CalSAWS DD&I
Weekly Status Report

Reporting Period: February 28, 2022 to March 6, 2022

1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development	🟢	• Draft Deliverable (DDEL) is in progress • Submission of the DDEL is due on March 25, 2022
71	CalACES Migration Final Acceptance Certification	PMO	🟢	• Draft Deliverable Expectation Document (DDED) is in progress • Submission of the DDED is due on March 7, 2022

[1] Status: Green: On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

1.2.1 Project Management

► Continued CalSAWS DD&I Facility Management activities, including:
  o Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	• Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule

► Began preparations and planned for the CalSAWS Weekly Status Meeting that is scheduled for March 9, 2022. The CalSAWS Weekly Status Meeting originally scheduled for March 2, 2022 was cancelled
► Completed preparations and participated in the Section Directors meeting that was held on March 1, 2022
► Continued CalSAWS Risk Management activities, including:
  o Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
  o Completed development of materials regarding key project risks for the CalSAWS JPA Board of Directors meeting that is scheduled for March 11, 2022
► Continued supporting engagement of project staff working remotely, including:
  o Continued development of the next monthly issue of the CalSAWS Connect newsletter, which will be distributed to the CalSAWS Project Team on March 10, 2022
  o Continued planning and preparations for the next monthly virtual CalSAWS Project All Staff meeting that is scheduled for March 16, 2022
► Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
► Continued performing Contract Management activities for the CalSAWS DD&I Project
  o Updated and finalized the following documents which are planned to be submitted to the CalSAWS Joint Powers Authority (JPA) Board of Directors for approval on March 11, 2022:
    • Contract Change Notice No. 15 includes use of the contract's R&A Change Budget Services allocation for functional support for the CalWIN Counties' implementation; additional enhancements related to removal of the Homeless Assistance asset limit, the Transitional Housing Supplement, Cal-OAR, CalFresh Over-issuances; additional CalSAWS M&E Services; and approved County Purchases
    • Amendment No. 29 is planned includes updates to Exhibit X (CalSAWS M&O Extension), Schedule 1 (Statement of Work for CalSAWS M&O Project) to Exhibit X, and Schedule 4 (Work To Be Performed in GDN – Security, Access and Technology Requirements) to revise certain terms related to Accenture's GDN
  o Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
► Began development of the monthly CalSAWS IT Project Status Report for February 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for March 9, 2022
► Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
71	CalACES Migration Final Acceptance Certification	• Began developing the DDED • Submission of the DDED is due on March 7, 2022

1.2.2 Communications Management

► CalSAWS Communications Management activities including:
  o Continued to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy:
  o Continued oversight and management of Power of 58 materials
► CalSAWS External Website (www.calsaws.org):
  o Continued the administration and support of the CalSAWS external website
    • See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	13	1,691
Total Number of Unique Users	6,987	1,291,613
Total Number of New Users	5,241	1,291,613
Total Number of Sessions (Individual Site Visits)	9,417	1,754,628
Average Number of Sessions per User	1.35	1.36
Average Number of Page Views per Session	1.43	1.31
Average Session Duration	0:59	0:58
AskCalSAWS Inquiries – Received/Resolved	9/3	583/575

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend
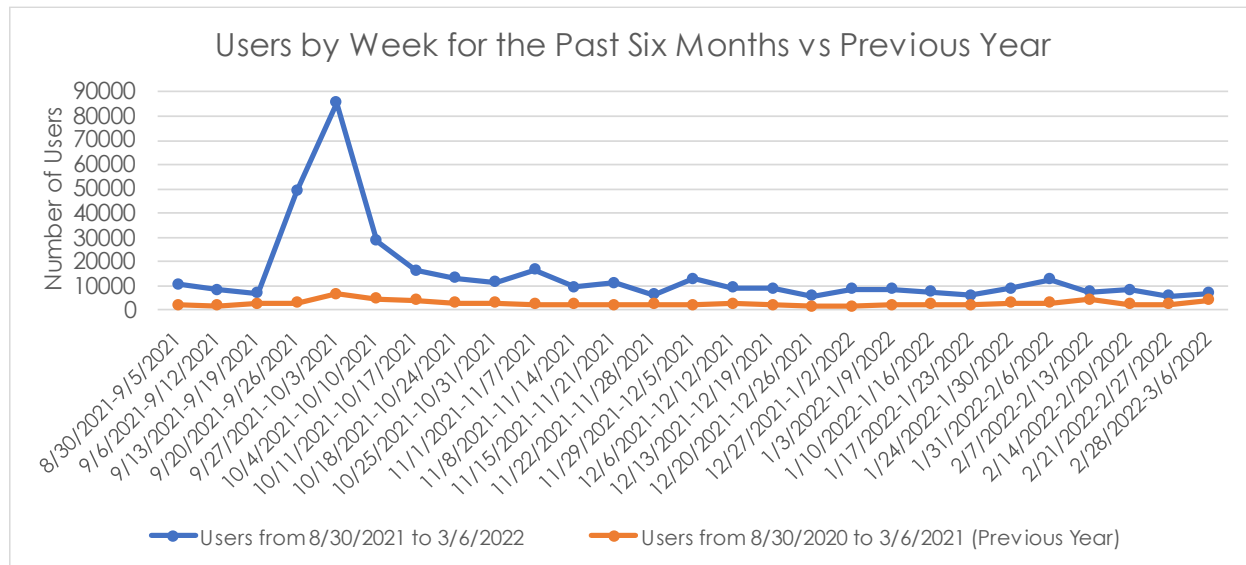
Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	36%
Latest News – News	28%
Other Updates – Careers	23%
CalSAWS Committees – CalWORKs/CalFresh	23%
Meetings – Project Steering Committee	22%

1.2.3   Cultural Transformation

► Drafted Wellness Corner content for March Connect Newsletter to launch 2022 wellness initiatives
► Drafted updates on Cultural Transformation for the March Connect Newsletter
► Conducted check-in calls via Teams channels with Ambassadors to discuss help needed and provide guidance on starting to implement their initiatives

1.2.4   Inclusion, Diversity and Equity Advancement (IDEA)

► Co-Create Phase
  o IDEA Initiatives
    ▪ Continued to plan for all dates for the workshop sessions and confirmed plans for March 31, 2022, April 28, 2022, and May 26, 2022
  • We Are One
    ▪ Continued to update the "We Are One" website tab
    ▪ Added the Black History Month Event output to the "We Are One" website tab

- CalSAWS Table Talks
  - Continued to work with the CalSAWS Project team member and spotlight guest for the next Table Talks session coming up this month
- Employee Resource Groups (ERGs)
  - Moved the output deck to the "We Are One" SharePoint
- Small Team Building
  - Conducted the small team building session for the Application Development/Test/Release Management Team
- Inclusion, Diversity and Equity Advancement (IDEA) General
  - Continued to collaborate with the Cultural Transformation team
  - Continued to update the Inclusion, Diversity and Equity Advancement (IDEA) overall calendar on the "We Are One" website
  - Continued to contribute to the CalSAWS Connect team

1.3   CRFI/CIT Communications Information

► The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending March 6, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
None					

► The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending March 6, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-010	Tulare County Homeless Assistance, Immediate Need Draft Review and Request for voided Child Care Rush Warrant	February 10, 2022	Overdue	March 2, 2022	Connor Gorry
22-011	Opting into Collections Interface File	February 15, 2022	Open	March 7, 2022	Sheryl Eppler
22-012	CalWIN Rush Warrant Print Testing – County Contacts	February 15, 2022	Closed	March 2, 2022	Sheryl Eppler
22-014	CalSAWS CalWIN User Acceptance Test Execution Recruitment	February 22, 2022	Open	March 18, 2022	Peggy Macias
22-015	Technical Questionnaire for CalSAWS Enablement	February 24, 2022	Open	March 7, 2022	Melanie Gines

► The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending March 6, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
22-010	Tulare County Homeless Assistance, Immediate Need Draft Review and Request for voided Child Care Rush Warrant				Tulare County		

