

CalSAWS | Notes from Imaging Committee Meeting

Date: January 19, 2022

Notes Location: CalSAWS Web Portal > Meetings > Committees > Imaging

Time: 9:00 am – 12:00 pm

Meeting Materials: None

Meeting Called by: Rhiannon Chin

Attendees:

NAME	NAME	NAME
<input checked="" type="checkbox"/> R1 Jack Seng	<input checked="" type="checkbox"/> R4 Chris Gomez	<input checked="" type="checkbox"/> RM Matthew VanderEyck
<input checked="" type="checkbox"/> R1 Terri Rose	<input checked="" type="checkbox"/> R4 Martha Esparza	<input type="checkbox"/> RM Ayana Alvarez
<input checked="" type="checkbox"/> R1 Christine Alvarez Karina Romero	<input checked="" type="checkbox"/> R4 Louis Cuellar	<input checked="" type="checkbox"/> Proj. Project Staff
<input checked="" type="checkbox"/> R1 Brent Wong	<input checked="" type="checkbox"/> R4 Angelica Gamboa	
<input type="checkbox"/> R1 Todd Estabrooks	<input type="checkbox"/> R4 Aaron Gomes	
<input type="checkbox"/> R2 Beth Andrews	<input checked="" type="checkbox"/> R5 Phi Phi Thai	
<input checked="" type="checkbox"/> R2 William Wren-Rodriguez	<input checked="" type="checkbox"/> R5 Tony Baker	
<input type="checkbox"/> R2 Michelle Fell	<input checked="" type="checkbox"/> R5 Laura Alba	
<input checked="" type="checkbox"/> R2 Don Post	<input checked="" type="checkbox"/> R5 Felix Sanchez	
<input type="checkbox"/> R2	<input checked="" type="checkbox"/> R5 Eric England	
<input type="checkbox"/> R3 Heather Brantley	<input checked="" type="checkbox"/> R6 Arin Shahgholi	
<input type="checkbox"/> R3 Crystal Kehle	<input checked="" type="checkbox"/> R6 Juan Herrera	
<input checked="" type="checkbox"/> R3 Dayna Boggs	<input checked="" type="checkbox"/> R6 Mario Palacios	
<input checked="" type="checkbox"/> R3 Julie Evinger	<input type="checkbox"/> R6 Dianna Crowley	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Mohsin Khan	

Topic

Important Points

Welcome & Introduction

- Roll Call

- Ms. Chin captured committee member attendance.

Imaging Updates to be shared at JPA

- The Project and LA County will conduct enhanced performance testing to ensure the infrastructure is able to handle LA County's integration without experiencing performance issues.
- Second round of UAT testing for LA County will start on January 24th, 2022.
- Document migration efforts for LA County are on track and progressing according to the existing timeline.
- Hyland and BenefitsCal tentative go-live date is March 14th, 2022.
- The Project implemented changes that increased OCR performance between October 2021 and December 2021. The Project continues to finetune OCR functionality to improve performance.

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Important Points

- Imaging Guides are now available in LMS, and Imaging Fact Sheets are being updated based on recent functional changes.
- The project plans to release two new instructional videos.
- General staff training for LA County will start on February 14th, 2022.

Priority Defect Updates

- Completed:

The following defect were identified as resolved:

- **CA-235848 External Agency - Incorrect DocKey Added**
Addressed rare scenario where document properties were not correctly updated with case number values.

- **CA-235531 External Agency - County Code not always being set at point of capture**
This defect prevented users from entering case numbers and saving documents. The fix was not retroactive.

- **CA-235161 External Agency - Person Drawer Being assigned to document prior to person indexing**
This defect caused person-level documents that were pending CIN association in the Person Select queue to be saved in the Person Drawer. The fix was not retroactive. A separate SCR will implement a retroactive fix.

- Targeted for January:

The following defects are targeted for January 2022:

- **CA-234442 External Agency Defect: Images Stuck in OCR ErrorQueues**
This defect addresses delays in OCR processing. This is the last of a series of changes that target to improve OCR processing.

- **CA-235399 External Agency - Cannot Index Legacy documents**
This defect caused legacy documents to be stuck in Reindex and Reindex All queues. This defect does not impact newly scanned documents.

- **CA-239493 External Agency - Retro Active fix to documents impacted by CA-235161 (Person Drawer Documents)**

- In Progress:

The following defects are currently in progress:

- **CA-234519 External Agency Defect: JPEG converted images are increased in size (Reopened)**

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Important Points

- **CA-233990 Receive a grey screen with "G42" "TIF" when viewing images in Hyland**

Priority SCR Updates

- Previous SCRs:

The following SCR was implemented:

- **CA-238387 Rename Other County Barcode**
Target: 22.01.04

- Upcoming SCRs:

The following are upcoming SCRs:

- **CA-231814 Add Detailed Workflow Indicator to Documents in RC**
Target: TBD

- **CA-228869 Create OCR Override and OCR Split Override**

Implementation was delayed due to testing discrepancies. New target: February 2022

- **CA-233089 Hide fields in workflow/document views**
Testing is almost complete. Target: January 21, 2022

- **CA-239033 – Hide fields in documents views**
Target: TBD

- **CA-228666 Update CalSAWS Imaging Buttons to Pull Case and Person Documents**
Target: 22.03

Wrap-up Items

- Open Discussion

- Counties reported zero-page documents in QA are not deleted.
- Counties reported that barcodes get cut-off on forms when printing at 100% scale.

- Next Meeting – February 17, 2022
(Teams) 9:00am-12:00pm