

2.4.1.2 Final Property Result: Fail

Property Eligibility	Regular	
Personal Property:		
Amount:	\$	<u>600.00</u>
Property Limit:	\$	500.00
Result:		Fail
Real Property:		
Amount:	\$	<u>44,500.00</u>
Property Limit:	\$	34,000.00
Result:		Fail
Motor Vehicle Property:		
Amount:	\$	<u>5,000.00</u>
Property Limit:	\$	4,500.00
Result:		Fail
Liquid Property:		
Amount:	\$	<u>2,000.00</u>
Property Limit:	\$	1,500.00
Result:		Fail
Transfer Property:		
Amount:	\$	<u>500.00</u>
Property Limit:	\$	442.00
Result:		Fail
Final Property Result:		Fail

Figure 2.2.1.2.1 – If the individual property amount is above the property limit (The property limits will be determined based on the county) then the property result will fail and the Final Property Result will fail.

Property Eligibility	Regular
Personal Property:	
Amount:	\$ <u>200.00</u>
Property Limit:	\$ 500.00
Result:	Pass
Real Property:	
Amount:	\$ <u>4,500.00</u>
Property Limit:	\$ 34,000.00
Result:	Pass
Motor Vehicle Property:	
Amount:	\$ <u>500.00</u>
Property Limit:	\$ 4,500.00
Result:	Pass
Liquid Property:	
Amount:	\$ <u>100.00</u>
Property Limit:	\$ 1,500.00
Result:	Pass
Transfer Property:	
Amount:	\$ <u>500.00</u>
Property Limit:	\$ 442.00
Result:	Fail
Final Property Result:	Fail

Figure 2.2.1.2.2 – If at least one of the individual property amounts is above the property limit (The property limits will be determined based on the county) then the property result will fail and Final Property Result will fail.

2.5 Resource

2.5.1 Vehicle Count Functionality

2.5.1.1 County Admin Detail - Vehicle Count

2.5.1.1.1 Overview

A new County Admin Detail page for Vehicle Count will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Vehicle Count functionality to their county.

2.5.1.1.2 Description of Changes

- a. The Admin detail page for Vehicle Count will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date
- d. The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Vehicle Resource test.	Y	N	Y	Y	N	Y	N	N	N	Y	N	Y	N	Y	N	N	N	Y
Total vehicle value.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Subtract \$1500 from highest value.	N	N	N	N	Y	N	N	N	Y	N	Y	N	N	N	N	N	N	N
Fail Case if individual has more than one vehicle.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N
Fail Case if individual has more than one vehicle and is not employed.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Set value of any vehicle between \$1000 & \$1500 TO \$1000.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX211C001	Go to Vehicle Resource test	Vehicle Resource test.
EDX211C002	Total vehicle value	Total vehicle value.
EDX211C003	Subtract \$1500 from highest value	Subtract \$1500 from highest value.
EDX211C004	Fail Case if Indv has more than one veh	Fail Case if individual has more than one vehicle.
EDX211C006	Fail Case if Indv has more than one veh and is not emp	Fail Case if individual has more than one vehicle and is un-employed.

EDX211C007	Set value of any vehicle b/t \$1000 & \$1500 TO \$1000	Set value of any vehicle between \$1000 & \$1500 TO \$1000.
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Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Use GR Resource Limits for HH Size.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Vehicle value is more than vehicle value limit.	N	N	N	Y	N	Y	N	N	N	N	Y	N	N	N	N	N	Y	N
Exempt the highest valued to maximum.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Vehicle value is more than personal property limit.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX200C026	Use GR Resource Limits for HH Size.
EDX216C001	Vehicle value is more than vehicle value limit.
EDX209C003	Exempt the highest valued to maximum.
EDX216C002	Vehicle value is more than personal property limit.

The tables below show the combined rules and the combined indicators in the admin matrix format:

* Please Note: These rules are combining due to their functionalities being the same.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Subtract \$1500 from highest value.	N	N	N	N	Y	N	N	N	Y	N	Y	N	N	N	N	N	N	N
CalWIN Number																		
EDX211C003	N	N	N	N	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N
EDX211C005	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N

2.5.1.2 EDBC Changes

2.5.1.2.1 Overview

This section will provide the Eligibility Rules flow for Vehicle Count Program Person Eligibility that can be filtered for each CalWIN County.

2.5.1.2.2 Description of Change

Vehicle Count Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
employability status	Type: GA/GR ES Work Registration:	GA/GR ES program
Vehicle entry	Entry with Property Category: Motor Vehicle	Property List

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

New Program Status:

New Program Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program level when the following conditions are met:

1. The new program status reason CT73 'Has More Than One Vehicle' will be set as a failure status reason when all the following conditions are met:
 - a. The individual has vehicle.
 - b. The rule ' Fail Case if individual has more than one vehicle.' is active.
 - c. The individual has multiple vehicles.

Category	Short Description
73	Has More Than One Vehicle

2. The new program status reason CT73 'Has More Than One Vehicle and is Unemployable' will be set as a failure status reason when all the following conditions are met:
 - a. The individual has vehicle.
 - b. The rule 'Fail Case if Individual has more than one vehicle.' is not active.
 - c. The rule 'Go to Vehicle Resource test.' is active.
 - d. The rule 'Vehicle value is more than vehicle value limit.' is not active.
 - e. The rule ' Exempt the highest valued to maximum.' is not active.
 - f. The rule ' Subtract \$1500 from highest value.' is not active.
 - g. The rule ' Fail Case if individual has more than one vehicle and is not employed.' is active.
 - h. The individual has multiple vehicles.
 - i. The individual is Unemployed (determined in the work registration page).

Category	Short Description
73	Has More Than One Vehicle and is Unemployable

2.5.1.3 Correspondence

2.5.1.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed

on the distributed documents page. The template column determines how notices are grouped when generated.

2.5.1.3.2 Description of Change

1. **Reason Code: XAR264 – Has more than one vehicle**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDDB with the reason 'Has more than one vehicle'.
 - or
 - ii. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDDB and is now 'Discontinued' on the current EDDB with the reason 'Has more than one vehicle'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Sonoma	Discontinuance	GA Disc - Excess Property: Vehicles or Real Property	033-4B (09/99)	12534
Sonoma	Denial	GA Denial - Excess Resources: Vehicle or Real Property	122-4B (08/98)	12539

2. **Reason Code: XAR265 – Has more than one vehicle and is Unemployable**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDDB with the reason 'Has more than one vehicle and is Unemployable'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Santa Cruz	Denial	Denial - General Assistance Denial Excess Property	121-B	610710

2.5.1.4 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Vehicle Resource Test} CalSAWS must accumulate the value of the non-exempt vehicles and perform the GA/GR vehicle resource test.]	The rule 'Vehicle Resource test.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Total Value} CalSAWS must exempt the total vehicle value when below the vehicle property limit for GA/GR.]	The rule 'Total vehicle value.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Subtract \$1500} CalSAWS must subtract \$1500 from the highest valued vehicle for GA/GR.]	The rule 'Subtract \$1500 from highest value.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle More Than One Fail Case} CalSAWS must fail a GA/GR case if the individual has more than one vehicle.]	The rule 'Fail Case if individual has more than one vehicle.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Subtract \$1500 Highest Vehicle} CalSAWS must subtract \$1500 from the highest vehicle value for GA/GR.]	The rule 'Subtract \$1500 from highest value.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Unemployable Fail Case} CalSAWS must fail GA/GR if the individual has more than one vehicle and is unemployable.]	The rule 'Fail Case if individual has more than one vehicle and is not employed.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Vehicle \$1000 to \$1500 is \$1000} CalSAWS must determine the value of any vehicle between \$1000 and \$1500 as \$1000 for GA/GR.]	The rule 'Set value of any vehicle between \$1000 & \$1500 TO \$1000.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.2 Vehicle Exemptions Functionality

2.5.2.1 County Admin Detail - Vehicle Exemptions

2.5.2.1.1 Overview

A new County Admin Detail page for Vehicle Exemptions will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Vehicle Exemptions functionality to their county.

2.5.2.1.2 Description of Changes

- The Admin detail page for Vehicle Exemptions will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date
- The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Vehicle exemption applicable.	Y	N	N	N	Y	N	N	Y	Y	N	Y	Y	Y	Y	Y	N	N	N
Exempt highest valued vehicle.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Exempt the highest valued to maximum.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Exempt on usage and fail excess vehicle case.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N

Fail when vehicle value exceeds the limit.	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Exempt on usage.	N	N	N	N	Y	N	N	N	N	Y	N	Y	Y	N	N	N	Y	N	N
Exempt after many questions.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N
Equipped for disabled person.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX209C001	Vehicle exemption applicable	Vehicle exemption applicable.
EDX209C002	Exempt highest valued vehicle	Exempt highest valued vehicle.
EDX209C003	Exempt the highest valued to maximum	Exempt the highest valued to maximum.
EDX209C004	Exempt on usage and fail excess vehicle case	Exempt on usage and fail excess vehicle case.
EDX209C005	Fail when vehicle value exceeds the limit	Fail when vehicle value exceeds the limit.
EDX209C006	Exempt on usage	Exempt on usage.
EDX209C007	Exempt after many questions	Exempt after many questions.
EDX209C008	Equipped for disabled person	Equipped for disabled person.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
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Only liquid resource is deemed and added to sponsor's income.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX219C017	Only liquid resource is deemed and added to sponsor's income.

2.5.2.2 EDBC Changes

2.5.2.2.1 Overview

This section will provide the Eligibility Rules flow for Vehicle Exemptions Program Person Eligibility that can be filtered for each CalWIN County.

2.5.2.2.2 Description of Change

Vehicle Exemptions Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

Verification:

1. Update the existing mandatory verification after due date verification for property detail with the new program status reason CT73 'Vehicle is not Verified' will be set as a failure status reason when all the following conditions are met:
 - a. The individual has a vehicle.
 - b. The vehicle property is not verified.

Category	Short Description
73	Vehicle is not Verified

New Program Status:

New Program Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program level when the following conditions are met:

1. The new program status reason CT73 'The Number of Vehicles > Adult Count' will be set as a failure status reason when all the following conditions are met:
 - a. Any of the following is not true:
 - i. The individual is deemed. (This is determined in citizen/non-citizen sponsor functionality in CA - 228982)
 - ii. The rule ' Only liquid resource is deemed and added to sponsor's income.' is active.
 - b. The rule ' Vehicle exemption applicable.' is active.
 - c. The individual has a vehicle.
 - d. The rule ' Exempt highest valued vehicle.' is not active.
 - e. The rule ' Exempt on usage and fail excess vehicle case.' is active.
 - f. The max number of Vehicles > adult count (calculation is in Visio).

Category	Short Description
73	The Number of Vehicles > Adult Count

2.5.2.3 Correspondence

2.5.2.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.5.2.3.2 Description of Change

1. **Reason Code: XAR259 – The Number of Vehicles > Adult Count**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now

'Discontinued' on the current EDBC with the reason 'The Number of Vehicles > Adult Count'.

- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Santa Cruz	Discontinuance	Discontinuance - Excess Resources for GA	013-B	12094

2.5.2.4 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Vehicle Exemption Applies} CalSAWS must determine whether vehicle exemption applicable in a GA/GR case.]	The rule 'Vehicle exemption applicable.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Exemption Highest Vehicle} CalSAWS must exempt the highest valued vehicle for GA/GR.]	The rule 'Exempt highest valued vehicle.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Exemption Vehicles Exceed Persons} CalSAWS must fail the GA/GR case when the number of vehicles exceeds the number of adults in the case.]	The rule 'Exempt on usage and fail excess vehicle case.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Vehicle Exemption Value Exceeds Limit} CalSAWS must fail GA/GR when the only vehicles value exceeds the vehicle resource limit.]	The rule 'Fail when vehicle value exceeds the limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Exemption on Usage} CalSAWS must exempt a vehicle used as a home for GA/GR.]	The rule 'Exempt on usage.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Exemption Equipped for Disabled} CalSAWS must exempt a vehicle equipped for a disabled individual for GA/GR.]	The rule 'Equipped for disabled person.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.3 Vehicle Value Functionality

2.5.3.1 County Admin Matrix - Vehicle Value

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo

Exempt highest valued vehicle.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Exempt the highest valued to maximum.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail when vehicle value exceeds the limit.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Exempt after many questions.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N
Only liquid resource is deemed and added to sponsor's income.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Deem resource with deduction.	N	Y	N	N	N	Y	N	N	N	Y	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX209C002	Exempt highest valued vehicle.
EDX209C003	Exempt the highest valued to maximum.
EDX209C005	Fail when vehicle value exceeds the limit.
EDX209C007	Exempt after many questions.
EDX219C017	Only liquid resource is deemed and added to sponsor's income.
EDX219C015	Deem resource with deduction.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX218C001	Vehicle Value calculated using DMV fee	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX218C002	Subtract encumbrances from value	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.

EDX218C003	Take the average of the three estimates received	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX218C004	Lesser value of KBB & dealer estimate	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX218C005	Higher of the two estimates entered	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.

2.5.3.2 EDBC Changes

2.5.3.2.1 Overview

This section will provide the Eligibility Rules flow for Vehicle Value Program Person Eligibility that can be filtered for each CalWIN County.

2.5.3.2.2 Description of Change

Vehicle Value Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Vehicle use: Medical Transportation	Usage: Medical Purposes	Property History Detail
Vehicle use: Household Home	Usage: Home	Property History Detail
Diagnosis: Terminally ill	Catastrophically Ill/Disabled	GR Health Assessment Detail
Disabilities Disabled End Date	End Date	GR Health Assessment Detail
Vehicle Leased	Status reason: Leased Vehicle	Property History Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

New Program Status:

New Program Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program level when the following conditions are met:

1. The new program status reason CT73 'Maximum Vehicle More than 1' will be set as a failure status reason when all the following conditions are met:
 - a. The vehicle property is countable. (check the RT appendix to determine this)
 - b. The rule ' Fail when vehicle value exceeds the limit.' is active.
 - c. The individual has more than one vehicle.

Category	Short Description
73	Maximum Vehicle More than 1

2. The new program status reason CT73 'Vehicle Usage Code is Not Medical Transportation' will be set as a failure status reason when all the following conditions are met:
 - a. The vehicle property is countable. (check the RT appendix to determine this)
 - b. The rule ' Fail when vehicle value exceeds the limit.' is active.
 - c. The number of vehicles is 1.
 - d. The vehicle is not leased.
 - e. The Vehicle Value > Vehicle Resource Limit. (This is determined in the Visio flow)
 - f. The individual 'Catastrophically Ill/Disabled' (in 'GR Health Assessment Detail' page) is 'Yes'.
 - g. The Individual vehicle usage is not 'Medical Transportation.'

Category	Short Description
73	Vehicle Usage Code is Not Medical Transportation

3. The new program status reason CT73 'Vehicle Model Year is Not More Than 5 Years Old' will be set as a failure status reason when all the following conditions are met:
 - a. The vehicle property is countable. (check the RT appendix, to determine this)
 - b. The rule ' Fail when vehicle value exceeds the limit.' is not active.

- c. The rule ' Exempt after many questions.' is active, and the individual vehicle usage is not 'Household Home'.
- d. The benefit month begin date - 5 years is less than or equal to vehicle model year.

Category	Short Description
73	Vehicle Model Year is Not More Than 5 Years Old

4. The new program status reason CT73 'Gross Resource Value > Vehicle Resource Limit' will be set as a failure status reason when all the following conditions are met:
- a. The vehicle property is countable. (check the RT appendix, to determine this)
 - a. The rule ' Fail when vehicle value exceeds the limit.' is not active.
 - b. The rule ' Exempt after many questions.' is active, and the individual Vehicle usage is not 'Household Home.
 - c. The benefit month begin date - 5 years > vehicle model year.
 - d. Gross Resource Value > Vehicle Resource Limit. (The Gross Resource Value and Vehicle property limit will be determined in the Visio)

Category	Short Description
73	Gross Resource Value > Vehicle Resource Limit

5. The new program status reason CT73 'Not Catastrophically Ill/Disabled' will be set as a failure status reason when all the following conditions are met:
- a. The vehicle property is countable. (check the RT appendix, to determine this)
 - a. The rule ' Fail when vehicle value exceeds the limit.' is active.
 - b. The number of vehicles is 1.
 - c. The Vehicle is not Leased.
 - d. The Vehicle Value > Vehicle Resource Limit. (The Vehicle Value and GA Vehicle Resource Limit will be determined in the Visio)
 - e. The individual 'Catastrophically Ill/Disabled' (in 'GR Health Assessment Detail' page) is 'No'.

Category	Short Description
73	Not Catastrophically Ill/Disabled

2.5.3.3 Correspondence

2.5.3.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.5.3.3.2 Description of Change

1. Reason Code: XAR260 – Maximum Vehicle More than 1

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Maximum Vehicle More than 1'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Denial	CAAP Denial - Own More than One Automobile	CP 13	12604

2.5.4 Vehicle Resource Test Functionality

2.5.4.1 County Admin Detail - Vehicle Resource Test

2.5.4.1.1 Overview

A new County Admin Detail page for Vehicle Resource Test will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Vehicle Resource Test functionality to their county.

2.5.4.1.2 Description of Changes

- a. The Admin detail page for Vehicle Resource Test will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date
- d. The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Vehicle value is more than vehicle value limit.	N	N	N	Y	N	Y	N	N	N	N	Y	N	N	N	N	N	Y	N
Vehicle value is more than personal property limit.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Vehicle value is more than liquid resource limit.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Vehicle value exceeds limit.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	Y	N	N	N
Total vehicle resource value exceeds vehicle resource limit.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Total vehicle resource value exceeds personal property limit.	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX216C001	Vehicle value is more than vehicle value limit	Vehicle value is more than vehicle value limit.
EDX216C002	Vehicle value is more than personal property limit	Vehicle value is more than personal property limit.
EDX216C003	Vehicle value is more than liquid resource limit	Vehicle value is more than liquid resource limit.
EDX216C004 & EDX216C005	Vehicle value exceeds limit	Vehicle value exceeds limit.
EDX216C006	Total veh rsc val exceeds veh rsc lim	Total vehicle resource value exceeds vehicle resource limit.
EDX216C007	Total veh rsc val exceeds prsn prop lim	Total vehicle resource value exceeds personal property limit.

The tables below show the combined rules and the combined indicators in the admin matrix format:

* Please Note: These rules are combine due to their functionalities being the same.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Vehicle value exceeds limit.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	Y	N	N	N
CalWIN Number																		
EDX216C004	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
EDX216C005	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Use GR Resource Limits for HH Size.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Burial arrangements method 4.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX200C026	Use GR Resource Limits for HH Size.
EDX302C007	Burial arrangements method 4.

2.5.4.2 EDBC Changes

2.5.4.2.1 Overview

This section will provide the Eligibility Rules flow for Vehicle Resource Test Program Person Eligibility that can be filtered for each CalWIN County.

2.5.4.2.2 Description of Change

Vehicle Resource Test Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

New Program Status:

New Program Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program level when the following conditions are met:

1. The new program status reason CT73 'Failed Vehicle Gross Value Test' will be set as a failure status reason when all the following conditions are met:
 - a. The rule 'Vehicle value is more than vehicle value limit.' is active.
 - b. The rule 'Vehicle value is more than personal property limit.' is active.
 - c. Resource Gross Vehicle Net Market > Gross Vehicle Resource Limit. (Calculation defined in Visio diagram)

Category	Short Description
73	Failed Vehicle Gross Value Test

2. The new program status reason CT73 'Vehicle Countable Value > Vehicle Resource Limit' will be set as a failure status reason when all the following conditions are met:
 - a. The rule 'Vehicle value is more than vehicle value limit.' is active.
 - b. The rule 'Vehicle value is more than personal property limit.' is not active.
 - c. High value Vehicle Amount > Vehicle Property limit AND Vehicle Resource Deemed Amount > 0. (Defined in Resource – Life Insurance functionality CA - 233489)

Category	Short Description
73	Vehicle Countable Value > Vehicle Resource Limit

3. The new program status reason CT73 'All Countable Vehicle Value > Liquid Asset Limit' will be set as a failure status reason when all the following conditions are met:

- a. The rule 'Vehicle value is more than vehicle value limit.' is active.
- b. The rule 'Vehicle value is more than personal property limit.' is not active.
- c. High value Vehicle Amount is less or than or equal to Vehicle Property limit, OR Vehicle Resource Deemed Amount = 0.
- d. The rule 'Vehicle value is more than liquid resource limit.' is active.
- e. Resource Vehicle Countable Net Market Value + Vehicle Resource Deemed Amount > Liquid Asset Limit.

Category	Short Description
73	All Countable Vehicle Value > Liquid Asset Limit

- 4. The new program status reason CT73 'Failed Vehicle Net Value Test' will be set as a failure status reason when all the following conditions are met:
 - a. The rule 'Vehicle value is more than vehicle value limit.' is active.
 - b. The rule 'Vehicle value is more than personal property limit.' is active.
 - c. Resource Gross Vehicle Net Market is not greater than Gross Vehicle Resource Limit.
 - d. Resource Vehicle Countable Net Market > Vehicle Property Limit'.

Category	Short Description
73	Failed Vehicle Net Value Test

- 5. The new program status reason CT73 'Vehicle Value > The Limit' will be set as a failure status reason when all the following conditions in either A, B, C, D, E, or F are met:
 - A. All the conditions are met:
 - a. The rule 'Vehicle value is more than vehicle value limit.' is not active.
 - b. The rule 'Vehicle value exceeds limit.' is active.
 - c. 'Vehicle Value Exceeds Limit' is True (from Vehicle Count rules).
 - B. All the conditions are met:
 - a. The rule 'Vehicle value is more than vehicle value limit.' is active.
 - b. The rule 'Vehicle value is more than personal property limit.' is not active.

- c. High value Vehicle Amount is less than or equal to Vehicle Property limit OR Vehicle Resource Deemed Amount = 0.
 - d. The rule 'Vehicle value is more than liquid resource limit.' is not active.
 - e. Resource Countable Net Market Value + Vehicle Resource Deemed Amount > Personal Property Limit.
- C. All the conditions are met:
- a. The rule 'Vehicle value is more than vehicle value limit.' is not active.
 - b. The rule 'Vehicle value exceeds limit.' is not active.
 - c. The rule 'Total vehicle resource value exceeds vehicle resource limit.' is active.
 - e. Resource Countable Net Market Value + Vehicle Resource Deemed Amount > Vehicle property Limit OR Resource Countable Personal Property Value + Resource Countable Net Market Value + Vehicle Resource Deemed Amount > personal Property Limit.
- D. All the conditions are met:
- a. 'Vehicle value is more than vehicle value limit.' is not active.
 - b. The rule 'Vehicle value exceeds limit.' is not active.
 - c. The rule 'Total vehicle resource value exceeds vehicle resource limit.' is not active.
 - d. The rule 'Total vehicle resource value exceeds personal property limit.' is not active.
 - e. Resource Vehicle Countable Net Market Value + Vehicle Resource Deemed Amount > Vehicle Resource Limit.
- E. All the conditions are met:
- a. 'Vehicle value is more than vehicle value limit.' is not active.
 - b. The rule 'Vehicle value exceeds limit.' is not active.
 - c. The rule 'Total vehicle resource value exceeds vehicle resource limit.' is not active.
 - d. The rule 'Total vehicle resource value exceeds personal property limit.' is active.
 - e. Resource Vehicle Countable Net Market Value + Vehicle Resource Deemed Amount > Personal Property Limit.

Category	Short Description
73	Vehicle Value > The Limit

6. The new program status reason CT73 'Personal Property > The Maximum Limit' will be set as a failure status reason when all the following conditions are met:
 - a. The rule 'Vehicle value is more than vehicle value limit.' is not active.
 - b. The rule 'Vehicle value exceeds limit.' is not active.
 - c. The rule 'Total vehicle resource value exceeds vehicle resource limit.' is not active.
 - d. The rule 'Total vehicle resource value exceeds personal property limit.' is active.
 - e. Resource Vehicle Countable Net Market Value + Vehicle Resource Deemed Amount > Personal Property Limit.

Category	Short Description
73	Personal Property > The Maximum Limit

2.5.4.3 Correspondence

2.5.4.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.5.4.3.2 Description of Change

1. Reason Code: XAR276 – Failed Vehicle Net Value Test

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Failed vehicle net value test'.
 - or
 - ii. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Failed Vehicle Net Value Test'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	GA Denial/Discontinuance-Variou s-Property Exceeds Maximum	CDS 030-0 (05/93)	607891
Sacramento	Denial	GA Denial/Discontinuance-Variou s-Property Exceeds Maximum	CDS 030-0 (05/93)	11787

2. Reason Code: XAR269 – Vehicle Value > The Limit

a. Trigger Condition

- i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Vehicle Value > The Limit'.
- or
- ii. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Vehicle Value > The Limit'.

b. Program Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	GA Denial/Discontinuance-Variou s-Property Exceeds Maximum	CDS 030-0 (05/93)	607891
Sacramento	Denial	GA Denial/Discontinuance-Variou s-Property Exceeds Maximum	CDS 030-0 (05/93)	11787
Santa Clara	Denial	GA Denial - Excess Personal Property	GA 122	12038
Santa Cruz	Discontinuance	Discontinuance - Excess Resources for GA	013-B	12094
Santa Cruz	Denial	Denial - General Assistance Denial Excess Property	121-B	610710
San Francisco	Denial	CAAP Denial - Excess Value of Automobile	CP 12	12604
San Mateo	Denial	GA Denial - Motor Vehicle Value Exceeds Standard	113 0	11953

Yolo	Discontinuance	GA Disc. - Excess Property	033-3	12217
Yolo	Denial	GA Denial - Excess Property	122-3	12215

3. Reason Code: XAR224 – Personal Property > The Maximum Limit

a. Trigger Condition

- i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Personal Property > The Maximum Limit'.
- or
- ii. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Personal Property > The Maximum Limit'.

b. Program Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Excess Property	034 1 (10/10)	12652
Alameda	Denial	GA Denial - Excess Property	122 0 (10/10)	11462
Contra Costa	Discontinuance	GA Discontinuance - Excess Personal Property	034 1	12590
Contra Costa	Denial	GA Denial - Excess Personal Property	122 1	11519
Fresno	Discontinuance	General Relief Discontinuance - Excess Personal Property	011-A	12615
Fresno	Denial	General Relief Denial - Excess Personal Property	120	12617
Orange	Discontinuance	GR Disc - Excess Property	034 B	11613
Orange	Denial	GR Denial - Excess Property	122 B	11608
Placer	Discontinuance	Discontinuance - Excess Property	034	608577
Placer	Denial	Excess Personal Property	122-1	608582
Sacramento	Discontinuance	GA Denial/Discontinuance-Variou s-Property Exceeds Maximum	CDS 030-0 (05/93)	607891
Sacramento	Denial	GA Denial/Discontinuance-	CDS 030-0 (05/93)	11787

		Various-Property Exceeds Maximum		
Santa Barbara	Discontinuance	GR - Disc - Excess Property	054-1	12334
Santa Clara	Discontinuance	GA Discontinuance - Excess Personal Property	GA 034	12013
Santa Clara	Denial	GA Denial - Excess Personal Property	GA 122	12038
Santa Cruz	Discontinuance	Discontinuance - Excess Resources for GA	013-B	12094
Santa Cruz	Denial	Denial - General Assistance Denial Excess Property	121-B	610710
San Francisco	Discontinuance	CAAP Discontinuance: Excess Personal Property	026 1	12599
San Mateo	Discontinuance	GA Discontinuance - Excess personal property	006 2	11964
San Mateo	Denial	GA Denial - Excess Personal Property	125 0	11953
Yolo	Discontinuance	GA Disc. - Excess Property	033-3	12217
Yolo	Denial	GA Denial - Excess Property	122-3	12215

2.5.4.4 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Vehicle Value Limit} CalSAWS must determine the countable value of a vehicle for GA/GR that is over the resource limit.]	The rule 'Vehicle value is more than vehicle value limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Value Property Limit} CalSAWS must apply the excess value of a vehicle to the personal property for GA/GR.]	The rule 'Vehicle value is more than personal property limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Vehicle Value Liquid Resource Limit} CalSAWS must fail the case when the excess value of a vehicle applied to the personal property is greater than the property limit for GA/GR.]	The rule 'Vehicle value is more than liquid resource limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Value Limit Encumbrances} CalSAWS must fail the GA/GR case when the FMV of any vehicle minus encumbrances exceeds the limit.]	The rule 'Vehicle value exceeds limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Value Vehicle Resource Limit} CalSAWS must fail the GA/GR case when the total resource value of vehicles exceeds the vehicle resource limit.]	The rule 'Total vehicle resource value exceeds vehicle resource limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Vehicle Value Personal Property Limit} CalSAWS must fail the GA/GR case when the total resource value of vehicles exceeds the personal property limit.]	The rule 'Total vehicle resource value exceeds personal property limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.5 Resource Overall Functionality

2.5.5.1 County Admin Detail - Resource Overall

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Resource Deeming not applicable.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	Y	N	N	Y
Burial arrangements method 2.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Burial arrangements method 4.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
Grant greater than \$5.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX219C016	Resource Deeming not applicable.
EDX302C003	Burial arrangements method 2.
EDX302C007	Burial arrangements method 4.
EDX321C005	Grant greater than \$5.

2.5.5.2 EDBC Changes

2.5.5.2.1 Overview

This section will provide the Eligibility Rules flow for Resource Overall Program Person Eligibility that can be filtered for each CalWIN County.

2.5.5.2.2 Description of Change

Resource Overall Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

2.5.6 Personal Property Functionality

2.5.6.1 County Admin Detail – Personal Property

2.5.6.1.1 Overview

A new County Admin Detail page for Personal Property will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Personal Property functionality to their county.

2.5.6.1.2 Description of Changes

- The Admin detail page for Personal Property will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date
- The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Personal property value greater than grant amount.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	N	N
Personal property value greater than personal property limit.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX201C001	Personal property value greater than grant amount.	Personal property value greater than grant amount.
EDX201C002	Personal property value greater than personal property limit.	Personal property value greater than personal property limit.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Only liquid resource is deemed and added to sponsor's income.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX219C017	Only liquid resource is deemed and added to sponsor's income.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX201C003	Determine POI.	This rule is a repeated logic that is applicable for all the counties.

2.5.6.2 EDBC Changes

2.5.6.2.1 Overview

This section will provide the Eligibility Rules flow for Personal Property Program Person Eligibility that can be filtered for each CalWIN County.

2.5.6.2.2 Description of Change

Personal Property Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
----------------	-----------------	------------------

Personal property	Property Category: personal	Property List
Fair market value amount	value	Property History Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

Verification

1. Update the mandatory verification after due date verification for property detail with the new program status reason CT73 'FTP Personal Property' will be set as a failure status reason when all the following conditions are met:
 - a. The individuals Personal Property is unverified per CalSAWS logic.

2. Update the mandatory verification after due date verification for property detail with the new program status reason CT73 'FTP Sponsor Personal Property' will be set as a failure status reason when all the following conditions are met:
 - a. The individuals have the status reason 'FTP Personal Property'.
 - b. The individual is marked as 'deemed'. (This is determined in citizen/non-citizen functionality)

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program status reason CT73 'Personal Property > The Maximum Limit' will be set as a failure status reason when all the following conditions in either A or B are met:
 - A. All the conditions are met:
 - a. 'Total countable property of a person' > 0.
 - b. The rule 'Personal Property Value greater than grant amount' is active.
 - c. 'Total countable property of a person' value' is greater than the county defined 'Personal Need Amount'.
 - d. The rule 'Determine POI' is not active.

 - B. All the conditions are met:
 - a. 'Total countable property of a person' > 0.
 - b. The rule 'Personal Property Value greater than grant amount' is not active.

- c. The rule 'Personal Property Value greater than personal property limit amount' is active.
- d. 'Total countable property of a person' value > county defined 'Resource Limit' (Property).

Category	Short Description
73	Personal Property > The Maximum Limit

2.5.6.3 Correspondence

2.5.6.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.5.6.3.2 Description of Change

1. Reason Code: XAR827 – FTP Sponsor Personal Property

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP Sponsor Personal Property'.
 - or
 - ii. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'FTP Sponsor Personal Property'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Discontinuance	General Relief Discontinuance-Sponsored Alien Requirements	068-A	11539
Fresno	Denial	General Relief Denial - Sponsored Alien Requirements	127-C	610725

2.5.6.4 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Personal Property Exceeds Grant Fail} CalSAWS must fail the case when the Personal Property value exceeds the GA/GR grant amount.]	The rule 'Personal property value greater than grant amount.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Personal Property Exceeds Personal Property Fail} CalSAWS must fail the case when the Personal Property value after minimum deposit requirement exceeds the GA/GR personal property limit.]	The rule 'Personal property value greater than personal property limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Personal Property Determine POI} CalSAWS must determine POI when the Personal Property value exceeds the GA/GR personal property limit or grant amount.]	The rule 'Determine POI.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.7 Retirement Funds Functionality

2.5.7.1 County Admin Detail – Retirement Funds

2.5.7.1.1 Overview

A new County Admin Detail page for Retirement Funds will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Retirement Funds functionality to their county.

2.5.7.1.2 Description of Changes

- a. The Admin detail page for Retirement Property will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date.
- d. The rule functionality can be viewed as of a date using the view date.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Client is on unpaid leave for a verified medical reason and an employer verification that, job will be open post leave, exempt the retirement funds.	N	N	N	N	N	N	N	Y	N	N	N	N	N	Y	N	N	N	N
Add retirement fund value to personal property. Count excess over \$50 as income and apply POI rules.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Add retirement fund value to the countable liquid resources.	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX212C001	Client is on unpaid leave for a verified medical reason and an employer verification that, job will be open post leave, exempt the retirement funds	Client is on unpaid leave for a verified medical reason and an employer verification that, job will be open post leave, exempt the retirement funds.

EDX212C002	Add retirement fund value to personal property. Count excess over \$50 as income and apply POI rules	Add retirement fund value to personal property. Count excess over \$50 as income and apply POI rules.
EDX212C003	Add retirement fund value to the countable liquid resources	Add retirement fund value to the countable liquid resources.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Add liquid resource to personal property.	Y	N	Y	N	Y	N	N	N	N	N	N	N	N	Y	N	N	Y	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX215C004	Add liquid resource to personal property.

2.5.7.2 EDBC Changes

2.5.7.2.1 Overview

This section will provide the Eligibility Rules flow for Personal Property Program Person Eligibility that can be filtered for each CalWIN County.

2.5.7.2.2 Description of Change

Retirement Funds Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

2.5.7.3 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Retirement Fund Verified Medical Leave} CalSAWS must count a retirement fund as personal property for GA/GR when a client is on verified medical leave.]	The rule 'Client is on unpaid leave for a verified medical reason and an employer verification that, job will be open post leave, exempt the retirement funds.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Retirement Fund Personal Property POI} CalSAWS must count a retirement fund as personal property and apply POI rules for GA/GR.]	The rule 'Add retirement fund value to personal property. Count excess over \$50 as income and apply POI rules.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Retirement Fund Countable Liquid Resources} CalSAWS must count a retirement fund as countable liquid resource for GA/GR.]	The rule 'Add retirement fund value to the countable liquid resources.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.8 Trust Funds Functionality

2.5.8.1 County Admin Detail – Trust Funds

2.5.8.1.1 Overview

A new County Admin Detail page for Trust Funds will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Trust Funds functionality to their county.

2.5.8.1.2 Description of Changes

- a. The Admin detail page for Trust Funds will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date.
- d. The rule functionality can be viewed as of a date using the view date.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Count trust fund value as countable resource.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Exempt the trust fund amount.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
The value of the trust fund is greater than the grant amount then count as income in the month received and apply LumpSum POI.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Count net value as value minus penalty for early withdrawal.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	Y	N	N
Count value as countable liquid resource.	N	N	N	Y	N	N	Y	N	N	N	Y	N	Y	N	N	N	N	N
The individual had more than 20 days to file petition.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
The individual is an applicant and it is 10 days past application date.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Count value as personal property.	Y	N	Y	N	Y	Y	N	N	Y	N	N	N	Y	Y	N	N	Y	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX214C001	Count trust fund value as countable resource	Count trust fund value as countable resource.
EDX214C002	Exempt the trust fund amount	Exempt the trust fund amount.
EDX214C003	If the value of the trust fund is greater than the grant amount then count as income in the month received and apply LumpSum POI	The value of the trust fund is greater than the grant amount then count as income in the month received and apply LumpSum POI.
EDX214C004	Count net value as value minus penalty for early withdrawal	Count net value as value minus penalty for early withdrawal.
EDX214C005	Count value as countable liquid resource	Count value as countable liquid resource.
EDX214C006	If the individual had more than 20 days to file petition	The individual had more than 20 days to file petition.
EDX214C007	If the individual is an applicant and it is 10 days past application date	The individual is an applicant and it is 10 days past application date.
EDX214C008	Count value as personal property	Count value as personal property.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Only liquid resource is deemed and added to sponsor's income.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX219C017	Only liquid resource is deemed and added to sponsor's income.

2.5.8.2 EDBC Changes

2.5.8.2.1 Overview

This section will provide the Eligibility Rules flow for Trust Funds Program Person Eligibility that can be filtered for each CalWIN County.

2.5.8.2.2 Description of Change

Trust Funds Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Trust fund resource establish date	Begin Date	Property History Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program status reason CT73 'Fund not Available and The Court was not Petitioned' will be set as a failure status reason when all the following conditions in either are met:
 - a. The applicant is not marked as 'Deemed' OR the rule 'Only liquid resource is deemed and added to sponsor's income.' is not active.

- b. The Trust Fund is not available. This is determined if there is no property entry with either the Category: Liquid with type: Trust Fund and the status 'Available'
- c. The rule 'Exempt the trust fund amount' is not active.
- d. There is no valid Court Petition Date entered.
- e. Either of the following is true (A or B):
 - A. The rule 'The individual had more than 20 days to file petition' is not active.
 - B. All the following conditions:
 - i. The rule 'The individual had more than 20 days to file petition' is active.
 - ii. 'Trust Fund Acquired Notify date' is not valid.
 - iii. 'Trust Fund Due Date from' <= current date.

Category	Short Description
73	Fund not Available and The Court was not Petitioned

- 2. The new program status reason CT73 'Trust Fund is 3 Months Past the Begin Date' will be set as a failure status reason when all the following conditions are met:
 - a. The applicant is not marked as 'Deemed' OR the rule 'Only liquid resource is deemed and added to sponsor's income.' is not active.
 - b. The Trust Fund is available. This is determined if there is a property entry with the Category: Liquid with type: Trust Fund and the status 'Available'.
 - c. The rule 'Count trust fund value as countable resource.' is not active.
 - d. The rule 'Count net value as value minus penalty for early withdrawal' is active.
 - e. The rule 'The individual is an applicant and it is 10 days past application date.' is not active.
 - f. Current Date <= 'Trust Fund Due Date'.

Category	Short Description
73	Trust Fund is 3 Months Past the Begin Date

- 3. The new program status reason CT73 'Personal Property > The Maximum Limit' will be set as a failure status reason when all the following conditions are met:

- a. The applicant is not marked as 'Deemed' OR the rule 'Only liquid resource is deemed and added to sponsor's income.' is not active.
- b. The Trust Fund is available. This is determined if there is a property entry with the Category: Liquid with type: Trust Fund and the status 'Available'.
- c. The rule 'Count trust fund value as countable resource' is not active.
- d. The rule 'Count net value as value minus penalty for early withdrawal' is active.
- e. The rule 'The individual is an applicant and it is 10 days past application date.' is active.
- f. The program mode is intake.
- g. Current Date > 'Trust Fund Due Date'.

Category	Short Description
73	Personal Property > The Maximum Limit

4. The new program status reason CT73 'Liquid Property Amount > Liquid Property Limit' will be set as a failure status reason when all the following conditions are met:
- a. The applicant is not marked as 'Deemed' OR the rule 'Only liquid resource is deemed and added to sponsor's income.' is not active.
 - b. The Trust Fund is available. This is determined if there is a property entry with the Category: Liquid with type: Trust Fund and the status 'Available'.
 - c. The rule 'Count trust fund value as countable resource' is not active.
 - d. The rule 'Count net value as value minus penalty for early withdrawal' is active.
 - e. The rule 'The individual is an applicant and it is 10 days past application date' is active.
 - f. The program is ongoing.
 - g. Current Date > 'Trust Fund Due Date'.