1.4   Activities for the Next Reporting Period

1.4.1   Project Management

► Continue CalSAWS DD&I Facility Management activities, including:
  o Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
► Continue CalSAWS Risk Management activities, including:
  o Continue to work with risk and owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
  o Facilitate a meeting of the Risk Management Group on March 9, 2022
► Facilitate the CalSAWS Weekly Status Meeting scheduled for March 9, 2022
► Participate in the Section Directors Meeting that is scheduled for March 8, 2022
► Continue activities to support Project staff working remotely
  o Continue planning and preparations for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for March 16, 2022
  o Finalize and distribute the next monthly issue of the CalSAWS Connect newsletter to the CalSAWS Project Team on March 10, 2022
  o Continue developing Project communications, as needed
► Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
► Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
► Finalize the monthly CalSAWS IT Project Status Report for February 2022 and participate in the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for March 9, 2022
► Continue performing Contract Management activities for the CalSAWS DD&I Project
► Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
70	CalSAWS Migration Work Plan Update #35	• Begin developing the FDEL • Submission of the FDEL is due on March 11, 2022
71	CalACES Migration Final Acceptance Certification	• Finalize and submit the DDED to the Consortium for review and feedback on March 7, 2022 • Comments for the DDED are due on March 14, 2022 • Schedule meeting with Deliverable reviewers for a walkthrough of the DDED

1.4.2   Communications Management

► Continue to monitor usage and update materials as requested
  o See table 1.4.2-1 for planned website support activities
► CalSAWS Communications Management activities including:
  o Continue to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy:
  o Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
Update 'YourBenefitsNow' link on Resource page to direct to new BenefitsCal portal	TBD	Website Content Update

1.4.3   Cultural Transformation

► Develop meeting material for March Ambassador check-in on March 10, 2022
► Continue to provide project management support to Culture Ambassadors as they begin to develop implementation plans for the Initiatives
► Continue to update resources and a collaboration workspace with new relevant materials to support the implementation of the prioritized initiatives
► Continue to monitor Teams Channels for any help needed from Ambassadors
► Continue to research available knowledge sharing platforms for the CalSAWS Project
► Continue to develop the wellness initiatives plan

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ► Prepare for the first session with Bold Culture for the end of March 2022
- ► Continue to prepare a story line to show the progression through data analysis of the pulse survey and collaborative sessions
- ► Send invitations for workshops and leadership coaching sessions with Bold Cultures
- ► Continue to connect with the spotlight speaker for the March 2022 Table Talks session
- ► Continue to facilitate Team Building retrospective workshops
- ► Continue to support all Employee Resource Groups (ERGs) with planning and events
- ► Continue to partner with CalSAWS Connect team to provide content for the monthly newsletter
- ► Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.5 Deviations from Plan/Adjustments

- ► None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

- ► Continued the enhanced performance testing work
  - o Facilitated enhanced performance testing metrics review with BenefitsCal, Hyland, CalSAWS, and Quality Assurance teams
  - o Coordinated with Los Angeles County team on logistics for conducting scanning activities during performance testing week of March 7, 2022
- ► Los Angeles Model Office
  - o Continued support of CalSAWS and Los Angeles Imaging Touchbase
  - o 60 total scenarios, 6 withdrawn, 53 passed, 1 began
- ► Training
  - o Hosted Imaging Quick Tips Video Sync meeting with development team on March 2, 2022
  - o Provided Imaging Training updates at Monthly CalSAWS Meeting with Los Angeles County leadership on March 3, 2022
  - o Continued supporting development of Imaging Quick Tips videos
  - o Monitored ServiceNow queue for functional questions from Los Angeles County General Training
  - o Generated Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distribute to Los Angeles County
  - o Completed manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and sent updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager
  - o Reviewed and responded to Los Angeles County requests for expansion and clarification of Imaging Curriculum Completion reports
  - o Distributed CalSAWS Informational Transmittal (CIT) for Imaging Quick Tips videos

► Change Management
- o Hosted meeting with Consortium Change Management Leads to review T-3 Week Imaging Change Readiness Assessment analysis
- o Completed analysis T-3 Week Imaging Change Readiness Assessment responses
- o Continued review process for infographic on recent functional changes
- o Continued review process for Los Angeles County Imaging Go-Live Packet
► Implementation
- o Hosted Los Angeles County Imaging Implementation Readiness Checkpoint on February 28, 2022
- o Attended T-2: 22.03.14 Los Angeles County Cutover to BenefitsCal and CalSAWS Imaging Pre-Greenlight meeting and provided updates for Training and Change Management on March 1, 2022
- o Attended Imaging Migration Standup Calls on March 1, 2022, and March 3, 2022
- o Hosted meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads regarding County Readiness Task Status Updates on March 2, 2022
- o Distributed Los Angeles County Post-Deployment Office-Level Support Orientation recording and Question and Answer document
- o Continued planning for Los Angeles County post-deployment Imaging support
- o Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
- o Maintained Los Angeles County and Project Imaging Readiness checklists in Jira
- o Drafted CalSAWS Information Transmittal (CIT) regarding impacts of Imaging Go-Live delay

Table 2.1-1 – CalSAWS Imaging Project Milestones

MILESTONES	SUBMISSION DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	February 28, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	March 1, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	March 2, 2022	Canceled
Conduct Orange County Document Migration Discovery Session Check-in	March 3, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	March 7, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	March 8, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	March 9, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	March 10, 2022	Scheduled

Table 2.1-2 – CalWIN Counties' Wave 1 Status Update

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Doc/ Keyword Mapping Sign Off	Snowball Connected at Data Center	Sample Testing	Snowball Request for Bulk Load	Bulk Export	Initial Import	Validate Images In Production	Bulk Delta	Final Batch	Go Live
Contra Costa	Start	11/5/21	12/21/21	12/22/21	1/13/22	2/22/22	3/7/22	4/4/22	6/1/22	9/22/22	10/20/22	10/22/22	**Go Live 10/31/22**
	Finish	11/11/21	1/5/22	12/31/21	2/4/22	3/18/22	3/17/22	5/21/22	6/30/22	10/06/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Start 4/8/22	Start 5/11/22	Start 6/2/22	Start 8/28/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	**Overall Progress 30%**
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Amber Status: Sample Testing in Perceptive began on February 22, 2022. Contra Costa County is making progress and is on schedule to meet its deadlines. There are, however, limited resources available for this task. As a precaution, Contra Costa County will remain in an amber status until all tests are completed

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Yolo County	Start	1/6/22	1/14/22	1/28/22	1/6/22	2/1/22	3/14/22	4/11/22	5/23/22	9/22/22	10/20/22	10/22/22	**Go Live 10/31/22**
	Finish	1/13/22	1/28/22	1/28/22	1/28/22	3/11/22	4/8/22	5/21/22	6/1/22	10/6/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Start 5/4/22	Start 6/14/22	Start 7/12/22	Start 8/24/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	**Overall Progress 25%**
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Placer County	Start	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	2/19/22	9/22/22	3/14/22	10/3/22	**Go Live 10/31/22**
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	3/31/22	3/31/22	10/6/22	10/2/22	10/20/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Start 7/27/22	Start 8/19/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	**Overall Progress 40%**
	Status	Completed	Completed	Completed	Completed	Completed	In Progress	In Progress	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Table 2.1-3 – CalWIN Counties' Wave 2 Status Update

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Santa Clara County	Start	10/15/20	12/1/20	11/30/20	11/10/20	5/2/22	6/1/22	7/8/22	1/19/23	9/1/22	2/1/23	**Go Live 2/27/23**
	Finish	10/15/20	1/20/22	1/31/21	8/27/21	5/31/22	6/30/22	8/31/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	**10% Progress**

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Tulare County	Start	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	05/23/22	1/19/23	4/16/22	2/1/23	Go Live 2/27/23
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/15/22	06/27/22	2/2/23	1/31/23	2/16/23	40% Progress
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Table 2.1-4 – CalWIN Counties' Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Orange County	Start	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	4/1/22	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 4/24/23
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	4/6/23	1/31/23	4/20/23	30% Progress
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green Status: AWS/Hyland and Orange County have partnered to complete the needed Proof of Concept for DataSync. Exports won't begin until the Proof of Concept (POC) has been tested. Export is expected to begin on April 1, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Santa Barbara County	Start	1/14/21	3/1/21	8/1/21	2/11/21	5/2/22	6/1/22	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 4/24/23
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	5/31/22	8/1/22	1/31/23	4/6/23	3/31/23	4/20/23	20% Progress
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Ventura County	Start	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	3/9//22	3/23/23	9/16/22	4/1/23	Go Live 4/24/23
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	8/31/22	9/15/22	4/6/23	3/31/23	4/20/23	35% Progress
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

**Status: Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green Status: Ventura County has extended Testing until March 31, 2022, to provide enough time for the County to complete internal stress testing. Initial export is still on track to be completed by August 31, 2022.

