

# CalSAWS BenefitsCal (Portal/Mobile) Weekly Status Report

**Reporting Period: February 14, 2022 to  
February 20, 2022**

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

---

### Table of Contents

1.0	Project Management .....	3
1.1	Highlights of the Reporting Period .....	3
1.2	Los Angeles (L.A.) County Transition to BenefitsCal from Your Benefits Now (YBN) .....	3
1.3	BenefitsCal Collaboration Model .....	3
2.0	Application Development and Test .....	4
2.1	Requirements and Design .....	4
2.1.1	Highlights of the Reporting Period – Requirements and Design. ....	4
2.1.2	Activities for the Next Reporting Period – Requirements and Design .....	5
2.1.3	Highlights of the Reporting Period – User Centered Design (UCD) .....	6
2.1.4	Activities for the Next Reporting Period – UCD .....	6
2.2	Development .....	7
2.2.1	Highlights of the Reporting Period – Development .....	7
2.2.2	Activities for the Next Reporting Period – Development .....	7
2.2.3	Burndown .....	8
2.3	System Test Execution .....	8
2.3.1	Highlights of the Reporting Period – System Test Execution .....	8
2.3.2	Activities for the Next Reporting Period – System Test Execution .....	10
2.4	User Acceptance Test (UAT) Planning .....	10
2.4.1	Highlights of the Reporting Period – User Acceptance Test Planning .....	10
2.4.2	Activities for the Next Reporting Period – User Acceptance Test Planning .....	10
3.0	Performance Test .....	10
3.1	Highlights of the Reporting Period – Performance Test .....	10
3.2	Activities for the Next Reporting Period – Performance Test .....	11
4.0	Security .....	11
4.1	User Conversion .....	11
4.1.1	Highlights of the Reporting Period – User Conversion Testing .....	11
4.1.2	Activities for the Next Reporting Period – User Conversion Testing .....	11
4.2	Security .....	12
4.2.1	Highlights of the Reporting Period – Security .....	12
4.2.2	Activities for the Next Reporting Period – Security .....	12
5.0	Communications .....	12
5.1	Highlights of the Reporting Period .....	12
5.2	Activities for the Next Reporting Period .....	12
6.0	Appendices .....	13
6.1	Appendix A – Deliverable Summary .....	13
6.2	Appendix B – Risks and Issues Summary .....	14

---

6.3	Appendix C – Project Work Plan Reports .....	16
-----	--	----

## 1.0 Project Management

### 1.1 Highlights of the Reporting Period

- ▶ Deliverables and Work Products submitted:
  - None.
- ▶ Deliverables and Work Products comments worked:
  - DWP 25.00: Monthly M&O Report – January 2022 on 02/09/22.
  - DWP 24.04: CX Monthly Report – January 2022 on 02/09/22.
- ▶ Deliverable and Work Product submissions for next week:
  - FWP 24.04: CX Monthly Report – January 2022 on 02/22/22.
  - FWP 25.00: Monthly M&O Report – January 2022 on 02/22/22.

### 1.2 Los Angeles (L.A.) County Transition to BenefitsCal from Your Benefits Now (YBN)

- ▶ Supported test case execution: 97% executed, with 80% passing.
  - 16 test cases are failing due to defects or changes within CalSAWS.
  - Resolution for one (1) defect related to a failed test case development is in progress.
  - Two (2) test cases were made available for retest on 02/10/22 and awaiting confirmation from LA County.

Area	Category	WE 02/18/22	WE 02/11/22
Application	County Validation – Execution	100%	100%
	County Validation – Pass Rate	80%	77%
Integration	Interface Partner Test	90%	90%
Technical	Infrastructure	100%	100%
	Security Testing	70%	60%
	Performance Testing	100%	100%
Conversion	CBO Conversion Readiness	100%	100%
	CBO Converted Data Test	100%	100%
Training	Training Plan	100%	100%
	Training Materials	100%	100%
	Training Delivery	75%	75%
Implementation	Prod Deployment Plans	75%	50%
Change	Communications	50%	50%
	Partner Readiness (County, etc.)	90%	90%

Table 1.2-1 – L.A. County Readiness for BenefitsCal Transition

### 1.3 BenefitsCal Collaboration Model

- ▶ Drafted email to recruit CBOs.
- ▶ Created survey to send to CBOs.

