CalSAWS | Information Transmittal (CIT)   0322-21

☒ **CalSAWS DD&I**   ☐ **C-IV M&O**   ☐ **CalWIN M&O**   ☐ **LRS M&E**

Distribution Date:	October 29, 2021
To:	Fiscal.Admin.Mgmt.18 and Fiscal.Admin.Mgmt.40 CC: PPOC.18; PPOC.40; Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R2; Consortium.RegionalManagers.R3; Consortium.RegionalManagers.R4; Consortium.RegionalManagers.R5; Consortium.RegionalManagers.R6; PMO.Fiscal@CalSAWS.org; MurphyH@CalSAWS.org; UppalG@CalSAWS.org, LamD@CalSAWS.org; CarlsenB@CalSAWS.org; BerhelT@CalSAWS.org; DrohanS@CalSAWS.org; WeinmeisterT@CalSAWS.org; SAWSFiscal@osi.ca.gov
CIT Name:	**Revised CalSAWS Project County Claim Form for SFY 2021-22**
From:	CalSAWS PMO Fiscal

PPOCs, please forward to the appropriate impacted staff in your county:

☐ General
☐ Policy
    ☐ CW
    ☐ CF
    ☐ MC
    ☐ CMSP
    ☐ FC/KG/AAP
    ☐ Child Care
    ☐ WtW
    ☐ Other Program(s)_____
☐ BenefitsCal   ☐ Your Benefits Now!
☐ Customer Correspondence
☒ Other: County Budget Personnel/Claims

☐ Reports
    ☐ Fiscal
    ☐ Caseload Movement
    ☐ Management
☐ Fiscal
☐ Security
☐ Batch and Interfaces
☐ Imaging
☐ Migration
☐ Conversion
☐ Technical
☐ Training
☐ Help Desk

Description: (Including any step-by-step instructions)	**Purpose** The purpose of this CIT is to provide the REVISED CalSAWS State Fiscal Year (SFY) 2021-22 form for claiming CalSAWS related expenditures effective **October 1, 2021.** **Please replace the prior version of the Claim Form with the attached.** **Background** As of October 2021, the State has issued updated percentages to the CalHEERS share on the Cost Allocation Plan (CAP) for the new Federal Fiscal Year (FFY). Although this change will only directly affect San Bernardino County, it is required that all counties start using this new claim template for consistency and alignment with state systems starting with the October claiming period. **Key Points**

	• Adjustments made prior to October 2021 will need to be made on the original claim form • Please **submit claims no later than the 20th of the month** following the month your county paid the costs If you have any questions about the content of this CIT, please contact PMO.Fiscal@CalSAWS.org or the Primary Project Contact identified below.
Primary Project Contact:	Tina Weinmeister (916) 851-3120 WeinmeisterT@CalSAWS.org
Backup Project Contact:	Diana Lam (562) 651-2764 LamD@CalSAWS.org Britt Carlsen (916) 851-3183 CarlsenB@CalSAWS.org
Attachments:	CIT 0322-21 CalSAWS Claim Form and CAP for SFY 21-22 Revised.xlsx CIT 0322-21 CalSAWS Project Claiming Instructions for SFY 21-22.xlsx
Web Portal Link:	██████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.