Figure 2.1-5 – Los Angeles Image Hyland Import Burn-up Chart
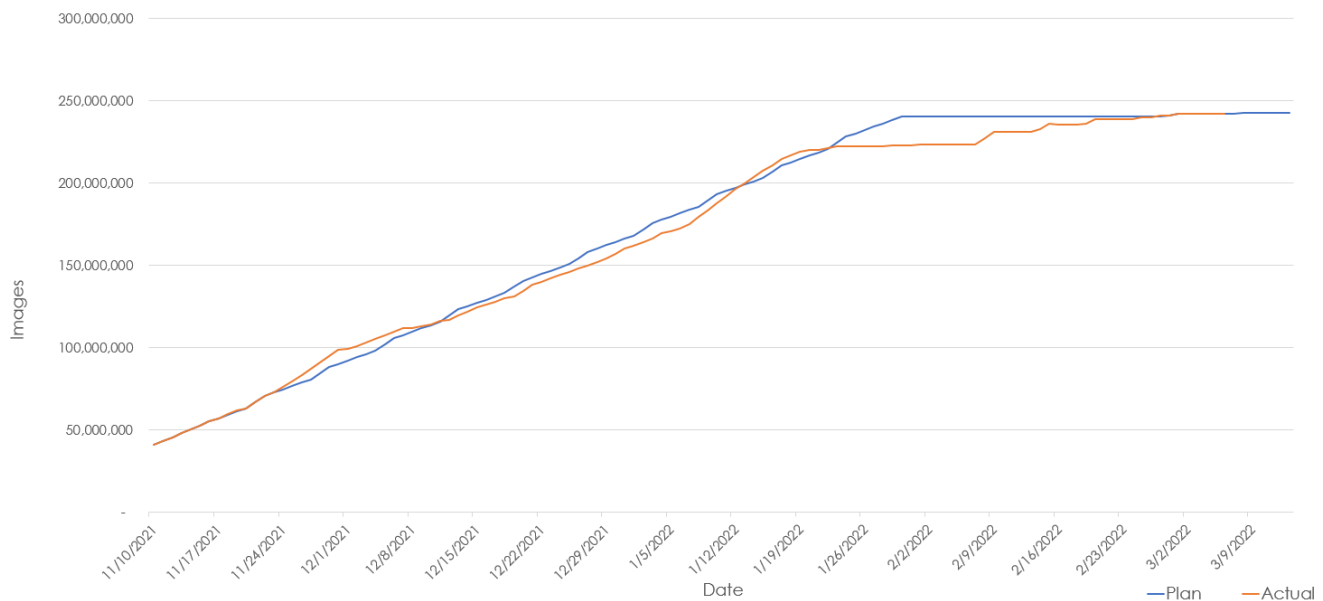
2.2 Activities for the Next Reporting Period

- ► Continue the enhanced performance testing work
  - o Continue enhanced performance testing during the week of March 7, 2022
- ► Los Angeles Model Office
  - o Continue supporting CalSAWS and Los Angeles County Imaging Touchbase
- ► Training
  - o Host Imaging Quick Tips Video Sync meetings with development team on March 7, March 9, and March 11, 2022
  - o Continue supporting production of Imaging Quick Tips videos
  - o Monitor ServiceNow queue for functional questions from Los Angeles County General Training
  - o Generate Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distribute to Los Angeles County
  - o Complete manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and sent updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager
- ► Change Management
  - o Host meeting with Region 6 Regional Managers and Imaging Leads to review T-3 Week Imaging Change Readiness Assessment Results on March 9, 2022
  - o Distribute Infographic on recent functional changes
  - o Continue review process for Los Angeles County Imaging Go-Live Packet
- ► Implementation
  - o Host Los Angeles County Imaging Implementation Readiness Checkpoint on March 7, 2022
  - o Attend Imaging Migration Standup Calls on March 8, 2022, and March 10, 2022
  - o Host meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads regarding Los Angeles County Imaging Readiness Task Status on March 9, 2022

o   Continue planning for Los Angeles County post-deployment imaging support
o   Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
o   Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

2.3   Deviations from Plan/Adjustments

►   None for the reporting period

3.0   Customer Service Center (CSC)

3.1   Highlights of the Reporting Period

►   Continued Assembly Testing of Enhanced Call Control Panel (CCP)
►   Continued to test Task for Cancelling an Appointment in Outbound IVR (CA-25604) Service Change Request (SCR)
►   Continued discussion with Los Angeles County, Wave 1, and Wave 2 CalWIN Counties about migration to CalSAWS Contact Center Solution
►   Continued Build of Administration Page (CA-226672), and Telephonic Signature (CA-226838) SCRs

Table 3.1-1 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	In System Test	22.01 | 22.03.03
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	In System Test	22.01 | 22.03.03
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Assembly Test	22.03 | 22.04.07
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	In Assembly Test	22.03 | 22.04.07
DDID 2703 Web Chat/Click-to-Call (CA-227063)	March 18, 2022	In Assembly Test	22.03 | 22.04.07
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In development	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	March 25, 2022	In development	22.05
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722	April 4, 2022	In development	22.05 | 22.06.XX

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
Admin Page (CA-226672)			
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	May 5, 2022	In development	22.05 | 22.06.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	May 5, 2022	Approved	22.05 | 22.06.XX
DDID 2704 Post-Call Survey (CA-228023)	May 5, 2022	Approved	22.05 | 22.06.XX
DDID 2284 Scheduled Callback (CA-229573)	May 5, 2022	Approved	22.05 | 22.06.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	May 5, 2022	Pending approval	22.05 | 22.06.XX

Table 3.1-2 – Los Angeles County Milestones

	MILESTONES	DUE DATE	OWNER
1	Design completion	March 11, 2022	CalSAWS Project Team
2	Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3	Training development	May 16, 2022	CalSAWS Project Team
4	Build and unit test	May 20, 2022	CalSAWS Project Team
5	Training content review	May 20, 2022	Consortium
6	System Test	June 3, 2022	CalSAWS Project Team
7	Training execution	June 6, 2022	CalSAWS Project Team
8	Conduct model office	June 13, 2022	Los Angeles County
9	Go-live	June 17, 2022	CalSAWS Project Team
10	Post go-live support	July 1, 2022	CalSAWS Project Team

3.2   Activities for the Next Reporting Period

► Continue discussions with Contra Costa, Los Angeles, Placer, and Yolo Counties about County Specific Interactive Voice Response (IVR) designs
► Continue discussion with Wave 2 Counties, Santa Clara, and Yolo, for their County Specific IVR designs
► Continue build of SCRs CA-226843 Voice Authentication Languages, CA-226672 Admin Page, CA-226839- External Party Access IVR, CA-226838 Telephonic Signature

3.3   Deviations from Plan/Adjustments

► None for the reporting period

4.0   Analytics

4.1   Highlights of the Reporting Period

4.1.1   Analytics Summary

Table 4.1.1-1 – CalSAWS Analytics Summary

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	Deployed	Deployed	2	0	**2**	0%
D	In production	Deployed	Deployed	4	33	**37**	9%
E	In production	Deployed	Deployed	7	60	**67**	23%
F	In production	Deployed	Deployed	3	74	**77**	40%
G	In production	Deployed	Deployed	4	45	**49**	51%
H	In production	Deployed	Deployed	6	65	**71**	67%
I	In production	Deployed	February 3, 2022	1	84	**85**	83%
J	In production	Deployed	TBD	0	75	**75**	
TOTAL REPORTS				27	436	463	

Note:
*Release J Soft Launch on January 27, 2022

4.1.2 Soft Launch

► Release J was successfully soft launched on January 27, 2022. Consortium pre-validation and County validation preparation is wrapping up with County validation on track to begin March 10, 2022

4.1.3 Production (Hard Launch)

► Release I was successfully hard launched on February 3, 2022
   o All dashboards have been officially re-platformed in production
► Release J hard launch targeted for end of April 2022
   o Access to test environment for hard launch testing is at risk due to County Validation Testing for Release 22.05 that begins April 4, 2022 ending April 29, 2022. Proposal to share environment with County Validation under review

4.1.4 Performance and Scalability

► Workload Productivity Report (WPR) Unengagement Dashboard Production Batch job
   o Updated schedule to mark Unengagement job as non-core and moved to weekly refresh due to lack of usage (with Consortium approval). System Change Request (SCR) - CA-238402 in discussion to either decommission or modify dashboard
► As Release J was the final release, the team is performance testing the daily runs on a scaled EMR (Elastic Map Reduce) cluster to gauge how much additional performance the jobs show as the architecture scales. High level results reviewed with Consortium and Quality Assurance teams last week. Additional meeting will be scheduled to review memory and CPU usage. Detailed results available on the Project SharePoint

