



CalSAWS DD&I Weekly Status Report

**Reporting Period: January 24, 2022 to January 30,
2022**

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

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1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development		<ul style="list-style-type: none"> Submitted the DDED on January 27, 2022 Comments for the DDED are due on February 3, 2022
69	CalSAWS Requirements Traceability Matrix – Update #9	Application Development		<ul style="list-style-type: none"> Submitted the Draft Deliverable (DDEL) on January 26, 2022 Comments for the DDEL are due on February 4, 2022

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
 - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule

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- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on January 26, 2022
- ▶ Completed preparations and participated in the Section Directors meeting that was held on January 26, 2022. Also began preparations for the Section Directors meeting that is scheduled for February 1, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
 - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
 - Facilitated a meeting of the Risk Management Group on January 26, 2022
- ▶ Continued supporting engagement of project staff working remotely, including:
 - Continued development of the next monthly issue of the CalSAWS Connect newsletter which will be distributed to the CalSAWS Project Team by February 10, 2022
 - Facilitated the monthly virtual CalSAWS Project All Staff meeting on January 26, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project
 - Received the CalSAWS Joint Powers Authority (JPA) Board of Directors' approval for Change Notice No. 14 on January 27, 2022. Change Notice No. 14 included use of the contract's R&A Change Budget Services allocation for accessibility testing for the CalSAWS application
 - Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Provided support for the virtual CalSAWS JPA Member Representatives & Board of Directors Meeting that was held on January 27, 2022
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including:
 - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org):
 - Continued the administration and support of the CalSAWS external website
 - See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	18	1,617
Total Number of Unique Users	8,892	1,259,911
Total Number of New Users	7,117	1,259,911
Total Number of Sessions (Individual Site Visits)	11,961	1,700,264
Average Number of Sessions per User	1.35	1.35
Average Number of Page Views per Session	1.37	1.31
Average Session Duration	0:55	0:58
AskCalSAWS Inquiries – Received/Resolved	6/6	558/554

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend

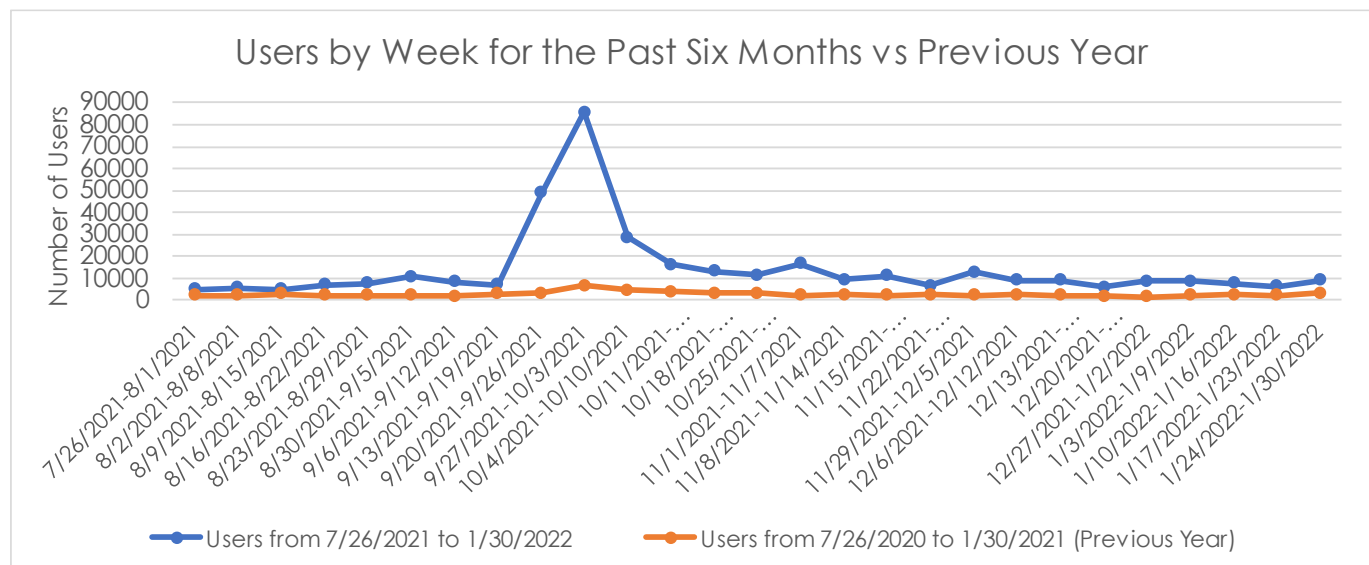


Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	37%
Latest News – News	28%
Other Updates – Careers	24%
CalSAWS Committees – CalWORKs/CalFresh	23%
Meetings – Project Steering Committee	23%

1.2.3 Cultural Transformation

- ▶ Drafted 2022 Cultural Transformation Initiatives proposal to be introduced to Section Directors on February 1, 2022
- ▶ Developed Cultural Transformation progress updates videos to be shared at weekly status report meeting on February 2, 2022
- ▶ Round 2 activities:
 - Overall:
 - Continued to refine 2022 culture initiatives implementation plan
 - Begun engaging Culture Sponsors to seek guidance prior to Section Director meeting
 - Sent recap meeting follow up note to Culture Ambassadors with next steps
 - Shared update on the 2022 culture initiatives at the CalSAWS Joint Power of Authority (JPA) Member Representatives and Board of Directors meeting held January 27, 2022

1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ▶ Co-Create Phase
 - IDEA Initiatives
 - Workshops
 - Continued to work with new vendor on logistics
 - Leadership Session
 - Continued to work with new vendor on logistics
 - We Are One
 - Continued to update the IDEA overall calendar and overview deck with new initiatives included
 - Pulse Survey
 - Presented the pulse survey analysis at the January CalSAWS Joint Power of Authority (JPA) meeting held January 27, 2022
 - CalSAWS Table Talks
 - Conducted the January Table Talks session with the CalSAWS Quality Assurance Technical Manager: “A Diverse Perspective on Life”
 - Employee Resource Groups (ERGs)
 - Pride ERG and Black Employee Resource Group (BERG) announced upcoming events at the monthly virtual CalSAWS Project All Staff meeting

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- Continued to plan with the Black Employee Resource Group (BERG) for the Black History Month event in February 2022
 - The Latinx ERG prepared for its next celebration for Carnaval, which is tentatively planned for March 1, 2022
- Counties Connected
 - Presented a welcome to the CalSAWS Table Talks to the Counties at the latest CalSAWS Joint Power of Authority (JPA) meeting held January 27, 2022
- Small Team Building
 - Sent the final presentation deck for the PMO Small Team building session with outcomes and next steps
 - Conducted the Small Team Building session with the CalSAWS Customer Engagement team
- Inclusion, Diversity and Equity Advancement (IDEA) General
 - Continued to collaborate with the Cultural Transformation team
 - Continued to update the IDEA overall calendar on the “We Are One” website
 - Continued to contribute to the CalSAWS Connect team

1.3 CRFI/CIT Communications Information

- The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending January 23, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0023-22	Implementation Email & CalWIN Migration FAQ Tracker	Informational	January 26, 2022	Alec Christianson	Yong Vangbliayang

- The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending January 23, 2022

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Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-005	Request CalWIN County Address for Business Reply Mail (BRM)	January 20, 2022	Open	February 14, 2022	Maria Arceo
22-006	CalWIN County GA/GR Aid In Kind Program	January 24, 2022	Closed	January 28, 2022	Caroline Bui
22-007	Change Readiness Survey Participant Demographic Data	January 24, 2022	Open	February 4, 2022	Helen Cruz
22-008	CalWIN County Central Print Points of Contact	January 25, 2022	Open	February 4, 2022	Julie Holmes

- The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending January 23, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- Continue CalSAWS DD&I Facility Management activities, including:
 - Continue key initiatives related to facilities at the Rancho Cordova Project Office, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- Continue CalSAWS Risk Management activities, including:
 - Continue to work with risk and owners to monitor risks and update risk mitigation plans
- Facilitate the CalSAWS Weekly Status Meeting scheduled for February 2, 2022
- Participate in the Section Directors Meeting that is scheduled for February 1, 2022
- Continue activities to support Project staff working remotely
 - Begin preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for February 16, 2022
 - Continue development of the next monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on February 10, 2022
 - Continue developing Project communications, as needed
- Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- Continue performing Contract Management activities for the CalSAWS DD&I Project

- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
 - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
 - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
Update 'YourBenefitsNow' link on Resource page to direct to new BenefitsCal portal	TBD	Website Content Update

1.4.3 Cultural Transformation

- ▶ Share the outcome of all three Ambassador groups' ideation sessions with Culture Sponsors on January 31, 2022
- ▶ Present the 2022 Cultural Transformation initiatives at Section Directors meeting on February 1, 2022
- ▶ Continue to update resources and collaboration workspace for Ambassadors
- ▶ Send invites to monthly Culture Ambassador check-ins

