



CalSAWS Quality Assurance Weekly Status Report

**Reporting Period: February 14, 2022 to February 20,
2022**

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1.0 Quality Assurance

1.1 Deliverables Management

Table 1-1 - Overall Summary of CalSAWS DD&I Deliverable Status











DEL #	DELIVERABLE NAME		STATUS
3.32	QA Monthly Status Report – February 2022		<ul style="list-style-type: none"> Submit FDEL by March 4, 2022
4.32	QA Work Plan - February 2022		<ul style="list-style-type: none"> Submit FDEL by March 4, 2022
7.32	QA Test Monthly Report – February 2022		<ul style="list-style-type: none"> Submit FDEL by March 4, 2022
10.06	Quarterly QA Security Report		<ul style="list-style-type: none"> Submit DDEL by March 30, 2022
12.32	Assessment of CalSAWS Migration Work Plan Update – February 2022		<ul style="list-style-type: none"> Submitted FDEL on February 22, 2022 Approval expected by March 2, 2022
42	Assessment of CalSAWS (CalWIN) UAT Readiness Report/Milestone		<ul style="list-style-type: none"> Submit FDEL by February 24, 2022
44	Assessment of CalSAWS Requirements Traceability Matrix - Update 9		<ul style="list-style-type: none"> Submit DDEL by February 23, 2022
46	Assessment of CalACES Migration Final Acceptance Certification		<ul style="list-style-type: none"> Submit DDEL by March 25, 2022

Table 1-2 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
14.16	OCAT - QA Monthly Status Report (OCAT) – February 2022		<ul style="list-style-type: none"> Submit FDEL by March 4, 2022
WP 6.1	OCAT - Technical Design - 2022 Annual Update (Comments Only)		<ul style="list-style-type: none"> Submit DDEL comments by March 3, 2022

[1] Status: **Red**: Behind schedule and requires escalation; **Amber**: Potential delay/monitor with no material schedule impact; **Green**: On schedule, performing as planned

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Table 1-3 – Overall Summary of BenefitsCal Deliverable Status








DEL #	DELIVERABLE NAME		STATUS
3.17	BenefitsCal – Assessment of Portal/Mobile App Work Plan Update – January 2022		<ul style="list-style-type: none"> • Submit FDEL on February 11, 2022 • Approval expected by February 23, 2022
4.04	BenefitsCal – Assessment of Portal/Mobile App Requirements Traceability Matrix: Updates – Following Final Acceptance		<ul style="list-style-type: none"> • Submit FDEL by February 23, 2022 • Approval expected by March 1, 2022
10	BenefitsCal - Assessment of Portal Implementation Complete Report & Final Acceptance		<ul style="list-style-type: none"> • Submitted FDEL on February 16, 2022 • Approval expected by February 23, 2022
11	BenefitsCal - Assessment of Mobile App Implementation Complete Report		<ul style="list-style-type: none"> • Submitted FDEL on February 16, 2022 • Approval expected by February 23, 2022

Table 1-4 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
59.13	CalWIN Implementation - Assessment of CalWIN Implementation Migration Work Plan Update - January 2022		<ul style="list-style-type: none"> • Submitted FDEL on February 11, 2022 • Approval expected by February 23, 2022
60	CalWIN Implementation – Assessment of CalWIN Business Processing Re-engineering (BPR) Plan		<ul style="list-style-type: none"> • Submit comments for Orange, Santa Barbara, and Ventura Wave 3 counties by March 29, 2022
64	CalWIN Implementation - Assessment of CalWIN Implementation Support Plan		<ul style="list-style-type: none"> • Approval received on February 17, 2022

