

California Statewide Automated Welfare System

Design Document

SCR CA-215677 DDID 2374 FDS GA GR San Francisco Sub Programs

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DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR

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1 OVERVIEW

This SCR will implement the sub program functionality for the GA/GR Automated EDBC/CC Counties Solution in CalSAWS

1.1 Current Design

The GA/GR Automated EDBC/CC Counties Solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their General Relief Opportunities for Work (GROW) program. Currently CalWIN manages their GA/GR program logic by using a Rule Matrix which can be accessed by the county to allow each county administrator to customize the behavior to their specific county.

1.2 Requests

A GA/GR Automated EDBC/CC Counties Solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining counties to opt into this solution in the future. This change request will provide the capability to add GA/GR subprograms and use them in EDBC rules to determine Aid Codes for each of the 58 counties based on the sub-programs available for each county at the time of migration.

1.3 Overview of Recommendations

- 1. Add all the required Data Collection elements to implement the sub program functionalities for the new solution
- 2. Additional changes will be added for the below rules.
 - 1. Earned Income Functionality
 - 2. In-kind Income
 - 3. Grant Budget

1.4 Assumptions

- 1. The existing Los Angeles County rules will remain unchanged.
- 2. This SCR CA-215677 is based on the WCDS approved documents.
- 3. The design of the rules is for each CalWIN county based on the Gainwell documents approved by the counties.
- 4. The functionality of this SCR CA-215677 will be disabled until activated by the system property flag established in SCR CA-215687 which is part of the 20.11 release.
- Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.

- 6. All functionality related to new fields will only affect the rules related to an individual county's General Assistance/General Relief program and will not impact the rules of other programs, unless specified.
- 7. All Data collection used in EDBC determination is effective for the benefit month.
- 8. All calculation for computed values will be detailed in the Visio diagram.

2 ONLINE RECOMMENDATIONS

2.1 Income Detail

2.1.1 Overview

As part of In-kind income SFO sub program changes, a new dropdown 'Sub Type' will be added on the Income Detail.

2.1.2 Income Detail Mockup

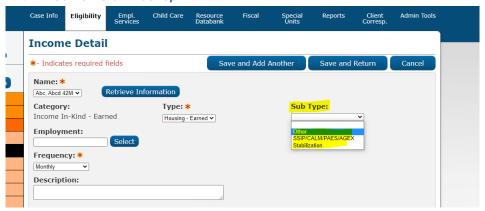


Figure 2.2.2.1 - Drop down field 'Sub-Type

2.1.3 Description of Changes

- 1. Add a new non-mandatory dropdown field 'Sub Type:'
- 2. The Sub Type dropdown field will have the following values:
 - a. Other
 - b. SSIP/CALM/PAES/AGEX
 - c. Stabilization
- 3. The new filed 'Sub Type:' will only display when the Type 'Housing Earned' is selected.
- 4. The new filed

2.1.4 Page Location

• Global: Eligibility

Local: Customer InformationTask: Financial-> Income

2.1.5 Page Mapping

Update to page mapping for new field Sub Type.

2.2 GA/GR Automated Solution Case Summary

2.2.1 Overview

On the case summary page for GA/GR Automated Solution Summary block adding 'Sub-Program Type' new field.

2.2.2 GA/GR Automated Solution Mockup



Figure 2.2.2.1 –GA/GR Automated Solution.

2.2.3 Description of Changes

Sub-Program Type: Display the Sub-Program Type for San Francisco County only. It will display Sub-Program Type applicable for the current date.

2.2.4 Page Location

Global: Case InfoLocal: Case Summary

• Task: GA/GR Automated Solution→

2.2.5 Security Updates

No Security Updates are required.

2.2.6 Page Mapping

No page mappings are required.

2.2.7 Page Usage/Data Volume Impacts

This is a new page and will not be frequented often in a normal workflow.

2.3 GA/GR Automated Solution Detail

2.3.1 Overview

GA/GR Automated Solution Detail page contains the program information. In this SCR, for San Francisco County Sub-Program Type dropdown will be removed from Program Detail page and will be creating new page for Sub-Program Type.