Category	Short Description
73	Liquid Property Amount > Liquid Property Limit

2.5.8.3 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Trust Fund Countable Resource} CalSAWS must count an available trust fund as countable resource for GA/GR.]	The rule 'Count trust fund value as countable resource.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Trust Fund Exempt} CalSAWS must exempt the amount of an unavailable trust fund for GA/GR.]	The rule 'Exempt the trust fund amount.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Trust Fund Lump Sum POI} CalSAWS must count the trust fund amount that is greater than the grant amount as income in the month received and apply Lump Sum POI.]	The rule 'The value of the trust fund is greater than the grant amount then count as income in the month received and apply LumpSum POI.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Trust Fund Early Withdrawal Penalty} CalSAWS must count the net value of a trust fund minus early withdrawal penalty for GA/GR.]	The rule 'Count net value as value minus penalty for early withdrawal. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Trust Fund Countable Liquid Resource} CalSAWS must count the value of a trust fund as liquid resource for GA/GR.]	The rule 'Count value as countable liquid resource. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Trust Fund 30-Day Petition} CalSAWS must allow a GA/GR individual 30 days to file petition with the court to access a trust fund.]	The rule 'The individual had more than 20 days to file petition. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Trust Fund 10-Days Past Application} CalSAWS must count the net value of a trust fund minus early withdrawal penalty and fail GA/GR 10-days after the application.]	The rule 'The individual is an applicant and it is 10 days past application date. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Trust Fund Countable Personal Property} CalSAWS must count the value of a trust fund as personal property for GA/GR.]	The rule 'Count value as personal property. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.9 Jointly Owned Functionality

2.5.9.1 County Admin Detail - Return to Residence

2.5.9.1.1 Overview

A new County Admin Detail page for Jointly Owned will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Jointly Owned functionality to their county.

2.5.9.1.2 Description of Changes

- a. The Admin detail page for Jointly Owned will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date.
- d. The rule functionality can be viewed as of a date using the view date.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Jointly owned property determined available to the client.	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Jointly owned resource is a real property and joint owner live in the property.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Resource jointly owned with an SSI person.	N	N	N	N	N	Y	Y	N	Y	Y	N	N	N	N	Y	Y	N	N
Count 50% of the resource, for resource jointly owned with an SSI person.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Resource jointly owned with PA person.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Count 50% of the resource, for resource jointly owned with a PA person.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Client portion is 100% of jointly owned resource to be included in the resource determination.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX208C001	Jointly owned property determined available to the client	Jointly owned property determined available to the client.
EDX208C003	Jointly owned resource is a real property and joint owner live in the property	Jointly owned resource is a real property and joint owner live in the property.
EDX208C004	Resource jointly owned with an SSI person	Resource jointly owned with an SSI person.

EDX208C005	Count 50% of the resource, for resource jointly owned with an SSI person	Count 50% of the resource, for resource jointly owned with an SSI person.
EDX208C006	Resource jointly owned with PA person	Resource jointly owned with PA person.
EDX208C007	Count 50% of the resource, for resource jointly owned with a PA person	Count 50% of the resource, for resource jointly owned with a PA person.
EDX208C008	Client portion is 100% of jointly owned resource to be included in the resource determination	Client portion is 100% of jointly owned resource to be included in the resource determination.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX208C002	Jointly owned resource verified as not available to the client	Whether active or not active, the result is the same

2.5.9.2 EDBC Changes

2.5.9.2.1 Overview

This section will provide the Eligibility Rules flow for Real Property Primary Residence Program Person Eligibility that can be filtered for each CalWIN County.

2.5.9.2.2 Description of Change

Return to Residence Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
available [Y/N] on Collect Vehicle Detail page	N/A (Calculated from Having	N/A (Calculated from Having

	multiple owners available)	multiple owners available)
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Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

2.5.9.3 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Jointly Owned Property Available} CalSAWS determine whether jointly owned property is available to the individual for GA/GR.]	The rule 'Jointly owned property determined available to the client.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Jointly Owned Unavailable Resource } CalSAWS must exempt jointly owned resource verified as unavailable to the individual for GA/GR.]	The rule 'Jointly owned resource verified as not available to the client.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Jointly Owned Real Resource is a Real Property and Resident} CalSAWS must exempt jointly owned real property for GA/GR when the joint owner lives in the property.]	The rule 'Jointly owned resource is a real property and joint owner live in the property.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Resource Joint with SSI Person} CalSAWS must exempt a resource for GA/GR that is jointly owned with an SSI recipient.]	The rule 'Resource jointly owned with an SSI person.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Count 50% of Resource SSI Person} CalSAWS must count 50% of a resource for GA/GR that is jointly owned with an SSI recipient.]	The rule 'Count 50% of the resource, for resource jointly owned with an SSI person.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Resource Joint with PA Person} CalSAWS must exempt a resource for GA/GR that is jointly owned with a person on public assistance.]	The rule 'Resource jointly owned with PA person.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Count 50% of Resource PA Person} CalSAWS must count 50% of a resource for GA/GR that is jointly owned with a public assistance recipient.]	The rule 'Count 50% of the resource, for resource jointly owned with a PA person.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {100% of Jointly Owned Resource } CalSAWS must determine the client's portion 100% of a jointly owned resource in the GA/GR resource determination.]	The rule 'Client portion is 100% of jointly owned resource to be included in the resource determination.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.5.10 Real Property Primary Residence Functionality

2.5.10.1 County Admin Detail – Real Property Primary Residence

2.5.10.1.1 Overview

A new County Admin Detail page for Real Property Primary Residence will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Real Property Primary Residence functionality to their county.

2.5.10.1.2 Description of Changes

- The Admin detail page for Real Property Primary Residence will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date.
- The rule functionality can be viewed as of a date using the view date.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Principal Residence applies.	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y
Fail indiv, if indiv has Real property.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Fail indiv, if Lien not signed and the property the client's principal residence.	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N
Fail indiv, if FMV less encumbrance greater than Real property limit.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Fail indiv, if FMV less encumbrance greater than Principal Residence limit.	N	N	N	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Meets utilization requirements within 3 months and Rental income minus housing costs < Grant amount.	Y	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
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EDX205C001	Principal Residence applies	Principal Residence applies.
EDX205C002	Fail indiv, if indiv has Real property	Fail indiv, if indiv has Real property.
EDX205C003	Fail indiv, if Lien not signed and the property the client's principal residence	Fail indiv, if Lien not signed and the property the client's principal residence.
EDX205C004	Fail indiv, if FMV less encumbrance greater than Real property limit	Fail indiv, if FMV less encumbrance greater than Real property limit.
EDX205C005	Fail indiv, if FMV less encumbrance greater than Principal Residence limit	Fail indiv, if FMV less encumbrance greater than Principal Residence limit.
EDX205C006	Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form	Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form.
EDX205C007	Meets utilization requirements within 3 months and Rental income minus housing costs < GA grant amount	Meets utilization requirements within 3 months and Rental income minus housing costs < Grant amount.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Only liquid resource is deemed and added to sponsor's income.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income - Fresno Only.	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX219C017	Only liquid resource is deemed and added to sponsor's income.
EDX309C003	Earned income - Fresno Only.

2.5.10.2 EDBC Changes

2.5.10.2.1 Overview

This section will provide the Eligibility Rules flow for Real Property Primary Residence Program Person Eligibility that can be filtered for each CalWIN County.

2.5.10.2.2 Description of Change

Real Property Primary Residence Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Acquired Date	Begin Date	Property Detail
Form 2145 signed	Type: Form 2145 Signed: Yes	GA/GR Document Signature Detail
Form 2145 signed Date	Type: Form 2145 Sign Date:	GA/GR Document Signature Detail
Planning to reduce expenses verified:	Intent to Reduce Expense	Expense Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

Verification

1. Update the mandatory verification after due date verification for property detail with the new program status reason CT73 'FTP Real Property' will be set as a failure status reason when all the following conditions are met:

- a. The individuals Real Property is unverified per CalSAWS logic.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new person status reason CT73 'Secondary Property Value > Principal Residence Value' will be set as a failure status reason when all the following conditions are met:
 - a. The Property is not exempted.
 - b. The property value > 0.
 - c. The rule 'Fail indiv, if indiv has Real property.' is not active.
 - d. The Property usage is 'Home'.
 - e. The rule 'Principal Residence applies.' is active.
 - f. The rule ' Fail indiv, if Lien not signed and the property the client's principal residence ' is not active.
 - g. The rule ' Fail indiv, if FMV less encumbrance greater than Real property limit.' is not active.
 - h. The rule ' Fail indiv, if FMV less encumbrance greater than Principal Residence limit.' is active.
 - i. All the following conditions are met in A, B, C, or D:
 - A. The Real property countable value > Principal Residence' property limit.
 - B. All the following:
 - a. The rule 'Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form.' is active.
 - b. The Housing expenses by person > real property countable income by person.
 - c. The 2145 form has been signed.
 - d. Benefit month begin date > 2145 form signed date.
 - C. All the following:
 - a. The rule 'Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form.' is active.
 - b. The Case shelter expense amount > 0.
 - c. The Housing expenses by person <= real property countable income by person.
 - D. All the following:
 - a. The rule 'Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form.' is not active.
 - b. The rule ' Meets utilization requirements within 3 months and Rental income minus housing costs < Grant amount.' is active.

- c. The Real property utilization date < Real prop utilization request date.
- d. The Rental income housing cost< GA GR grant amount.
- e. The Individual Real property Lien signed date and the Individual Real property utilization date are valid dates and Intent to Reduce Expense is 'Yes'.

Category	Short Description
73	Secondary Property Value > Principal Residence Value

- 2. The new person status reason CT73 'Has Real Property' will be set as a failure status reason when all the following conditions are met:
 - a. The Property is counted.
 - b. The Property value > 0.
 - c. The rule 'Fail indiv, if indiv has Real property.' is active.

Category	Short Description
73	Has Real Property

2.5.10.2.3 Project Requirements

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Real Property Principal Residence Applies} CalSAWS must determine whether principal residence applies for a GA/GR case.]	The rule 'Principal Residence applies. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Real Property Fail Individual} CalSAWS must fail an individual who has Real property for GA/GR.]	The rule 'Fail indiv, if indiv has Real property. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Real Property Lien Not Signed Fail} CalSAWS must determine fail an individual for GA/GR if the lien is not signed for the client's principal residence.]	The rule 'Fail indiv, if Lien not signed and the property the client's principal residence.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Real Property FMV Encumbrance Real Property} CalSAWS must determine fail an individual for GA/GR if the Fair Market Value minus encumbrances is greater than the Real Property Limit.]	The rule ' Fail indiv, if FMV less encumbrance greater than Real property limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Real Property FMV Encumbrance Principle Residence} CalSAWS must determine fail an individual for GA/GR if the Fair Market Value minus encumbrances is greater than the Principle Residence Limit.]	The rule 'Fail indiv, if FMV less encumbrance greater than Principal Residence limit.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Real Property Housing Expenses 2145 Form} CalSAWS must determine whether the individuals net monthly housing expenses are greater than total monthly income plus individual assets and the client has signed the GA/GR 2145 form.]	The rule ' Net Monthly housing expenses greater than total monthly income plus indiv assets and client has signed 2145 form.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2686/2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Real Property 3 Month Utilization Requirements} CalSAWS must determine whether the individual's Real property meets utilization requirements and rental income minus housing costs is less than the GA/GR Grant amount.]	The rule ' Meets utilization requirements within 3 months and Rental income minus housing costs < Grant amount.' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

3 REQUIREMENT

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2314	<p>The CONTRACTOR shall update the CalSAWS Software to determine the benefit levels, resource limits and benefit allocation amounts (housing, utility, etc.) based on each counties GA/GR eligibility determination rules with updates through security rights. Eligibility determination rules shall include the following:</p> <ol style="list-style-type: none"> 1) Residency 2) Income 3) Aid paid pending 4) Immediate need 5) Property/resource 6) Deductions 7) Household composition/Assistance Unit 8) Aid codes 9) Hearings 10) Sanctions 11) Non-compliances 12) Living Arrangement 13) Citizenship 14) Expenses 15) Special Need 	<p>Eligibility:</p> <p>The existing 705 rules/attributes shared by DXC will be consolidated by functionality into 110 rules in CalSAWS but still providing the existing flexibility available to the County Admin to turn on or off a functionality specific to their county. The breakdown of the complexity is as shown below</p> <p>Create new</p> <ul style="list-style-type: none"> • 21 Difficult rules • 24 Medium rules • 13 Easy rules <p>Modify existing</p> <ul style="list-style-type: none"> • 14 Difficult rules • 23 Medium rules • 15 Easy rules <p>Batch/Interfaces</p> <p>Up to 20 new Batch sweeps will be created in CalSAWS to handle the MU triggers that is currently existing for CalWIN GR program</p> <p>Note: This does not include data collection MU trigger since CalSAWS as a system does not support Data Collection batch triggers for all programs including GR.</p> <p>Fiscal</p> <p>Existing CalSAWS Fiscal framework will be leveraged for</p>	<p>The following subsequent Rules migrated in this SCR will met these requirements.</p>

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		the new CalWIN GR program for benefit Issuance, Claiming and Adjustments.	

4 MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties excluding Los Angeles county. Los Angeles GA/GR functionality will not be modified.

5 OUTREACH

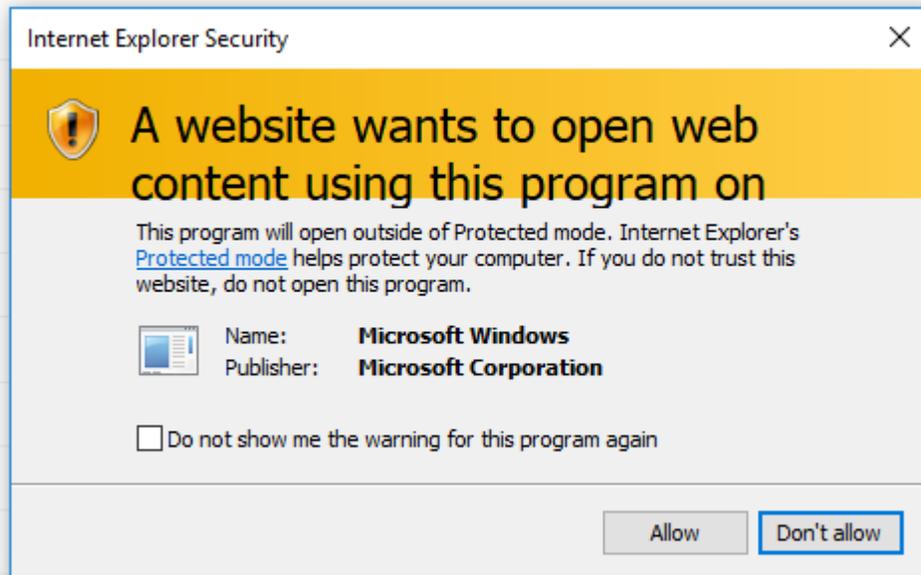
NONE

6 APPENDIX

6.1 Rules Flow Diagram

[Viewing Visio Document in Internet Explorer](#)

1. This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed.
2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.
3. *If opening the Visio file from the SharePoint link the Visio file will need to be downloaded first then open with the downloaded file with internet explorer.
4. The following prompt will appear if opening the downloaded Visio file.



5. Click 'Allow' to open the file on Internet Explorer.
6. The internet Explorer will open with the below pop up in the bottom of the page



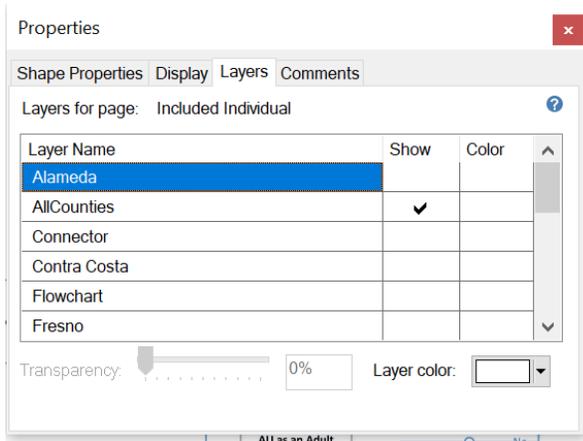
7. Click Allow Blocked Content.
8. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)



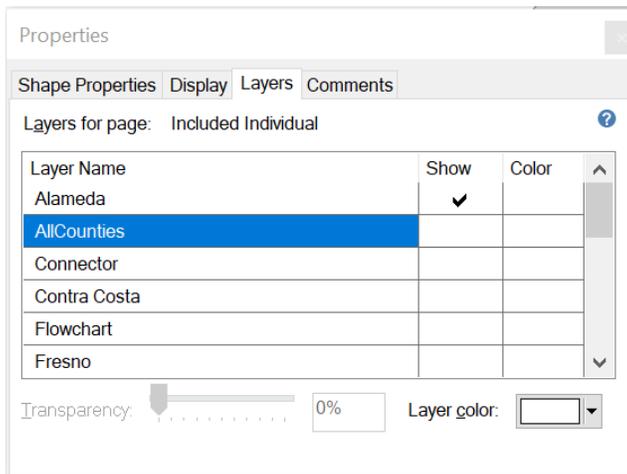
9. Click the layer icon circled in red color below



10. Once the layers button is clicked the Properties box will pop up.



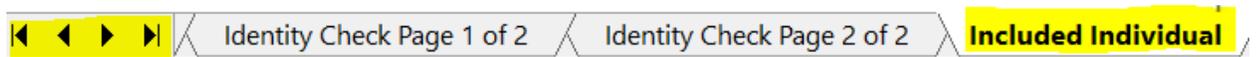
11. Then click the county name that is applicable to you, in this case Alameda



12. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.

Viewing Visio Document in Microsoft Visio

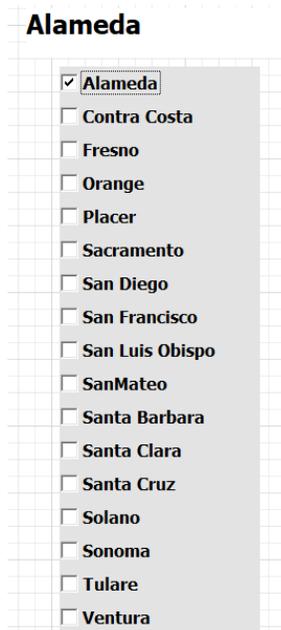
1. This is applicable for Laptops/Desktops that do have Microsoft Visio software installed
2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio
3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)



4. On the right side of the flow diagram the counties names will be displayed as shown below



5. Then click the county name that is applicable to you, in this case Alameda as shown below



6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.

6.2 Reference Table

Reference table for CT73 (Program status reason) and corresponding status reason in this design document. This table shows the values for the new columns added.

- a. Key:
 - i. GR Priority
 01. The lower the number the higher the priority
 - ii. GR Program Role
 01. FE – This indicator means the status reason will change the person role to FRE - 'Financially Responsible – Excluded'
 02. FI – This indicator means this status reason will change the person role to FRI 'Financially Responsible – Included'
 03. MM – This indicator means this status reason will change the person role to MMO 'Medi-Cal Member Only'
 04. UP – This indicator means this status reason will change the person role to UP 'Unaided Person'
 - iii. GR Close Person
 01. CanCloseBoth – Indicator means this status reason can close both person and program level.

- 02. Y – indicator means this status reason can close the person.
- iv. GR Close Program
 - 01. CanCloseBoth – Indicator means this status reason can close both person and program level.
 - 02. Y – Indicator means this status reason can close the program.
- v. General Relief
 - 01. Y -Indicator means this status reason will be applicable for CalWINs General Relief Program

CalWIN Status	GR Priority	CalSAWs Status (Status Reason)	GA/GR Program Role	GA/GR Close Person	GA/GR Close Program	General Relief	Use Case
XAR251	2620	Has Real property.			Y	Y	Real Property Primary Residence
XAR202	2600	Secondary Property Value > Principal residence Value.			Y	Y	Real Property Primary Residence
XAR227	2580	Liquid Property amount > liquid property limit			Y	Y	Trust Funds
XAR224	2560	Personal property > the maximum limit			Y	Y	Trust Funds
XAR225	2540	Trust fund is 3 months past the request date.			Y	Y	Trust Funds
XAR226	2520	Fund not Available and The Court was not Petitioned.			Y	Y	Trust Funds
XAR227	2500	Liquid Property > Limit			Y	Y	Personal Property
XAR269	2260	Vehicle Value > The Limit			Y	Y	Vehicle Resource Test
XAR268	2240	All Countable Vehicle Value > Liquid Asset Limit			Y	Y	Vehicle Resource Test
XAR267	2220	Vehicle Countable Value > Vehicle Resource Limit			Y	Y	Vehicle Resource Test
XAR276	2200	Failed Vehicle Net Value Test			Y	Y	Vehicle Resource Test
XAR275	2180	Failed Vehicle Gross Value Test			Y	Y	Vehicle Resource Test
XAR274	2160	Vehicle is not Verified			Y	Y	Vehicle Exemptions
XAR259	2140	The Number of Vehicles > Adult Count			Y	Y	Vehicle Exemptions

XAR265	2120	Has More Than One Vehicle and is Unemployable.			Y	Y	Vehicle Count
XAR264	2100	Has More Than One Vehicle			Y	Y	Vehicle Count
XAR213	2080	Not Catastrophically Ill/Disabled.		Y		Y	Vehicle Value
XAR263	2060	Gross Resource Value > Vehicle Resource Limit		Y		Y	Vehicle Value
XAR262	2040	Vehicle Model Year is Not More Than 5 Years Old		Y		Y	Vehicle Value
XAR261	2020	Vehicle Usage Code is Not Medical Transportation		Y		Y	Vehicle Value
XAR260	2000	Maximum Vehicle More than 1		Y		Y	Vehicle Value

6.3 CalWIN RT table search reference (used by developers)

This table has how CalWIN currently search for county defined values used in EDBC. Developers will use this information to get the required values in CalSAWS.

Use Case	CalSAWS Table	Description (summary of what we are doing in this table)	Example	Category ID
Burial Asset	Burial Asset Limit	This is a reference table to get the 'Burial Asset limit' for a specific county. The table searches the County Code (CT18) to get the Burial Asset limit.	<p>What is the Burial asset limit for the county Alameda.</p> <p>Search: Code Detail Table Where: Category = 10690 County Code = 01</p> <p>Retrieve = 1000</p> <p>Summary: The Burial asset limit for Alameda is 1000</p>	10690

<p>Burial Asset Secondary Real Property Vehicle Count Vehicle Exemption Vehicle Value</p>	<p>GAGR Deductions</p>	<p>The table 'GAGR Deduction' (CT10663) will provide the disregard allowed amount and deduction disregard Allowed percentage for specific values based on the CalWIN GAGR County.</p> <p>The code number identifier is used to retrieve the deduction and percentage amount.</p> <p>Each county will have two reference column one will be for disregard allowed amount titled '[County Name] disregard allowed amount' and the other will be for disregard allowed percentage amount titles '[County Name] disregard allowed amount percentage'.</p> <p>Note - [County Name] is a placeholder for whatever county being searched for.</p>	<p>Example: Get Alameda (01) defined 'deduction disregard amount' and deduction disregard percentage for 'Medical'.</p> <p>Search: Code number identifier = 'ME'</p> <p>From: Code Detail Table</p> <p>Where: Code number identif = 'ME' Category Id = 10663</p> <p>Result: Alameda disregard allowed amount = 0 Alameda disregard allowed percentage = 75</p> <p>Meaning: Alameda disregard allowed amount for 'Medical' is 0 and Alameda disregard allowed percentage for 'Applicant earned income' is 75.</p>	<p>10663</p>
<p>Personal Property Vehicle Count Vehicle Exemption Resource Vehicle Vehicle Count</p>	<p>GA Resource Limit</p>	<p>This is a reference table to get the 'Resource limit' for a specific county for the Resource Limit Type.</p> <p>The table searches the Code number identifier, County Code (CT18) and the household size to get the Resource limit.</p>	<p>What is the Resource limit for 'Gross Vehicle Resource Limit' for the county Alameda with a household of 1.</p> <p>Search: Code Detail Table Where: Category = 10690 County Code = 01 Code Number Identif = F3</p> <p>Result: 5500</p> <p>Summary: The Resource limit for 'Gross Vehicle Resource Limit' for the county of Alameda with a household of 1 is 5500</p>	<p>10664</p>

Burial Asset Personal Property Vehicle Exemption	GR Property Child Table	<p>The table 'Property Child' Table (CT 10693) will provide if a property type is countable based on the CalWIN GAGR County.</p> <p>The Property Type (CT 208) will be used to retrieve if a county determines if the property is countable.</p> <p>Each county will have one reference column which will determine the property type is countable the reference column will be called '[County Name] Classification'.</p> <p>Note - [County Name] is a placeholder for whatever county being searched for.</p>	<p>Determine if the property 'Burial Lot' is countable for Alameda.</p> <p>Search: Code Detail Table Where: Category = 10693 reference table 1 description = '10'</p> <p>Result: Reference table 2 description = Y</p> <p>Summary: The property 'Burial Lot' is countable for Alameda.</p>	10693
Trust Funds	County Defined Time Limit	<p>The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.</p> <p>Seach based on the Code number identif 'EL' .</p> <p>Retrieve the following reference columns:</p> <p>Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....). Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).</p> <p>These two values will give the duration of 'County Defined Specific Period'.</p> <p>Note - [County Name] is a</p>	<p>Example for Searching the time limit table for Max age limit for the county of Alameda :</p> <p>Seach: Reference Column: Alameda Time Limit Reference Column: Alameda Unit of measurement</p> <p>From: Code Detail table</p> <p>Where: Code number identif = EL Category Id = 10634</p> <p>Result: "Alameda Time Limit" = 65 "Alameda Unit of measurement" = Y</p> <p>*Alameda time limit duration for 'Max age limit' is 65 Years</p>	10634

		placeholder for whatever county being searched for.		
Vehicle Value	Vehicle Value	<p>This is a reference table to get the 'Vehicle Value' for a specific county.</p> <p>The table searches the County Code (CT18) to get the Vehicle Value Multiplier.</p>	<p>What is the Vehicle Value Multiplier for the county Alameda.</p> <p>Search: Code Detail Table Where: Category = 10691 County Code = 01</p> <p>Result: Vehicle Value Multiplier = 50</p> <p>Summary: The Vehicle Value Multiplier for the county Alameda is 10.</p>	10691

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-222367

Create page to turn off Disaster CalFresh
program

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jimmy Tu
	Reviewed By	Matt L., Michael W.

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
9/23/2021	1.0	Initial Version	1.0

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1 OVERVIEW

1.1 Current Design

Disaster CalFresh (DCF) is turned on for individual counties after extensive coordination with the State and affected counties and an approval from the Food and Nutrition Services (FNS). Turning off DCF functionality required an additional SCR, which can take several days to implement.

1.2 Requests

Create a new page in the system that will allow a Consortium Manager to turn off DCF functionality for individual Counties in real-time.

1.3 Overview of Recommendations

1. Create a new 'Disaster Services List' page that will list all the disasters for a specific county.
2. Create a new 'Disaster Services Detail' page that will give users the ability to deactivate disaster services for a specific county.

1.4 Assumptions

1. Universal User is a project staff user.

2 RECOMMENDATIONS

2.1 Disaster Services List Page

2.1.1 Overview

This is a new list page that will list out all the disasters for a specific County. Users will be able to view and search for past and current Disasters.

2.1.2 Disaster Services List Page Mockup

Disaster Services List

Disaster Name: From:  To: 

[View](#)

Search Results Summary			Results 1 - 1 of 1		
Disaster Name	Begin Date	End Date	Application Begin Date	Application End Date	Processing End Date
Lassen Fire	07/14/2021	08/13/2021	10/18/2021	10/26/2021	11/26/2021

Figure 2.1.1 – Disaster Services List Page (Without Edit Security Right)

Disaster Services List

Disaster Name: From:  To: 

[View](#)

Search Results Summary			Results 1 - 1 of 1		
Disaster Name	Begin Date	End Date	Application Begin Date	Application End Date	Processing End Date
Lassen Fire	07/14/2021	08/13/2021	10/18/2021	10/26/2021	11/26/2021

[Edit](#)

Figure 2.1.2 – Disaster Services List Page – (With Edit Security Right)



Figure 2.1.3 – Disaster Services – Task Navigation

2.1.3 Description of Changes

1. Create a new 'Disaster Services List' page that will be limited to Consortia Management security, which will allow the user to see a list of all current and past disasters for a specific county (starting after the implementation of this SCR).
2. Sort by all the records on this page by Begin Date descending.
3. Add the following fields on the Disaster Services List page:
 - a. Disaster Name – This is where users will be able to enter a string to search a Disaster. It will not be case sensitive and will be able to search for substrings of words.
 - i. Ex: Searching for the Disaster Name 'Rinity' will also present the record with the Disaster Name 'Trinity'.
 - b. From – This field will search for records where the End Date is after the value provided in this field.
 - i. Add the following validation:
 1. From – From date cannot be after To date.
 - c. To – This field will search for records where the Begin Date is before the value provided in this field.
 - i. Add the following validation:
 1. To – To date cannot be before From date.
 - d. View – This button is used to view all records within the search parameters specified in the "Disaster Name", "From", and "To" fields.
4. Add a Search Results Summary table with the following columns:
 - a. Disaster Name – This is the name of the Disaster. The Disaster Name field will have a hyperlink that will navigate the user to the Disaster Service Detail page in view mode. Users will need the 'DisasterServicesDetailView' security right to use this hyperlink.
 - b. Begin Date – This will be the date that the disaster benefits begin.
 - c. End Date – This will be the date that the disaster benefits end.

- d. Application Begin Date – This will be the date that the disaster benefits begin in CalSAWS.
 - e. Application End Date – This will be the date that the disaster benefits end in CalSAWS.
 - f. Processing End Date – This will be the last day to process disaster benefits.
 - g. Edit button – To view and use the edit button, the user will need to have the 'DisasterServicesDetailEdit' security right and be a Universal User. This button will take users to the Disaster Services Detail page in edit mode.
5. Only Disaster Services for the specific county the user is in the context of will be displayed on the Disaster Service List page.

2.1.4 Page Location

- **Global:** Admin
- **Local:** Admin Tools
- **Task:** Disaster Services – This is a new task navigation that will be located directly under the County Security Roles Task Navigation. User will need 'DisasterServiceListView' security right to view this Task Navigation.

2.1.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
DisasterServicesListView	This will allow the user to view the Disaster Services List page.	Disaster Services View Disaster Services Edit
DisasterServicesDetailView	This will allow the user to view the Disaster Service Detail page.	Disaster Services View Disaster Service Edit
DisasterServicesDetailEdit	This will allow the user to edit the Disaster Services Detail page.	Disaster Services Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Disaster Services View	This will allow the user to view the Disaster Services List and Detail page.	Project Discretion.
Disaster Services Edit	This will allow the user to edit the Disaster Services Detail page.	Project Discretion.

2.1.6 Page Mapping

Create page mapping for the new fields.

2.1.7 Page Usage/Data Volume Impacts

None.

2.2 Disaster Services Detail Page

2.2.1 Overview

This is a new detail page that will be used to deactivate Disaster Services for individual counties. These are all the disasters for the specific county.

2.2.2 Disaster Services Detail Page Mockup

Disaster Services Detail

*- Indicates required fields

Disaster Name: Lassen Fire	Begin Date: 7/14/2021	Edit	Close
End Date: 8/13/2021	Application Begin Date: 10/18/2021		
Application End Date: 10/26/2021	Processing End Date: * 10/26/2021	Edit	Close

Figure 2.2.1 – Disaster Services Detail Page – View Mode

Disaster Services Detail

*- Indicates required fields

Disaster Name: Lassen Fire	Begin Date: 7/14/2021
End Date: 8/13/2021	Application Begin Date: 10/18/2021
Application End Date: 10/26/2021	Processing End Date:* 11/26/2021 

Save and Return

Cancel

Save and Return

Cancel

Figure 2.2.2 – Disaster Services Detail Page – Edit Mode

2.2.3 Description of Changes

1. Create a new 'Disaster Services Detail' page that will allow the user to turn off DCF functionality for individual Counties as needed in real time.
2. Add **two** new validations on the Processing End Date field to verify that the Processing End Date:
 - a. Processing End Date – Processing End Date must be after the Application End Date.
 - b. **Processing End Date – Processing End Date cannot be before the current System Date.**
3. Include the following fields and buttons on the Disaster Services Detail page on View Mode:
 - a. Disaster Name – This is the name of the disaster.
 - b. Begin Date – This will be the date that the disaster benefits begin.
 - c. End Date – This will be the date that the disaster benefits end.
 - d. Application Begin Date – This will be the date that the disaster benefits begin in CalSAWS.
 - e. Application End Date – This will be the date that the disaster benefits end in CalSAWS.
 - f. Processing End Date – This will be the last day to process disaster benefits.
 - g. Edit – This button will only display if the user has the 'DisasterServicesDetailEdit' security right. This button will bring the user to the Disaster Services Detail page in Edit mode.
 - h. Close – This button will close the Disaster Services Detail page in view mode and return the user to the Disaster Service List Page.
4. Include the following fields on the Disaster Services Detail page in Edit Mode:
 - a. Disaster Name – This is the name of the disaster.
 - b. Begin Date – This will be the date that the disaster benefits begin.

- c. End Date – This will be the date that the disaster benefits end.
- d. Application Begin Date – This will be the date that the disaster benefits begin in CalSAWS.
- e. Application End Date – This will be the date that the disaster benefits end in CalSAWS.
- f. Processing End Date – The user will enter the last day to process disaster benefits in this field. This is a required field.
- g. Save and Return – This button will save the record with the new updated information and return the user to the Disaster Service List page.
- h. Cancel – This cancel button will cancel all changes made to the record and retain the values that were previously populated before being edited. This button will return the user to the Disaster Service List page.

2.2.4 Page Location

- **Global:** Admin
- **Local:** Admin Tools
- **Task:** Disaster Services – This is a new task navigation that will be located directly under the County Security Roles Task Navigation. User will need ‘DisasterServiceListView’ security right to view this Task Navigation.

2.2.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
DisasterServicesDetailEdit	This will allow the user to edit the Disaster Services Detail page.	Disaster Services Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Disaster Services Edit	This will allow the user to edit the Disaster Services Detail page.	Project Discretion.

2.2.6 Page Mapping

Create page mapping for the new fields.

2.2.7 Page Usage/Data Volume Impacts

None.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Security Rights/Groups	Security Matrix for Disaster Services List / Detail page.	 CA-222367 Disaster Services Security Mat

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.4.4	The LRS shall include the ability to process a mass update that involves the development of new policy in response to changes in federal, State, and local laws, rules, regulations, ordinances, guidelines, directives, policies, and procedures.	The new Disaster Services List and Detail pages are being created due to new changes in State policy.

4.2 Migration Requirements

None.

5 MIGRATION IMPACTS

None.

6 OUTREACH

None.

7 APPENDIX

None.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-225258 DDID 2314/2319 FDS: GA GR NOA/Form
Generations Phase 2

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Harish Katragadda
	Reviewed By	Stephanie Hugo

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
08/31/2021	1.0	Initial Draft	Harish Katragadda
11/19/2021	2.0	<ul style="list-style-type: none"> Deleted Assumption 7 and Added Assumption 8 Updated QR and Address logic in Recommendation 2.1 Added Case Context in Recommendation 2.2 and 2.4 Updated EDBC action framework in Recommendation 2.5 Removed Recommendation 2.6 Added new Request Elements for Recommendation 2.8 	Harish Katragadda

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1 OVERVIEW

This SCR will implement Phase 2 for Correspondences generated for GA/GR Automated EDBC/CC Counties solution in CalSAWS.

1.1 Current Design

The Correspondences generated for GA/GR Automated EDBC/CC Counties solution are displayed in Distributed Documents Search page with 'Incomplete' status and as text instead of hyperlink. As the General Assistance/General Relief (GA/GR) Correspondence Service has been implemented a document will be available for the Correspondence created.

1.2 Requests

A new GA/GR Automated solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This SCR will provide the framework for Central Printing, Imaging correspondences from General Assistance/General Relief (GA/GR) Correspondence Service for the GA/GR Automated EDBC/CC Counties solution developed with SCR CA-225943. Manual Correspondence and Notice Maintenance functionality for GA/GR Automated EDBC/CC Counties solution will also be implemented with this SCR.

1.3 Overview of Recommendations

1. Update Central Print Jobs to print Correspondences created for GA/GR Automated EDBC/CC Counties solution from the Correspondence service.
2. Create framework to Generate Manual Correspondences for GA/GR Automated EDBC/CC Counties solution.
3. Create framework for GA/GR Correspondence administration for GA/GR Automated EDBC/CC Counties solution.
4. Create framework for Manual GA/GR Customer Reporting Forms for GA/GR Automated EDBC/CC Counties solution.
5. Update EDBC NOA action logic for EDBC NOAs of GA/GR Automated EDBC/CC Counties solution.
6. Update GA/GR Automated EDBC/CC Counties solution EDBC Form framework to match with SCR CA-223587.
7. Create new GA/GR document outbound service for 'Manual Correspondences' requests.
8. Update existing GA/GR store document service for 'Manual Correspondence' requests.
9. Create new GA/GR Notice Maintenance request for GA/GR Notice Maintenance.

1.4 Assumptions

1. The existing CalSAWS Correspondences functionality will remain unchanged for other programs and GA/GR program of Los Angeles and other current CalSAWS Counties.
2. This SCR CA-225258 is part 2 of 2 SCR that will handle the Correspondences generated along with SCR CA-215920.
3. All the Correspondence Templates are based on the WCDS/County approved documents.
4. The functionality of this SCR CA-225258 will be disabled until activated by the system property flag established in SCR CA-215669.
5. Current existing Journal functionality will remain the same for Correspondences of other programs and GA/GR program of other Counties.
6. Central Print functionality will remain unchanged for GA/GR program of other Counties and other programs.
- ~~7. SCR CA-223587 will also be implemented with 22.01 release.~~
8. Correspondence E-Notification functionality cannot be tested currently for CalWIN counties for GA/GR Automated EDBC/CC Counties solution as BenefitsCal Test Environment is not setup for the CalWIN counties.

2 RECOMMENDATIONS

2.1 Central Print

2.1.1 Overview

With the implementation of SCRs CA-215920 and CA-225943 a request for GA/GR Correspondence service will be sent for the correspondences. A PDF document will be received from the service. This Section will handle the central printing of the correspondences that can be printed centrally.

2.1.2 Description of Changes

1. Update Central Print Batch Jobs for the EDBC NOAs of GA/GR Automated EDBC/CC Counties solution
 - a. EDBC NOAs with Status 'Pending Review' , 'Accept - Print Centrally', 'Reprint Centrally' will be Centrally printed.
 - b. Use the existing address logic of Central Print Batch Framework.
 - c. Use the existing QR Barcode logic for Print Bundles.
2. Create Journals for EDBC NOAs which are Centrally Printed.
 - a. Short Description: {noaNumber} – {noaName}
 - i. {noaNumber } is the number of the NOA that's being printed.
 - ii. {noaName } is the name of the NOA that is being printed.

- b. Journal Category: All
- c. Journal Type: Notice of Action
- d. Initiated By:
 - i. System – if completed through batch
- e. Long Description will display as blank
- f. Uses a Classic Template
- g. Method of Contact will be left blank
- h. This Automated Journal will be created when a batch Central Prints a EDBC NOA.

Note: This journal can only be created through Batch.

3. Same Day Priority will be used for all NOAs generated from EDBC for GA/GR Automated EDBC/CC Counties solution.
4. Current CalSAWS Print File format will be used for NOAs generated from EDBC for GA/GR Automated EDBC/CC Counties solution.
5. Recipients who opted in for E-Notification will be notified about the correspondence similar to current CalSAWS functionality for EDBC NOAs.
6. Update Central Print Batch Jobs for the Forms and Non-EDBC NOAs of GA/GR Automated EDBC/CC Counties solution
 - a. Forms and Non EDBC NOAs with Status 'Pending Review', 'Accept - Print Centrally', 'Reprint Centrally' will be Centrally printed.
 - b. Use the existing address logic of Central Print Batch Framework.
 - c. Use the existing QR Barcode logic for Print Bundles.
7. Priority assigned to the Forms and Non-EDBC NOAs will be used for Central Printing.
8. Recipients who opted in for E-Notification will be notified about the correspondence similar to current CalSAWS functionality for Forms and Non-EDBC NOAs.
9. Use the current CalSAWS functionality for GEN 1365 form in addition to correspondences of GA/GR Automated EDBC/CC Counties solution.
10. Use existing Print Bundler Module job to bundle the correspondences for GA/GR Automated EDBC/CC Counties solution along with other programs.

Note:

Test the Full cycle of Central Printing along with Report Jobs for GA/GR Automated EDBC/CC Counties solution correspondences along with correspondences of Other Programs.

2.2 GA/GR Manual Correspondences

2.2.1 Overview

This section will cover for the Manual Correspondences functionality for GA/GR Automated EDBC/CC Counties solution.

