

☒ CalSAWS DD&I☒ C-IV M&O☐ CalWIN M&O☐ LRS M&E

Distribution Date:	November 19, 2021
To:	PPOC.40 Consortium.RegionalManagers.All, Committee.FosterCare.All
CIT Name:	FFPSA
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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|--------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> General | <input checked="" type="checkbox"/> Fiscal |
| <input checked="" type="checkbox"/> Policy | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CW | <input type="checkbox"/> Management |
| <input type="checkbox"/> CF | <input checked="" type="checkbox"/> Fiscal |
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| <input checked="" type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Migration |
| <input type="checkbox"/> WtW | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Technical |
| <input type="checkbox"/> BenefitsCal | <input type="checkbox"/> Training |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other _____ | |
| <input checked="" type="checkbox"/> Reports | |
| <input type="checkbox"/> Your Benefits Now! | |

Description: (Including any step-by-step instructions)	<p>Purpose The purpose of this CIT is to provide CalSAWS counties with the temporary process to issue payment for a child residing with a parent in an inpatient substance abuse treatment facility in accordance with ACL 21-103.</p> <p>Background The Family First Prevention Services Act provides funding for AFDC-FC Maintenance payments to a licensed residential family-based substance abuse treatment facility under a Voluntary Placement agreement effective 4/1/2021. Payments issued under this program are eligible to federal aid code 3J, however this aid code is not yet available. Aid code 3J excludes Medi-Cal participation. In order to suppress the Medi-Cal eligibility from automatically being sent to MEDS, staff must approve the Foster Care program under a Protective Custody placement authority.</p> <p>Additional Information SCRs CA-233675 and CA-233732 were created to address system changes. A release date for these SCR's cannot be determined until the aid code for this policy is available for use in MEDS. The date for the aid code availability has yet to be determined.</p>
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Until automation can occur, counties will need to establish a manual way to track these cases for State and Fiscal reporting purposes. It is recommended the counties create a case flag to track these cases.

Until automation can occur, counties can use the recommended process below to issue benefits.

County Action

Eligibility staff take the following steps to issue payment to eligible substance abuse treatment facilities from CalSAWS:

1. In the context of a pending Foster Care application, when all eligibility requirements have been met and appropriate data collection pages are completed, access the Placement Authority on the Task Navigation bar.
2. Select Protective Custody from the Placement Authority Type drop list.
Complete the Protective Custody Detail page as follows:
 - a. Enter the applicable Begin Date
 - b. Select "No" from the Emergency Assistance question drop-down
 - c. Select "No" from the County Funds "Do Medi-Cal benefits need to be issued for this placement authority" question.
 - d. Click Save and Return.
3. Access the Child Placement page on the Task Navigation bar, click "Add"
 - a. Select the approved Licensed Residential Treatment Facility –
Note: Facilities are added to the Foster Care Resource Databank as "Hospital"
 - b. Select "Yes" in the "Use County Funds" drop list
 - c. Click "Add" on the Rate List section
 - d. Select "Non-Standard Rate"
 - e. Enter 0 (zero) dollar amount in the Rate text box
 - f. Complete remainder of section as appropriate
 - g. Click Save and Return, click Save and Return again.
4. Run EDBC
5. Return to Case Summary
 - a. Select "Auxiliary Authorization List" on the Task Navigation bar. Click Add.
 - b. Select Foster Care in the Program drop list
 - c. Select appropriate AFDC-FC aid code from the Aid Code drop list
 - d. Select "Not Applicable" from Pay Code drop list
 - e. Enter the authorized payment in the "Amount" text field.
 - f. In the Payee Details section, select Resource from the Payee drop list
 - g. Enter Name of facility in Select – Select Foster Care Resource page
 - h. Select applicable Issuance Method from the "Issuance Method" drop list

	<ol style="list-style-type: none"> i. Select applicable Immediacy indicator from the "Immediacy" drop list j. In the Payout Schedule section, select the applicable Begin Month and End Month from the calendar icon. k. Select Issuance Business Days from the drop list l. Select "No" from the "Only Issue After Regular Benefit is Created" drop list m. In the Comments section, enter "Voluntary Placement with Parent in Drug Treatment Facility" n. Select Save and Continue o. Follow your county business to process to document case action in the journal entry. <p>6. Approve request per county approval process.</p> <p>Note: Each county sets their approval process based on assigned security rights. The approving person may be the worker, supervisor, fiscal staff, or any other staff member as assigned to the following security groups:</p> <ul style="list-style-type: none"> • Auxiliary Authorization Detail Approve L1 • Auxiliary Authorization Detail Approve L2 (optional) <p>Counties needing to update their Issuance Threshold for Auxiliary Issuance may follow the Job Aid "Issuance Thresholds"</p> <p>If you have any questions regarding this CIT please reach out to the contacts below and cc your Regional Managers(s).</p>
Primary Project Contact:	<p>Ignacio Lázaro</p> <p>lazaroi@calsaws.org</p> <p>Committee.FosterCare.Facilitator@CalSAWS.org</p>
Backup Project Contact:	<p>Laura Ould</p> <p>OuldL@calsaws.org</p> <p>Committee.FosterCare.Facilitator@CalSAWS.org</p>
Attachments:	ACL 21-103
Web Portal Link:	<p>██████████</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.