1.2 Highlights for the Reporting Period

1.2.1 Project Management

- ▶ Continued supporting Outcomes Based Certification (OBC) preparation
- ▶ Participated in 22.03.14 LA Cutover T-4 meeting on February 14, 2022
- ▶ Attended Hyland/CalSAWS Executive meeting on February 14, 2022
- ▶ Facilitated CalSAWS Communication Strike Team sessions February 14 and 15, 2022
- ▶ Participated in Region 5 – Quality discussions (Training, Network, Business Reply Mail) on February 15, 2022
- ▶ Participated in CalSAWS Section Directors' meeting on February 15, 2022. Presented updates for Risk 268 Implementation Readiness for CalWIN Cutover.
- ▶ Facilitated Web Portal Strike Team working session February 15, 2022
- ▶ Presented Update on Key QA Activities at CalSAWS Project Steering Committee meeting on February 16, 2022
- ▶ Participated in Batch Performance Checkpoint meeting on February 16, 2022
- ▶ Facilitated Web Portal Executive Sponsor overview February 16, 2022
- ▶ Participated in CalWIN Converted Data Test (CDT) Risk and Mitigation review on February 17, 2022
- ▶ Participated in Cutover for LA Go Live, Cross Vendor meeting on February 17, 2022
- ▶ Presented Update on Key QA Activities at JPA Board meeting on February 18, 2022

1.2.2 Technical

- ▶ Participated in weekly CloudCheckr meeting on February 14, 2022
- ▶ Participated in CalSAWS Weekly Tech meeting on February 14, 2022
- ▶ Participated in Consortium FinOps meeting on February 15, 2022
- ▶ Participated in DBCR/CTCR Review meeting February 15, 2022
- ▶ Participated in Purge Standup meetings on February 16 and 18, 2022
- ▶ Participated in Tech Change Advisory Board (CAB) meeting on February 16, 2022
- ▶ Participated in Environment Management Review meeting on February 17, 2022
- ▶ Participated in ServiceNow Review and Prioritization meeting on February 17, 2022
- ▶ Analytics
 - Participated in the weekly Analytics Roundup meeting on February 17, 2022
- ▶ Security
 - Participated in Security Operations Discussion on February 18, 2022
- ▶ BenefitsCal
 - Participated in daily Operations and M&O calls on February 15 and 17, 2022
 - Participated in App/Transfer meetings on February 15 - 18, 2022
- ▶ Batch
 - Continued to monitor Batch Operations
 - Participated in Batch Performance Checkpoint meeting on February 16, 2022
- ▶ CalWIN
 - Participated in CalSAWS TPOC meeting on February 17, 2022
 - Participated in Ad-Hoc reporting discussion February 17, 2021
- ▶ Central Print
 - Participated in CalSAWS Central Print Status meeting on February 14, 2022
- ▶ Contact Center

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- Participated in Placer Weekly Contact Center Discovery Session on February 15, 2022
- Participated in Los Angeles Contact Center Discovery Session on February 15, 2022
- Participated in Yolo Contact Center Discovery Session on February 16, 2022
- Participated in Contra Costa Contact Center Session on February 17, 2022
- Participated in CalSAWS and Los Angeles County Contact Center Networking discussion on February 17, 2022
- Continued to monitor the CalSAWS Los Angeles Contact Center Implementation
- ▶ Lobby Management
 - Participated in San Bernardino County Lobby Management Call on February 17, 2022
- ▶ Service Management
 - Participated in ServiceNow Stakeholder meeting on February 17, 2022
 - Participated in Monthly Help Desk discussion on February 17, 2022

1.2.3 Imaging

- ▶ Participated in LA County Imaging Validation meetings February 14 - 18, 2022
- ▶ Participated in Los Angeles Production Imaging Validation Kickoff on February 14, 2022
- ▶ Participated in Monthly Imaging SLA Review on February 15, 2022
- ▶ Participated in Imaging Migration meeting on February 15 and 17, 2022
- ▶ Participated in LA Imaging Testing meetings on February 15 and 17, 2022
- ▶ Participated in Imaging Committee Meeting on February 17, 2022
- ▶ Attended County Sites visits: Shasta (2/15), Tehama (2/16), and Sutter (2/17)
- ▶ Testing and QA Review of updating Defects and SCRs:
 - CA-237731 Mass Route of older documents in EX/BV/PS workflow queues
 - CA-237631 System Queue Times seen taking up to 4-hours to process items
 - CA-239493 Retro Active fix – Person Drawer Case Documents

1.2.4 Functional

- ▶ M&O
 - Participated in App Dev Leads meeting on February 15, 2022
 - Participated in CalWORKs/CalFresh Committee meeting on February 15, 2022
 - Participated in Imaging Committee meeting on February 17, 2022
 - Met with Consortium to discuss the FIS EBT card implementation and validation opportunities

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- Reviewed sixty-five (65) design documents. The QA Team targets Critical and High priority designs for review and other SCRs at the Consortium's direction.