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

Status	Milestone	Target Date
	<b>Confirm Collaboration Model Participants</b>	
In Progress	Confirm final participants (except Customer, CBO)	02/11/22
In Progress	CBO: Send survey for CBO volunteers	02/11/22
	CBO: Facilitate vote from CBO community	02/25/22
In Progress	Establish criteria for selection of Customers	02/11/22
	Send survey to request Customer nominations	02/11/22
Complete	Establish distribution group (BenefitsCalCollaboration@calsaws.org)	02/16/22
	<b>Schedule Kickoff and Welcome Session</b>	
	Prepare welcome materials	03/01/22
	Provide access to SharePoint/Collab tools	03/04/22
	Facilitate Session	03/10/22
	<b>Schedule First Strategic Planning Session</b>	
	Prepare the Product Enhancement List	03/04/22
	Prepare session materials	03/04/22
	Prepare session activities	03/04/22
	Facilitate session	03/24/22

**Table 1.3-1 – BenefitsCal Collaboration Model – Upcoming Milestones**

## 2.0 Application Development and Test

### 2.1 Requirements and Design

#### 2.1.1 Highlights of the Reporting Period – Requirements and Design.

- ▶ Supported production maintenance activities.
- ▶ Met with CalSAWS and the Consortium on 02/14/22 and 02/16/22 for the L.A. County SAR 7 enhancement design updates (CSPM-43252 and CSPM-43253).
- ▶ Conducted a Release 4.0 Design session on 02/18/22 for the Two-Way Messaging Application Programming Interface (API).
- ▶ Conducted a design clarification session with the CalSAWS and Policy teams on 02/17/22 to identify the next steps for the Cash Assistance Program for Immigrants (CAPI) enhancement (CSPM-42175).
- ▶ Participated in the enhancement prioritization meeting with CalSAWS and the Consortium on 02/16/22 for the enhancements required for L.A. County Go-Live.
- ▶ Conducted a session with ForgeRock, CalSAWS, and the Consortium on 02/17/22 to finalize the approach for handling the Community Based Organization (CBO) agency code for L.A. County Go-Live (CSPM-43439).
- ▶ Conducted a session with the Imaging team on 02/17/22 to clarify requirements for Phase 3 of the Document Upload enhancement (CSPM-42122).
- ▶ Conducted multiple meetings with the California Department of Social Services (CDSS) and the Consortium Language Vendors on 02/15/22 and 02/17/22 to align on translations for Release 3.0.

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

- ▶ Developed the Release 4.0 design documents in preparation for submission on 02/28/22.

### 2.1.2 Activities for the Next Reporting Period – Requirements and Design

- ▶ Continue to develop the Release 4.0 initial designs. The targeted completion date is 02/28/22.
- ▶ Conduct a Release 4.0 Design session with the Consortium on 02/23/22 for the Two-Way Messaging report to clarify the design.
- ▶ Continue to gather feedback and execute the Release 3.0 language translation activities. The translations, validations and adjustments are expected to be completed by 2/25 for 4 out of the 8 languages.

Release 3.0 – Language Validation Key Activity	Start Date	End Date	Status
Kick-Off Meeting with CDSS	01/05/22	01/05/22	Complete
Approval of Glossary	01/11/22	<del>01/18/22</del> 02/07/22	Complete
CDSS Initial Review (Wave 1–4 languages)	01/17/22	<del>01/28/22</del> <del>02/07/22</del> 02/11/22	In Progress
BenefitsCal Analysis on CDSS Feedback (Wave 1)	<del>01/31/22</del> 02/08/22	<del>02/04/22</del> 02/11/22	In Progress
ML Vendor Language Adjustments (Wave 1)	<del>02/07/22</del> 02/11/22	<del>02/11/22</del> 02/14/22	Not Started
CDSS Second Review (Wave 1)	<del>02/14/22</del> 02/15/22	02/18/22	Not Started
Consortium Sign-Off (Wave 1)	02/21/22	02/21/22	Not Started
CDSS Initial Review (Wave 2–4 languages)	01/24/22	<del>02/04/22</del> <del>02/07/22</del> 02/11/22	In Progress
BenefitsCal Analysis on CDSS Feedback (Wave 2)	<del>02/07/22</del> 02/08/22	<del>02/11/22</del> 02/18/22	Not Started
ML Vendor Language Adjustments (Wave 2)	02/14/22	02/18/22	Not Started
CDSS Second Review (Wave 2)	02/21/22	02/25/22	Not Started
Consortium Sign-Off (Wave 2)	02/28/22	02/28/22	Not Started

**Table 2.1-1 – Release 3.0 Language Test Schedule**

- ▶ The language translations are two (2) weeks behind.
  - **Cause:**
    - CDSS began review of the language translations 2 weeks after the planned start date (delayed)
    - CDSS vendor provided a large amount of feedback to the Hummble translations
  - **Impact:** Some languages are at risk of not being included within Release 3.0 or languages may be included without CDSS vendor feedback.

- **Resolution Plan:** The project team will reevaluate the schedule on Friday 02/25/22.

