

CalSAWS | Batch Memorandum for CA-230192: Eliminate SAR7 for ESAP

Date: N/A	Regulation: ACL 20-145, 20-146
Time: N/A	Meeting Called by: N/A
Attendees: PPOCs, RMs, CW/CF Committee Members, CalSAWS	

Memorandum Purpose

This memorandum is to convey the Batch EDBC scope, county actions, and schedule for the Batch EDBC run to update the reporting status for CalFresh (CF) Elderly Simplified Application Project (ESAP) households effective March 2022.

Scope

- **CA-220040** made several changes in CalSAWS for CF ESAP households (not all of which are listed here):
 - Added new reporting type "Semi-Annual Reporting - No Report" (SARN).
 - Updated EDBC logic to set SARN reporting type on eligible CF households.
 - Added new Batch Run Reasons for this Batch Run.
 - Updated EDBC logic for setting the Meets ESAP Criteria on CF households.
- **CA-230192** will run Batch EDBC on Saturday, February 12, 2022, to update the reporting type on all eligible CF ESAP households to the new SARN reporting type. Batch EDBC will be run on all CF households where the "Meets ESAP Indicator" is "Y". Not all these households will be eligible for the new SARN reporting type: EDBC will make that determination based on the updates made by CA-220040.

Batch

Run CalSAWS Batch EDBC for the benefit month 03/2022 for active CF programs where the Meets ESAP Indicator is "Y". Run EDBC for any Nutritional Benefit (NB) programs on the same case.

Exclude cases where:

- a) The benefit month is past the latest RE due date for the program.
- b) The program has a SAR7 Due Month of 02/2022 and the report status is Sent, Received, or Incomplete.
- c) CF EDBC has been processed for 3/2022 since the changes from CA-220040 went to production.
- d) The program has already been inserted into SYS_TRANSACT to process EDBC for the 3/2022 benefit month on the same night. This would happen because the CA-222221 SSA COLA is scheduled to run the same night and there is a lot of overlap in the affected population between the two batch runs.

Journal Entry

Batch EDBC will use Run Reason 'End SAR 7 reporting on ESAP' (CT744_E7) and Sub Type Code 'End SAR 7 reporting on ESAP' (CT942_E7) and will insert the following Journal entry when cases are processed:

- Short Description: "Batch EDBC ran for <month, year> ."
- Long Description: "Batch EDBC Ran for <month, year>. Batch EDBC processed for the <Program Name> program for following reasons: End SAR 7 reporting on ESAP"

NOAs

All notices will be sent to the Central Printing facility and will be sent out within 1-2 days of EDBC batch completion.

List Details

Lists will be posted for CalSAWS to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

CalSAWS Web Portal>System Changes> SCR and SIR Lists > 2022 > SCR CA-230192

Note: SCR CA-230192 *Update ESAP Reporting* is scheduled to run on the same night as the SSA COLA SCR CA-222221. There is substantial overlap in the population being processed by the two SCR's. Any CF households that qualify to be processed by both SCR's will be picked up by the SSA COLA since it will run first. Cases that are shown on the exception lists for the SSA COLA SCR will include those that were processed only for SSA as well as those that were processed for both SSA and ESAP (except for the "*List of cases where the OPA record was not updated by SCR CA-226308*" which is specific to the SSA COLA SCR). Cases that are only processed for ESAP will only be on the lists for SCR CA-230192.

The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

1. **List Name:** Cases discontinued by the Batch EDBC process.
Additional Column(s): Program Type, Program Closure Reason
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.
2. **List Name:** Cases where the Batch EDBC process closed a person.
Additional Column(s): CIN#, Person Name, DOB, Program Type, Person Closure Reason
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.
3. **List Name:** Cases Where EDBC Resulted in a Benefit Reduction
Additional Column(s): indicate each benefit reduction type (Household/AU Size Change, Income Change, Proration Change, Over Payment Adjustment Change)
County Action: These cases are likely the result of household changes or ongoing data collection which was not yet processed through EDBC. Since the purpose of this Batch EDBC process was to not reduce benefits, review these cases to verify the benefit reduction was accurate.
4. **List Name:** Cases which resulted in a read-only EDBC
Additional Column(s): Program Type, Read-Only Reason
County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.
5. **List Name:** Unprocessed cases where the Batch EDBC process skipped a program
Additional Column(s): Program Type, Skip Reason
County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

Please Note:

- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.

Things to remember about EDBC batch processes

- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBC's will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBC's will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.
- All notices will be generated normally.

Schedule Considerations

- The CalSAWS System will not be down during batch processing on Saturday, February, 12 2022.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximately 456,000 CF programs will need to be processed for CA-230192 for benefit month 03/2022. However, it is estimated that more than half of those will already be selected for processing by the CA-222221 SSA COLA SCR which is scheduled to run on the same weekend, and they will only need to be run once. Approximately 2,000 NB programs will also be processed.
- Approximately 50,000 programs processed per hour via Batch EDBC.

Timeline

- Expected Date of CalSAWS EDBC processing: 02/12/2022.

CalSAWS Calendar February 2022

SUN	MON	TUES	WED	THUR	FRI	SAT
		1 Sar 7 Discontinuance	2	3	4 CW/CF RE appt Day 1(county 19)	5 CW/CF RE appt Day 2(county 19)
6	7	8	9	10 Non Magi Redeter(MC 210), Magi Redeter(MC 216), Mixed Redeter(MC 217), TNB-4	11 CA-226308- 2022 SSA COLA (DCR)	12 NA 960X CA-222221 2022 SSA COLA Batch Run CA-230192 Run Batch EDBC to Eliminate ESAP SAR 7 Requirement
13	14	15 CW/CF RE Packets 10-Day Cutoff	16	17	18 Main Payroll (county 19)	19
20	21	22 Main Payroll(C-IV Counties), MC Reminder	23 Send SAR7(all counties), Main Payroll(cou nty 33 Only)	24	25	26
27	28 CW/CF Redeterminat ion					