2.3.2 GA/GR Automated Solution Detail Mockup

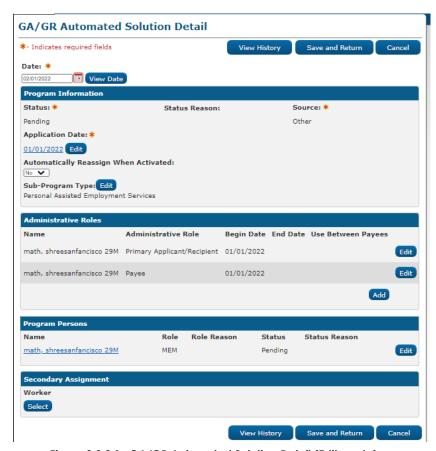


Figure 2.2.2.1 –GA/GR Automated Solution Detail (Edit mode).

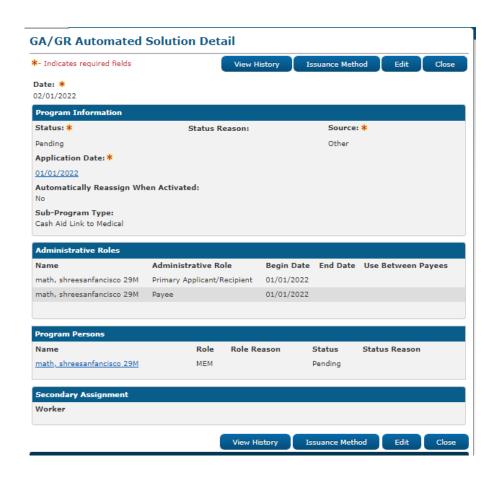


Figure 2.2.2.1 –GA/GR Automated Solution Detail (View mode).

2.3.3 Description of Changes

Sub-Program Type: Remove the sub-program type drop-down. Now the field will be text field and display the Sub-program Type for the record added in Sub-Program Summary page where current date between begin date and the end date of the Sub-Program type.

Edit: The edit button beside Sub-Program Type field will display only in edit mode. Onclick of button user navigates to Sub-Program Summary page.

2.3.4 Page Location

- Global: Case Info
- Local: Case Summary
- Task: GA/GR Automated Solution→ View Detail → Edit

2.3.5 Security Updates

No Security Updates are required.

2.3.6 Page Mapping

No page mappings are required.

2.3.7 Page Usage/Data Volume Impacts

This is a new page and will not be frequented often in a normal workflow.

2.4 Sub-Program Summary

2.4.1 Overview

Sub-Program Summary records the Sub-Program Type for GAGR Automated Solution program.

2.4.2 Sub-Program Summary Mockup



Figure 2.3.2.1 – Sub-Program Summary (Before adding records. Treated as Create mode).



Figure 2.3.2.2 – Sub-Program Summary (After adding records. Treated as Create mode).



Figure 2.3.2.3 – Sub-Program Summary (Edit Mode).

2.4.3 Description of Changes

- i) Sub-Program Type: This is the dropdown field. The field is required. Field can be edited in edit and create mode. The dropdown contains below Sub-Programs:
 - a) Age Exempt
 - b) Cash Aid Link to Medical
 - c) General Assistance/General Relief
 - d) Personal Assisted Employment Services

- e) SSI Pending
- ii) Begin Date: This is a date field. It is required field. Field can be edited in edit and create mode.
- iii) End Date: This is a date field. It is required field. Field can be edited in edit and create mode.
- iv) Save And Add Another: This button will not display in edit mode. On click on this button user should be able to save the record and new empty row should display to add another record.
- v) Save And Return: This button will not display in edit mode. On click on this button user should be able to save the record and should navigate back to GA/GR Automated Solution program detail page.
- vi) Cancel: This button will display both in create and edit mode. In edit mode on click of this button, discard the changes, and stay on the Sub-Program Summary Page (as shown in **Figure 2.3.2.2**). In Create mode on click of this button navigate back to GA/GR Automated Solution program detail page.
- vii) Save: On click of this button, user can save/update the record and will stay on a Sub-Program Summary Page (as shown in **Figure 2.3.2.2**). The button will display only in edit mode.
- viii) Remove: On click of this method user will be able to delete the records. User can use check box to delete multiple records.

