

CalSAWS Quality
Assurance Weekly Status
Report

Reporting Period: March 14, 2022 to March 20, 2022

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1.0 Quality Assurance

1.1 Deliverables Management

Table 1-1 - Overall Summary of CalSAWS DD&I Deliverable Status











DEL #	DELIVERABLE NAME		STATUS
3.33	QA Monthly Status Report – March 2022		<ul style="list-style-type: none"> • Submit FDEL by April 5, 2022
4.33	QA Work Plan - March 2022		<ul style="list-style-type: none"> • Submit FDEL by April 5, 2022
7.33	QA Test Monthly Report – March 2022		<ul style="list-style-type: none"> • Submit FDEL by April 5, 2022
10.06	Quarterly QA Security Report		<ul style="list-style-type: none"> • Submit DDEL by March 30, 2022
12.33	Assessment of CalSAWS Migration Work Plan Update – March 2022		<ul style="list-style-type: none"> • Submitted FDEL on March 18, 2022
42	Assessment of CalSAWS (CalWIN) UAT Readiness Report/Milestone		<ul style="list-style-type: none"> • FDED approved on March 8, 2022 • Submit DDEL by June 6, 2022
46	Assessment of CalACES Migration Final Acceptance Certification		<ul style="list-style-type: none"> • Submit DDEL by March 25, 2022
48	Assessment of CalSAWS Migration Project Control Document Update		<ul style="list-style-type: none"> • Submit DDEL by April 15, 2022

Table 1-2 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
14.17	OCAT - QA Monthly Status Report (OCAT) – March 2022		<ul style="list-style-type: none"> • Submit FDEL by April 5, 2022
WP-6.1	OCAT - Technical Design - 2022 Annual Update (Comments Only)		<ul style="list-style-type: none"> • Submitted FDEL comments on March 17, 2022

[1] Status: **Red:** Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

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Table 1-3 – Overall Summary of BenefitsCal Deliverable Status





DEL #	DELIVERABLE NAME		STATUS
WP-1.20	BenefitsCal - QA Monthly Status Report (Portal Mobile)		<ul style="list-style-type: none"> • Submit FDEL comments by April 5, 2022

Table 1-4 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
59.15	CalWIN Implementation - Assessment of CalWIN Implementation Migration Work Plan Update - March 2022		<ul style="list-style-type: none"> • Submit FDEL by April 12, 2022
60	CalWIN Implementation – Assessment of CalWIN Business Processing Re-engineering (BPR) Plan		<ul style="list-style-type: none"> • Submit comments for Orange, Santa Barbara, and Ventura Wave 3 counties by March 29, 2022
WP-2	CalWIN Implementation - Assessment of CalWIN Change Discussion Guides		<ul style="list-style-type: none"> • Submit comments for Contra Costa, Placer, Yolo Wave 1 counties by April 12, 2022

1.2 Highlights for the Reporting Period

1.2.1 Project Management

- ▶ Continued to support Outcomes Based Certification (OBC) and Certification Review (CR) preparation
- ▶ Participated in Hyland/CalSAWS Monthly Executive meeting on March 14, 2022
- ▶ Participated in Monthly OCAT SLA Reporting meeting on March 14, 2022
- ▶ Participated in CalSAWS Accessibility follow-up meeting on March 14, 2022
- ▶ Participated in Release 22.03 T-1 Readiness Status meeting on March 14, 2022
- ▶ Facilitated Release 22.03 Pre-Green Light review on March 14, 2022
- ▶ Participated in CalSAWS Section Directors' meeting on March 15, 2022
- ▶ Facilitated Release 22.03 Green Light meeting on March 16, 2022
- ▶ Participated in OCAT Ops and Release Management meeting on March 16, 2022
- ▶ Participated in Batch Performance Checkpoint meeting on March 16, 2022
- ▶ Presented QA Updates to CalSAWS Project Steering Committee on March 17, 2022
- ▶ Participated in GA/GR Executive Project Status meeting on March 18, 2022