4.1.5 Development and Testing

► Release J
   o Release J was soft launched on January 27, 2022
   o Continued Consortium Pre-validation and County Validation preparation on track for County Validation to begin March 10, 2022
► Not assigned to a release yet
   o Continued to work on the 58-County version of the Geo-Coding Dashboard (System Change Request (SCR) CA-232876)

4.2   Re-Platform Migration Schedule

Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule

Release C (Migration Window: November 2020 – March 2021): In production			
Dashboards			
Leader Replacement System (LRS)	• CalWORKs	Daily	18 Sheets
	• QA	Daily	10 Sheets
Release D (Migration Window: February 2020 – June 2020): In production			
Dashboards			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets
State and Management			
	Category	**Number of Scheduled Reports**	**Number of On Request Reports**
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0
Release E (Migration Window: May 2020 – September 2020): In production			
Dashboards			
LRS	• Medi-Cal	Daily	30 Sheets
	• General Relief	Daily and Monthly	32 Sheets
	• Program Assignment	Monthly	1 Sheet
	• DPSSTATS Scorecard	Daily	1 Sheet
	• AAP (CWS)	Daily	21 Sheets
	• Foster Care (CWS)	Daily	21 Sheets
	• Kin-Gap (CWS)	Daily	21 Sheets
State and Management			
	Category	**Number of Scheduled Reports**	**Number of On Request Reports**
LRS and C-IV	• Administrative	7	0
	• Case Activity	4	0
	• Employment Services	0	0
	• Fiscal	34	0
	• State	13	0
	• Special Units	1	0
	• Resource Data Bank	1	0
Release F (Migration Window: August 2020 – December 2020) In production			
Dashboards			
LRS	• Operational Reports	Monthly	30 Sheets
	• Task Management	Daily	19 Sheets
	• Welfare Fraud Prevention & Investigation	Monthly	4 Sheets
State and Management			
	Category	**Number of Scheduled Reports**	**Number of On Request**

				Reports
LRS and C-IV	• Administrative		2	2
	• Case Activity		3	5
	• Employment Services		0	1
	• Fiscal		28	2
	• Resource Data Bank		0	0
	• State		26	0
	• Special Units		0	5
Release G (Migration Window: November 2020 – March 2021) In production				
Dashboards				
C-IV	• Call Log (In UAT)		Daily	19 Sheets
	• Semi Annual Reporting (In UAT)		Daily	11 Sheets
	• WPR and Engagement (In UAT)		Daily	46 Sheets
LRS / C-IV	• Reception Log (In Production)		Daily	10 Sheets
State and Management				

	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	3	0
	• Case Activity	4	3
	• Employment Services	0	1
	• Fiscal	33	1
	• State	0	0
	• Special Units	0	0
	• Resource Data Bank	0	0
	• New Reports	0	0

Release H (Migration Window: February 2021 – June 2021) In production			
Dashboards			
LRS	• Caseload History	Monthly	9 Sheets
	• Alerts	Daily	5 Sheets
	• Alerts (CWS)	Daily	3 Sheets
	• Placement Vendor Exception Report (CWS)	Daily	3 Sheets
	• Work Order (CWS)	Daily	6 Sheets
	• Welfare to Work	Daily	7 Sheets
State and Management			

	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	0	14
	• Case Activity	0	8
	• Employment Services	0	11
	• Fiscal	2	20
	• State	5	0
	• Special Units	0	6
	• Resource Data Bank	0	2

Release I (Migration Window: May 2021 – September 2021) In production			
Dashboards			
LRS	• Statistical Reports	Monthly	79 Sheets

State and Management			
	Category	**Number of Scheduled Reports**	**Number of On Request Reports**
LRS	• Administrative	11	1
	• Case Activity	19	5
	• Employment Services	3	0
	• Fiscal	28	5
	• State	2	0
	• Special Units	1	1
Release J (Migration Window: September 2021 – January 2022) In production (Soft launched)			
State and Management			
	Category	**Number of Scheduled Reports**	**Number of On Request Reports**
LRS	• Administrative	4	3
	• Case Activity	14	1
	• Employment Services	7	0
	• Fiscal	36	1
	• Resource Data Bank	1	0
	• Special Units	5	3

Note:
- State and Management number of reports might change as per analysis with Application Development and other dependencies

4.3   Activities for the Next Reporting Period

► Analytics
  o Continue to conduct regular meetings with the Consortium Regional Managers on reports/dashboard to discuss any critical concerns, work arounds, etc. regarding reports
  o Continue to pursue performance improvements, such as:
    - EMR (Elastic Map Reduce) cluster increase
    - System Change Request (SCR) for Sunday Reports schedule change (CA-241296)
    - Workload Productivity Report (WPR) Unengagement decommission and schedule change to run weekly
    - Review Qlik SaaS offering with Consortium Data Technical, Security, and Quality Assurance teams
  o Prepare for County Validation for Release J to begin on March 10, 2022
  o Confirm option to share environment for hard launch 6 testing

4.4   Deviations from Plan/Adjustments
► None for the reporting period

5.0 Application Development and Test

5.1 Highlights of the Reporting Period

5.1.1 Application Development Summary

Table 5.1.1-1 – CalSAWS Application Development Summary

|	Status	22.02	22.03	22.05	22.07	22.09	22.11	23.01	23.02
Design	New	0	0	0	3	4	1	5	1
	Design in Progress	0	0	4	1	4	2	0	0
	Ready for Committee	0	0	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0	0	0
	Pending Approval	0	0	0	2	2	0	0	0
Build	Approved	0	0	1	1	2	1	0	0
	In Development	0	3	17	0	0	0	1	0
	Development Completed	0	0	0	0	0	0	0	0
	In Assembly Test	0	0	0	0	0	0	0	0
Test	System Test	3	18	0	0	0	0	0	0
	Test Completed	0	3	0	0	0	0	0	0
	In Production	0	0	0	0	0	0	0	0
	Grand Total	**3**	**24**	**22**	**7**	**12**	**4**	**6**	**1**

SCRs in Production	859

Notes:
- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production

- ► Release 22.02 in the table above are 22.02 priority release items associated with Los Angeles County's cutover to imaging and BenefitsCal
- ► Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary), above

5.1.2 Design Difference Identifiers (DDID) System Test Status

**Figure 5.1.2-1 – DDID System Test Status**
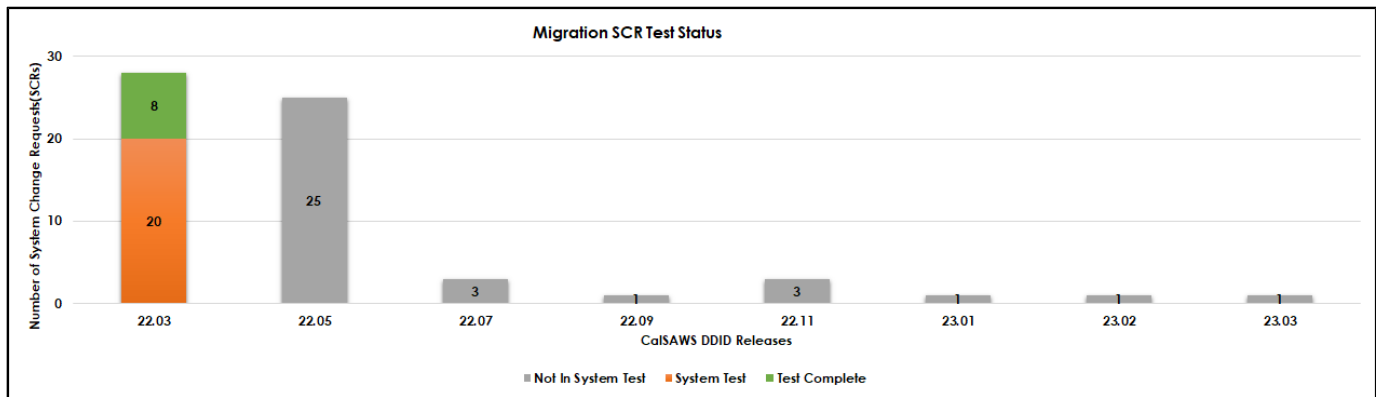
Notes:

- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes In Production statuses; Test Complete includes Test Completed status; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

Table 5.1.2-1 – DDID System Test Execution Status – 22.03

Pass rate target as of March 4, 2022	**71%**
Pass rate actual as of March 4, 2022	**91%**
System Test Completed date: March 16, 2022	

