

- CalSAWS M&E CalWIN Migration

Distribution Date:	March 2, 2022
To:	Fiscal.Admin.Mgmt.18 and Fiscal.Admin.Mgmt.40 CC:PPOC.18;PPOC.40;Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R2;Consortium.RegionalManagers.R3; Consortium.RegionalManagers.R4;Consortium.RegionalManagers.R5; Consortium.RegionalManagers.R6;PMO.Fiscal@CalSAWS.org; MurphyH@CalSAWS.org;UppalG@CalSAWS.org,LamD@CalSAWS.org; CarlsenB@CalSAWS.org;Berhelt@CalSAWS.org;DrohanS@CalSAWS.org; WeinmeisterT@CalSAWS.org; GatesM@CalSAWS.org; SAWSFiscal@osi.ca.gov
CIT Name:	CalSAWS Project County Claim Form for SFY 2021-22 Revised Effective Feb-22
From:	CalSAWS PMO Fiscal

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|----------------------------------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> General | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CW | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CF | <input type="checkbox"/> Management |
| <input type="checkbox"/> MC | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Security |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> WtW | <input type="checkbox"/> Migration |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now! | <input type="checkbox"/> Technical |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Training |
| <input checked="" type="checkbox"/> Other: <u>County Budget Personnel/Claims</u> | <input type="checkbox"/> Help Desk |

<p>Description: (Including any step-by-step instructions)</p>	<p>Purpose The purpose of this CIT is to provide the REVISED CalSAWS State Fiscal Year (SFY) 2021-22 form for claiming CalSAWS related expenditures effective February 1, 2022, for claims due March 20th. Please replace the prior version of the claim form with the attached.</p> <p>Background Changes were made to the CAP page calculations. There will be no visible changes to the form or form usage. It is required that all counties start using this new claim template for consistency and alignment with state systems starting with the February claiming period.</p> <p>Additional Information</p>
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	<ul style="list-style-type: none"> ▪ <u>Adjustments and late claims made prior to February 2022 will need to be made on the original claim form for that time frame.</u> <ul style="list-style-type: none"> ○ CIT 0322-21 for claims from October 2021-January 2022 ○ CIT 0198-21 for claims from July 2021-September 2021 ▪ <u>Please submit claims no later than the 20th of the month following the month your county paid the costs.</u> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact: (Name and email address)	Tina Weinmeister (916) 851-3120 WeinmeisterT@CalSAWS.org
Backup Project Contact: (Name and email address)	Britt Carlsen (916) 851-3183 CarlsenB@CalSAWS.org
Attachments:	CIT 0064-22 CalSAWS Claim Form and CAP for SFY 21-22 Rev Effective Feb-22.xlsx CIT 0064-22 CalSAWS Project Claiming Instructions for SFY 21-22.xlsx
Web Portal Link:	<div style="background-color: black; width: 80px; height: 20px; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2022" folder. 4. Click on the appropriate CIT # folder.