2.2.2 Manual Correspondence Mockup

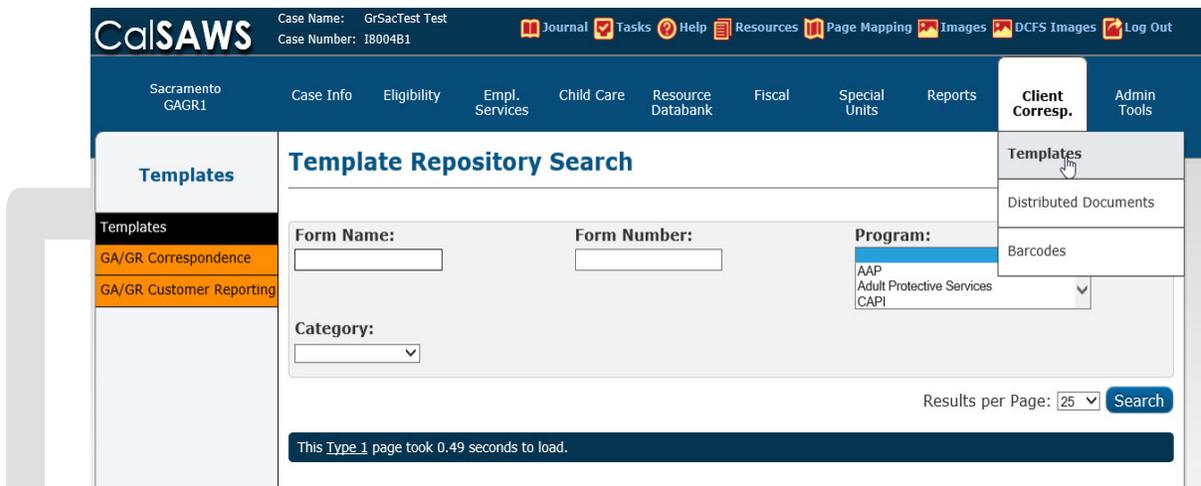


Figure 2.2.2.1 GA/GR Correspondence

2.2.3 Description of Changes

1. Add 'GA/GR Correspondence', 'GA/GR Customer Reporting' tabs in the task Navigation of Templates (**Figure 2.2.2.1**).
2. 'GA/GR Correspondence', 'GA/GR Customer Reporting' are accessible for the users with following Security Rights
 - a. DocumentParameters
 - b. TemplateRepositorySearch
 - c. DocumentDetail
3. 'GA/GR Correspondence', 'GA/GR Customer Reporting' tabs will be accessible only from case context for the counties opted in for GA/GR Automated EDBC/CC Counties solution if the Case have an GA/GR Automated EDBC/CC Counties solution Program at any point of time irrespective of the Program status.
4. Clicking on the 'GA/GR Correspondence' link will open a new window to 'Select Correspondence' page in the 'SCR CA-215920 GAGR Notices (Correspondence) Service - Case Worker Functionality Solution' document.

- a. Case Worker Functionality - Section 2.1
5. Clicking on the 'GA/GR Customer Reporting' will navigate to GA/GR Customer Reporting page in Recommendation 2.4.
6. Create database records for Manual Correspondence for EDBC NOAs implemented in the previous phases (GAGR Correspondence List.xlsx).

Note:

1. If the worker does not want to create a Manual correspondence from the correspondence Service, Worker will have an option to create a blank correspondence from the CalSAWS Template Repository.
2. Customer Reporting Forms cannot be generated from 'GA/GR Correspondence' tab.

2.2.4 Page Location

- **Global: Client Corresp.**
- **Local: Templates**
- **Task: GA/GR Correspondence**

2.2.5 Security Updates

No security updates

2.2.6 Page Mapping

No Page mappings are required.

2.2.7 Page Usage/Data Volume Impacts

This is a link to open GA/GR Manual Correspondence Page and will not be frequented in a Normal Workflow.

2.3 GA/GR Correspondence Administration

2.3.1 Overview

This section will cover for the GA/GR Correspondence Administration functionality for GA/GR Automated EDBC/CC Counties solution.

2.3.2 GA/GR Correspondence Administration Mockup

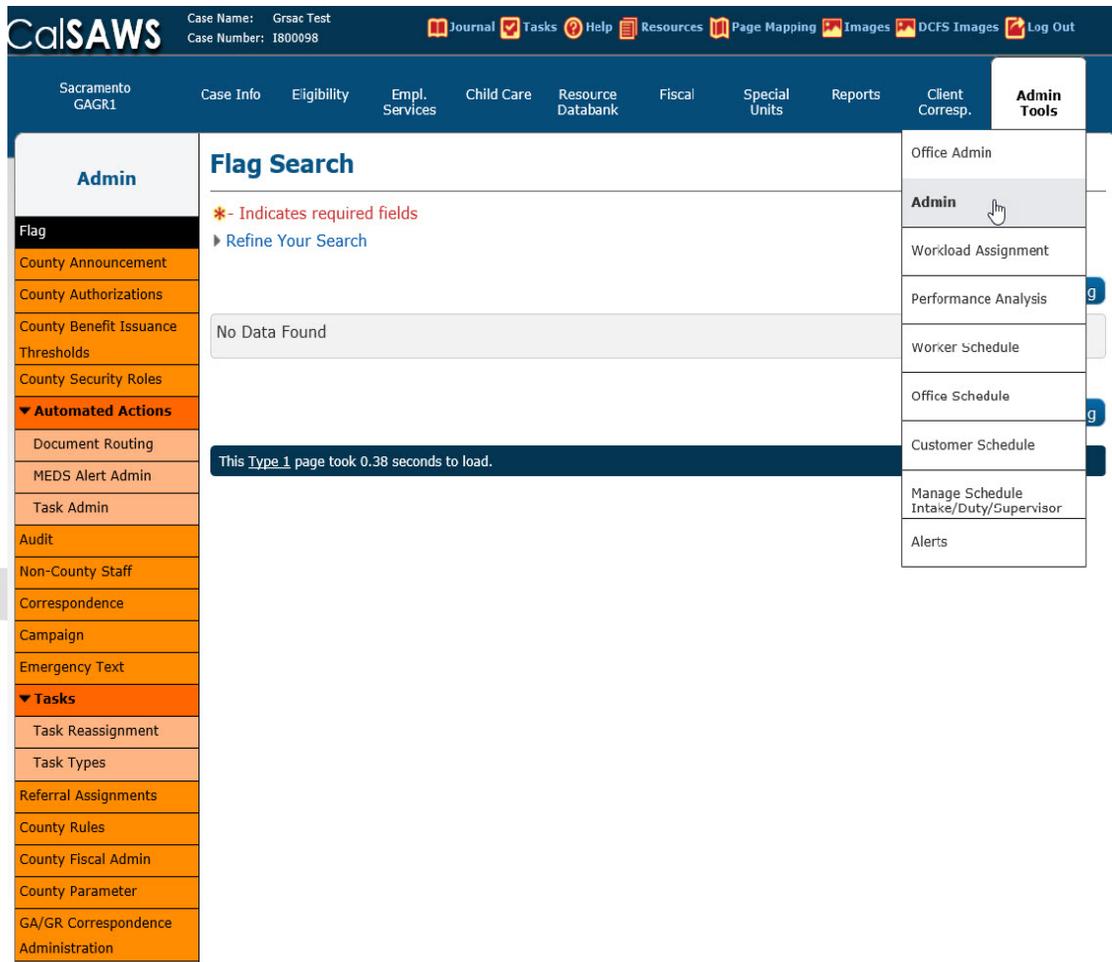


Figure 2.3.2.1 GA/GR Correspondence Administration Tab

2.3.3 Description of Changes

1. Add 'GA/GR Correspondence Administration' tab in the task Navigation of Admin. (See in Page Location below)
2. 'GA/GR Correspondence Administration' will only be accessible in counties opted in for GA/GR Automated EDBC/CC Counties solution.
3. Clicking on the 'GA/GR Correspondence Administration' link opens a new window to 'Notice Maintenance' page mentioned in 'SCR CA-215920 DDID 2314d GAGR Correspondence Service - Maintenance Functionality Final' document.
 - a. Case Worker Maintenance Functionality - Section 2.1
4. There are 3 roles that can be assigned for accessing the page County Admin user, Business Analyst and Technical Analyst that are defined in the Security Roles.

2.3.4 Page Location:

- **Global: Admin Tools**
- **Local: Admin**
- **Task: GA/GR Correspondence Administration**

2.3.5 Security Updates

Security Rights

Security Right	Right Description	Right to Group Mapping
GAGRCorrespondenceAdminView	GA/GR Correspondence Administration	GAGR Correspondence Administration View
GAGRCorrespondenceTechnicalAnalystView	GA/GR Correspondence Administration	GAGR Correspondence Technical Analyst View
GAGRCorrespondenceBusinessAnalystView	GA/GR Correspondence Administration	GAGR Correspondence Business Analyst View

Note: GAGRCorrespondenceTechnicalAnalystView and GAGRCorrespondenceBusinessAnalystView will be Restricted roles.

Security Groups

Security Group	Group Description	Group to Role Mapping
GAGR Correspondence Administration View	This group has the capability to access the GA/GR Correspondence Administration Link and Perform County Administration actions	See the Security Matrix for the group to role associations
GAGR Correspondence Technical Analyst View	This group has the capability to access the GA/GR Correspondence Administration Link and	See the Security Matrix for the group to role associations

Security Group	Group Description	Group to Role Mapping
	Perform Technical Analyst actions	
GAGR Correspondence Business Analyst View	This group has the capability to access the GA/GR Correspondence Administration Link and Perform Business Analyst actions	See the Security Matrix for the group to role associations

2.3.6 Page Mapping

No New Page Mappings

2.3.7 Page Usage/Data Volume Impacts

This is a link to open GA/GR Correspondence Administrative Pages and will not be frequented in a Normal Workflow.

2.4 GA/GR Customer Reporting Page

2.4.1 Overview

The GA/GR Customer Reporting page will provide the user a list of Customer Reporting Reforms available for the county and enter the submit month for the form.

2.4.2 GA/GR Customer Reporting Mockups

The screenshot displays the CalSAWS interface for the GA/GR Customer Reporting page. At the top, the CalSAWS logo is on the left, and navigation links for Journal, Tasks, Help, Resources, Page Mapping, Images, DCFS Images, and Log Out are on the right. Below this is a secondary navigation bar with links for Sacramento GAGR1, Case Info, Eligibility, Empl. Services, Child Care, Resource Databank, Fiscal, Special Units, Reports, Client Corresp. (highlighted), and Admin Tools. The main content area features a sidebar with 'Templates' and a list including 'GA/GR Correspondence' and 'GA/GR Customer Reporting'. The main panel is titled 'GA/GR Customer Reporting' and contains a 'Form Number: *' dropdown and a 'Submit Month: *' calendar field. A blue 'Generate Form' button is positioned below these fields. A dark blue status bar at the bottom of the page reads 'This Type_1 page took 0.42 seconds to load.'

Figure 2.4.2.1 GA/GR Customer Reporting Page

Figure 2.4.2.2 GA/GR Customer Reporting Page – After Selection

2.4.3 Description of Changes

1. Form Number - Drop down lists the Customer Reporting Forms Available for the county for GA/GR Automated EDBC/CC Counties solution
2. Submit Month - Month for which Customer Reporting form is being created.
3. Form Name – Form Name of the Form Number selection drop down.
4. 'Form Name' field will be visible when the user selected the Form Number from the drop down
5. 'Generate Form' button will open the GA/GR Correspondence Service window with the form Selected.
6. GA/GR Customer Reporting page will be accessible for the users with following existing Security Rights in Case context and in counties opted in for GA/GR Automated EDBC/CC Counties solution if the Case have an GA/GR Automated EDBC/CC Counties solution Program at any point of time irrespective of the Program status:
 - a. DocumentParameters
 - b. TemplateRepositorySearch
 - c. DocumentDetail
7. Add the following Validation Message when a form selected for the 'Submit Month' is already generated and there exists a Customer Reporting Record which doesn't have a 'Not Applicable' or 'Error' status and Generate Form button is Clicked for the forms which should not be created more than once
 - a. <Form Number> has been sent for this submit month. Please reprint if another is needed.
8. Standard Mandatory required Fields Message will be displayed for Form Number and Submit Month.
 - a. Field is required. Please enter a value.

9. Add a Validation Message "GA/GR Correspondence Service is currently unavailable." when the 'Update' button of the document is clicked, and GA/GR

County	Reason Code	Document Number	Document Description	Template
Santa Clara	N00032	SAR 7 (12/14)-SCL	Semi Annual Eligibility/Status Report SCL	610897
San Francisco	N00004	CAAP 1	CAAP Monthly Earned Income & Asset Report	502588
San Luis Obispo	N00004	DSS GA 213	Eligibility Report - General Assistance	502820
Solano	N00004	48-70-20 (REV 3/12)	GA Income/Job Search Report	609782
Yolo	N00004	YC58	GA Monthly Eligibility Report	504829
Placer	N00012	CW 7	Monthly Eligibility Report	500974
Santa Barbara	N00012	CW 7-GR	Monthly Eligibility Report	507384
Santa Cruz	N00012	CW 7	Monthly Eligibility Report	507378
San Diego	N00012	CW 7	Monthly Eligibility Report	507375
Contra Costa	N00023	GA-QR7	GA Quarterly Status Report	609255
All	N00014	QR 7 (12/08)	Quarterly Eligibility/Status Report	506925

Correspondence Service is not available.

10. List of Customer Reporting Forms

2.4.4 Page Location

- **Global: Client Corresp.**
- **Local: Templates**
- **Task: GA/GR Customer Reporting**

2.4.5 Security Updates

Security Requirements are in the Description of changes

2.4.6 Page Mapping

No New Page Mappings

2.4.7 Page Usage/Data Volume Impacts

This is a link to open GA/GR Customer Reporting Page and will not be frequented in a Normal Workflow.

2.5 EDBC NOA Actions

2.5.1 Overview

This section describes functionality of the EDBC NOA actions for GA/GR Automated EDBC/CC Counties solution.

2.5.2 Description of Changes

1. Suppress Individual Denial and Individual Discontinuance correspondences if there is a Program level Approval correspondence.
2. Suppress Individual Denial and Individual Discontinuance correspondences if there is a Program level Change correspondence.
3. Create a Benefit Change action when the EDBC is Recalculated, and the authorized amount is greater than \$0.

2.6 EDBC Form Framework

2.6.1 Overview

This section describes updates required for aligning the for GA/GR Automated EDBC/CC Counties solution EDBC forms framework with EDBC Form framework that is being updated in CA-223587.

2.6.2 Description of Changes

1. Show Forms generated via EDBC in the 'Distributed Documents Search' Page after clicking 'Save and Continue' in the EDBC list page.
2. Forms Preview is not available for GA/GR Automated EDBC/CC Counties solution EDBC forms.
3. Set Forms generated from the EDBC to 'Incomplete' status only after clicking 'Save and Continue' in the EDBC list page.

4. ~~If an EDBC has not been 'Accepted and Saved', a Re-Run EDBC will display a new instance of the Form until 'Accepted and Saved'.~~

Note: SCR CA-223587 has been moved to 22.03 release

2.7 GA/GR Document Outbound Web Service

2.7.1 Overview

The GA/GR Correspondence Web Service was implemented with SCR CA-225943 and following 2 types of requests can be made to the service

- Document Request – Asynchronous Call
- Update/Append Request – Synchronous Call

2.7.2 Description of Changes

1. Update the Generate Document Outbound Web Service to create new GA/GR Documents for Manual Correspondence Request:
 - a. Create new Generate Document Request Parameters for Manual Correspondence Request.
 - b. Retrieve the data from all data groups for the Correspondence.
 - c. Retrieve the data for a period of 6 months for all the Data groups.
 - d. Store the transaction details in the existing GA/GR Document Transaction table with the corresponding information.
2. Existing Generate Document Outbound Client will be used by the CalSAWS application to invoke.
 - a. The outbound client will be invoked by passing the list of correspondence Ids of the requested documents to be generated.

GA/GR Generate Document Response			
Response field	Type	Required	Description
transactionId	Integer(int64)	Yes	Transaction Id of the Manual Correspondence Request
errorCode	String	Yes	Unique Error Code
errorType	String	Yes	Error Type: Critical, Warning, Informational

errorText	String	No	Text for message response that may be displayed
errorMsg	String	No	Full Error Message
fetchDtm	DateTime	No	TimeStamp
url	String	No	URL returned from Manual Correspondence Request

2.7.3 Execution Frequency

- A worker can request to generate a document through the CalSAWS application's Template Repository through a "Manual Correspondence Request".
- Once the GA/GR Correspondence Service is finished with their processing after the initial CalSAWS Generate Document request, a request can be sent back to the CalSAWS system where with a PDF.

2.7.4 Key Scheduling Dependencies

N/A

2.7.5 Counties Impacted

GA/GR Automated EDBC/CC Counties (Current 18 CalWIN counties)

2.7.6 Data Volume/Performance

N/A

2.7.7 Interface Partner

GA/GR Correspondence Service (Hosted by Gainwell)

2.7.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from

the directory and contacting the external partner if there is an account or password issue, etc.)

2.8 GA/GR Store Document Inbound Service

2.8.1 Overview

Existing Store Document Inbound Web Service will be invoked from the GA/GR Correspondence Service to store new documents in CalSAWS. Update the Store Document Service to receive documents from the Manual Correspondence Request.

2.8.2 Description of Changes

1. Update the Store Document Inbound Web Service to receive documents from the Manual Correspondence Request:
 - a. Update Store Document Request Parameters. Please refer to the table "GA/GR Store Document Request Parameters" for additional fields.
 - b. Create new the correspondence records for Manual Correspondence Request.
 - c. Create new Customer Reporting Records for Customer Reporting Forms.
 - d. Update the status of the transaction in the existing GA/GR Document Transaction table.

GA/GR Store Document Request Parameters			
Field Name	Type	Comments	Required
documentProgramCode	String	Program code of the Correspondence	Y
documentSubProgramTypeCode	String	Sub Program code of the Correspondence	N
pgmId	Integer(int64)	Program Id of the Correspondence	Y
masterId	Integer(int64)	Master Id of the Correspondence	Y
personId	Integer(int64)	Person Id of the Correspondence	N
actionCode	String	Action Code of the Correspondence.	N

dueDate	Date	Due date of the Form	N
submitMonth	Date	Submit Month of the Correspondence	N
corresEffectiveDate	Date	Effective Date of the Correspondence	N
reasonCode	String	Reason code of the Correspondence	Y
docDescr	String	Document Description of the Correspondence	Y
docNum	String	Document number of the Correspondence	Y
relatedGenerateDocId	Integer(int64)	Related Generate Document Id of the Correspondence	N
grCorrespDocId	Integer(int64)	GR Correspondence Id of the Correspondence	Y
authReplnd	String	Authorized Representative Indicator for the Correspondence	Y

2.8.1 Execution Frequency

The Store Document Inbound Web Service will be invoked once the GA/GR Correspondence Service is ready to return the results of a Generate Document request from CalSAWS.

2.8.2 Key Scheduling Dependencies

N/A

2.8.3 Counties Impacted

GA/GR Automated EDBC/CC Counties (Current 18 CalWIN counties)

2.8.4 Data Volume/Performance

N/A

2.8.5 Interface Partner

GA/GR Correspondence Service (Hosted by Gainwell)

2.9 GA/GR Notice Maintenance Request

2.9.1 Overview

The GA/GR Correspondence Web Service was implemented with SCR CA-225943. A new Notice Maintenance Request will be added to the existing requests.

- Notice Maintenance Request – Synchronous Call

2.9.2 Description of Changes

1. Create a new Outbound request for Notice Maintenance:
 - a. Create the Notice Maintenance Request Parameters. Please refer to the table “Notice Maintenance Request Parameters” for additional details.

GA/GR Notice Maintenance Request Parameters			
Response field	Type	Required	Description
transactionId	Integer(int64)	Yes	Transaction Id of the Notice Maintenance Request
role	String	Yes	Role of the staff accessing the Notice Maintenance Request
countyCode	String	Yes	Code of the county from which the staff is accessing the Notice Maintenance Request

GA/GR Notice Maintenance Response			
Response field	Type	Required	Description
transactionId	Integer(int64)	Yes	Transaction Id of the Notice Maintenance Request
errorCode	String	Yes	Unique Error Code
errorType	String	Yes	Error Type: Critical, Warning, Informational
errorText	String	No	Text for message response that may be displayed
errorMsg	String	No	Full Error Message
fetchDtm	DateTime	No	TimeStamp
url	String	No	URL returned from Notice Maintenance Request

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment/Location
1.	Correspondence	Technical Flow Diagram for Notice Maintenance	SCR CA-215920 GAGR Notices (Correspondence) Service - Case Worker Functionality Solution.docx
2.	Correspondence	Technical Flow Diagram for Manual Correspondences and Notice Maintenance	GA GR New Manual Correspondence Technical Flow.pptx
3.	Correspondence	GA/GR Correspondence	SCR CA-215920 DDID 2314d GAGR Correspondence Service

		Service - Maintenance Functionality	- Maintenance Functionality_Final.pdf
4.	Correspondence	GAGR Correspondence Implemented List	GAGR Correspondence List.xlsx

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2319	<p>The CONTRACTOR shall update the CalSAWS Software with current available automated CalWIN county specific NOA's and Forms associated to their GA/GR program.</p> <p>The CONTRACTOR shall update the CalSAWS software to trigger and generate county specific NOAs and Forms based upon each counties eligibility rules.</p>	<p>Correspondence- Forms:</p> <ol style="list-style-type: none"> 1. There are a total of 180 non EDBC triggered forms of which <ul style="list-style-type: none"> • 53 forms will be manually generated from template repository. • 93 forms will be triggered from CalSAWS and generated through DXC service. • 34 forms will use current CalSAWS triggers and the corresponding version available. 2. All GA/GR specific and combo program State forms will be triggered/generated through CalSAWS except if any form is customized by county already in CalWIN. In that case, DXC service will be called just for that county alone to generate the form PDF. 3. All GA/GR specific and combo program Non-State forms will be generated through DXC service. Whenever required CalSAWS will call the GA/GR Correspondence service with all the data related to the case. 	<p>This requirement is met by leveraging existing central print framework for Central Printing GA/GR Automated EDBC/CC Counties program correspondences and adding functionality for Manual Correspondences and Notice Maintenance.</p>

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		<p>4. New functionality will be added to CalSAWS to determine form generation based on county.</p> <p>5. All CalSAWS generated state forms will not have capability to add/modify data elements by user. The existing CalSAWS capability to append text to the NOA pdf will be available to the user.</p> <p>6.If any manual variables are needed, print queue will be accessed through iFrame by calling DXC service where user will be able to add manual variables.</p> <p>Correspondence - NOAs:</p> <p>1.The triggers for 164 NOAs will be developed in CalSAWS and DXC Correspondence Service will be called with the case/program information to render the NOA pdf.</p> <p>2.If any manual variables are needed, print queue will be accessed through iFrame by calling DXC service where user will be able to add manual variables.</p>	

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2314	<p>The CONTRACTOR shall update the CalSAWS Software to determine the benefit levels, resource limits and benefit allocation amounts (housing, utility, etc.) based on each counties GA/GR eligibility determination rules with updates through security rights. Eligibility determination rules shall include the following:</p> <ol style="list-style-type: none"> 1) Residency 2) Income 3) Aid paid pending 4) Immediate need 5) Property/resource 6) Deductions 7) Household composition/Assistance Unit 8) Aid codes 9) Hearings 10) Sanctions 11) Non-compliances 12) Living Arrangement 13) Citizenship 14) Expenses 15) Special Need 	<p>The existing 705 rules/attributes shared by DXC will be consolidated by functionality into 110 rules in CalSAWS but still providing the existing flexibility available to the County Admin to turn on or off a functionality specific to their county. The breakdown of the complexity is as shown below</p> <p>Create new</p> <ul style="list-style-type: none"> • 21 Difficult rules • 24 Medium rules • 13 Easy rules <p>Modify existing</p> <ul style="list-style-type: none"> • 14 Difficult rules • 23 Medium rules • 15 Easy rules 	<p>This requirement is met by created correspondences from the Eligibility Rules and a framework to call the GA/GR Correspondence Service for the correspondence documents rendering.</p>

5 MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties aside from Los Angeles. Los Angeles GA/GR functionality will not be modified.

6 OUTREACH

NONE

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-226209: DDID: 2292, 2697, 2698, 2723, 2724,
eGain Analytics, Calabrio One and Amazon
Console

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Stacey Xiong/ Pramod Ramesh
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/17/2020	0.1	Initial Draft	
11/30/2020	0.2		

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1 OVERVIEW

1.1 Current Design

eGain Analytics reporting solution is used by contact center supervisors/leads/managers to run and create real-time and historical reports related to call data in the CalSAWS Contact Center Solution.

The Calabrio One solution for Workforce Management (WFM), Quality Assurance (QA), and Quality Management (QM) enables contact center supervisors to plan and create agent work schedules, monitor agent activity, and perform agent evaluations. Agents use this solution to view their schedules, request time-off, and access their call recordings. The reporting capabilities of this solution provide insights into the productivity, effectiveness, and management of agents within the contact center.

In Amazon Connect, data about contacts are captured in contact trace records (CTR). Amazon Connect provides reporting based on Queues, Agents and Routing Profiles and Phone numbers. This data can include the amount of time a contact spends in each state: customer on hold, customer in queue, agent interaction time.

1.2 Requests

Configure Contact Center applications to support WFM, QA/QM and Reporting functions for the additional contact center counties (Los Angeles and CalWIN counties).

1.3 Overview of Recommendations

1. Enable eGain Analytics for Los Angeles and the 18 CalWIN Counties.
 - a. As one of the CalSAWS's Contact Center reporting tools, eGain Analytics includes canned reports in the following categories:
 - Agent Summary
 - Queue Summary
 - Contact Detail
 - Contact Routing Summary
 - Dialed Number Summary
 - Agent State Detail
 - Agent Offline Summary
 - Agent Realtime
 - Queue Realtime

These reports are exportable via Excel, HTML, CSV, PDF

- b. The eGain Analytics solution allows the ability to configure custom reports leveraging the Amazon Connect data available.

2. Enable Calabrio One for Los Angeles and the 18 CalWIN Counties.
 - a. Calabrio One is the Workforce Management and QA/QM solution for the Customer Service Center solution.
 - b. The Calabrio One solution will include recording 100% of the call audio and 25% of the agent desktop screens. The retention period for these recordings will be 90 days. Configure solution to allow Counties to export their audio and video recordings for longer storage.
3. Enable the Amazon Console for additional historical and real-time reporting for Los Angeles and the 18 CalWIN counties to perform the following functions:
 - Configure routing profiles for their agents
 - View Amazon Connects real time and historical agent and queue reports
 - Configure Quick Connects

1.4 Assumptions

1. Calabrio One, eGain Analytics, and the Amazon Console are already enabled for the 14 C-IV County Contact Centers. These will be migrated to CalSAWS as part of CA-207026.
2. This SCR does not change the users experience for the C-IV Counties.
3. Calabrio One, eGain Analytics, and the Amazon Console will be accessible to Los Angeles County and the 18 CalWIN Counties upon individual county go-live dates.
4. CalWIN and Los Angeles County final roll-on details and user counts will be determined at a later phase and loaded prior to County go-live.
5. eGain Analytics:
 - a. Historical call data from Los Angeles County and the 18 CalWIN Counties will not be migrated over from their existing county contact centers.
 - b. eGain Analytics Reporting capability and data quality will be determined by eGain Analytics' synchronization with AWS data.
 - c. Amazon Chat reporting is expected to release by end of June 2021.
 - d. Standard retention period for historical data is 3 years.
 - e. Counties are responsible for maintaining their reports within eGain Analytics.
6. Calabrio One:
 - a. Historical call data from Los Angeles County and the 18 CalWIN Counties will not be migrated over from their existing county contact centers.
 - b. Calabrio will keep their data model synchronized with Amazon.
 - c. Counties are to provide external storage for call reporting export.

2 RECOMMENDATIONS

2.1 Enable Reports in eGain Analytics for Los Angeles and 18 CalWIN Counties

To support the CalSAWS Contact Center counties, eGain Analytics will be enabled for generating reports. Supervisors, Managers, and other contact center staff are granted access through the Roll-On process.

Note: eGain Analytics is not a SSO (Single Sign On) application and will require users to have separate login credentials.

2.1.1 Canned (pre-configured) Report Overview

eGain Analytics has built in canned reports. Reports can be exported using the following formats: Excel, CSV, PDF, HTML. There are a total of 66 canned reports available to the counties that were created from the reporting models or categories shown in figure 2.1.2.

- Daily – 12 Historical reports grouped by date
- Day-on-Day - 12 Historical reports grouped by Agent or Queue
- Intra-day -12 Historical reports displaying half hour intervals
- Detail – 4 Historical reports for Agent and Queue
- Weekly – 12 Historical reports grouped by week
- Monthly – 12 Historical reports grouped by month
- Real-Time metrics – 2 Real-Time reports for Agent and Queue

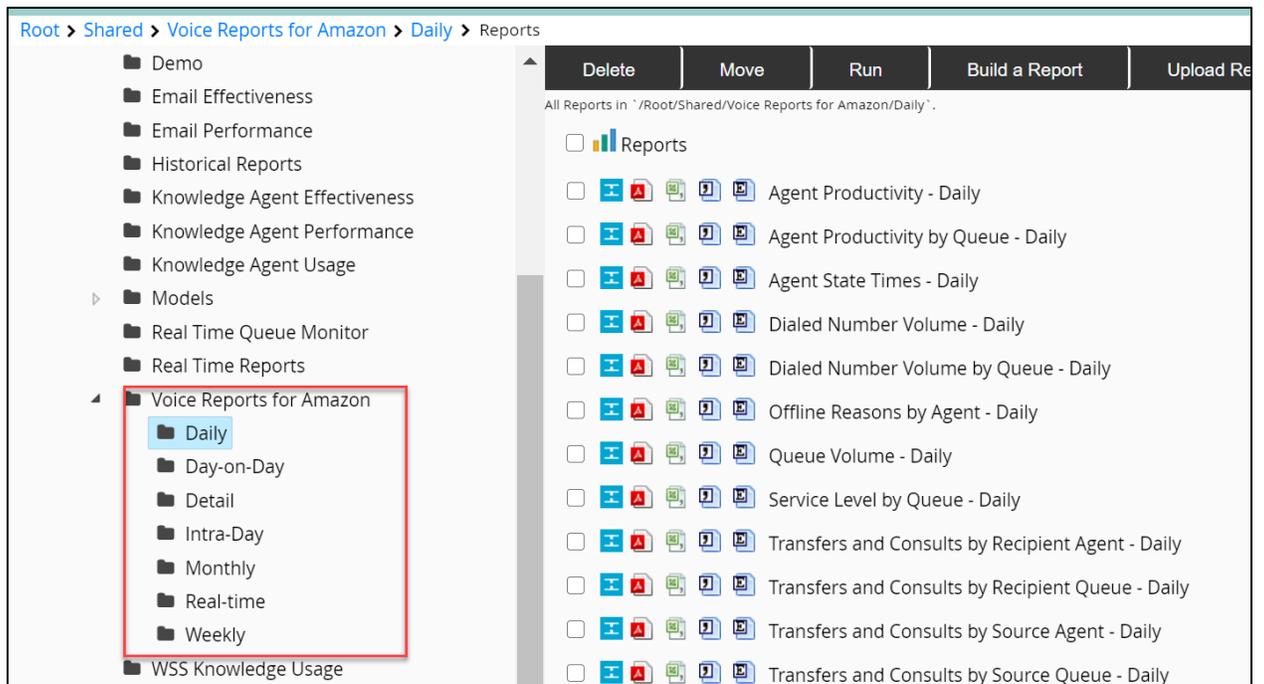


Figure 2.1.1.1 – Canned Reports

2.1.2 Customize Reports Overview

eGain Analytics report builder is a 6-step wizard that allows users to create their own reports. Users can choose how to pull the data, how it is organized, and how it looks. Reports can be run when required or used in a dashboard.

1. Historical report models are indicated by the Blue color.
2. Real-time report models are indicated by the Green symbol.

To enable easier searching, the report models are grouped by type.

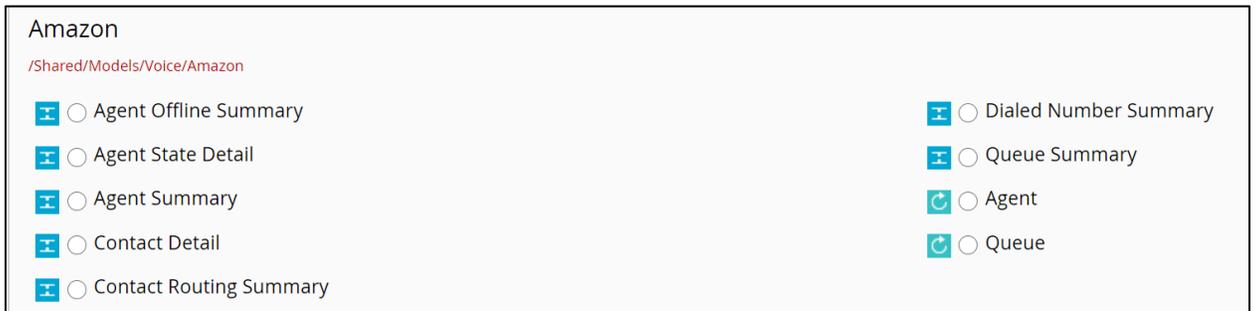


Figure 2.1.2 – Customize Reports

2.2 Enable Calabrio Cloud platform for WFM and QA/QM solution

To support the CalSAWS Contact Center counties, Calabrio One will be enabled for WFM, QA/QM and related reporting. Supervisors and Agents are granted access through the Roll-On process.

Users will access Calabrio One via a URL link using the email address and the password provided during each county setup.

2.2.1 Calabrio Overview

Calabrio Cloud Service is the existing WFM/QA/QM solution that is integrated with Amazon Connect and deployed for C-IV Counties. This solution will be scaled across Los Angeles and the 18 CalWIN Counties.

- Administrator(s) will configure ACD for each County in Calabrio One. Data is segregated by Counties.
- Administrator(s) will configure Login/Logout, Service Historical, Agent Productivity, and Agent Productivity by Queue reports in Amazon Connect.
- Administrator(s) will add County to Workflow for recording retention and configuration

The screenshot displays the 'Workflow Administration' interface. At the top, it says 'Match Any of following the conditions.' Below this, there are two conditions listed in a table-like structure:

Condition	Operator	Value
Call Direction	Equals	Inbound
Call Direction	Equals	Outbound

Below the conditions, the 'Actions' section is visible. It includes instructions: 'Select the actions that should be performed when the conditions in the rule are met. File(s) can be uploaded immediately (uses more bandwidth during business hours) or uploaded at a specified time of day (can be during off peak hours). Conversion of the files can be performed when they are uploaded (faster playback), or when they are played back (conserve server processing).'

There are two action blocks:

- Block 1:**
 - Keep 100 % of Random voice recordings.
 - Immediate Upload (9:00 PM)
 - Convert on Upload
 - Retention Policy: Quality Retention - C-IV Quality
- Block 2:**
 - Keep 25 % of Random matching screen recordings.
 - Immediate Upload (9:00 PM)
 - Convert on Upload
 - Retention Policy: Quality Retention - C-IV Quality

Figure 2.2.1 – Calabrio Retention

2.2.2 Call Recording Configuration, Retention and Export

The Calabrio One solution will be configured with the following:

1. The Calabrio One solution will include recording 100% of the call audio and 25% of the agent desktop screens.
2. The retention period for recordings will be 90 days.
3. Configure solution to enable Counties to export their audio recordings prior to the 90-day expiration.

During individual County discussion, Calabrio One will be configured to allow bulk export of call recordings to be sent to local County storage location which will be determined at a later date.

2.3 Amazon Connect Reporting

To support the CalSAWS Contact Center counties, the Amazon Console will be enabled for additional historical and real-time reporting access. Supervisors and Agents are granted access through the Roll-On process. By default, supervisors will have access to view/create the historical/real-time reports.

Staff will use the CalSAWS's identity provider to login to the console.

Note: Additional Amazon Console features will be enabled in future SCRs.

3 SUPPORTING DOCUMENTS

[NOTE: do not attach/embed files into the design doc, list here by filename only. The files will be attached to the Jira ticket alongside this design doc]

Number	Functional Area	Description	Attachment
1	eGain	eGain Semantic Model	egain17_Fall2019_analytics_amazonconnect_semantic_models.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2292	The CONTRACTOR shall configure the Customer Service Center solution to give the county the ability to configure their own reports leveraging the Amazon Connect data that is available.	2.1.2
2698	The CONTRACTOR shall configure the Customer Service Center solution to include recording 100% of the call audio and 25% of the agent desktop screens. The retention period for these recordings will be 90 days. The CONTRACTOR shall configure an API for Counties to export their audio recordings prior to the 90-day expiration.	2.2.2
2697	The CONTRACTOR shall configure the Customer Service Center solution to allow County designated staff Amazon Console access for the following: <ul style="list-style-type: none"> - Configure routing profiles for their agents - View Amazon Connects real time and historical agent and queue reports - Configure Quick Connects 	2.3 for 2 nd bullet. Note: Additional SCRs will be created to address remaining items in the requirement.
2723	The CONTRACTOR shall configure the Customer Service Center solution to include up to 10 canned reports that meet the reporting needs for the Counties, which includes the following categories: <ul style="list-style-type: none"> - Agent Summary - Queue Summary - Contact Detail - Contact Routing Summary 	2.1.2

	<ul style="list-style-type: none"> - Dialed Number Summary - Agent State Detail - Agent Offline Summary - Agent Realtime - Queue Realtime <p>The CONTRACTOR shall configure these reports to be exportable via excel.</p>	
2724	The CONTRACTOR shall include a Work Force Management and reporting solution as part of the Customer Service Center solution.	2.2 and 2.3

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-229096 DDID 2314 FDS: GA GR Rules Phase 2
Batch 4 (6 Rules) - Income Rules and Corresponding
NOA Reasons

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Peterson Etienne, Stephanie Hugo, Taylor Fitzhugh
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/22/2021	1.0	Updated the hard validation message and triggering conditions in Eligibility Logic: Hard Validation section	Rama Krishna Kuchibhotla
10/25/2021	1.1	Updated Design document based on QA comments.	Peterson Etienne, Shreesha Venugopal Math
10/26/2021	1.2	Added the rule 'EDX306C006' as a main rule for the Drug and Alcohol functionality.	Peterson Etienne
11/4/2021	1.3	Added 'Catastrophic' to the No Reason for SSN.	Peterson Etienne

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1 OVERVIEW

This SCR will implement the household composition and Non-financial functionality for the GA/GR Automated EDBC/CC Counties Solution in CalSAWS

1.1 Current Design

The GA/GR solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their General Relief Opportunities for Work (GROW) program. Currently CalWIN manages their GA/GR program logic by using a Rule Matrix which can be accessed by the county to allow each county administrator to customize the behavior to their specific county.

1.2 Requests

A GA/GR Automated EDBC/CC Counties Solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This change request will automate the financial functionality for the new solution.

1.3 Overview of Recommendations

1. Add all the required Data Collection elements to implement the Financial functionalities for the new solution
2. Create new Admin Summary and Detail pages that can be accessed in Admin tools by the County Admin staff
3. A new set of Admin detail pages, Rules, Batch and NOA triggers will be added for the below Financial rules.

1. [Return to Residence](#)
2. [Shared Housing](#)
3. [Financial Housing](#)
4. [Housing Test](#)
5. [Drug and Alcohol](#)
6. [Room Board Shelter](#)

1.4 Assumptions

1. The existing Los Angeles county rules will remain unchanged.
2. This SCR CA-229096 is based on the WCDS approved documents.
3. The design of the rules is for each CalWIN county based on the Gainwell documents approved by the counties.
4. This SCR CA-229096 is part of phase 2 which consists of 3 CalWIN rulesets for Financial.

5. The functionality of this SCR CA-229096 will be disabled until activated by the system property flag established in SCR CA-215687 which is part of the 20.11 release.
6. Any logic related to San Francisco explicitly called out in relevant WCDS approved use cases will be included in this design. Any, San Francisco sub program logic independent of the rule will be added in SCR CA-215677 DDID 2374 scheduled for 22.01.
7. Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.
8. During testing the EDBC will result in 0 benefit as resource will be set to PASS. Resource and reporting logic will be added in phase 3 release 21.11 (SCR CA-215917).
9. All functionality related to new fields will only affect the rules related to an individual county's General Assistance/General Relief program and will not impact the rules of other programs, unless specified.
10. All Data collection used in EDBC determination is effective for the benefit month.
11. Leveraged rules are main rules from another use cases whose logic are also used in this use case. Leveraged rules in this SCR whose main use case are not designed in phase 1 or 2 cannot be tested using the admin page. Example: Institutional status use case has a leverage rule that is a main rule in Earned income use case. Since Earned income use case is not designed in phase 1 or 2, this leverage rule will not be able to be tested from the admin page.
12. EDBC summary page layout will follow current Los Angeles County GA EDBC summary. The following sections will be in the EDBC summary page, others will be added in later phases: EDBC Header, EDBC Information, Program Configuration, Reporting Configuration, Allotment, Page Mappings (PMCR) and Security (STCR). Note: Allotment will have all 0 for values, and Security will follow current Los Angeles county security framework.
13. All calculation for computed values will be detailed in the Visio diagram.
14. 'Participation status' will be an internal flag in CalSAWS, when a participation status is set in the rule it will replace the previous set status for each individual.
15. Logic that checks or creates Sanctions cannot be tested until SCR CA-227328 is implemented.
16. Manual EDBC and negative action EDBC cannot be run with these changes.
17. Changes to the Financial Data Collection pages will be moved to SCR CA-232396
18. All status reason and calculation for Lumpsum POI cannot be tested until phase 3.
19. Any logic or status reasons related to CalWIN data collection element return reason: 'Emergency Situation' will not be migrated into CalSAWS since 'Emergency situation' is not available in CalWIN.
20. The statement 'Living Arrangement record is applicable for the benefit month' is indicating that the Arrival Date is on or before the benefit month begin date and the Departure Date is either high dated or on or after the benefit month begin date.

