Memorandum	**CalSAWS Project**	
	Regulations:	ACIN I-64-21
To:	PPOCs, RPMs, Committee Members	
From:	CalSAWS Project	

Memorandum Purpose:

This memorandum is intended to convey the batch EDBC scope, county actions and schedule for the referenced program changes.

Scope:

Per All County Information Notice (ACIN) I-64-21 & Senate Bill 3 (Chapter 4, Statute of 2016) California labor code section 1182.12, the California Labor Code is increasing the minimum wage for all industries to $15 per hour effective on and after January 1, 2022. This policy will be implemented in CalSAWS through SCR CA-219828.

To minimize the work required by the counties, the project will take the following actions:

1. **Batch for CalFresh**
   Run batch EDBC on Saturday, December 11, 2021 for CF programs (this includes Transitional, or TCF programs) and any NB programs linked to those CF programs. Batch EDBC will sweep in all CF programs that are active and currently receiving WINS where at least one person is considered a WEI (Work Eligible Individual) and has an income record with a work type of 'Proxy' for the benefit month of 01/2022, unless they meet the exception criteria below, and run EDBC for benefit month 01/2022 to apply the new values:
   a. Programs will not be run if the benefit month is past the latest RE due date.
   b. Programs will not be run if there is a SAR7 Due Month of 12/2021 and the report status is Sent, Received, or Incomplete.
   c. EDBC has already been processed for the benefit month since changes went to production in SCR CA-219828 on 11/05/2021.

2. **NOAs:**
   All notices will be sent to the Central Printing facility the night of the batch EDBC process.

3. **Journal:**
   A journal entry will be created for each program run by the batch EDBC process. This will be the standard journal entry added by the batch EDBC process. The short description and long description will read:

Short Description: Batch EDBC ran for <month, year>

Long Description: Batch EDBC ran for <Effective Month, Year>. Batch EDBC processed for the <Program Name> program for following reasons: State Minimum Wage Increase.

List Details:

The project will post the following lists to the web portal in the following location:

███████████████████████████████████████

  i. The lists will be posted to the SCR CA-219831 folder.

List	County Action
Cases where a program was discontinued by the batch EDBC process.	These are likely the result of household changes or ongoing data collection which were not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.
Cases where the batch EDBC process closed a person on a program.	These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.
Cases where the batch EDBC process resulted in a Read-Only EDBC on a program.	Since Batch EDBC couldn't automatically apply the intended change to these cases. Users may process EDBC to apply intended changes, if applicable.
Cases where the batch EDBC process resulted in benefit reduction.	These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to reduce benefits, review these cases to verify the benefit reduction was accurate.
Unprocessed cases where the batch EDBC process skipped a program.	Since Batch EDBC couldn't automatically apply the intended change to these cases, users may process EDBC to apply intended changes if applicable.

Development Schedule

1. Deliver the driving query and list queries to the System Test team on 11/24/2021.
2. System Testing will occur between 11/25/2021 and 12/10/2021.
3. Run batch EDBC in production on 12/11/2021.

Things to remember about these batch EDBC processes:

- All impacts from future work items which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program

Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.

- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC when a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC, that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.
- All notices will be generated normally.

County Action:
- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages

Schedule Considerations:
- System will remain available as normal on Saturday, December 11, 2021.
- Batch jobs scheduled for each evening will run after the batch EDBC process completes.
- Approximately 15,000 active CF programs receiving WINS will be processed for the benefit month of 01/2022.
- Approximately 50,000 programs processed per hour via batch EDBC.
- The System cannot run batch EDBC processing during the following:
  - Main Payroll
  - Foster Care Main Payroll
  - SAR7 Discontinuance
  - RE Discontinuance
  - 10-day Discontinuance
  - CalFresh Recertification Discontinuance
    - 5:30 AM – 9:00 PM, 7 days a week through the end of December 2021 per CITs 0041-20 and 0123-20.

Timeline:
- Expected Batch EDBC processing: 12/11/2021.
- Expected NOA Processing: 12/11/2021.
- Expected NOA Completion: 12/12/2021.

December 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
■	■	■	1 SAR7 Discontinuance	2	3	4 CF/RE Recert Appointment 1
5	6 CF/RE Recert Appointment 2	7	8	9	10 NA 960X Medical/ Magi RE Packets	11 **Run Batch for State Minimum Wage Increase**
12	13	14	15	16	17	18 Ten-Day Discontinuance/NA RE X
19	20	21	22	23 Main Payroll/ Send SAR7	24	25
26	27	28	29	30 CW/CF Redetermination	31	■