### 2.1.3 Highlights of the Reporting Period – User Centered Design (UCD)

- ▶ Monitored the Customer Experience (CX) Measurements data from Medallia, Amplitude, and BenefitsCal, daily, to identify and address potential usability issues during the week of 02/14/22.
- ▶ Responded to comments received for the DWP 24.04: CX Monthly Report – January 2022 by 02/18/22.
- ▶ Facilitated three (3) sessions with County Workers to hear about their experience supporting customers with BenefitsCal since Go-Live during the week of 02/14/22.
- ▶ Drafted the UCD Monthly Meeting presentation slides for the Consortium Leadership review by 02/18/22.
- ▶ Drafted Discovery Research protocols for focus groups with County CBOs, starting the week of 02/28/22, to learn more about their business processes.
- ▶ Started recruitment for a focus group with Student Services Staff, planned for the week of 02/28/22 to learn more about the student experience applying for benefits in order to develop a Student FAQ.

### 2.1.4 Activities for the Next Reporting Period – UCD

- ▶ Monitor the CX Measurements data from Medallia, Amplitude, and BenefitsCal on a daily basis to identify and address potential usability issues during the week of 02/21/22.
- ▶ Facilitate five (5) Take-it-to-the-Lab sessions to test error message copy during the week of 02/07/22.
- ▶ Facilitate a BenefitsCal Training for L.A. County CBOs on 02/23/22 to prepare the staff to support CBOs after the cutover to BenefitsCal.
- ▶ Facilitate the UCD Monthly Meeting on 02/23/22.
- ▶ Submit the Final Work Product (FWP) 24.04: CX Monthly Report – January 2022 on 02/22/22.

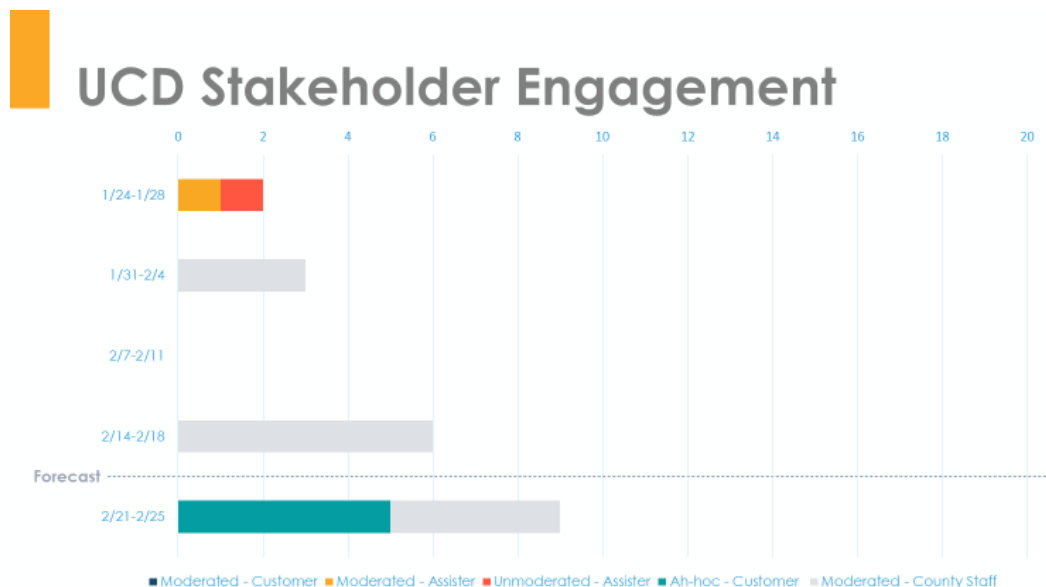


Figure 2.1-2 – UCD Stakeholder Engagement

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

CR ID	Request	Due Date	Date Needed	Status
CA-228953	YBN Case and Application baseline data for BenefitsCal CX Measurement	04/29/22	Complete – for information 01/01/19 through 12/31/21.  04/29/22 – for data from 01/01/22 to 03/14/22.	In progress
N/A	MyBCW Case and Application baseline data for BenefitsCal CX Measurement	09/30/22	09/30/22 – for info 01/01/19 through 08/31/22 for all counties.	In progress

**Table 2.1-3 – Data Requests for CX Measurement**

## 2.2 Development

### 2.2.1 Highlights of the Reporting Period – Development

#### Enhancements (M&E)

Release	Planned for Week Ending 02/18/22	Actual for Week Ending 02/18/22	Total Planned for the Release	Comments
2.2	0	0	6	
2.2.5	2	2	7	CSPM-43252, CSPM-43253, CSPM-43287, CSPM-43386, CSPM-43106, CSPM-43303, CSPM-43254

**Table 2.2-1 – Enhancement Actuals for Reporting Period**

#### Release 3.0

- ▶ Developed five (5) widgets.
- ▶ Released Change Request CSPM-43003, related to the Income Reporting Threshold (IRT) enhancement.

### 2.2.2 Activities for the Next Reporting Period – Development

#### Enhancements (M&E)

Release	Planned for Week Ending 02/18/22	Total Planned for the Release	Total Completed for the Release	Comments
2.2.5	5	7	2	CSPM-43252, CSPM-43253, CSPM-43287, CSPM-43386, CSPM-43106, CSPM- 43303, CSPM-43254

**Table 2.2-2 – Planned Enhancement Work**



## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

### Release 3.0

- ▶ Plan and develop four (4) widgets for the New Threshold Languages module.
- ▶ Plan for the Arabic-related language for PDF rendering.