Table 1-5 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	10
21.07	3
21.11	2
22.01	10
22.02	6
22.03	12
22.05	13
22.06	1
22.07	3
TBD	3
Other	2
Grand Total	65

- ▶ Conversion
 - Continued CDT Risk mitigation discussions with Accenture and Consortium
 - Reviewed Wave 1 Cutover Schedule tasks
 - Attended the county's meeting by to determine their Go Live date
 - Reviewed Eligibility elements associated with "Do not Map" transformation type in the Mapping Transformation Report
 - Reviewed CDT defect priorities
 - Met with Accenture, Deloitte, and Consortium to discuss the County Validation phase, environments, and data availability
- ▶ General Assistance/General Relief (GA/GR)
 - Monitored 22.03 design completion
 - Monitored 22.05 design documents
 - Conducted traceability of GA/GR requirements to SCRs
 - Attended GA/GR Correspondence M&O planning discussion
- ▶ CalSAWS Case Purge
 - Attended Sprint Meetings
 - Performed validation of Sprint activities

1.2.5 BenefitsCal

- ▶ Monitored Language translations for R3 and attended meetings with CDSS to revise the delivery schedule
- ▶ Participated in the LA County Go Live UAT daily meetings
- ▶ Attended LA Walkthrough meeting to discuss Cutover Activities for LA Go Live on February 17, 2022
- ▶ Attended Two Way Messaging Joint API Design Meeting on February 18, 2022
- ▶ Participated in Release API Triage meetings
- ▶ Continued testing support for Release 2.0 Priority Release(s)

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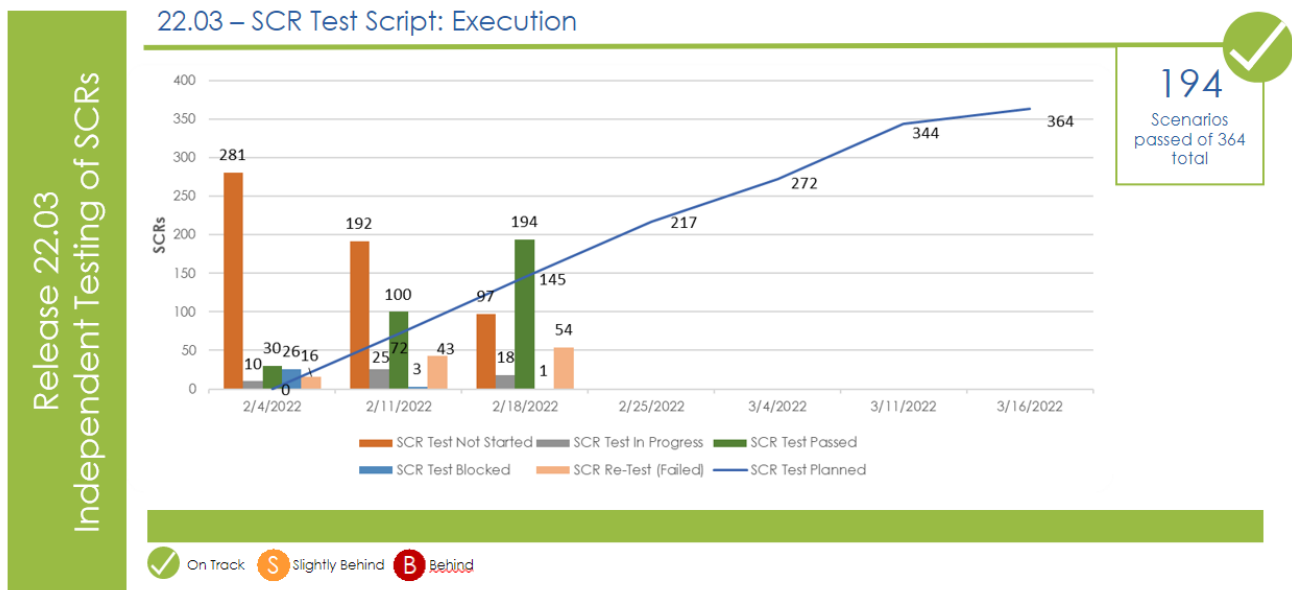
- ▶ Participated in twice weekly Production and M&O meetings