Note: The value 'CAAP' on the drop-down 'Sub-Program Type' will be removed, since 'CAAP' is not a sub program Type. The Sub-Program Type dropdown was added in phase 1.

2.4.4 Page Location

• Global: Case Info

• Local: Case Summary

• Task: GA/GR Automated Solution→ View Detail → Edit

2.4.5 Security Updates

No Security Updates are required.

2.4.6 Page Mapping

No page mappings are required.

2.4.7 Page Usage/Data Volume Impacts

This is a new page and will not be frequented often in a normal workflow.

2.5 Rescind

• If program is discontinued/denied and then rescinded, system retains its previous SFO Sub-Program type.

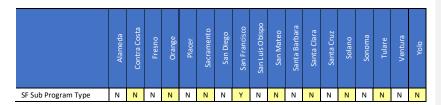
2.6 County Admin Detail – SF Sub Program

2.6.1 Overview

A new County Admin Detail page for **SF Sub Program** will be created. This page is viewed by the County Administrator to view the list of rules applicable for the SF Sub Program functionality to their county.

2.6.2 Description of Changes

- a. The admin detail page for SF Sub Program will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
- b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
- c. The functionality is effective dated with begin and end date
- d. The rule functionality can be viewed as of a date using the view date



Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDD005C002	SF CAAP Program Type	SF Sub Program Type

2.6.3 Eligibility Logic for Sub Program

- 1. If there is no Sub-Program type selected on the GA/GR Automated Solution Detail the EDBC will determine the sub program based on the medical/IHSS aid codes and sanction records. (The logic is depicted in Visio Diagram for Driver)
 - a. If there is no medical/IHSS aid code or Sanction record, then EDBC will process the aid code as per regular GA/GR logic.
- 2. EDBC determined temporary Sub program will be saved in the Case Summary and System will use this sub-Program next time onwards unless worker modifies the sub

- program. Before running EDBC, worker will always have an option to change the sub program.
- 3. Aligning SFO sub program's earned income logic such that it will behave the same for all Sub programs.
- 4. For SFO county the income types in Appendix 6.3 will always be counted prospectively irrespective of retrospective or prospective Budgeting.
- 5. Based on Sub Type selected on the Income Detail Page, system will look up the county specified **Income In-Kind Chart** values for Income calculation.
- 6. If there is no Sub Type selected on the Income Detail page the system will use the values specified for regular GA/GR Income-in-Kind Chart.
- 7. The following aid codes will be set by EDBC based on SFO Sub program type on the GA/GR Automated Solution Detail as shown below. (The logic is depicted in Grant Budget Visio diagram)

SFO Sub Program	Aid Code
SSI Pending	9H
Cash Aid Link to Medical	91
Personal Assisted Employment Services	9J
Age Exempt	9A
General Assistance / General Relief	Regular GA/GR aid code

8. The below use case functionalities are already implemented some of the SFO sub programs functionality in the respective SCRs.

Use Case	SCR#	SFO Sub Program Logic
EDX103S – Non–Financial – Voluntary Quit	CA-215665	Implemented
EDX103S – Non–Financial – Non–Cooperation with Mandatory Program Requirements:	CA-226620	22.05
EDX103S - Non-Financial - Drug Felon	CA-215665	Implemented
EDX103S – Non–Financial – Drug and Alcohol Treatment Program	CA-215665	Implemented
EDX103S – Non–Financial – Residency of Current County	CA-215926	Implemented
EDX103S – Non-Financial – Disability	CA-215926	Implemented
EDX105S - Financial - Unearned Income	CA-215672	Implemented
EDX104S - Liquid Recourses	Ca-233489	Implemented
EDX105S – Financial – Housing Test	CA-229096	Implemented

Commented [PB1]: Check CalWINS RT for the values for SSIP/CALM/PAES in-kind income charts

Commented [PE2R1]: They are the same – in CalWIN SSIP/CALM/PAES are grouped together

3 EDBC

3.1 Additional Changes for rule functionalities

3.1.1 Earned Income Functionality

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

- 1. The new program status reason CT73 'Income Exceeds Limit' will be set as a program failure reason when all the following conditions are met:
 - a. The sub program is CALM or SSIP or GA or AGEX and the program is on-going.
 - b. The Earned income Net earned Income amount is more than GAGR Grant amount.