#### 2.2.3 Burndown

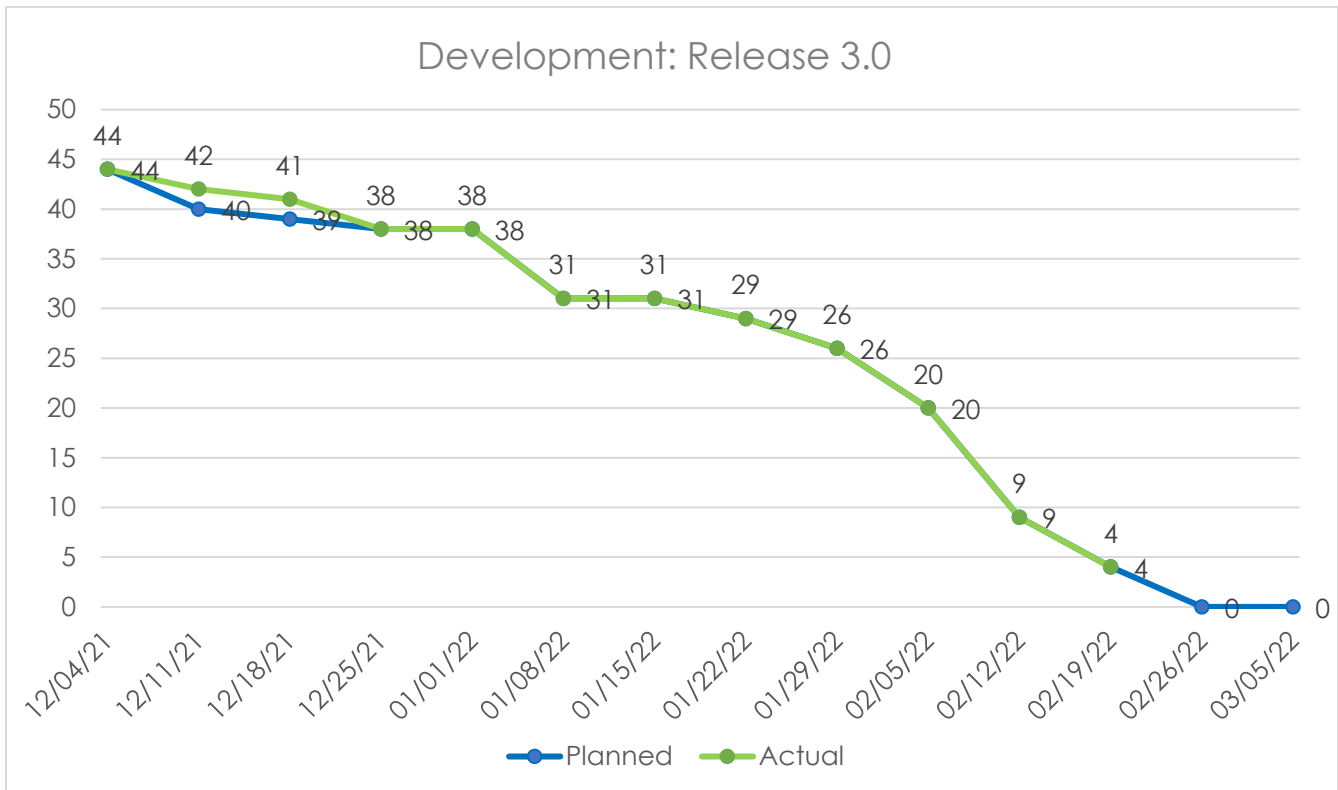


Figure 2.2-1 – Development: Release 3.0 Burndown

### 2.3 System Test Execution

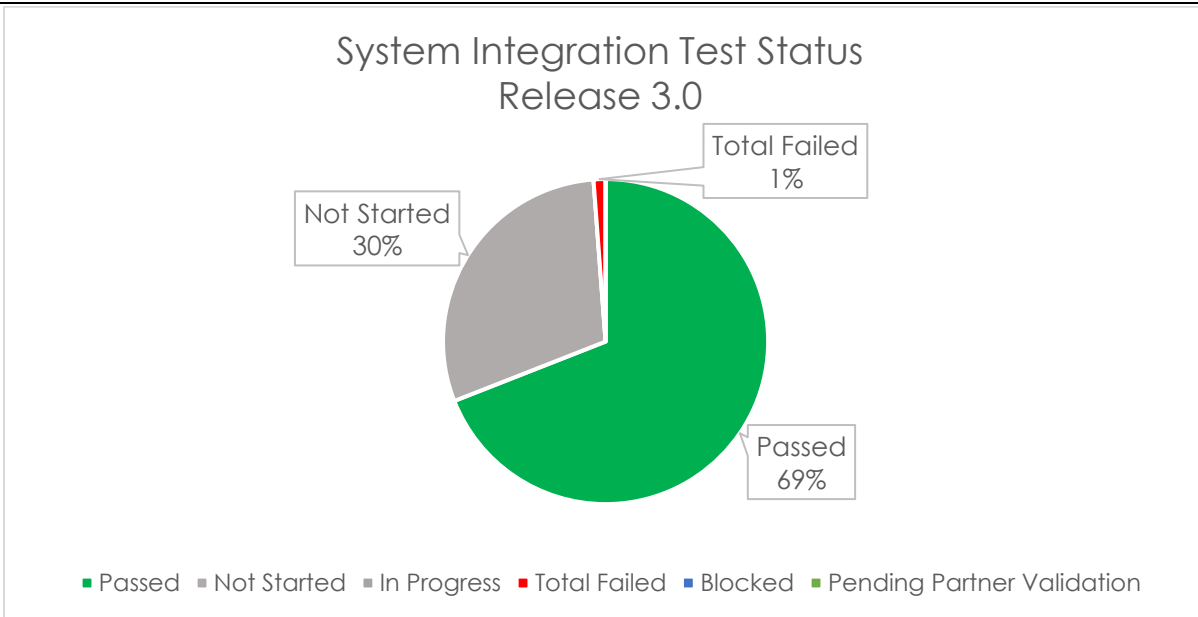
#### 2.3.1 Highlights of the Reporting Period – System Test Execution

- ▶ Provided testing support for the upcoming M&O priority Release 2.2.0 defects, enhancements, and smoke and regression testing.
- ▶ Provided triage support to L.A. County testing by participating in daily calls.