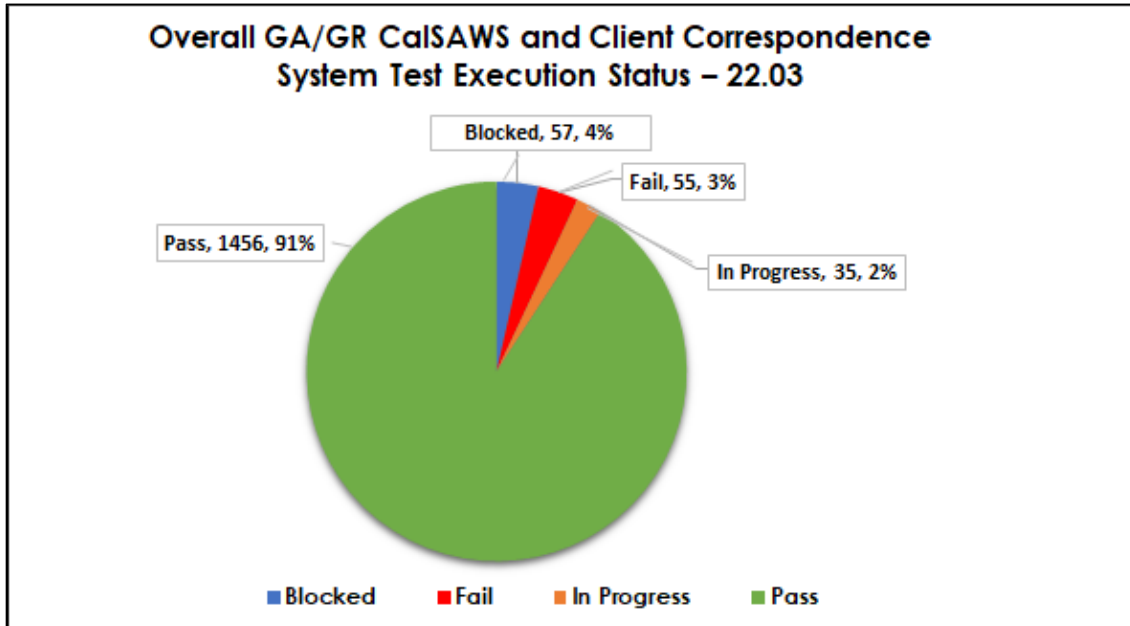**Figure 5.1.2-2 – DDID System Test Execution Status – 22.03**
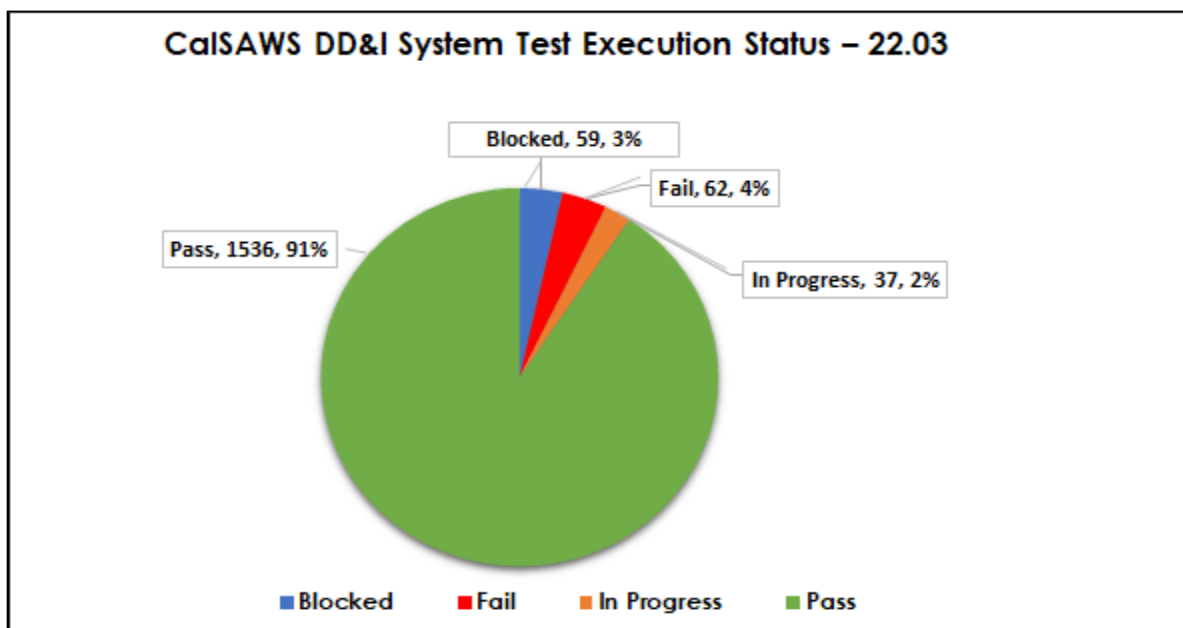
Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release
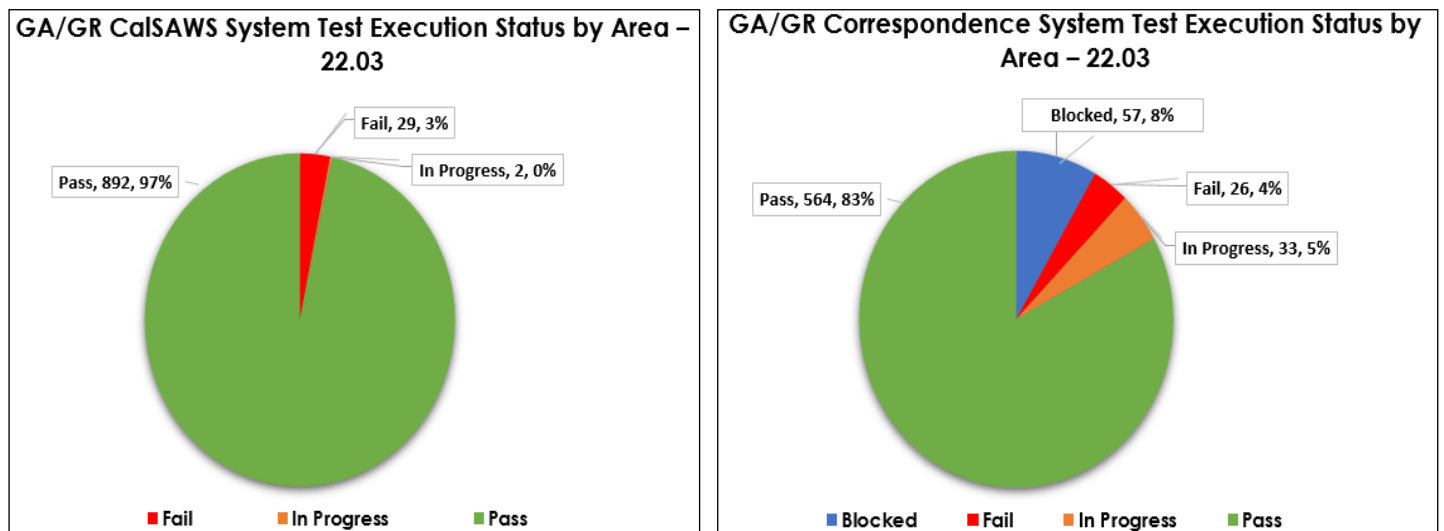
► Continued test execution for 22.03

Figure 5.1.2-3 – Overall GA/GR CalSAWS and Client Correspondence System Test Execution Status – 22.03

Figure 5.1.2-4 – GA/GR System Test Execution Status by Area – 22.03

Table 5.1.2-2 - GA/GR System Test Execution Status by Area – 22.03

GA/GR CalSAWS	
Pass rate target as of March 4, 2022	71%
Pass rate actual as of March 4, 2022	97%
System Test completed date: March 16, 2022	

| GA/GR Client Correspondence	
Pass rate target as of March 4, 2022	88%
Pass rate actual as of March 4, 2022	83%
System Test completed date: March 16, 2022	

5.1.3   Converted Data Test (CDT):

► Continued test execution of CalWIN Converted Data Test (CDT) phase

Table 5.1.3-1 – CalWIN CDT Execution Status

Pass rate target as of March 4, 2022	**71%**
Pass rate actual as of March 4, 2022	**48%**
System Test completed date: April 29, 2022	

