

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Thursday, January 27, 2022

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. **Call Joint Meetings of the Member Representatives and Board of Directors ("Board") of the CalSAWS Consortium ("CalSAWS") to Order.** Procedural

Summary: Board Chair, Michael Sylvester, will call the Joint Meeting of the Member Representatives and Board of Directors ("Board") of the CalSAWS Consortium ("CalSAWS") meeting to Order.

2. **Confirmation of Quorum, Protocols, and Agenda Review.** Procedural

- **Quorum of Member Representatives**
- **Quorum of Board of Directors**
- **Protocols**
- **Agenda Review**

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Member Representatives and Board of Directors. John Boule will discuss the Protocols and provide a high-level overview of the agenda.

3. **Public Comment: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.** Procedural

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.

JPA Board Action Items

4. **Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code 54953 through February 27, 2022, based on the following findings:** Action

- a. **The Governor's State of Emergency related to COVID-19 remains in effect; and**
- b. **Sacramento County continues to recommend measures to promote social distancing.**

Summary: The Consortium is seeking Board approval to meet under emergency order in compliance with Government Code 54953.

5. **Consent Items** Action

- a. **Approval of the Minutes and review of the Action Items from the December 17, 2021, CalSAWS JPA Board of Directors Meeting.**

Summary: The Consortium is seeking Board approval of the December 17, 2021, CalSAWS JPA Board of Directors Meeting.

b. Approval of Accenture CalSAWS Change Notice 14, which includes requests for Accessibility Testing.

Summary: The Consortium is seeking Board approval of Accenture CalSAWS Change Notice No. 14, which will use \$143,320 of the R&A Change Budget Services hours for Accessibility Testing for the CalSAWS application.

This Change Notice will utilize \$143,320 of the original \$50,000,000 allocation for change orders (incorporated in CalSAWS Amendment 23). Board approval of this change notice will leave a balance of \$13,396,397 for future change orders. This change notice does not increase the total contract value of the CalSAWS Agreement. The costs of this change notice are funded through the CalSAWS IAPDU and are accounted for in the SFY 2021-22 CalSAWS JPA Project Budget.

c. Approval of Gainwell Central Print Option to include Tulare Central Print Services.

Summary: The Consortium is seeking Board approval to exercise the Gainwell Central Print option to include Tulare Central Print Services. These services were included as an option in the base contract term in the amount of \$985,627.

Notification of intent to utilize the CalSAWS Central Print services was received from Tulare County on December 30, 2021. The costs are accounted for in the CalSAWS IAPDU, and current year costs are accounted for in the SFY 2021-22 CalSAWS JPA Project Budget.

(Handouts)

Member Representatives Action Items

6. Approval of the Administrative Budget for Unfunded Costs for FY 22/23.

Action

- **Review Administrative Budget Line Items**

Summary: The Consortium is seeking Board approval of the Administrative Budget for Unfunded Costs for FY 22/23. Holly Murphy will review the Administrative Budget Line Items.

Member Representatives Informational Items

7. Overview of Trip

Informational

Summary: June Hutchison and Wendy Battermann will provide an overview of the upcoming agenda items (The Road to CalSAWS...Getting there Together).

8. Travel Rest Stop – Looking Back/Looking Forward

Informational

- **Budget Review (Governor’s Budget)**
- **Important Security Travel messages (Security/Fraud)**
- **Packing/Refreshing Supplies: Data Management/Retention**



- **Looking Back via Snapshots of Trip since September 2021**
- **Looking at Where we are Now (Checking Vehicle)**
- **Looking Ahead (Mapping Points of Interest/System Features/Policy)**
- **Cautions/Hazards (Risks and Issues)**
- **Planned Checkpoints and Gathering Points**

Summary: Holly Murphy, Belinda Ramirez, Chris Paige, Greg Elston, Rachel Frey, Karen Rapponotti, and Jo Anne Osborn will present information related to the Governor's Budget and CalSAWS, Security/Fraud, Data Management/Retention, previous milestones, current initiatives, upcoming features/policy, Risks and Issues, and checkpoints.

9. Point of Interest: Innovation Winners

Informational

Summary: Gaurav Diwan will highlight Innovation and Shark Tank 1.

10. Destination: Los Angeles

Informational

- **Overview of Los Angeles Strategy**
- **Imaging**
- **BenefitsCal**

Summary: Arnold Malvick and Gabby Otis will provide an overview of the Los Angeles strategy for Imaging and BenefitsCal implementation.

11. Point of Interest: Innovation – What's Coming Soon for BenefitsCal Video

Informational

Summary: Gabby Otis will introduce a video highlighting upcoming BenefitsCal activities.

12. Destination: Central Project

Informational

- **IDEA Update**
- **Cultural Transformation Update**

Summary: Casey Morris and Moreen Tonny will provide an update on the IDEA and Cultural Transformation initiatives at CalSAWS.

13. Point of Interest: Innovation – Shark Tank 2

Informational

Summary: Gaurav Diwan will introduce the Shark Tank 2 innovation video.

Break

14. Destination: 58 Counties

Informational

- **Overview of CalWIN Strategy**
- **Buddy County**
- **CalWIN Conversion**



Agenda Item and Summary

Type of Item

- **UAT**
- **Business Process/OCM**
- **Training**
- **Implementation Readiness**
- **Central Print**

Summary: The teams will provide updates on the plans and activities surrounding the CalWIN Strategy, Buddy Counties, CalWIN Conversion, UAT, Business Process/OCM, Training, Implementation Readiness, and Central Print.

15. Point of Interest: San Bernardino BOTS Update

Informational

Summary: John Dray will provide an overview and metrics for the San Bernardino BOTS pilot.

16. Point of Interest: CalSAWS Procurements Update

Informational

Summary: Thomas Hartman will provide an update on CalSAWS Procurement activities.

17. CalSAWS Conference

Informational

- **Thursday, June 23, 2022**

Summary: John Boule will discuss the CalSAWS Conference.

18. Adjourn joint meetings of the CalSAWS Member Representatives and JPA Board of Directors.

Procedural

Summary: Board Chair, Michael Sylvester, will adjourn the joint meeting of the CalSAWS Member Representatives and JPA Board of Directors.