1.2.2 Technical

- ▶ Participated in CalSAWS Technical weekly meeting on March 14, 2022
- ▶ Participated in Consortium FinOps meeting on March 15, 2022
- ▶ Participated in Purge Standup meetings on March 16 - 18, 2022
- ▶ Participated in Tech Change Advisory Board (CAB) meeting on March 16, 2022
- ▶ Participated in Environment Management Review meeting on March 17, 2022
- ▶ Analytics
 - Participated in the weekly Analytics Roundup meeting on March 17, 2022
 - Participated in Ad-Hoc (CalWIN) reporting meeting on March 17, 2022
- ▶ BenefitsCal
 - Participated in App/Transfer meetings on March 14 - 18, 2022
 - Participated in BenefitsCal Operation Review on March 15, 2022
 - Participated in Operations and M&O calls on March 15 and 17, 2022
- ▶ Batch
 - Participated in Batch Performance Checkpoint meeting on March 16, 2022
 - Participated in CalSAWS Performance Report Meeting on March 17, 2022
- ▶ CalWIN
 - Participated in CalSAWS State Interface partner testing meetings on March 16 and 17, 2022
- ▶ Central Print
 - Participated in CalSAWS Central Print Status meeting on March 14, 2022
- ▶ Contact Center
 - Participated in CalSAWS Contact Center Management Conference Call on March 14, 2022
 - Participated in CalSAWS Placer Weekly Contact Center Discovery Session on March 15, 2022
 - Participated in CalSAWS and Los Angeles Contact Center Session meeting on March 15 and 16, 2022
 - Participated in CalSAWS Contra Costa Weekly Contact Center Discovery Session on March 17, 2022

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- Participated in Los Angeles County CalSAWS Contact Center Training Discussions on March 17, 2022
- Participated in Los Angeles County CalSAWS Contact Center Solution IT Networking Discussion on March 17, 2022
- Continued to monitor the CalSAWS Los Angeles Contact Center Implementation
- ▶ Service Management
 - Participated in ServiceNow Stakeholder meeting on March 17, 2022

1.2.3 Imaging

- ▶ Participated in Imaging Performance Test review on March 14, 2022
- ▶ Participated in LA Cutover to BenefitsCal and Hyland Imaging Touchpoint on March 15 and 17, 2022
- ▶ Participated in Imaging Migration Standup meeting on March 15 and 17, 2022
- ▶ Participated in CalSAWS Imaging Defects for Los Angeles Review on March 16, 2022
- ▶ Participated in CalSAWS Imaging Committee Meeting on March 17, 2022
- ▶ Participated in LA Document Migration weekly Check-in on March 17, 2022
- ▶ Participated in Design Document Review for CA-231495, Imaging Indicator on Workload Inventory on March 18, 2022
- ▶ Performed Independent Test and QA Review of SCR CA-228869, create OCR and OCR Split Override on March 14, 2022

1.2.4 Functional

- ▶ M&O
 - Participated in App Dev Leads meeting on March 15, 2022
 - Participated in the Correspondence Workgroup on March 16, 2022
 - Participated in the Imaging Committee on March 17, 2022
 - Participated in the WTW Committee on March 17, 2022
 - Reviewed forty-nine (49) design documents. The QA Team targets Critical and High priority designs for review and other SCRs at the Consortium's direction.

Table 1-5 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	13
22.02	7
22.03	15
22.05	7
22.07	1
22.09	4
23.05	1
TBD	1
Grand Total	49

- ▶ Conversion
 - Conducted meetings with Consortium to initiate Converted Data Validation (CDV) planning and coordinated System training for participants with the UAT Team

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- Reviewed Eligibility elements associated with “Do not Map” transformation type in the Mapping Transformation Report
- Attended CUBS (ancillary system) Change for Conversion with Contra Costa County on March 14, 2022
- Participated in Wave 1 Mock Cutover Schedule review on March 18, 2022
- Participated in the Risk 258 Contingency Planning discussion on March 18, 2022 with the Deloitte ISS and Conversion Teams
- Participated in the Review Conversion Detail Env Schedule meeting on March 18, 2022
- Participated in the Mock Conversion schedule review on March 18, 2022
- ▶ General Assistance/General Relief (GA/GR) and Task Management
 - Reviewed Release 22.05 design documents
 - Attended a discussion for future GA/GR work and priorities
 - Conducted traceability of GA/GR requirements to SCRs
 - Discussed GA/GR Correspondence M&O planning discussion
- ▶ Task Management
 - Reviewed Design documents and attend scheduled meetings
 - Conducted requirements tracing to SCRs and defects
- ▶ CalSAWS Case Purge
 - Attended Sprint Meetings
 - Discussed the addition of an override reason of Fraud Investigation
- ▶ Lobby Management
 - Participated in CalSAWS San Bernardino County Lobby Management Call on March 17, 2022

