

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, February 18, 2022

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the agenda.

3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.

Action Items

4. Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through March 18, 2022, based on the following findings:

Action

- a. The Governor's State of Emergency related to COVID-19 remains in effect; and
- b. Sacramento County continues to recommend measures to promote social distancing.

Summary: The Consortium is seeking Board authorization to conduct the CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through March 18, 2022, based on the findings listed above.

5. Approval of Consent Items

Action

- a. Approval of the Minutes and review of the Action Items from the January 27, 2022, joint meetings of the JPA Member Representatives and Board of Directors Meeting.

Summary: The Consortium is seeking Board approval of the January 27, 2022, joint meetings of the JPA Member Representatives and Board of Directors Meeting.

b. Approval of RGS Amendment 35

Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to the Consortium. The Consortium is seeking Board approval of RGS Amendment 35, which includes a new BenefitsCal Manager position, updates to the Section Director position description and rates, and updates to the number of positions for Implementation Coordinator/Training. This Agreement is amended to:

- Replace Exhibit A: Scope of Services in its entirety;
- Replace Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies in its entirety;
- Replace Exhibit A: Table 2, Salary Rate Schedule in its entirety;
- Replace Exhibit B: Job and Service Descriptions in its entirety;

All costs associated with this Amendment are covered through CalSAWS IAPDU funding. All current year costs are accounted for in the FY 2021-22 CalSAWS JPA Project Budget.

Informational Items**6. February Legislative Staff Briefing Update**

Informational

Summary: John Boule and Christiana Smith will provide an update on the February Legislative Staff Briefing.

7. Project Support Strategy for Counties transitioning to CalSAWS Reporting (State, Management, and Ad Hoc)

Informational

Summary: Greg Elston and Rachel Frey will provide an update on the Project Support Strategy for Counties transitioning to CalSAWS Reporting.

8. Updates on Key Risks and the Mitigation Plans

Informational

Summary: Greg Elston and Rachel Frey provided updates on Key Risks and the associated Mitigation Plans.

9. Multi-Factor Authentication (MFA) Rollout

Informational

Summary: Mike Tombakian provided an overview on Multi-Factor Authentication (MFA) Rollout.

10. Update on Production CalSAWS Imaging Solution and Preparations for L.A. County Migration

Informational

Summary: Arnold Malvick will provide an update on the status of the Production CalSAWS Imaging Solution and the status of preparations for the L.A. County Migration.

Agenda Item and Summary	Type of Item
11. Update on Preparations for L.A. County Migration to BenefitsCal	Informational
Summary: Rachel Frey will provide and update on the status of preparations for the L.A. County migration to BenefitsCal.	
12. CalWIN Wave 1 Implementation Readiness Status and Milestones	Informational
Summary: Greg Elston and Rachel Frey will provide an overview on the CalWIN Wave 1 Implementation Readiness Status and Milestones.	
13. CalSAWS Release Update	Informational
Summary: Lisa Salas will provide an update on CalSAWS Release.	
14. Consortium PMO Update	Informational
<ul style="list-style-type: none"> • IAPDU Submission • Quarterly Fiscal Update 	
Summary: Holly Murphy will provide an update on Consortium PMO activities including the status of the IAPDU submission and she will provide the Quarterly Fiscal Update.	
15. CalSAWS Procurement Update	Informational
<ul style="list-style-type: none"> • Vendor input results 	
Summary: Thomas Hartman will provide an update on CalSAWS Procurement.	
16. January 27, 2022, JPA Member Representatives Meeting – Facilitated discussion to obtain feedback	Informational
Summary: June Hutchison and Wendy Battermann will lead the discussion on obtaining feedback from the January 27, 2022, JPA Member Representatives Meeting.	
17. Update on Key QA Activities	Informational
Summary: Dan Dean will provide an update on Key QA Activities.	
18. Update on Key State IV&V Activities	Informational
Summary: Brandon Hansard and Kalleen Lyman will provide an update on Key State IV&V Activities.	
19. Adjourn meeting	Procedural
Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.	