1.2.6 Test

- ▶ CalSAWS Release 22.03 testing activities
 - Continued Independent Test execution
 - Continued QA Review of System Test scripts

Table 1-6 – Release 22.03 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
22.03 Release – ClearBest QA Independent Test Results	364	27% (97)	5% (18)	53% (194)	14% (54)	1% (1)



- ▶ CalSAWS Converted Data Testing (CDT) – Functional Testing activities
 - Performed Independent Test script execution
 - Performed Manual Regression Test script execution
 - Wrote and executed test scripts based on defect findings and functionality gaps
 - Participated in weekly CDT meeting on February 15, 2022
 - Participated in daily CDT Touchpoint calls February 14 through February 18, 2022

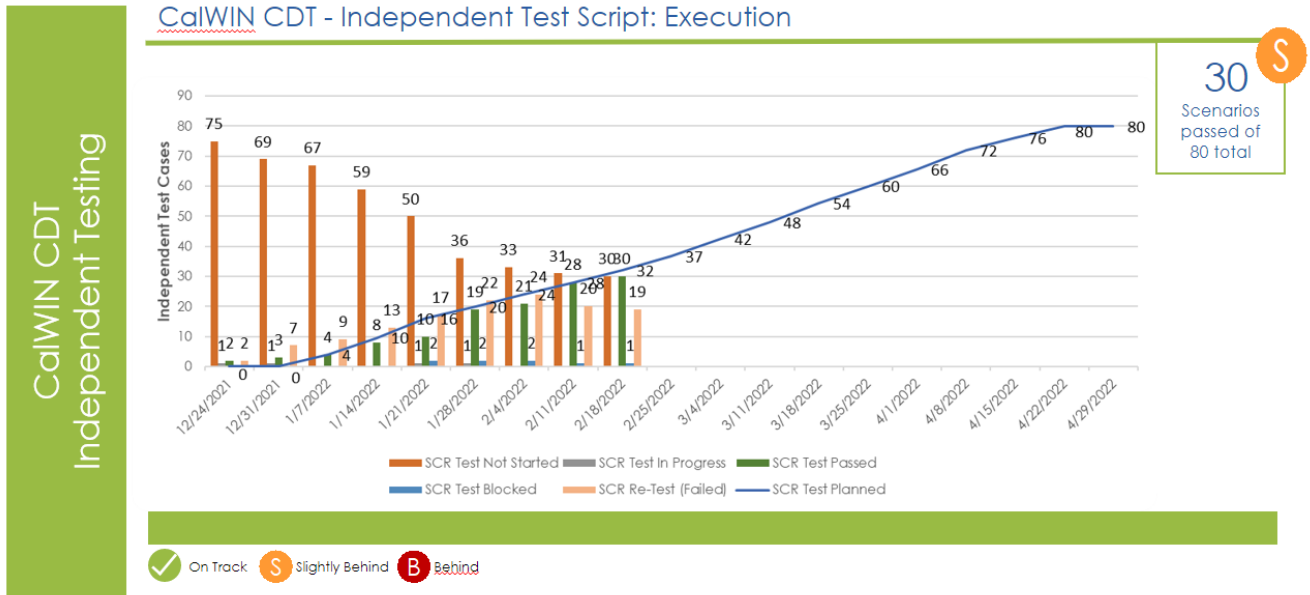
Table 1-7 – CalWIN CDT Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
CalWIN CDT – ClearBest QA Independent Test Results	80	37% (30)	0% (0)	37% (30)	24% (19)	2% (1)

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► **BenefitsCal Activities**

