

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, March 11, 2022

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the agenda.

3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.

Action Items

4. Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through April 11, 2022, based on the following findings:

Action

- The Governor's State of Emergency related to COVID-19 remains in effect; and
- The State of Emergency continues to directly impact the ability of the members to meet safely in person.

Summary: The Consortium is seeking Board authorization to conduct the CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through April 11, 2022, based on the findings listed above.

5. Approval of Accenture Amendment No. 29, which includes a request to incorporate revisions to the Global Delivery Network terms.

Summary: The Consortium is seeking Board approval of Accenture CalSAWS Amendment 29, which expands the percentage of work that Accenture performs from the Accenture Global Delivery Network centers. Also provides for Accenture to perform

20,000 hours of CalSAWS Application Software M&E Services during the period from January 2023 through October 2023 at no additional cost to the Consortium.

This amendment does not impact the contract value of the CalSAWS/LRS Agreement.

6. Approval of Consent Items

Action

a. Approval of the Minutes and review of the Action Items from the February 18, 2022, Board of Directors Meeting.

Summary: The Consortium is seeking Board approval of the February 18, 2022, Board of Directors Meeting.

b. Approval of ClearBest Work Order No. 10, which includes requests for Additional M&E Testing and County Data Validation Support hours.

Summary: The Consortium is seeking Board approval for ClearBest Work Order 10, which includes requests for Additional M&E Testing and County Data Validation Support hours.

This work order will utilize \$732,108 of the original \$4,000,000 unallocated funds from Change Order No 6. Board approval of this work order will leave a balance of \$1,668,322 for future work orders.

This work order does not increase the total contract value of the CalSAWS QA Agreement. The costs for this work order are funded through the CalSAWS IAPDU and accounted for in the SFY 2021/22 CalSAWS JPA Project Budget.

c. Approval of Accenture Change Notice No. 15, which includes requests to incorporate additional hours for Functional Support and M&E, add services for Removal of the Homeless Assistance Asset Limit, Transitional Housing Supplement, Cal-OAR, CalFresh Over-issuances and to add County Purchases.

Summary: The Consortium is seeking Board approval of Accenture CalSAWS Change Notice No. 15, which will use \$2,432,905 of the R&A Change Budget Services hours for additional hours for Functional Support and M&E services for SFY 2021-22, services for Removal of the Homeless Assistance Asset Limit, Transitional Housing Supplement, Cal-OAR, and CalFresh Over-issuances.

This Change Notice will utilize \$2,433,905 of the original \$50,000,000 allocation for change orders (incorporated in CalSAWS Amendment 23). Board approval of this change notice will leave a balance of \$10,963,492 for future change orders. This change notice does not increase the total contract value of the CalSAWS Agreement.

This Change Notice will also utilize \$1,702,883 of the original \$20,000,000 allocation for County Purchases subject to Board approval. The County purchases include the following:

- Contra Costa - Hyland Document Export Support - \$278,471
- Los Angeles - Robotic Process Automation (RPA) - \$561,962
- Monterey - Additional Licensing for Customer Service Center Expansion (Quantity 69) - \$289,104

- San Bernardino - Software Licenses - \$224,773
- Santa Clara - Hyland Document Export Support - \$228,266
- Yolo - Hyland Document Export Support - \$120,307

Board approval of this change notice will leave a balance of \$18,297,117 for future County purchases.

This Change Notice does not increase the total contract value. The costs of this change notice are funded through the CalSAWS IAPDU and separate county funding. The current year costs are accounted for in the SFY 2021-22 CalSAWS JPA Project Budget.

d. Approval of Gainwell Change Request No. 5, which includes a request to add County Directs.

Summary: This Change Order will also utilize \$262,105 of the original \$6,968,662 unallocated funds for County purchases. The County purchases include the following:

- Alameda - Contact Employment Counselor via OSB – \$75,803
- San Mateo - AES TSAPI Client Upgrade – \$41,905
- San Diego - EBT Transportation Payments for GR and FSET – \$119,296
- Fresno - IEVS PVS Status Change – \$25,101

Board approval of this Allocation Request will leave a balance of \$4,507,546 for future County purchases.

This Change Order does not increase the total contract value. The costs for this change order are funded through premise APDs and county funding. The current year costs are accounted for in the SFY 2021-22 CalSAWS JPA Project Budget.

(Handouts)

Informational Items

7. CalSAWS Gantt Chart Review

Informational

Summary: Greg Elston and Rachel Frey will review the updated CalSAWS Gantt Charts.

8. CalWIN Go-Live Dates by Wave

Informational

Summary: Diane Alexander will present the CalWIN Go-Live Dates by Wave, which were recently agreed upon by the CalWIN Counties.

9. Updates on Key Risks and the Mitigation Plans

Informational

Summary: Greg Elston and Rachel Frey provided updates on Key Risks and the associated Mitigation Plans.

Agenda Item and Summary	Type of Item
10. Conversion Risk Status, Statistics, and Goals – Wave 1 and Beyond	Informational
<p>Summary: Keith Salas and Paul Trisler will present the latest information on the Conversion Risk Status, Statistics, and Goals for Wave 1 and beyond.</p>	
11. Risks 262 and 270	Informational
<ul style="list-style-type: none"> • Mitigation Steps • Milestones • Timeline 	
<p>Summary: Abby Darrah and Rachel Frey will present the mitigation steps, milestones, and timeline for Risks 262 and 270.</p>	
12. Update on Production CalSAWS Imaging Solution and Preparations for L.A. County Migration	Informational
<p>Summary: Arnold Malvick will provide an update on the status of the Production CalSAWS Imaging Solution and the status of preparations for the L.A. County Migration.</p>	
13. Update on Preparations for L.A. County Migration to BenefitsCal	Informational
<p>Summary: Rachel Frey will provide and update on the status of preparations for the L.A. County migration to BenefitsCal.</p>	
14. CalWIN Wave 1 Implementation Readiness Status and Milestones	Informational
<p>Summary: Greg Elston and Rachel Frey will provide an overview on the CalWIN Wave 1 Implementation Readiness Status and Milestones.</p>	
15. Project Support Strategy for Counties transitioning to CalSAWS Reporting (State, Management, and Ad Hoc)	Informational
<p>Summary: Greg Elston and Rachel Frey will provide an update on the Project Support Strategy for Counties transitioning to CalSAWS Reporting.</p>	
16. CalSAWS Release and Policy Update	Informational
<p>Summary: Karen Rapponotti and Lisa Salas will provide an update on CalSAWS Releases and Policy activities.</p>	
17. CalSAWS Procurement Update	Informational
<ul style="list-style-type: none"> • Vendor input results 	
<p>Summary: Thomas Hartman will provide an update on CalSAWS Procurement.</p>	
18. Update on Key QA Activities	Informational

Agenda Item and Summary

Type of Item

Summary: Dan Dean will provide an update on Key QA Activities.

19. Update on Key State IV&V Activities

Informational

Summary: Brandon Hansard and Kalleen Lyman will provide an update on Key State IV&V Activities.

20. Adjourn meeting

Procedural

Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.