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ▶ Continue to connect with the new vendor to plan the next sessions for leadership coaching and workshops
- ▶ Begin planning for March Table Talks events
- ▶ Continue to plan with the Black Employee Resource Group (BERG) for the Black History Month event
- ▶ Continue to work with LatinX ERG to assist where is needed for their next event
- ▶ Continue to work with CalSAWS Connect team to provide content for the monthly newsletter

1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

- ▶ Continued the enhanced performance testing work
 - Integrated Enhanced Performance testing has begun
 - January 25, 2022 - Integration Test 6 - Load Test Completed
 - January 26, 2022 - Integration Test 7 - Load Test Completed
 - January 27, 2022 - Integration Test 8 – Load Test Completed
- ▶ System Change Requests (SCRs)
 - None for this reporting period
- ▶ Training
 - Attended Weekly Training Team Touchpoint held on January 25, 2022
 - Loaded updated Imaging Guides based on Web-Based Training (WBT) content to the CalSAWS Learning Management System (LMS)
 - Registered Imaging Train-the-SME (ITTSME) refresher participants in the CalSAWS Learning Management System (LMS)
 - Sent meeting invitations for Imaging Train-the-SME (ITTSME) refresher demonstration and hands-on practice sessions
 - Began data preparation for Imaging Train-the-SME (ITTSME) refresher hands-on practice sessions
 - Continued supporting production of imaging bite sized videos
- ▶ Change Management
 - Continued preparing for T-3 Week Imaging Change Readiness Assessment
 - Continued drafting Los Angeles County Imaging Go-Live Packet
 - Distributed CalSAWS Informational Transmittal (CIT) regarding T-3 Week Imaging Change Readiness Assessment
- ▶ Implementation
 - Hosted Los Angeles County Imaging Implementation Readiness checkpoint on January 24, 2022
 - Attended Follow-up meeting to finalize Region 6 Management site visit presentation on January 24, 2022
 - Attended Imaging Migration Stand-Up call on January 25, 2022
 - Attended Monthly CalSAWS meeting with Los Angeles County Directors on January 25, 2022
 - Created content for Region 6 Management site visit presentation
 - Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintained Los Angeles County and Project Imaging Readiness Checklists in Jira
 - Continued planning for Los Angeles County post-deployment Imaging support

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Table 2.1-1 – CalSAWS Imaging Project Milestones

MILESTONES	SUBMISSION DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 24, 2022	Completed
Conduct Placer County Document Migration Discovery Session Check-in	January 25, 2022	Completed
Conduct Yolo County Document Migration Discovery Session Check-in	January 25, 2022	Canceled
Conduct Santa Clara County Document Migration Discovery Session Check-in	January 26, 2022	Completed
Conduct Orange County Document Migration Discovery Session Check-in	January 27, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 31, 2022	Scheduled
Conduct Placer County Document Migration Discovery Session Check-in	February 01, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	February 02, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	February 03, 2022	Scheduled

Table 2.1-2 – CalWIN Counties' Wave 1 Status Update

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Contra Costa County	Start	7/16/2020	10/1/2020	8/6/2020	8/17/2020	1/3/2022	2/1/2022 4/4/2022	6/1/2022	6/1/2022	10/3/2022	Go Live 10/24/22 20% Progress
	Finish	7/16/2020	9/27/2021	10/6/2020	12/30/2021	1/28/2022 3/18/2022	5/21/2022	6/30/2022	10/2/2022	10/20/2022	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation.

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Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Placer County	Start	7/29/2020	10/1/2020	8/6/2020	8/31/2020	4/1/2021	1/3/2022 2/4/2022	3/14/2022	3/14/22	10/3/2022	Go Live 10/24/22 30% Progress
	Finish	7/29/2020	10/1/2020	10/6/2020	3/26/2021	12/30/2021 2/1/22	3/11/2022	5/13/2022	10/2/2022	10/20/2022	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Yolo County	Start	7/21/2020	10/1/2020	8/06/2020	8/25/2020	1/3/2022 1/31/2022	2/1/2022 4/11/2022	6/1/2022 5/23/2022	6/1/2022 10/03/2022	10/20/2022	Go Live 10/24/22 12% Progress
	Finish	7/21/2020	10/18/2021	10/06/2020	1/28/2022	1/28/2022 4/8/2022	5/31/2022 5/20/2022	6/30/2022 5/30/2022	6/30/2022 10/10/2022	10/21/2022	
	Status	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Table 2.1-3 – CalWIN Counties' Wave 2 Status Update

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Santa Clara County	Start	10/15/2020	12/1/2020	11/30/2020	11/10/2020	2/1/2022	3/16/2022	9/8/2022	9/1/2022	2/1/2023	Go Live 02/20/23 20% Progress
	Finish	10/15/2020	11/30/2021 1/20/2022	1/31/2021	8/27/2021	3/15/2022	8/31/2022	10/20/2022	1/31/2023	2/16/2023	
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Tulare County	Start	10/5/2020	12/1/2020	11/30/2020	12/2/2020	8/2/2021	1/3/2022 2/1/2022	1/3/2022 2/2/2022	4/16/2022	2/1/2023	Go Live 02/20/23 25% Progress
	Finish	10/5/2020	12/1/2020	1/31/2021	7/29/2021	12/30/2021	4/15/2022	4/18/2022	1/31/2023	2/16/2023	
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Amber Status:

- ▶ The initial export will now begin on February 1, 2022, to give County representatives enough time to upgrade their current migration tool so that it can export CSV files more quickly
- ▶ During the Project meeting on January 3, 2022, it was announced that Tulare County had been requested by Questys to sign a new PSA contract to complete the future development work for the enhanced tool
- ▶ Tulare County is in the process of reviewing and signing a new PSA with Questys. County officials and Regional Managers are closely monitoring progress. The County will remain in amber status until a new contract has been signed and a new migration tool has been developed by week of January 31, 2022

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Table 2.1-4 – CalWIN Counties' Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Orange County	Start	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	1/3/22 TBD	8/1/22	8/1/22	4/1/23	Go Live 04/24/23
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	1/31/23	4/20/23	30% Progress
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green Status:

- ▶ Orange County began exporting in the week of January 3, 2022. However, the export data transfer via AWS CLI took longer than expected. As a result, Hyland and Amazon Web Services (AWS) met with the County on January 18, 2022 to determine whether AWS DataSync would be a better option for exporting data. AWS and Hyland's research team are meeting on February 2, 2022 to discuss issues sending sub-directories
- ▶ There will be an Orange County check-in on February 3, 2022. AWS and Hyland are expected to share results then. The County will determine the data transfer method once the results of the DataSync testing are available

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Santa Barbara County	Start	1/14/21	3/1/21	8/1/21	2/11/21	1/3/22 2/01/22	3/1/22	8/1/22	8/1/22	4/1/23	Go Live 04/24/23
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	2/28/22	8/1/22	1/31/23	3/31/23	4/20/23	12% Progress
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

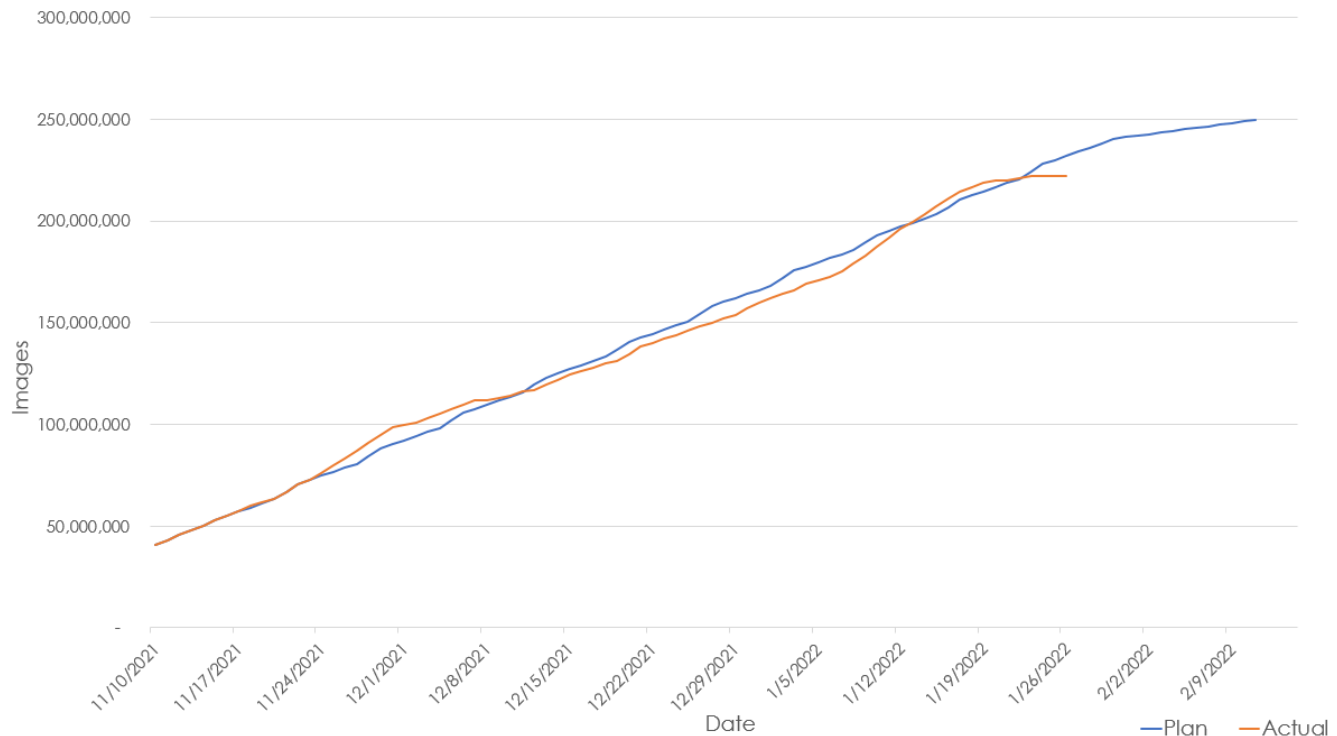
Green Status:

