

☒ CalSAWS M&E      ☐ CalWIN Migration

<b>Distribution Date:</b>	March 14, 2022
<b>To:</b>	Consortium.RegionalManagers.R6; PPOC.LosAngeles; Consortium.SectionDirectors
<b>CIT Name:</b>	Delay of CalSAWS Imaging Implementation for Los Angeles County
<b>From:</b>	CalSAWS Project

**PPOCs/Regional Managers, please forward to the appropriate impacted staff in your county:**

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| <input type="checkbox"/> General<br><input type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now!<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input checked="" type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input type="checkbox"/> Training<br><input type="checkbox"/> Help Desk |
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Description: (Including any step-by-step instructions)	<p><b>Purpose (Identify what Counties this CIT affects)</b></p> <p>The purpose of this CIT is to provide Los Angeles County DPSS and DCFS (LA County) with information about the delay of the implementation of the CalSAWS Imaging Solution for LA County and its impact on Imaging training, change management, and implementation activities.</p> <p>The delay also impacts LA County's implementation of the BenefitsCal customer portal. Detailed information on the impact to BenefitsCal activities will be communicated separately.</p> <p><b>Background</b></p> <p>The CalSAWS Project planned to implement the CalSAWS Imaging Solution for Los Angeles County DPSS and DCFS on Monday, March 14, 2022. After discussions with LA County and analysis of County and Project readiness, a decision has been made to delay implementation of the CalSAWS Imaging Solution. The new Go-Live date is <b>tentatively</b> set for Monday, April 25, 2022, and will be confirmed in the coming weeks.</p> <p>The later go-live date impacts the remaining Imaging change management, training, and implementation activities for LA County, as described in the Additional Information section below.</p>
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	<p><b>Additional Information</b></p> <p><u>Change Management Impacts</u></p> <p>Engagement with the LA County Imaging Change Network will be extended, with an additional monthly Imaging Change Network Champion (CNC) meeting to be scheduled in April. Staff identified as Imaging CNCs will receive an updated meeting invitation.</p> <p>The Imaging Change Management Team will create and distribute additional change communications to remain engaged with LA County through the new go-live date.</p> <p><u>Training Impacts</u></p> <p>The Imaging curriculum remains available in the CalSAWS Learning Management System (LMS). The deadline to complete Imaging training has been extended from Friday, March 11, 2022, to Friday, March 31, 2022, for DPSS and Monday, April 18, 2022, for DCFS.</p> <p>LA County staff who have not yet started or completed their assigned Imaging curriculum are strongly encouraged to do so to ensure that all staff are fully trained before the new go-live date.</p> <p>Weekly Imaging training completion reports will continue to be generated each Friday through April 22, 2022.</p> <p><u>Implementation Impacts</u></p> <p>The LA County Imaging Implementation Readiness Checkpoint meeting schedule will be adjusted so that there are bi-weekly meetings for the rest of March and weekly meetings starting in April. Staff identified to attend the Readiness Checkpoints will receive updated meeting invitations.</p> <p>Due dates for County and Project readiness tasks that are not yet completed will be adjusted to align with the updated implementation timeline.</p> <p>Implementation communications, including the Imaging Go-Live Packet and detailed information on post-deployment support for Imaging, will be pushed out to align with the updated implementation timeline.</p> <p>LA County staff can continue to send Imaging questions to the <a href="mailto:Imaging.Implementation@CalSAWS.org">Imaging.Implementation@CalSAWS.org</a> Outlook alias, and via the department Imaging Leads and Regional Managers.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
<p>Primary Project Contact: (Name and email address)</p>	<p>Danielle Benoit CalSAWS Project IT Manager <a href="mailto:BenoitD@CalSAWS.org">BenoitD@CalSAWS.org</a></p>

Backup Project Contact: (Name and email address)	Rachel Cousineau CalSAWS Imaging Change Management & Training Lead <a href="mailto:CousineauR@CalSAWS.org">CousineauR@CalSAWS.org</a>
Attachments:	None
Web Portal Link:	<div style="background-color: black; width: 80px; height: 20px; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2022" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>