


☒ CalSAWS M&E      ☐ CalWIN Migration

<b>Distribution Date:</b>	December 22, 2021
<b>To:</b>	PPOC.40
<b>CIT Name:</b>	Skipped Issuances Due to Vendor Not Approved for County Use
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

- |   |  |
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| <input type="checkbox"/> General<br><input checked="" type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input checked="" type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now!<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input checked="" type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input type="checkbox"/> Training<br><input type="checkbox"/> Help Desk |
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<b>Description:</b> (Including any step-by-step instructions)	<p><b>Purpose</b></p> <p>The purpose of this CIT is to inform the 39 migration Counties on how to resolve Foster Care, Kin-GAP and AAP Issuances that are being skipped for reason of 'Vendor is Suspended'.</p> <p><b>Background</b></p> <p>During the conversion of C-IV into CalSAWS, Vendors were converted into the system without the 'Approved for County Use' indicator.</p> <p>During October 2021, there was a data change to add 'Approved for County Use' records for converted Vendors that had active placements for Foster Care, Kin-GAP and AAP cases. However, as program cases are reactivated, issuances are skipping if the Foster Care, Kin-Gap or AAP vendor information for the placement is not updated to add the 'Approved for County Use' indicator.</p> <p><b>Additional Information</b></p> <p>As Program cases are being reactivated, the County must take action of marking the Vendor as 'Approved for County Use' or the issuance will continue to be skipped. The 'Approved for County Use' indicator must also be completed when adding a new vendor.</p>
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	<p><b>County Action</b></p> <p>Review the daily Skipped Issuance Report and search for skipped Issuances with a reason of 'Vendor is Suspended'.</p> <p>For each issuance skipped for the reason of 'Vendor is Suspended', use the following steps:</p> <ol style="list-style-type: none"> <li>1. Navigate to the "Foster Care Resource Detail" page for the Resource payee</li> <li>2. Click "Approved for County Use" task navigation</li> <li>3. Click "Edit" and save the Approved for County Use record on the page. <ol style="list-style-type: none"> <li>a. Approved: Yes</li> <li>b. Suspended: No</li> <li>c. Placement Verification Required: No</li> </ol> </li> </ol> <div data-bbox="522 577 1536 928"> <p><b>Change Approval for Resource to</b></p> <table> <tr> <td><b>Approved: *</b></td> <td><b>Date:</b></td> </tr> <tr> <td><input type="text" value="Yes"/></td> <td>12/16/2021</td> </tr> <tr> <td><b>Suspended: *</b></td> <td><b>Placement Verification</b></td> </tr> <tr> <td><input type="text" value="No"/></td> <td><input type="text" value="No"/></td> </tr> <tr> <td colspan="2"><b>Comments:</b></td> </tr> <tr> <td colspan="2"><input type="text"/></td> </tr> </table> </div> <p><b>Note: These steps do not apply to LA county. There is no change to the existing LA county process.</b></p> <p>Once this information is added, the skipped Issuance will be picked up in the nightly batch process.</p> <p>As part of the business process counties need to ensure that the resource payees have this data collection added to avoid these issuances from being skipped.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>	<b>Approved: *</b>	<b>Date:</b>	<input type="text" value="Yes"/>	12/16/2021	<b>Suspended: *</b>	<b>Placement Verification</b>	<input type="text" value="No"/>	<input type="text" value="No"/>	<b>Comments:</b>		<input type="text"/>	
<b>Approved: *</b>	<b>Date:</b>												
<input type="text" value="Yes"/>	12/16/2021												
<b>Suspended: *</b>	<b>Placement Verification</b>												
<input type="text" value="No"/>	<input type="text" value="No"/>												
<b>Comments:</b>													
<input type="text"/>													
Primary Project Contact: (Name, phone number, email address)	Sheryl Eppler EpplerSE@calsaws.org												
Backup Project Contact: (Name, phone number, email address)	Claudia Pinto PintoC@calsaws.org												
Attachments:													
Web Portal Link:													

OR

You may also retrieve the CIT document and attachments by following these steps:

1. Click on the CRFIs & CITs link at the top of the page.
2. Click on the "CalSAWS Information Transmittal (CIT)" folder.
3. Click on the "2021" folder.
4. Click on the appropriate CIT # folder.