CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-233488 DDID 2314 FDS: GA GR Rules Phase 2 Batch 5 - Income Rules and Corresponding NOA Reasons

	DOCUMENT APPROVAL HISTORY	
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1 OVERVIEW

This SCR will implement the financial functionality for the GA/GR Automated EDBC/CC Counties Solution in CalSAWS

1.1 Current Design

The GA/GR Automated EDBC/CC Counties Solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their General Relief Opportunities for Work (GROW) program. Currently CalWIN manages their GA/GR program logic by using a Rule Matrix which can be accessed by the county to allow each county administrator to customize the behavior to their specific county.

1.2 Requests

A GA/GR Automated EDBC/CC Counties Solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This change request will automate the financial functionality for the new solution.

1.3 Overview of Recommendations

1. Add all the required Data Collection elements to implement the financial functionalities for the new solution
2. Create new Admin Summary and Detail pages that can be accessed in Admin tools by the County Admin staff
3. A new set of Admin detail pages, Rules, Batch and NOA triggers will be added for the below financial rules.

   1. [Special Need Eligibility Functionality](#)
   2. [GAGR Grant](#)
   3. [Financial Overall](#)

1.4 Assumptions

1. The existing Los Angeles County rules will remain unchanged.
2. This SCR CA-233488 is based on the WCDS approved documents.
3. The design of the rules is for each CalWIN county based on the Gainwell documents approved by the counties.
4. This SCR CA-223488 is part of phase 2 CalWIN rulesets for Financial.

5. The functionality of this SCR CA-233488 will be disabled until activated by the system property flag established in SCR CA-215687 which is part of the 20.11 release. The flag will be turned on at CalWIN go live.
6. Any logic related to San Francisco explicitly called out in relevant WCDS approved use cases will be included in this design. Any, San Francisco sub program logic independent of the rule will be added in SCR CA-215677 DDID 2374 scheduled for 22.01.
7. Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.
8. All functionality related to new fields will only affect the rules related to an individual county's General Assistance/General Relief program and will not impact the rules of other programs, unless specified.
9. All Data collection used in EDBC determination is effective for the benefit month.
10. All calculation for computed values will be detailed in the Visio diagram.
11. 'Participation status' will be an internal flag in CalSAWS, when a participation status is set in the rule it will replace the previous set status for each individual.
12. Logic that checks or creates Sanctions cannot be tested until SCR CA-227328 is implemented in 22.03.
13. Manual EDBC and negative action EDBC cannot be run with these changes.
14. Changes to the Financial Data Collection pages will be moved to SCR CA-232396.
15. The statement 'Living Arrangement record is applicable for the benefit month' is indicating that the Arrival Date is on or before the benefit month begin date and the Departure Date is either high dated or on or after the benefit month begin date.
16. Indigent burial and aid code 9B checks used in all designed/implemented functionalities cannot be tested until Indigent burial completed implementation.
17. Earned income county specific logic cannot be tested until 22.03 is implemented for the following counties: San Francisco, Contra Costa, San Diego, Sacramento.
18. Indigent burial related logic cannot be tested until 22.03 release. It will be defaulted to false in 22.01.

2   RECOMMENDATIONS

2.1   FRE Non-Applicant

2.1.1   Overview

When an individual that is on the case but did not apply for GA/GR or the individual that applied for GA/GR is closed during the configuration or the non-

financial evaluation, if the individual is a 'Responsible Relative' or 'Spouse' or 'parent' and is in the home then they will be considered as a non-applicant with the role of 'Financially Responsible Excluded' (FRE).

2.1.2 Description of Changes

<u>Financially Responsible Relative</u>

When an individual that is on the case but did not apply for GA/GR if the individual is a 'Responsible Relative' and is in the home.

1. The non-applicant will have a role of 'Financially Responsible Excluded' (FRE) and a Role reason of 'Financially Responsible Relative'.
2. The non-applicant will be active on the program for budgeting.
3. The non-applicant's role and role reason cannot be overridden unless it is to another non-applicant FRE role reason for GA/GR.
4. The non-applicant will not be granted benefit through EDBC unless they apply.

<u>Spouse</u>

When an individual that applied for GA/GR and is closed during the configuration or the non-financial evaluation, if the individual is a 'spouse' and is in the home.

1. The non-applicant will have a role of 'Financially Responsible Excluded' (FRE) and a Role reason of 'Spouse'.
2. The non-applicant will be active on the program for budgeting.
3. The non-applicant's role and role reason cannot be overridden unless it is to another non-applicant FRE role reason for GA/GR.
4. The non-applicant will not be granted benefit through EDBC unless they reapply.

<u>Deemed Parent (applied)</u>

When an individual that applied for GA/GR and is closed during the configuration or the non-financial evaluation, if the individual is a 'parent' and is in the home.

1. The non-applicant will have a role of 'Financially Responsible Excluded' (FRE) and a Role reason of 'Deemed Parent'.
2. The non-applicant's role and role reason cannot be overridden unless it is to another non-applicant FRE role reason for GA/GR.
3. The non-applicant's closure reason will be saved.
4. Set the Application Closure Event Reason to match the person's Role Reason as set above. This will allow the person to remain active in the program for

budgeting but will deny/discontinue their application. They will need to reapply/rescind to be aided again.

Financially Responsible Relative (applied)

When an individual that applied for GA/GR is closed during the configuration or the non-financial evaluation, if the individual is a 'Responsible Relative' and is in the home.