- Participated in bi-weekly M&O calls on February 15 and 17, 2022
- Participated in weekly Defect and Activities call on February 15, 2022
- Continued to monitor open defects
- Completed Monthly Release 2.2 Independent Tests and QA Reviews
- Completed QA Review of four added IRT scenarios for Release 3.0
- Began Regression test script execution for BenefitsCal LA Go Live

► **Other Consortium Support Test Activities**

- Monitored test support for priority releases
- Participated in LA County – Imaging Validation touch points February 14 – 18, 2022
- Participated in UAT and Process Simulation working session with Deloitte on February 15, 2022
- Participated Section Directors meeting on February 15, 2022
- Participated in bi-weekly GA/GR Daily Test meetings February 15 and 17, 2022
- Participated in the weekly Integrated Test Team meeting on February 15, 2022
- Participated in GA/GR Weekly Touch point meeting on February 16, 2022
- Participated in weekly Test Touchpoint meeting on February 16, 2022
- Participate in the CDT Risk and Mitigation Review meeting on February 17, 2022
- Participated in the 22.03 County Validation touchpoint on February 18, 2022

► **CalWIN UAT**

- Participated and provide a UAT update at the CalWIN Implementation Support Services – Stand up meeting on February 14, 2022
- Facilitated GA/GR Enhanced County validation reports candidate with Consortium UAT team and Consortium Test Manager on February 14, 2022
- Facilitated GA/GR Enhanced County validation reports candidate with Consortium UAT team and Consortium Test Manager on February 14, 2022
- Facilitated daily check points with the UAT team February 15 –18, 2022

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- Facilitated CalWIN UAT planning meetings on February 15, 2022
- Facilitated Wave planning environment and Converted data discussion with Accenture Conversion and Test, Consortium UAT team and Consortium Test Manager on February 17, 2022
- Facilitated the CalWIN UAT Test Scenario Review Q&A with the CalWIN counties on February 15 and 18, 2022
- Continued work on Test Script Development process
- Reconciled feedback on CalSAWS CalWIN UAT Test Execution recruitment to distribute by February 25, 2022
- Continued to monitor county feedback for Test Scenarios
- Continued to monitor CalSAWS UAT Mailbox

1.2.7 Implementation

- ▶ CalSAWS Maintenance and Operations (M&O)
 - Participated in weekly Training Touchpoint meeting
 - Updated QA Confirmation Seals in LA County Imaging Implementation Readiness Dashboard and Packet
 - Sent reminder for LA County's T-3 Imaging User Readiness Survey
 - Downloaded response data for LA County's T-3 Imaging User Readiness Survey
 - Participated in LA County Imaging Implementation Readiness Checkpoint
 - Participated in LA County Imaging CNC February Meeting
- ▶ CalWIN Implementation Support Services (ISS)
 - Present risks at the CalWIN Implementation Support Services Stand Up Meeting with the counties on February 14, 2022
 - Participated in weekly CalWIN ISS Management meeting
 - Participated in weekly CalWIN ISS OCM Leads meeting
 - Participated in weekly CalWIN ISS Manager Touchpoint
 - Participated in CalWIN ISS Training Weekly Touchpoint
 - Participated in weekly CalWIN Conversion and Change Management meeting
 - Conducted Weekly Implementation Team Meeting
 - Participated in San Mateo To-Be Process Mapping sessions
 - Participated in San Diego To-Be Process Mapping sessions
 - Participated in San Mateo and San Diego To-Be BPR debriefs
 - Submitted comments for DWP 2 – Wave 4 - Solano To-Be Process Maps
 - Submitted comments for DWP 2 - Wave 4 - Santa Cruz To-Be Process Maps
 - Participated in CalWIN Implementation Support Services - Stand-up Meeting
 - Participated in ISS February OPAC Materials Review
 - Submitted comments for DDEL 7 – County Change Discussion Guides
 - Participated in Customer Engagement/ISS Weekly Touchbase meeting
 - Participated in CalSAWS Technical Point of Contact Meeting
 - Participated in Wave 2, Wave 4, and Wave 5 Go Live Date Selection Meeting
 - Participated in CDT Defect Internal Work Group sessions
 - Conducted risk check-ins with Consortium and Deloitte
 - Participated in Change Discussion Guide approach reviews
 - Participated in Change Discussion Guide Kickoff with Yolo County
 - Supported CalSAWS Targeted Topic Session: Child Care
 - Participated in IPOC/TOSS Weekly Meeting - Contra Costa

