☐ **CalSAWS DD&I**　　☐ **CalWIN M&O**　☒ **CalSAWS M&O**

Distribution Date:	November 12, 2021
To:	PPOC.40; Consortium.RegionalManagers.All;
CIT Name:	Scheduled Downtime Notification
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

☐ General
☐ Policy
　☐ CW
　☐ CF
　☐ MC
　☐ CMSP
　☐ FC/KG/AAP
　☐ Child Care
　☐ WTW
　☐ Other Program(s):
☐ Customer Correspondence
☐ Other_____
☒ CalSAWS Application
☐ OCAT Application
☒ BenefitsCal　　☒ Your Benefits Now!
☐ LMS　　☐ EBT

☒ Reports/Dashboards
　☐ Fiscal
　☒ Caseload Movement
　☒ Management
☒ Fiscal
☐ Security
☒ Batch and Interfaces
☐ Imaging
☐ Migration
☐ Conversion
☒ Technical
☒ Training
☒ Help Desk

Description:	**Purpose** The purpose of this CIT is to notify CalSAWS Counties of the scheduled downtime window and the services impacted during the window period. **Background** • CalSAWS Release 21.11 is scheduled to be deployed to production on Sunday, November 21, 2021. Deployment activities will be performed starting from 06:00 am until 03:00 PM. **Additional Information** • During the CalSAWS Release 21.11 deployment period: 　○ Users will be unable to access the CalSAWS application. 　○ CalSAWS users will be redirected to a "Read Only" version of the CalSAWS application. 　○ YBN and BenefitsCal will be placed in offline mode: transactions will be queued and processed upon completion of maintenance activities. EBT balance and case information may not be available to view from YBN and BenefitsCal. **County Action**

	• Workers are advised to plan their work considering the system maintenance schedule. If you have any questions, please contact the Project Contacts listed below
Primary Project Contacts:	Consortium: Mike Tombakian <TombakianH@CalSAWS.org> Vendor: Ted Anderson <AndersonT@CalSAWS.org>
Backup Project Contacts:	Consortium: Grady Howe <HoweG@CalSAWS.org> Vendor: Anand Kulkarni <DattatriKulkarniA@CalSAWS.org>
Attachments:	None
Web Portal Link:	█████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.