Figure 5.1.3-1 – CalWIN CDT Execution Status
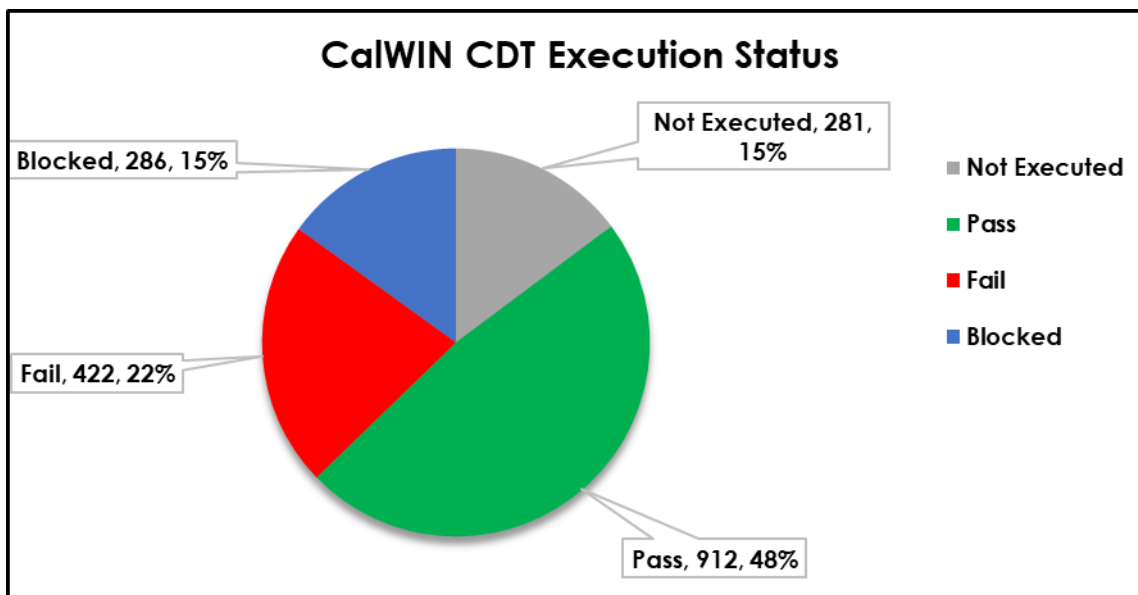
Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not Executed	In Progress	Pass	Fail	Blocked	Total
Ancillary	0	0	26	1	7	34
CalHEERS	1	0	67	6	5	79
Correspondence	7	0	70	85	5	167
Eligibility	2	0	159	102	139	402
Fiscal	33	0	191	32	56	312
GA/GR	229	0	0	0	0	229
Online	3	0	132	50	4	189
Reports	0	0	20	88	9	117
High-Volume Online Transactions	6	0	247	58	61	372
Total	**281**	**0**	**912**	**422**	**286**	**1901**

Note:

- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase
- GA/GR functional area is scheduled to see execution begin with load of Golden Data Set (GDS) 6 in the Converted Data Test (CDT) environment (currently scheduled for week of March 21, 2022)

**Figure 5.1.3-2 – CalWIN Converted Data Test (CDT) Defects**
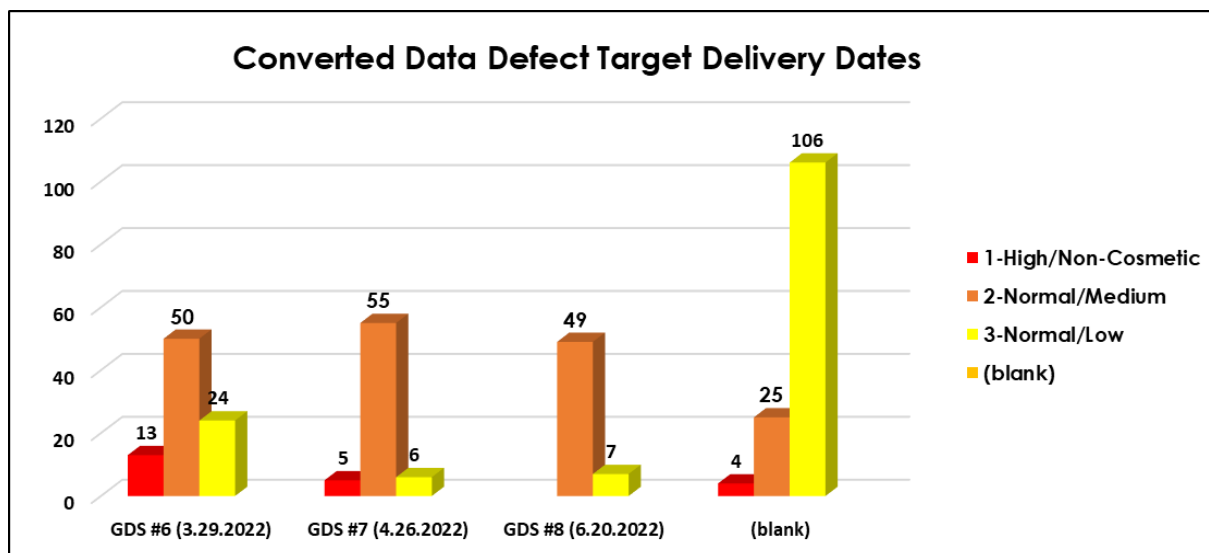
► 23 defects being triaged by Application Development (New or Assigned status)
► 344 open converted data defects

5.1.4 Task Management

► Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for the 22.05 release
 o CA-240746 DDID 1629 FDS: Task Management - CalSAWS Additional Automated Action

Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status
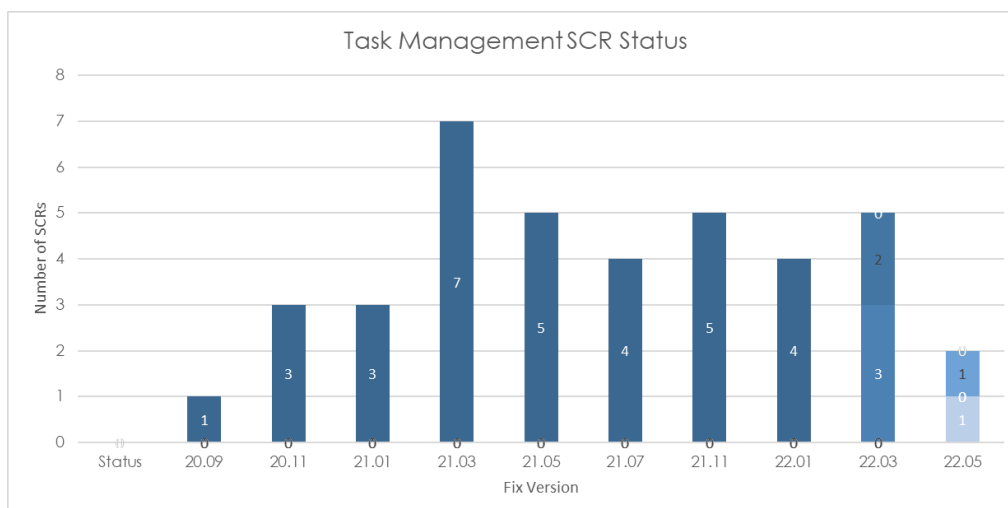
5.1.5 Application Programming Interface (API)

► Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for:
  o CA-214741 DDID 2298 – FDS: API - Person - MDM API
► Continued development on the following Application Programming Interfaces (APIs):
  o CA-214758 DDID 2355 – FDS: API - Work Registration API