1. The non-applicant will have a role of 'Financially Responsible Excluded' (FRE) and a Role reason of 'Financially Responsible Relative'.
2. The non-applicant's role and role reason cannot be overridden unless it is to another non-applicant FRE role reason for GA/GR.
3. The non-applicant's closure reason will be saved.
4. Set the Application Closure Event Reason to match the person's Role Reason as set above. This will allow the person to remain active in the program for budgeting but will deny/discontinue their application. They will need to reapply/rescind to be aided again.

2.2 Logic Overview

2.2.1 Overview - Special Need Eligibility

The Recurring Special Needs can be added and processed in CalSAWS for GAGR program as follows:

1. Add Recurring Special Needs record:
   - Place the cursor over Eligibility on the Global navigation bar.
   - Select Customer Information from the Local navigator.
   - Click the Financial link on the Task navigation bar.
   - Click the Special Needs link on the Task navigation bar.
   - Click on Add button to navigate to Detail screen and to add a record.

2.2.1.1 Recurring Special Needs List

2.2.1.1 – Recurring Special Needs List page

2. Add Recurring Special Needs Detail record:
   - Select program person name
   - Select Need type
   - Enter need description (optional).
   - Select Monthly Amount Type.
     i. When 'Actual' is selected then Monthly Amount needs to be entered.

ii. When 'Chart' is selected then monthly amount need not to be entered and will be selected from reference table.

2.2.1.2 Recurring Special Needs Detail

Recurring Special Needs Detail

✱- Indicates required fields   Save and Add Another   Save and Return   Cancel

Change Reason

New Change Reason: ✱   New Reported Date: ✱
Intake   08/01/2021

Name: ✱
First Name, Last Name ⌄
Retrieve Information
Need: ✱
GR - Distilled Water
Description:

Monthly Amount Type: Monthly Amount: Begin Date: ✱   End Date:
Actual ⌄   100   08/01/2021
Verified: ✱
Verified ⌄ View

                         Save and Add Another   Save and Return   Cancel

Recurring Special Needs Detail

✱- Indicates required fields   Images   Save and Return   Cancel

Change Reason

New Change Reason: ✱   New Reported Date: ✱
Intake   08/01/2021

Change Reason: Reported Date:
Intake   08/01/2021   View

Name: ✱
First Name, Last Name ⌄
Need: ✱
GR - Distilled Water
Description:

Monthly Amount Type: Begin Date: ✱   End Date:
Chart ⌄   08/01/2021
Verified: ✱
Verified ⌄ View

                         Images   Save and Return   Cancel

2.2.1.2 – Showing the Recurring Special Needs Detail Page

3. When EDBC ran for GAGR program, the assistance unit special needs are calculated and will be shown as a separate line item in EDBC summary page as shown below:

2.2.1.3 Eligibility Summary Page with Special Needs Line item

General Assistance/General Relief Budget		Regular
Unearned Income	$	50.00
Earned Income	+	70.00
In-Kind Income	+	20.00
Total Net Income	=	140.00
Assistance Unit Size		1
Potential Grant	$	221.00
Assistance Unit Special Needs	+	100.00
Total Net Income	-	140.00
Aid Payment	=	181.00

2.2.1.3 – Showing the Special Needs Line Item in EDBC summary page

4. When clicked on the hyperlink for Assistance Unit Special Needs amount the following child page will be displayed which shows the details of all the special needs considered for the current EDBC run. There can be more than one special need amount for the benefit month and all the records will be displayed here and the total will be displayed in EDBC Summary page.

2.2.1.4 EDBC Person Line-Item Detail

EDBC Person Line Item Detail - AU Special Needs

Name	Type	Description		Amount
First Name, Last Name	GR - Distilled Water	(09/01/2021) $100.00	$	100.00
			Total $	**100.00**

Close

2.2.1.4 – EDBC Person Line-Item Detail

The worker can also create a non-recurring need. The worker will follow below steps to create the Needs record in CalSAWS:

1. **From Eligibility:**
    i.   Place the cursor over Eligibility on the Global navigation bar.
    ii. Select Customer Information from the Local navigator.
    iii. Click the Needs link on the Task navigation bar to access the Needs List page.
    iv. Click 'Add Need' button.

2. **From Employment Services**
    i.   Place the cursor over Employment Services on the Global navigation bar.
    ii. Select Supportive Services from the Local navigator.
    iii. Click the Needs link on the Task navigation bar to access the Needs List page.
    iv. Click the Add Need button.

2.2.1.5 Needs List

2.2.1.5 Adding a Need on the Needs List page.

3   To Add a New Need:

  i.   Go to the Need Detail page.
  ii.   Enter the appropriate information in Need Detail page.
  iii. Select 'Service Arrangement' for Save and Add New and then click 'Go'
        button to add new service arrangement record.

2.2.1.6 Needs Detail

Need Detail

✱ - Indicates required fields

[Save And Return] [Cancel]

Name: ✱
[First Name, Last Name ▼]

Category: ✱
[GR Non-Recurring Special Need ▼]

Type: ✱
[Return to Residence ▼]

Begin Date: ✱
[09/06/2021] 📅

Description:
[Bus Ticket]

Status: ✱
[Indicated ▼]

Status Reason: ✱
[Documented ▼]

Save & Add New: [Service Arrangement ▼] [Go]

[Save And Return] [Cancel]

This Type 1 page took 1.26 seconds to load.