1.2.5 BenefitsCal

- ▶ Monitored Language translations for Release 3 and attended meetings with CDSS to monitor delivery progress
- ▶ Reviewed Monthly Status Report and CX Monthly Report
- ▶ Attended BenefitsCal/Code for America weekly call
- ▶ Participated in Release API Triage meetings
- ▶ Continued testing support for Release 2 Priority Releases
- ▶ Participated in twice weekly Production and M&O meetings

1.2.6 Test

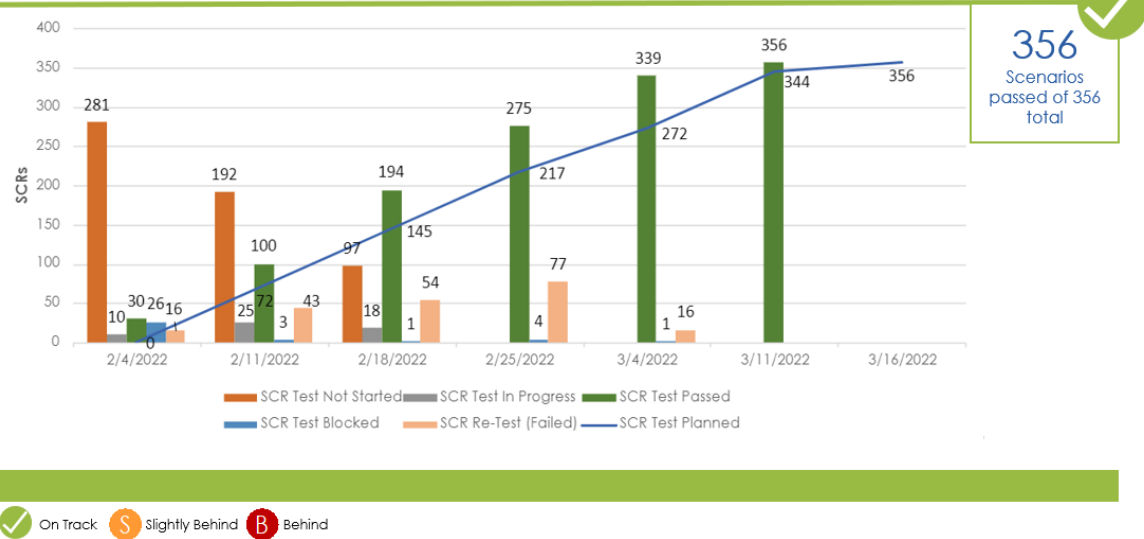
- ▶ CalSAWS Release 22.03 testing activities
 - Participated in 22.03 Pre-Green Light Review on March 14, 2022
 - Participated in 22.03 Greenlight Meeting on March 16, 2022

Table 1-6 – Release 22.03 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
22.03 Release – ClearBest QA Independent Test Results	356	0% (0)	0% (0)	100% (356)	0% (0)	0% (0)

Release 22.03
Independent Testing of SCRs

22.03 – SCR Test Script: Execution



- ▶ CalSAWS Release 22.05 testing activities
 - Submitted 22.05 Release Scorecard for Consortium approval on March 16, 2022
 - Continued test preparation activities
 - Continued development of GA/GR E2E scenarios