2 RECOMMENDATIONS

2.1 Return to Residence Detail

2.1.1 Overview

The Return to Residence Detail page is used to track information about the participant's reason to return to a residence. This page will be updated to track if the participant is restricted from residing within the case carrying county due to parole requirements.

2.1.2 Return to Residence Detail Mockup

Return to Residence Detail

*- Indicates required fields

Save and Return Cancel

Name: * Doe, John 28M	Potentially GA/GR Eligible: No	Signed Return Letter: No
Connection of Place of Residence: Yes	Pre-Approval: No	Return Reason: No
Request Amount: []	Are there conditions of parole that would require residence outside of the case county?: No	
Verified Self-Sufficiency: No		
State: California		
Begin Date: * 09/18/2015	End Date: []	

Save and Return Cancel

Figure 2.1.2.1 – Return to Residence Detail

2.1.3 Description of Changes

1. Add a new Yes/No dropdown field labeled, "Are there conditions of parole that would require residence outside of the case county?". This field will default to blank. This field will only be editable in create and edit modes.

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** GR -> Return to Residence

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

New page mappings are required for the additional fields.

2.1.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.2 Expense Detail

2.2.1 Overview

The Expense Detail page is used to track the participant's expenses. This page will be updated to store additional information regarding the participant's intent to reduce their overall expenses as well as Landlord information.

2.2.2 Expense Detail Mockup

Expense Detail

*- Indicates required fields

Save and Add Another

Save and Return

Cancel

Expense Category: *	Description:
Shelter	<input type="text"/>
Expense Type: *	
<input type="text" value="- Select -"/>	
Frequency: *	
<input type="text" value="Monthly"/>	
Intent to Reduce Expense Amount:	Reduction Due Date:
<input type="text" value="Yes"/>	<input type="text"/>

▶ Shared with RDP

Landlord Information

Landlord Type:

Contributors *

Persons	Begin Date	End Date
No Data Found		

Add

Amounts

Amount	Amount Paid by Others	Begin Date	End Date
No Data Found			

Add

Save and Add Another

Save and Return

Cancel

Figure 2.2.2.1 – Expense Detail

2.2.3 Description of Changes

1. Add a new Yes/No dropdown field labeled, "Intent to Reduce Expense Amount". This field will be editable in create and edit modes. This field will default to blank.
2. Add a new Date field labeled, "Reduction Due Date". This field will be editable in create and edit modes. This field will default to blank.
3. Add a new section labeled, "Landlord Information". This section will only display for an Expense Category of Shelter. This section will contain the following fields:
 - a. Landlord Type – A dropdown field to indicate what type of landlord is administering the shelter. This field will be editable in create and edit modes. This field will default to blank. This field will have the following options in alphabetical order:
 - i. Agent of Property Owner
 - ii. Legal Tenant
 - iii. Manager of Property Owner
 - iv. Property Owner
 - v. Relative

2.2.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Financial -> Expenses

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

New page mappings are required for the additional fields.

2.2.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.3 Self-Employment Deduction Type Detail

2.3.1 Overview

The Self-Employment Deduction Type Detail page is used to indicate if there is a deduction related to a program, it's type and the effective

period. This will be expanded to include the General Assistance/General Relief program option.

2.3.2 Self-Employment Deduction Type Detail Mockup

Self-Employment Deduction Type Detail

*- Indicates required fields

Save and Return Cancel

Expense Type:
Rental Income

Program: *

CalWORKs
Medi-Cal
CalFresh
General Assistance/General Relief

Deduction Type: *
Actual

Begin Month: *
08/2021

End Month:

Verified: *
Pending View

Save and Return Cancel

Figure 2.3.2.1 – Self-Employment Deduction Type Detail

2.3.3 Description of Changes

1. Add the General Assistance/ General Relief program option. This will appear for all 58 counties and will not dynamically change program description based on the County of the user's applicable GA/GR program.

2.3.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Financial -> Expenses

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

No new page mappings are required for the updated fields.

2.3.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.4 GA/GR

2.4.1 Overview

Relabel the Task Navigation from “GR” to “GA/GR”.

2.4.2 GA/GR Task Navigation Mockup

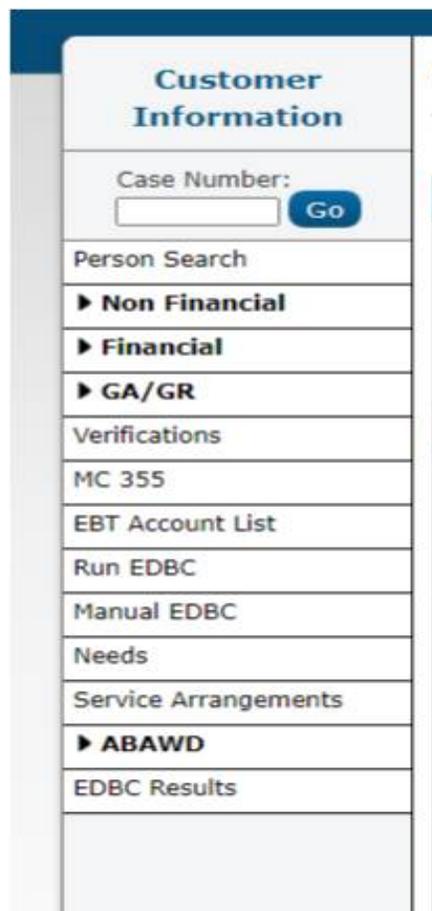


Figure 2.4.2.1 GA/GR Task Navigation Mockup

2.4.3 Description of Changes

1. Update the Task navigation from GR to GA/GR throughout the system.

2.4.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: GA/GR

2.4.5 Security Updates

N/A

2.4.6 Page Mapping

N/A

2.4.7 Page Usage/Data Volume Impacts

N/A

2.5 GA/GR County Options List

2.5.1 Overview

The GA/GR County Options List page is used to view records storing information that is specific to GA/GR and will override or supplement a generic Data Collection field with GA/GR specific information.

2.5.2 GA/GR County Options List Mockup

GA/GR County Options List

Search Results Summary		Results 1 - 2 of 2		
Display				
From:		To:		
<input type="checkbox"/>	Math, Shreela 29M	No SSN Reason	10/06/2021	View History
<input type="checkbox"/>	math, perstwo 29M	No SSN Reason	10/01/2021 10/05/2021	View History

Figure 2.5.2.1 – GA/GR County Options List

2.5.3 Description of Changes

1. The left-hand task navigation option, "County Options" will appear only if the user has the "GAGRCountyOptionListView" right. It will be the last option under the GR sub-menu.
2. Display From: The earliest date for records appearing in the Search Results may begin.
3. To: The latest date for records appearing in the Search Results may end.
4. View: This button will bring all search results based on the Display From and To dates.
5. Name: The Name of the participants on the case. This will be a link to the "GA/GR County Options Detail" page in view mode, if the user has the "GAGRCountyOptionDetailView" right.
6. Type: The type of option that is being selected.
7. Begin Date: The date the record begins being effective.
8. End Date: The date the record stops being effective.
9. Edit: This button will navigate the user to the GA/GR County Options Detail page in Edit mode for the associated record. This button will only appear if the user has the "GAGRCountyOptionDetailEdit" right.
10. View History: This button will open the Transaction History Detail page for the associated record. This button will only appear if the user has the "GAGRCountyOptionDetailView" right.
11. Remove: This button will remove any records with the checkbox selected. The checkbox and the remove buttons will only display when the user has the "GAGRCountyOptionRemove" right.

12. Add: This button will navigate the user to the GA/GR County Options Detail page in Create mode. This button will only appear if the user has the "GAGRCountyOptionDetailEdit" right.

2.5.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** GA/GR -> County Options

2.5.5 Security Updates

Security Rights:

Security Right	Right Description	Right to Group Mapping
GAGRCountyOptionDetailEdit	The right to create and Edit GAGR County Option records	GAGR County Option Detail Edit
GAGRCountyOptionDetailView	The right to view GAGR County Option records	GAGR County Option Detail View, GAGR County Option Detail Edit
GAGRCountyOptionListView	The right to view GAGR County Option List	GAGR County Option List View, GAGR County Option Detail View, GAGR County Option Detail Edit
GAGRCountyOptionRemove	The right to remove existing GAGR County Option records	GAGR County Option Remove

Security Groups:

Security Group	Group Description	Group to Role Mapping
GAGR County Option Detail Edit	This group has the capability to create and modify GAGR County Option records	See the Security Matrix for the group to role associations
GAGR County Option Detail View	This group has the capability to access the GAGR County Option Detail page to view information.	See the Security Matrix for the group to role associations
GAGR County Option List View	This group has the capability to view GAGR County Option records	See the Security Matrix for the group to role associations
GAGR County Option Remove	This group has the capability to remove GAGR County Option records	See the Security Matrix for the group to role associations

2.5.6 Page Mapping

New page mappings are required for the new page.

2.5.7 Page Usage/Data Volume Impacts

No usage impacts as this is a new page.

2.6 GA/GR County Options Detail

2.6.1 Overview

The GA/GR County Options Detail page is used to store information that is specific to GA/GR and will override or supplement a generic Data Collection field with GA/GR specific information.

2.6.2 GA/GR County Options Detail Mockup

GA/GR County Options Detail

*- Indicates required fields

Save and Return Cancel

Name: *
Doe, John 26M ▼

Type: *
No SSN Reason: ▼

Reason: *
Ineligible due to Immigration Status ▼

Begin Date: * 11/04/2013  **End Date:** 

Save and Return Cancel

Figure 2.6.2.1 – GA/GR County Options Detail (Create Mode)

2.6.3 Description of Changes

1. Name: The Name of the participants on the case. This dropdown will be editable in Create mode. This field is required. This field will default to “-Select-”.
2. Type: The type of option that is being selected. This dropdown will be editable in Create and Edit modes. This field is required. This field will default to “-Select-”. This dropdown will have the following value:
 - a. No SSN Reason
3. Reason: The reason for the given county option that is being selected. This dropdown will be editable in Create and Edit modes. This field is required, when visible. If a Type does not have related Reasons, the field will be hidden. This field will default to “-Select-”. This dropdown will have the following values based on the associated Type:
 - a. Type: No SSN Reason
 - i. AAP Case/Person
 - ii. Against Religion
 - iii. Birth Verification Unavailable
 - iv. Capacity
 - v. Catastrophic
 - vi. Child less than one
 - vii. Can't provide info to SSA
 - viii. Comatose/Incompetent
 - ix. Domestic Abuse
 - x. Failed to Obtain Effective MD
 - xi. Evidence Household has Applied

- xii. Exempt from SSN requirement
 - xiii. Expedited Services
 - xiv. Good Cause
 - xv. Household Made Effort to Get Info
 - xvi. Ineligible due to Immigration Status
 - xvii. Illness
 - xviii. Incarcerated
 - xix. Incomplete Documents
 - xx. Lack of transportation
 - xxi. Minor Consent Case
 - xxii. Not Qualified
 - xxiii. Not Required
 - xxiv. Not in Satisfactory Immigrant Status
 - xxv. Other
 - xxvi. Refusal to cooperate
 - xxvii. Refused to State
 - xxviii. Temporary absence
 - xxix. Undocumented
 - xxx. Undocumented Non-Citizen
 - xxxi. Unwillingness
4. Begin Date: The date the record begins being effective. This field will be editable in Create and Edit modes. This field is required. This field will default to blank.
 5. End Date: The date the record begins being effective. This field will be editable in Create and Edit modes. This field will default to blank.
 6. Save and Return: This button will save the information entered on the page and navigate the user to the GA/GR County Options List page. This button will be available in Create and Edit modes. Records will be effective dated based on the Participant and Type.
 7. Cancel: This button will discard changes entered on the page and navigate the user to the GA/GR County Options List page. This button will be available in Create and Edit modes.
 8. Edit: This button will save the information entered on the page and navigate the user to the GA/GR County Options Detail page in Edit mode. This button will be available in View mode. This button will only appear if the user has the "GAGRCountyOptionDetailEdit" right.
 9. Close: This button will navigate the user to the GA/GR County Options List page. This button will be available in View mode.

2.6.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** GA/GR -> County Options

2.6.5 Security Updates

Security Rights:

Security Right	Right Description	Right to Group Mapping
GAGRCountyOptionEdit	The right to create and Edit GAGR County Option records	GAGR County Option Edit

Security Groups:

Security Group	Group Description	Group to Role Mapping
GAGR County Option Edit	This group has the capability to create and modify GAGR County Option records	See the Security Matrix for the group to role associations

2.6.6 Page Mapping

New page mappings are required for the new page.

2.6.7 Page Usage/Data Volume Impacts

No usage impacts as this is a new page.

2.7 Money Management Detail

2.7.1 Overview

The Money Management Detail page is used to store information used for splitting payments between vendors and participants. A new type for Drug and Alcohol will be added as an option for the General Assistance/ General Relief program.

2.7.2 Money Management Detail Mockup

Money Management Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Name: *
Math, Shreela 29M ▼

Vendor Name: * ALESIA DEN Select Program: General Assistance/General Relief Priority: * 1 ▼

Payment Amount used by EDBC

Amount	Begin Date	End Date	Report Date	Pay Code
No Data Found				

Add

Save and Add Another Save and Return Cancel

Figure 2.7.2.1 – Money Management Detail (GA/GR Automated EDBC/CC solution)

2.7.3 Description of Changes

1. The “Vendor Type” dropdown will not be displayed for GA/GR Automated EDBC/CC solution counties.

2.7.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial -> Money Mngmt

2.7.5 Security Updates

No security updates

2.7.6 Page Mapping

No page mappings required

2.7.7 Page Usage/Data Volume Impacts

No usage impacts.

2.8 Money Management Detail

2.8.1 Overview

The Money Management Detail page is used to store information used for splitting payments between vendors and participants. A new type for Drug and Alcohol will be added as an option for the General Assistance/ General Relief program.

2.8.2 Payment Amount Used By EDBC Mockup

Payment Amount Used By EDBC

*- Indicates required fields

Save and Return Cancel

Amount: *

Begin Date: *  End Date:  Report Date: * 

Save and Return Cancel

Figure 2.8.2.1 – Payment Amount Used By EDBC(Create/Edit Mode)

2.8.3 Description of Changes

1. Display the following existing fields for GA/GR Automated EDBC/CC solution counties:
 - a. Amount – The amount used for the payment.
 - b. Begin Date – The date the Payment amount is effective.
 - c. End Date – The date the Payment amount is no longer effective.
 - d. Report Date – The date the Payment amount is reported.

2.8.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial -> Money Mngmt

2.8.5 Security Updates

No security updates

2.8.6 Page Mapping

No page mappings required

2.8.7 Page Usage/Data Volume Impacts

No usage impacts.

2.9 Living Arrangements Detail

2.9.1 Overview

The Living Arrangement Detail page is used to store information regarding the participant's living situation. A new field will be added to indicate if a participant has a negotiated rate with the facility they reside at that differs from the standard values.

2.9.2 Living Arrangements Detail Mockup

Living Arrangements Detail

*- Indicates required fields

Save and Return Cancel

Change Reason

New Change Reason: *
- Select -

New Reported Date: *
[Date Picker]

Change Reason:
Participant Provided - Verbal

Reported Date:
08/01/2021

View

Name: *
Math, Shreela 29M

Living Arrangement Type: *
Temporary Housing or Shelter

Name of Location (Institution, Center, Shelter, Facility, etc.):
[Text Field]

Arrival Date: *
08/19/2021

Departure Date:
[Date Picker]

Expected Date of Release:
[Date Picker]

General Assistance/General Relief

Eligible for Group Housing: Yes

Shared Housing Situation: Shared housing with three other individuals

Vendor Type: Mental Health Room

CHASS Shelter Required: Yes

CHASS Shelter Refused: [Dropdown]

Unable to Stay in CHASS Shelter: [Dropdown]

Willing to Stay with Responsible Relative: No

Reason: Unemployment

ASP Needs Met: Yes

Food Needs Met: No

Household Needs Met: Yes

County Funded: No

DHSS Licensed: Yes

Meets Presumptive Eligibility: No

Personal Needs Met: No

Facility Rate Letter Provided: No

Facility Sub-Type: Veterans Acute Care Facility

Referred by Mental Health Case Manager: No

Negotiated Facility Rate: [Text Field]

Sleeping Quarters Separate from Family: No

Living with Relative: Yes

Verified: *
Pending

View

Save and Return Cancel

Figure 2.9.2.1 – Living Arrangements Detail

2.9.3 Description of Changes

1. Add the Negotiated Facility Rate field. This field will be constrained to only allow monetary input values. This field will only be editable in Create and Edit modes. This field will default to blank.
2. Update the CHASS Shelter Required field to display for all Living arrangement types.
3. Update the CHASS Shelter Refused field to display for all Living arrangement types.
4. Update the Unable to Stay in CHASS Shelter field to display for all Living arrangement types.
5. Add a new Yes/No dropdown field labeled, "Referred by Mental Health Case Manager". This field will default to blank. This field will only be editable in create and edit modes.
6. Add a new Yes/No dropdown field labeled, "Living with Relative". This field will default to blank. This field will only be editable in create and edit modes.
7. Add a new Yes/No dropdown field labeled, "Sleeping Quarters Separate from Family". This field will default to blank. This field will only be editable in create and edit modes.
8. Add the "Vendor Type" Dropdown field. This field will only be editable in Create and Edit modes. This field will default to blank and have the following options:
 - a. Board and Care
 - b. Drug and Alcohol
 - c. Mental Health Room
 - d. Shelter

2.9.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial -> Living Arrgmt

2.9.5 Security Updates

No security updates

2.9.6 Page Mapping

New page mappings are required for the new fields.

2.9.7 Page Usage/Data Volume Impacts

No usage impacts.

2.10 MSUDRP Pre-Screening List

2.10.1 Overview

The MSUDRP Pre-Screening List page is used to track and edit MSUDRP records. Updating this page to not display the Generate Appointment button GR Automated EDBC/CC Counties.

2.10.2 MSUDRP Pre-Screening List Mockup

MSUDRP Pre-Screening List

*- Indicates required fields Continue

Search Results Summary Results 1 - 1 of 1

Display by
Name: Result: From: To: View

Add

Name	Result	Begin Date	End Date
<input type="checkbox"/> Math, Shreela 29M	Positive	10/01/2021	

Remove Add

Complete Continue

Figure 2.10.2.1 – MSUDRP Pre-Screening List Mockup

2.10.3 Description of Changes

1. Update the MSUDRP Pre-Screening List page to not to display "Generate Appointment" button for GR Automated EDBC/CC Counties.

2.10.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** GA/GR -> MSUDRP Pre-Screening

2.10.5 Security Updates

No security updates

2.10.6 Page Mapping

New page mappings are required for the new fields.

2.10.7 Page Usage/Data Volume Impacts

No usage impacts.

2.11 MSUDRP Pre-Screening Detail

2.11.1 Overview

The MSUDRP Pre-Screening Detail page is used to track if the participant is showing symptoms or has been using substances that would potentially disqualify them for benefits or require additional treatment to receive benefits. This page will be updated to have unique questions for each county based on their input.

2.11.2 MSUDRP Pre-Screening Detail Mockup

MSUDRP Pre-Screening Detail

* - Indicates required fields

Save and Add Another Save and Return Cancel

Name: * Begin Date: * End Date: *

Doe, John 27M 11/02/2020

MSUDRP Screening - Eligibility

Have you ever felt you should cut down on your drinking or drug use? * No

Have people annoyed you by criticizing you for drinking or drug use? * Yes

Have you felt bad or guilty about your drinking or drug use? * Yes

Have you ever had a drink or used drugs first thing in the morning to steady your nerves, or get rid of a hangover to get the day started? * Yes

Are you currently in a treatment program (either In or Outpatient)? * Yes

Program Name: *
Sample program

Address:

City: _____ State: _____ ZIP Code: _____

Phone: _____

Other's Observation

Did you receive information from a receptionist / security/supervisor that the client has been using alcohol/drugs? * Yes

Worker Observation - Do you observe any of the following :

<input type="checkbox"/> Burned finger tips or lips	<input type="checkbox"/> Needle marks or Tracks
<input type="checkbox"/> Drug Symbols/ Paraphernalia	<input type="checkbox"/> Blank stare, Stupor
<input type="checkbox"/> Belligerent/Abusive	<input type="checkbox"/> Alcoholic breath
<input type="checkbox"/> Ulcer/Sores around the nose	<input type="checkbox"/> Tremors/Shaking hands
<input type="checkbox"/> Delusions or Hallucinations	<input type="checkbox"/> Non-Responsive
<input type="checkbox"/> Nodding Off	<input type="checkbox"/> Paranoia
<input type="checkbox"/> Unstable Balance	<input type="checkbox"/> Anxious/Rapid breathing
<input type="checkbox"/> Extremely thin	<input type="checkbox"/> Profuse sweating/chills
<input type="checkbox"/> Scratching	<input type="checkbox"/> Hyperactivity/Agitated
<input type="checkbox"/> Lethargic	<input type="checkbox"/> Distracted/Poor Concentration

Eyes

<input type="checkbox"/> Bloodshot	<input type="checkbox"/> Pupils Pinpointed
<input type="checkbox"/> Erratic Movement	<input type="checkbox"/> Sunglasses Indoors
<input type="checkbox"/> Pupils Enlarged	<input type="checkbox"/> Watery Eyes

Speech

<input type="checkbox"/> Abusive	<input type="checkbox"/> Excessive Talking
<input type="checkbox"/> Rapid	<input type="checkbox"/> Mumbles/Rambles/Slurred

Face

<input type="checkbox"/> Strong thirst/Dry	<input type="checkbox"/> Broken Vessels/Nose
<input type="checkbox"/> Acne/Sore	<input type="checkbox"/> Runny Nose/Sniffing

Save and Add Another Save and Return Cancel

Figure 2.11.2.1 – MSUDRP Pre-Screening Detail

2.11.3 Description of Changes

1. Update the MSUDRP Screening – Eligibility section to display a list of questions based on the county. Specific items for each county will be available in Supporting Document “MSUDRP Questions.xlsx” on Sheet “MSUDRP Screening – Eligibility”.
2. Update the “Other Observations” section to display a list of questions based on the county. Specific items for each county will be available in Supporting Document “MSUDRP Questions.xlsx” on Sheet “Other Observations”.

2.11.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** GA/GR -> MSUDRP Pre-Screening

2.11.5 Security Updates

No security updates

2.11.6 Page Mapping

New page mappings are required for the new fields.

2.11.7 Page Usage/Data Volume Impacts

No usage impacts.

2.12 Eligibility Logic: Return to Residence

2.12.1 Overview

When the participant applied for 'Return to Residence' benefit, EDBC will pass with 'Zero' benefit for the benefit month RTR applied when the participant is eligible and will always be discontinued for the following month. However, the worker still needs to enter the 'Request Amount' in Return to Residence detail page to compare the requested amount with Cash in Hand amount for applicable counties.

The worker fills the 'Needs' data collection information to pay the 'Return to Residence' benefit amount outside of EDBC to the participant/vendor for the benefit month.

2.12.1 Description of Changes

The worker will follow below steps to create the Needs record in CalSAWS:

1. From Eligibility:

- i. Place the cursor over Eligibility on the Global navigation bar.
- ii. Select Customer Information from the Local navigator.
- iii. Click the Needs link on the Task navigation bar to access the Needs List page.
- iv. Click 'Add Need' button.

2. From Employment Services

- i. Place the cursor over 'Empl. Services' on the Global navigation bar.
- ii. Select Supportive Services from the Local navigator.
- iii. Click the Needs link on the Task navigation bar to access the Needs List page.
- iv. Click the Add Need button.

The screenshot displays the 'Needs List' interface. At the top, the navigation bar includes 'Los Angeles AT1', 'Case Info', 'Eligibility' (highlighted), 'Empl. Services', 'Child Care', 'Resource Databank', 'Fiscal', 'Special Units', 'Reports', 'Client Corresp.', and 'Admin Tools'. The left sidebar shows 'Customer Information' with a 'Case Number' field and a 'Go' button. Below this is a 'Person Search' section with expandable categories: 'Non Financial', 'Financial', and 'GR'. Further down are 'Verifications', 'MC 355', 'EBT Account List', 'MAGI Verifications', 'MAGI Eligibility', 'Run EDBC', 'Manual EDBC', 'Needs' (highlighted), 'Cal-Learn', 'Service Arrangements', 'ABAWD', and 'EDBC Results'. The main content area is titled 'Needs List' and contains search filters: 'Display by Name' (set to 'All'), 'From', 'To', 'Category', and 'Type'. A 'View' button is next to the 'Type' filter. Below the filters is a 'Search Results Summary' section showing 'Results 1 - 4 of 4'. A table with columns 'Type', 'Name', 'Category', 'Begin Date', 'End Date', and 'Status' is displayed. A 'Remove' button is on the left, and an 'Add Need' button is on the right. A message at the bottom states 'This Type_1 page took 0.31 seconds to load.'

2.12.1.2 Adding a Need on the Needs List page.

3. To Add a New Need:

- i. Go to the Need Detail page.
- ii. Enter the appropriate information in Need Detail page.
- iii. Select 'Service Arrangement' for Save and Add New and then click 'Go' button to add new service arrangement record.
- iv. The 'Save & Add New' field option will only display when a select type is chosen from the 'Category' field.

Need Detail

*- Indicates required fields

Save And Return
Cancel

Name: *

First Name, Last Name ▾

Category: * **Type: ***

GR Non-Recurring Special Need ▾ Return to Residence ▾

Begin Date: *

09/06/2021 📅

Description:

Bus Ticket

Status: * **Status Reason: ***

Indicated ▾ Documented ▾

Save & Add New: Service Arrangement ▾ Go

Save And Return
Cancel

This [Type 1](#) page took 1.26 seconds to load.

2.12.1.3 Entering the information on the Need Detail page.

Service Arrangement Detail

Save and Return

Cancel

Need *

Type	Name	Category	Begin Date
<input checked="" type="radio"/> Return to Residence	Last Name, First Name 31M	GR Non-Recurring Special Need	09/06/2021

Activities

Type	Status	Begin Date	End Date

Select

Arrangement Details

Arrangement Period: *

From: 

To: 

Program Type: *

General Assistance/General

Aid Code: *

- Select - 

Relief

Voucher: *

No 

Payee: *

- Select - 

Employed: *

- Select - 

Additional Payee:

Service Type Description

Total *

Status History *

Status	Status Reason	Status Date
<input type="text"/> 	<input type="text"/> 	09/09/2021 

Comments:

Save and Return

Cancel

2.12.1.4 The screen for the Service Arrangement Detail.

2.13 Eligibility Logic: Drug and Alcohol, Room, Board and Shelter

2.13.1 Overview

When the participant has Living Arrangement record applicable for the benefit month with Facility Sub-Type as 'Alternative General Assistance Program Drug & Alcohol' or 'Drug and Alcohol Rehab Public Funding' or 'Drug and Alcohol Treatment Private Funding' and vendor type is 'Drug and Alcohol' in Living Arrangement Detail page and a vendor payment is required for the facility then worker will follow the below process to issue the vendor payment.

Also, when the participant has a Living Arrangement record applicable for the benefit month with Vendor type as 'Board and Care' or 'Mental Health Room' or 'Shelter' and a vendor payment is required for the facility then worker will follow the below process to issue the vendor payment.

A Money Management Detail Record must be created to manage the payment to the facility. Also, the Resource Databank will be used to create records specific to vendors/facilities. When EDBC is run and accepted, the GA/GR grant will split with the appropriate amount being paid to the vendor and the applicant/recipient.

2.13.2 Description of Changes

1. Money Management List Screen:
 - i. Place the cursor over Eligibility on the Global navigation bar.
 - ii. Select Customer Information from the Local navigator.
 - iii. Click the Money Management link in the Task navigation bar.
 - iv. Select General Assistance/General Relief from the Program drop list.
 - v. Click the Add button to add a new Money management Detail record.

Customer Information

Case Number:

Person Search

▼ **Non Financial**

Contact

Root Questions

Individual Demographics

Vital Statistics

Household Status

Relationship

Citizenship

Pregnancy

Deemed Eligibility

Residency

Other Prog. Assist.

Non-Compliance

Customer Options

Money Mngmt

Time Limits

Purch. and Prep.

Immunizations

School Attend.

Degrees Licenses

Money Management List

Display From:

To:

Vendor Name	Vendor Type	Priority	Start Month	End Month
No Data Found				

Program: *

- CalWORKs
- General Assistance/General Relief
- Homeless - Perm
- Homeless - Temp

This Type_1 page took 1.11 seconds to load.

2.13.2.1 Creating a Money Management General Assistance/General Relief on the Money Management List page.

2. Money Management Detail record:
 - i. Add a new Money Management detail record in Money Management Detail page for the vendor.
 - ii. Select Participant's Name from the Name drop list.
 - iii. Click the Select button under Vendor Name and select the vendor/facility name to which the payment is required
 - iv. Select 1 for Priority.
 - v. Add a record for Payment amount used by EDBC with the appropriate vendor split amount that needs to be paid to the vendor/facility.

Customer Information

Case Number:

Person Search

▼ Non Financial

Contact

Root Questions

Individual Demographics

Vital Statistics

Household Status

Relationship

Citizenship

Pregnancy

Deemed Eligibility

Residency

Other Prog. Assist.

Non-Compliance

Customer Options

Money Mngmt

Time Limits

Purch. and Prep.

Immunizations

School Attend.

Money Management Detail

*- Indicates required fields

Name: *

Vendor Name: * **Program:** General Assistance/General Relief **Priority: ***

Payment Amount used by EDBC

Amount	Begin Date	End Date	Report Date	Pay Code	
<input type="checkbox"/> 100.00	09/01/2021	09/30/2021	09/08/2021	Drug and Alcohol	<input type="button" value="Edit"/>

This Type_1 page took 0.27 seconds to load.

2.13.2.2 Adding a payment in the Money Management Detail.

3. Vendor payment calculation:
 - i. When the worker adds a money management record and runs EDBC, the benefit amount will be split between vendor or vendor(s) in case of multiple vendors and the remaining amount will be paid to the participant as per the current CalSAWS vendor payment calculation process.
 - ii. EDBC will calculate, split, and display separately the participant portion of the GA/GR Benefit and vendor portion for facility for each benefit month.
4. The money management section from GA/GR EDBC summary page is as follows to show the vendor/facility payment details. The pay code would be the vendor type selected in the living arrangements detail page:

Money Management			
Vendor	Pay Code	Name	Amount
VENDOR NAME	Drug and Alcohol	First Name, Last Name	\$ 100.00
Previous Potential Benefit			- 0.00
Net Benefit Amount			= 100.00

2.13.2.3 Money Management Section on the EDBC Summary Page.

5. EDBC will issue only supplemental payment to the vendor but the recoupment of overpayment to vendor will be done outside of EDBC as per the current CalSAWS process. In this scenario, when the vendor payment is less than the previous potential benefit then the net benefit amount will be shown as zero.
6. The vendor amount will be subtracted from Potential Benefit amount to participant the net amount will be shown as Potential benefit to Participant on EDBC summary page as per the current CalSAWS process. The line item will be changed dynamically depending on the vendor type selected in the living arrangements detail page.

Aid Payment	Regular
Combined Aid Payment	\$ 221.00
Excess Net Earned Income	\$ N/A
Final Aid Payment	\$ 221.00
Overridden Aid Payment	\$
Adjustments	- 0.00
Potential Benefit	= 221.00
Vendor Name - Drug and Alcohol Amount	- 100.00
Potential Benefit to Participant	= 121.00
Previous Potential Benefit	- 0.00
Overpayment Adjustment Amount	- 0.00
Authorized Amount	= 121.00

2.13.2.4 The Vendor information on the EDBC Summary Page.

Aid Payment		Regular
Combined Aid Payment	\$	221.00
Excess Net Earned Income	\$	N/A
Final Aid Payment	\$	221.00
Overridden Aid Payment	\$	
Adjustments	-	<u>0.00</u>
Potential Benefit	=	221.00
Vendor name - Drug and Alcohol Amount	-	100.00
Potential Benefit to Participant	=	121.00
Previous Potential Benefit	-	<u>0.00</u>
Overpayment Adjustment Amount	-	<u>0.00</u>
Authorized Amount	=	121.00

Money Management			
Vendor	Pay Code	Name	Amount
Vendor Name	Drug and Alcohol	First Name, Last Name	\$ <u>100.00</u>
Previous Potential Benefit			- 0.00
Net Benefit Amount			= 100.00

2.13.2.5 EDBC Summary page with Aid payment and Vendor Payment information

2.14 Eligibility Logic: Hard Validation

2.14.1 Overview

For GA/GR program, when a Money management record is added for vendor payment and the Vendor Type is not selected (blank) in Living Arrangements Detail page then the following hard validation will be shown on Run EDBC Page while running EDBC for the benefit month for which money management detail is applicable. This is applicable for GA/GR Automated EDBC/CC Counties Solution program only and will not affect other counties including LA county.

Run EDBC

*- Indicates required fields

Change Reason Cancel

Benefit Processing Range:

Begin Month: * 10/2021 **End Month: *** 10/2021

<input type="checkbox"/>	Program	Status	Timely Notice Exception	Reason	Run Reason
	General				
	Assistance/General	Active			
<input checked="" type="checkbox"/>	Relief				

The Vendor Type in the Living Arrangements Detail page is blank and/or Vendor Type does not match with the selected Pay Code in Money Management Detail page.

Change Reason Cancel

2.14.1.1 Run EDBC page with hard validation message

2.15 Financial

2.15.1 Return to Residence Functionality

2.15.1.1 County Admin Detail - Return to Residence

2.15.1.1.1 Overview

A new County Admin Detail page for Return to Residence (RTR) will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Return to Residence functionality to their county.

2.15.1.1.2 Description of Changes

- The Admin detail page for Return to Residence will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date
- The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Return to residence applicable.	N	Y	N	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y	Y	Y	Y	Y
Connection to place of residence.	N	N	N	Y	Y	Y	Y	N	N	N	Y	Y	Y	Y	Y	N	Y	Y
Self-sufficient at place of return.	N	N	N	N	Y	Y	N	N	N	N	Y	N	N	N	N	N	Y	N
Previously received RTR.	N	N	N	Y	Y	N	Y	N	N	N	Y	N	Y	Y	Y	Y	N	N
Signed RTR letter.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
County resident.	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
County residency dates.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Place of return.	N	N	N	N	Y	Y	N	N	N	N	N	N	N	N	N	Y	Y	N
Parole condition to leave county.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Pre-approved RTR request.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX307C001	Return to residence applicable.	Return to residence applicable.
EDX307C003	Connection to place of residence.	Connection to place of residence.
EDX307C004	Self-sufficient at place of return.	Self-sufficient at place of return.
EDX307C005	Previously received RTR.	Previously received RTR.
EDX307C007	Signed RTR letter.	Signed RTR letter.
EDX307C008	County resident.	County resident.
EDX307C009	County residency dates.	County residency dates.

EDX307C012	Place of return.	Place of return.
EDX307C014	Parole condition to leave county.	Parole condition to leave county.
EDX307C015	Pre-approved RTR request.	Pre-approved RTR request.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX307C002	Grant RTR Request Amount.	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX307C006	Previously requests RTR.	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX307C011	Individual has resource available.	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX307C013	Recipient of other county aid.	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.

2.15.1.2 EDBC Changes

2.15.1.2.1 Overview

This section will provide the Eligibility Rules flow for Return to Residence Program Person Eligibility that can be filtered for each CalWIN County.

2.15.1.2.2 Description of Change

Return to Residence Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Potential GA Eligible	Potentially GA/GR Eligible	Return to Residence Detail page
Verified Self-Sufficiency at Place of Return	Verified Self-Sufficiency	Return to Residence Detail page
Other connection to the place of residence	Connection of Place of Residence	Return to Residence Detail page
RTR Request Amount	Request Amount	Return to Residence Detail page
RTR Pre-Approval	Pre-Approval	Return to Residence Detail page
Signed the RTR Letter	Signed Return Letter	Return to Residence Detail page
RTR Reason	Return Reason	Return to Residence Detail page
State of Return	State	Return to Residence Detail page
Are there conditions of parole that the person reside outside of county	Are there conditions of parole that would require residence outside of the case county?	Return to Residence Detail page
Collect Individual prior/current aid detail: Aid Code	Aid Code	Other Program Assistance (OPA) Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

Form Reason

1. The status reason CT73 'Approved for RTR Pmt as Greyhound Bus Ticket' will be set to for the form E10026 when all the following conditions are met (Note: this status is only used for triggering the Form, this status will not be displayed on the EDBC):
 - a. The rule 'Return to residence applicable.' is active.
 - b. The rule 'Place of return.' is active.
 - c. The rule 'Self-sufficient at place of return.' is not active, OR The rule 'Connection to place of residence.' is active.

Category	Short Description
73	Approved for RTR Pmt as Greyhound Bus Ticket

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new person status reason CT73 'Not Elig. for Pgm' will be set as a failure status reason when all the following conditions are met:
 - a. All the following is true:
 - i. The rule Return to residence applicable. is active.
 - ii. The Individual's current county of residence ('County of Residence' from Residency detail page) is not equal to the case county.
 - iii. The individual has an entry in Return to Residence page.
 - b. The individual 'Potentially GA/GR Eligible' is 'Yes' in Return to Residence Detail page.

Category	Short Description
73	Not Elig. for Pgm

2. The new person status reason CT73 'Connection to the Place of Return not Verified' will be set as a failure status reason when all the following conditions are met in A or B:
 - A. All the following:

- a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The individual's case was not previously aided with aid code '9G' (check the case, other cases and OPA)
 - e. The rule ' Self-sufficient at place of return.' is active.
 - f. The individual's 'Verified Self Sufficiency' is 'Yes' ('Verified Self Sufficiency' in Return to Residence Detail page)
 - g. The rule ' Connection to place of residence.' is not active.
- B. All the following:
- a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The individual's case was not previously aided with aid code '9G' (check the case, other cases and OPA)
 - e. The rule ' Self-sufficient at place of return.' is active.
 - f. The individual 'Verified Self Sufficiency' is 'Yes' in Return to Residence Detail page.
 - g. The rule ' Connection to place of residence.' is active.
 - h. The individual's 'Connection of Place of Residence' is 'No' in Return to Residence Detail page

Category	Short Description
73	Connection to the Place of Return not Verified

3. The new person status reason CT73 'Self-sufficiency at Place of Return not Verified' will be set as a failure status reason when all the following conditions are met:
- a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The individual case was not previously aided with aid code '9G' (check the case, other cases and OPA)
 - e. The rule ' Self-sufficient at place of return.' is active.
 - f. The individual's 'Verified Self Sufficiency' is 'No'. (This is determined in 'Verified Self Sufficiency' in Return to Residence Detail page)

Category	Short Description
73	Self Sufficiency at Place of Return not Verified

4. The new person status reason CT73 'Previously Received RTR' will be set as a failure status reason when all the following conditions are met in A, B or C:
- A. All the following:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The individual's case was previously aided with aid code '9G' (check the case, other cases and OPA)
 - B. All the following:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is not active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The rule ' Pre-approved RTR request.' is not active.
 - e. The rule ' County residency dates.' is not active.
 - f. The individual's case was previously aided with aid code '9G' (check the case, other cases and OPA)
 - C. All the following:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is not active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The rule ' Pre-approved RTR request.' is not active.
 - e. The rule ' County residency dates.' is active.
 - f. The individual's case was previously aided with aid code '9G' (check the case, other cases and OPA)
 - g. The 'Individual Previous RTR Received Date' > Benefit Month Begin date.

Category	Short Description
73	Previously Received RTR

5. The new person status reason CT73 'Previously requested RTR' will be set as a failure status reason when all the following conditions are met:

- a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
- b. The rule ' Place of return.' is active.
- c. The rule ' Previously received RTR.' is not active.
- d. The rule ' Signed RTR letter.' is not active.
- e. The rule ' County resident.' is not active.
- f. The rule ' Parole condition to leave county.' is active.
- g. The 'Temp RTR Request Date' is greater than Benefit month begin date.