- ▶ Santa Barbara canceled its weekly check-in this week, January 24, 2022. The County has been testing internally since the week of January 3, 2022, but no tests have been sent to CalSAWS for validation. The Export vendor is working on enhancing its Migration utility tool to handle Income Maintenance documents with null or blank values in the Case ID field. Test batches are scheduled to be sent on February 1, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Ventura County	Start	1/19/21	03/1/21	3/1/21	2/18/21	6/30/21	1/3/22 2/1/22	1/3/22 2/1/22	8/1/22 9/16/22	4/1/23	Go Live 04/24/23
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	12/30/21 01/31/22	8/1/22 8/31/22	7/15/22 9/15/22	3/31/23	4/20/23	40% Progress
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Table 2.1-5 – Los Angeles Image Hyland Import Burnup



2.2 Activities for the Next Reporting Period

- ▶ Continue the enhanced performance testing work
 - Continue Integrated enhanced performance tests
 - February 1, 2022 - Integration Test 9
 - February 2, 2022 - Integration Test 10
 - February 3, 2022 - Integration Test 11
- ▶ Targeted Defect Resolutions
 - CA-236075 - External Agency - Returned Mail marking documents as received
 - CA-235845 - External Agency - Null Queue Folder
 - CA-239493 - External Agency - Retro Active fix to documents impacted by CA-235161
- ▶ Los Angeles Model Office
 - Continuously support CalSAWS and Los Angeles Imaging Touchbase
- ▶ Training
 - Attend Weekly Training Touchpoint held on February 1, 2022
 - Finalize content for Los Angeles County Imaging Train-the-SME (ITTSME) Refresher sessions
 - Complete data preparation for Imaging Train-the-SME (ITTSME) Refresher Hands-On Practice sessions
 - Distribute CalSAWS Information Transmittal (CIT) for CalSAWS Learning Management System (LMS) Guide for Los Angeles County Imaging General Training
 - Continue supporting production of Imaging bite sized videos

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- ▶ Change Management
 - Distribute CalSAWS Information Transmittal (CIT) for CalSAWS Imaging Newsletter 6
 - Complete draft of Los Angeles County Imaging Go-Live Packet
- ▶ Implementation
 - Host meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads regarding updates to County Readiness tasks on February 2, 2022
 - Finalize content for Region 6 Management site visit
 - Continue planning for Los Angeles County post-deployment Imaging support
 - Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

- ▶ Continued build of both Enhanced Call Control Panel (CCP) and Outbound Interactive Voice Response (IVR)
- ▶ Continued build of automated testing platform for Outbound Interactive Voice Response (IVR) System Change Requests (SCR)
- ▶ Continued discussion with Los Angeles County and Wave 1 CalWIN Counties about migration to CalSAWS Contact Center Solution

Table 3.1-1 – Customer Service Center Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.01 22.02.10
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	In Development	22.01 22.03.03
DDID 2700 Enhanced CCP (CA-226844)	February 18, 2022	In Development	22.03 22.04.07
DDID 2727 Work-from-home Modifications (CA- 227064)	February 18, 2022	In Development	22.03 22.04.07
DDID 2703 Web Chat/Click-to-Call (CA-227063)	February 18, 2022	In Development	22.03 22.04.07
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722	March 17, 2022	In Development	22.05 22.06.XX

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MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
Admin Page (CA-226672)			
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	Approved	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	March 25, 2022	Approved	22.05
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	May 5, 2022	In Development	22.05 22.06.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2704 Post-Call Survey (CA-228023)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2284 Scheduled Callback (CA-229573)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	May 5, 2022	Pending Approval	22.05 22.06.XX

3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Contra Costa, Los Angeles, Placer, and Yolo Counties about County Specific Interactive Voice Response (IVR) designs
- ▶ Deliver System Change Request (SCR) CA-226207 Outbound IVR to System Test
- ▶ Continue build of SCRs CA-226844 Enhanced Call Control Panel (CCP), CA-226207 Outbound IVR, CA-226843 Voice Authentication Languages, CA-227064 Work-from-home Modifications, CA-227063 Web Chat/Click-to-Call, and CA-226672 Admin Page

3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

4.0 Analytics

4.1 Highlights of the Reporting Period

4.1.1 Analytics Summary

Table 4.1.1-1 – CalSAWS Analytics Summary

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	Deployed	Deployed	2	0	2	0%
D	In production	Deployed	Deployed	4	33	37	9%
E	In production	Deployed	Deployed	7	60	67	23%
F	In production	Deployed	Deployed	3	74	77	40%
G	In production	Deployed	Deployed	4	45	49	51%
H	In production	Deployed	Deployed	6	65	71	67%
I	In production	Deployed	February 3, 2022	1	84	85	83%
J	In production	Deployed*	TBD	0	75	75	
TOTAL REPORTS				27	436	463	

Note:

*Release J Soft Launched on January 27, 2022

4.1.2 Soft Launch

- Release J was successfully soft launched on January 27, 2022 and County validation preparation is in progress

4.1.3 Production (Hard Launch)

- Daily and monthly reports and dashboards are current to date
- Release I is on track to hard launch February 3, 2022

4.1.4 Performance and Scalability

- Workload Productivity Report (WPR) Unengagement Dashboard Production Batch job
 - Continued testing S3 Qlik ingestion methods as a work around for Workload Productivity Report (WPR) Unengagement load
 - Updated schedule to mark Unengagement job as non-core due to lack of usage (with Consortium approval). System Change Request (SCR) - CA-238402 in discussion to either decommission or modify dashboard
- Completed performance testing activities for Release J successfully
- As Release J was the final release, the team are now beginning performance testing of the daily runs on a scaled EMR (Elastic Map Reduce) cluster to gauge how much additional performance the jobs show as the architecture scales

4.1.5 Development and Testing

- ▶ Release I
 - Continued Hard Launch testing on Sys6
 - Completed dashboard testing
 - Reports on track to complete before hard launch 5 on February 3, 2022
- ▶ Release J
 - Release J soft launched successfully on January 27, 2022
 - Continued County Validation Preparation
- ▶ Not assigned to a release yet
 - Continued to work on the 58-County version of the Geo-Coding Dashboard (System Change Request (SCR) CA-232876)

Figure 4.1.5-1 – CalSAWS Analytics – Release J Burndown (State & Management)

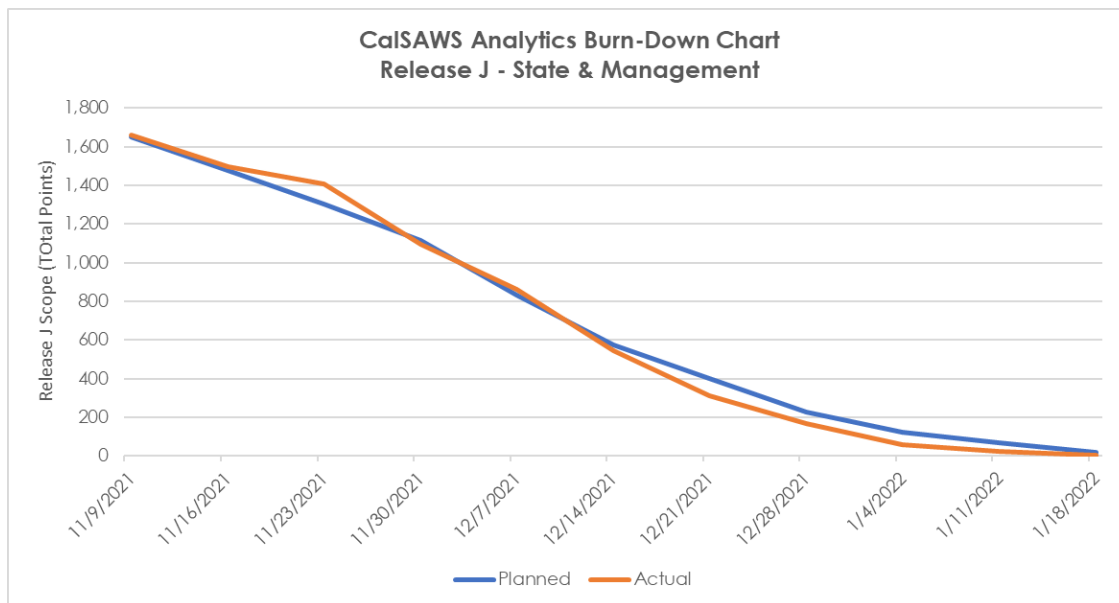


Table 4.1.5-1 – CalSAWS Analytics – Release J Status Matrix (State & Management)