Category	Short Description	
	Net Earned Inc Exceeds	
73	Limit	

- The new program status reason CT73 'Income Exceeds Grant Amount' will be set as a program failure reason when all the following conditions are met:
 - a. The sub program is PAES, and the program is ongoing.
 - b. The Earned income remaining amount is more than GAGR Grant amount.

Category	Short Description	
	Income Exceeds Grant	
73	Amount	

3.2 Correspondence

3.2.1.1.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

3.2.1.1.2 Description of Change

1. Reason Code: XAF301 - Income Exceeds Grant Amount

- a. Trigger Condition
 - i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Income Exceeds Grant Amount'.

Or

- ii. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Income Exceeds Grant Amount'.
- b. Person Level Reason
- c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Excess Income	005 1 (10/10)	12652
Alameda	Denial	GA Denial - Excess Income	120 1 (10/10)	11462
Contra Costa	Denial	GA Denial - Excess Income	120 1	12525
Orange	Discontinuance	GR Disc - Income Exceeds Maximum Aid Payment	005 B	11617
Orange	Denial	GR Denial - Excess Income	120 B	12685
Placer	Discontinuance	Income Exceeds Needs	005	608580
Placer	Denial	Excess Non-Exempt Income	120-1	608583
Sacramento	Discontinuance	GA Discontinuance-Needs Met or Income from Various Sources Exceeds Needs	CD\$ 021-0 (5/93)	607891
Sacramento	Denial	GA DENIAL/EXCESS INCOME	CDS 160-1 (08/97)	12444
Santa Barbara	Discontinuance	GR - Disc - Excess Income	050-2	12333
Santa Barbara	Denial	GR Deny-Excess Income	150-0	12330

Santa Clara	Discontinuance	GA Discontinuance - Earnings Meet Needs	GA 005	12016
Santa Clara	Denial	GA Denial - Excess Income	GA 120	12026
Santa Cruz	Discontinuance	Discontinuance - Excess Income for GA	007-A	12094
Santa Cruz	Denial	Denial - GA Denial Excess Income	125-A	12089
San Diego	Discontinuance	GR Discontinuance - Excess Income	032-2	12725
San Luis Obispo	Denial	GA Denial/Discontinuance - Excess Income	GA 902/903	12475
San Luis Obispo	Discontinuance	GA Denial/Discontinuance - Excess Income	GA 902/903	12476
San Mateo	Discontinuance	GA Discontinuance - Excess income	003 2	11964
San Mateo	Discontinuance	GA Discontinuance - Excess anticipated income	026 0	11964
San Mateo	Denial	GA Denial - Income Exceeds Need	1240	11953
Solano	Discontinuance	GA - Discontinuance - Excess Earned Income	051	12118
Solano	Denial	GA - Denial Excess Income	ga239h	12113
Sonoma	Discontinuance	GA Disc - Income/Support Exceeds GA Maximum Allowance	021-0 (09/99)	12531
Sonoma	Denial	GA Denial - Excess Income	121-5 (03/96)	12539
Tulare	Discontinuance	GA Disc - Excess Income	032-4	12336
Yolo	Discontinuance	General Assistance Discontinuance - Income Exceeds Need	005-3	611374
Yolo	Denial	General Assistance Denial - Excess Income	120-3	12244

2. Reason Code: XAF303 – Income Exceeds Limit

a. Trigger Condition

 This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Income Exceeds Limit.

or

- ii. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Income Exceeds Limit'.
- b. Person Level Reason