Category	Short Description
73	Previously requested RTR

- 6. The new person status reason CT73 'Did not Sign the RTR Letter' will be set as a failure status reason when all the following conditions are met:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is not active.
 - d. The rule ' Signed RTR letter.' is active.
 - e. There are no previous Return to Residence Record exists with Begin Date prior to the current record begin date.
 - f. The individual has 'Signed Return Letter' as 'No' (This is determined from 'Signed Return Letter' in Return to Residence Detail page)

Category	Short Description
73	Did not Sign the RTR Letter

- 7. The new person status reason CT73 'Resident of County' will be set as a failure status reason when all the following conditions are met:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is not active.
 - d. The rule ' Signed RTR letter.' is not active.
 - e. The rule ' County resident.' is active.

- f. The individual is a resident of the county with intent to reside (This is determined if the 'Intent to Reside' is checked in Residency Detail page)

Category	Short Description
73	Resident of County

- 8. The new person status reason CT73 'Not Res. of County for At Least 15 but Less than 30 Days.' will be set as a failure status reason when all the following conditions are met:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is not active.
 - c. The rule ' Previously received RTR.' is active.
 - d. The rule ' Pre-approved RTR request.' is not active.
 - e. The rule ' County residency dates.' is active.
 - f. The individual's case was previously aided with aid code '9G' (check the case, other cases and OPA)
 - g. The 'Indv Prev. RTR Received Date' < Benefit Month Begin date. (Determining the individual Previous RTR Received Date will be described in the Vision flow)
 - h. The 'County Arrival Date' (County Arrival Date in Residency Detail page) is not between the 'Minimum Arrive Date' and 'Maximum Arrive Date'. (Determining Minimum and Maximum arrival date will be described in the Visio flow)

Category	Short Description
73	Not Res. of County for At Least 15 but Less than 30 Days.

- 9. The new person status reason CT73 'Has Condition Must Reside Outside of County' will be set as a failure status reason when all the following conditions are met:
 - a. The individual is Potentially GA/GR Eligible (This is determined by 'Potentially GA/GR Eligible' = 'Yes' in Return to Residence Detail page)
 - b. The rule ' Place of return.' is active.
 - c. The rule ' Previously received RTR.' is not active.
 - d. The rule ' Signed RTR letter.' is not active.
 - e. The rule ' County resident.' is not active.

- f. The rule ' Parole condition to leave county.' is active.
- g. The 'Temp RTR Request Date' is greater than Benefit month begin date. (Determining Temp RTR Request Date will be determined in Visio Flow)
- h. The individual does require to have their parole outside the county. (This is determined by having the 'Are there conditions of parole that would require residence outside of the case county?' set to Yes.).

Category	Short Description
73	Has Condition Must Reside Outside of County

10. The new program status reason CT73 'Previously Granted RTR Amt' will be set as a failure status reason when all the following conditions are met:
- a. (In multi-month edbc) the GA/GR program was not approved for Return to Residence and Return to Residence amount is not granted in the previous month.

Category	Short Description
73	Previously Granted RTR Amt

11. The new program status reason CT73 'Cash on Hand to Meet the Needs' will be set as a failure status reason when all the following conditions are met:
- a. The rule ' Return to residence applicable.' is active.
 - b. The rule ' Place of return.' is not active.
 - c. The rule ' Previously received RTR.' is not active.
 - d. The rule ' Signed RTR letter.' is not active.
 - e. The rule ' County resident.' is active.
 - f. The individual Cash on Hand Amount' > 'Request Amount'.

Category	Short Description
73	Cash on Hand to Meet the Needs

2.15.1.3 Correspondence

2.15.1.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.15.1.3.2 Description of Change

1. **Reason Code: E10021 - Approved for RTR pmt as Greyhound bus ticket**

a. Trigger Condition

Form will be triggered if the current EDBC has the 'Approved for RTR pmt as Greyhound bus ticket' display reason and the previous EDBC did not.

b. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	N/A	Greyhound Travel Estimate	SC 397G	500834

2. **Reason Code: XAF387 – Connection to the Place of Return not Verified**

a. Trigger Condition

i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Connection to the Place of Return not Verified'.

b. Person Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450

3. **Reason Code: XAF614 – Previously Granted RTR Amt**

a. Trigger Condition

i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Previously Granted RTR Amt'.

b. Program Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE/RELOCATION OF RESIDENT	CDS 037-1	12441

2.15.1.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Return to Residence Applicable} CalSAWS must determine whether an individual is potential eligible to GA/GR Return to Residence.]	The rule 'Return to residence applicable.' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	Business Rule: {Returned to Residence Connection to Residence} CalSAWS must fail an individual for RTR who does not have a connection to the place of residence.]	The rule 'Connection to place of residence.' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Returned to Residence Self Sufficient } CalSAWS must fail an individual for RTR who has not verified their self-sufficiency at the place of return.]	The rule 'Self-sufficient at place of return.' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Return to Residence Previously Received Fail} CalSAWS must fail an individual who has previously received Returned to Residence GA/GR.]	The rule 'Previously received RTR.' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Returned to Residence Signed RTR Letter} CalSAWS must fail an individual for RTR who has not signed the RTR letter.]	The rule 'Signed RTR letter.' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Returned to Residence County Resident} CalSAWS must fail an individual for RTR who is a resident of the county with intent to reside.]	The rule 'County resident. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Returned to Residence Dates} CalSAWS must fail an individual for RTR who has not resided in the county within the specified date range.]	The rule 'County residency dates. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Return to Residence Previously Received} CalSAWS must determine whether an individual has previously received Returned to Residence GA/GR.]	The rule 'Place of return. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Returned to Residence Parole Condition} CalSAWS must fail an individual for RTR who has a parole condition that requires the person reside outside the county.]	The rule 'Parole condition to leave county. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Return to Residence Pre-approved} CalSAWS must determine whether an individual is pre-approved for RTR.]	The rule 'Pre-approved RTR request. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.15.2 Shared Housing Functionality

2.15.2.1 County Admin Detail - Shared Housing

2.15.2.1.1 Overview

A new County Admin Detail page for Shared Housing will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Shared Housing functionality to their county.

2.15.2.1.2 Description of Changes

- a. The Admin detail page for Shared Housing will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date
- d. The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Shared Housing applicable.	N	Y	N	Y	Y	Y	Y	N	N	N	Y	Y	Y	N	N	Y	Y	Y
Shared Housing 340 on file.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Shared Housing with Ineligible Spouse.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX300C001	Shared Housing applicable	Shared Housing applicable.
EDX300C019	Shared Housing 340 on file	Shared Housing 340 on file.
EDX300C026	Shared Housing with Ineligible Spouse – Alameda	Shared Housing with Ineligible Spouse.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
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EDX300C007	Divide Expense Between All Individuals.	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX300C011	Reduce allowance on HH size.	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied).	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N
Earned income – Santa Barbara Only.	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Earned income – Tulare Only.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
Budget on accumulated needs.	N	N	Y	Y	Y	N	N	N	Y	N	Y	Y	Y	N	Y	Y	Y	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX003C006	Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied).
EDX309C011	Earned income – Santa Barbara Only.

EDX309C016	Earned income – Tulare Only.
EDX321C002	Budget on accumulated needs.

2.15.2.2 EDBC Changes

2.15.2.2.1 Overview

This section will provide the Eligibility Rules flow for Shared Housing Program Person Eligibility that can be filtered for each CalWIN County.

2.15.2.2.2 Description of Change

Shared Housing Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Housing Needs Met: Living Arrangement Tab in Collect Individual Attributes detail page	Household Needs Met	Living Arrangements Detail
Need CHASS shelter: Living Arrangement Tab in Collect Individual Attributes detail page	CHASS Shelter Required	Living Arrangements Detail
Refusing to be in CHASS shelter: Living Arrangement Tab in Collect Individual Attributes detail page	CHASS Shelter Refused	Living Arrangements Detail
Inability to stay in shelter is verified: Living Arrangement Tab in Collect Individual Attributes detail page	Unable to Stay in CHASS Shelter	Living Arrangements Detail

Form Name: Provide Additional information to client	Type	GA/GR Document Signature List
340 Form on file	Type (Form 340)	GA/GR Document Signature Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

2.15.2.3 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Shared Housing applicable} CalSAWS must determine whether shared housing is applicable to a GA/GR case.]	The rule 'Shared Housing applicable. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Shared Housing 340 on file} CalSAWS must determine whether the Shared Housing 340 form is on file when evaluating GA/GR housing need.]	The rule 'Shared Housing 340 on file. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Shared Housing with Ineligible Spouse – Alameda} CalSAWS must determine GA/GR shared housing grant for two when there is an ineligible spouse.]	The rule 'Shared Housing with Ineligible Spouse. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix

2.15.3 Financial Housing Functionality

2.15.3.1 County Admin Detail – Housing

2.15.3.1.1 Overview

A new County Admin Detail page for Financial Housing will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Housing functionality to their county.

2.15.3.1.2 Description of Changes

- The Admin detail page for Financial Housing will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date
- The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Housing applicable	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Allow housing conditionally	Y	Y	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	N	Y	N	Y	Y
Landlord requirements for housing	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX319C001	Housing applicable	Housing applicable.
EDX319C005	Allow housing conditionally	Allow housing conditionally.
EDX319C007	Landlord requirements for housing	Landlord requirements for housing.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX319C010	No housing allowance without proof	This rule is not used in this functionality. This is based on Gainwell notation 'Not in copybook'.
EDX319C003	Allow housing and utilities	Computation calculated when this rule is active is no longer used in CalWIN
EDX319C002	Allow housing and utilities up to the max	This rule being active or not will not affect the flow of the logic or the result of the EDBC
EDX319C004	Allow housing always	This rule being active or not will not affect the flow of the logic or the result of the EDBC
EDX319C006	Allow housing when in house	This rule being active or not will not affect the flow of the logic or the result of the EDBC
EDX319C008	Proof of rental agreement	This rule being active or not will not affect the flow of the logic or the result of the EDBC
EDX319C009	Proof of housing cost	This rule being active or not will not affect the flow of the logic or the result of the EDBC

EDX319C011	Legal tenant	This rule being active or not will not affect the flow of the logic or the result of the EDBC
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Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Housing and Basic Needs Test - Alameda	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX323C016	Housing and Basic Needs Test – Alameda.

2.15.3.2 EDBC Changes

2.15.3.2.1 Overview

This section will provide the Eligibility Rules flow for Housing Program Person Eligibility that can be filtered for each CalWIN County.

2.15.3.2.2 Description of Change

Financial Housing Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Rent, Mortgage and Utility Paid Amount	Amount	Expense Amount Detail
Homeless	Living Arrangement † Type = "Homeless"	Living Arrangement Detail
Landlord type: Legal Owner, Manager of Legal Owner, Agent of Property Owner	Owner Type	Shelter Owner Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new status reason CT73 'Shelter Cost not Allowed for Property Manager or Agent' will be set as a display status reason when all the following conditions are met:
 - a. All of the following is True:
 - i. The rule is 'Housing applicable.' active.
 - ii. The 'Shelter Expenses Exists' is true
 - b. The rule 'Allow housing conditionally.' is active.
 - c. A the following is not true:
 - i. The individual's Living Arrangement type is 'Homeless'.
 - ii. The Facility Sub-Type in Living Arrangement Detail page is 'Drug and Alcohol Treatment Private Funding'.
 - d. The rule 'Housing and Basic Needs Test – Alameda.' Is not active, OR all the following is not true:
 - i. 'GR Budget Homeless' is true.
 - ii. 'GR Budget No House Cost' is true.
 - iii. 'GR Budget CHASS' is true.
 - iv. 'GR Budget Free Rent' is true.
 - v. 'GR Budget AGAP' is true.
 - vi. 'GR Budget CHASS House' is true.
 - vii. 'GR Budget BN CHASS' is true.
 - e. The rule 'Landlord requirements for housing.' is active.
 - f. The following is not true:
 - i. The Landlord type is any of the following:
 1. 'Legal Owner'.

2. 'Manager of Legal Owner'.
3. 'Agent of Property Owner'.

Category	Short Description
73	Shelter Cost not Allowed for Property Manager or Agent

2.15.3.3 Correspondence

2.15.3.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.15.3.3.2 Description of Change

1. **Reason Code: XAF352 - Shelter Cost not Allowed for Property Manager or Agent**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Shelter Cost not Allowed for Property Manager or Agent'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	Denial	GA Denial - Failed to Provide Housing Assistance Verification	GA 114	12042

2.15.3.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Housing Applicable} CalSAWS must determine whether housing costs are applicable in a GA/GR case.]	The rule 'Housing applicable ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Up to Max} CalSAWS must allow total housing costs including utilities up to the maximum for the AU size in the GA/GR budget.]	The rule 'Allow housing and utilities up to the max ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
		The rule 'Allow housing always ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Institution and Homeless} CalSAWS must not allow GA/GR housing costs to an individual who resides in an institution or is homeless.]	The rule 'Allow housing conditionally ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
		The rule 'Allow housing when in house ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Landlord Requirement} CalSAWS must not allow GA/GR housing costs when the landlord is not the property manager or agent of the legal owner.]	The rule 'Landlord requirements for housing ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Proof of Rental Agreement} CalSAWS must not allow GA/GR housing costs when the individual has no proof of rental agreement.]	The rule 'Proof of rental agreement ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Housing Proof of Cost} CalSAWS must allow GA/GR housing costs when the individual provides verification of housing cost.]	The rule 'Proof of housing cost ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Legal Tenant} CalSAWS must allow GA/GR housing costs when the individual is the legal owner or tenant.]	The rule 'Legal tenant ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

2.15.4 Housing Test Functionality

2.15.4.1 County Admin Detail – Housing Test

2.15.4.1.1 Overview

A new County Admin Detail page for Housing Test will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Housing Test functionality to their county.

2.15.4.1.2 Description of Changes

- The Admin detail page for Housing Test will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date
- The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
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Housing allowance test applicable	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Partial payment to vendor	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Rent reduction on time	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Rent reduction plan	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
County contracted facility	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N
Max Housing allowance if there is any shelter expense	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
Maximum Housing allowance if homeless	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Housing and Basic Needs Test - Alameda	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Name	CalSAWS Rule
EDX323C001	Housing allowance test applicable	Housing allowance test applicable
EDX323C003	Partial payment to vendor	Partial payment to vendor
EDX323C006	Rent reduction on time	Rent reduction on time
EDX323C007	Rent reduction plan	Rent reduction plan
EDX323C010	County contracted facility	County contracted facility
EDX323C014	Max Housing allowance if there is any shelter expense	Max Housing allowance if there is any shelter expense
EDX323C015	Maximum Housing allowance if homeless	Maximum Housing allowance if homeless
EDX323C016	Housing and Basic Needs Test - Alameda	Housing and Basic Needs Test - Alameda

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX323C005	Actual expense lesser than maximum	The functionality for this rule is only triggering display reason that has no NOA attached and does not fail person/program
EDX323C009	Fraud referral on excess expense	The functionality for this rule is only triggering display reason that has no NOA attached and does not fail person/program
EDX323C011	No allowance when need not verified	Not used anywhere and not active in any County per Gainwell

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Earned income - Alameda Only.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income - Sacramento Only.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income - San Diego Only.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N

Earned income - San Francisco Only.	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
Earned income - Solano Only.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Earned income - Tulare Only.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
Earned income - Ventura Only.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
Budget on accumulated needs	N	N	Y	Y	Y	N	N	N	Y	N	Y	Y	Y	N	Y	Y	Y	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX309C001	Earned income - Alameda Only.
EDX309C006	Earned income - Sacramento Only.
EDX309C007	Earned income - San Diego Only.
EDX309C008	Earned income - San Francisco Only.
EDX309C014	Earned income - Solano Only.
EDX309C016	Earned income - Tulare Only.
EDX309C017	Earned income - Ventura Only.
EDX321C002	Budget on accumulated needs

2.15.4.2 EDBC Changes

2.15.4.2.1 Overview

This section will provide the Eligibility Rules flow for Housing Test Program Person Eligibility that can be filtered for each CalWIN County.

2.15.4.2.2 Description of Change

Housing Test Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Planning to reduce expenses verified: Shelter Food Expense Detail	Intent to Reduce Expense	Expense Detail
Due Date: Shelter Food Expense Detail (This is related to Planning to reduce expenses verified)	Reduction Due Date	Expense Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

Form Reason

1. The status reason CT73 'Has Rent that Exceeds Monthly Grant Amt' will be set to for the form E10047 when all the following conditions are met (Note: this status is only used for triggering the Form, this status will not be displayed on the EDBC):
 - a. The rule 'Housing and Basic Needs Test - Alameda.' is not active OR all the following (set in other functionality) are false:
 - i. 'GR Budget Homeless'
 - ii. 'GR Budget No House Cost'
 - iii. 'GR Budget CHASS'
 - iv. 'GR Budget Free Rent'
 - v. 'GR Budget AGAP'
 - vi. 'GR Budget CHASS House'
 - b. The rule 'Housing allowance test applicable.' is active.
 - c. The rule 'County contracted facility.' is not active.
 - d. The rule 'Earned income- San Diego Only.' is not active.
 - e. The rule 'Budget on accumulated needs' is not active.
 - f. The rule 'Partial payment to vendor' is not active.
 - g. The rule 'Rent reduction plan.' is not active.
 - h. The rule 'Rent reduction on time.' is active.
 - i. 'Indv Total Shelter Amount' > GAGR Grant Amount.
 - j. 'Planning to reduce expenses verified' = 'Received' (from Display Shelter/Food Expense Detail Window).

- k. The benefit month begin date <= due date (Due Date from Shelter Food Expense Detail page).
- l. The expense category = 'Shelter' and shelter expense type = 'Rent'.
- m. The sub program type is 'General Assistance/General Relief'.

Category	Short Description
73	Has Rent that Exceeds Monthly Grant Amt

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program status reason CT73 'Net Monthly Housing Exp Exceeded Monthly Inc for More Than 30 Days' will be set as a failure status reason when all the following conditions are met:
 - a. The rule 'Housing and Basic Needs Test - Alameda.' is not active OR all the following (set in other rules) are false:
 - i. 'GR Budget Homeless'
 - ii. 'GR Budget No House Cost'
 - iii. 'GR Budget CHASS'
 - iv. 'GR Budget Free Rent'
 - v. 'GR Budget AGAP'
 - vi. 'GR Budget CHASS House'
 - b. The rule 'Housing allowance test applicable.' is active.
 - c. The rule 'County contracted facility.' is not active.
 - d. The rule 'Earned income - San Diego Only.' is not active.
 - e. The rule 'Budget on accumulated needs' is not active.
 - f. The rule 'Partial payment to vendor' is not active.
 - g. The rule 'Rent reduction plan.' is not active.
 - h. The rule 'Rent reduction on time.' is active.
 - i. 'Indv Total Shelter Amount' > GAGR Grant Amount.
 - j. 'Planning to reduce expenses verified' = 'Received' (from Display Shelter/Food Expense Detail Window).
 - k. The benefit month begin date > due date (Due Date from Shelter Food Expense Detail page).
 - l. The expense category = 'Shelter' and shelter expense type = 'Rent'.

Category	Short Description
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73	Net Monthly Housing Exp Exceeded Monthly Inc for More Than 30 Days
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2. The new program status reason CT73 'Monthly Housing Exp Exceeded Maximum Grant Amt' will set as a failure reason when the following conditions are met:
- a. The rule 'Housing and Basic Needs Test - Alameda.' is not active OR all the following (set in other rules) are false:
 - i. 'GR Budget Homeless'
 - ii. 'GR Budget No House Cost'
 - iii. 'GR Budget CHASS'
 - iv. 'GR Budget Free Rent'
 - v. 'GR Budget AGAP'
 - vi. 'GR Budget CHASS House'
 - b. The rule 'Housing allowance test applicable.' is active.
 - c. The rule 'County contracted facility.' is not active.
 - d. The rule 'Earned income - San Diego Only.' is not active.
 - e. The rule 'Budget on accumulated needs' is not active.
 - f. The rule 'Partial payment to vendor' is not active.
 - g. The rule 'Rent reduction plan.' is not active.
 - h. The rule 'Rent reduction on time.' is active.
 - i. 'Indv Total Shelter Amount' > GAGR Grant Amount.
 - j. 'Planning to reduce expenses verified' = 'Received' (from Display Shelter/Food Expense Detail Window).
 - k. The benefit month begin date > due date (Due Date from Shelter Food Expense Detail page).
 - l. The expense category is not 'Shelter' OR shelter expense type is not 'Rent'.

Category	Short Description
73	Monthly Housing Exp Exceeded Maximum Grant Amt

2.15.4.3 Correspondence

2.15.4.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.15.4.3.2 Description of Change

1. **Reason Code: XAR231 - Net Monthly Housing Exp Exceeded Monthly Inc for More Than 30 Days**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Net Monthly Housing Exp Exceeded Monthly Inc for More Than 30 Days'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Discontinuance	CAAP Discontinuance: Excess Shelter Costs	009 1	12599

2. **Reason Code: XAF302 - Monthly housing exp exceeded maximum grant amt**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Monthly housing exp exceeded maximum grant amt'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Discontinuance	CAAP Discontinuance: Excess Real Property	025 0	12599

2.15.4.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Housing Allowance Applicable} CalSAWS must determine whether housing allowance is applicable to a GA/GR case.]	The rule 'Housing allowance test applicable ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Allowance Vendor Pay} CalSAWS must pay actual housing expense up to max GA/GR grant amount to vendors when the expense is greater than 53% of max grant amount.]	The rule 'Partial payment to vendor ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Allowance Rent Reduction Time Period} CalSAWS must grant up to the maximum of GA/GR until the time period for rent reduction has passed when the actual housing expense is greater than the GA/GR housing allowance grant amount.]	The rule 'Rent reduction on time ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Allowance Rent Reduction Plan} CalSAWS must determine whether the client is planning to reduce expenses when the housing expense is greater than the GA/GR housing allowance grant amount.]	The rule 'Rent reduction plan' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Housing Allowance County Contracted Facility} CalSAWS must sanction the GA/GR individual residing in a county contracted facility and verification of housing expense has expired.]	The rule 'County contracted facility ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Allowance Max Housing Allowance} CalSAWS must grant housing allowance up to the maximum for GA/GR when there is a shelter expense.]	The rule 'Max Housing allowance if there is any shelter expense ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Allowance Homeless} CalSAWS must grant the Maximum GA/GR Housing allowance if the individual is homeless.]	The rule 'Maximum Housing allowance if homeless ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Housing Allowance Needs Met} CalSAWS must determine if the individual is not paying housing expenses for GA/GR.]	The rule 'Housing and Basic Needs Test - Alameda ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

2.15.5 Drug and Alcohol Functionality

2.15.5.1 County Admin Detail – Drug and Alcohol

2.15.5.1.1 Overview

A new County Admin Detail page for Drug and Alcohol will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Drug and Alcohol functionality to their county.

2.15.5.1.2 Description of Changes

- a. The Admin detail page for Drug and Alcohol will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date
- d. The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Drug and Alcohol applicable.	Y	N	N	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	N	Y
Fail case when in drug and alcohol.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Vendor pay to the facility.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Treat as single in shared housing.	N	N	N	Y	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Alternative General Assistance Program Facility.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Grant amt based on facility rate.	N	N	N	N	N	N	N	N	Y	Y	Y	N	N	N	N	N	N	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Name	CalSAWS Rule
EDX306C001	Drug and Alcohol applicable.	Drug and Alcohol applicable.
EDX306C002	Fail case when in drug and alcohol.	Fail case when in drug and alcohol.

EDX306C007	Vendor pay to the facility.	Vendor pay to the facility.
EDX306C008	Treat as single in shared housing.	Treat as single in shared housing.
EDX306C009	AGAP Facility.	Alternative General Assistance Program Facility.
EDX306C011	Grant amount based on facility rate.	Grant amt based on facility rate.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Allow ZBG for Indv in Drug & Alcohol Trtmnt Fclty	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX321C034	Allow ZBG for Indv in Drug & Alcohol Trtmnt Fclty

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX306C003	Grant for approved facility method 1	Not using this rule as the values calculated when this rule is active is not used.
EDX306C004	Grant on AU size.	Not using this rule as the values

		calculated when this rule is active is not used.
EDX306C005	Set provider specific switches.	Not using this rule as the value calculated when this rule is active is already calculated.
EDX306C006	Grant on AU when not funded.	Not using this rule as the values calculated when this rule is active is not used.
EDX306C010	Limit aid for only two months	Not using this rule as the value calculated when this rule is active is not used.
EDX306C012	Grant for approved facility method 2	Not using this rule as the value calculated when this rule is active is already calculated.
EDX306C013	Government funded facility.	Not using this rule as the values calculated when this rule is active is not used.

2.15.5.2 EDBC Changes

2.15.5.2.1 Overview

This section will provide the Eligibility Rules flow for Drug and Alcohol Program Person Eligibility that can be filtered for each CalWIN County.

2.15.5.2.2 Description of Change

Drug and Alcohol Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Type from Collect Institutional Care detail page	Facility Sub-Type	Living Arrangements Detail page
Approved by DHSS in Maintain Provider Details	DHSS Licensed	Living Arrangements Detail page
Received County Funds in Maintain Provider Details	County Funded	Living Arrangements Detail page
Negotiated Rate field of Collect Institutional Care Detail Screen	Negotiated Facility Rate	Living Arrangements Detail page
Vendor Category	Vendor Type: Drug and Alcohol	Living Arrangement Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new person status reason CT73 'In Drug and Alcohol Trtmnt Facility Funded by County' will be set as a failure status reason when all the following conditions are met:
 - a. The rule 'Drug and Alcohol applicable' is active.
 - b. The person has an entry in Living Arrangements Detail page applicable for the benefit month.
 - c. Any of the following is true:

- i. The Facility Sub-Type in Living Arrangement Detail page = 'Alternative General Assistance Program Drug & Alcohol'. and the rule ' Alternative General Assistance Program Facility.' is active
- ii. The Facility Sub-Type (in Living Arrangement Detail page) is 'Drug and Alcohol Rehab Public Funding'.
- iii. The Facility Sub-Type is 'Drug and Alcohol Treatment Private Funding'.
- d. The rule 'Fail case when in drug and alcohol' is not active.
- e. Any of the following rules is active:
 - i. 'Grant on AU when not funded.'
 - ii. 'Vendor pay to the facility.'
 - iii. 'Treat as single in shared housing.'
- f. The Drug and Rehabilitation center is County Funded (County Funded is 'Yes' in Living Arrangements Detail page).

Category	Short Description
73	In Drug and Alcohol Trtmnt Facility Funded by County

2. The new person status reason CT73 'In a Drug and Alcohol Treatment Facility' will be set as a failure status reason when all the following conditions are met:
- a. The rule 'Drug and Alcohol applicable.' is active.
 - b. The person has an entry in Living Arrangements Detail page applicable for the benefit month.
 - c. Any of the following conditions are met:
 - a.The Facility Sub-Type in Living Arrangement Detail page is 'Alternative General Assistance Program Drug & Alcohol' and the rule ' Alternative General Assistance Program Facility.' is active.
 - b.the Facility Sub-Type (in Living Arrangement Detail page) is 'Drug and Alcohol Rehab Public Funding' or 'Drug and Alcohol Treatment Private Funding'.
 - d. The rule 'Fail case when in drug and alcohol' is active.

Category	Short Description
73	In a Drug and Alcohol Treatment Facility

2.15.5.3 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Drug and Alcohol Facility Applicable} CalSAWS must perform Drug and Alcohol facility evaluation on a GA/GR case.]	The rule 'Drug and Alcohol applicable. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility Fail Case} CalSAWS must fail the GA/GR case when individual is in drug and alcohol facility.]	The rule 'Fail case when in drug and alcohol. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Licensed Facility} CalSAWS must determine the GA/GR grant for an individual in a licensed Drug and Alcohol facility based on the number of individuals sharing the house.]	The rule 'Grant for approved facility method. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility AU Members} CalSAWS must calculate the GA/GR grant for an individual in a Drug and Alcohol facility based on the number of individuals in the AU.]	The rule 'Grant on AU size. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility Provider} CalSAWS must determine whether a drug and alcohol facility provider are licensed, and county funded.]	The rule 'Set provider specific switches. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Drug and Alcohol Facility Funded by County} CalSAWS must fail the GA/GR case when an individual is a resident of a drug and alcohol facility funded by the county.]	The rule 'Grant on AU when not funded. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility Vendor Pay} CalSAWS must pay the GA/GR grant to a licensed drug and alcohol facility.]	The rule 'Vendor pay to the facility. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility Single in Shared Housing} CalSAWS must consider an individual in a drug and alcohol facility as single in shared housing when determining the grant for GA/GR.]	The rule 'Treat as single in shared housing. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility AGAP} CalSAWS must calculate grant when AGAP Facility type applies for GA/GR.]	The rule 'Alternative General Assistance Program Facility. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility Rate} CalSAWS must calculate grant amount based on drug and alcohol facility rate for GA/GR.]	The rule 'Grant amt based on facility rate. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Drug and Alcohol Facility} CalSAWS must budget a zero grant for GA/GR when an individual is a resident of a drug and alcohol facility funded by the county.]	The rule 'Government funded facility. 'will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix.

2.15.6 Room Board Shelter Functionality

2.15.6.1 County Admin Detail – Room Board Shelter

2.15.6.1.1 Overview

A new County Admin Detail page for Room Board Shelter will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Room Board Shelter functionality to their county.

2.15.6.1.2 Description of Changes

- The Admin detail page for Room Board Shelter will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- The functionality is effective dated with begin and end date
- The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Room Board & Shelter applicable.	Y	Y	N	N	N	N	N	N	N	Y	Y	Y	Y	N	N	N	N	Y
Meeting shelter conditions.	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N
Room Board situation.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Rate for homeless in shelter.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y
Allow rates on type of facility.	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Allowance only for homeless.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
CHASS Shelter options.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Mental health facility.	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX314C001	Room Board & Shelter applicable	Room Board & Shelter applicable.
EDX314C002	Meeting shelter conditions	Meeting shelter conditions.
EDX314C003	Room Board situation	Room Board situation.
EDX314C004	Rate for homeless in shelter	Rate for homeless in shelter.
EDX314C005	Allow rates on type of facility	Allow rates on type of facility.
EDX314C006	Allowance only for homeless	Allowance only for homeless.
EDX314C007	CHASS Shelter options	CHASS Shelter options.
EDX314C010	Mental health facility	Mental health facility.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Earned income – San Mateo Only.	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N
Housing and Basic Needs Test - Alameda	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income – Sacramento Only.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
-------------	--------------

EDX309C010	Earned income – San Mateo Only.
EDX309C006	Earned income – Sacramento Only.
EDX323C016	Housing and Basic Needs Test - Alameda

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX314C008	Vendor Pay Shelter cost	Not using this rule as the values calculated when this rule is active is not used.
EDX314C009	Shelter cost need amount	Not using this rule as the values calculated when this rule is active is not used.

2.14.6.2 EDBC Changes

2.15.6.1.3 Overview

This section will provide the Eligibility Rules flow for Room Board Shelter Program Person Eligibility that can be filtered for each CalWIN County.

2.15.6.1.4 Description of Change

Room Board Shelter Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
----------------	-----------------	------------------

Shelter Bed: Collect Individual Attributes Detail	Living Arrangement Type: Homeless Sub- Type: Shelter Facility	Living Arrangement Detail
Referred by Mental Health Case Manager: Collect Institutional Care Detail	Referred by Mental Health Case Manager	Living Arrangement Detail
Living with Relative: Collect Individual Attributes Detail	Living with Relative	Living Arrangement Detail
Sleeping Quarters Separate from Family: Collect Individual Attributes Detail	Sleeping Quarters Separate from Family	Living Arrangement Detail
Vendor Category	Vendor Types: 1. Board and Care' 2. 'Mental Health Room' 3. 'Shelter'	Living Arrangement Detail

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram.

Form Reason

1. The status reason CT73 'Resident in a Board and Care or Room and Board facility' will be set to for the form E10061 when all the following conditions are met (Note: this status is only used for triggering the Form, this status will not be displayed on the EDBC):
 - a. Any of the following rules are active:
 - i. Room Board & Shelter applicable.
 - ii. Room Board situation.
 - iii. Earned income – Sacramento Only.
 - b. The rule 'CHASS Shelter options.' is active OR all the following:
 - i. The Living Arrangement record is applicable for the benefit month.
 - ii. Vendor Type (Vendor Type in Living Arrangements Detail page) = 'Board and Care'.
 - c. The rule 'Meeting shelter conditions.' is active.

Category	Short Description
----------	-------------------

73	Resident in a Board and Care or Room and Board facility
----	---

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new status reason CT73 'Residing in an Alternative GA Program Facility', which does not fail the person or program, will be set when all the following conditions are met:
 - a. At least one of the rules is active:
 - i. 'Room Board & Shelter applicable.'
 - ii. 'Room Board situation.'
 - iii. 'Earned income – Sacramento Only.'
 - b. The rule 'CHASS Shelter options.' is active.
 - c. The Facility Sub-Type in Living Arrangement Detail page = 'Alternative General Assistance Program Drug & Alcohol'.

Category	Short Description
73	Residing in an Alternative GA Program Facility

2. The new status reason CT73 'Eligible for the CHASS Program', which does not fail the person or program, will be set when all the following conditions are met:
 - a. At least one of the rules is active:
 - i. 'Room Board & Shelter applicable.'
 - ii. 'Room Board situation.'
 - iii. 'Earned income – Sacramento Only.'
 - b. The rule 'CHASS Shelter options.' is active.
 - c. All the following in either A or B are true:
 - A. All the following:
 - a. The rule 'Housing and Basic Needs Test - Alameda.' is active.
 - b. The Facility Sub-Type in Living Arrangement Detail page is NOT 'Alternative General Assistance Program Drug & Alcohol'.
 - c. CHASS Shelter Required is true (CHASS Shelter Required = 'Y' in Living Arrangements Detail page)
 - d. CHASS Shelter Refused is NOT true (CHASS Shelter Refused is not 'Y' in Living Arrangements Detail page)

- e. Unable to Stay in CHASS Shelter is NOT true (Unable to Stay in CHASS Shelter is not 'Y' in Living Arrangements Detail page)
- B. All the following:
 - a. The rule 'Housing and Basic Needs Test - Alameda.' is not active.
 - b. The Facility Sub-Type in Living Arrangement Detail page is NOT 'Alternative General Assistance Program Drug & Alcohol'.
 - c. The Living Arrangement record is applicable for the benefit month.
 - d. The Living Arrangement Type = 'Homeless' (Living Arrangement Type in Living Arrangements Detail page).
 - e. Sub Type = 'Shelter Facility' (Sub Type in Living Arrangements Detail page).

Category	Short Description
73	Eligible for the CHASS Program

2.15.6.2 Correspondence

2.15.6.2.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.15.6.2.2 Description of Change

1. **Reason Code: XAN383 - Residing in an Alternative GA Program Facility**

- a. Trigger Condition
 - i. This notice generates for the applicable counties when there is a change in benefit amount and the program was 'Active' in the previous saved EDBC and is still 'Active' on the current EDBC with the reason 'Residing in an Alternative GA Program Facility'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Change	GA Change - Residing in Alternative Resident Facility	046 3 B (10/10)	12662

2. Reason Code: XAN331 - Eligible for the CHASS Program

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the person was 'Pending' and is now 'Active' on the current EDBC with the reason 'Eligible for the CHASS Program'.
- b. Program Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Approval	GA Approval - CHASS Single Person	102 1 (06/24/13)	608831

2.15.6.3 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Room Board Shelter} CalSAWS must determine whether Room and Board Shelter is applicable for GA/GR.]	The rule 'Room Board & Shelter applicable. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Shelter Board and Care} CalSAWS must grant Board and Care rate when Room and Board Shelter is applicable for GA/GR.]	The rule 'Meeting shelter conditions. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Room Board Living Situation} CalSAWS must evaluate an individual's living situation for GA/GR Board and Care.]	The rule 'Room Board situation. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Homeless Shelter} CalSAWS must determine whether a homeless GA/GR individual resides in a homeless shelter.]	The rule 'Rate for homeless in shelter. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Shelter Rate Facility Type} CalSAWS must determine shelter rates for GA/GR based on type of facility.]	The rule 'Allow rates on type of facility. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Room Board Homeless Allowance} CalSAWS must determine GA/GR room and board allowance for homeless.]	The rule 'Allowance only for homeless. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Shelter CHASS Options} CalSAWS must determine GA/GR room and board allowance for CHASS Shelter eligible individuals.]	The rule 'CHASS Shelter options. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Shelter Cost Vendor Pay} CalSAWS must determine whether a vendor pays shelter cost for GA/GR.]	The rule 'Vendor Pay Shelter cost. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.
	[Business Rule: {Shelter Cost Need Amount} CalSAWS must determine shelter cost need amount for a GA/GR individual residing in a Board and Care facility.]	The rule 'Shelter cost need amount. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Room Board Shelter Mental Health Facility} CalSAWS must determine Board and Care shelter rates for a GA/GR individual in a licensed mental health facility.]	The rule 'Mental health facility. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	MSUDRP Screening – Eligibility	MSUDRP Questions.xlsx	 MSUDRP Questions .xlsx
2.			

4 REQUIREMENT

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2314	<p>The CONTRACTOR shall update the CalSAWS Software to determine the benefit levels, resource limits and benefit allocation amounts (housing, utility, etc.) based on each counties GA/GR eligibility determination rules with updates through security rights. Eligibility determination rules shall include the following:</p> <ol style="list-style-type: none"> 1) Residency 2) Income 3) Aid paid pending 4) Immediate need 5) Property/resource 6) Deductions 7) Household composition/Assistance Unit 8) Aid codes 9) Hearings 10) Sanctions 11) Non-compliances 12) Living Arrangement 13) Citizenship 14) Expenses 15) Special Need 	<p>Eligibility:</p> <p>The existing 705 rules/attributes shared by DXC will be consolidated by functionality into 110 rules in CalSAWS but still providing the existing flexibility available to the County Admin to turn on or off a functionality specific to their county. The breakdown of the complexity is as shown below</p> <p>Create new</p> <ul style="list-style-type: none"> • 21 Difficult rules • 24 Medium rules • 13 Easy rules <p>Modify existing</p> <ul style="list-style-type: none"> • 14 Difficult rules • 23 Medium rules • 15 Easy rules <p>Batch/Interfaces</p> <p>Up to 20 new Batch sweeps will be created in CalSAWS to handle the MU triggers that is currently existing for CalWIN GR program</p> <p>Note: This does not include data collection MU trigger since CalSAWS as a system does not support Data Collection batch triggers for all programs including GR.</p>	<p>The following subsequent Rules migrated in this SCR will met these requirements.</p>

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		Fiscal Existing CalSAWS Fiscal framework will be leveraged for the new CalWIN GR program for benefit Issuance, Claiming and Adjustments.	

5 MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties excluding Los Angeles county. Los Angeles GA/GR functionality will not be modified.

6 OUTREACH

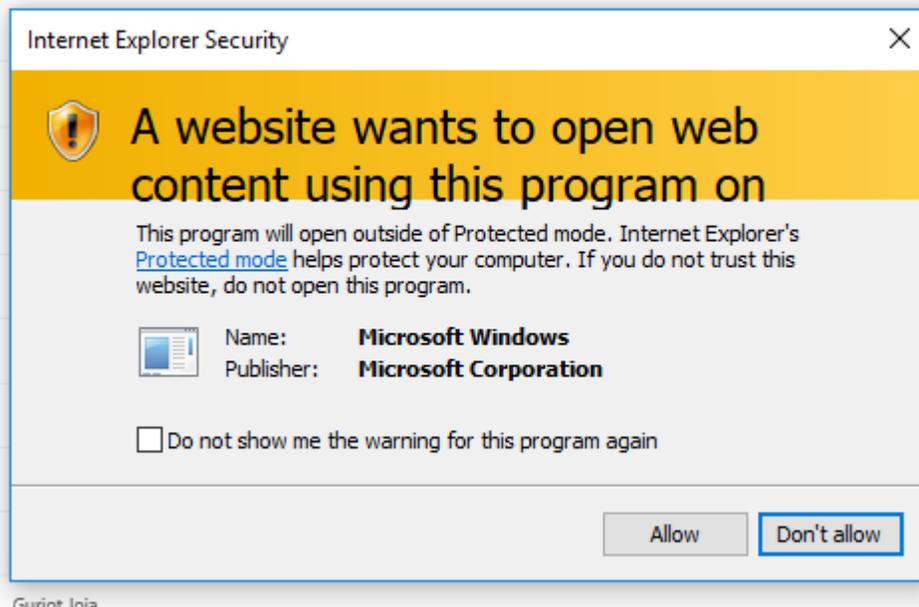
NONE

7 APPENDIX

7.1 Rules Flow Diagram

Viewing Visio Document in Internet Explorer

1. This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed.
2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.
3. *If opening the Visio file from the SharePoint link the Visio file will need to be downloaded first then open with the downloaded file with internet explorer.
4. The following prompt will appear if opening the downloaded Visio file.



