

CalsAWS

California Statewide Automated Welfare System

Design Document

CA-214919

DDID 2315

Task Mgt – New GA/GR Tasks

CalSAWS	DOCUMENT APPROVAL HISTORY	
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09/01/2021	1.0	Initial Revision	Rakan Ali
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03/03/2022	1.2	Content Revision 2: <ul style="list-style-type: none"> Updated verbiage in Section 2.3.2 – Description of Changes. 	Rakan Ali

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1 OVERVIEW

This design outlines recommendations to create two new Automated Actions in the CalSAWS System.

1.1 Current Design

The CalSAWS System includes functionality to create tasks in an automated fashion via the nightly batch processes or by specific worker actions. SCR CA-214928 for DDID 34 includes recommendations to introduce Automated Action functionality as part of the Unified Task Management solution. This framework allows a level of configuration for automated tasks that can be maintained by the counties.

1.2 Requests

Add two new GA/GR Automated Actions to the CalSAWS System.

- a. Create a Task when a GA/GR Recipient applies for SSI
- b. Create a Task when a GA/GR Vendor Payment is ending

1.3 Overview of Recommendations

Create the following two configurable Automated Actions for all 58 counties:

- a. When a GA/GR Recipient applies for SSI
- b. When a GA/GR Vendor Payment is ending

1.4 Assumptions

1. SCRs CA-214927 and CA-214928 related to DDID 34 have set up the underlying data model and front-end Automated Action pages to support Automated Action processing.
2. Technical: Each Automated Action will have 3 versions implemented due to the 3 different GA/GR solutions and the need to display the program code values on the Automated Action Detail page based on each solution. All three versions of each Automated Action will be implemented with this enhancement.

2 RECOMMENDATIONS

This section will describe the recommendations for two new General Assistance/General Relief Automated Actions.

2.1 GA/GR Participant: Applied for SSI

2.1.1 Overview

Create an Automated Action for when a participant has applied for SSI/SSP for the GA/GR program. This section will outline the specifics of the Automated Action that will allow counties to activate/deactivate and configure the Task.

2.1.2 Description of Changes

Introduce the following Automated Action that will be triggered when a participant applies for SSI. The Automated Action will be available to all 58 counties.

The "Program(s)" attribute for the Automated Action will be based on the county viewing the Automated Action due to the 3 groups of GA/GR program codes. Reference Appendix 7.1 for the "Program(s)" attribute value for each county viewing the Automated Action.

1. Create an Automated Action that will trigger when a General Assistant/General Relief Recipient applies for SSI.
 - a. Action Information
 - i. Name: GA/GR Participant: Applied for SSI
 - ii. Type: Create Task
 - iii. Status: Inactive
 - iv. Program(s): <See [Appendix 7.1](#)>
 - v. Run Date: Real Time
 - vi. Source: Online
 - vii. Scenario: An SSI application has been entered for a Case containing an Active General Assistance/General Relief program.
 - b. Task Information
 - i. Task Type: BLANK
 - ii. Task Sub-Type: BLANK
 - iii. Due Date: Default Due Date
 - iv. Default Due Date: 30 days

- v. Initial Assignment: Default Assignment
 - vi. Default Assignment: Current Program Worker
 - vii. Long Description: An SSI application has been entered on the SSIAP Detail page.
- c. Modify the SSIAP Detail page to invoke this Automated Action when the page is entered and saved with a "Yes" in the "SSI Application Initiated" field while in the context of a Case with an Active GA/GR program as of the current date.

SSIAP Detail Page Reference Example:

SSIAP Detail

*- Indicates required fields

Save

Cancel

Name of SSIAP Client: * - Select -

Begin Date: *

End Date:

General Information

Advocate File No: * Select

SSI Type: * - Select -

Referred to Advocate Date: *

Disability Type: * - Select -

SSI Level:

Refused SSIAP Services: * - Select -

Other/Self Representative:

Screened for Advocacy Services Date:

SSI Advocate Participation:

IAP Advocate:

SSI Application Initiated:

Disposed:

Participant has their Own Lawyer:

Cooperated within the Time Limit:

Follow-Up:

Follow-Up Date:

Doctor's Recommendation:

Verified: *

Pending

View

2.1.3 Page Validations

N/A

2.1.4 Page Location

- **Global:** Admin Tools
- **Local:** Admin

- **Task:** Automated Actions > Task Admin

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A – No updates to page mapping

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 GA/GR Program: Vendor Payment Ending

2.2.1 Overview

Create an Automated Action for when a GA/GR vendor is no longer going to be paid based on the Money Management Detail page. This section will outline the specifics of the Automated Action that will allow counties to activate/deactivate and configure the Task.

2.2.2 Description of Changes

Introduce the following Automated Action that will be triggered when the GA/GR Vendor payment will end within the next 5 calendar days based on the Money Management Detail page.

The “Program(s)” attribute for the Automated Action will be based on the county viewing the Automated Action due to the 3 groups of GA/GR program codes. Reference Appendix 7.1 for the “Program(s)” attribute value for each county viewing the Automated Action.