- ▶ Performed manual QA on four (4) of the eight (8) languages received for Release 3.0.
- ▶ Started an automation dry run for existing functionality pertaining to four (4) languages to identify additional adjustments to the scripts.
- ▶ Started Cycle 1 execution for Release 3.0.
- ▶ Executed 59 of 92 functional test cases (58 passed).

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

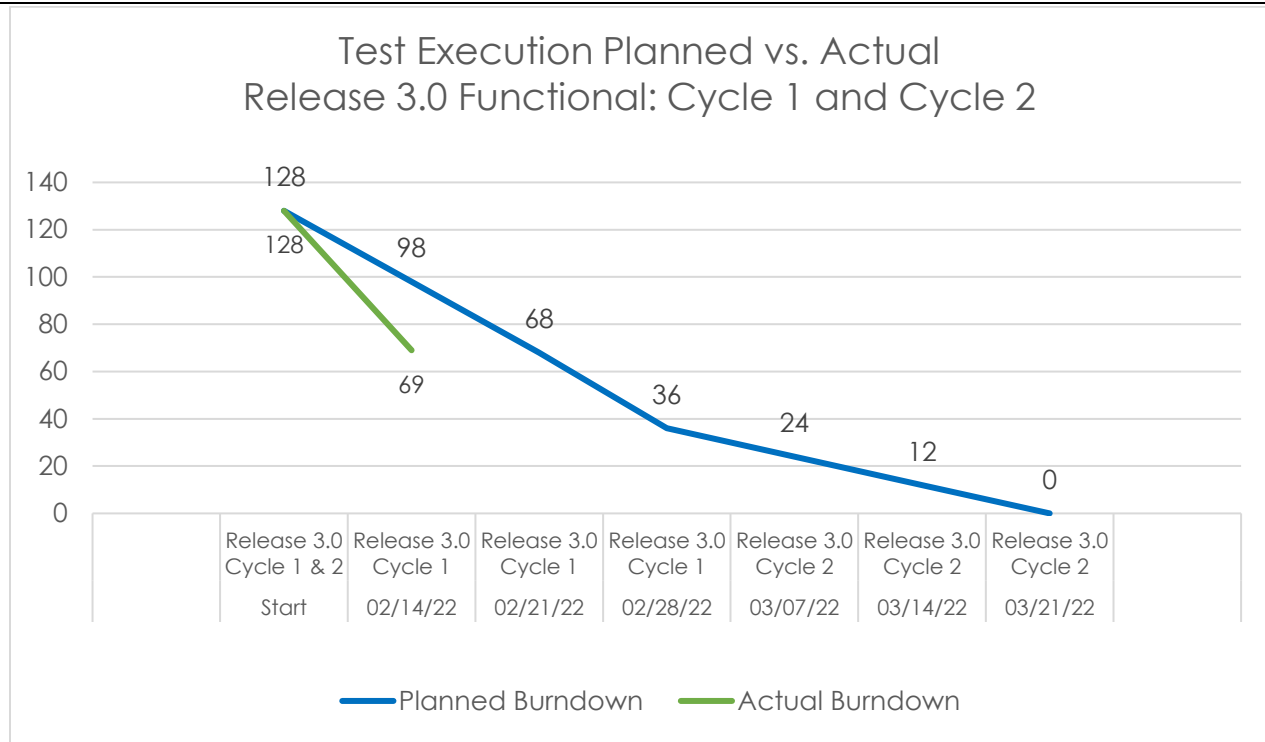
Period: February 14, 2022 to February 20, 2022