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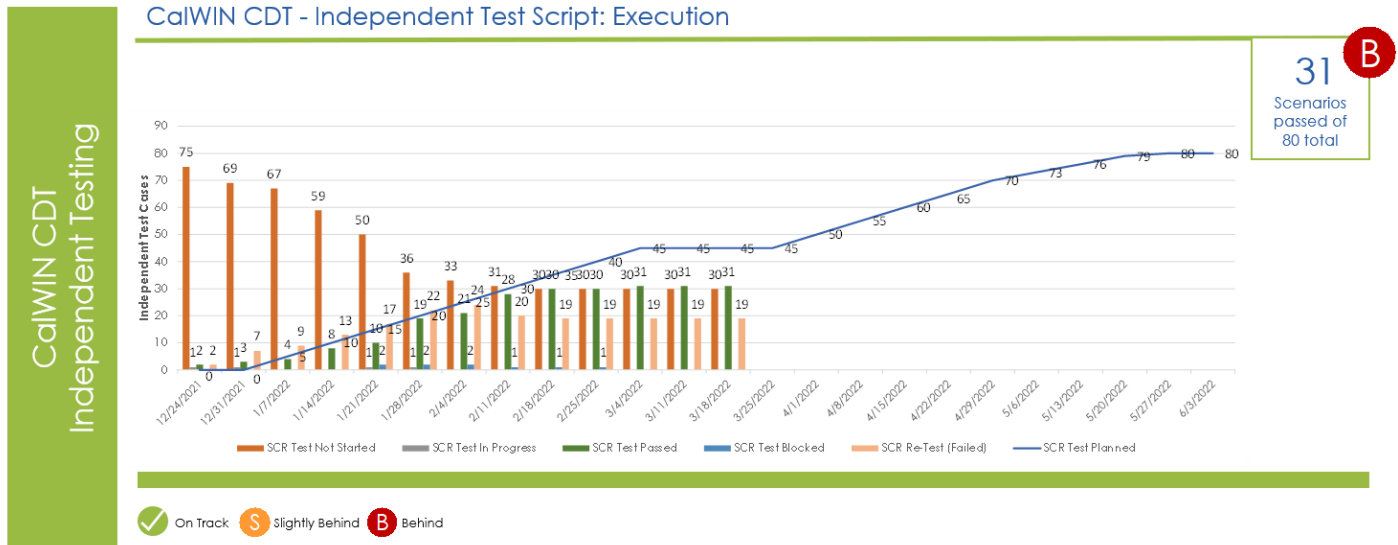
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- ▶ CalWIN CDT – Functional Testing activities
 - Documented test scripts based on defect findings and functionality gaps
 - Participated in weekly CDT meeting on March 15, 2022
 - Participated in daily CDT Touchpoint calls

Table 1-7 –CalWIN CDT Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Pass	Fail	Blocked
CalWIN CDT – ClearBest QA Independent Test Results	80	37% (30)	0% (0)	38% (31)	25% (19)	0% (0)



- ▶ BenefitsCal Activities
 - Continued to monitor open defects
 - Continued Independent Test execution and QA Reviews for Monthly Release 2.3
 - Began Independent Test execution for Release 3.0
 - Participated in weekly Defect and Activities call on March 15, 2022
 - Participated in bi-weekly M&O calls on March 15 and 17, 2022

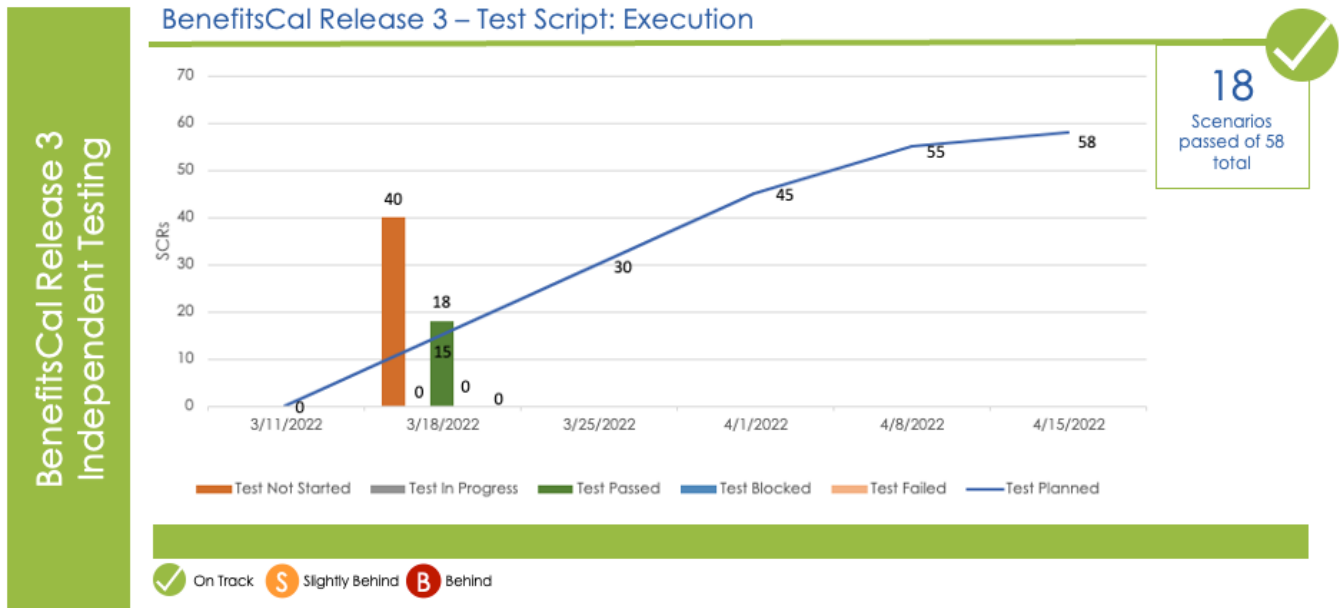
Table 19 – BenefitsCal Independent Test Progress