2.2.1.6 Entering the information on the Need Detail page.

2.2.1.7 Service Arrangement Detail

Service Arrangement Detail

[Save and Return] [Cancel]

Need ✱

Type	Name	Category	Begin Date
⦿ Return to Residence	Last Name, First Name 31M	GR Non-Recurring Special Need	09/06/2021

Activities

Type	Status	Begin Date	End Date

[Select]

Arrangement Details

Arrangement Period: *

From: [   ] 📅   To: [   ] 📅

Program Type: *   **Aid Code:** *

General Assistance/General Relief   [- Select - ▾]

Voucher: *

[No ▾]

Payee: *

[- Select - ▾]

Employed: *

[- Select - ▾]

Additional Payee:

[   ]

Service Type Description	Total ✳
[ ]	[ ]

Status History ✳

Status	Status Reason	Status Date
[▾]	[▾]	09/09/2021 📅

Comments:

[   ]

[Save and Return] [Cancel]

2.2.1.7 The screen for the Service Arrangement Detail.

2.3   Program Configuration Override

2.3.1   Overview

From the EDBC summary page before saving the EDBC, worker has the option to override program configuration by clicking the 'Override Program Configuration' button and navigate to the 'Program Configuration Override List' page and the 'Program Configuration Override Detail' page. Both pages will function as per current CalSAWS framework for GA/GR.

2.3.1.1 Program Configuration Override List

The 'Program Configuration Override List' page will work per existing CalSAWS framework, GA/GR EDBC summary will be modified to use this page.

2.3.1.2 Program Configuration Override Detail

The 'Program Configuration Override Detail' page will work per existing CalSAWS framework, GA/GR EDBC summary will be modified to use this page.

2.4 View All Program Status Reasons

2.4.1 Overview

Currently in CalSAWS, when more than one program status reason is set for GA program during the current EDBC run for any benefit month then the status reason with lowest priority will be used and set as program status reason to fail the GA program. However, all other status reasons will be retained for view purpose.

These status reasons can be viewed from EDBC summary page using 'View All' button placed along with 'Program Status Reason' line item.

This functionality will be extended to GA/GR Automated EDBC/CC solution program and all program status reason set in the current EDBC run can be accessed using 'View All' button on EDBC Summary page.

2.4.2 EDBC Summary page with View All button:

The following screens shows how to find 'View All' button and how to see all program status reasons set during the current EDBC run from EDBC summary page.

2.4.2.1 EDBC Summary Page 'View All' button

General Assistance/General Relief EDBC Summary

✱- Indicates required fields   [Close]

Begin Month	End Month	Run Date	Run Status	Accepted By
12/2021		10/26/2021	Accepted - Saved	Worker Name

EDBC Information

Reporting Type Reason:

Type: Regular

Recalculation: No

Program Configuration

System Determination

EDBC Source: Online EDBC Rules

Aid Code:

Program Status: Discontinued

Program Status Reason: Has More Than One Vehicle [View All]

Note: Overridden rows are in bold.

Name	DOB	Role	Role Reason	Status	Status Reason
Participant Name	04/08/1973	MEM		Discontinued	Has More Than One Vehicle

▸ **Reporting Configuration**

Figure 2.4.2.1 – EDBC summary page with 'View All' button

2.4.2.2 Program Status Reasons page:

Program Status Reasons

      [Close]

Status Reasons

Has More Than One Vehicle

Income Exceeds Grant Amount

      [Close]

Figure 2.4.2.2 – Program Status Reasons detail page showing all status reasons set in the current EDBC run

2.5 Financial

2.5.1 Special Need Eligibility Functionality

2.5.1.1 County Admin Detail - Special Need Eligibility

2.5.1.1.1 Overview

A new County Admin Detail page for Special Need Eligibility will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Special Need Eligibility functionality to their county.

2.5.1.1.2 Description of Changes

a. The Admin detail page for Special Need Eligibility will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Special Needs Applicable.	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX400C001	Special Needs Applicable.	Special Needs Applicable.

2.5.1.2 EDBC Changes

2.5.1.2.1 Overview

This section will provide the Eligibility Rules flow for Special Need Eligibility Program Person Eligibility that can be filtered for each CalWIN County.

2.5.1.2.2 Description of Change

Special Need Eligibility Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Type: Case Special Need Payment/Request Details	Need	Recurring Special Needs Detail
Amount Authorized: Case Special Need Payment/Request Details	Monthly Amount	Recurring Special Needs Detail
Requested Date: Case Special Need Payment/Request Details	Begin Date	Recurring Special Needs Detail

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

2.5.1.3 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Special Needs Applicable} CalSAWS must determine special needs eligibility for GA/GR.]	The rule 'Special Needs Applicable. ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix

2.5.2 GAGR Grant Additional Functionality

2.5.2.1 Rules

The GAGR Grant Additional Functionality introduces two rules previously unused in SCR CA-224578.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Allow 12 bus tickets per person per month.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y
Applicant.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX321C008	Allow 12 bus tickets per person per month.	Allow 12 bus tickets per person per month.
EDX321C009	Applicant	Applicant.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Pro-rate homeless and housed benefits.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N

Rule																		
Earned income – Orange Only.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income - Placer Only.	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income – Sacramento Only.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Earned income – San Diego Only.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Rate for homeless in shelter.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Income test on adjusted amount.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Room Board situation.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Mental health facility.	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N
Chass Shelter options.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Housing and Basic Needs Test – Alameda.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income – Ventura Only.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
Earned income – Tulare Only.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
SSN-Santa Clara. This applies to Santa Clara.																		

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX305C003	Pro-rate CAAP homeless and housed benefits	Pro-rate homeless and housed benefits.
EDX309C004	Earned income method 4 - Orange Only	Earned income – Orange Only.
EDX309C005	Earned income method 5 - Placer Only	Earned income - Placer Only.
EDX309C006	Earned income method 6 - Sacramento Only	Earned income – Sacramento Only.
EDX309C007	Earned income method 7 - San Diego Only	Earned income – San Diego Only.
EDX314C004	Rate for homeless in shelter	Rate for homeless in shelter.
EDX320C006	Income test on adjusted amount	Income test on adjusted amount.