Type	Functional Area	Number of Reports	Reverse Engineering		Curation Build		Curation Test		Consortium Curation Test		Visualization Build		Visualization Test		Consortium Viz Validation	
			Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp
Mgmt	Administration	7	11/10	100%	12/24	100%	1/12	100%	1/24	100%	1/11	100%	1/14	100%	1/24	100%
	Case Activity	15	11/10	100%	12/24	100%	1/12	100%	1/24	40%	1/11	100%	1/14	100%	1/24	93%
	Employment Services	7	11/10	100%	12/24	100%	1/12	100%	1/24	100%	1/11	100%	1/14	100%	1/24	100%
	Fiscal	37	11/10	100%	12/24	100%	1/12	100%	1/24	8%	1/11	100%	1/14	100%	1/24	100%
	Resource Data Bank	1	11/10	100%	12/24	100%	1/12	100%	1/24	100%	1/11	100%	1/14	100%	1/24	100%
	Special Units	8	11/10	100%	12/24	100%	1/12	100%	1/24	100%	1/11	100%	1/14	100%	1/24	100%
TOTAL		75	75 of 75		68 of 68		65 of 68		32 of 75		75 of 75		75 of 75		74 of 75	
			100%		100%		100%		43%		100%		100%		99%	

Legend:
Complete
Complete as of this week
In Progress

4.2 Re-Platform Migration Schedule**Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule**

Release C (Migration Window: November 2020 – March 2021): In Production			
Dashboards			
Leader Replacement System (LRS)	• CalWORKs	Daily	18 Sheets
	• QA	Daily	10 Sheets
Release D (Migration Window: February 2020 – June 2020): In Production			
Dashboards			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0
Release E (Migration Window: May 2020 – September 2020): In Production			
Dashboards			
LRS	• Medi-Cal	Daily	30 Sheets
	• General Relief	Daily and Monthly	32 Sheets
	• Program Assignment	Monthly	1 Sheet
	• DPSSTATS Scorecard	Daily	1 Sheet
	• AAP (CWS)	Daily	21 Sheets
	• Foster Care (CWS)	Daily	21 Sheets
	• Kin-Gap (CWS)	Daily	21 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	7	0
	• Case Activity	4	0
	• Employment Services	0	0
	• Fiscal	34	0
	• State	13	0
	• Special Units	1	0
	• Resource Data Bank	1	0

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Release F (Migration Window: August 2020 – December 2020) In Production			
Dashboards			
LRS	• Operational Reports	Monthly	30 Sheets
	• Task Management	Daily	19 Sheets
	• Welfare Fraud Prevention & Investigation	Monthly	4 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	2	2
	• Case Activity	3	5
	• Employment Services	0	1
	• Fiscal	28	2
	• Resource Data Bank	0	0
	• State	26	0
	• Special Units	0	5
Release G (Migration Window: November 2020 – March 2021) In Production			
Dashboards			
C-IV	• Call Log (In UAT)	Daily	19 Sheets
	• Semi Annual Reporting (In UAT)	Daily	11 Sheets
	• WPR and Engagement (In UAT)	Daily	46 Sheets
LRS / C-IV	• Reception Log (In Production)	Daily	10 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	3	0
	• Case Activity	4	3
	• Employment Services	0	1
	• Fiscal	33	1
	• State	0	0
	• Special Units	0	0
	• Resource Data Bank	0	0
	• New Reports	0	0
Release H (Migration Window: February 2021 – June 2021) In Production			
Dashboards			
LRS	• Caseload History	Monthly	9 Sheets
	• Alerts	Daily	5 Sheets
	• Alerts (CWS)	Daily	3 Sheets
	• Placement Vendor Exception Report (CWS)	Daily	3 Sheets
	• Work Order (CWS)	Daily	6 Sheets
	• Welfare to Work	Daily	7 Sheets

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State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	0	14
	• Case Activity	0	8
	• Employment Services	0	11
	• Fiscal	2	20
	• State	5	0
	• Special Units	0	6
	• Resource Data Bank	0	2
Release I (Migration Window: May 2021 – September 2021) In Production (Soft Launched)			
Dashboards			
LRS	• Statistical Reports	Monthly	79 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	11	1
	• Case Activity	19	5
	• Employment Services	3	0
	• Fiscal	28	5
	• State	2	0
	• Special Units	1	1
Release J (Migration Window: September 2021 – January 2022) In Production (Soft Launched)			
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	4	3
	• Case Activity	14	1
	• Employment Services	7	0
	• Fiscal	36	1
	• Resource Data Bank	1	0
	• Special Units	5	3

Note:

- State & Management number of reports might change as per analysis with Application Development and other dependencies

4.3 Activities for the Next Reporting Period

- Analytics
 - Continue regular meetings with Consortium Regional Managers on reports/dashboard to discuss any critical concerns, work arounds, etc. regarding reports
 - Pursuing performance improvements:
 - System Change Request (SCR) for Sunday Reports schedule change
 - Workload Productivity Report (WPR) Unengagement decommission
 - Complete testing activities for Release I hard launch scheduled February 3, 2022
 - Prepare for County Validation for Release J

4.4 Deviations from Plan/Adjustments

- None for the reporting period

5.0 Application Development and Test

5.1 Highlights of the Reporting Period

5.1.1 Application Development Summary

Table 5.1.1-1 – CalSAWS Application Development Summary

	Status	22.02	22.03	22.05	22.06	22.07	22.09	22.11	23.01	23.02
Design	New	0	1	5	0	1	7	1	5	1
	Design in Progress	0	2	17	0	2	1	2	0	0
	Ready for Committee	0	0	0	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0	0	0	0
	Pending Approval	0	0	3	0	0	0	0	0	0
Build	Approved	0	0	1	0	1	2	2	0	0
	In Development	0	6	0	0	0	0	0	1	0
	Development Complete	0	0	0	0	0	0	0	0	0
	In Assembly Test	0	1	0	0	0	0	0	0	0
Test	System Test	3	13	0	0	0	0	0	0	0
	Test Complete	0	0	0	0	0	0	0	0	0
	In Production	0	0	0	0	0	0	0	0	0
	Grand Total	3	23	26	0	4	10	5	6	1

SCRs in Production

851

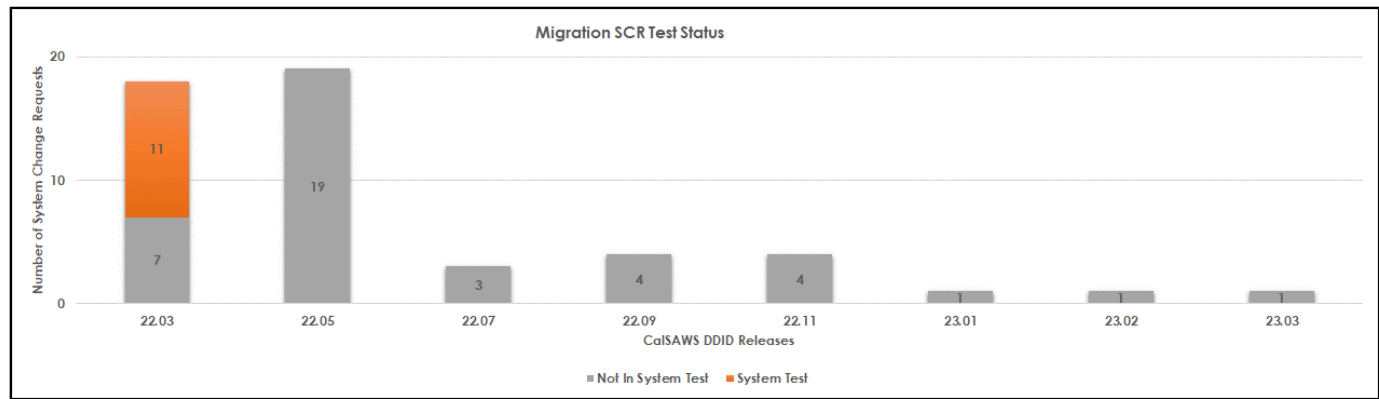
Notes:

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production

- Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary), above

5.1.2 Design Difference Identifiers (DDID) System Test Status

Figure 5.1.2-1 – DDID System Test Status



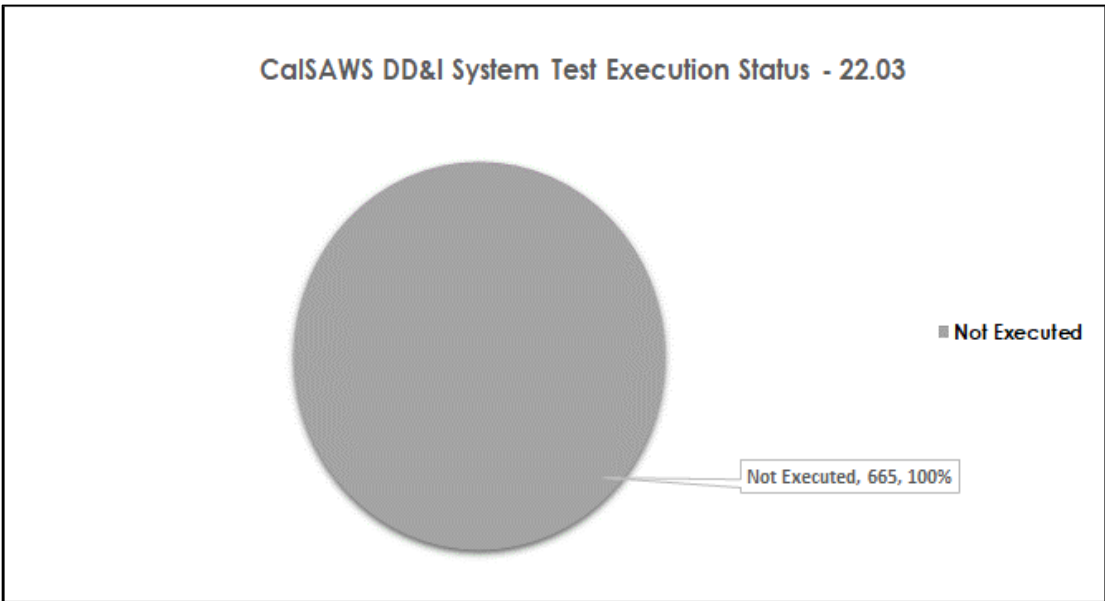
Notes:

- Includes all System Change Requests (SCRs) that have a Funding Source of CalSAWS DD&I that are not in Rejected or Pending Rejection status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes In Production statuses; Test Complete includes Test Complete; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

Table 5.1.2-1 – DDID System Test Execution Status – 22.03

Pass Rate Target as of January 28, 2022	0%
Pass Rate Actual as of January 28, 2022	0%
System Test Complete Date: March 16, 2022	

Figure 5.1.2-2 – DDID System Test Execution Status – 22.03



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

- Continue test preparation for 22.03

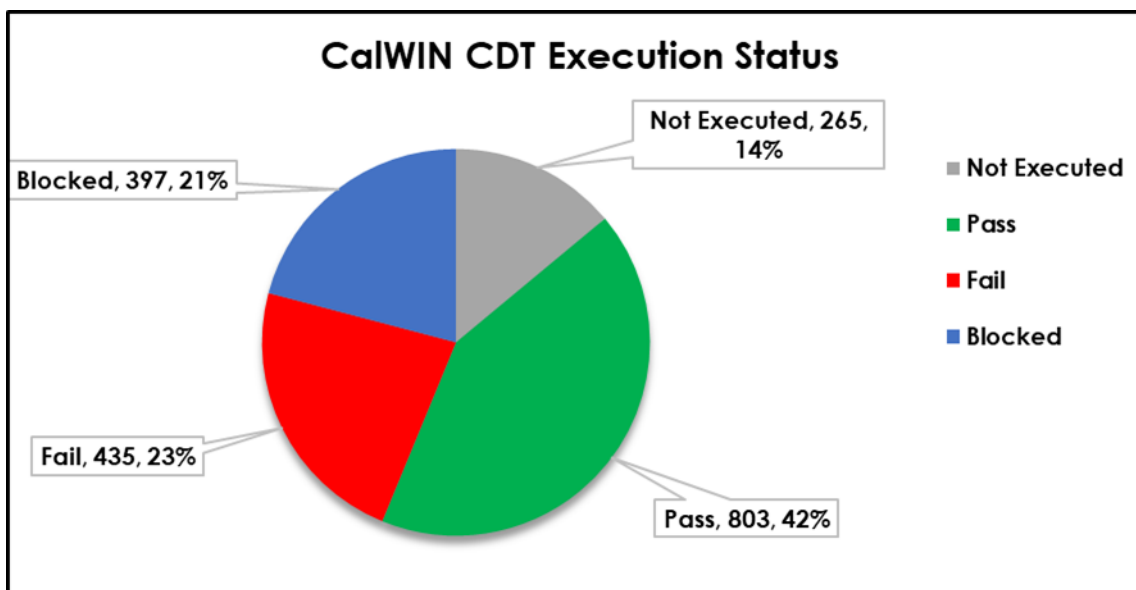
5.1.3 Converted Data Test (CDT):

- Continued test execution of CalWIN Converted Data Test (CDT) phase

Table 5.1.3-1 – CalWIN CDT Execution Status

Pass Rate Target as of January 28, 2022	47%
Pass Rate Actual as of January 28, 2022	42%
System Test Completed Date: April 29, 2022	

Figure 5.1.3-1 – CalWIN CDT Execution Status



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

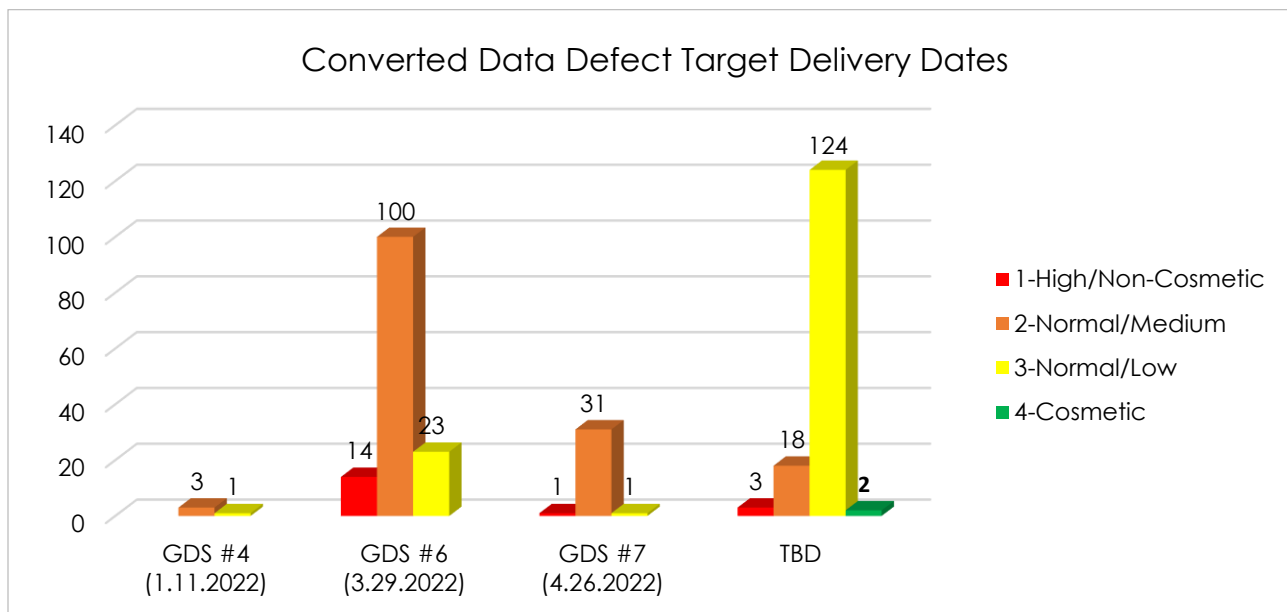
Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not executed	Pass	Fail	Blocked	Total
Ancillary	0	26	1	7	34
CalHEERS	1	58	12	7	78
Correspondence	9	59	90	6	164
Eligibility	2	151	98	143	394
Fiscal	9	141	56	115	321
GA/GR	234	0	1	0	235
Online	4	125	52	4	185
Reports	0	3	60	54	117
High-Volume Online Transactions	6	240	65	61	372
Total	265	803	435	397	1900

Note:

- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase
- GA/GR functional area is scheduled to see execution begin with load of Golden Data Set (GDS) 6 in the Converted Data Test (CDT) environment (currently scheduled for week of March 21, 2022)