Test Cycle	Total	Not Executed	In Progress	Pass	Fail	Blocked
BenefitsCal R3.0 – ClearBest QA Independent Test Results	58	69% (40)	0% (0)	31% (18)	0% (0)	0% (0)

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- ▶ Other Consortium Support Test Activities
 - Monitored test support for priority releases
 - Participated in the Release when Ready (RWR) touchpoint on March 14, 2022
 - Participated in Integrated Test Team meeting on March 15, 2022
 - Participated in bi-weekly GA/GR Daily Test meetings on March 15 and 17, 2022
 - Participated in GA/GR Weekly System Test Status Call on March 16, 2022
 - Participated in Weekly Test Touch point meeting on March 16, 2022
 - Participated in the CalWIN CDT Risk and Mitigation meeting on March 17, 2022
 - Participated in the CalSAWS -State and Fiscal Reports on March 17, 2022
- ▶ CalWIN UAT
 - Facilitated CalWIN UAT planning meetings March 14 and March 16, 2022
 - Participated in UAT/BPR to be session discussion on March 14, 2022
 - Facilitated UAT Environment Data Refresh and Support model meeting with Deloitte on March 14, 2022
 - Facilitated daily check points with the UAT team on March 15 - 16, 2022
 - Facilitated the CalSAWS CalWIN UAT Script development Kick-off for Riverside on March 15, 2022
 - Facilitate UAT Lobby manage test scenarios follow up with the Test scenario developer and Consortium SME on March 15, 2022
 - Participated in a County System Training for CDV participants on March 15, 2022
 - Facilitated UAT Employment Services test scenarios follow up with the Test scenario developer and Consortium SME on March 16, 2022
 - Participated in the DDEL 58 - CalSAWS (CalWIN) UAT Readiness report walkthrough on March 16, 2022
 - Facilitated a CW/CF UAT scenario clarification questions session with the consortium BA and UAT team on March 17, 2022
 - Participated in the DDEL 58 – CalSAWS (CalWIN) UAT Readiness walk-through with Accenture, Consortium Test manager and consortium UAT team on March 17, 2022

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- Facilitated the CalWIN UAT Planning and Prep – OCM/BPR and Application training meeting on March 17, 2022
- Facilitated a MC UAT scenario clarification questions session with the consortium BA and UAT team on March 18, 2022
- Facilitated UAT Core Environment setup meeting with Gainwell, Accenture and the UAT Consortium team on March 18, 2022
- Participated in Converted Data Validation LMS meeting with Conversion, Consortium training team, and Consortium UAT team on March 18, 2022
- Completed slides for March 24, 2022 OPAC UAT presentation
- Continued to monitor and address UAT mailbox questions
- Continued planning and preparation activities