EDX314C003	Room Board situation.	Room Board situation.
EDX314C010	Mental health facility.	Mental health facility.
EDX314C007	Chass Shelter options.	Chass Shelter options.
EDX323C016	Housing and Basic Needs Test – Alameda.	Housing and Basic Needs Test – Alameda.
EDX309C017	Earned income method 17 - Ventura Only	Earned income – Ventura Only.
EDX309C016	Earned income method 16 - Tulare Only	Earned income – Tulare Only.
EDX116C003	SSN-SantaClara	SSN-Santa Clara.

The following CalWIN rules has been removed for this functionality.

CalWIN Number	CalWIN Description	Reason
EDX321C011	Grant less than 10$.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C014	Grant less than 1$.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C015	Grant less than 20$.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C024	SF GA Couples.	Not using this rule as the values calculated when

		this rule is active is not used.
EDX321C026	Suspend case in month of zero budget grant and pass in future month if no ZBG exists.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C028	Suspend case in month of zero budget grant and pass case for 3 total months from month of zero budget grant.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C030	Contra Costa Couples.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C031	Tulare Couples.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C032	Solano Couples.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C033	San Mateo Couples.	Not using this rule as the values calculated when this rule is active is not used.
EDX321C036	Aid at half 2–person rate for Unemployable Spouse of Individual who has a Emp Svc Non-Cooperative Sanction.	Not using this rule as the values calculated when this rule is active is not used.

Program/Person status reason logic update

1. Existing (SCR-224578) program/person status reason CT73 'Grant Amt is Less Than Zero Grant Level' has added logic in the "Minimum Grant" flow. Please refer to the Visio Diagram.

Category	Short Description
73	Grant Amt is Less Than Zero Grant Level

2.5.2.2 GAGR Grant Additional logic

For GA/GR Automated EDBC/CC Counties Solution program, when the program has more than one individual with different aid begin dates or different aid end dates then EDBC will create corresponding budgets with applicable dates to prorate the benefit amount in the benefit month. The benefit amount will be prorated according to the prorated days applicable for each budget. Final Aid payment will be calculated by adding all pro-rated benefit amounts applicable for the benefit month.

2.5.2.2.1 EDBC Summary Page with more than one budget

The EDBC summary page with more than one budget in a benefit month is as shown below:

General Assistance/General Relief Budget	Prorated		Prorated	
Unearned Income	$	50.00	$	50.00
Earned Income	+	30.00	+	30.00
In-Kind Income	+	20.00	+	20.00
Total Net Income	=	100.00	=	100.00
Assistance Unit Size		1		2
Potential Grant	$	221.00	$	375.00
Assistance Unit Special Needs	+	0.00	+	0.00
Total Net Income	-	100.00	-	100.00
Medical Deduction	-	0.00	-	0.00
Aid Payment	=	121.00	=	275.00

Aid Payment	Prorated		Prorated	
Full Month Aid Payment	$	121.00	$	275.00
Dates to Prorate		10-20		21-31
Prorated Benefit Amount	$	42.94	$	97.58
Final Aid Payment			$	140.52
Overridden Aid Payment			$	
			Override Payment	
Potential Benefit			=	140.52
Previous Potential Benefit			-	0.00
Overpayment Adjustment Amount			-	0.00
Authorized Amount			=	140.52

Delivery Method: ✱	Immediacy Indicator: ✱	Issuance Method:
Mail ▾	Routine ▾	

Change Reason   Accept   Cancel

2.5.2.1.1 EDBC Summary page with 2 budget

Few scenarios where more than one budget is created are shown below and the corresponding EDBC summary page details are shown in attached excel Multiple Budgets - Scenarios.xlsx in Supporting Documents section.

Note: Amounts in the excel file are shown for sample purpose only. Amounts may or may not be rounded based on the applicable admin rules for each county.

Scenario 1:

Program has two persons with the following aid begin dates:

Person 1 – Intake – Begin Date of Aid - 10/10/2021

Person 2 – Intake – Begin Date of Aid - 10/21/2021

Budget 1 – Budget Begin Date and Budget End Date: 10 – 20, AU Size - 1

Budget 2 – Budget Begin Date and Budget End Date: 21 – 31, AU Size - 2

Scenario 2:

Program has two persons with the following aid end dates:

Person 1 – Active Ongoing – End Date of Aid - 10/10/2021

Person 2 – Active Ongoing – End Date of Aid - 10/20/2021

Budget 1 – Budget Begin Date and Budget End Date: 1 – 10, AU Size - 2

Budget 2 – Budget Begin Date and Budget End Date: 11 – 20, AU Size - 1

Scenario 3:

Program has two persons with the following aid begin dates:

Person 1 – Active Ongoing – Begin Date of Aid - 10/01/2021

Person 2 – intake – Begin Date of Aid - 10/11/2021

Budget 1 – Budget Begin Date and Budget End Date: 1 – 10, AU Size - 1

Budget 2 – Budget Begin Date and Budget End Date: 11 – 31, AU Size - 2

Scenario 4:

Program has two persons with the following aid begin and end dates:

Person 1 – Active Ongoing – Begin Date of Aid - 10/01/2021

Person 2 - Active Ongoing - Aid Beg Date - 10/01/2021, Aid End Date - 10/20/2021

Budget 1 – Budget Begin Date and Budget End Date: 1 – 20, AU Size - 2

Budget 2 – Budget Begin Date and Budget End Date: 21 – 31, AU Size – 1

2.5.3 Additional Status reasons from Other Functionality

Unearned income Functionality

1. The new program status reason CT73 'Gross Income > Grant' will be set as a failure reason when all the following conditions
   a. The rules 'Income deductions.' and 'Earned income – Sacramento Only.' are active.
   b. The individual is 'Aid-in-Kind (AIK) recipient'. (This is determined if the primary aid code of the individual is '98').
   c. The individual has unearned income for this benefit month.
   d. The unearned income type is: UIB Unemployment.