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c. County-specific information:

County	Action	Document Description	Number	Template
Contra Costa	Discontinuance	GA Discontinuance - Earnings Meet Needs	005 1 (04/99)	11524
Fresno	Discontinuance	General Relief Discontinuance - Income Meets Needs	008-B (01/05)	12614
Fresno	Denial	General Relief Denial - Income Exceeds Needs	117	12616
Orange	Discontinuance	GR Disc - Fully Employed	067 B	11617
San Francisco	Discontinuance	CAAP Discontinuance: Earned Income Too Great	023 2	12613
Solano	Denial	GA - Denial - Excess Income, Employed	151	12113

4 REQUIREMENT

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met		
2374	The CONTRACTOR shall provide the capability to add GA/GR subprograms and use them in EDBC rules to determine Aid Codes for each of the 58 counties based on the sub-programs available for each county at the time of migration.	Batch/Interfaces: Existing LA jobs will not be configured for other counties to opt in/Out. Batch and Interface has no new requirement for this DDID. Eligibility - Rules/Web Pages: one Rule and EDBC Summary page changes for the sub programs will be developed in CalSAWS	This SCR CA- 215677 will meet the migration requirements.		
		Online - Web Pages: Sub-program determinations shall be implemented based on each counties' programs at the time of migration			
		Online - Page Mapping: Sub-program determinations shall be implemented based on each counties' programs at the time of migration.			
		Online - CTCRs: Sub-program determinations shall be implemented based on each counties' programs at the time of migration			
		Eligibility - Rules/Web Pages: one Rule and EDBC Summary page changes for the sub			

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		programs will be developed in CalSAWS	

5 MIGRATION IMPACTS

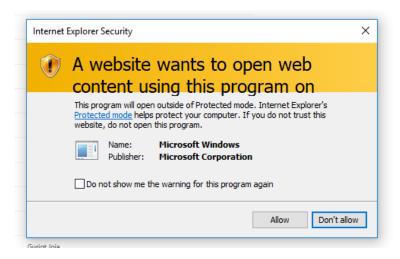
General Assistance/General Relief functionality will be implemented as a new program for the 57 counties excluding Los Angeles County. Los Angeles GA/GR functionality will not be modified.

6 APPENDIX

6.1 Rules Flow Diagram

Viewing Visio Document in Internet Explorer

- This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed.
- 2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.
- 3. *If opening the Visio file from the SharePoint link the Visio file will need to be downloaded first then open with the downloaded file with internet explorer.
- 4. The following prompt will appear if opening the downloaded Visio file.



- 5. Click 'Allow' to open the file on Internet Explorer.
- 6. The internet Explorer will open with the below pop up in the bottom of the page



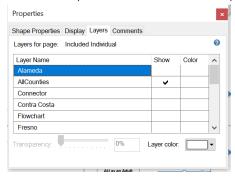
- 7. Click Allow Blocked Content.
- 8. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)



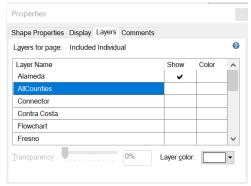
9. Click the layer icon circled in red color below



10. Once the layers button is clicked the Properties box will pop up.



11. Then click the county name that is applicable to you, in this case Alameda



12. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.

Viewing Visio Document in Microsoft Visio

- This is applicable for Laptops/Desktops that do have Microsoft Visio software installed
- 2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio
- 3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)



4. On the right side of the flow diagram the counties names will be displayed as shown below



5. Then click the county name that is applicable to you, in this case Alameda as shown below



6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.

6.2 Reference Table

Reference table for CT73 (Program status reason) and corresponding status reason in this design document. This table shows the values for the new columns added.