5. Click 'Allow' to open the file on Internet Explorer.
6. The internet Explorer will open with the below pop up in the bottom of the page



7. Click Allow Blocked Content.

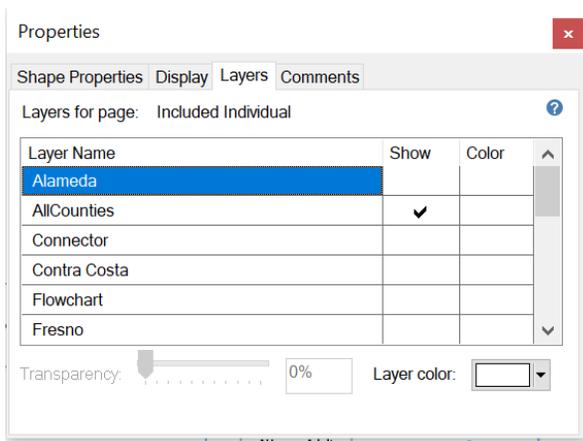
- Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)



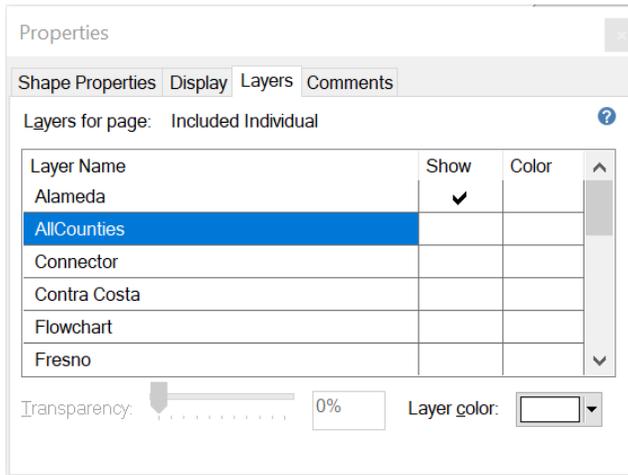
- Click the layer icon circled in red color below



- Once the layers button is clicked the Properties box will pop up.



- Then click the county name that is applicable to you, in this case Alameda



12. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.

Viewing Visio Document in Microsoft Visio

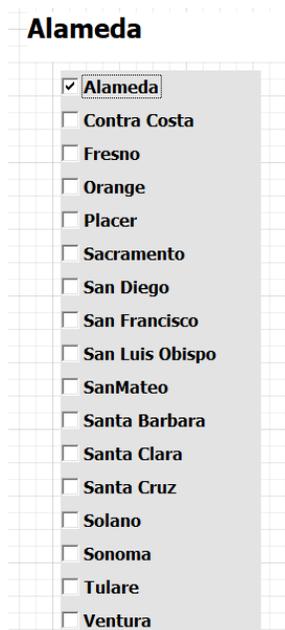
1. This is applicable for Laptops/Desktops that do have Microsoft Visio software installed
2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio
3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)



4. On the right side of the flow diagram the counties names will be displayed as shown below



5. Then click the county name that is applicable to you, in this case Alameda as shown below



6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.

7.2 Reference Table

Reference table for CT73 (Program status reason) and corresponding status reason in this design document. This table shows the values for the new columns added.

- a. Key:
 - i. GR Priority
 - 01. The lower the number the higher the priority
 - ii. GR Program Role
 - 01. FE – This indicator means the status reason will change the person role to FRE - 'Financially Responsible – Excluded'
 - 02. FI – This indicator means this status reason will change the person role to FRI 'Financially Responsible – Included'
 - 03. MM – This indicator means this status reason will change the person role to MMO 'Medi-Cal Member Only'
 - 04. UP – This indicator means this status reason will change the person role to UP 'Unaided Person'
 - iii. GR Close Person
 - 01. CanCloseBoth – Indicator means this status reason can close both person and program level.
 - 02. Y – indicator means this status reason can close the person.
 - iv. GR Close Program
 - 01. CanCloseBoth – Indicator means this status reason can close both person and program level.
 - 02. Y – Indicator means this status reason can close the program.
 - v. General Relief
 - 01. Y -Indicator means this status reason will be applicable for CalWINs General Relief Program

CalWIN Status	GR Priority	CalSAWs Status (Status Reason)	Set by Eligibility	GA/GR Program Role	GA/GR Close Person	GA/GR Close Program	General Relief	Use Case
XAR231	2320	Net Monthly Housing Exp Exceeded Monthly Inc for				Y	Y	Housing Test

		More Than 30 Days						
XAF302	2340	Monthly Housing Exp Exceeded Maximum Grant Amt				Y	Y	Housing Test
XAF371	2420	In Drug and Alcohol trtmnt facility funded by County				Y	Y	Drug and Alcohol Facility
XAF376	2460	In a Drug and Alcohol Treatment Facility				Y	Y	Drug and Alcohol Facility
XAF350	4050	No Proof of Tenant			Y		Y	Financial Housing
XAF352	4060	Housing Unverified			Y		Y	Financial Housing
	4410	Cash on Hand to Meet the Needs				Y	Y	Return to residence
XAF386	4420	Not Elig. for Pgm			Y		Y	Return to residence
XAF387	4440	Connection to the Place of Return not Verified			Y		Y	Return to residence
XAF388	4460	Self Sufficiency at Place of Return not Verified			Y		Y	Return to residence
XAF389	4480	Previously Received RTR			Y		Y	Return to residence
XAF390	4500	Previously Requested RTR			Y		Y	Return to residence
XAF391	4520	Did not Sign the RTR Letter			Y		Y	Return to residence
XAF392	4540	Resident of County			Y		Y	Return to residence

XAF393	4560	Not Res of County for at least 15 but less than 30 days			Y		Y	Return to residence
XAF398	4600	Has Condition Must Reside Outside of County			Y		Y	Return to residence
XAF614	4620	Previously Granted RTR Amt			Y		Y	Return to residence
XAN383	2360	Residing in an alternative GA program facility					Y	Room and Board
XAN331	2380	Eligible for the CHASS Program					Y	Room and Board
E10061	2400	Resident in a Board and Care or Room and Board facility					Y	Room and Board
	4055	Shelter Cost not Allowed for Property Manager or Agent					Y	Financial Housing
E10021	4400	Approved for RTR Pmt as Greyhound Bus Ticket					Y	Return to residence
verification	7065	FTP Proof Shelter					Y	Financial Housing
E10047	2300	Has Rent that Exceeds Monthly Grant Amt					Y	Housing Test

7.3 CalWIN RT table search reference (used by developers)

This table has how CalWIN currently search for county defined values used in EDBC. Developers will use this information to get the required values in CalSAWS.

Use Case	CalSAWs Table	Description (summary of what we are doing in this table)	Example	Category ID
Shared Housing Housing Test	GA Deduction Type	<p>The table 'GAGR Deduction' (CT10663) will provide the disregard allowed amount and deduction disregard Allowed percentage for specific values based on the CalWIN GAGR County.</p> <p>The code number indentifier is used to retrieve the deduction and percentage amount.</p> <p>Each county will have two reference column one will be for disregard allowed amount titled '[County Name] disregard allowed amount' and the other will be for disregard allowed percentage amount titles '[County Name] disregard allowed amount percentage'.</p> <p>Note - [County Name] is a placeholder for whatever county being searched for.</p>	<p>Example: Get Alameda (01) defined 'deduction disregard amount' and deduction disregard percentage for 'Applicant earned income' for Alameda.</p> <p>Search: Code number identifier = 'AE'</p> <p>From: Code Detail Table</p> <p>Where: Code number identif = 'AE' Category Id = 10663</p> <p>Result: Alameda disregard allowed amount = 0 Alameda disregard allowed percentage = 75</p> <p>Meaning: Alameda disregard allowed amount for 'Applicant earned income' is 0 and Alameda disregard allowed percentage for 'Applicant earned income' is 75.</p>	10663

Special Need Eligibility	Special Need expense	<p>The table 'GAGR Special Need expense' is used to retrieve the grant amount for a CalWIN County.</p> <p>The county code (CT 18) and the Need type (CT 200) will be used to retrieve the GA Amount.</p>	<p>Example: Get Contra Costa (07) defined 'maximum cremation cost amount' / 'GR budget net grant amount' for the need type: 'Indigent cremation' (IC).</p> <p>Search: Grant Amount</p> <p>From: Code Detail Table</p> <p>Where: Need Type: IC County: 07</p> <p>Result: Grant Amount = 825</p> <p>Contra Costa (07) 'maximum cremation cost amount' / 'GR budget net grant amount' for the need type: 'Indigent cremation' (IC) is 825.</p>	10662
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<p>Room and Board Shelter</p>	<p>GAGR Living Arrangement County Reference Table</p>	<p>This table 'GAGR Living Arrangement County Reason' (CT 10657) is to determine what category a CalWIN GAGR county set for their living arrangement type.</p> <p>Using the reference column 'County code' (which reference CT15 County Code) and 'Facility sub Type' (which reference CT10657 Facility Sub Type Code') to search in the Reference table 'GAGR Living Arrangement County Reference Table' (CT 10657) to get the value in the reference column 'Category' .</p> <p>The reference column 'Category' hold numeric values categorizing what each specific GAGR CalWIN county determines a living arrangement type should be based on their business logic.</p> <p>The reference column 'Category' was brought in 'As is' from the CalWIN Database.</p>	<p>Example to determine what Alameda categorized the facility sub type ' Group Home':</p> <p>Search:</p> <p>Reference Column: Category</p> <p>From: Code Detail Table</p> <p>Where:</p> <p>Reference Column: County Code = 01</p> <p>Reference Column: Group Home = 'GH'</p> <p>Category Id = 10657</p> <p>Result</p> <p>Category = 1</p> <p>Meaning:</p> <p>The county Alameda (01) categorize the facility sub type 'Group Home' (GH) as category '1' .</p>	<p>10657</p>
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Return to Residence	County Defined Time Limit	<p>The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.</p> <p>Search based on the Code number identif 'EL' .</p> <p>Retrieve the following reference columns:</p> <p>Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....). Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).</p> <p>These two values will give the duration of 'County Defined Specific Period'.</p> <p>Note - [County Name] is a placeholder for whatever county being searched for.</p>	<p>Example for Searching the time limit table for Max age limit for the county of Alameda :</p> <p>Search: Reference Column: Alameda Time Limit Reference Column: Alameda Unit of measurement</p> <p>From: Code Detail table</p> <p>Where: Code number identif = EL Category Id = 10634</p> <p>Result: "Alameda Time Limit" = 65 "Alameda Unit of measurement" = Y</p> <p>*Alameda time limit duration for 'Max age limit' is 65 Years</p>	10634
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CalSAWS

California Statewide Automated Welfare System

Design Document

CA-233170

ACIN I-92-21 2022 CAPI COLA

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Paul Galloway
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
2021-10-29	.01	Initial Draft	Paul Galloway
2021-11-17	.02	Final ACIN received, updated ACIN number in document	Paul Galloway

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1 OVERVIEW

All County Information Notice (ACIN) I-92-21 dated November 16, 2021, transmitted new payment standards for the Cash Assistance Program for Immigrants (CAPI) for 2022. This document identifies necessary changes to CAPI in CalSAWS beginning January 1, 2022.

1.1 Current Design

CAPI provides cash assistance to eligible aged, blind, and/or disabled legal immigrants who are non-citizens and successfully completed an application process.

As required by Welfare and Institution Code (W&IC) section 18941, the CAPI payment standards are equivalent to the SSI/SSP payment standards, and have been so since the reversal of the CalFresh cash-out took effect on June 1, 2019 (ACL 18-90). Currently CalSAWS uses the January 1, 2021, payment standards to compute CAPI benefit amounts.

1.2 Requests

The 5.9 percent cost-of-living adjustment (COLA) for recipients of Supplemental Security Income (SSI), as recently declared by the federal Social Security Administration (SSA), and a State Supplementary Payment (SSP) grant increase, as approved by the California State Legislature will cause both SSI/SSP payment standards and CAPI payment standards to increase for 2021. Effective January 1, 2022, benefits for all active CAPI programs must be calculated and issued based on the new amounts.

1.3 Overview of Recommendations

Update CalSAWS code tables with the new CAPI COLA values for 2022 and end date code table records from the previous year as of December 31, 2021.

1.4 Assumptions

1. CAPI COLA Change NOA is generated for Active CAPI programs when Batch EDBC is run with a run reason of CAPI COLA and there is a change in the monthly benefit amount issued.
2. The existing CalFresh Change NOA will generate when the CAPI COLA changes impact the CalFresh benefit.
3. If the CalFresh and/or CAPI benefit amount change(s) based on the CAPI COLA and another change (e.g., income increase/decrease), send only the change NOA related to the non-COLA change, per existing logic.
4. For cases with both CAPI and CalFresh programs, both the CalFresh change NOA and the CAPI Notice of Change will be sent if the new CAPI payment standards cause the benefits to change for both programs.
5. CA-202055 in Release 20.07 separated cases and issuances for CAPI couples who were previously together in a CAPI program on the same case.
6. CA-233171 will run batch EDBC to apply the new CAPI payment amounts.
7. No Client Correspondence changes are included in this SCR. CA-221803 in release 21.11 is adding additional threshold languages for the CAPI COLA NOA.

2 RECOMMENDATIONS

2.1 Eligibility – Update CAPI Payment Amounts

2.1.1 Overview

Update the code tables with the new CAPI payment standards for 2022 for Independent Living, Reduced Needs, and Non-Medical Out-of-Home Care for individuals and couples.

2.1.2 Description of Changes

1. Insert new code table records for CAPI payment amounts with an effective date of 1/1/2022 to high date.
2. End-date the existing high-dated values effective 12/31/2021.
3. The following table contains the new rates for individuals and couples who live independently or in households with in-kind room and board (Reduced Needs):

	INDEPENDENT LIVING			REDUCED NEEDS		
	RESIDING IN OWN HOUSEHOLD			HOUSEHOLD OF ANOTHER WITH IN-KIND ROOM & BOARD		
INDIVIDUAL:	TOTAL CAPI		TOTAL SSI/SSP	TOTAL CAPI		TOTAL SSI/SSP
AGED OR DISABLED	\$1,040.21		\$1,040.21	\$764.25		\$764.25
AGED OR DISABLED – without cooking facilities (with restaurant meal allowance)	\$1,147.20		\$1,147.20			
BLIND	\$1,110.26		\$1,110.26	\$834.30		\$834.30
DISABLED MINOR - Living with parent(s) - Living with non-parent relative or non-relative guardian	\$921.75		\$921.75	\$645.79		\$645.79
COUPLE:	TOTAL CAPI	ONE CAPI, ONE SSI	TOTAL SSI/SSP	TOTAL CAPI	ONE CAPI, ONE SSI	TOTAL SSI/SSP
AGED or DISABLED - per couple	\$1,765.64	\$1,765.64	\$1,765.64	\$1,351.85	\$1,351.85	\$1,351.85
AGED or DISABLED - without cooking facilities (with restaurant meal allowance)	\$1,979.63	\$1,979.63	\$1,979.63			
BLIND - per couple	\$1,952.88	\$1,952.88	\$1,952.88	\$1,539.08	\$1,539.08	\$1,539.08
BLIND/AGED OR DISABLED - per couple	\$1,881.55	\$1,881.55	\$1,881.55	\$1,467.76	\$1,467.76	\$1,467.76

Title XIX Medical Facility	Total CAPI	Total SSI/SSP
Per Individual	\$56.00	\$56.00
Per Couple	\$112.00	\$112.00

4. The following table contains the new rates for individuals and couples who receive Non-Medical Out-of-Home care.

	NON-MEDICAL OUT-OF-HOME CARE					
	HOUSEHOLD OF RELATIVE WITH IN-KIND ROOM & BOARD			IN LICENSED FACILITY OR HOUSEHOLD OF RELATIVE WITHOUT IN-KIND ROOM & BOARD		
INDIVIDUAL:	TOTAL CAPI		TOTAL SSI/SSP	TOTAL CAPI		TOTAL SSI/SSP
AGED OR DISABLED	\$1,079.07		\$1,079.07	\$1,365.77		\$1,365.77
AGED OR DISABLED – without cooking facilities (with restaurant meal allowance)						
BLIND	\$1,079.07		\$1,079.07	\$1,365.77		\$1,365.77
DISABLED MINOR - Living with parent(s) - Living with non-parent relative or non-relative guardian	\$1,079.07		\$1,079.07	\$1,365.77		\$1,365.77
COUPLE:	TOTAL CAPI	ONE CAPI, ONE SSI	TOTAL SSI/SSP	TOTAL CAPI	ONE CAPI, ONE SSI	TOTAL SSI/SSP
AGED or DISABLED - per couple	\$2,172.54		\$2,172.54	\$2,731.54		\$2,731.54
AGED or DISABLED - without cooking facilities (with restaurant meal allowance)		\$2,172.54	\$2,172.54		\$2,731.54	\$2,731.54
BLIND - per couple	\$2,172.54	\$2,172.54	\$2,172.54	\$2,731.54	\$2,731.54	\$2,731.54
BLIND/AGED OR DISABLED - per couple	\$2,172.54	\$2,172.54	\$2,172.54	\$2,731.54	\$2,731.54	\$2,731.54

2.1.3 Programs Impacted

CAPI

2.1.4 Performance Impacts

None

3 REQUIREMENTS

3.1 Project Requirements

REQ #	Requirement Text	How Requirement Met
2.8.1.21	The LRS shall automate eligibility determination and benefit calculation for certain individual and case changes.	New CAPI payment standards for 2022 are added to CalSAWS.

4 MIGRATION IMPACTS

No migration impacts. CalWIN counties will inherit this functionality at migration.

5 OUTREACH

None

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-234071

Update Select Intake Appointment Page

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Farhat Ulain, Connor Gorry
	Reviewed By	Matthew Lower

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/11/2021	1.0	Initial Draft	Farhat Ulain

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1 OVERVIEW

In the CalSAWS system, appointments get created/scheduled to satisfy customer's needs. There are several categories and types available for the appointments in CalSAWS. These appointments get scheduled by the batch or by the worker manually. There is more than one navigation available to schedule customer's appointments in CalSAWS.

1.1 Current Design

When scheduling an Intake Interview Appointment from the Select Intake Appointment page, it is considered an in-person appointment by default that is created under the Category 'Intake Interview' and the Appointment Letter indicates the same. The Select Intake Appointment page does not provide an option to the user to specify the type of the appointment.

1.2 Requests

Add a 'Telephone Interview Intake' field with a checkbox in the Select Intake Appointment page for the user to specify the type of the Appointment is a telephone appointment.

1.3 Overview of Recommendations

1. Update Select Intake Appointment page to add a 'Telephone Interview Intake' field with a checkbox.
2. Update Appointment Letter Gen 102 to indicate the telephone appointment.

1.4 Assumptions

1. Fields not modified within the description of changes will retain their current functionality.
2. When the 'Telephone Interview Intake' checkbox is checked in the Select Intake Appointment page, the Appointment letter will display the type of appointment selected.
3. Verbiage and Trigger Conditions for generating the Appointment Letter will not be changed with this SCR. This SCR will only update the variable population logic addressed in Recommendation 2.2.

2 RECOMMENDATIONS

2.1 Select Intake Appointment

2.1.1 Overview

When scheduling an Intake Interview Appointment from the Select Intake Appointment page, it is considered an in-person appointment by default and the Appointment Letter indicates the same. The Select Intake Appointment page does not provide an option to the user to specify the type of the appointment. This change will add a field 'Telephone Interview Intake' with a checkbox to the Select Intake Appointment page for the user to specify the type of the Intake Appointment.

2.1.2 Select Intake Appointment Page Mockup

Select Intake Appointment

*- Indicates required fields

Submit Cancel

Appointment Information

Customer: *
- Select -
Tom Bradley
Zong Bradley

Duration:
15 minutes

Addressee: *
Tom Bradley

Telephone Interview Intake Print Appointment Letter

Programs

CalWORKS

Worker ID	Date	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM
19ESV00001	10/12/21			•	•								

Submit Cancel

This Type 1 page took 0.27 seconds to load.

Figure 2.1.2-1 – Select Intake Appointment Page

2.1.3 Description of Change

1. Add a 'Telephone Interview Intake' field with a checkbox in the Appointment Information section of the Select Intake Appointment page as displayed in the figure 2.1.2-1.
2. When the 'Telephone Interview Intake' checkbox is checked, the Intake Appointment will be created under the Category 'General Appointment' and the Type 'Telephone Interview Intake'.

Note: When the 'Telephone Interview Intake' checkbox is checked, the Appointment Letter will display the type of the appointment selected.

When the 'Telephone Interview Intake' checkbox is not checked, the intake

2.1.4 Page Location

- **Global:** Case Info
- **Local:** Worker Assignment
- **Task:** Select Intake Appointment

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update page mappings for the new field.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Client Correspondence: Updates to the GEN 102 Appointment Letter

2.2.1 Overview

Currently, the any selected sub-type from the 'General Appointment' category will populate a GEN 102 Appointment Letter with information for a "Face-to-Face" – including the 'Telephone Intake Interview' sub-type. Population logic for the GEN 102 will be updated to instead populate its "Telephone" checkbox and information for this and other sub-types.

State Form: GEN 102 (09/2020)

Current Programs: Multiple

Current Attached Forms: N/A

Current Forms Category: Form

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish, Armenian, Cambodian, Chinese, Farsi, Hmong, Lao, Korean, Russian, Spanish, Tagalog, Vietnamese

2.2.2 Updates to Variable Population

Update the Gen 102 to use existing logic to populate details for a telephonic appointment when a General Appointment is made with one of the following sub-types:

1. Telephone Intake Interview
2. Telephone Interview Recertification
3. 2nd Telephone Interview Recertification

2.2.3 Additional Regression Testing for GEN 102

Regression testing for the GEN 102 Form and population for Telephone and Face-to-Face Appointments.

3 SUPPORTING DOCUMENTS

N/A

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.1.1.5	The CalSAWS shall provide field-level and cross-field validation upon completion of data entry by User and immediately display appropriate corrective instructions for the related field.	The 'Telephone Intake Interview' field with a checkbox will be added to the Select Intake Appointment page to specify the type of the appointment in the Appointment Letter.

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-234911 – Update Imaging Workflows to
Support Case Number Searching

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Imaging Team
	Reviewed By	Chris Vasquez, Toby Barnes, Rhiannon Chin

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/4/2021	1.0	Draft	

DRAFT

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1 OVERVIEW

This SCR will allow users to search specific workflow queues by Case Number.

1.1 Current Design

Currently, users cannot search by Case Number in the workflow queues.

1.2 Requests

Add the ability to search by Case Number in the Workflow queues.

1.3 Overview of Recommendations

Add Case Number as a Custom Property to the workflow folder to run searches on.

1.4 Assumptions

- This will not apply to the QA & Indexing queue.
- The Case Number is set before a document is routed from QA & Indexing.
- If the Case Number is changed to a CIN in the Person Selection queue, but the document is not routed forward, users will need to search by the CIN. The search property will still be called "Case Number".
- If a document is in Reindex or Reindex All, users will need to use "Case Number" to search for either a case number or CIN.

2 RECOMMENDATIONS

2.1 Add the Case Number Custom Property

2.1.1 Overview

There are fields in the Drawer document views that are not meaningful to end users and should be hidden

2.1.2 Description of Change

Add a Case Number field to the custom properties that is searchable within the workflow queues. If there is more than one document in the folder, the case number linked to the first documents should be used.

Update the following workflow queues to allow searching by the Case Number custom property:

- Barcode Verification
- Barcode Verification Confidential
- Exception
- Exception Confidential
- Person Selection
- Reindex
- Reindex Confidential
- Reindex All
- Reindex All Confidential

2.2 Reorder the Workflow Grid

2.2.1 Overview

Reorder the grid columns and add a Case Number column.

2.2.2 Description of Change

The Case Number column will be added to the above impacted queues (both process and workflow views). The grid will display columns in the following order:

- Time in Queue
- Status
- Case Number
- Created By
- Created
- Last Event By
- Last Event
- Bundle ID
- Name

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2506	<p>The CONTRACTOR shall configure the imaging solution core capture and indexing scan modes (Single Case, Virtual Print, and Multi-case) to store documents with the following indexing values:</p> <ol style="list-style-type: none">1) Case Number - Only for case level2) Case Name - Only for case level3) Document Type4) Applicable Date5) Received Date6) Form Name7) Form Number8) Person Name - Only for person level9) CIN - Only for person level10) Batch Number - Unique editable number associated to each group of documents scanned	<p>Added Case Number custom property to documents in workflow.</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235128

Updates for BenefitsCal Release 2.0

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Gillian Bendicio
	Reviewed By	Melissa Mendoza

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/08/2021	1.0	Initial Revision	Gillian Bendicio

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1 OVERVIEW

The BenefitsCal application is being implemented to support customer's applying for aid in CalSAWS. The implementation of the BenefitsCal application requires multiple APIs as well as online page updates to support the application process and viewing of benefit information.

1.1 Current Design

CalSAWS currently uses the BenefitsCal portal to support customers who live in C-IV counties to apply for and view their benefits online.

1.2 Requests

Update CalSAWS to support the BenefitsCal updates for their Release 2.0.

1.3 Overview of Recommendations

1. Update the e-Application pages to support the General Assistance/General Relief (GA/GR) case linking process.
2. Update e-Application Summary page to remove the signed SAWS2A indicator.
3. Update the Form Status API batch job to support expenses, income, and properties for the Medi-Cal (MC) Renewal forms.

1.4 Assumptions

1. YBN will continue to be supported until the Los Angeles County cutover to BenefitsCal.

2 RECOMMENDATIONS

2.1 E-Application Search

2.1.1 Overview

The E-Application Search page allows the workers to look up e-Applications submitted from BenefitsCal. Currently, the e-Application Search page can find GA/GR applications with 'GA' program codes.

2.1.2 Description of Change

1. Update the e-Application Search page to find GA/GR applications from the BenefitsCal portal that are sent with a 'GR' program code.
Note: The page should still be able to find GA/GR applications with a 'GA' program code.
 - i. The program dropdown, when Program is selected on the Search By field, will display a new option "General Assistance/General Relief (GR)".

2.1.3 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search**

2.1.4 Security Updates

No update.

2.1.5 Page Mapping

- N/A

2.1.6 Page Usage/Data Volume Impacts

N/A

2.2 E-Application Summary

2.2.1 Overview

The E-Application Summary page displays the BenefitsCal applicant's application answers for the worker to process. Currently, the e-Application Summary page displays GA/GR applications with 'GA' program codes. Additionally, the signed SAWS2A indicator field is displayed on the page.

2.2.2 e-Application Summary Mockup

e-Application Summary

[Images](#) [Link e-App to Case](#) [Edit](#) [Close](#)

e-App Number: 163025	e-App Status: Pending Clearance	Case Number:
Application Date: 10/06/2021	Signed Date: 10/05/2021	Transferred Date:
Expedited Services/Immediate Need/Immediate MediCal: ES	Authorized Representative:	Programs: CF
Office: Office TAD/WTW/Child Care/PID 110 OFFICE ROAD CITY NAME, CA 92392-2546		
Child Abuse: No	Domestic Abuse: No	Elder Abuse: No
Other Emergency: No	Does anyone in your household have a personal emergency? No	Indian Reservation: No
Consent for Verifications:	Origin: Anonymous User	User Agency:
Years Verification Maintained:		

Figure 2.2.1 – e-Application Summary without the Signed SAWS2A field

Programs

<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> General Assistance/General Relief (GR)

Figure 2.2.2 – e-Application Summary for GR program

2.2.3 Description of Change

1. Update the e-Application Summary to display e-Applications with 'GR' program code.
 - i. In the Programs section, "General Assistance/General Relief (GR)" will display for e-Applications with 'GR' program code.
2. Remove the 'Signed SAWS2A' field from the e-Application Summary page.

2.2.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search**

2.2.5 Security Updates

No update.

2.2.6 Page Mapping

- Updated Page Mapping to remove the Signed SAWS2A field.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Link e-App to Case

2.3.1 Overview

The 'Link e-App to Case' button on the e-Application Summary page will initiate the linking process between the e-Application and a system case. This process works for the Your Benefits Now (YBN) GR applications and will be updated for the BenefitsCal GR applications.

2.3.2 Description of Change

1. Update the e-Application to Case linking logic to create a Managed or Non-Managed version of the GA/GR program based on the county.
Note: Los Angeles County GR will remain supported with this change.

2.3.3 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search**

2.3.4 Security Updates

1. No update.

2.3.5 Page Mapping

- N/A

2.3.6 Page Usage/Data Volume Impacts

N/A

2.4 Updates to the Form Status Batch Job MC RE Pre-Population

2.4.1 Overview

Form Status batch job sends information related to a redetermination/renewal/recertification packet when the packet is generated in CalSAWS. For Medi-Cal Renewals (MC RE), additional information is sent as the MC 210 RV, MC 216, and MC 217 have prepopulated information on these forms.

2.4.2 Description of Change

1. Modify the batch job to send the income type code and the short description of the income type code to BenefitsCal. Please refer to the BenefitsCal-CalSAWS mapping in the Supporting Documents section.
2. Modify the batch job to send the expense type code and the short description of the expense type code to BenefitsCal. Please refer to the BenefitsCal-CalSAWS mapping in the Supporting Documents section.
3. Modify the batch job to send the property type code and the short description of the property type code to BenefitsCal. Please refer to the BenefitsCal-CalSAWS mapping in the Supporting Documents section.

2.4.3 Execution Frequency

No Change. Currently Daily (Mon-Sat).

2.4.4 Key Scheduling Dependencies

No Change.

2.4.5 Counties Impacted

CalSAWS Counties.

2.4.6 Data Volume/Performance

N/A

2.4.7 Interface Partner

BenefitsCal Portal

2.4.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Batch	This supporting document supports the current BenefitsCal to CalSAWS mapping for income, expenses, and property types.	 BenefitsCal-CalSAWS Mapping.xlsx

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235136

Pro-rate the CF Minimum Allotment for CE/MCE
Households

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sridhar Mullapudi
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/08/2021	1.0	Initial draft	Sridhar Mullapudi

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1 OVERVIEW

1.1 Current Design

CalSAWS does not pro-rate the CalFresh minimum allotment when the household fails the net income test for a CE/MCE household that is eligible after the first of the month or when CF is restored with a break in aid (i.e. restoration of aid).

1.2 Requests

Pro-rate the CalFresh minimum allotment when the CW/MCE household applies and is eligible after the first of the month or when the CF is restored with a break in aid.

1.3 Overview of Recommendations

1. Update CalFresh EDBC rule to pro-rate the CalFresh minimum allotment even when the HH fails the net income test.

1.4 Assumptions

1. None

2 RECOMMENDATIONS

2.1 Update CalFresh EDBC Rules to Pro-Rate Minimum Allotment

2.1.1 Overview

When running CF EDBC for CE/MCE household that is eligible for minimum allotment during intake month where the household is eligible after the first of the month or when aid is restored with break in aid, the minimum allotment shall be prorated even when the household fails the net income test.

2.1.2 Description of Changes

1. Update the CF EDBC rule to provide a prorated amount for a CE/MCE CF household that is eligible after the first of the month or when aid is restored with break in aid.

Note: the current functionality of providing zero dollar amount for intake month and the household remains active when allotment is less than \$10 (FS Minimum Intake Allotment, CT335_61) shall remain the same.

2.1.3 Programs Impacted

CalFresh

2.1.4 Performance Impacts

None

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.2.6	The LRS shall identify and evaluate eligibility by person and by case/program	CalSAWS will pro-rate the allotments for CF households accurately.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235372

Update Population Logic for Forms for Migration
Counties – Phase 1

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jasmine Chen
	Reviewed By	Priya S.

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/21/2021	1.0	Initial Document	Jasmine Chen
11/29/2021	1.1	Updated per QA comments	Tiffany Huckaby

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1 OVERVIEW

1.1 Current Design

Currently the NA 791 form version, via Template Repository, is populating Los Angeles (LA) County references when the form is generated for Migration counties.

Current NA 791 – Header (top right)

COUNTY OF [REDACTED] STATE OF CALIFORNIA
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
425 Shatto Place
Los Angeles, CA 90020

Case Name: [REDACTED]
Case Number: [REDACTED]

Current NA 791 - Body (page 2)

- You have signed a deferred AAP agreement. If your child requires AAP benefits in the future, contact Post Ado at 800-735-4984.
- Your child's AAP benefits, including Medi-Cal coverage will be terminated:
 - A. Your child will be age 18
Your child may be eligible for the extension of AAP benefits to age 21. Contact PAS at 800-735-4984.

When accessing the current NA 791 via Template Repository, it only has a Language document parameter, the form fields are not editable and it only has one print option, Print Only.

Current NA 791 - Form Body (page 2)

An overpayment of \$ _____ had occurred for the period of _____ to _____.

MONTH/DATE OF PAYMENT	AMOUNT RECEIVED	AMOUNT SHOULD HAVE RECEIVED	MONTH/DATE OF PAYMENT	AMOUNT RECEIVED	AMOUNT SHOULD HAVE RECEIVED

- You were overpaid because you failed to report:
- A. You were no longer supporting your child
 - B. You were no longer legally responsible for your child
 - 1. Your child has married
 - 2. Your child has enlisted and is on active duty in the military
 - 3. Your parental rights have been terminated

You may have committed fraud in your application for or reassessment of the AAP benefits, and as a result have received checks/deposits to which your child was not entitled to receive.

Description of the alleged fraud:

The county shall not demand overpayment collection when the overpayment was due to county error.

Comments:

Regulations: This action is required by the following state regulations which are available for review at the Adoption Agency: California Code of Regulations Title 22, Division 2, Chapter 3, Subchapter 7, Articles 1-10, Sections 35325-35352.2

State Hearing: If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

NA 791 (9/18) - Required Form



1.2 Requests

Update the logic to remove LA County-specific references from NA 791. Update the form to be editable and printable centrally.

1.3 Overview of Recommendations

1. Update the population logic of NA 791 form version (from Template Repository) to no longer populate LA County references.
2. Update the form to have the standard document parameters and allow central printing.
3. Update the form to be editable.

1.4 Assumptions

1. Updates to the NA 791 NOA version and its generation batch (PB00R2001) will be scoped under CA-236175.
2. No additional Threshold Languages will be added with this effort.
3. No Spanish translations are required as the Spanish will only be updated to match the English version where the only updates are to remove a phone number, add an Existing Header, and make the form editable. See recommendation 2.1 for details.

2 RECOMMENDATIONS

2.1 Updates to NA 791 (Form version)

2.1.1 Overview

This effort will update the population logic of NA 791 form version to remove any Los Angeles County references.

State Form: NA 791 (09/18)

Current Programs: Adoption Assistance Program (AAP)

Current Attached Forms: NA Back 9

Current Forms Category: Form

Current Template Repository Visibility: All counties

Existing Languages: English, Spanish

2.1.2 Form/NOA Verbiage

Update NA 791 Form XDP

1. Replace the XDP's existing Cover page with the CalSAWS Standard Header, Header_1.
2. Update the XDP, for both English and Spanish, to remove LA County references as per the following table:

Description	Existing Text	Updated Text	Location
Static	STATE OF CALIFORNIA DEPARTMENT OF CHILDREN AND FAMILY SERVICES 425 Shatto Place Los Angeles, CA 90020	N/A – Replacing cover page with Header_1.	Cover page
Static	You have signed a deferred AAP agreement. If your child requires AAP benefits in the future, contact Post Adoptions Services at 800-735-4984.	You have signed a deferred AAP agreement. If your child requires AAP benefits in the future, contact Post Adoptions Services at <PASPhone>.	Form Body
Static	Contact Post Adoption Services at 800-735-4984 request the extension of	Contact Post Adoption Services at <PASPhone> request the extension of	Form Body

	benefits prior to your child's 18th birthday if:	benefits prior to your child's 18th birthday if:	
--	--	--	--

2.1.3 Form/NOA Variable Population

1. Update population logic

Update population logic to populate the variables of the header, Header_1.

Note: The variables within Header_1 will not be editable.

2. Update form to be editable

Update the form to be editable. This includes editable sections for:

Variable Name	Description	Formatting	Editable* /Field Type	Template Repository Population
<PASPhone>	The PAS phone number determined by Counties	Arial Font Size 10	Y, Numeric Field	N
Overpayment table	Table containing overpayment details of the AAP recipient.	--	--	--
Overpayment table – 1 st column	Month/Date of Payment	Arial Font Size 10	Y, Date Field	N
Overpayment table – 2 nd column	Amount Received	Arial Font Size 10	Y, Numeric Field	N
Overpayment table – 3 rd column	Amount Should Have Received	Arial Font Size 10	Y, Numeric Field	N
Description of the alleged fraud: section	A section for worker to describe an alleged	Arial Font Size 10	Y, Text Field	N

	fraud of the AAP recipient.			
Comments: section	A section for comments	Arial Font Size 10	Y, Text Field	N

*Note: When generating a Blank Form from Template Repository, the field will be editable unless otherwise indicated.

2.1.4 Form Generation Conditions

Update Form Parameters in Template Repository

Include the following parameters to help populate the header's variables.

Required Document Parameters: Case Number, Customer Name, Program, Language

Updates to Form Print / Mailing Options

Update the print option for NA 791 to be printable centrally:

BLANK TEMPLATE	PRINT LOCAL WITHOUT SAVE	PRINT LOCAL AND SAVE	PRINT CENTRAL AND SAVE	REPRINT LOCAL	REPRINT CENTRAL
Y	Y	Y	Y	Y	Y

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Forms	NA 791 - Form mockup	CA 235372 – NA 791.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
CAR-1239	<p>The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including:</p> <ul style="list-style-type: none"> a. Appointment notices; b. Redetermination, Recertification, and/or Annual Agreement notices and forms; c. Other scheduling notices (e.g., quality control, GR hearings, and appeals); d. Periodic reporting notices; e. Contact letters; f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site; g. Information notices and stuffers; h. Case-specific verification/referral forms; i. GR Vendor notices; k. Court-mandated notices, including Balderas notices; l. SSIAP appointment notices; m. Withdrawal forms; n. COLA notices; o. Time limit notices; p. Transitioning of aid notices; q. Interface triggered forms and notices (e.g., IFDS, IEVS); r. Non-compliance and sanction notices; s. Benefit issuance and benefit recovery forms and notices, including reminder notices; t. Corrective NOAs on State Fair Hearing decisions; u. CSC paper ID cards with LRS-generated access information; and v. CSC PIN notices. 	<p>NA 791 will have its population logic updated to no longer display Los Angeles County references.</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235588

DDID 1631: Fiscal Reports to Add Other Person and
Other Amount Columns (Report Grouping #2)

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Diana Bonilla
	Reviewed By	Thao Ta, Ravneet Bhatia, Claudia Pinto

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/14/2021	1.0	Initial Review	Diana Bonilla

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1 OVERVIEW

This SCR updates five scheduled fiscal reports to include missing columns that were formerly included in C-IV report templates.

1.1 Current Design

Person Count for Other Adult, Person Count for Other Child, and Other Amount are not listed in specific CalSAWS templates. The corresponding CalSAWS templates with missing columns are:

- Daily Claiming Adjustment Report
- Supplemental Benefit Issuance Warrant Register
- Supplemental Benefit Issuance EBT Register
- Supplemental Benefit Issuance Direct Deposit Register
- Rush Benefit Issuance Warrant Register

1.2 Requests

Update the following reports to include a column for Other Amount, Other Person Count for Adult, and Other Person Count for Child:

- Daily Claiming Adjustment Report
- Supplemental Benefit Issuance Warrant Register
- Supplemental Benefit Issuance EBT Register
- Supplemental Benefit Issuance Direct Deposit Register
- Rush Benefit Issuance Warrant Register

1.3 Overview of Recommendations

For the following reports, update to include a column for Other Amount, Other Person Count for Adult, and Other Person Count for Child:

- Daily Claiming Adjustment Report
- Supplemental Benefit Issuance Warrant Register
- Supplemental Benefit Issuance EBT Register
- Supplemental Benefit Issuance Direct Deposit Register
- Rush Benefit Issuance Warrant Register

1.4 Assumptions

1. No report other than the ones mentioned in this document will be impacted by this SCR.

2 RECOMMENDATIONS

2.1 Daily Claiming Adjustment Report

2.1.1 Overview

The Daily Claiming Adjustment Report provides a listing of all claimed adjustments on a daily basis. The report runs daily. This section will add additional columns that were present in the C-IV template.