Category	Short Description
73	Gross Income > Grant

2. The new person status reason CT73 'Aid Ended' will be set as a failure status reason when all the following conditions
   a. The Last Date of Aid is a valid date.
   b. The benefit month begin date is after the 'Last Date of Aid'.

Category	Short Description
73	Aid Ended

Aid Inkind functionality

1. The new program status reason CT73 'Job Quit Resides in AIK' will be set as a failure reason when all the following conditions are met:

   a. GAGR granted and GAGR Indigent Burial Granted is not true
   b. the following is not true:

      the rule 'Return to residence applicable' is active and individual's County of Residence on Residency Detail is not the current county, and the individual has a 'return to residence' record.

   c. 'Indigent Burial Applicable' is not active
   d. 'Aid in kind applicable' is active
   e. individual is homeless
   f. individual meets presumptive eligibility
   g. individual is eligible for group living situation
   h. the rule 'Previously applied AIK.' is active
   i. Program is ongoing
   j. individual has an employment record effective for the benefit month with a termination reason of 'quit'

Category	Short Description
73	Job Quit Resides in AIK

2.5.4 Approval NOA

2.5.4.1 County Admin Detail – Approval NOA

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Earned income – Sacramento Only.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Room Board & Shelter applicable.	Y	Y	N	N	N	N	N	N	N	Y	Y	Y	Y	N	N	N	N	Y
Meeting shelter conditions.	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N
Room Board situation.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Earned income – Santa Cruz and Santa Clara Only.	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N	N
Earned income – San Luis Obispo Only.	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX309C006	Earned income – Sacramento Only.	Earned income – Sacramento Only.
EDX314C001	Room Board & Shelter applicable.	Room Board & Shelter applicable.

EDX314C002	Meeting shelter conditions.	Meeting shelter conditions.
EDX314C003	Room Board situation.	Room Board situation.
EDX309C013	Earned income – Santa Cruz and Santa Clara Only.	Earned income – Santa Cruz and Santa Clara Only.
EDX309C009	Earned income – San Luis Obispo Only.	Earned income – San Luis Obispo Only.

2.5.4.2 EDBC Changes

2.5.4.2.1 Overview

This section will provide the Eligibility Rules flow for Housing Program Person Eligibility that can be filtered for each CalWIN County.

2.5.4.2.2 Description of Change

Approval NOA Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Location Details
Aid to Pay Day	Last Date of Aid	Application Detail page

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

Form Reason

1. The status reason CT73 'Indv App is Approved' will be set to for the form E10062 when all the following conditions are met (Note: this status is only used for triggering the Form, this status will not be displayed on the EDBC):
   a. The program mode is intake.
   b. The GAGR program is approved for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').

d. The program application type is not 'Restoration' (Application Type is not 'Restoration' in Application Detail page).

Category	Short Description
73	Indv App is Approved

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program status reason CT73 'Pgm Approved and SSI/SSP is Pending/Applied' will be set as a non display status reason when all the following conditions are met:
   a. The program mode is intake.
   b. The GAGR program is approved for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').
   d. All the following in I or II:
      I. All the following:
         i. Individual has SSIAP record effective for the benefit month.
         ii. Individual status code = 'Approved' OR 'Approved Other' OR 'Approved Self' (Status / Decision in SSIAP Detail page.
      II. All the following:
         i. Individual has an entry in Other Program Assistance Detail page valid for the benefit month.
         ii. Type of Assistance = 'SSI/SSP' (Type of Assistance in Other Program Assistance Detail page).
         iii. Disposition = 'Active' (Disposition in Other Program Assistance Detail page).

Category	Short Description
73	Pgm Approved and SSI/SSP is Pending/Applied

2. The new program status reason CT73 'Restoration Application is Approved' will be set as a non display status reason when all the following conditions are met:
   a. The program mode is intake.
   b. The GAGR program is approved for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').

d. The program application type = 'Restoration' (Application Type = 'Restoration' in Application Detail page).

Category	Short Description
73	Restoration Application is Approved

3. The new program status reason CT73 'Approval of Last Date of Aid' will be set as a non display status reason when all the following conditions are met:
   a. The program mode is intake.
   b. The GAGR program is approved for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').
   d. The program application type is not 'Restoration' (Application Type is not 'Restoration' in Application Detail page).
   e. The rule 'Earned Income – Sacramento Only.' Is active.
   f. Last Date of Aid is in current benefit month.

Category	Short Description
73	Approval of Last Date of Aid

4. The new program status reason CT73 'Board and Care App is Approved' will be set as a non display status reason when all the following conditions are met:
   a. The program mode is intake.
   b. The GAGR program is approved for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').
   d. The program application type is not 'Restoration' (Application Type is not 'Restoration' in Application Detail page).
   e. All the following in I or II:
      I. Both rules are active:
         i. 'Room Board & Shelter applicable.'
         ii. 'Meeting shelter conditions.'
      II. The rule 'Room Board situation.' is active.
   f. 'Indv Eligible for Room and Board' is true (determined in Room, Board, shelter use case).