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- Participated in Hearings Demonstration Discussion
- Participated in CalWIN UAT Planning and Prep - OCM/BPR and Application Training
- Prepared for and conducted TOSS Sandbox hands-on system practice
- Assisted ISS training on planning for the Foster Care programs and training scenarios.
- Reviewed and provided feedback on the WBT training course template
- Participated in work plan task and readiness checklist reconciliation meeting
- ▶ Release Management
 - Continued verification of Training SCR items for the 22.03 release
 - Analyzed WBT SCR changes and provide feedback
- ▶ Special Projects
 - Planned for upcoming AAPI ERG meeting on March 4th
 - Participated in Web Portal Strike Team
 - Participated in the Communications Strike Team

1.2.8 OCAT

- ▶ Participated in OCAT Monthly SLA Reporting meeting on February 14, 2022
- ▶ Participated in OCAT Operations and Release meeting on February 14, 2022
- ▶ Continued review of OCAT Technical Design Document (TDD) Annual Update

1.3 Activities for the Next Reporting Period

1.3.1 Project Management

- ▶ Facilitate Web Portal Strike Team recommendation presentation at Section Directors February 22, 2022
- ▶ Draft CCCV Reflect and Evolve approach for release 22.05 launch
- ▶ Facilitate CCCV Workgroup meeting and County Playbook development February 24, 2022
- ▶ Continue to support Outcomes Based Certification (OBC) and Certification Review (CR) preparation
- ▶ Meet with CMS and DHCS to clarify OBC and CR items on March 2, 2022
- ▶ Continue facilitating Risk 268 Contingency Planning discussions
- ▶ Participate in 22.03.14 LA Cutover T-3 meeting on February 22, 2022
- ▶ Participate in CalSAWS Section Directors' meeting on February 22, 2022
- ▶ Attend Imaging Migration meetings on February 22 and 24 2022
- ▶ Participate in Batch Performance Checkpoint meeting on February 23 2022
- ▶ Participate in CalWIN CDT Risk and Mitigation review on February 24, 2022
- ▶ Present risks at CalWIN OPAC Meeting on February 24, 2022
- ▶ Attend GA/GR Executive Project Status on February 24, 2022

1.3.2 Technical

- ▶ Participate in T-3: 22.03.14 LA County Cutover to BenefitsCal and CalSAWS Imaging meeting on February 22, 2022
- ▶ Participate in Consortium FinOps meeting on February 22, 2022
- ▶ Participate in DBCR/CTCR Review meeting February 22 and 24, 2022
- ▶ Participate in App Dev meeting on February 22, 2022
- ▶ Participate in Tech Change Advisory Board (CAB) meeting on February 23, 2022
- ▶ Participate in Environment Management Review meeting on February 24, 2022
- ▶ Participate in Review Monthly Over 15 seconds Report meeting on February 24, 2022
- ▶ Analytics
 - Participate in Overview of CalSAWS State Reports on February 22, 2022
 - Participate in the weekly Analytics Roundup meeting on February 24, 2022
 - Participate in CalWIN Ad-Hoc reporting discussion February 24, 2022
- ▶ Security - Continue to review CalSAWS partner security activities
- ▶ BenefitsCal - Participate in daily Operations meeting calls on February 22 and 24, 2022
- ▶ Batch - Participate in Batch Performance Checkpoint meeting on February 23, 2022
- ▶ CalWIN
 - Participate in CalSAWS State Interface partner testing – CalWIN migration: Initial discussion with CCSAS meeting on February 22, 2022
 - Participate in EICT : CalSAWS State Interface partner testing CalWIN migration - Initial discussion on February 22, 2022
 - Participate OCAT : CalSAWS State Interface partner testing CalWIN migration - Initial discussion on February 23, 2022
 - Participate in WDTIP (OSI) : CalSAWS State Interface partner testing CalWIN migration - Initial discussion on February 23, 2022