1.2.7 Implementation

- ▶ CalSAWS Maintenance and Operations (M&O)
 - Participated in weekly Training Touchpoint meeting
 - Updated QA Confirmation Seals in LA County Imaging Implementation Readiness Dashboard and Packet
 - Participated in LA County Imaging Implementation Readiness Checkpoint
- ▶ CalWIN Implementation Support Services (ISS)
 - Participated in weekly CalWIN ISS Management meeting
 - Participated in weekly CalWIN ISS OCM Leads meeting
 - Participated in CalWIN ISS Training Weekly Touchpoint
 - Participated in weekly CalWIN Conversion and Change Management meeting
 - Conducted Weekly Implementation Team Meeting
 - Conducted Weekly Implementation QA Team Meeting
 - Participated in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager
 - Participated in IPOC/TOSS Weekly Meetings for Contra Costa and Placer counties
 - Participated in Placer BPR To-Be Refactoring Sessions with County and Project staff
 - Participated in Placer BPR/OCM Session Daily Debriefs
 - Participated in County Work Plan Tasks and Readiness Checklist Working Session
 - Participated in Placer Change Discussion Review session
 - Completed Change Discussion Guide (CDG) Reviewer's Companion and Checklist
 - Tracked session metrics in Placer BPR To-Be Refactoring Sessions
 - Participated in CalSAWS Technical Point of Contact Meeting
 - Participated in CalWIN Implementation Support Services - Stand-up Meeting
 - Participated in CalWIN Training Discussions
 - Planned for April Global IPOC Meeting
 - Planned for County Prep Phase
 - Participate in Risk 262 Walkthrough with Deloitte and Consortium
 - Prepared AAPI talking points for All Staff Meeting
 - Participated in CDT Defect Internal Work Group sessions
 - Participated in Risk 262 and Risk 270 Discussions with Deloitte and Consortium
 - Participated in CNC discussion with Contra Costa
 - Participated in Placer Change Discussion Guide Review Process and Timelines meeting

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- Prepared for and conducted Risk 262 and Risk 270 updates in March Project Steering Committee (PSC) meeting
- Participated in Technical Point of Contact (TPOC) meeting for Wave 1 and Wave 2
- Performed Peer Review on Foster Care Draft Instructor Guide
- Participated in Los Angeles County CalSAWS Contact Center Training Discussions
- Participated in CalWIN UAT Planning and Prep - OCM/BPR and Application Training
- ▶ Release Management
 - Analyzed WBT SCR changes and provide feedback
 - Participated in 22.03 Project Integrated Readiness Status
 - Participated in Pre-Green Light Review for Release 22.03
- ▶ Special Projects
 - Conducted AAPI ERG meeting on March 18, 2022
 - Participated in Web Portal Strike Team
 - Provided executive update on Communications Strike Team

1.2.8 OCAT

- ▶ Participated in Monthly OCAT SLA Reporting meeting on March 14, 2022
- ▶ Participated in OCAT Operations and Release Meeting on March 16, 2022
- ▶ Submitted comments for OCAT Technical Design Document (TDD) Annual Update
- ▶ Participated in meetings related to QA comments on OCAT TDD Annual Update

1.3 Activities for the Next Reporting Period

1.3.1 Project Management

- ▶ Continue to support Outcomes Based Certification (OBC) and Certification Review (CR) preparation
- ▶ Continue to facilitate Implementation Readiness for CalWIN (Risk 268) Contingency Planning discussions
- ▶ Participate in GA/GR Consortium Meeting on March 21, 2022
- ▶ Participate in CalSAWS Section Directors' meeting on March 22, 2022
- ▶ Participate in Release 22.03 Post-Release Checkpoint meetings on March 21 - 23, 2022
- ▶ Participate in LA Cutover to BenefitsCal and Imaging on March 22 and 24, 2022
- ▶ Attend Imaging Migration meetings on March 22 and 24, 2022
- ▶ Participate in Batch Performance Checkpoint meeting on March 23, 2022
- ▶ Participate in CalWIN CDT Risk and Mitigation review on March 24, 2022
- ▶ Participate in IV&V, PMO, and QA Bi-weekly meeting on March 25, 2022

1.3.2 Technical

- ▶ Participate in 22.03 Post Release meeting on March 21 - 23, 2022
- ▶ Participate in weekly Tech meeting on March 21, 2022
- ▶ Participate in weekly CloudCheckr meetings on March 21, 2022
- ▶ Participate in CalSAWS Weekly Tech meeting on March 21, 2022
- ▶ Participate in Consortium FinOps meeting on March 22, 2022
- ▶ Participate in App Dev meeting on March 22, 2022
- ▶ Participate in DBCR/CTCR Review meetings March 22 and 24, 2022
- ▶ Participate in Tech Change Advisory Board (CAB) meeting on March 23, 2022

