

☐ CalSAWS DD&I☐ C-IV M&O☐ CalWIN M&O☒ LRS M&E

<b>Distribution Date:</b>	October 27, 2021
<b>To:</b>	PPOC.40; Consortium.RegionalManagers.All
<b>CIT Name:</b>	<b>Instructions on How to Manually Discontinue TNB when TNB REs are on Pause</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input type="checkbox"/> General<br><input checked="" type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input checked="" type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s): _____<br><input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input checked="" type="checkbox"/> Training<br><input checked="" type="checkbox"/> Help Desk |
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Description:	<p><b>Purpose</b></p> <p>The purpose of this CIT is to provide counties instructions on how to manually discontinue TNB When TNB recertifications (REs) are on pause.</p> <p><b>Background</b></p> <p><a href="#">ACL 21-131</a> informs counties that <a href="#">AB 135</a> extended the TNB Program recertification period to 12 months and increased the TNB restoration period to 90 days. Beginning November 2023 (or when automation is complete, whichever is later) continuing TNB Program eligibility will be determined every 12 months at the household's TNB Program recertification. TNB-eligible households will not be required to report mid-period or complete a periodic report for the purpose of maintaining TNB Program eligibility.</p> <p>To allow time for the automation of the TNB policy changes, recertifications for all TNB households will be paused <b>beginning with REs due in November 2021</b>. This applies to all households who receive TNB benefits for the November benefit month. During the pause, TNB-eligible households will not be required to report mid-period, complete a periodic report, or complete a recertification for the purpose of maintaining TNB Program eligibility. The pause will continue for two years, or until the system can automate the TNB policy changes, whichever date is</p>
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	<p>later. After the pause, recertifications will resume on a staggered basis depending on the TNB household's original recertification due date.</p> <p><b>Additional Information</b></p> <p>The following SCRs have been opened to pause the TNB recertifications:</p> <ul style="list-style-type: none"> <li>• CA-232171 Suspend TNB REs: Stop Generating RE Packets—R. 21.10.8</li> <li>• CA-232840 Suspend TNB REs: Reminder Notice and Batch EDBC Disc Sweep jobs—R. 21.11.10</li> <li>• CA-233686 Suspend TNB REs: Turn off Fiscal Skip logic—R. 21.11.24</li> <li>• CA-232609 Placeholder: Restart TNB Recertifications—TDB</li> </ul> <p><b>County Action</b></p> <p>The system is programmed to only take action at TNB recertifications. Since the TNB REs are paused, the system will not fail the TNB even if the household met a condition that would make them ineligible for TNB.</p> <p>Users must take the following steps to manually discontinue the TNB if the TNB household is no longer eligible due to the following reasons:</p> <ul style="list-style-type: none"> <li>• The TNB household no longer includes at least one of the originally excluded Supplemental Security Income and/or California State Supplementary Income (SSI/SSP) recipients added to their household when they became eligible for CalFresh benefits.</li> <li>• The originally excluded SSI/SSP recipient(s) is no longer receiving SSI/SSP benefits.</li> <li>• The TNB household moved out of California</li> </ul> <p><b>Note:</b> TNB should not be discontinued due to not completing a TNB RE.</p> <p>On the <b>Negative Action Detail</b> page:</p> <ul style="list-style-type: none"> <li>• Select the individual(s) from the <b>Nutrition Benefit</b> program</li> <li>• Select the <b>Negative Action Reason:</b> 'Request Disc-Verbal'</li> <li>• Run EDBC, Accept, and Save the EDBC results.</li> <li>• Generate the TNB 6 'Notice of Discontinuance for Transitional Benefit Program' from the <a href="#">CDSS website</a> and send it to the household.</li> <li>• Follow your County's business process to image a copy of the TNB 6</li> <li>• Follow your County's business process to create a Journal entry describing actions taken on the case.</li> </ul> <p>If you have any questions on this CIT, please email the primary contact and cc your Regional Manager(s).</p>
Primary Project Contact:	<p>For CalFresh:</p> <p>Caroline Bui (916) 282-3668 <a href="mailto:BuiC@CalSAWS.org">BuiC@CalSAWS.org</a></p>
Backup Project Contact:	<p>For CalWORKs/CalFresh:</p> <p>Binh Tran (562) 484-7955 <a href="mailto:TranB@CalSAWS.org">TranB@CalSAWS.org</a></p>
Attachments:	None

Web Portal Link:	<div data-bbox="332 79 474 126"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"><li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li><li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li><li>3. Click on the "2021" folder.</li><li>4. Click on the appropriate CIT # folder.</li></ol>
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