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- Participate in EBT (FIS) : CalSAWS State Interface partner testing CalWIN migration - Test planning on February 23, 2022
- Participate in WIS (DSS) : CalSAWS State Interface partner testing CalWIN migration - Initial discussion on February 24, 2022
- ▶ Central Print
 - Participate in CalSAWS Central Print Status meeting on February 21, 2022
 - Participate in Central Print Touch Point meeting on February 23, 2022
- ▶ Contact Center
 - Participate in CalSAWS and Los Angeles Contact Center Sessions on February 22 and 24, 2022
- ▶ Service Management
 - Participate in ServiceNow Ideas Dashboard meeting on February 22, 2022
 - Participate in CalSAWS Helpdesk Committee on February 23, 2022
 - Participate in CalWIN Help Desk Migration on February 24, 2022

1.3.3 Imaging

- ▶ Participate in LA County Imaging Validation February 21 - 25, 2022
- ▶ Participated in Imaging Migration meeting on February 22 and 24, 2022
- ▶ Participated in CalSAWS and LA Imaging Testing meetings on February 22 and 24, 2022
- ▶ Participate in Hyland Performance Testing and Meetings on February 23 and 24, 2022
- ▶ Participated in weekly LA Document Migration meeting on February 24, 2022
- ▶ Continue to review End-to-End Performance Results
- ▶ Review and Test Imaging Defects/SCRs for upcoming Minor Releases

1.3.4 Functional

- ▶ M&O
 - Participate in App Dev Leads meeting on February 22, 2022
 - Review SCR Design Documents
- ▶ Conversion
 - Attend CalWIN OPAC Meeting February 24, 2022
 - Attend Draft Review of the Mock Cutover Deck February 25, 2022.
 - Attend CalWIN CDT Risk and Mitigation bi-weekly reviews
 - Continue to review elements associated with "Do not Map" in the Mapping Transformation Report
 - Attend weekly CalWIN Conversion and Change Management Meetings
- ▶ General Assistance/General Relief (GA/GR)
 - Review SCR designs in progress
 - Monitor design and testing activities for Accenture and Gainwell
 - Attend GA/GR Risk discussion at Section Directors' meeting
- ▶ Task Management
 - Review Design documents and attend scheduled meetings
- ▶ Contact Center
 - Participate in weekly Contact Center Test Automation Cross Team call
- ▶ Case Purge
 - Track CalSAWS Purge sprint activities and conduct validations

1.3.5 BenefitsCal

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- ▶ Monitor R3 language translations
- ▶ Participate in the LA County Go Live UAT daily meetings
- ▶ Participate in daily Release API Triage meetings
- ▶ Participate in daily Production and M&O meetings
- ▶ Participate in BenefitsCal Defects and Activities weekly meeting