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- ▶ Participate in Environment Management Review meeting on March 24, 2022
- ▶ Analytics
 - Participate in the weekly Analytics Roundup meeting on March 24, 2022
 - Participate in Ad-Hoc (CalWIN) reporting meeting on March 24, 2022
- ▶ BenefitsCal
 - Participate in App/Transfer meetings on March 21 - 25, 2022
 - Participate in daily Operations meeting calls on March 22 and 24, 2022
- ▶ Batch
 - Participate in Batch Ops Dashboard meeting on March 21, 2022
 - Participate in Batch Performance Checkpoint meeting on March 23, 2022
- ▶ CalWIN
 - Participate in CalWIN Interface Partner meetings on March 22 - 23, 2022
- ▶ Central Print
 - Participate in CalSAWS Central Print Status meeting on March 21, 2022
 - Participate in Central Print Partner meeting on March 23, 2022
- ▶ Contact Center
 - Participate in CalSAWS Placer Weekly Contact Center Discovery Session on March 22, 2022
 - Participate in CalSAWS and Los Angeles Contact Center Session on March 22, 2022
 - Participate in San Bernardino CSC Support meeting on March 22, 2022
 - Participate in CalSAWS IVR Contact Center Committee Meeting on March 23, 2022
 - Participate in CalSAWS and Los Angeles Contact Center Working Session on March 23, 2022
 - Participate in CalSAWS and Contra Costa Weekly Contact Center Discovery Session on March 24, 2022
 - Participate in Los Angeles County CalSAWS Contact Center Training discussion on March 24, 2022
 - Participate in Los Angeles County CalSAWS Contact Center Solution IT Networking discussion on March 24, 2022
- ▶ Service Management
 - Participate in ServiceNow meeting on March 22, 2022
- ▶ Lobby Management
 - Participate in CalSAWS Lobby Management Committee Meeting on March 24, 2022

1.3.3 Imaging

- ▶ Participate in Performance Test/Internal Test to confirm BenefitsCal Timing to View Documents on March 21, 2022
- ▶ Participate in Los Angeles Imaging Business Processes for Performance Testing on March 21, 2022
- ▶ Participate in LA Cutover to BenefitsCal and Hyland Imaging Touchpoint meeting on March 22 and 24, 2022
- ▶ Participate in Imaging Migration Standup meeting on March 22 and 24, 2022

1.3.4 Functional

- ▶ M&O
 - Attend the API User Group on March 23, 2022

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- Attend the GA/GR Committee on March 23, 2022
- Attend the IVR/Contact Center Committee on March 23, 2022
- Attend Lobby Management Committee on March 24, 2022
- Attend Medi-Cal Correspondence Committee on March 24, 2022
- Attend Task Management Committee on March 24, 2022
- Attend the WDTIP Monthly Meeting on March 24, 2022
- Review SCR Design Documents
- ▶ Conversion
 - Attend CalWIN CDT Risk and Mitigation weekly reviews
 - Continue to review elements associated with "Do not Map" in the Mapping Transformation Report
 - Attend weekly CalWIN Conversion and Change Management Meetings
 - Attend the CDV Navigation script workgroup meeting
- ▶ General Assistance/General Relief (GA/GR)
 - Review SCR designs in progress
 - Monitor design and testing activities for Accenture and Gainwell
 - Complete requirement to SCR traceability to present to Consortium
- ▶ Task Management
 - Review Design documents and attend scheduled meetings
- ▶ Contact Center
 - Participate in weekly Contact Center Test Automation Cross Team call
- ▶ Case Purge
 - Track CalSAWS Purge sprint activities and conduct validations
 - Attend the Case Purge overview with LA County executives

1.3.5 BenefitsCal

- ▶ Monitor Release 3 language translations
- ▶ Review FDEL Release 4 Design documents
- ▶ Participate in Release API Triage meetings
- ▶ Participate in twice weekly Production and M&O meetings
- ▶ Participate in BenefitsCal Defects and Activities weekly meeting

1.3.6 Test

- ▶ CalSAWS Release 22.03
 - Monitor 22.03 post deployment feedback
- ▶ CalSAWS Release 22.05
 - Continue test prep activities
 - Receive approval of 22.05 Release Scorecard
 - Continue development of GA/GR E2E scenarios
- ▶ CalSAWS Converted Data Testing – Functional Testing activities
 - Document Independent Test scripts based on defect findings and functional gaps
 - Participate in daily CDT CalWIN Daily Touchbase meetings
- ▶ BenefitsCal Activities
 - Participate in daily Defects and Activities calls on March 22, 2022
 - Participate in Operations and M&O calls March 22 and March 24, 2022
 - Monitor open production defects