2.1.2 Daily Claiming Adjustment Report Mockup

CalSAWS Daily Claiming Adjustment Report						
San Bernardino						
Run Date: OCT-14-21 02:59 AM						
Date: 10/13/2021						
CalFresh Totals						Prior Months Current Month
Available Month 10/01/2021						
NA/PA: NA						
Household Type	Fed Persons	Non-Fed Persons	FBU Count	Fed Amount	Non-Fed Amount	Payment Amount
Federal	-3	0	-3	(\$300.00)	\$0.00	(\$300.00)
Mixed	7	1	2	\$1,134.00	\$10.00	\$1,144.00
Totals	4	1	-1	\$834.00	\$10.00	\$844.00
NA/PA: PA						
Household Type	Fed Persons	Non-Fed Persons	FBU Count	Fed Amount	Non-Fed Amount	Payment Amount
Federal	-6	0	1	(\$844.00)	\$0.00	(\$844.00)
Totals	-6	0	1	(\$844.00)	\$0.00	(\$844.00)

Figure 2.1.1 – Daily Claiming Adjustment Report Mockup – CFSummary Sheet

*Note there are no changes to the CFSummary Sheet

CalSAWS Daily Claiming Adjustment Report												
San Bernardino												
Run Date: OCT-14-21 02:59 AM												
Date: 10/13/2021												
Total By Aid Code - Cash											Prior Months Current Month	
2S - ARC - Fed CW												
Benefit Month	Person Count						FBU Count	Fed Amount	Non-Fed Amount	Other Amount	Payment Amount	Transaction Count
	Fed		Non-Fed		Other							
	A	C	A	C	A	C						
Prior Month Negative	0	0	0	0	1	1	2	(\$1,152.00)	\$0.00	\$0.00	(\$2,074.00)	0
Prior Month	0	0	0	0	0	0	0	\$1,482.00	\$0.00	\$0.00	\$1,482.00	0
Grand Totals	0	0	0	0	1	1	2	\$330.00	\$0.00	\$0.00	(\$592.00)	0

CalSAWS Daily Claiming Adjustment Report																															
San Bernardino																															
Run Date: OCT-14-21 02:59 AM																															
Date: 10/13/2021																															
CalFresh																															
Current Month																															
														Total	1,884																
<table border="1"> <thead> <tr> <th colspan="3">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Fed Amount</th> <th rowspan="2">Non-Fed Amount</th> <th rowspan="2">Payment Amount</th> </tr> <tr> <th>Fed</th> <th>Non-Fed</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td>Totals</td> <td>165</td> <td>8</td> <td>0</td> <td>(\$4,142.00)</td> <td>\$4,142.00</td> <td>\$0.00</td> </tr> </tbody> </table>															Person Count			FBU Count	Fed Amount	Non-Fed Amount	Payment Amount	Fed	Non-Fed	Other	Totals	165	8	0	(\$4,142.00)	\$4,142.00	\$0.00
Person Count			FBU Count	Fed Amount	Non-Fed Amount	Payment Amount																									
Fed	Non-Fed	Other																													
Totals	165	8	0	(\$4,142.00)	\$4,142.00	\$0.00																									
Case Number	Control Number	Aid Code	Case Name	Payee Name	Program	Benefit Month	Issue/Avail Date	Fed	Non-Fed	FBU Count	NA/PA	Household Type	Fed Amount	Non-Fed Amount	Payment Amount																
LOC8440	197412954	09	CaseName	PayeeName	FS	09/2021	09/01/2021	-1	0	-1	NA	FE	(\$234.00)	\$0.00	(\$234.00)																
B1PFG02	197187132	09	CaseName	PayeeName	FS	07/2021	07/22/2021	-1	0	-1	NA	FE	(\$120.00)	\$0.00	(\$120.00)																
B1PFG02	197339675	09	CaseName	PayeeName	FS	07/2021	08/07/2021	0	0	0	NA	FE	(\$114.00)	\$0.00	(\$114.00)																
B1PFG02	197187132	09	CaseName	PayeeName	FS	08/2021	07/22/2021	-1	0	-1	NA	FE	(\$234.00)	\$0.00	(\$234.00)																

Figure 2.1.3 – Daily Claiming Adjustment Report Mockup – CFCurrentMonth Sheet

*Note there are no changes to the CFCurrentMonth Sheet

CalSAWS Daily Claiming Adjustment Report																															
Los Angeles																															
Run Date: OCT-17-21 01:01 AM																															
Date: 10/16/2021																															
CalFresh																															
Prior Month																															
														Total	4																
<table border="1"> <thead> <tr> <th colspan="3">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Fed Amount</th> <th rowspan="2">Non-Fed Amount</th> <th rowspan="2">Payment Amount</th> </tr> <tr> <th>Fed</th> <th>Non-Fed</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td>Totals</td> <td>-3</td> <td>0</td> <td>-3</td> <td>(\$702.00)</td> <td>\$0.00</td> <td>(\$702.00)</td> </tr> </tbody> </table>															Person Count			FBU Count	Fed Amount	Non-Fed Amount	Payment Amount	Fed	Non-Fed	Other	Totals	-3	0	-3	(\$702.00)	\$0.00	(\$702.00)
Person Count			FBU Count	Fed Amount	Non-Fed Amount	Payment Amount																									
Fed	Non-Fed	Other																													
Totals	-3	0	-3	(\$702.00)	\$0.00	(\$702.00)																									
Case Number	Control Number	Aid Code	Case Name	Payee Name	Program	Benefit Month	Issue/Avail Date	Fed	Non-Fed	FBU Count	NA/P	Household Type	Fed Amount	Non-Fed Amount	Payment Amount																
LOC8440	197412954	09	CaseName	PayeeName	FS	09/2021	09/01/2021	-1	0	-1	NA	FE	(\$234.00)	\$0.00	(\$234.00)																
B1PFG02	197187132	09	CaseName	PayeeName	FS	07/2021	07/22/2021	-1	0	-1	NA	FE	(\$120.00)	\$0.00	(\$120.00)																
B1PFG02	197339675	09	CaseName	PayeeName	FS	07/2021	08/07/2021	0	0	0	NA	FE	(\$114.00)	\$0.00	(\$114.00)																
B1PFG02	197187132	09	CaseName	PayeeName	FS	08/2021	07/22/2021	-1	0	-1	NA	FE	(\$234.00)	\$0.00	(\$234.00)																

Figure 2.1.4 – Daily Claiming Adjustment Report Mockup – CFPriorMonth Sheet

*Note there are no changes to the CFPriorMonth Sheet

CalSAWS Daily Claiming Adjustment Report																																																																																																																																																																																													
San Bernardino																																																																																																																																																																																													
Run Date: OCT-14-21 02:59 AM																																																																																																																																																																																													
Date: 10/13/2021																																																																																																																																																																																													
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<table border="1"> <thead> <tr> <th rowspan="2">Aid Code</th> <th colspan="6">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Transaction Count</th> <th rowspan="2">Fed Amount</th> <th rowspan="2">Non-Fed Amount</th> <th rowspan="2">Other Amount</th> <th rowspan="2">Payment Amount</th> </tr> <tr> <th>Fed A</th> <th>Fed C</th> <th>Non-Fed A</th> <th>Non-Fed C</th> <th>Other A</th> <th>Other C</th> </tr> </thead> <tbody> <tr> <td>03 - AAP-Fed</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>1</td> <td>2</td> <td>8</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$1,000.00</td> <td>\$1,000.00</td> </tr> <tr> <td>3F - CW-Safety Net/Felon/WTW Sanct-Two Parent</td> <td>0</td> <td>1</td> <td>0</td> <td>-1</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td>3R - CW-Zero Parent-Exempt MAP (Fed)</td> <td>0</td> <td>7</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>4</td> <td>4</td> <td>\$2,847.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$2,847.00</td> </tr> <tr> <td>04 - AAP-State</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>4</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td>30 - CW-All Other Families (Fed)</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>3</td> <td>(\$2,030.00)</td> <td>\$0.00</td> <td>\$0.00</td> <td>(\$2,030.00)</td> </tr> <tr> <td>30 - CW-All Other Families (Fed)</td> <td>1</td> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> <td>2</td> <td>\$837.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$837.00</td> </tr> <tr> <td>32 - CW-TANF-Timed Out (State)</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>3</td> <td>\$0.00</td> <td>\$2,030.00</td> <td>\$0.00</td> <td>\$2,030.00</td> </tr> <tr> <td>32 - CW-TANF-Timed Out (State)</td> <td>0</td> <td>0</td> <td>-2</td> <td>-5</td> <td>0</td> <td>0</td> <td>-2</td> <td>2</td> <td>\$0.00</td> <td>(\$1,567.00)</td> <td>\$0.00</td> <td>(\$1,567.00)</td> </tr> <tr> <td>33 - CW-Zero Parent (Fed)</td> <td>0</td> <td>-7</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>-3</td> <td>5</td> <td>(\$1,976.00)</td> <td>\$0.00</td> <td>\$0.00</td> <td>(\$1,976.00)</td> </tr> <tr> <td>35 - CW-Two Parent (Fed)</td> <td>-2</td> <td>-3</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> <td>\$555.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$555.00</td> </tr> <tr> <td>K1 - CW-Safety Net/Felon/WTW Sanct-Non-Two Parent</td> <td>0</td> <td>0</td> <td>0</td> <td>-3</td> <td>0</td> <td>0</td> <td>-1</td> <td>3</td> <td>\$0.00</td> <td>(\$696.00)</td> <td>\$0.00</td> <td>(\$696.00)</td> </tr> <tr> <td>Totals</td> <td>-1</td> <td>1</td> <td>-2</td> <td>-9</td> <td>1</td> <td>1</td> <td>2</td> <td>38</td> <td>\$233.00</td> <td>(\$233.00)</td> <td>\$1,000.00</td> <td>\$1,000.00</td> </tr> </tbody> </table>															Aid Code	Person Count						FBU Count	Transaction Count	Fed Amount	Non-Fed Amount	Other Amount	Payment Amount	Fed A	Fed C	Non-Fed A	Non-Fed C	Other A	Other C	03 - AAP-Fed	0	0	0	0	1	1	2	8	\$0.00	\$0.00	\$1,000.00	\$1,000.00	3F - CW-Safety Net/Felon/WTW Sanct-Two Parent	0	1	0	-1	0	0	0	2	\$0.00	\$0.00	\$0.00	\$0.00	3R - CW-Zero Parent-Exempt MAP (Fed)	0	7	0	0	0	0	4	4	\$2,847.00	\$0.00	\$0.00	\$2,847.00	04 - AAP-State	0	0	0	0	0	0	0	4	\$0.00	\$0.00	\$0.00	\$0.00	30 - CW-All Other Families (Fed)	0	0	0	0	0	0	0	3	(\$2,030.00)	\$0.00	\$0.00	(\$2,030.00)	30 - CW-All Other Families (Fed)	1	3	0	0	0	0	2	2	\$837.00	\$0.00	\$0.00	\$837.00	32 - CW-TANF-Timed Out (State)	0	0	0	0	0	0	0	3	\$0.00	\$2,030.00	\$0.00	\$2,030.00	32 - CW-TANF-Timed Out (State)	0	0	-2	-5	0	0	-2	2	\$0.00	(\$1,567.00)	\$0.00	(\$1,567.00)	33 - CW-Zero Parent (Fed)	0	-7	0	0	0	0	-3	5	(\$1,976.00)	\$0.00	\$0.00	(\$1,976.00)	35 - CW-Two Parent (Fed)	-2	-3	0	0	0	0	0	2	\$555.00	\$0.00	\$0.00	\$555.00	K1 - CW-Safety Net/Felon/WTW Sanct-Non-Two Parent	0	0	0	-3	0	0	-1	3	\$0.00	(\$696.00)	\$0.00	(\$696.00)	Totals	-1	1	-2	-9	1	1	2	38	\$233.00	(\$233.00)	\$1,000.00	\$1,000.00
Aid Code	Person Count						FBU Count	Transaction Count	Fed Amount	Non-Fed Amount	Other Amount	Payment Amount																																																																																																																																																																																	
	Fed A	Fed C	Non-Fed A	Non-Fed C	Other A	Other C																																																																																																																																																																																							
03 - AAP-Fed	0	0	0	0	1	1	2	8	\$0.00	\$0.00	\$1,000.00	\$1,000.00																																																																																																																																																																																	
3F - CW-Safety Net/Felon/WTW Sanct-Two Parent	0	1	0	-1	0	0	0	2	\$0.00	\$0.00	\$0.00	\$0.00																																																																																																																																																																																	
3R - CW-Zero Parent-Exempt MAP (Fed)	0	7	0	0	0	0	4	4	\$2,847.00	\$0.00	\$0.00	\$2,847.00																																																																																																																																																																																	
04 - AAP-State	0	0	0	0	0	0	0	4	\$0.00	\$0.00	\$0.00	\$0.00																																																																																																																																																																																	
30 - CW-All Other Families (Fed)	0	0	0	0	0	0	0	3	(\$2,030.00)	\$0.00	\$0.00	(\$2,030.00)																																																																																																																																																																																	
30 - CW-All Other Families (Fed)	1	3	0	0	0	0	2	2	\$837.00	\$0.00	\$0.00	\$837.00																																																																																																																																																																																	
32 - CW-TANF-Timed Out (State)	0	0	0	0	0	0	0	3	\$0.00	\$2,030.00	\$0.00	\$2,030.00																																																																																																																																																																																	
32 - CW-TANF-Timed Out (State)	0	0	-2	-5	0	0	-2	2	\$0.00	(\$1,567.00)	\$0.00	(\$1,567.00)																																																																																																																																																																																	
33 - CW-Zero Parent (Fed)	0	-7	0	0	0	0	-3	5	(\$1,976.00)	\$0.00	\$0.00	(\$1,976.00)																																																																																																																																																																																	
35 - CW-Two Parent (Fed)	-2	-3	0	0	0	0	0	2	\$555.00	\$0.00	\$0.00	\$555.00																																																																																																																																																																																	
K1 - CW-Safety Net/Felon/WTW Sanct-Non-Two Parent	0	0	0	-3	0	0	-1	3	\$0.00	(\$696.00)	\$0.00	(\$696.00)																																																																																																																																																																																	
Totals	-1	1	-2	-9	1	1	2	38	\$233.00	(\$233.00)	\$1,000.00	\$1,000.00																																																																																																																																																																																	
Aid Code	Case Number	Control Number	Case Name	Payee Name	Program	Benefit Month	Issue Date	Fed A	Fed C	Non-Fed A	Non-Fed C	Other A	Other C	FBU Count	Pay Code	Fund Code	Fed Amount	Non-Fed Amount	Other Amount	Payment Amount																																																																																																																																																																									
3F	2194411	364701506	(REMOVED)	(REMOVED)	CW	10/2021	10/01/2021	0	0	0	-1	0	0	-1		AE	\$0.00	(\$494.00)	\$0.00	(\$494.00)																																																																																																																																																																									

Figure 2.1.5 – Daily Claiming Adjustment Report Mockup – CWCCurrentMonth Sheet

CalSAWS Daily Claiming Adjustment Report															
Los Angeles															
Run Dates: OCT-17-21 01:01 AM															
Date: 10/16/2021															
CalWORKS															
Prior Month															
														Summary	
														Total	1
Person Count															
Fed Non-Fed Other															
A C A C A C															
Aid Code						FBU Count	Transaction Count	Fed Amount	Non-Fed Amount	Other Amount	Payment Amount				
25 - ARC - Fed CW	0	-1	0	0	2	1	-2	27	\$2,448.40	\$0.00	\$0.00	\$1,701.00			
58 - FC GA	0	-3	0	0	0	0	24	227	\$4,055.00	(\$2,600.00)	\$0.00	\$1,451.00			
40 - AFDC-FC (State)	0	0	0	-11	0	0	-4	188	\$0.00	(\$16,258.00)	\$0.00	(\$16,258.00)			
42 - AFDC-FC (Fed)	0	-1	0	0	0	0	7	283	\$9,489.00	\$0.00	\$0.00	\$9,489.00			
43 - FC Extended (State)	0	0	0	0	0	0	0	6	\$0.00	\$0.00	\$0.00	\$0.00			
45 - FC (County)	0	2	1	11	0	0	16	155	\$0.00	\$3,617.00	\$0.00	\$3,617.00			
49 - FC Extended (Federal)	0	0	0	0	0	0	0	8	\$0.00	\$0.00	\$0.00	\$0.00			
Totals	0	-3	1	0	2	1	41	894	\$15,988.40	(\$15,241.00)	\$0.00	\$0.00			

Person Count																		
Fed Non-Fed Other																		
A C A C A C																		
Aid Code	Case Number	Control Number	Case Name	Payee Name	Program	Benefit Month	Issue Date	FBU Count	Pay Code	Fund Code	Fed Amount	Non-Fed Amount	Other Amount	Payment Amount				
25	L207C04	00141212	CaseName	PayeeName	FC	08/2021	09/15/2021	0	0	0	1	1	0	VZ	(\$179.00)	\$0.00	\$1.00	(\$180.00)

Figure 2.1.6 – Daily Claiming Adjustment Report Mockup – CWPriorMonth Sheet

2.1.3 Description of Changes

1. Update the 'CWSummary', 'CWCurrentMonth', and 'CWPriorMonth' sheets to include 'Other Amount', 'Other – C', and 'Other – A' columns. The new columns will be added in the summary portion of each sheet and in the details portion of the sheet. Each portion is outlined for clarity. The summary portion is above the details portion. Refer to the Daily Claiming Adjustment Report Mockup in the Supporting Documents section for reference for column position.

Column Name	Column Description
Other Amount	Displays the Other Amount associated to the Payment Amount. This is the portion of the original issuance amount that is not claimed by the state or federal government. This new column will be displayed to the right of Non - Fed Amount column.
Person Count - Other – A	Displays the count of all non-state and non-federally funded adults in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Non-Fed - C column.
Person Count - Other – C	Displays the count of all non-state and non-federally funded children in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Other - A column.

2.1.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: Fiscal**

2.1.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.1.6 Security Updates

No security updates will be made to the report.

2.1.7 Report Usage/Performance

No notable impact to the system's performance.

2.2 Supplemental Benefit Issuance Warrant Register Report

2.2.1 Overview

The Supplemental Benefit Issuance Warrant Register Report provides all supplemental benefit issuance warrant transaction information. The report runs daily. This section will add additional columns that were present in the C-IV template.

2.2.2 Supplemental Benefit Issuance Warrant Register Mockup

CalSAWS Supplemental Benefit Issuance Warrant Register															
San Bernardino															
Run Date: OCT-15-21 03:51 AM															
Date: 10/14/2021															
												Issuances			
												Cancellations			
Warrant Issuance Summary															
										Fed Amt.	NFed Amt.	Other Amt.	NFed Amt.	Amount	Transaction
Current Tot:										\$2,341.00	\$965.67	\$0.00	\$0.00	\$3,306.67	9
Prior Totals:										\$55,178.00	\$136,484.68	\$0.00	\$0.00	\$191,662.68	209
Overall Tot:										\$57,519.00	\$137,450.35	\$0.00	\$0.00	\$194,969.35	218
Person Count															
Aid Code	FED		Non-Fed		Other		FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction		
	A	C	A	C	A	C									
2S - ARC - Fed CW	0	1	0	0	2	0	0	3	\$4,394.00	\$0.00	\$0.00	\$0.00	\$4,394.00	6	
4T - Kin-GAP (Fed)	0	4	0	0	0	0	0	4	\$3,518.00	\$0.00	\$0.00	\$0.00	\$3,518.00	4	
5K - FC-EA	0	2	0	0	19	0	0	21	\$14,608.00	\$4,653.00	\$0.00	\$0.00	\$19,261.00	39	
6T - CAPI-Limited Term	0	0	0	0	0	0	0	0	\$0.00	\$1,323.35	\$0.00	\$0.00	\$1,323.35	5	
Warrant Cancellation Summary															
										Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction
Current Tot:										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
Prior Totals:										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
Overall Tot:										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
Person Count															
Aid Code	FED		Non-Fed		Other		FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction		
	A	C	A	C	A	C									
-	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	
2S - ARC - Fed CW	0	0	0	0	0	2	1	0	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	3	

Figure 2.2.1 – Supplemental Benefit Issuance Warrant Register Mockup – Summary Sheet

CalSAWS Supplemental Benefit Issuance Warrant Register																						
San Bernardino																						
Run Date: OCT-15-21 03:51 AM																						
Date: 10/14/2021																						
												Issuances										
												Summary										
Person Count																						
										FED	Non-Fed	Other	FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Amount					
Current Totals:										0	0	0	1	1	2	\$0.00	\$0.00	\$1,000.00	\$1,000.00			
Prior Totals:										0	1	0	2	0	0	3	\$4,394.00	\$0.00	\$5,394.00			
Overall Totals:										0	1	0	2	0	0	3	\$4,394.00	\$0.00	\$6,394.00			
Transaction Count:										6												
Person Count																						
Control Number	Pgm	Aid Code	Case Number	Case Name	Payee Name	FED		Non-Fed		Other		FBU Count	Claimed	Benefit Month	Issue Date	Auth. Worker Id	Pay Code	Fed Amt.	NFed Amt.	Other Amt.	Amount	Aid Count
						A	C	A	C	A	C											
6717371	FC	25	3345259	CaseName	PayeeName	0	1	0	0	0	0	1	Yes	08/2021	10/14/2021	36LS46DD0E	-	\$581.00	\$0.00	\$0.00	\$581.00	6.00
6717372	FC	25	3309624	CaseName	PayeeName	0	0	0	0	0	0	0	Yes	09/2021	10/14/2021	36LS42B0C	WA	\$565.00	\$0.00	\$0.00	\$565.00	6.00
6717373	FC	25	3309627	CaseName	PayeeName	0	0	0	0	0	0	0	Yes	09/2021	10/14/2021	36LS42B0C	WA	\$565.00	\$0.00	\$0.00	\$565.00	6.00
6717374	FC	25	3309632	CaseName	PayeeName	0	0	0	0	0	0	0	Yes	09/2021	10/14/2021	36LS42B0C	WA	\$565.00	\$0.00	\$0.00	\$565.00	6.00
6717375	FC	25	3329529	CaseName	PayeeName	0	0	0	1	1	2	4	Yes	09/2021	10/14/2021	36LS45EG0E	WA	\$1,059.00	\$0.00	\$1,000.00	\$2,059.00	6.00
6717376	FC	25	3333053	CaseName	PayeeName	0	0	0	1	0	0	1	Yes	09/2021	10/14/2021	36LS45EG0E	WA	\$1,059.00	\$0.00	\$0.00	\$1,059.00	6.00

Figure 2.2.2 – Supplemental Benefit Issuance Warrant Register Mockup – Issuances Sheet

CalSAWS Supplemental Benefit Issuance Warrant Register

San Bernardino
Run Date: OCT-15-21 03:51 AM
Date: 10/14/2021
Cancellations [Summary](#)

	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Amount
	FED		Non-Fed		Other						
	A	C	A	C	A	C					
Current Totals:	0	0	0	0	1	1	2	\$0.00	\$0.00	\$1,000.00	\$1,000.00
Prior Totals:	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Overall Totals:	0	0	0	0	0	0	2	\$0.00	\$0.00	\$0.00	\$1,000.00
Transaction Count:	0										

Control Number Pgm. Aid Cod Case Number Case Name Payee Name FED A C Non-Fed A C Other A C FBU Count Claimed Benefit Month Issue Date Cancel Reason Auth. Worker Pay Code Fed Amt. NFed Amt. Other Amt. Amount

Figure 2.2.3 – Supplemental Benefit Issuance Warrant Register Mockup – Cancellations Sheet

2.2.3 Description of Change

1. Update the 'Summary', 'Issuances', and 'Cancellations' sheets to include 'Other Amt.', 'Other – Child', and 'Other - Adult' columns. The new columns will be added in the summary portion of each sheet and in the details portion of the sheet. Each portion is outlined for clarity. The summary portion is above the details portion. The summary portion consists of the rows 'Current Totals', 'Prior Totals', and 'Overall Totals.' See the attached mockup in the Supporting Documents section for reference.

Column Name	Column Description
Other Amt.	Displays the Other Amount associated to the Payment Amount. This is the portion of the original issuance amount that is not claimed by the state or federal government. This new column will be displayed to the right of NFed Amount column.
Person Count - Other – A	Displays the count of all non-state and non-federally funded adults in the case at the time of the issuance.
Person Count - Other – C	Displays the count of all non-state and non-federally funded children in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Other - A column.

2.2.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: Fiscal**

2.2.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.2.6 Security Updates

No security updates will be made to the report.

2.2.7 Report Usage/Performance

No notable impact to the system's performance.

2.3 Supplemental Benefit Issuance EBT Register

2.3.1 Overview

The Supplemental Benefit Issuance EBT Register Report provides a listing of all Electronic Benefit Transfer transaction information for supplemental issuances. The report runs daily. This section will add additional columns that were present in the C-IV template.

2.3.2 Supplemental Benefit Issuance EBT Register Mockup

CalSAWS Supplemental Benefit Issuance EBT Register																																																														
San Bernardino																																																														
Run Date: OCT-02-21 04:57 AM																																																														
Date: 10/01/2021																																																														
Issuances Reactivations Cancellations Expungements																																																														
EBT Issuance Summary																																																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Fed Amt.</th> <th>NFed Amt.</th> <th>Other Amt.</th> <th>Unclaimed Amt.</th> <th>Amount</th> <th>Transaction Count</th> </tr> </thead> <tbody> <tr> <td>Current Totals:</td> <td>\$171,373.00</td> <td>\$104,660.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$276,033.00</td> <td>430</td> </tr> <tr> <td>Prior Totals:</td> <td>\$16,129.00</td> <td>\$10,640.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$26,769.00</td> <td>61</td> </tr> <tr> <td>Overall Totals:</td> <td>\$187,502.00</td> <td>\$115,300.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$302,802.00</td> <td>491</td> </tr> </tbody> </table>															Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count	Current Totals:	\$171,373.00	\$104,660.00	\$0.00	\$0.00	\$276,033.00	430	Prior Totals:	\$16,129.00	\$10,640.00	\$0.00	\$0.00	\$26,769.00	61	Overall Totals:	\$187,502.00	\$115,300.00	\$0.00	\$0.00	\$302,802.00	491																					
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Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																																	
	FED		Non-Fed		Other																																																									
	A	C	A	C	A	C																																																								
<?AID_CODE_1?>	112	204	0	0	0	0	1	117	\$97,001.00	\$0.00	\$0.00	\$0.00	\$97,001.00	169																																																
EBT Reactivation Summary																																																														
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Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																																	
	FED		Non-Fed		Other																																																									
	A	C	A	C	A	C																																																								
<?AID_CODE_1?>	1	1	0	0	0	0	1	1	\$575.35	\$0.00	\$0.00	\$0.00	\$575.35	15																																																
EBT Cancellation Summary																																																														
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Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																																	
	FED		Non-Fed		Other																																																									
	A	C	A	C	A	C																																																								
<?AID_CODE_1?>	0	0	-1	-1	1	0	-1	\$0.00	(\$595.00)	\$0.00	\$0.00	(\$595.00)	1																																																	
EBT Expungement Summary																																																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Fed Amt.</th> <th>NFed Amt.</th> <th>Other Amt.</th> <th>Unclaimed Amt.</th> <th>Amount</th> <th>Transaction Count</th> </tr> </thead> <tbody> <tr> <td>Overall Totals:</td> <td>(\$159.02)</td> <td>(\$8.83)</td> <td>\$0.00</td> <td>\$0.00</td> <td>(\$167.85)</td> <td>33</td> </tr> </tbody> </table>															Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count	Overall Totals:	(\$159.02)	(\$8.83)	\$0.00	\$0.00	(\$167.85)	33																																			
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Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																																	
	FED		Non-Fed		Other																																																									
	A	C	A	C	A	C																																																								
<?AID_CODE_1?>	0	0	0	0	0	0	1	0	\$0.00	(\$0.06)	\$0.00	\$0.00	(\$0.06)	1																																																

Figure 2.3.1 Supplemental Benefit Issuance EBT Register Mockup – Summary Sheet

Issuances					
				Total:	\$164,535.00
Availability Date	Aid Code	Claimed	Transaction Count	Total	
<?DATE?>	<?AID_CODE_11?>	Y	169	\$97,001.00	
<?DATE?>	<?AID_CODE_11?>	Y	113	\$66,939.00	
<?DATE?>	<?AID_CODE_11?>	Y	1	\$595.00	

Reactivations					
				Total:	\$3,064.83
Availability Date	Aid Code	Claimed	Transaction Count	Total	
<?DATE?>	<?AID_CODE_11?>	Y	15	\$575.35	
<?DATE?>	<?AID_CODE_11?>	Y	9	\$2,481.84	
<?DATE?>	<?AID_CODE_11?>	Y	9	\$5.06	
<?DATE?>	<?AID_CODE_11?>	Y	2	\$1.00	
<?DATE?>	<?AID_CODE_11?>	Y	1	\$1.18	
<?DATE?>	<?AID_CODE_11?>	Y	1	\$0.40	

Cancellations					
				Total:	(\$2,925.00)
Availability Date	Aid Code	Claimed	Transaction Count	Total	
<?DATE?>	<?AID_CODE_11?>	Y	2	(\$1,669.00)	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$661.00)	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$595.00)	

Expungements					
				Total:	(\$6.49)
Availability Date	Aid Code	Claimed	Transaction Count	Total	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$0.63)	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$0.66)	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$0.70)	
<?DATE?>	<?AID_CODE_11?>	Y	2	(\$0.66)	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$0.06)	
<?DATE?>	<?AID_CODE_11?>	Y	1	(\$1.79)	
<?DATE?>	<?AID_CODE_11?>	Y	2	(\$1.99)	

[Issuances](#)
[Reactivations](#)
[Cancellations](#)
[Expungements](#)

Figure 2.3.2 Supplemental Benefit Issuance EBT Register Mockup – Availability Date Summary Sheet

*Note there are no changes to the Availability Date Summary Sheet.

Person Count																	
		FED						Non-Fed			Other		FBU	Fed Amt.	Nfed Amt.	Other Amt.	Amount
		A	C	A	C	A	C	A	C								
Current Totals:		0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
Prior Totals:		0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
Overall Totals:		0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	
Transaction Count:		3															

Person Count																									
		FED						Non-Fed			Other		FBU	Claimed	Benefit Month	Prior (Y/N)	Issue Date	Available Date	Auth. Worker	Pay Code	Fed Amt	NFed Amt	Other Amt	Amount	
Control Number	P	Aid Cod	Case Numbr	Case Name	Payee Name	A	C	A	C	A	C														
<?T_NUM?>	<?P?>	<?A?>	<?CN?>	<?CASE_NAME?>	<?PAYEE_NAME?>	0	1	0	0	0	0	0	1	1	Yes	09/2021	Y	09/30/2021	10/01/2021	36LS02C10F	-	#####	\$0.00	\$0.00	\$100.00
<?T_NUM?>	<?P?>	<?A?>	<?CN?>	<?CASE_NAME?>	<?PAYEE_NAME?>	0	1	0	0	0	0	0	1	Yes	07/2021	Y	09/30/2021	10/01/2021	36LS02C10F	-	#####	\$0.00	\$0.00	\$100.00	
<?T_NUM?>	<?P?>	<?A?>	<?CN?>	<?CASE_NAME?>	<?PAYEE_NAME?>	0	3	0	0	0	0	0	1	Yes	09/2021	Y	10/01/2021	10/01/2021	36LS04B00E	-	#####	\$0.00	\$0.00	\$679.00	

Figure 2.3.5 Supplemental Benefit Issuance EBT Register Mockup – Issuances Sheet

CalsAWS Supplemental Benefit Issuance EBT Register																																																																																																																																																					
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Figure 2.3.6 Supplemental Benefit Issuance EBT Register Mockup – Reactivations Sheet

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Person Count										FBU Count	Claimed	Benefit Month	Prior (Y/N)	Issue Date	Available Date	Cancel Reason	Auth. Worker	Pay Code	Fed Amt.	N Fed Amt	Other Amt	Amount																																																																																																																															
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A	C		A	C		A	C	A	C																																																																																																																																												
0	0	-1	-1	0	0	0	0	0	0	-1	Yes	10/2021	N	10/01/2021	10/02/2021	WR	-	-	\$0.00	(\$595.00)	\$0.00	(\$595.00)																																																																																																																															
0	-2	0	0	0	0	0	0	0	0	-1	Yes	10/2021	N	10/01/2021	10/01/2021	WR	-	-	\$0.00	\$0.00	\$0.00	(\$681.00)																																																																																																																															
-1	-2	0	0	0	0	0	0	0	0	-1	Yes	10/2021	N	10/01/2021	10/01/2021	WR	-	-	\$0.00	\$0.00	\$0.00	(\$791.00)																																																																																																																															
-1	-2	0	0	0	0	0	0	0	0	-1	Yes	10/2021	N	10/01/2021	10/01/2021	WR	-	-	\$0.00	\$0.00	\$0.00	(\$878.00)																																																																																																																															

Figure 2.3.7 Supplemental Benefit Issuance EBT Register Mockup – Cancellations Sheet

CalsAWS Supplemental Benefit Issuance EBT Register																																																																																																																																																					
San Bernardino																																																																																																																																																					
Run Date: OCT-02-21 04:57 AM																																																																																																																																																					
Date: 10/01/2021																																																																																																																																																					
Expungements																																																																																																																																																					
Summary																																																																																																																																																					
<table border="1"> <thead> <tr> <th colspan="10">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Fed Amt.</th> <th rowspan="2">Nfed Amt.</th> <th rowspan="2">Other Amt.</th> <th rowspan="2">Amount</th> </tr> <tr> <th colspan="3">FED</th> <th colspan="3">Non-Fed</th> <th colspan="4">Other</th> </tr> <tr> <th>A</th><th>C</th><th></th> <th>A</th><th>C</th><th></th> <th>A</th><th>C</th><th>A</th><th>C</th> </tr> </thead> <tbody> <tr> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td><td>0</td> <td>0</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td colspan="14">Current Totals:</td> </tr> <tr> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td><td>0</td> <td>0</td> <td>(\$0.02)</td> <td>\$0.00</td> <td>\$0.00</td> <td>(\$0.02)</td> </tr> <tr> <td colspan="14">Prior Totals:</td> </tr> <tr> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td><td>0</td> <td>0</td> <td>(\$0.02)</td> <td>\$0.00</td> <td>\$0.00</td> <td>(\$0.02)</td> </tr> <tr> <td colspan="14">Overall Totals:</td> </tr> <tr> <td colspan="14">Transaction Count: 1</td> </tr> </tbody> </table>														Person Count										FBU Count	Fed Amt.	Nfed Amt.	Other Amt.	Amount	FED			Non-Fed			Other				A	C		A	C		A	C	A	C	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	Current Totals:														0	0	0	0	0	0	0	0	0	0	0	(\$0.02)	\$0.00	\$0.00	(\$0.02)	Prior Totals:														0	0	0	0	0	0	0	0	0	0	0	(\$0.02)	\$0.00	\$0.00	(\$0.02)	Overall Totals:														Transaction Count: 1													
Person Count										FBU Count	Fed Amt.	Nfed Amt.	Other Amt.	Amount																																																																																																																																							
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Overall Totals:																																																																																																																																																					
Transaction Count: 1																																																																																																																																																					
<table border="1"> <thead> <tr> <th colspan="10">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Claimed</th> <th rowspan="2">Benefit Month</th> <th rowspan="2">Available Date</th> <th rowspan="2">Expung. Date</th> <th rowspan="2">Cancel Reason</th> <th rowspan="2">Auth. Worker</th> <th rowspan="2">Pay Code</th> <th rowspan="2">Fed Amt.</th> <th rowspan="2">N Fed Amt</th> <th rowspan="2">Other Amt</th> <th rowspan="2">Amount</th> </tr> <tr> <th colspan="3">FED</th> <th colspan="3">Non-Fed</th> <th colspan="4">Other</th> </tr> <tr> <th>A</th><th>C</th><th></th> <th>A</th><th>C</th><th></th> <th>A</th><th>C</th><th>A</th><th>C</th> </tr> </thead> <tbody> <tr> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td> <td>0</td><td>0</td><td>0</td><td>0</td> <td>0</td> <td>0</td> <td><P></td> <td><DATE></td> <td><DATE></td> <td><DATE></td> <td><CL_RSN></td> <td><PWK_ID></td> <td><PP></td> <td>-</td> <td>(\$0.02)</td> <td>\$0.00</td> <td>(\$0.02)</td> </tr> </tbody> </table>														Person Count										FBU Count	Claimed	Benefit Month	Available Date	Expung. Date	Cancel Reason	Auth. Worker	Pay Code	Fed Amt.	N Fed Amt	Other Amt	Amount	FED			Non-Fed			Other				A	C		A	C		A	C	A	C	0	0	0	0	0	0	0	0	0	0	0	0	<P>	<DATE>	<DATE>	<DATE>	<CL_RSN>	<PWK_ID>	<PP>	-	(\$0.02)	\$0.00	(\$0.02)																																																																							
Person Count										FBU Count	Claimed	Benefit Month	Available Date	Expung. Date	Cancel Reason	Auth. Worker	Pay Code	Fed Amt.	N Fed Amt	Other Amt	Amount																																																																																																																																
FED			Non-Fed			Other																																																																																																																																															
A	C		A	C		A	C	A	C																																																																																																																																												
0	0	0	0	0	0	0	0	0	0	0	0	<P>	<DATE>	<DATE>	<DATE>	<CL_RSN>	<PWK_ID>	<PP>	-	(\$0.02)	\$0.00	(\$0.02)																																																																																																																															

Figure 2.3.8 Supplemental Benefit Issuance EBT Register Mockup – Expungements Sheet

2.3.3 Description of Change

1. Update the 'Summary', 'Issuance', 'Reactivations', 'Cancellations', and 'Expungements' sheet to include 'Other Amt.', 'Other – A', and 'Other – C' columns. The new columns will be added in the summary portion of each sheet and in the details portion of the sheet. Each portion is outlined for clarity. The summary portion is above the details portion. The summary portion consists of the rows 'Current Totals', 'Prior Totals', and 'Overall Totals.' See the attached mockup in the Supporting Documents section for reference.

Column Name	Column Description
Other Amt.	Displays the Other Amount associated to the Payment Amount. This is the portion of the original issuance amount that is not claimed by the state or federal government. This new column will be displayed to the right of NFed Amt. column.
Person Count - Other - A	Displays the count of all non-state and non-federally funded adults in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Non-Fed - C column.
Person Count - Other - C	Displays the count of all non-state and non-federally funded children in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Other - A column.

2.3.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: Fiscal**

2.3.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.3.6 Security Updates

No security updates will be made to the report.

2.3.7 Report Usage/Performance

No notable impact to the system's performance.

2.4 Supplemental Benefit Issuance Direct Deposit Register

2.4.1 Overview

The Supplemental Benefit Issuance Direct Deposit Register Report provides all supplemental benefit issuance Direct Deposit transaction information. The report runs daily. This section will add additional columns that were present in the C-IV template.

2.4.2 Supplemental Benefit Issuance Direct Deposit Register Mockup

CalSAWS Supplemental Benefit Issuance Direct Deposit Register																																															
San Bernardino																																															
Run Date: OCT-20-21 03:33 AM																																															
Date: 10/19/2021																																															
													Issuances																																		
													Cancellations																																		
Direct Deposit Issuance Summary																																															
							Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																			
Current Totals:							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																			
Prior Totals:							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																			
Overall Totals:							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																			
<table border="1"> <thead> <tr> <th rowspan="2">Aid Code</th> <th colspan="6">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Fed Amt.</th> <th rowspan="2">NFed Amt.</th> <th rowspan="2">Other Amt.</th> <th rowspan="2">Unclaimed Amt.</th> <th rowspan="2">Amount</th> <th rowspan="2">Transaction Count</th> </tr> <tr> <th>A</th> <th>C</th> <th>A</th> <th>C</th> <th>A</th> <th>C</th> </tr> </thead> <tbody> <tr> <td>AidCode</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>0</td> </tr> </tbody> </table>														Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count	A	C	A	C	A	C	AidCode	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																		
	A	C	A	C	A	C																																									
AidCode	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																		
Direct Deposit Cancellation Summary																																															
							Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																			
Current Totals:							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																			
Prior Totals:							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																			
Overall Totals:							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																			
<table border="1"> <thead> <tr> <th rowspan="2">Aid Code</th> <th colspan="6">Person Count</th> <th rowspan="2">FBU Count</th> <th rowspan="2">Fed Amt.</th> <th rowspan="2">NFed Amt.</th> <th rowspan="2">Other Amt.</th> <th rowspan="2">Unclaimed Amt.</th> <th rowspan="2">Amount</th> <th rowspan="2">Transaction Count</th> </tr> <tr> <th>A</th> <th>C</th> <th>A</th> <th>C</th> <th>A</th> <th>C</th> </tr> </thead> <tbody> <tr> <td>AidCode</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>0</td> </tr> </tbody> </table>														Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count	A	C	A	C	A	C	AidCode	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
Aid Code	Person Count						FBU Count	Fed Amt.	NFed Amt.	Other Amt.	Unclaimed Amt.	Amount	Transaction Count																																		
	A	C	A	C	A	C																																									
AidCode	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0																																		

Figure 2.4.1 Supplemental Benefit Issuance Direct Deposit Register Mockup – Summary Sheet

CalSAWS Supplemental Benefit Issuance Direct Deposit Register													
San Bernardino													
Run Date: OCT-20-21 03:33 AM													
Date: 10/19/2021													
Settlement Date Summary													
													Issuances
													Cancellations
Issuances													
												Total:	\$0.00
Settlement Date	Aid Code							Claimed	Transaction Count	Total			
Cancellations													
												Total:	\$0.00
Settlement Date	Aid Code							Claimed	Transaction Count	Total			

Figure 2.4.2 Supplemental Benefit Issuance Direct Deposit Register Mockup – Settlement Date Summary Sheet

*Note there are no changes to the Availability Date Summary Sheet.