**Figure 2.3-1 – System Test Execution Status: Release 3.0**

System Test Executed Pass Rate (of executed)	All	Excl Sev-4	Test Case Execution
<b>Planned</b> (+/- from previous week)	<b>36%</b>	<b>36%</b>	<b>128 Test Cases</b>
<b>Actual</b> (+/- from previous week)	<b>46%</b>	<b>46%</b>	<b>59 Test Cases Executed</b>
System Test Complete Date: 03/25/22			

**Figure 2.3-2 – Pass Rate: Release 3.0**



**Figure 2.3-3 – Execution Burndown Chart: Release 3.0**

### 2.3.2 Activities for the Next Reporting Period – System Test Execution

- ▶ Continue to execute the Release 3.0 Cycle 1 test cases.
- ▶ Continue to support M&O priority Release defects, enhancements, and smoke/regression testing.
- ▶ Continue support for triaging of the L.A. County testing.
- ▶ Continue to perform dry runs for the multilanguage scripts.

## 2.4 User Acceptance Test (UAT) Planning

### 2.4.1 Highlights of the Reporting Period – User Acceptance Test Planning

- ▶ No activity this week.

### 2.4.2 Activities for the Next Reporting Period – User Acceptance Test Planning

- ▶ No new updates.

## 3.0 Performance Test

### 3.1 Highlights of the Reporting Period – Performance Test

- ▶ Resolved the Redis cluster issue and confirmed there are no contentions on the Redis cluster with a few rounds of internal performance tests. The latest 2.2.0\_0060 build was deployed to PERF and further performance tests are being executed with the L.A. County volumes.
- ▶ Additional tests are needed to confirm the ability to support the anticipated L.A. County volumes from a Hyland Infrastructure scaling prospective.

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

- ▶ Cycle 7 testing will not be completed on 02/11/22 as planned. Additional cycles with the CalSAWS partner are anticipated to be completed by 02/25/22.

### 3.2 Activities for the Next Reporting Period – Performance Test

- ▶ Execute additional Hyland Imaging Suite integrated E2E endurance and stress tests and identify and resolve any performance issues.
- ▶ Develop new Release 3.0 scripts and update existing scripts with the Release 3.0 changes.

Cycle	Start Date	End Date	Scope	Test Cases Status	Execution Status
7	01/18/21	02/25/22	Hyland Imaging	Six (6) new scripts were developed. 100% completed.	90% Executed
8	02/21/22	03/04/22	Release 3.0	<b>Scope and scenarios:</b> Income Reporting Threshold (IRT) flow needs to be captured in one (1) new script and new Income IRT file/changes on dashboard needs to be incorporated into the Performance scripts <b>Scripting timelines:</b> 01/24/22 – 02/18/22.	0% Executed

Table 3.2-1 – Performance Test Cycles and Test Case Status

## 4.0 Security

### 4.1 User Conversion

#### 4.1.1 Highlights of the Reporting Period – User Conversion Testing

- ▶ Reviewed the YourBenefitsNow (YBN) CBO user lists provided by the Counties and CDSS. The sheets have been marked for discrepancies requiring data cleanup and provided back to the Counties for reconciliation.
- ▶ Met with the Consortium team, the Counties' teams, and the ForgeRock team on 02/17/22 to discuss a change to CBOs involving the agency code usage and the impacts it poses to BenefitsCal and ForgeRock.
- ▶ Participated in the L.A. County Cutover Activity Walkthrough on 02/17/22 confirming the activities to be performed from a user conversion standpoint.

#### 4.1.2 Activities for the Next Reporting Period – User Conversion Testing

- ▶ Monitor the need to convert customer users for the upcoming CalWIN conversion.
- ▶ Collaborate with the Counties, the Consortium, and ForgeRock teams as needed to assist with and prepare for the upcoming YBN CBO user load on 03/13/22.

## **4.2 Security**

### **4.2.1 Highlights of the Reporting Period – Security**

- ▶ Executed the weekly Static Application Security Testing (SAST) of the application source code and shared the analysis of the security scan reports with the BenefitsCal Development Team for remediation on 02/18/22.
- ▶ Met with the Customer Service and ForgeRock teams on 02/18/22 to discuss a use case involving CBO account changes, the impact it poses to BenefitsCal and a recommendation for handling the use case differently.

### **4.2.2 Activities for the Next Reporting Period – Security**

- ▶ After the validation of the identified vulnerabilities, advise on the remediation activities to be performed by the BenefitsCal Development Team. Log defects in Jira for tracking purposes (Weekly recurring activity).
- ▶ Collaborate with the Consortium Security Team to update Amazon Web Services (AWS) Single Sign On (SSO) users specific to BenefitsCal and facilitate onboarding and offboarding of AWS SSO for BenefitsCal users, as needed.

