CalSAWS | Notes from Training Committee Meeting

Date:	March 2, 2022	Notes Location:	
Time:	10:00 am – 11:00 am	Meeting Materials:	Agenda
Meeting Called by:	Joyce Oshiro/Jayna Longstreet		CalSAWS Presentation Training Committee 3.2.2022

Attendees: Region 1: Maricela Flores, Andrew Stewart, Odioh Odiye
Region 2: Kristin Montoya, Shauna Armbright, Virginia Condrey
Region 3: William Griffiths, Terri Selover
Region 4: Doris Sons, Nhia Yang
Region 5: Daniel Cajina, Perla Cabrera, Benia Ibarra
Region 6: Rual Ruano, Ken Cho, Laura Carmouche
CalSAWS: Ashley Arnold, Charlene Baker, Cris Garcia, Elizabeth Palm, Jamie Cox, Jayna Longstreet, Joyce Oshiro, Tatiana Muesan, Rachel Cousineau, Jeenifer Hahner, Christina Velasco, Yolanda Banuelos

Topic	Important Points
CalWIN migration training updates	• Additional LMS accounts for CalWIN Counties should be sent out no later than early next week • There was an LMS outage 3/1/2022 which delayed creating the LMS accounts

CalSAWS ILTs	• Survey Results for CalSAWS training materials reviewed
	  o No major removal suggested
	  o Creating guides for all programs is intended, starting with CalWORKs, CalFresh and Medi-Cal. Final list of guides still to be determined.
	  o No target date for guides, design and planning in progress more to come

Training environment touchpoints	• Training production refresh that was scheduled for 04/01 will now happen on 03/21 with release 22.03 in production environment, notification will be e-mail to the Counties • Defect CA-214579 for customer activities not copying planned for release with 22.05 • Defect CA-239124 for journal long description expected to be released in March • SCR CA-231699 to update case copy functionality currently in design with an expected 22.05 release

#	Action Item	Assigned To	Assigned Date	Due Date	Status

#					
1	CalSAWS Training Guides survey	All RCMs	1.5.22	1.31.22	Completed – results presented
2	Research and provide the committee an update on the journal and task issues in the Training Environment System	Cristina Garcia	1.5.22	3.3.22	Completed
3	Collect input regarding the frequency of Training Environment refreshes from regional SMEs for discussion at next meeting	RCMs	1.5.22	5.4.22	In progress – Due to time constraints tabled until next meeting

#	Decision Made	Who Made the Decision	Date
1	**None at this time**		
2			