Figure 5.1.3-2 – CalWIN Converted Data Test (CDT) Defects

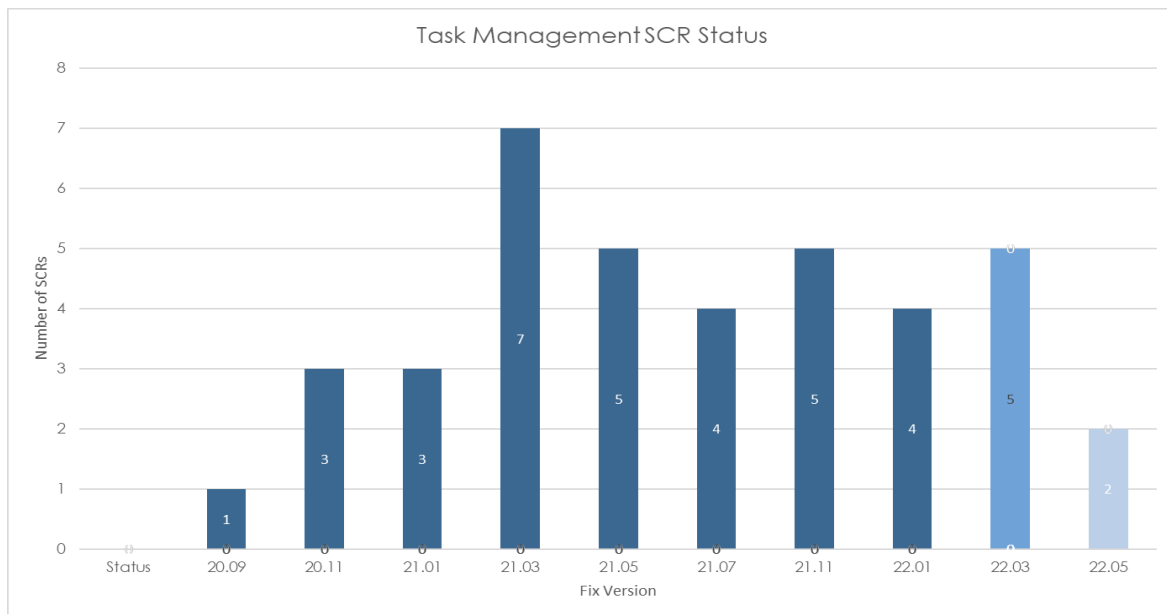


- 51 defects being triaged by Application Development (New or Assigned status)
- 321 open converted data defects

5.1.4 Task Management

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for the 22.05 release
 - CA-214922 DDID 2388 – Task Start Date
 - CA-214921 DDID 2387 – FDS: Task Management - Task Assignment Factors

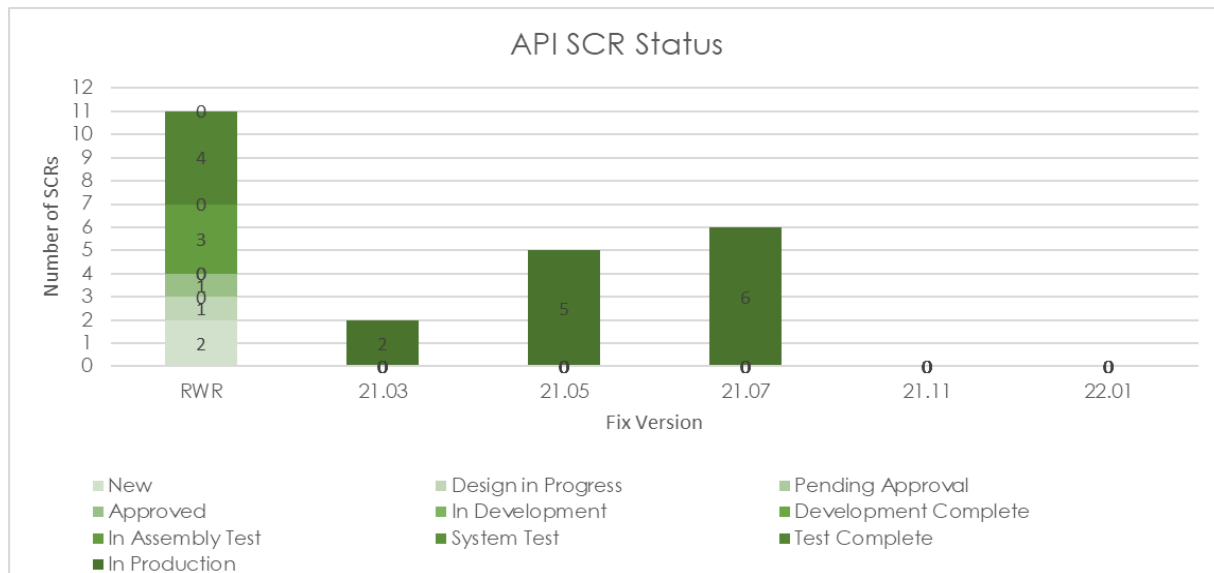
Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status



5.1.5 Application Programming Interface (API)

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for:
 - CA-214741 DDID 2298 – FDS: API - Person - MDM API
- ▶ Continued development on the following Application Programming Interfaces (APIs):
 - CA-214758 DDID 2355 – FDS: API - Work Registration API
 - CA-214747 DDID 2344 – FDS: API - (Electronic Benefits Transfer (EBT) API
 - CA-214754 DDID 2351 – Reception Log API
 - CA-214756 DDID 2353 – Time limits API

Figure 5.1.5-1 – Application Programming Interface (API) DDID Status



5.1.6 General Assistance/General Relief (GA/GR)

► General:

- Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to the Consortium on January 25, 2022
- Discussed the General Assistance/General Relief (GA/GR) Correspondence work products and design clarifications on January 25, 2022 and January 27, 2022
- Discussed the General Assistance/General Relief (GA/GR) Eligibility Determination/Benefits Calculation (EDBC) design clarifications on January 18, 2022 and January 20, 2022
- Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on January 19, 2022 and January 21, 2022
- Discussed Gainwell System Test status on January 19, 2022
- Reviewed the draft of the below 22.03 designs on January 27, 2022
 - CA-233752 - Phase 5 Batch 1 Reporting Rules and Notice of Action (NOA) Reasons
 - CA-215680 – General Relief (GR) Time on aid page
 - CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC
 - CA-226620 - GA GR EDBC Phase 5 Batch 2 - Mandatory Program Requirements Rule online changes
- Completed development and Assembly test on all the below 22.03 System Change Requests (SCRs)
 - CA-236533 - DDID 2314-2319 FDS GA GR Phase 4 Batch 1 Eligibility Rules and corresponding NOA Reasons
 - CA-226399 - Framework for GA GR Manual Correspondence Phase 1
 - CA-235436 - DDID 2319 FDS - GA GR - Group 5 Fiscal Form Triggers
 - CA-224767 - DDID 2686/2314 FDS: GA GR - Batch Sweeps for CalWIN GA GR MU triggers - Phase 2
 - CA-215924 - DDID 2328 FDS: GA GR Phase 2 - Two party check Changes for all programs (CalWIN Counties)

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- o Completed development and AT is in progress all the below 22.03 SCR's
 - CA-215922 - DDID 2315 FDS: GA GR Phase 4 - GA GR Immediate Need Changes
 - CA-215924 - DDID 2328 FDS: GA GR Phase 2 - Two party check Changes for all programs (CalWIN Counties)
- o Continued working on all the below 22.03 SCR's development
 - CA-237007 - DDID 2319 FDS: GA GR - Group 6 (X and Y Form Triggers)
 - CA-215677 - DDID 2374 FDS: GA GR San Francisco Sub Programs
 - CA-215921 - DDID 2315 FDS: GA GR Phase 2 - Employment Services Phase 2 Online and EDBC changes
- o Continued working on the below 22.05 draft Designs
 - CA-238253 - Group 7 forms
 - CA-215686 - Batch Appointments
 - CA-215684 - Batch Sweeps for CalWIN GA /GR MU triggers - phase 3
 - CA-226398 - Framework for GA GR Manual Correspondence phase 2
 - CA-226620 - GA GR EDBC Phase 5 Batch 2 - Mandatory Program Requirements Rule

Continued the Automated System test preparation of the below 22.03 SCR's

- CA-236533 - DDID 2314-2319 FDS: GA GR Phase 4 Batch 1 Eligibility Rules and corresponding NOA Reasons
- CA-215677 - DDID 2374 FDS: GA GR San Francisco Sub Programs
- CA-215921 - DDID 2315 FDS: GA GR Phase 2 - Employment Services Phase 2 Online and EDBC changes
- CA-235436 - DDID 2319 FDS: GA GR - Group 5 Fiscal Form Triggers
- CA-237007 - DDID 2319 FDS: GA GR - Group 6 (X and Y Form Triggers)

