

☐ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☒ LRS M&E

Distribution Date:	September 23, 2021
To:	Consortium.RegionalManagers.R6; PPOC.LosAngeles; Consortium.SectionDirectors
CIT Name:	LMS Guide for Los Angeles County Imaging Training
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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|--|---|
| <input type="checkbox"/> General | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CW | <input type="checkbox"/> Management |
| <input type="checkbox"/> CF | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> MC | <input type="checkbox"/> Security |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> FC/KG/AAP | <input checked="" type="checkbox"/> Imaging |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Migration |
| <input type="checkbox"/> WTW | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Technical |
| <input type="checkbox"/> C4Yourself | <input checked="" type="checkbox"/> Training |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other | |
| <input type="checkbox"/> Reports | |

Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to provide Los Angeles County with an LMS Guide for Imaging Training.</p> <p>Background</p> <p>While Los Angeles County DPSS and DCFS staff have had their CalSAWS Learning Management System (LMS) accounts for some time and are familiar with accessing training materials, they may need guidance on accessing and completing their assigned Imaging training curriculum.</p> <p>The attached LMS Guide for Los Angeles County Imaging Training provides instructions for accessing and completing the required Imaging training materials and additional optional resources, as well as the recommended order of completion for the Imaging Web-based Training modules (WBTs).</p> <p>County Action</p> <p>Distribute the attached LMS Guide for Los Angeles County Imaging Training to staff who will be completing Imaging training through the CalSAWS LMS. Please distribute the Guide prior to September 27, 2021, for Early Training and October 25, 2021, for General Training.</p>
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Attachments:	LMS Guide for Los Angeles County Imaging Training.pdf
Web Portal Link:	<div style="background-color: black; width: 80px; height: 15px; margin-bottom: 5px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.