CalSAWS Supplemental Benefit Issuance Direct Deposit Register

San Bernardino
Run Date: OCT-20-21 03:33 AM
Date: 10/19/2021
Issuances Summary

Person Count												
FED			Non-Fed			Other			FBU Count	Claimed		
A	C	A	C	A	C	A	C					
0	0	0	0	0	0	0	0	0	0			
Current Totals:									Fed Amt.	NFed Amt.	Other Amt.	Amount
									\$0.00	\$0.00	\$0.00	\$0.00
Prior Totals:									\$0.00	\$0.00	\$0.00	\$0.00
Overall Totals:									\$0.00	\$0.00	\$0.00	\$0.00
Transaction Count: 0												

Control Number Pgm Aid Code Case Number Case Name Payee Name FED Non-Fed Other FBU Count Claimed Benefit Month Issue Date Settlement Date Auth. Worker Id Pay Code Fed Amt. NFed Amt. Other Amt. Amount

<CT NUM?> <P?> <A?> <C ND?> <C NAME?> <PAVEE NAME?> 0 0 0 0 0 0 0 0 0 Yes <DATE?> <DATE?> <DATE?> <TWB ID?> <PY CD?> \$0.00 \$0.00 \$0.00 \$0.00

Figure 2.4.3 Supplemental Benefit Issuance Direct Deposit Register Mockup – Issuances Sheet

CalSAWS Supplemental Benefit Issuance Direct Deposit Register

San Bernardino
Run Date: OCT-20-21 03:33 AM
Date: 10/19/2021
Cancellations Summary

Person Count												
FED			Non-Fed			Other			FBU Count	Claimed		
A	C	A	C	A	C	A	C					
0	0	0	0	0	0	0	0	0	0			
Current Totals:									Fed Amt.	NFed Amt.	Other Amt.	Amount
									\$0.00	\$0.00	\$0.00	\$0.00
Prior Totals:									\$0.00	\$0.00	\$0.00	\$0.00
Overall Totals:									\$0.00	\$0.00	\$0.00	\$0.00
Transaction Count: 0												

Control Number Pgm Aid Code Case Number Case Name Payee Name FED Non-Fed Other FBU Count Claimed Benefit Month Issue Date Settlement Date Auth. Worker Id Pay Code Fed Amt. NFed Amt. Other Amt. Amount

<CT NUM?> <P?> <A?> <C ND?> <C NAME?> <PAVEE NAME?> 0 0 0 0 0 0 0 0 0 Yes <DATE?> <DATE?> <DATE?> <TWB ID?> <PY CD?> \$0.00 \$0.00 \$0.00 \$0.00

Figure 2.4.4 Supplemental Benefit Issuance Direct Deposit Register Mockup – Cancellations Sheet

2.4.3 Description of Change

1. Update the 'Summary', 'Issuances', and 'Cancellations' sheet to include 'Other Amt.', 'Other – A', and 'Other – C' columns. The new columns will be added in the summary portion of each sheet and in the details portion of the sheet. Each portion is outlined for clarity. The summary portion is above the details portion. The summary portion consists of the rows 'Current Totals', 'Prior Totals', and 'Overall Totals.' See the attached mockup in the Supporting Documents section for reference.

Column Name	Column Description
Other Amt.	Displays the Other Amount associated to the Payment Amount. This is the portion of the original issuance amount that is not claimed by the state or federal government. This new column will be displayed to the right of NFed Amt. column.

Person Count - Other – A	Displays the count of all non-state and non-federally funded adults in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Non-Fed - C column.
Person Count - Other – C	Displays the count of all non-state and non-federally funded children in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Other - A Amount column.

2.4.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: Fiscal**

2.4.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.4.6 Security Updates

No security updates will be made to the report.

2.4.7 Report Usage/Performance

No notable impact to the system's performance

2.5 Rush Benefit Issuance Warrant Register

2.5.1 Overview

The Rush Benefit Issuance Warrant Register Report provides all supplemental benefit issuance rush warrant transaction information. The report runs daily. This section will add additional columns that were present in the C-IV template.

2.5.2 Rush Benefit Issuance Warrant Register Mockup

CalSAWS Rush Benefit Issuance Warrant Register																	
San Bernardino																	
Run Date: OCT-20-21 03:07 AM																	
Date: 10/19/2021																	
																	Details
SUMMARY																	
Current Amount			Person Count						Prior Amount			Person Count					
Aid Code	Fed	Non-Fed	Other	A	C	A	C	A	C	Fed	Non-Fed	Other	A	C	A	C	Total Amount
	\$0.00	\$0.00	\$0.00	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	0	0	0	0	\$0.00
TOTAL																	\$0.00

Figure 2.5.1 Rush Benefit Issuance Warrant Register Mockup – Summary Sheet

CalSAWS Rush Benefit Issuance Warrant Register																					
San Bernardino																					
Run Date: OCT-20-21 03:07 AM																					
Date: 10/19/2021																					
																	Summary				
																	Transaction Count: 0				
Current Totals:										0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Prior Totals:										0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Overall Totals:										0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Person Count																					
Warrant Number	Program	Case Number	Case Name	Payee Name	Aid Cod	FED	Non-Fed	Other	FBU Coun	Benefit Month	Issue Date	Auth. Worker ID	Pay Code	Fed Amt.	NFed Amt.	Other Amt.	Amount				
						0	0	0	0	0				\$0.00	\$0.00	\$0.00	\$0.00				

Figure 2.5.2 Rush Benefit Issuance Warrant Register Mockup – Details Sheet

2.5.3 Description of Change

1. Update the 'Summary' and 'Details' sheet to include 'Other Amt.', 'Other – A', and 'Other – C' columns. The new columns will be added in the summary portion and the details portion of the 'Details' sheet. Each portion is outlined for clarity. The summary portion is above the details portion. The summary portion consists of the rows 'Current Totals', 'Prior Totals', and 'Overall Totals.' See the attached mockup in the Supporting Documents section for reference.

Column Name	Column Description
Other Amt.	Displays the Other Amount associated to the Payment Amount. This is the portion of the original issuance amount that is not claimed by the state or federal government. This new column will be displayed to the right of NFed Amt. column.
Person Count - Other – A	Displays the count of all non-state and non-federally funded adults in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Non - Fed - C column.
Person Count - Other – C	Displays the count of all non-state and non-federally funded children in the case at the time of the issuance. This new column will be displayed to the right of Person Count - Other - A column.

2.5.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: Fiscal**

2.5.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.5.6 Security Updates

No security updates will be made to the report.

2.5.7 Report Usage/Performance

No notable impact to the system's performance.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	Daily Claiming Adjustment Report Mockup	 Daily Claiming Adjustment Report
2	Reports	Supplemental Benefit Issuance Warrant Register Mockup	 Supplemental Benefit Issuance Warrant
3	Reports	Supplemental Benefit Issuance EBT Register Mockup	 Supplemental Benefit Issuanc
4	Reports	Supplemental Benefit Issuance Direct Deposit Register Mockup	 Supplemental Benefit Issuanc
5	Reports	Rush Benefit Issuance Warrant Register Mockup	 Rush Benefit Issuance Warran

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.11.4.4	The LRS shall provide financial quarterly and monthly claiming reports in accordance with federal, State, and COUNTY policies to maintain audit trails in support of the federal/State claims.	We are including Other Amount and Other Person (Adult/Child) to assist counties in verifying claiming information.

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1631	<p>The CONTRACTOR shall set aside an allowance of nine thousand hours (9,000) to create new reports or update existing reports as part of Migration for the 58 Counties. These reports will be defined during the migration design effort.</p> <p>The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement.</p> <p>As requirements for the new reports are identified, they will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the</p>	<p>- Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management.</p> <p>- For the revised or new reporting requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the allowance hours must be finalized, approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build</p>	This SCR will update the reports to add additional columns needed to support needs of the counties as they migrated into CalSAWS.

	County Change Control Board process.	and System Test milestones.	
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5 MIGRATION IMPACTS

N/A

6 OUTREACH

N/A

7 APPENDIX

N/A

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235625

Adding Date Column Breakdown for the Imaging
Reports

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Diana Bonilla
	Reviewed By	Thao Ta, Sophia Fernandez, Ravneet Bhatia, Gokul Nath Suresh, Vinay Kumar Boddu

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/01/2021	1.0	Initial Review	Diana Bonilla

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1 OVERVIEW

This SCR updates the Imaging Exception Queue Aging Report and the Imaging Initial QA Report to include the date column breakdown. The date column breakdown consists of a 'Routed to Queue Begin Date' column.

The 'Routed to Queue Begin Date' column will be added to the following sheets in the Imaging Exception Queue Aging Report: 'Summary', 'Barcode Verification', 'No Case', 'Exception', 'Reindex', 'Full Reindex', and 'Person Select'.

The 'Routed to Queue Begin Date' column will be added to the 'Initial QA Report' sheet in the Imaging Initial QA Report.

1.1 Current Design

These two reports currently do not have a 'Routed to Queue Begin Date' column in any of their sheets in Qlik.

1.2 Requests

A column breakdown ('Routed to Queue Begin Date' column) shall be added to the Imaging Exception Queue Aging Report and to the Imaging Initial QA Report.

1.3 Overview of Recommendations

1. Update Imaging Exception Queue Aging Report to add a 'Routed to Queue Begin Date' column for the following sheets:
 - Summary
 - Barcode Verification
 - No Case
 - Exception
 - Reindex
 - Full Reindex
 - Person Select
2. Update Imaging Initial QA Report to add a 'Routed to Queue Begin Date' column.

1.4 Assumptions

1. No report other than the one mentioned in this document will be impacted by this SCR.
2. This report design assumes that the 'Start Date' column data is already on the Hyland file that is sent for this report and will be leveraged to populate the 'Routed to Queue Begin Date'.
3. The base population of this report is not being changed; we are only adding additional data element.

2 RECOMMENDATIONS

2.1 Imaging Exception Queue Aging Report

2.1.1 Overview

The Imaging Exception Queue Aging Report shows the total number of documents displayed by increasing day increments in the defined workflow queues. Each tab displays the number of incremental days documents created by a specific office have been in the queue. It is a on request report where the data is refreshed nightly. There is a 'Summary' sheet and six queue detail sheets in the report.

2.1.2 Imaging Exception Queue Aging Report Mockup

Queue	Routed to Queue Begin Date	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
19 - Barcode Verification	MM/DD/YYYY	0	0	0	0	2	2
19 - Barcode Verification	MM/DD/YYYY	1	0	0	0	0	1
19 - Barcode Verification	MM/DD/YYYY	1	0	0	0	2	3
19 - Workflow Start	MM/DD/YYYY	1	0	0	0	0	1
Admin Exception	MM/DD/YYYY	0	0	0	0	1	1
Admin Exception	MM/DD/YYYY	0	0	0	0	2	2
Admin Exception	MM/DD/YYYY	0	1	0	0	0	1
Admin Exception	MM/DD/YYYY	0	0	0	1	0	1
Admin Exception	MM/DD/YYYY	0	0	0	3	9	12
Admin Exception	MM/DD/YYYY	0	0	1	0	0	1
Admin Exception	MM/DD/YYYY	1	1	0	1	8	11
Barcode Verification Start	MM/DD/YYYY	0	1	0	0	0	1
Batch Processing	MM/DD/YYYY	0	0	0	0	1	1

Figure 2.1.1 – Imaging Exception Queue Aging Report – Summary Mockup

Office Queue Number	Routed to Queue Begin Date	Confidential	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
Totals			0	0	0	0	0	0
-	-	-	0	0	0	0	0	0

Figure 2.1.2 – Imaging Exception Queue Aging Report – Barcode Verification Mockup

CalSAWS No Case

County: - Run Date: 11/19/2021 Data as of: 01/27/2021

Navigation: Return to Filters, Return to Summary, Barcode Verification, No Case, Exception, Reindex, Full Reindex, Person Select

No Case

Office Queue Number	Routed to Queue Begin Date	Confidential	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
Totals	-	-	0	0	0	0	0	0
-	-	-	0	0	0	0	0	0

Figure 2.1.3 – Imaging Exception Queue Aging Report – No Case Mockup

CalSAWS Exception

County: - Run Date: 11/19/2021 Data as of: 01/27/2021

Navigation: Return to Filters, Return to Summary, Barcode Verification, No Case, Exception, Reindex, Full Reindex, Person Select

Exception

Office Queue Number	Routed to Queue Begin Date	Confidential	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
Totals	-	-	5	10	2	0	0	17
San Bernardino Case, Exception, 10	MM/DD/YYYY	False	5	10	2	0	0	17

Figure 2.1.4 – Imaging Exception Queue Aging Report – Exception Mockup

CalSAWS Reindex

County: - Run Date: 11/19/2021 Data as of: 01/27/2021

Navigation: Return to Filters, Return to Summary, Barcode Verification, No Case, Exception, Reindex, Full Reindex, Person Select

Reindex

Office Queue Number	Routed to Queue Begin Date	Confidential	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
Totals	-	-	0	0	0	0	0	0
-	-	-	0	0	0	0	0	0

Figure 2.1.5 – Imaging Exception Queue Aging Report – Reindex Mockup

CalSAWS Full Reindex

County: - Run Date: 11/19/2021 Data as of: 01/27/2021

Navigation: Return to Filters, Return to Summary, Barcode Verification, No Case, Exception, Reindex, Full Reindex, Person Select

Full Reindex

Office Queue Number	Routed to Queue Begin Date	Confidential	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
Totals	-	-	0	0	0	0	0	0
-	-	-	0	0	0	0	0	0

Figure 2.1.6 – Imaging Exception Queue Aging Report – Full Reindex Mockup

CalSAWS Person Select

County: - Run Date: 11/19/2021 Data as of: 01/27/2021

Navigation: Return to Filters, Return to Summary, Barcode Verification, No Case, Exception, Reindex, Full Reindex, Person Select

Person Select

Office Queue Number	Routed to Queue Begin Date	Confidential	0-7 Days	8-14 Days	15-30 Days	31-45 Days	45+ Days	Total in Queue
Totals	-	-	0	0	0	0	0	0
-	-	-	0	0	0	0	0	0

Figure 2.1.7 – Imaging Exception Queue Aging Report – Person Select Mockup

2.1.3 Description of Change

1. Update the Imaging Exception Queue Aging Report to add 'Routed to Queue Begin Date' column to all sheets: 'Summary', 'Barcode Verification', 'No Case', 'Exception', 'Reindex', 'Full Reindex', and 'Person Select'.

Column Name	Column Description
Routed to Queue Begin Date	<p>This column indicates the beginning range of the data being returned. It will be in the following format: 'MM/DD/YYYY'.</p> <p>This column will be to the right of 'Queue' in the 'Summary' sheet and to the right of 'Office Queue Number' in the rest of the sheets. It will be blank if there are no office queue numbers.</p>

2.1.4 Report Location

- **Global: Reports**
- **Local: On Request**
- **Task: Administrative**

2.1.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.1.6 Security Updates

No security updates will be made to the report.

2.1.7 Report Usage/Performance

No notable impact to the system's performance.

2.2 Imaging Initial QA Report

2.2.1 Overview

The Imaging Initial QA Report identifies unworked/submitted documents. The report has a single 'Initial QA Report' sheet.

2.2.2 Imaging Initial QA Report Mockup

User	Staff Name	Office	Document ID	Bundle ID	Creation Time	Routed to Queue Begin Date	Applicable Date	Received Date
UserName	StaffName		DocID	BundleID	08/17/2021 12:00 AM	MM/DD/YYYY	8/16/2021	8/16/2021
UserName	StaffName		DocID	BundleID	08/17/2021 12:00 AM	MM/DD/YYYY	8/17/2021	8/17/2021
UserName	StaffName		DocID	BundleID	08/17/2021 12:00 AM	MM/DD/YYYY	10/2/2021	10/2/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/5/2021	8/5/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/6/2021	8/6/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/10/2021	8/10/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/11/2021	8/11/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/16/2021	8/16/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/17/2021	8/17/2021
UserName	StaffName		DocID	BundleID	08/19/2021 12:00 AM	MM/DD/YYYY	8/18/2021	8/6/2021

Figure 2.2.1 – Imaging Initial QA Report – Initial QA Report Mockup

2.2.3 Description of Change

1. Update the Imaging Initial QA Report to add 'Routed to Queue Begin Date' column to its 'Initial QA Report' sheet.

Column Name	Column Description
Routed to Queue Begin Date	<p>This column indicates the beginning range of the data being returned. It will be in the following format: 'MM/DD/YYYY'.</p> <p>This column will be to the right of 'Creation Time'. It will be blank if there is no Document ID.</p>

2.2.4 Report Location

- **Global: Reports**
- **Local: On Request**
- **Task: Administrative**

2.2.5 Counties Impacted

All counties will be impacted by the changes outlined in this section.

2.2.6 Security Updates

No security updates will be made to the report.

2.2.7 Report Usage/Performance

No notable impact to the system's performance.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	Imaging Exception Queue Aging Report Mockup – Summary Sheet	 Summary.png
2	Reports	Imaging Exception Queue Aging Report Mockup – Barcode Verification	 Barcode Verification.png
3	Reports	Imaging Exception Queue Aging Report Mockup – No Case	 No Case.png
4	Reports	Imaging Exception Queue Aging Report Mockup - Exception	 Exception.png
5	Reports	Imaging Exception Queue Aging Report Mockup - Reindex	 Reindex.png
6	Reports	Imaging Exception Queue Aging Report Mockup – Full Reindex	 Full Reindex.png
7	Reports	Imaging Exception Queue Aging Report Mockup – Person Select	 Person Select.png
8	Reports	Imaging Initial QA Report Mockup – Initial QA Report	 Initial QA Report.png

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.11.4.4	The LRS shall provide financial quarterly and monthly claiming reports in accordance with federal, State, and COUNTY policies to maintain audit trails in support of the federal/State claims.	We are including Date breakdown to assist counties in verifying claiming information.

5 MIGRATION IMPACTS

N/A

6 OUTREACH

N/A

7 APPENDIX

N/A

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235631

Modifications to Recovery Account related
pages to align CalSAWS and C-IV

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jimmy Tu
	Reviewed By	Eric Chu., John B., Kapil S.

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/28/2021	1.0	Initial Version	Jimmy Tu
11/15/2021	1.1	Updated Section 2.2.3 recommendations to be more specific.	Jimmy Tu

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1 OVERVIEW

1.1 Current Design

Currently there are some design gaps between CalSAWS and C-IV for recovery account related pages. This is creating issues for the migration counties.

1.2 Requests

Address the design gaps between CalSAWS and C-IV that are causing issues for migration counties.

1.3 Overview of Recommendations

1. Add the 'Add' and 'Remove' button for responsible parties on the Care and Maintenance Fund Detail page.
2. Add the 'Generate Form', 'Transfer', 'Refund', 'Back Out', and 'Bounce' buttons on the Transaction Detail page for Foster Care Trust Funds.

1.4 Assumptions

None.

2 RECOMMENDATIONS

2.1 Care and Maintenance Fund Account

2.1.1 Overview

This is the Care and Maintenance Fund Detail Page. This page shows basic recovery account information for the Recovery Account type of Care and Maintenance fund. We are enhancing this page to allow users to add and remove responsible parties.

2.1.2 Care and Maintenance Fund Detail Mockup

Care and Maintenance Fund Detail

*- Indicates required fields Save Cancel

Recovery Account Number: [REDACTED]	Recovery Account Type: Care and Maintenance Fund	Trust Type: * Child Support Trust ▼
Case Number: * [REDACTED]	Case Name: Case Name	Program Type: * Foster Care
Created By: 1011381	Created On: 11/03/2021	
Cause: * Care and Maintenance Fund		Cause Date: 11/03/2021
Status: * Active ▼		Status Date: 11/03/2021

Responsible Party *

Persons:

<input type="checkbox"/>	Name	SSN
<input type="checkbox"/>	[REDACTED]	[REDACTED]

Remove Add

Resources:

<input type="checkbox"/>	Name	Tax ID	Status
--------------------------	------	--------	--------

Add

Figure 2.1.1 – Care and Maintenance Detail Page

2.1.3 Description of Changes

1. Add the add and remove button to choose a responsible party on the Care and Maintenance Fund Detail page.
 - a. Remove button will only show when there is a record populated in the responsible party field.

2.1.4 Page Location

- **Global:** Fiscal
- **Local:** Collections
- **Task:** Create Care and Maintenance Fund Account

2.1.5 Security Updates

None.

2.1.6 Page Mapping

None.

2.1.7 Page Usage/Data Volume Impacts

None.

2.2 Transaction Detail Page

2.2.1 Overview

This page shows details of a specific transaction for a Recovery Account.

2.2.2 Transaction Detail Page Mockup

Transaction Detail

*- Indicates required fields

Generate Form

Back Out

Close

Transaction Number: [REDACTED]	Receipt Number: [REDACTED]	
Posted Date: 11/03/2021	Effective Month: * 11/2021	Transaction Amount: * (100.00)
Posting Type: Manual	Posting Status:	
Transaction Type: * F/C Payment	Transaction Method: * Hand	
Responsible Party: * [REDACTED]	Created By: [REDACTED]	
Comments:		

Recovery Account Information

Recovery Account Number: [REDACTED]	Original Balance: \$0.00	Remaining Balance: \$100.00	Program Type: Foster Care
---	------------------------------------	---------------------------------------	-------------------------------------

▶ Overpayment Distribution

Figure 2.1.1 – Transaction Detail – Foster Care Trust Fund (F/C Payment)

Transaction Detail

*- Indicates required fields

Generate Form			Transfer	Refund	Back Out	Bounce	Edit	Close
Transaction Number: [REDACTED]	Receipt Number: [REDACTED]							
Posted Date: 11/03/2021	Effective Month: * 11/2021	Transaction Amount: * 100.00						
Posting Type: Manual	Posting Status:							
Transaction Type: * Cash	Transaction Method: * Mail							
Responsible Party: * [REDACTED]	Created By: [REDACTED]							
Comments:								

Recovery Account Information			
Recovery Account Number:	Original Balance:	Remaining Balance:	Program Type:
[REDACTED]	\$0.00	\$(100.00)	Foster Care

Figure 2.1.2 – Transaction Detail – Foster Care Trust Fund (Transaction Type = Check or Money Order)

2.2.3 Description of Changes

1. On the Transaction Detail page for Foster Care Trust Funds display the 'Generate Form' button for all transaction types.
2. On the Transaction Detail page for Foster Care Trust Funds display the 'Bounce' button if the following conditions are met:
 - a. Not a Back Out Transaction
 - b. Recovery Account status is Active.
 - c. 'Check' OR 'Money Order' Transaction Type
3. On the Transaction Detail page for Foster Care Trust Funds display the 'Back Out' button if the following conditions are met:
 - a. Not a Back Out transaction
 - b. Recovery account status is active.
 - c. Not one of the following Transaction Types:
 - i. Refund
 - ii. Auditor Refund
 - iii. Revenue and Reimbursement Refund
 - iv. F/C Abatement
 - v. Levy Payment
4. On the Transaction Detail page for Foster Care Trust Funds display the 'Transfer' button if the following conditions are met:

- a. Not a Back Out transaction
 - b. Recovery account status is active.
 - c. Not one of the following Transaction Types:
 - i. Transfer to General Fund
 - ii. Returned Warrant
 - iii. Prior Collection
 - iv. ICT in From Another County
 - v. Benefit Reduction
 - vi. Offset
 - vii. Refund Reversal
 - viii. Written Off
5. On the Transaction Detail page for Foster Care Trust Funds display the 'Refund' button if the following conditions are met:
- a. Not a Back Out transaction
 - b. Recovery account status is active.
 - c. Not one of the following Transaction Types:
 - i. Transfer to General Fund
 - ii. Returned Warrant
 - iii. Prior Collection
 - iv. ICT in From Another County
 - v. Benefit Reduction
 - vi. Offset

2.2.4 Page Location

- **Global:** Fiscal
- **Local:** Collections
- **Task:** Transaction Detail

2.2.5 Security Updates

None.

2.2.6 Page Mapping

None.

2.2.7 Page Usage/Data Volume Impacts

No Change.

3 SUPPORTING DOCUMENTS

None.

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
3.8.1.2	The LRS shall identify and map all data fields, field definitions, and structural differences between the DPSS Systems data, DCFS Systems data, and other legacy data and LRS Data.	This requirement is being met by aligning CalSAWS functionality with C-IV (legacy) functionality.

5 MIGRATION IMPACTS

None.

6 OUTREACH

None.

7 APPENDIX

None.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-235688: Modify CalSAWS RE Appointment
Batch Logic

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jennifer Muna
	Reviewed By	Ignacio Lazaro, Edgars Reinholds, Shilpa Suddavanda, Himanshu Jain, Karthikeyan Krishnamoorthy, Emmeil Davis

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/15/2021	1.0	Initial Version	Jennifer Muna
11/22/2021	2.0	Added Assumption #4 indicating Appointment details and Appointment letters can be viewed on the BenefitsCal Portal	Jennifer Muna

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1 OVERVIEW

The CalSAWS RE Appointment Batch job is specific to Los Angeles County's business process. The batch job identifies CalWORKs only, CalFresh only, and CalWORKs/CalFresh combination (including Transitional CalFresh) cases that need an RE appointment with a program worker to evaluate the customer's ongoing eligibility. The batch determines available dates and time slots for an appointment based on the worker's available schedule. When an appointment date/time slot is determined, the batch job will schedule a 15-minute appointment with the program worker, including creating a journal entry and generating the RE packet for the case.

This SCR outlines the necessary modifications to the Recertification/Redetermination (RE) Appointment Batch job when scheduling RE appointments for CalWORKs/CalFresh recipients.

1.1 Current Design

The RE Appointment Batch job determines a worker's availability based on the indicator 'Available for Appointment' on the Office Schedule page and proceeds to create appointments for the available dates/time slots. The batch job schedules the number of appointments per day based on the Daily Threshold amount entered for Appointment category of 'General Appointment' with type of 'Telephone Interview Recertification' on the worker's Position Detail page. If there is no daily threshold amount entered for the worker, the batch job will not have a daily scheduling limit and all the indicated available time slots for each day will be scheduled with an appointment. The batch job will continue to create appointments for the worker until all assigned cases that are due for RE have an appointment scheduled.

When appointments are automatically created, they are scheduled chronologically per day and based available time slot(s). Los Angeles County departments are having difficulty managing RE appointments created by the RE Appointment Batch job, particularly workers who do not have a daily threshold configured. This results in most of the RE appointments being scheduled in the first few days of the RE Due Month and impacting the staff workload.

1.2 Requests

Modify the RE Appointment Batch logic to schedule appointments throughout the RE Due Month and within the RE Appointment period. The RE appointments should be distributed across multiple days instead of being scheduled one day at a time. This change will allow line staff to better manage the volume of appointments each month as they will be equally distributed throughout the month.

1.3 Overview of Recommendations

1. Modify the RE Appointment Batch logic to schedule appointments throughout the RE Due Month and within the RE Appointment period.

2. Perform regression test for Los Angeles RE Packet and Appointment Letter.

1.4 Assumptions

1. A worker's daily threshold for appointments can be configured on the Position Detail page. This value will allow the RE Appointment batch job to schedule the number of RE appointments per day. If there is no daily threshold amount for the worker, the batch job will not have a daily scheduling limit. To configure the daily threshold amount, the following conditions must be set on the Position Detail page in the Appointment Threshold section:
 - a. Category: General Appointment
 - b. Type: Telephone Interview Recertification
2. Workers can indicate when they are available for appointments on the Maintain Worker Schedule tab in the Office Schedule page. This page allows workers to set their availability and blocked times such as lunch, vacation, desk time, etc.
3. The 'Overlapping Appointments' field displayed in the Appointment Threshold section on the Position Detail page was introduced in CA-216551. This field was implemented to support the CalWIN functionality upon their migration. This allows workers to configure their appointments by allowing overlapped appointments to be scheduled based on the value entered. This functionality is not available for Los Angeles County.
4. Users can view Appointment details and Appointment letters on the BenefitsCal portal only if they have their accounts set up.

2 RECOMMENDATIONS

2.1 Modify the RE Appointment Batch job

2.1.1 Overview

The Recertification Appointment Batch (PB19C902 and PB19C909) is a two-day batch that schedules RE appointments for CW/CF cases with an RE Due Date in the upcoming month. This section outlines the necessary modifications to the batch job when scheduling appointments for the upcoming RE Due Month.

2.1.2 Description of Change

1. Modify the RE Appointment Batch logic by distributing appointments throughout the RE appointment period for workers who do not have a daily threshold. Batch will first schedule appointments on the first available time slot(s) for each day from the beginning of the RE appointment period until the end of the appointment period and will

increment throughout the days until all cases assigned to the worker have been scheduled.

Note: RE Appointment period begins on the first business day of RE Due Month and ends two business days before 10-day cut off.

Example: Worker A has 100 cases assigned that require an RE Appointment for February 2022. Worker does not have a daily threshold amount entered on the Position Detail page. (See Supporting Document 'RE Appointment Batch Scheduling Example').

2.1.3 Execution Frequency

No Change. This batch job runs monthly on the 4th and 5th business day.

2.1.4 Key Scheduling Dependencies

No Change.

2.1.5 Counties Impacted

Los Angeles County

2.1.6 Data Volume/Performance

Currently approximately 20,000 – 50,000 appointments for CalWORKs/CalFresh cases are created monthly.

2.1.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.2 RE Packet Regression Test

2.2.1 Overview

The Recertification Appointment Batch schedules RE appointments for CW/CF cases with an RE Due Date in the upcoming month and triggers the Los Angeles RE Packet generation. The RE Packet includes an Appointment letter in which the appointment information is populated to notify the customer of their appointment date and time.

2.2.2 Description of Change

1. Perform a regression test for Los Angeles RE Packets to ensure appointments dates and time are accurately documented in the Appointment letter.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Batch/Interface	Supporting document is an illustration of the updated RE Appointment Batch logic	RE Appointment Batch Scheduling Example.xlsx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.17.1.1	<p>The LRS shall include an efficient method for creating and maintaining scheduling profiles that shall be used to generate the following types of appointments:</p> <ul style="list-style-type: none"> a. Intake; b. Redetermination, Recertification, and Annual Agreement; c. Verification; d. SSIAP appointments; e. GAIN appointments, including non-compliance appointments; f. Cal-Learn appointments; g. GROW appointments; h. GR Pre-Termination Hearing appointments; i. IFDS appointments; j. DCFS Home Visit; k. DCFS Office Visit; l. WFP&I; m. ASH; n. Quality Control; o. Homeless/Housing; p. Rescinding/Restoration of benefits/Sanctions; and q. Medi-Cal minor consent (returning monthly). 	<p>Update RE Appointment Batch job for Los Angeles County by distributing RE appointments proportionately throughout the RE Due Month and within the RE appointment period.</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-236577

Update Office Selection Functionality for eICTs

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	G. Limbrick
	Reviewed By	Michael Wu, Alexia England, Himanshu Jain, Angela Zhao, Sivagami Nachiyappan

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/19/2021	1.0	Initial	G. Limbrick

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1 OVERVIEW

This SCR will update CalSAWS logic to associate both a sending county Office and a receiving county Office to an eICT (electronic Inter-County Transfer). The Incoming/Outgoing ICT Search pages will now search and display the Office based on the associated receiving county office when searching for received eICTs on the Incoming ICT Search page and based on the sending county office when searching for an outgoing eICT on the Outgoing ICT Search page.

1.1 Current Design

The logic to associate an Office to an eICT was designed for a one county solution so at times the sending Office or Receiving Office is stored in the system, but never both.

1.2 Requests

Update the eICT functionality to allow for a sending and receiving Office when an eICT is an internal transfer.

1.3 Overview of Recommendations

1. Add validation to ensure the address(es) are updated before an ICT can be sent.
2. Update the ICT Detail page logic to now associate e-ICTs to both a sending county Office and a receiving county Office.
3. Update the Incoming/Outgoing ICT Search page to now search based on the associated receiving county Office when searching for received eICTs on the Incoming ICT Search page, and based on the sending county Office when searching for an outgoing eICT on the Outgoing ICT Search page.
4. The Incoming/Outgoing ICT Search Detailed Results page will now display the Office associated to the receiving county when viewing received/incoming eICTs on the Incoming ICT Search Detailed results page and display the Office associated to the sending county when viewing outgoing eICTs on the Outgoing ICT Search Detailed Results page.

1.4 Assumptions

1. Office Boundaries are currently available only for L.A. County; other counties will not have the receiving county Office set or be able to search for incoming ICTs by County.

2 RECOMMENDATIONS

2.1 ICT Detail page

2.1.1 Overview

The ICT Detail page allows users to create, view, and edit details about an eICT Transfer or Request to/from another county.

E-ICT records are associated to only 1 office based on the highest priority CalSAWS Program (using predefined logic, see below) and further based on whether the eICT was a requested eICT, an unsolicited (unrequested) received eICT, or an unsolicited sent eICT. This assignment is based on the inter-consortium file transfer process which does not account for eICT transfers, within the CalSAWS system, that do not utilize the inter-consortium file transfer process.

E-ICTs will now be associated to both a sending county Office and a receiving county Office.

E-ICTs will now be validated to ensure that the address was updated and that each transferred Program has an assigned Worker

2.1.2 ICT Detail page Mockup

N/A. There are no visible changes to the elements on this page.

2.1.3 Description of Changes

1. Update the validation to ensure the address of the Persons being transferred was updated before an ICT can be saved:
 - a. Update the validation to check for an address outside of the current county for any sending county, instead of just for L.A. County.
 - b. Show the validation message as: "Cancel - Case address zip code is not outside " + {county_name} + " county. Please update new address information" e.g., "Cancel - Case address zip code is not outside San Bernardino county. Please update new address information"
2. Add validation to ensure that an eICT Transfer record being sent from any county has a Worker assigned to each Program before it can be saved; show the validation message as: "Cancel - ICT cannot be sent because one or more programs are not assigned to a worker."
3. Update the CalSAWS system to hold associations between an eICT and both a sending county office and a receiving county office.
4. Update the logic used to associate an Office to an eICT record for internal (between to CalSAWS Application counties) so that both a

sending county Office and a receiving county Office are associated to the eICT:

- a. When an eICT **Transfer** record is created, thru the ICT Detail page, instead of thru an inter-consortium file transfer (Batch process):
 - i. Duplicate or re-use the logic used by Batch to decide the highest priority Active/Pending program **Note:** The pre-existing Batch, logic prioritizes Programs in the following order:
 1. CW
 2. RC
 3. FS
 4. MC
 5. NB
 - ii. Set the **sending county Office** as the office of the Worker assigned to the highest priority Program
 - iii. Duplicate or re-use the logic used by Batch which sets the **receiving county Office**:
 1. If the Transfer is in response to a request
 - a. If any (one or more) Program(s) on the Receiving county Case are both Active/Pending and assigned to a Worker, at the time of saving the eICT Transfer record, set the **receiving county Office** as the Office of the Worker assigned to the highest priority Program (Active/Pending Program)
 - b. If none of the Programs on the receiving county case are both Active/Pending and assigned to a Worker, set the **receiving county Office** as the closest receiving county **District** Office designated for the highest priority Active/Pending Program **on the Sending county Case**, based on the Primary Applicant's address (Physical if available or Mailing Address if Physical is not available) and the pre-defined Office Boundaries (when available i.e., for L.A. County addresses). **Tech Note:** Office Boundaries are pre-defined in the OFFICE_BOUNDARIES table.
 2. If the Transfer is NOT in response to a request, set the **receiving county Office** as the closest receiving county **District** Office designated for the highest priority Active/Pending Program, based on the Primary Applicant's address (Physical if available or Mailing Address if Physical is not

available) and the pre-defined Office Boundaries (when available i.e., for L.A. County addresses).

Tech Note: Office Boundaries are pre-defined in the OFFICE_BOUNDARIES table.

b. When an internal (between two CalSAWS system counties) eICT **Request** is created:

i. If the case that was entered in the request (sending county case) has any Active/Pending Program from the hierarchy

1. CW
2. RC/RCA
3. FS
4. MC

Note: Current Batch logic selects from these Programs randomly.

set the **sending county Office** as the Office of the Program Worker currently assigned to the highest priority Program

ii. If no currently assigned worker is found using the entered Case, find a Case using the SSN (of the Primary Applicant), or CIN if SSN is not available, and set the sending county Office using the highest priority Active/Pending Program's Worker's Office from the matched case

iii. If no currently assigned Worker is found on any Active/Pending Program (of the above types) leave the **sending county Office** BLANK/EMPTY

iv. If the request is not internal, the system will not be able to associate a sending county Office

v. Set the **receiving county Office** as the Office of the Worker selected in the 'Requesting Information' panel

5. Update the 'Assigned Office' field to display the receiving county Office, when available and update the 'Reassign' button to reassign the receiving county Office.

2.1.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: Incoming ICT (or Outgoing ICT)**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update page mapping with new and updated fields.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Incoming/Outgoing ICT Search page

2.2.1 Overview

The Incoming/Outgoing ICT Search page allows users to search for and view eICT records. The page name is updated dynamically based on whether the user is searching for an incoming or outgoing eICT.

E-ICTs will now be associated to both a sending county office and a receiving county office. The Incoming/Outgoing ICT Search page will now search based on the associated receiving county Office when searching for received eICTs on the Incoming ICT Search page and based on the sending county Office when searching for an outgoing eICT on the Outgoing ICT Search page.

2.2.2 Incoming/Outgoing ICT Search page Mockup

N/A. There are no visible changes to the elements on this page.

2.2.3 Description of Changes

1. Update the logic used to search by office:
 - a. On the incoming ICT Search page, search for an eICT record by receiving county office
 - b. On the Outgoing ICT Search page, search by sending county office

2.2.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: Incoming ICT (or Outgoing ICT)**

2.2.5 Security Updates

Update page mapping with new and updated fields.

2.2.6 Page Mapping

N/A

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Incoming/Outgoing ICT Search Detailed Results page

2.3.1 Overview

The Incoming/Outgoing ICT Search Detailed Results page allows users to view additional information about eICT records, that does not fit on the Incoming/Outgoing ICT Search page. The page name is updated dynamically based on whether the user is searching for an incoming or outgoing eICT.

The Incoming/Outgoing ICT Search Detailed Results page will now display the Office associated to the receiving county when viewing received/incoming eICTs on the Incoming ICT Search Detailed results page and display the Office associated to the sending county when viewing outgoing eICTs on the Outgoing ICT Search page.

2.3.2 Incoming/Outgoing ICT Detailed Results page Mockup

N/A. There are no visible changes to the elements on this page.

2.3.3 Description of Changes

1. Update the logic used to display the 'Office ID' column:
 - a. On the Incoming ICT Search Detailed Results page, show the destination county Office ID
 - b. On the Outgoing ICT Search Detailed Results page, show the sending county Office ID

2.3.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: Incoming ICT (or Outgoing ICT) > (execute a search) > Click the 'View Detailed Results' button**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

Update page mapping with new and updated fields.

2.3.7 Page Usage/Data Volume Impacts

N/A

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.7.2.3	<p>The LRS shall complete the electronic transfer of cases between workers and/or Local Offices Sites using County-specified criteria consisting of:</p> <ul style="list-style-type: none">a. Geographic location of the participant;b. Specialized Local Office Site operations that need to replenish caseloads;c. Customer service (e.g. a participant may live in one area and work in another); andd. Caseload types and programs supported in the receiving location.	<p>This SCR sets an Office to be associated to an eICT based on the participant address (part a. Geographic location) and based on the Programs supported by the Office (part d. Caseload types and programs)</p>

3.2 Migration Requirements

N/A

4 MIGRATION IMPACTS

N/A

5 OUTREACH

5.1 Lists

Create a List of eICTs that were Sent to L.A. County that are not associated to an L.A. County Office.

List Name: ICTs_to_LA_without_LA_County_Office

List Criteria:

- The receiving county = L.A. County
- and the ICT is not associated to an L.A. County Office (as the receiving county Office)

Standard Columns:

- Case Name (Primary Applicant)
- Case Number (Sending Case Number)

Additional Column(s): Initiated Date (Batch Date), ICT ID, Request ID, Programs (comma separated list), Zip Code (Zip)

Frequency: One-time

The list will be posted to the following location:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2021>CA-236577

6 APPENDIX

N/A