Figure 5.1.6-1 – GA/GR DDID Status

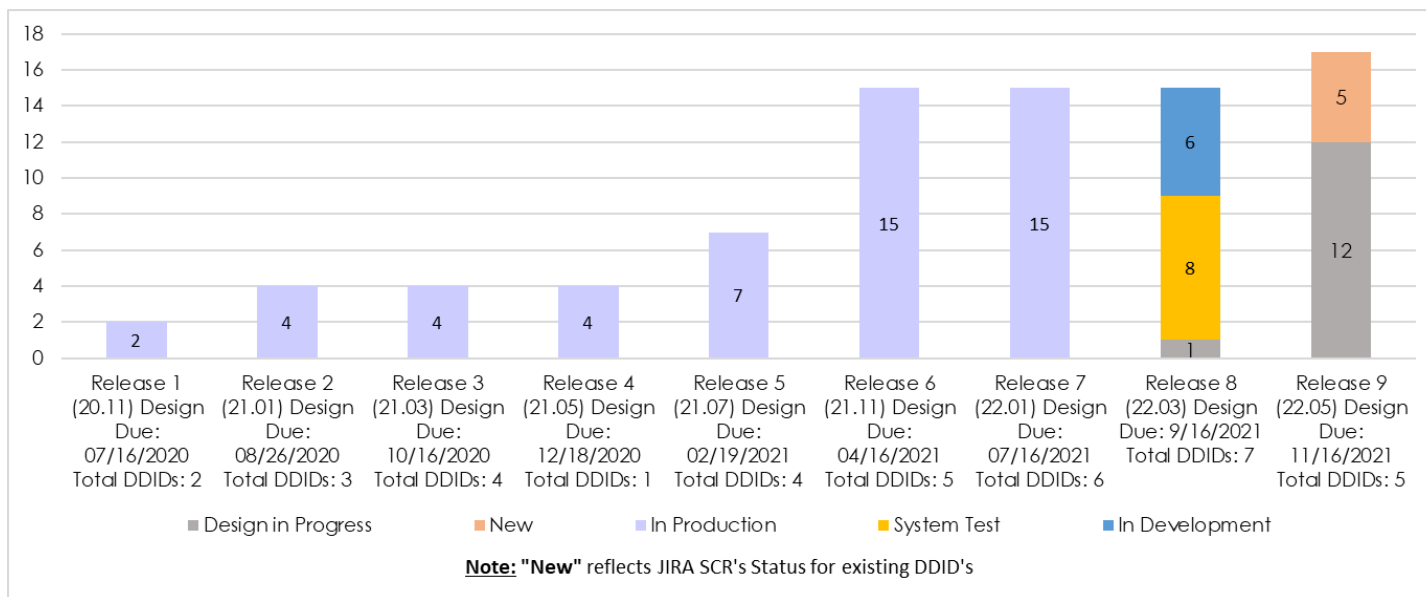
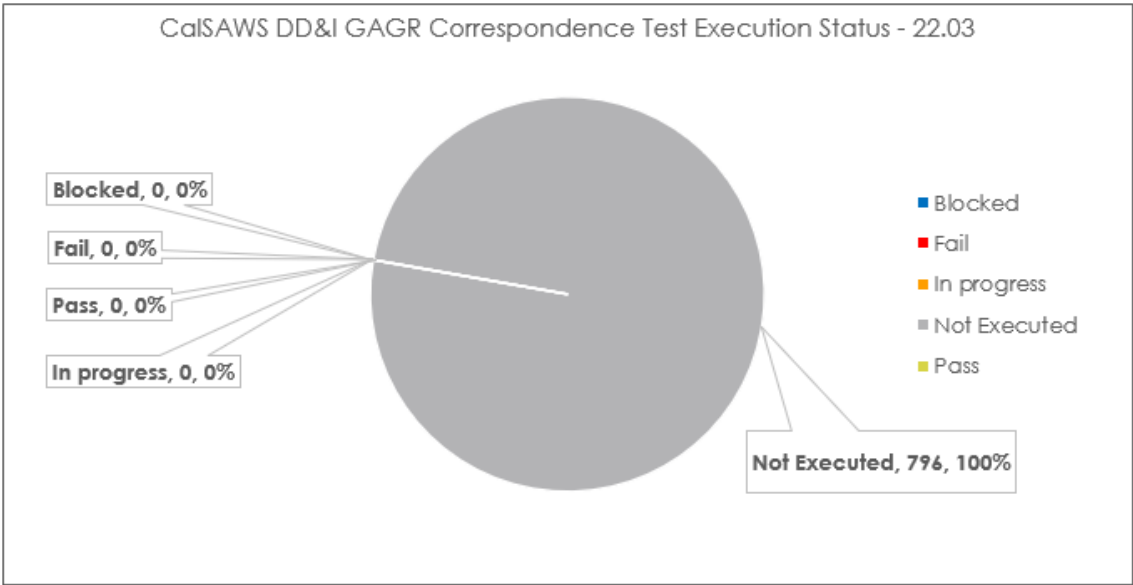


Table 5.1.6-1 – CalWIN CalSAWS GA/GR Correspondence Testing

Pass Rate Target as of January 30, 2022	0%
Pass Rate Actual as of January 30, 2022	0%
System Test Complete Date: March 16, 2022	

Figure 5.1.6-2 – CalWIN CalSAWS GA/GR Correspondence Testing



- ▶ GA/GR Correspondence Service 22.03
 - Completed 22.03 planning; 796 scripts have been identified for this release

5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ▶ Completed design/build/test for Sprint 4 (SCR CA-229303). This Sprint includes the following items and was deployed to Production on January 27, 2022:
 - Update Case Deletion Logging
 - Remove Recovery Account Responsible Party tables from the Deletion Model
 - Add CalHEERS related tables to Deletion Model
 - Update Journal History PDFs with increased characters

Figure 5.1.7-1 – Case Purge Burndown Chart

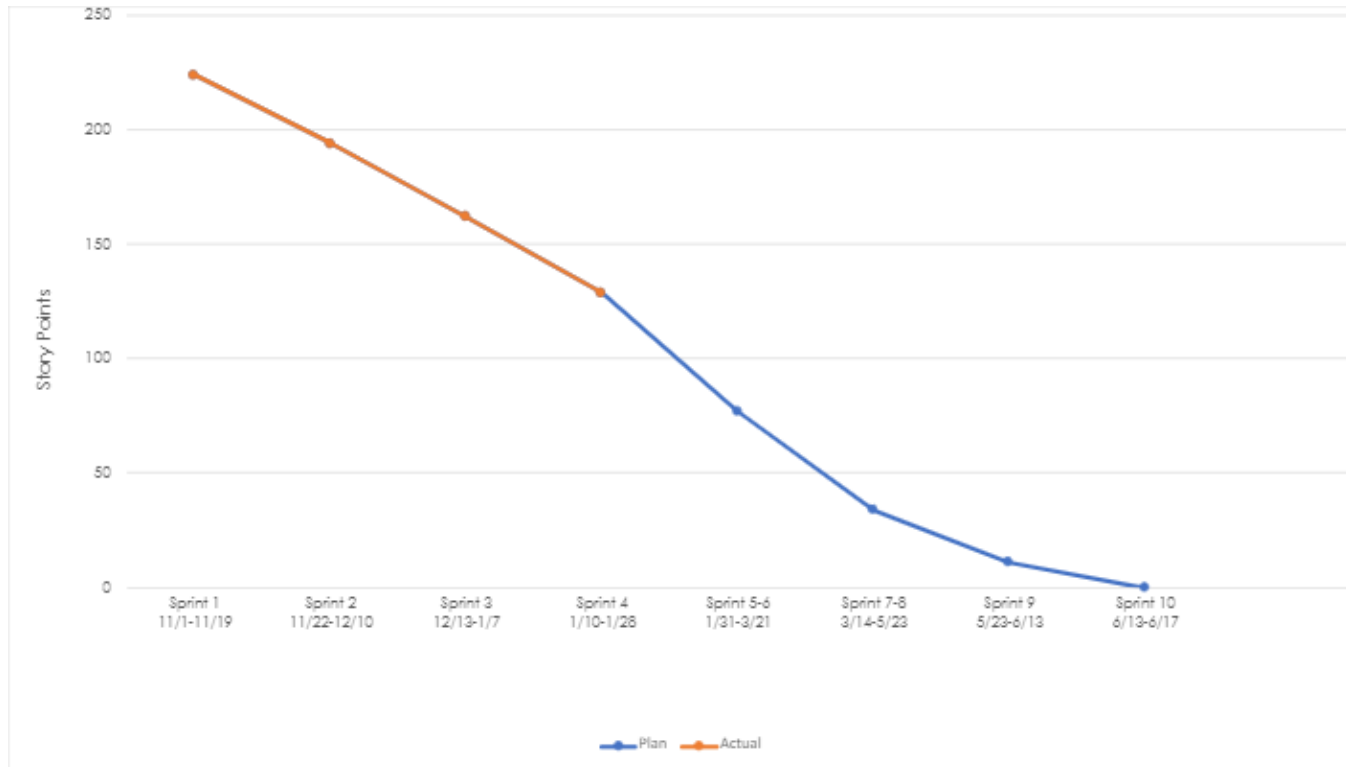


Table 5.1.7-1 – Planned Purge Sprints

Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, adding new EDBC/RA Rules to Identification Sweeps, Porting PDF Generation Process, Increasing Journal PDF Character Limit
Sprint 4	Porting Case Deletion Logging process, adding new CalHEERs tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure DBCR's, Schedule Batch for Journal PDF Rerun
Sprint 6	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new RA rules, Updating Document S3 storage service framework
Sprint 7	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include RES and RECEIPT tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
Sprint 8	Updating Identification Batch to exclude CS program, Porting for Disaster Recovery Document Deletion, OBIEE/EDR Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
Sprint 9	Performance Environment Preparation and Execution
Sprint 10	Batch Scheduling, Case Purge Transition