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- Continue Monthly Release 2.3 Independent Tests and QA Reviews
- Continue Independent Test execution for Release 3.0
- ▶ Other Consortium Support Test Activities
 - Monitor test support for priority releases
 - Participate in the Release when Ready (RWR) touchpoint on March 21, 2022
 - Participate in 22.03 Post release checkpoints March 21 - 23, 2022
 - Participate in Integrated Test Team meeting on March 22, 2022
 - Participate in bi-weekly GA/GR Daily Test meetings March 22 and 24, 2022
 - Participate in GA/GR Weekly System Test Status Call on March 23, 2022
 - Participate in Weekly Test Touch point meeting March 23, 2022
 - Participate in the CalSAWS Region 1 Management site visit on March 23, 2022
 - Participate in the CalWIN CDT Risk and Mitigation meeting on March 24, 2022
- ▶ CalWIN UAT
 - Facilitate a UAT script development hands-on training on March 22, 2022
 - Facilitate CalWIN UAT planning meetings March 21 and March 23, 2022
 - Distribute final test scenario baseline with updates to CalWIN counties on March 22, 2022
 - Facilitate daily check points with the UAT team March 22 - 25, 2022
 - Facilitate CalWIN UAT Participants W1-6 Users Load ForgeRock, LMS, Jira, VPN, - Part 3, meeting with, Accenture, Consortium tech and the UAT Consortium team on March 23, 2022
 - Participate in the CalWIN OPAC meeting on March 24, 2022
 - Facilitate a Fiscal and Report status discussion with Consortium on March 24, 2022
 - Facilitate a roll on for Imperial Script writers on March 24, 2022
 - Continue to monitor the UAT CalSAWS mailbox
 - Continue planning and preparation activities

1.3.7 Implementation

- ▶ CalSAWS Maintenance and Operations (M&O)
 - Participate in weekly Training Touchpoint meeting
 - Update QA Confirmation Seals in LA County Imaging Implementation Readiness Dashboard and Packet
 - Participate in LA County Imaging Implementation Readiness Checkpoint
- ▶ CalWIN Implementation Support Services (ISS)
 - Participate in weekly CalWIN ISS Management meeting
 - Participate in weekly CalWIN ISS OCM Leads meeting
 - Participate in CalWIN ISS Training Weekly Touchpoint
 - Participate in weekly CalWIN Conversion and Change Management meeting
 - Conduct Weekly Implementation Team Meeting
 - Conduct Weekly Implementation QA Team Meeting
 - Participate in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager
 - Participate in IPOC/TOSS Weekly Meetings for Contra Costa and Placer counties
 - Participate in weekly Technical Point of Contact (TPOC) meeting
 - Participate in CDT Defect Internal Work Group sessions

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- Participate in Contra Costa and Yolo BPR To-Be Refactoring Sessions with County and Project staff
- Participate in Contra Costa and Yolo BPR/OCM Session Daily Debriefs
- Participate in CalSAWS CNC Meeting - Waves 1 and 2
- Participate in CALWIN Waves 3, 4, 5, 6 - TPOC Kick-off Meeting
- Participate in monthly Training Advisory Council
- Present ISS Action Plans from C-IV Retrospectives at OPAC meeting
- Participate in LA County Imaging CNC March Meeting
- Participate in Los Angeles County CalSAWS Contact Center Training Discussions
- Participate in IPOC/TOSS Weekly Meetings for Contra Costa and Placer counties
- Track session metrics in Placer BPR To-Be Refactoring Sessions
- Participate in Los Angeles County CalSAWS Contact Center Training Discussions
- Participate in CalWIN UAT Planning and Prep - OCM/BPR and Application Training
- ▶ Release Management
 - Analyze WBT SCR changes and provide feedback
 - Participate in CalSAWS 22.03 Post-Release Checkpoints
- ▶ Special Projects
 - Participate in Web Portal Strike Team

1.3.8 OCAT

- ▶ Participate as needed in meetings related to QA comments on OCAT Technical Design Document (TDD) Annual Update

1.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period