**Figure 5.1.5-1 – Application Programming Interface (API) DDID Status**
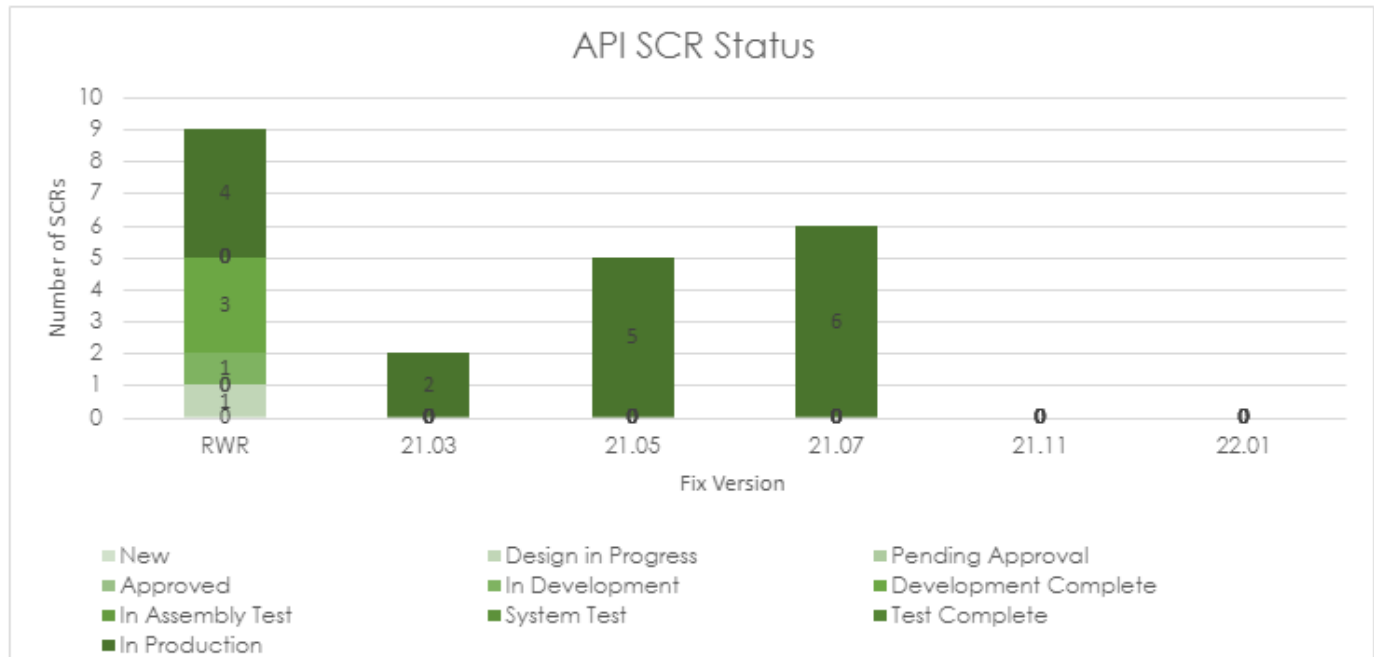
5.1.6 General Assistance/General Relief (GA/GR)

► General:
  o Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to the Consortium on March 1, 2022
  o Discussed the General Assistance/General Relief (GA/GR) Correspondence work products and design clarifications on March 1, 2022, and March 3, 2022
  o Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on March 3, 2022, and March 5, 2022
  o Discussed Gainwell System Test status on March 3, 2022
  o Continued working on the below 22.05 draft designs
    • CA-241528 - Update Previous potential hyperlink for General Relief (GR) Immediate Need, Aid Code Table and look up methods
  o Reviewed the draft of the below 22.05 designs on March 1, 2022
    • CA-241528 - Update Previous potential hyperlink for General Relief (GR) Immediate Need, Aid Code Table and look up methods
  o Continued with the development of below 22.05 SCRs
    • CA-238253 - DDID 2319 FDS - GA GR - Group 7 Forms
    • CA-226620 - DDID 2314/2319 - GA GR EDBC Phase 5 - Batch 2 Mandatory Program Requirements Rule

- CA-229078- GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC
- CA-233752- DDID 2314 FDS: GA GR Phase 5 Batch 1 - Reporting Rules and corresponding NOA Reasons
- CA-215680- DDID 2378 FDS: GA GR Time on aid changes
- CA-215684- DDID 2382 FDS: GA GR - Batch Sweeps for CalWIN GA/GR MU triggers - Phase 3
- CA-215686- DDID 2384 FDS: GA GR Batch Appointments
- CA-226398 - DDID 2319 - Framework for GA GR Manual Correspondence phase 2

o Continued the Automated System Test preparation of the below 22.03 System Change Requests (SCRs)
  - CA-233752 - DDID 2314 FDS: GA GR Phase 5 Batch 1 - Reporting Rules and corresponding NOA Reasons
  - CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC
  - CA-226620 - DDID 2314/2319 - GA GR EDBC Phase 5 - Batch 2 Mandatory Program Requirements Rule

Figure 5.1.6-1 – GA/GR Design Difference Identifiers (DDID) Status

Note: **"New"** reflects JIRA SCR's Status for existing DDID's
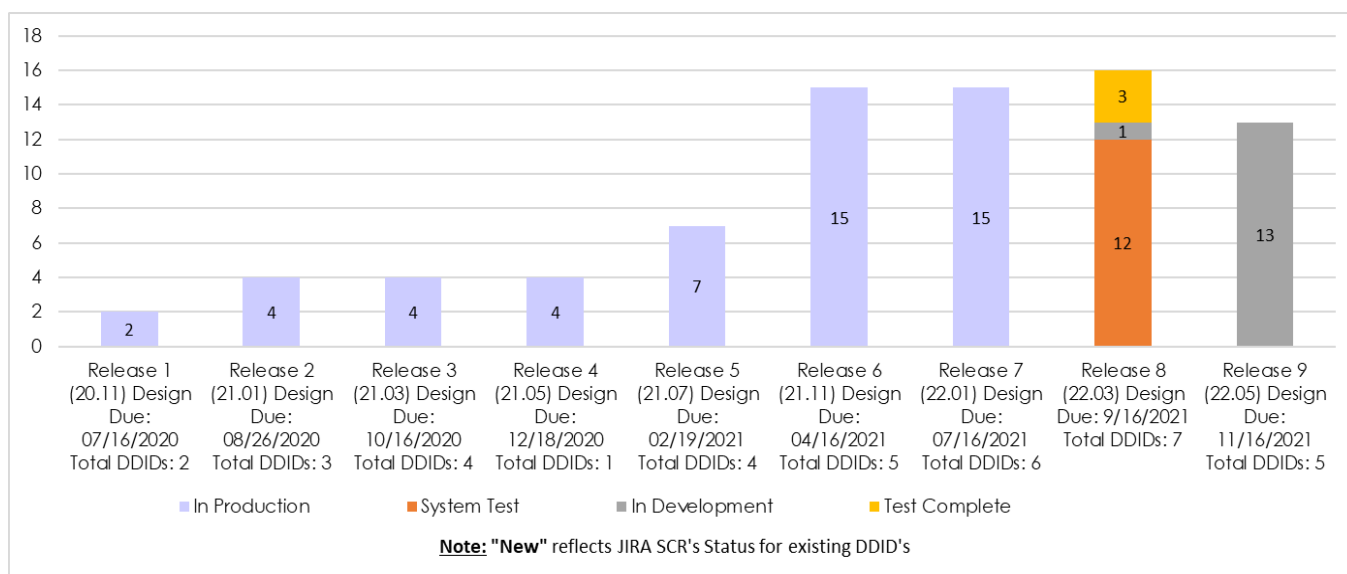
5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

► Continued testing Sprint features for the 22.03 baseline System Change Requests (SCRs). This release includes the following items and will be deployed to Production with the 22.03 release on March 20, 2022:
  o Sprint 5 SCR CA-229305
   - Port the Case Data Removal Identification Report into CalSAWS

- Port the Case Data Removal Override Report into CalSAWS
- Port the Document Removal process to S3
- Created Data Deletion Stored Procedures
- Scheduled Batch process to recreate C-IV PDFs with 1,000-character limits
  - o Sprint 6 SCR CA-229306
    - Created CalSAWS Re-verification Batch process
    - Updated Re-verification logic to include new Eligibility Determination/Benefits Calculation (EDBC)/Recovery Account transaction rules
    - Updated S3 Document storage retrieval framework with S3 Storage Identifications
    - Updated Identification Batch process to exclude CS (Child Protective Service) programs