Category	Short Description

Category	Short Description
73	Board and Care App is Approved

5. The new program status reason CT73 'Approved and in Drug Alcohol Treatment Facility' will be set as a non display status reason when all the following conditions are met:
   a. The program mode is intake.
   b. The GAGR program is approved for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').
   d. The program application type is not 'Restoration' (Application Type is not 'Restoration' in Application Detail page).
   e. The person has an entry in Living Arrangements Detail page applicable for the benefit month.
   f. Facility Sub-Type in Living Arrangement Detail page is one of the following:
      - 'Alternative General Assistance Program Drug & Alcohol'.
      - 'Drug and Alcohol Rehab Public Funding'.
      - 'Drug and Alcohol Treatment Private Funding'.
   g. One of the following rules is active:
      - 'Earned income – Santa Cruz and Santa Clara Only.'
      - 'Earned income – San Luis Obispo Only.'

Category	Short Description
73	Approved and in Drug Alcohol Treatment Facility

6. The new program status reason CT73 'Approved for First Two Trimesters of Pregnancy' will be set as a non display status reason when all the following conditions are met:
   a. The program mode is intake.
   b. The GAGR program did not fail for the benefit month.
   c. The program aid code is not '9B' ('Indigent Burial').
   d. The program application type is not 'Restoration' (Application Type is not 'Restoration' in Application Detail page).
   e. Any individual in the program is 'Pregnant'.

Category	Short Description
73	Approved for First Two Trimesters of Pregnancy

2.5.4.3 Correspondence

2.5.4.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.5.4.3.2 Description of Change

1. **Reason Code: E10062 - Indv App is Approved**
   a. Trigger Condition
      i. This form generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Indv App is Approved'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	N/A	General Assistance Repayment Responsibility	SC 588 (01/03)	502978

2. **Reason Code: XAF010 - Approved for First Two Trimesters of Pregnancy**
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Approved for First Two Trimesters of Pregnancy'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Contra Costa	Approval	Approval of General Assistance - Pregnancy	101 3	12591

3. **Reason Code: XAF340 - Restoration Application is Approved**
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Restoration Application is Approved'.

b. Program Level Reason
c. County-specific information:

County	Action	Document Description	Number	Template
Placer	Approval	Generic GA/GR Approval - Placer	CalSAWS 1-Placer	11633
Sonoma	Approval	Generic GA/GR Approval - Sonoma	CalSAWS 1-Sonoma	12537

4. **Reason Code: XAF409 - Pgm Approved and SSI/SSP is Pending/Applied.**
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Pgm Approved and SSI/SSP is Pending/Applied'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Approval	Generic GA/GR Approval - Fresno	CalSAWS 1-Fresno	11549
Placer	Approval	Generic GA/GR Approval - Placer	CalSAWS 1-Placer	11633
Santa Clara	Approval	Generic GA/GR Approval - Santa Clara	CalSAWS 1-Santa Clara	12034
Santa Clara	Approval	Approval of interim assistance	GA 200	12628
Santa Cruz	Approval	Generic GA/GR Approval - Santa Cruz	CalSAWS 1-Santa Cruz	607311
San Diego	Approval	Generic GA/GR Approval - San Diego	CalSAWS 1-San Diego	12721
San Francisco	Approval	Generic GA/GR Approval - San Francisco	CalSAWS 1-San Francisco	12667
San Luis Obispo	Approval	Generic GA/GR Approval - San Luis Obispo	CalSAWS 1-San Luis Obispo	11929
Solano	Approval	Generic GA/GR Approval - Solano	CalSAWS 1-Solano	12129
Sonoma	Approval	Generic GA/GR Approval - Sonoma	CalSAWS 1-Sonoma	12537
Tulare	Approval	Generic GA/GR Approval - Tulare	CalSAWS 1-Tulare	12198
Yolo	Approval	Generic GA/GR Approval - Yolo	CalSAWS 1-Yolo	12219

5. **Reason Code: XAF630 - Approved and in Drug Alcohol Treatment Facility**
   a. Trigger Condition

   i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Approved and in Drug Alcohol Treatment Facility'.

b. Program Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
San Luis Obispo	Approval	Generic GA/GR Approval - San Luis Obispo	CalSAWS 1-San Luis Obispo	11929

6. **Reason Code: XAN428 - Approval of Last Date of Aid.**

 a. Trigger Condition

   i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Approval of Last Date of Aid'.

 b. Program Level Reason

 c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Approval	Approval of Aid to Payday Benefit Notice	SC 610G	608821

7. **Reason Code: XAN656 - Board and Care App is Approved**

 a. Trigger Condition

   i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Active' on the current EDBC with the reason 'Shelter Cost not Allowed for Property Manager or Agent'.

 b. Program Level Reason

 c. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	Approval	GA Board and Care Approved	GA 909	12068

2.5.5 Financial overall flow

An updated financial overall flow including financial functionalities designed in phase 2 batch 4 and 5 is added to the Visio document. Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

2.5.6 Now Testable Features

The following is a list of assumptions that was added in phase 2 of features that could not be tested and can now be tested.

1. Financial other person functionality cannot be tested in 21.11 release due to the outputs from this functionality are used in SCR CA-229096.
2. Drug and Alcohol use case is not implemented. So, the 'Zero Grant Flag' cannot be evaluated, and the status reason 'Individual in Approved Drug and Alcohol Trtmnt Fclty Pay Zero Grant' cannot be tested.
3. Status reason for Lumpsum POI cannot be tested until phase 3.
4. The following status reason and any functionality related it or the condition 'The individual is applying for GA/GR program and is applying (with parent or Caretaker relative')' cannot be tested until phase 2 batch 5 SCR CA-233488.

