

☒ CalSAWS M&E ☐ CalWIN Migration

Distribution Date:	December 20, 2021
To:	PPOC.40, Consortium.RegionalManagers.All
CIT Name:	Completing the Vital Statistics page for an individual with 2Z SSA Confirmed Citizenship and/or Identity
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|---|
| <input type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input checked="" type="checkbox"/> CW
<input checked="" type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
|---|---|

Description:	<p>Purpose</p> <p>The purpose of this CIT is to provide the CalSAWS counties with instructions on completing the Vital Statistics Detail page when needing to select the option of 2Z SSA confirmed.</p> <p>Background</p> <p>On the Vital Statistics Detail page in C-IV, there was an option to manually select "2Z SSA confirmed" as a document type to match the 2Z code in MEDS for Citizenship and Identity. CalSAWS does not currently have this option. CalSAWS uses the automated functionality of a MEDS Interface to update the fields to "2Z SSA confirmed" for US Citizenship and/or Identity Verification on the Vital Statistics Detail page if the customer is 2Z verified in MEDS. This is done by selecting a document type of "Unable to Obtain Documentation" with a reason of "New Applicant" on the Vital Statistics Detail page. This functionality is for new applicants only and cannot be utilized if the customer already has a 2Z in MEDS. The MEDS Interface functionality is not automatic and has to be activated by CalSAWS counties, if the functionality is wanted.</p> <p>The 22.03 release of SCR CA-235644 will update the document type dropdowns on the Vital Statistics Detail page to allow a user to select "2Z SSA Confirmed" for Citizenship and Identity. Until CA-235644 is released, when 2Z is coded in MEDS for</p>
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Citizenship and/or Identity but is not automatically updated in CalSAWS, the option of "DHCS Approved" on the Vital Statistics Detail page will need to be selected. Currently, when selecting this option, a AP19 MEDS Outbound transaction occurs that may generate a MEDS alert. The MEDS Alerts are:

- 2194-Citizen Ver Info Not Updated, and
- 2195-Identity Ver Info Not Updated.

To determine if the MEDS Alert(s) have been generated, review the MEDS Alert Search Page.

SCR CA-236526, will be released on December 30, 2021, to suppress the AP19 MEDS Outbound transaction and MEDS alerts will no longer occur when making the selection of "DHCS Approved".

Note: The "DHCS Approved" selection on the Vital Statistics Detail page is also used for the following MEDS codes that are generated from California Healthcare Eligibility, Enrollment and Retention System (CalHEERS):

- 3E - U.S. citizenship has been verified via SSA
- 3F - U.S. Citizenship has been verified via the VLP Service

Additional Information

The Vital Statistics Job Aid will be updated to reflect the system changes mentioned above.

To activate the MEDS Interface functionality, counties must complete the MEDS Alert Admin page in CalSAWS under the Automated Actions tab. Once on the MEDS Alert Admin Detail page, alert ID numbers 9044, 9045, 9047, and 9048 need to be updated to "Active" in the Case Update Status field under the Case Update Information section.

The screenshot shows the 'MEDS Alert Admin Detail' page. The top navigation bar includes 'Case Info', 'Eligibility', 'Empl. Services', 'Child Care', 'Resource Databank', 'Fiscal', 'Special Units', 'Reports', 'Client Corresp.', and 'Admin Tools'. The left sidebar has 'Admin' and 'Automated Actions' tabs. The main content area is titled 'MEDS Alert Admin Detail' and includes a legend: '* - Indicates required fields'. Below this, there are two sections: 'MEDS Alert Information' and 'Case Update Information'. The 'MEDS Alert Information' section shows 'Alert ID: 9044' and 'Alert Description: SSA CITIZENSHIP VERIFIED VIA SSA DATA MATCH, POSTED TO MEDS'. The 'Case Update Information' section shows 'Case Update: Automation performs SSA verified updates to the person CIN; automation is performed when the C-Doc type of person is 2Z (SSA confirmed U.S. Citizenship)' and 'Case Update Status: * Active'. There are 'Edit' and 'Close' buttons at the top right of the main content area.

County Action

Steps to add the Automated Action which will allow the MEDS Interface:

Step	Action
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	1	Place the cursor over Admin Tools on the Global navigation bar.
	2	Select Admin from the Local navigator.
	3	Click the MEDS Alert Admin link in the Task navigation bar. Note: The Automated Actions caret is open as a default. However, if it is not open, click the caret next to Automated Actions tab on the Task navigation bar.
	4	On the MEDS Alert Admin Search page: a. Enter the Alert Id number. b. Click the Search button.
	5	On the MEDS Alert Admin Search page: a. Select Edit .
	6	On the MEDS Alert Admin Detail page: a. Select Active from the Alert Status drop list under MEDS Alert Information section. b. Select Active from the Case Update Status drop list under the Case Update Information section. c. Select Active from the Status drop list under the Task Type section. Note: The Task Type section is to add a Task for the MEDS Alert. A selection of inactive can be made to not receive a task. d. Select Vital Stats from the Type drop list under the Task Type Section . e. Select Default Due date from the Due date drop list. f. Select an option from the Initial Assignment drop list. Note: The selected option may prompt another selection drop list to appear. Select option as appropriate.
<p>Note: Automated Actions for MEDS alerts can only be updated by admin users with the appropriate security rights.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>		
Primary Project Contact:	Nina Butler ButlerN@CalSAWS.org	
Backup Project Contact:	Maggie Orozco-Vega Orozco-VegaM@CalSAWS.org	
Attachments:		
Web Portal Link:	<div style="background-color: black; width: 100px; height: 20px; margin-bottom: 10px;"></div> OR You may also retrieve the CIT document and attachments by following these steps: <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder. 	