Figure 5.1.7-1 – Case Purge Burndown Chart
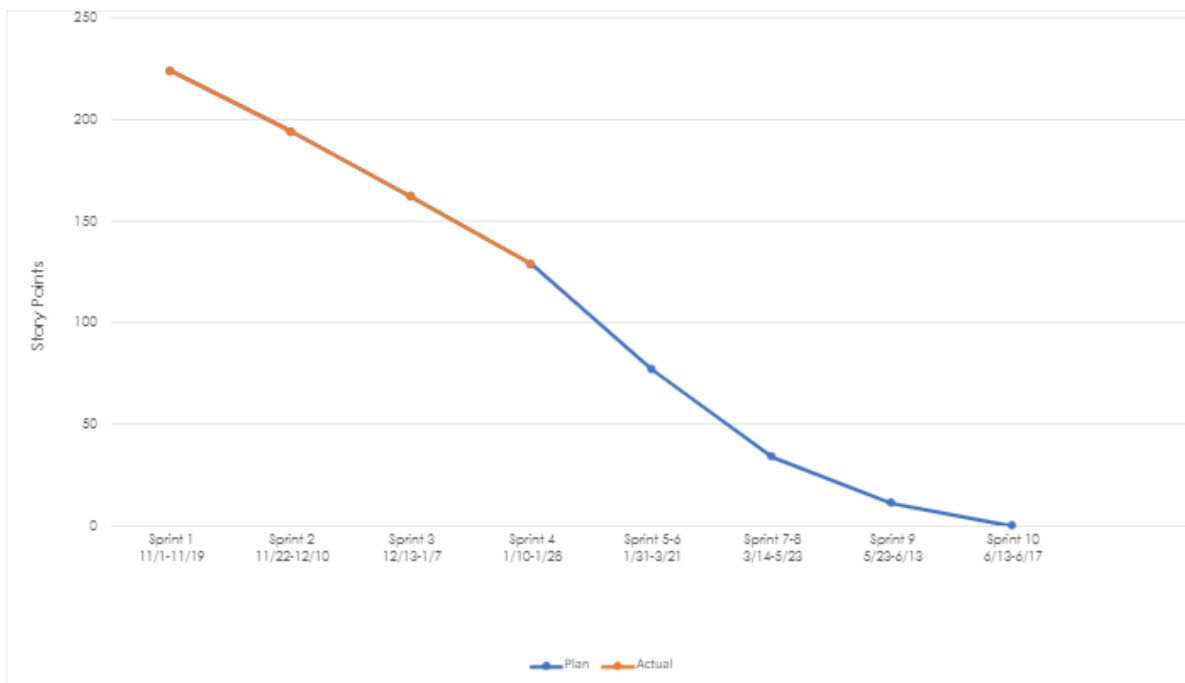
Table 5.1.7-1 – Planned Purge Sprints

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, adding new EDBC/RA Rules to Identification Sweeps, Porting PDF Generation Process, Increasing Journal PDF Character Limit
Sprint 4	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure DBCR's, Schedule Batch for Journal PDF Rerun
Sprint 6	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new RA rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
Sprint 7	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include RES and RECEIPT tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
Sprint 8	Porting for Disaster Recovery Document Deletion, OBIEE/EDR Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
Sprint 9	Performance Environment Preparation and Execution
Sprint 10	Batch Scheduling, Case Purge Transition

5.1.8   Deliverable Management

Table 5.1.8-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	• Continued developing the DDEL • Submission of the DDEL is due on March 25, 2022

5.2   Activities for the Next Reporting Period

► Continue drafting designs for Migration Impact System Change Requests (SCRs)
► Continue test execution for CalSAWS 22.03 Release

Deliverable Management

Table 5.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	• Continue developing the DDEL • Submission of the DDEL is due on March 25, 2022

5.3   Deviations from Plan/Adjustments

► None for the reporting period

6.0 Conversion

6.1 Highlights of the Reporting Period

6.1.1 C-IV Conversion

► Continued post go-live support for former C-IV Counties

6.1.2 CalWIN Conversion:

► Continued Golden Data Set (GDS) 6 Epic
  o Continued to prioritize converted data testing (CDT) items based on converted data testing (CDT) prioritization for Golden Data Set (GDS) delivery
  o GDS6 Epic is focused on 22.01, 22.03, converted data test (CDT) defects, and General Assistance/General Relief (GA/GR)
    • Note: GA/GR total items include a large number Code Set and table mappings that have already been performed but required 22.01 to be fully tested and mappings validated
► Continued to triage converted data test (CDT) defects as they are created
► Continued Golden Data Set (GDS) 5 transformation
  o Received all Wave 6 CalWIN source County data
  o Completed Wave 1
  o Completed Wave 2
  o Completed Wave 3
  o Completed Wave 4
  o Completed Wave 5
  o Scheduled for completion March 14, 2022

Table 6.1.2-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 6 (January 2022 – March 2022)

Sprint	Total - Deferred Items	Sprint Duration		0% Not Started	25% Analysis & Mapping in Progress	30% Ready for Consortium Review	50% Build In Progress	75% Ready for AT	5% On Hold	100% Completed (Tested)*	100% CNR	0% Deferred
Overall	273	1/4/2022	3/13/2022	87	18	0	5	21	0	142	0	0
GDS#6 Bugfixes	52	1/4/2022	2/6/2022	0	0	0	0	0	0	52	0	0
GA/GR through 22.01	181	1/24/2022	3/11/2022	87	13	0	1	14	0	66	0	0
22.01 Data Model updates	19	1/24/2022	2/27/2022	0	0	0	0	0	0	19	0	0
GDS#6 Bugfixes 2	21	2/7/2022	3/11/2022	0	5	0	4	7	0	5	0	0
GDS#6 Hardening/bugfixes	TBD	2/28/2022	3/13/2022	0	0	0	0	0	0	0	0	0

6.1.3 Gainwell Technologies

► CalWIN Document Migration
  o Continued planning for delivery of all Client Correspondence
  o Continued delivery of Client Correspondence from CalWIN

6.1.4 Ancillary Systems Conversion:

► Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
► Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
► Generated exception reports for GDS 5 for Wave 6 Counties

Table 6.1.4-1 – County Status by Ancillary System

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	**Design and build completed** Received production sized files	N/A	N/A
Placer	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files
Yolo	**Design and build completed** Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	**Design and build completed** Received production sized files
Tulare	**Design and build completed** Received production sized files	N/A	N/A
Orange	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files
Santa Barbara	N/A	N/A	**Design and build completed** Received production sized files
Ventura	**Design and build completed** Received production sized files	N/A	N/A
San Mateo	**Design and build completed** Received production sized files	N/A	**Design and build completed** Received production sized files
Santa Cruz	**Design and build completed** Received production sized files	N/A	**Design and build in-progress** Received production sized files

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Solano	**Design and build completed** Received production sized files	N/A	N/A
Alameda	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	N/A
Fresno	**Design and build completed** Received production sized files	N/A	N/A
Sonoma	**Design and build completed** Received production sized files	N/A	**Design and build completed** Received production sized files
Sacramento	N/A	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files
San Francisco	**Design and build completed** Received production sized files	N/A	N/A
San Luis Obispo	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	N/A

Figure 6.1.4-1– Ancillary Systems Conversion Gantt Chart

Table 6.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handing for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Completed)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Completed are ready to Start (or are Completed)	Completed

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test Completed are ready to Start (or are Completed)	In progress
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Pre-Requisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Completed are ready to Start (or are Completed)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Completed)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Completed)	Not started

6.1.5   Deliverable Management

Table 6.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

6.2   Activities for the Next Reporting Period

6.2.1   C-IV Conversion:

► Continue post go-live support for former C-IV Counties

6.2.2   CalWIN Conversion:

► Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
► Complete Golden Data Set (GDS) 5 build activities
► Continue Golden Data Set (GDS) 6 Epic
► Continue Converted Data Test (CDT) Support
► Continue Converted Data Delivery planning activities

6.2.3   Gainwell Technologies

► CalWIN Data Migration
   o Continue planning for future CalWIN extractions
► CalWIN Data Retention M&O
   o Continue planning for future data retention runs

6.2.4 Ancillary Systems Conversion:

► Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
► Continue to update the Ancillary Systems file specifications documents (as needed)
► Continue System Test scenario for automation development
► Prepare latest County data set for Golden Data Set (GDS)6 and Golden Data Set (GDS) 7

6.2.5 Deliverable Management

Table 6.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

6.3   Deviations from Plan/Adjustments

► None for the reporting period

7.0   CalWIN Functional Support

7.1   Highlights of the Reporting Period

► Continued planning for CalWIN Fiscal workshops for pay codes, fund codes, and reconciliation
► Continued planning for the upcoming Process Change Inventory (PCI) Closeout sessions
► Provided a list of all external interfaces for the Implementation Support team
► Demonstrated Task Management and Document Routing functionality at the Region 1 regional meeting on February 28, 2022
► Provided an updated list of all system automated actions including each of the current 40 Counties opt in decisions on March 2, 2022
► Met with Consortium, ClearBest, Deloitte, and Accenture leadership on approach to preparing Wave 1 Counties for go live on March 2, 2022

7.2   Activities for the Next Reporting Period

► Support the Application Security sessions that are scheduled for March 8, 2022, and March 9, 2022
► Continue to prepare for the upcoming Process Change Inventory (PCI) Closeout Sessions
► Attend Placer County PCI Closeout Sessions on March 7-10, 2022

8.0   Appendices

Appendix A – CalSAWS Deliverable Summary
Appendix B – CalSAWS Migration Work Plan Summary
Appendix C – CalSAWS DD&I Project Gantt Chart
Appendix D – CalSAWS Project Risks and Issues
Appendix E – OBIEE and State & Management Master Inventory

CalSAWS – California Statewide Automated Welfare System
CalSAWS DD&I Project Phase
Weekly Status Report Period: February 28, 2022, to March 6, 2022

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