5.1.8 Deliverable Management**Table 5.1.8-1 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none">Finalized and submitted the DDED to the Consortium for review and feedback on January 27, 2022Comments for the DDED are due on February 3, 2022
69	CalSAWS Requirements Traceability Matrix Update #9	<ul style="list-style-type: none">Finalized and submitted the DDEL to the Consortium for review and feedback on January 26, 2022Comments for the DDEL are due on February 4, 2022

5.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.01 Release

Deliverable Management**Table 5.2-1 – Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none">Receive comments for the DDED on February 3, 2022Begin developing the FDED based on feedback received on the DDEDSubmission of the FDED is due on February 8, 2022
69	CalSAWS Requirements Traceability Matrix Update #9	<ul style="list-style-type: none">Receive comments for the DDEL on February 4, 2022Begin developing the FDEL based on feedback received on the DDELSubmission of the FDEL is due on February 15, 2022

5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

6.0 Conversion

6.1 Highlights of the Reporting Period

6.1.1 C-IV Conversion

- ▶ Continued post go-live support for former C-IV Counties

6.1.2 CalWIN Conversion:

- ▶ Continued Golden Data Set (GDS) 6 Epic
 - Continued to prioritize converted data testing (CDT) items based on converted data testing (CDT) prioritization for GDS delivery
 - GDS6 Epic is focused on 22.01, 22.03, R68 Data Model changes, CDT defects, and General Assistance/General Relief (GA/GR)
 - Note: GA/GR total items include a large number Code Set and table mappings that have already been performed but required 22.01 to be fully tested and mappings validated
- ▶ Continued to triage converted data test (CDT) defects as they are created
- ▶ Continued Golden Data Set (GDS) 5 Transformation
 - Received all wave 6 CalWIN source County data
 - Completed wave 1
 - Completed wave 2
 - Completed wave 3
 - Began wave 4
 - Scheduled for completion March 7, 2022

Table 6.1.2-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 6 (January 2022 – March 2022)

Sprint	Total - Deferred Items	Sprint Duration		GDS#6								
				Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
Overall	259	1/4/2022	3/13/2022	178	11	0	5	11	0	40	0	0
GDS#6 Bugfixes	94	1/4/2022	2/6/2022	21	8	0	5	11	0	35	0	0
GA/GR through 22.01	140	1/24/2022	2/20/2022	140	0	0	0	0	0	0	0	0
22.01 Data Model updates	21	1/24/2022	2/27/2022	17	3	0	0	0	0	5	0	0
GDS#6 Bugfixes 2	4	2/7/2022	2/27/2022	0	0	0	0	0	0	0	0	0
R68 Data Model updates	TBD	2/14/2022	2/27/2022	0	0	0	0	0	0	0	0	0
GDS#6 Hardening/bugfixes	TBD	2/28/2022	3/13/2022	0	0	0	0	0	0	0	0	0

6.1.3 Gainwell Technologies

- ▶ CalWIN Data Retention
 - CalWIN Data Retention was run for all 18 Counties, on January 30, 2022
- ▶ CalWIN Document Migration
 - Continued planning for delivery of all Client Correspondence
 - Continued delivery of Client Correspondence from CalWIN

6.1.4 Ancillary Systems Conversion:

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Golden Data Set (GDS) 4 and GDS 5 file delivery
 - o Completed Waves 1-6

Table 6.1.4-1 – County Status by Ancillary System

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	Design and build completed Received production sized files	N/A	N/A
Placer	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Yolo	Design and build completed Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	Design and build completed Received production sized files
Tulare	Design and build completed Received production sized files	N/A	N/A
Orange	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Santa Barbara	N/A	N/A	Design and build completed Received production sized files
Ventura	Design and build completed Received production sized files	N/A	N/A
San Mateo	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Santa Cruz	Design and build completed Received production sized files	N/A	Design and build in-progress Received production sized files

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 24, 2022 to January 30, 2022

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Solano	Design and build completed Received production sized files	N/A	N/A
Alameda	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A
Fresno	Design and build completed Received production sized files	N/A	N/A
Sonoma	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Sacramento	N/A	Design and build completed Received production sized files	Design and build completed Received production sized files
San Francisco	Design and build completed Received production sized files	N/A	N/A
San Luis Obispo	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 24, 2022 to January 30, 2022

Figure 6.1.4-1– Ancillary Systems Conversion Gantt Chart

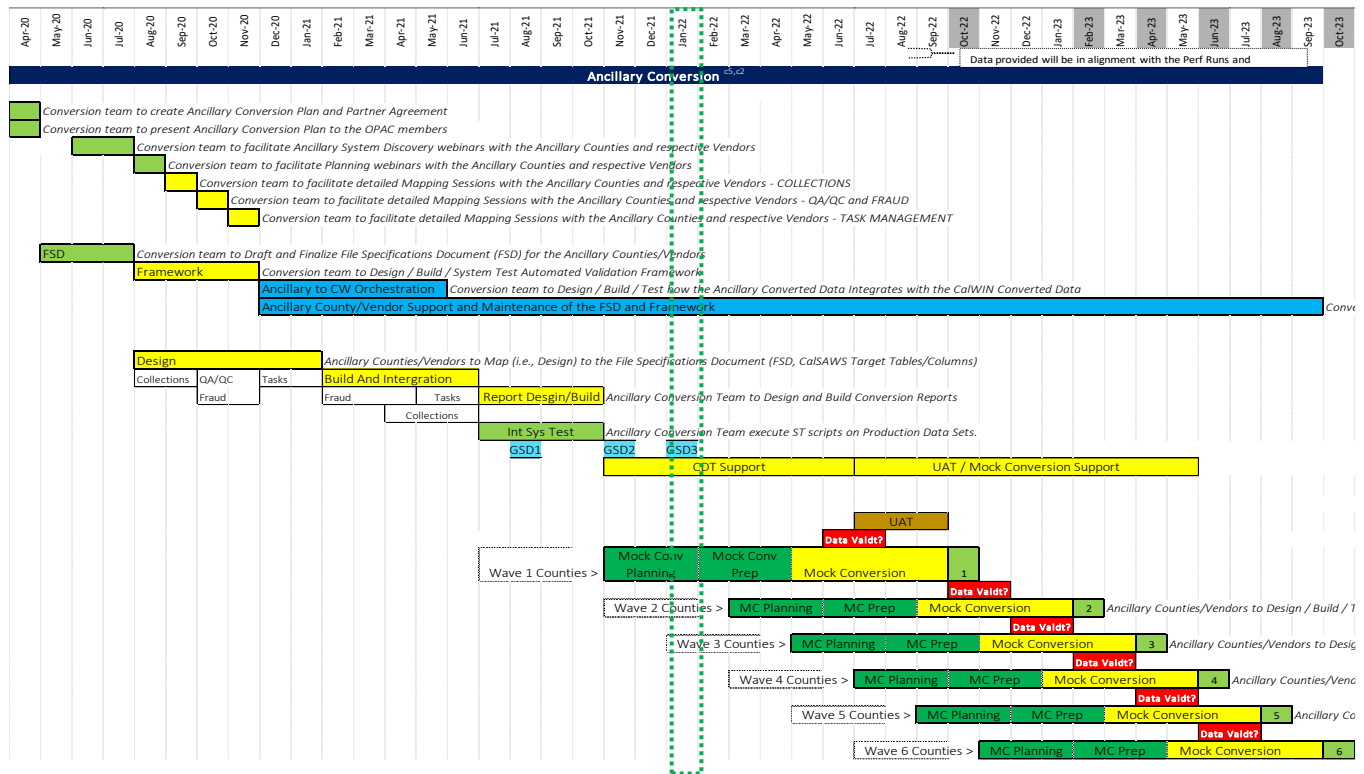


Table 6.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handling for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Complete)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Complete are ready to Start (or are Complete)	Completed

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 24, 2022 to January 30, 2022

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test Complete are ready to Start (or are Complete)	In progress
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Pre-Requisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Complete are ready to Start (or are Complete)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Complete)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Complete)	Not started

6.1.5 Deliverable Management

Table 6.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

6.2 Activities for the Next Reporting Period

6.2.1 C-IV Conversion:

- ▶ Continue post go-live support for former C-IV Counties

6.2.2 CalWIN Conversion:

- ▶ Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
- ▶ Continue Golden Data Set (GDS) 5 build activities
- ▶ Continue Golden Data Set (GDS) 6 Epic
- ▶ Continue Converted Data Test (CDT) Support
- ▶ Continue Converted Data Delivery planning activities

6.2.3 Gainwell Technologies

- ▶ CalWIN Data Migration
 - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
 - Continue planning for future data retention runs

6.2.4 Ancillary Systems Conversion:

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue system test scenario for automation development

6.2.5 Deliverable Management

Table 6.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

7.0 Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues

Appendix E – OBIEE and State & Management Master Invento

