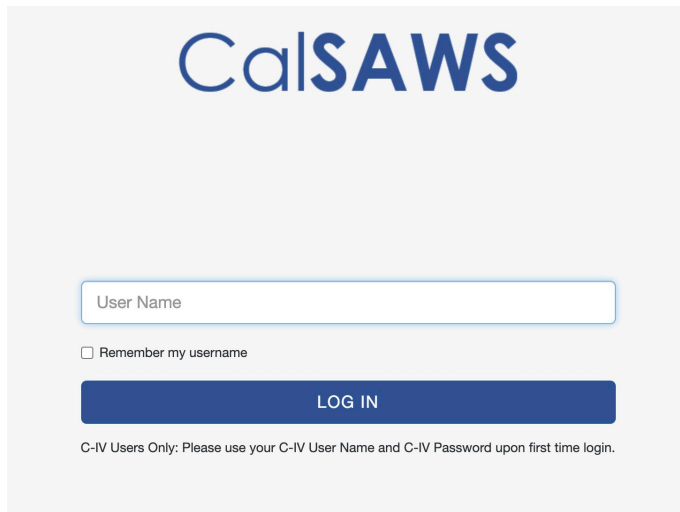**MFA Instructions for Logging into Development Environments**

1. In the first step of the MFA process, users will be prompted to enter login credentials and accept the login terms on the CalSAWS login page.
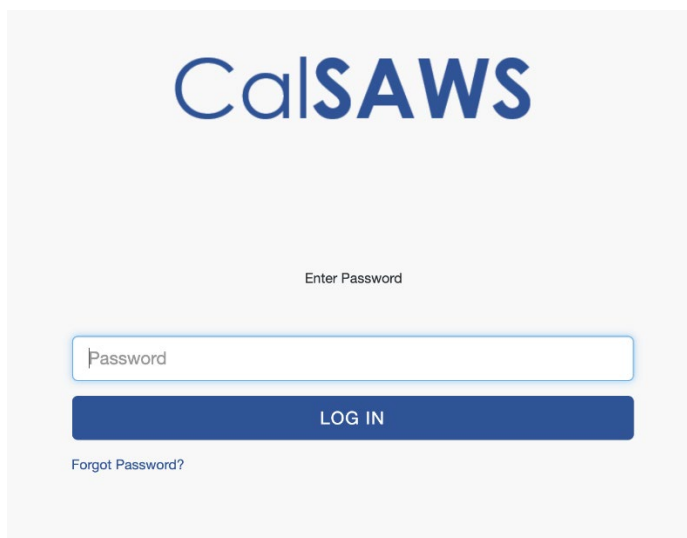

Cal**SAWS**

User Name

☐ Remember my username

LOG IN

C-IV Users Only: Please use your C-IV User Name and C-IV Password upon first time login.

Cal**SAWS**

Enter Password

Password

LOG IN

Forgot Password?

CalSAWS

California - Terms and Conditions - This is a California Statewide Automated Welfare System (SAWS) Joint Powers Authority (CalSAWS) computer system to be used exclusively for providing state and federal operations. This system is protected under state and federal privacy laws. CalSAWS monitors this system for security purposes to ensure it remains available to authorized users and to protect information in the system. By accessing this system, you are expressly consenting to monitoring activities. All unauthorized access or use of this computer system is strictly prohibited. Evidence of such acts may be disclosed to law enforcement authorities and result in prosecution.

ACCEPT

DECLINE

2. The user will then receive an email from support-dev@calsaws.org with a one-time password. It is recommended that the sending email address is allow-listed by your departmental and/or County IT to ensure the email is received.

S ○ support-dev@calsaws.org <support-dev@calsaws.org>
To:

CalSAWS

Hello,

Your one-time password is:

37850566

Please input this code in order to proceed.

3. Upon receiving this code, the user will enter the one-time password on the following screen. Once the one-time password is successfully entered, the user is logged in.

CalSAWS

VERIFICATION CODE

You have been emailed a one time password. Please enter it here. It will be valid for 5 minutes.

One Time Password

LOG IN