## **5.0 Communications**

### **5.1 Highlights of the Reporting Period**

- ▶ Communication distribution placed on hold on 02/08/22 at the direction of the Consortium and LA County, pending final imaging performance test results.
- ▶ Meeting on 02/18/22 with Consortium and LA County leadership confirmed that additional

### **5.2 Activities for the Next Reporting Period**

- ▶ Re-plan communications with LA County to distribute some before/after go live per meeting on 02/18/22.

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

## 6.0 Appendices

### 6.1 Appendix A – Deliverable Summary

		Complete		Coming Soon		
DEL ID	Deliverable Name	DDED	FDED	DDEL	FDEL	Final Approval
1	Work Plan Initial	08/17/20	08/25/20	08/28/20	09/10/20	09/17/20
01.18	Work Plan – February 2022	N/A	N/A	N/A	03/04/22	03/15/22
2	Monthly Status Reports	08/19/20	08/31/20	09/04/20	09/21/20	09/28/20
02.18	Monthly Status Report – February 2022	N/A	N/A	N/A	03/04/22	03/15/22
3	User Centered Design (UCD) Plan	08/19/20	08/31/20	09/04/20	09/28/20	10/05/20
4	Requirements Traceability Matrix (RTM)	09/02/20	09/15/20	09/25/20	10/16/20	10/23/20
04.01	Requirements Traceability Matrix – Update 1	N/A	N/A	11/02/20	11/19/20	11/30/20
04.02	Requirements Traceability Matrix – Update 2	N/A	N/A	02/05/21	03/01/21	03/10/21
04.03	Requirements Traceability Matrix – Update 3	N/A	N/A	07/30/21	08/17/21	08/26/21
04.04	Requirements Traceability Matrix – Update 4	N/A	N/A	01/14/22	02/03/22	02/11/22
5	General Systems Design	09/18/20	10/02/20	12/01/20	12/30/20	01/11/21
05.01	General Systems Design – Part 2	N/A	N/A	02/05/21	03/01/21	03/10/21
05.02	General Systems Design – Update 3	N/A	N/A	N/A	08/10/21	09/01/21
05.03	General Systems Design – Release 3.0	N/A	N/A	11/05/21	12/01/21	12/10/21
05.04	General Systems Design – Release 4.0	N/A	N/A	02/28/22	03/21/22	03/30/22
6	Technical Systems Design	09/18/20	10/02/20	12/18/20	01/20/21	01/29/21
06.01	Technical Systems Design – Part 2	N/A	N/A	02/05/21	03/01/21	03/10/21
7	Master Test Plan	10/19/20	11/02/20	11/13/20	12/08/20	12/17/20
8	Implement. Complete Report & Final Acceptance	09/30/20	10/12/20	01/04/22	01/26/22	02/04/22
08.01	Implement. Complete Report & Final Acceptance – L.A. County	N/A	N/A	04/20/22	05/11/22	05/20/22
9	Maintenance & Operations (M&O) Plan	05/03/21	05/17/21	07/01/21	07/23/21	08/03/21
10	Mobile App General and Technical Systems Design	10/16/20	10/28/20	12/18/20	01/20/21	01/29/21
11	Mobile App Implementation Complete Report	09/30/20	10/12/20	01/04/22	01/26/22	02/04/22
11.01	Mobile App Implementation Complete Report – L.A. County	N/A	N/A	04/20/22	05/11/22	05/20/22

**Table 6.1-1 – Deliverable Status for Current Reporting Period**

#### Upcoming Deliverable Deadlines

DEL #	Deliverable Name	Status	Next Deadline
05.04	General Systems Design – Release 4.0	On-track	DDEL Submission 02/28/22

**Table 6.1-2 – Upcoming Deliverable Deadlines**

#### Upcoming Work Product Deadlines

WP #	Work Product Name	Status	Next Deadline
24.04	CX Monthly Report – January 2022	On-track	FWP Submission 02/22/22 FWP Approval 03/01/22
25.00	Monthly M&O Report – January 2022	On-track	FWP Submission 02/22/22 FWP Approval 03/01/22

**Table 6.1-3 – Upcoming Work Product Deadlines**

Period: February 14, 2022 to February 20, 2022

Coming Soon

ID	Work Product Name	DWP	FWP	Final Approval
24.04	CX Monthly Report – January 2022	02/09/22	02/22/22	03/01/22
24.05	CX Monthly Report – February 2022	03/07/22	03/17/22	03/24/22
25.00	Monthly M&O Report – January 2022	02/09/22	02/22/22	03/01/22
25.01	Monthly M&O Report – February 2022	03/07/22	03/17/22	03/24/22
31.05	Monthly Security Monitoring Report (GCF) – February 2022	N/A	03/04/22	03/15/22

