

CalSAWS | Special Units Committee Meeting

Date: 2/10/2022	Location: N/A
Time: 1:30 PM-2:30 PM	Meeting Called by: Special Units Committee by: Ignacio Lázaro
Attendees: Region 1: Laura Contreras-Modic, Mike Borgeson, Brandon Lebrecht, Belen Valencia, Jennifer Pickrell Region 2: Shannon Richardson-Lewis, Rogelio Orozco, Nicole Nelson, Chris Baker, Erika Osburn Region 3: Amy Spaulding Region 4: Marie Bell, Melissa Chiasson, Guadalupe Wilson Region 5: Enrique Frias, Anthony Ricciardi, Mark Thomas, Lisa Taylor, Michelle Maraj Region 6: Shirley Lee, Eric Marcucci, Christopher Estrada, Rashawn Spinks CalSAWS: Ignacio Lázaro,	

Meeting Notes: Region 1

Topic	Lead
	Ignacio Lázaro
<ul style="list-style-type: none">• Region 1 responsible for taking minutes -Jennifer Pickrell• Roll Call• Ignacio introduced himself and gave his background• This committee will meet as needed and be working on reviewing and approving SCR's (System Chang Requests) as a group• This Committee will assist CalSAWS to discuss concerns with Fraud functionality within CalSAWS. We will deal with issues counties encounter as a user of the system. Will review anything you might think could use enhancements. The individuals in this committee will be responsible for reviewing, providing input, and approving SCR's.• As the group begins to discuss topics RCM's (Regional Committee Members) will be speaking for their regions, SMEs (Subject Matter Experts) will be communicating through their RCM's• To have a SCR be presented to the committee first counties will submit a CER (CalSAWS Enhancement Request), then it is decided on whether it will become a SCR to be voted on by the committee• Voting is done by the RCM's, each region gets so many votes dependent on the size of the region<ul style="list-style-type: none">○ Region 1 = 2 Votes○ Region 2 = 1 Vote○ Region 3 = 1 Vote○ Region 4 = 2 Votes○ Region 5 = 3 Votes○ Region 6 = 3 Votes• The CalSAWS web portal is a good tool for the committee members to help understand the different processes like CDI's, CER's, SCR's, etc..<ul style="list-style-type: none">○ Under Resources>County Tools> Committee meeting virtual binder	

Topic

Lead

- A “generic” email address for all regions to use to submit questions and concerns Committee.SpecialUnits.R1@CalSAWS.org , Change the R1 to whatever region you are trying to reach (ex. R2 for region 2)

(Optional)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1					
2					

#	Decision Made	Who Made the Decision	Date
1			
2			