   - XAS768 - Parent/Caretaker not applying,
   - XAN519 - Person is Single.

   Note: Please see Visio document of CA-233488 for updated condition of the status reasons.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	GAGR Grant Additional Functionality	Multiple Budget scenario for EDBC summary page.	Multiple Budgets-Scenarios.xls

4   REQUIREMENT

4.1   Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2314	The CONTRACTOR shall update the CalSAWS Software to determine the benefit levels, resource limits and benefit allocation amounts (housing, utility, etc.) based on each counties GA/GR eligibility determination rules with updates through security rights. Eligibility determination rules shall include the following: 1) Residency 2) Income 3) Aid paid pending 4) Immediate need 5) Property/resource 6) Deductions 7) Household composition/Assistance Unit 8) Aid codes 9) Hearings 10) Sanctions 11) Non-compliances 12) Living Arrangement 13) Citizenship 14) Expenses 15) Special Need	Eligibility: The existing 705 rules/attributes shared by DXC will be consolidated by functionality into 110 rules in CalSAWS but still providing the existing flexibility available to the County Admin to turn on or off a functionality specific to their county. The breakdown of the complexity is as shown below Create new • 21 Difficult rules • 24 Medium rules • 13 Easy rules Modify existing • 14 Difficult rules • 23 Medium rules • 15 Easy rules Batch/Interfaces Up to 20 new Batch sweeps will be created in CalSAWS to handle the MU triggers that is currently existing for CalWIN GR program Note: This does not include data collection MU trigger since CalSAWS as a system does not support Data Collection batch triggers for all programs including GR.	The following subsequent Rules migrated in this SCR will met these requirements.

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		Fiscal Existing CalSAWS Fiscal framework will be leveraged for the new CalWIN GR program for benefit Issuance, Claiming and Adjustments.	

5 MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties excluding Los Angeles County. Los Angeles GA/GR functionality will not be modified.

6 APPENDIX

6.1 Rules Flow Diagram

Viewing Visio Document in Internet Explorer

1. This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed.
2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.
3. *If opening the Visio file from the SharePoint link the Visio file will need to be downloaded first then open with the downloaded file with internet explorer.

4. The following prompt will appear if opening the downloaded Visio file.
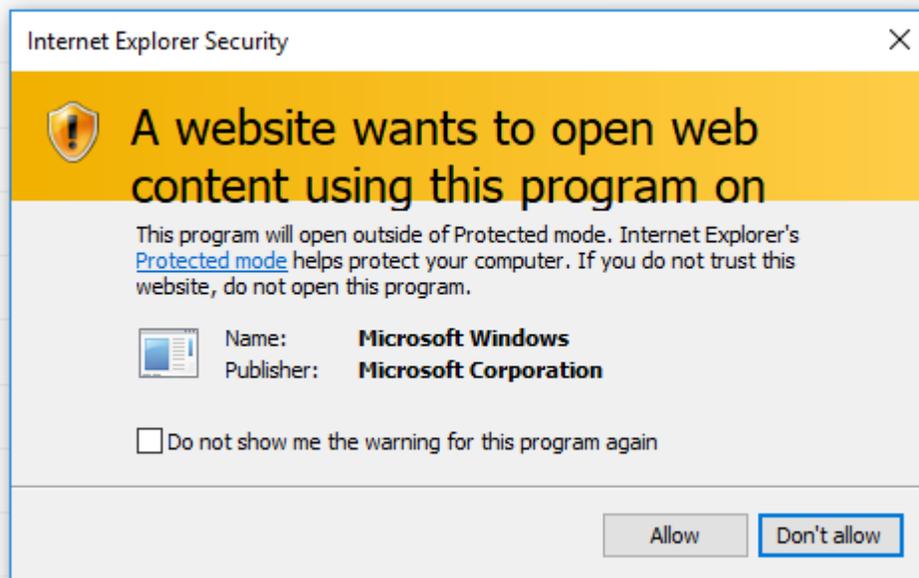
5. Click 'Allow' to open the file on Internet Explorer.
6. The internet Explorer will open with the below pop up in the bottom of the page

7. Click Allow Blocked Content.

8. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)
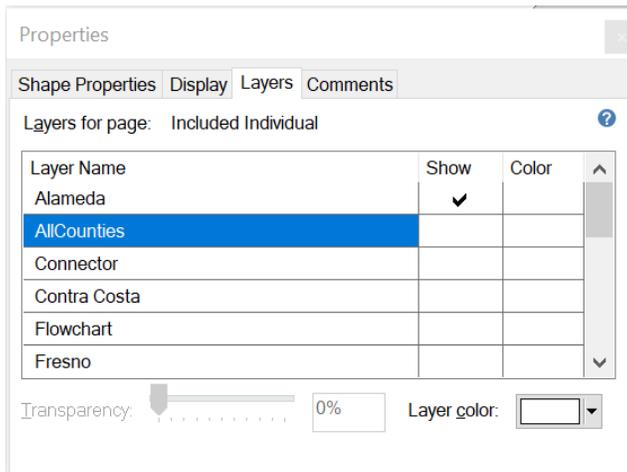
9. Click the layer icon circled in red color below

10. Once the layers button is clicked the Properties box will pop up.
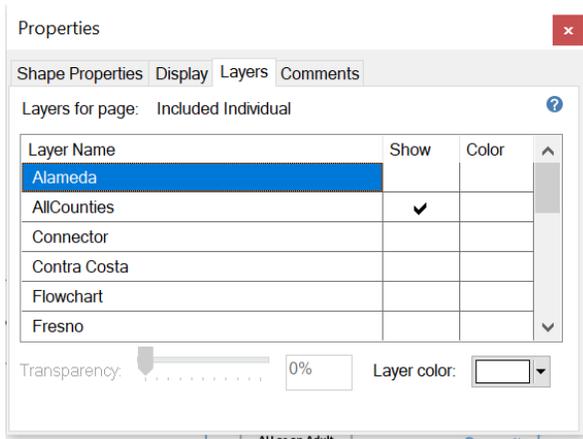
11. Then click the county name that is applicable to you, in this case Alameda

12. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.