1.3.6 Test

- ▶ CalSAWS Release 22.03
 - Continue Independent Test script execution
 - Continue QA Review of System Test scripts
 - Begin Manual Regression test execution
- ▶ CalSAWS Converted Data Testing – Functional Testing activities
 - Perform Independent Test script execution
 - Participate in the CalWIN CDT weekly status meetings
 - Participate in the daily CDT CalWIN Daily Touchbase meetings
- ▶ BenefitsCal Activities
 - Continue Regression test script execution for BenefitsCal LA Go Live
 - Participate in Operations and M&O calls February 22 and February 24, 2022
 - Participate in daily Defects and Activities calls on February 22, 2022
 - Monitor open production defects
- ▶ Other Consortium Support Test Activities
 - Monitor test support for priority releases
 - Participate in T-3: 22.03.14 LA County Cutover to BenefitsCal and CalSAWS Imaging meeting on February 22, 2022
 - Participate in daily LA County – Imaging Validation Daily Touchpoint meetings February 22 – 25, 2022
 - Participate in daily 22.03 County Test Validation meetings February 22 – 25, 2022
 - Participate in bi-weekly GA/GR Daily Test meetings February 22 and 24, 2022
 - Participate in Integrated Test Team meeting on February 22, 2022
 - Participate in GA/GR Weekly System Test Status Call on February 23, 2022
 - Participate in Weekly Test Touch point meeting February 23, 2022
 - Participate in the CDT Risk and Mitigation Review meeting on February 24, 2022
- ▶ CalWIN UAT
 - Facilitate a UAT and Process Simulation scope and environment services needs review with Deloitte on February 21, 2022
 - Facilitate daily check points with the UAT team February 22 – 25, 2022
 - Facilitate Wave planning environment and Converted data debrief with UAT team and Consortium Test Manager, Consortium Technical and Operations manager, and Consortium Help Desk Manager on February 22, 2022
 - Facilitate a Test Script process review working session with the Consortium UAT on February 22, 2022
 - Participate in a Region 1 Agenda review session with the RM and Consortium UAT managers on February 22, 2022
 - Facilitate CalWIN UAT planning meetings on February 22 and 23, 2022
 - Facilitate a UAT and Process Simulation Batch Scheduler meeting with Accenture, Deloitte, and the Consortium UAT team on February 23, 2022

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- Facilitate a discussion 5 on the UAT User Security setup for Wave 1 vs Wave 2-6 with Consortium Conversion, OCM Deloitte lead and UAT Consortium team on February 24, 2022
- Facilitate the CalWIN UAT Test Scenario Review Q&A with the CalWIN counties on February 22 and 24, 2022
- Present a UAT update at the CalWIN OPAC meeting on February 24, 2022
- Complete Test Script Development process
- Complete work on the enhanced UAT approach and strategy
- Monitor county feedback for Test Scenarios
- Monitor CalSAWS UAT Mailbox
- Continue planning and preparation activities

1.3.7 Implementation

- ▶ CalSAWS Maintenance and Operations (M&O)
 - Participate in weekly Training Touchpoint meeting
 - Update QA Confirmation Seals in LA County Imaging Implementation Readiness Dashboard and Packet
 - Close the LA County T-3 Imaging User Readiness Survey
 - Download final response data for LA County's T-3 Imaging User Readiness Survey
 - Participate in LA County Imaging Implementation Readiness Checkpoint
- ▶ CalWIN Implementation Support Services (ISS)
 - Participate in weekly CalWIN ISS Management meeting
 - Participate in weekly CalWIN ISS OCM Leads meeting
 - Participate in weekly CalWIN ISS Manager Touchpoint
 - Participate in CalWIN ISS Training Weekly Touchpoint
 - Participate in weekly CalWIN Conversion and Change Management meeting
 - Prepare for and conduct Weekly Implementation Team Meeting
 - Participate in San Mateo To-Be Process Mapping sessions
 - Participate in San Diego To-Be Process Mapping sessions
 - Participate in San Mateo and San Diego To-Be BPR debriefs
 - Participate in CalSAWS Technical Point of Contact Meeting
 - Participate in CalSAWS CNC Meeting for Waves 1 and 2
 - Participate in Monthly Training Advisory Council (TAC) meeting
 - Participate in CDT Defect Internal Work Group sessions
 - Participate in Change Discussion Guide planning discussions
 - Prepare for Hearings demonstration
 - Participate in Monthly CalWIN OPAC meeting
 - Participate in IPOC/TOSS Weekly Meeting - Contra Costa
 - Participate in Hearings Demonstration Discussion
 - Participate in CalWIN Ad Hoc Reports Approach meeting w/Regional Managers
 - Participate in CalWIN UAT Planning and Prep - OCM/BPR and Application Training
 - Prepare for and conduct TOSS Sandbox hands-on system practice
- ▶ Release Management
 - Begin verification of Training SCR items for the 22.03 release
 - Analyze WBT SCR changes and provide feedback
- ▶ Special Projects
 - Plan for upcoming AAPI ERG meetings

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- Participate in Web Portal Strike Team
- Participate in the Communications Strike Team

1.3.8 OCAT

- ▶ Continue review of OCAT Technical Design Document (TDD) Annual Update

1.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period