## 6.2 Appendix B – Risks and Issues Summary

## Project Risks and Issues

ID	Title	Details	Status	Impact	Probability	Date Logged
243	COVID impacting development and test team staffing	COVID continues to impact the offshore team for BenefitsCal, although the impact is less severe than the initial surge in cases. The risk will remain open to continue to monitor the situation.	Open	Low	Low	05/04/21
246	Perceived Gap in Functionality	Perceived gap in functionality with GetCalFresh may impact adoption and migration schedule of BenefitsCal (Risk 246).	Open	Medium	Medium	05/10/21
251	Language Translation Testing and Updates may not be completed timely	<p>CDSS is testing and validating the translated text to display within the BenefitsCal application – Release 3.0 scope. Completion with the testing dates is needed to avoid any impacts or delays to R3 delivery.</p> <ul style="list-style-type: none"> <li>CDSS translation vendor found issues with two languages.</li> <li>Humble vendor asked to re-translate and remediate two languages.</li> </ul>	Open	Medium	Medium	08/23/21

### Table 6.2-1 – Project Risks and Issues

## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

---

### CRFI/CIT/CalSAWS CR Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

CIT ID	To	Subject	Category	Distribution Date	Primary CalSAWS Contact	Backup CalSAWS Contact
None						

**Table 6.2-2 – CITs**

The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period.

CRFI ID	To	Subject	Category	Distribution Date	Response Due Date
None					

**Table 6.2-3 – CRFIs**



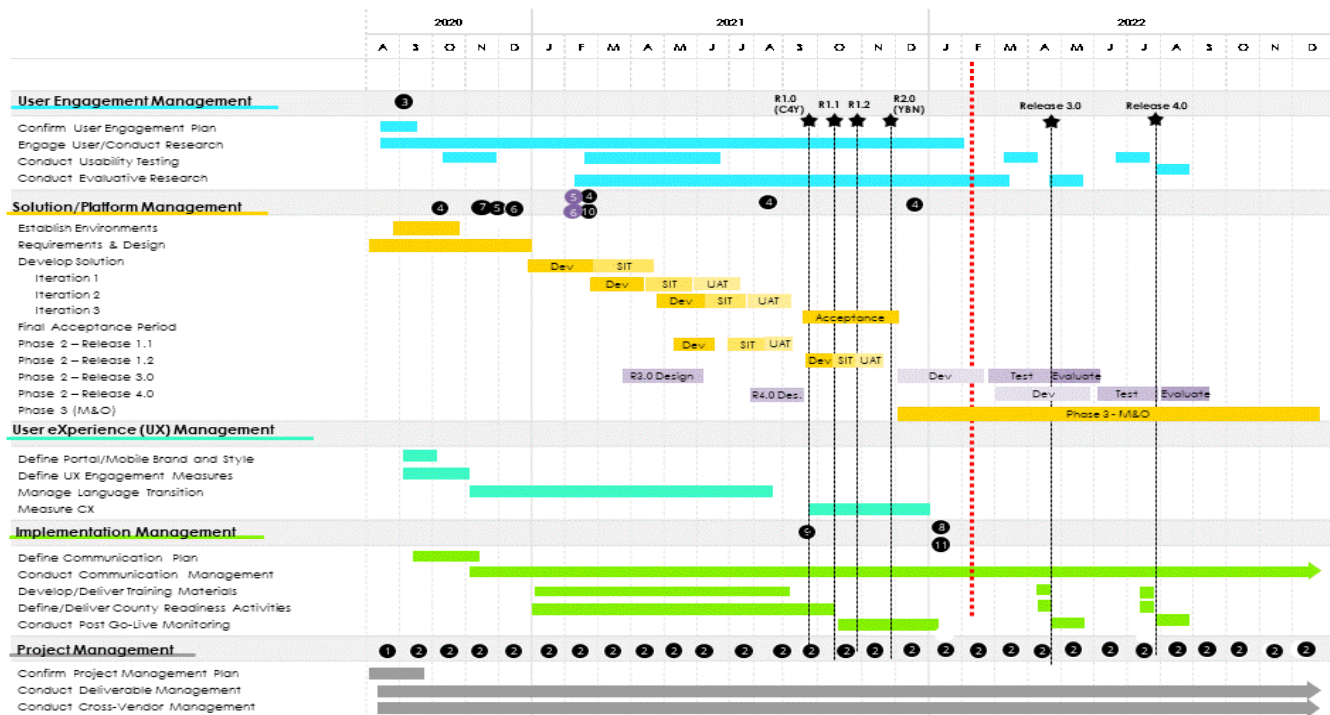
## CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 23, 2022

Period: February 14, 2022 to February 20, 2022

### 6.3 Appendix C – Project Work Plan Reports

#### Project Timeline



#### Project Action Items – Overdue

This table lists overdue action items, including the owner and due date.

ID	Description	Owner	Due Date
None for the period			

Table 6.3-1 – Overdue Action Items