Viewing Visio Document in Microsoft Visio

1. This is applicable for Laptops/Desktops that do have Microsoft Visio software installed

2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio

3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)

| ◄ ◄ ► ►│ | Identity Check Page 1 of 2 | Identity Check Page 2 of 2 | **Included Individual** |

4. On the right side of the flow diagram the counties names will be displayed as shown below

All Counties

☐ **Alameda**
☐ **Contra Costa**
☐ **Fresno**
☐ **Orange**
☐ **Placer**
☐ **Sacramento**
☐ **San Diego**
☐ **San Francisco**
☐ **San Luis Obispo**
☐ **SanMateo**
☐ **Santa Barbara**
☐ **Santa Clara**
☐ **Santa Cruz**
☐ **Solano**
☐ **Sonoma**
☐ **Tulare**
☐ **Ventura**

5. Then click the county name that is applicable to you, in this case Alameda as shown below
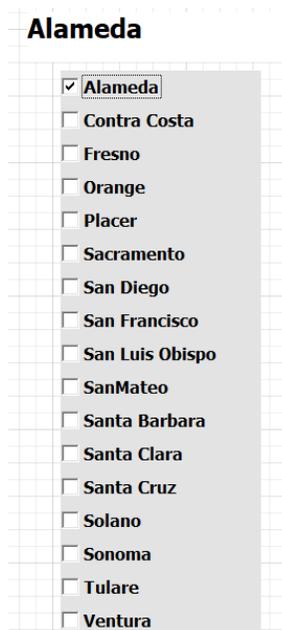
Alameda

- ☑ **Alameda**
- ☐ **Contra Costa**
- ☐ **Fresno**
- ☐ **Orange**
- ☐ **Placer**
- ☐ **Sacramento**
- ☐ **San Diego**
- ☐ **San Francisco**
- ☐ **San Luis Obispo**
- ☐ **SanMateo**
- ☐ **Santa Barbara**
- ☐ **Santa Clara**
- ☐ **Santa Cruz**
- ☐ **Solano**
- ☐ **Sonoma**
- ☐ **Tulare**
- ☐ **Ventura**

6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.

6.2   Reference Table

Reference table for CT73 (Program status reason) and corresponding status reason in this design document. This table shows the values for the new columns added.

a. Key:
  i.   GR Priority
      01.   The lower the number the higher the priority
  ii.   GR Program Role
      01.   FE – This indicator means the status reason will change the person role to FRE - 'Financially Responsible – Excluded'
      02.   FI – This indicator means this status reason will change the person role to FRI 'Financially Responsible – Included'
      03.   MM – This indicator means this status reason will change the person role to MMO 'Medi-Cal Member Only'
      04.   UP – This indicator means this status reason will change the person role to UP 'Unaided Person'
  iii.   GR Close Person

01. CanCloseBoth – Indicator means this status reason can close both person and program level.
02. Y – indicator means this status reason can close the person.
iv. GR Close Program
01. CanCloseBoth – Indicator means this status reason can close both person and program level.
02. Y – Indicator means this status reason can close the program.
v. General Relief
01. Y -Indicator means this status reason will be applicable for CalWIN General Relief Program

CalWIN Status	GR Priority	CalSAWs Status (Status Reason)	Set by Eligibility	GA/GR Program Role	GA/GR Close Person	GA/GR Close Program	General Relief	Use Case
E10062		Indv App is Approved	N				Y	Approval NOA
XAF010		Approved for First Two Trimesters of Pregnancy	N				Y	Approval NOA
XAF340		Restoration Application is Approved	N				Y	Approval NOA
XAF409		Pgm Approved and SSI/SSP is Pending/Applied	N				Y	Approval NOA
XAF630		Approved and in Drug Alcohol Treatment Facility	N				Y	Approval NOA
XAN428		Approval of Last Date of Aid	N				Y	Approval NOA
XAN656		Board and Care App is Approved	N				Y	Approval NOA

6.3 CalWIN RT table search reference (used by developers)

This table has how CalWIN currently search for county defined values used in EDBC. Developers will use this information to get the required values in CalSAWS.

Use Case	CalSAWs Table	Description (summary of what we are doing in this table)	Example	Category ID
Special Need Eligibility	Special Need expense	The table 'GAGR Special Need expense' is used to retrieve the grant amount for a CalWIN County. The county code (CT 18) and the Need type (CT 200) will be used to retrieve the GA Amount.	Example: Get Contra Costa (07) defined 'maximum cremation cost amount'/ 'GR budget net grant amount' for the need type: 'Indigent cremation' (IC). Search: Grant Amount From: Code Detail Table Where: Need Type: IC County: 07 Result: Grant Amount = 825 Contra Costa (07) 'maximum cremation cost amount'/ 'GR budget net grant amount' for the need type: 'Indigent cremation' (IC) is 825.	10662