- a. Key:
 - i. GR Priority
 - 01. The lower the number the higher the priority
 - ii. GR Program Role
 - FE This indicator means the status reason will change the person role to FRE - 'Financially Responsible – Excluded'
 - 02. FI This indicator means this status reason will change the person role to FRI 'Financially Responsible Included'
 - 03. MM This indicator means this status reason will change the person role to MMO 'Medi-Cal Member Only'
 - 04. UP This indicator means this status reason will change the person role to UP 'Unaided Person'
 - iii. GR Close Person

- 01. CanCloseBoth Indicator means this status reason can close both person and program level.
- 02. Y indicator means this status reason can close the person.

iv. GR Close Program

- 01. CanCloseBoth Indicator means this status reason can close both person and program level.
- 02. Y Indicator means this status reason can close the program.

v. General Relief

01. Y -Indicator means this status reason will be applicable for CalWINs General Relief Program

CalWIN Status	GR Priority	CalSAWs Status (Status Reason)	Set by Eligibility	GA/GR Program Role	GA/GR Close Person	GA/GR Close Program	General Relief	Use Case
XAF303	4240	Net Earned Inc Exceeds Limit				Υ	Υ	Earned income
XAF301	4220	Income Exceeds Grant Amount				Υ	Υ	Earned income

6.3 Income Type

CalWIN			
Income ID	CalWIN Income Description	CalSAWS ID	CalSAWS Description
BS	Basic Education Oppt Grant-BEOG	76	Grants, Loans - Needs Based
BI	BIA	D6	Other
EI	BIA Educational Grants/Loans	76	Grants, Loans - Needs Based
A5	BOGG	B7	Awards/Scholarships
GR	Cal Grant A	G1	Cal Grant A
O3	Cal Grant B	G3	Cal Grant B
B1	Cal Grant C	G6	Cal Grant C
ВО	Cal-learn Bonus	D6	Other
PH	Carl D Perkins Loan	76	Grants, Loans - Needs Based
	CGSL: California Guaranteed		
GL	Student Loan	76	Grants, Loans - Needs Based
MP	College Assistant Migrant Program	76	Grants, Loans - Needs Based

	Education Awards/Scholarships for		
EW	Teens	В7	Awards/Scholarships
	FFEL: Federal Family Education	J.	, tival doje evretarevinje
LB	Loan	76	Grants, Loans - Needs Based
ND	NDSL: National Direct Student Loan	75	Title IV, Other Federal
	Other Education loans, grants,		
	scholarships, fellowships Non-		
O4	exempt	77	Grants, Loans - Non Needs Based
	Paul Douglas Teacher Scholarship		
DT	Program	B7	Awards/Scholarships
PG	Pell Grant	76	Grants, Loans - Needs Based
	SEOG: Supplemental Educational		
OP	Opportunity Grant Pgm	76	Grants, Loans - Needs Based
	SLS: Supplemental Loans For	_,	
FS	Students	76	Grants, Loans - Needs Based
US	Stafford Loan Subsidized/Unsubsidized	76	Cranto Logno Nondo Based
			Grants, Loans - Needs Based
EH	Title IV Educational Grant/Loan	75	Title IV, Other Federal
VB	Veterans Education Assistance	A12	VEAD
VG	Program (VEAP) Veterans Education GI Bill	A12	VEAP GI Bill - Educational
N7	Veteran's Student Service Program	84	Student Services Program
WK	Work Study State/Federal	17	College Work Study
D2	EOPS: Extended Opportunity	E1.4	Otto and the answer and All
D3	Program Services FISL: Federally Insured Student	EM	Other Unearned All
D7	Loans	76	Grants, Loans - Needs Based
D/	Funds for readers or educational	70	Ordins, Lodins - Needs Based
D8	scholarships for ABD person	B7	Awards/Scholarships
D0	Other Education loans, grants,	<i>D7</i>	7 (VV di day del loldisi lips
EG	scholarships, fellowships, Exempt	В7	Awards/Scholarships
	SSIG: State Student Incentive		
IG	Grants	76	Grants, Loans - Needs Based
N9	Work Study CalWORKs	17	College Work Study
NS	National Science Scholars Program	В7	Awards/Scholarships
	Federal Early Outreach Student		
OS	Services Program	75	Title IV, Other Federal
	PLUS: Parent Loan Student		
PA	Program	77	Grants, Loans - Non Needs Based