1. Create an Automated Action for when a GA/GR vendor is no longer going to be paid based on the Money Management Detail page.
 - a. Action Information
 - i. Name: GA/GR Program: Vendor Payment Ending
 - ii. Type: Create Task
 - iii. Status: Inactive
 - iv. Program(s): <See [Appendix 7.1](#)>
 - v. Run Date: Daily
 - vi. Source: Batch

- vii. Scenario: A GA/GR program vendor payment is ending on the Money Management Detail page.

b. Task Information

- i. Task Type: BLANK
- ii. Task Sub-Type: BLANK
- iii. Due Date: Default Due Date
- iv. Default Due Date: Money Management Vendor Payment End Date
- v. Initial Assignment: Default Assignment
- vi. Default Assignment: Current Program Worker
- vii. Long Description: Money Management Vendor Payment to a GA/GR Vendor ends on {End Date}.

- c. See Section 2.3 for the specifics of the batch processing to trigger this Automated Action.

2.2.3 Page Validations

N/A

2.2.4 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Automated Actions > Task Admin

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

N/A – No updates to page mapping

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 GA/GR Program: Vendor Payment Ending Automated Action Batch Job

2.3.1 Overview

This section describes the behavior of a new batch process that will invoke the “GA/GR Program: Vendor Payment Ending” Automated Action.

2.3.2 Description of Change

1. Implement a new batch process to run daily and invoke the "GA/GR Program: Vendor Payment Ending" Automated Action for Active GA/GR Programs as of the batch date that have a Money Management Detail Page with an End Date that is within 5 calendar days of the batch date. The batch process will also confirm that the Program value on the Money Management Detail page is "General Assistance/General Relief", "GA/GR Automated Solution" or "General Assistance (Managed)".

If the batch processing identifies a program to trigger the Automated Action for, and the program currently has an associated Task in an Assigned status that originated from this Automated Action within 5 days of the Money Management Detail Page End Date, a new Task will not be created. This condition is intended to prevent the Task from creating multiple times for the same Program and Money Management end period if one already exists.

Example: A Case is Active on a GA/GR program as of 12/13/2021. This Case has a completed Money Management Detail page with an end date of 12/18/2021. When the batch process runs on the night of 12/13/2021, the Automated Action will be invoked for this Case/program because the Money Management Detail Page End Date is 5 days after 12/13/2021. If the Default Due Date configuration on the Automated Action has not been modified by the county, the Task Due Date will be set to 12/18/2021, which is the Money Management Detail Page End Date. If a Worker completes the Task on 12/14/2021, the batch processing will not re-generate another Task.

2.3.3 Execution Frequency

The batch job will be scheduled to run daily, excluding Sundays and Holidays.

2.3.4 Key Scheduling Dependencies

None

2.3.5 Counties Impacted

All CalSAWS counties.

2.3.6 Data Volume/Performance

There are no expected data volume/performance concerns.

2.3.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate failures and determine the appropriate resolution.

3 SUPPORTING DOCUMENTS

N/A

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2315	<p>The CONTRACTOR shall update the CalSAWS Software to provide the following GA/GR functionality for the 58 Counties:</p> <p>*** See GA/GR for other requirements ***</p> <p>5) Create an automatic task when a participant has applied for SSI for the GA/GR program. The task shall be customizable by county and all 58 Counties shall have the ability to opt in/opt out of the task at the time of migration</p> <p>10) Create an automated task when the vendor for GA/GR is no longer going to get paid based on the Money Management Detail page end month. This functionality will be based on each counties GA/GR program rules</p>	(Items #5 and #10 ONLY are in scope for task management)	This design includes recommendations to implement two new GA/GR Automated Actions per the requirement.

5 MIGRATION IMPACTS

N/A

6 OUTREACH

N/A

7 APPENDIX

7.1 Program(s) Attribute by County

County(ies)	Program(s) Attribute
Los Angeles	GA
Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba	GM, GN, GE
Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo	GE, GR

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Design Document

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ACL 20-113 / 20-120 - CW 60 MTC and WTW 24
MTC

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Connor O'Donnell, Susanna Martinez, Jimmy Tu, Michael Barillas, Sridhar Mullapudi
	Reviewed By	

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2/2/2022	1.3	Design Clarification Section 2.31.2: DCR pending time limit extenders to denied.	Jimmy Tu
2/16/2022	1.4	Design Clarification: Section 6 Outreach	Jimmy Tu
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2/24/2022	1.6	Section 2.31.2 #4 – Update Code Hierchy Table to End Date reasons (Removed CTCR in Section 2.32.2 #1 Section 2.4.3 #5 – Show past historical WTW 44 records.	Jimmy Tu
3/3/2022	1.7	Section 2.12: Updated overview and reason display logic Section 2.13.2: Removed unused non-compliance reason 2.14.2: Removed unused status reason	Jason Francis
3/15/2022	1.8	Section 2.31.2: Updated DCR to not set end date for extenders in "Pending" status.	Jimmy Tu

		Section 6.1 Lists: Added back "CW Used Months" column. Added Additional WTW/REP Office Name and Worker ID columns	
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1 OVERVIEW

SCR describes the changes needed to extend the CW 48 month time clock to 60 month time clock and repeal the WTW 24 month time clock effective 05/01/2022.

Extension of CW 48 month time clock to 60 month time clock

Adult CalWORKs participants shall be eligible to receive CalWORKs for a maximum of 60 cumulative and countable months. This 60-month CalWORKs time limit replaces the 48-month CalWORKs time limit that was implemented effective July 1, 2011.

The following months count towards the cumulative 60 months' time on aid

1. All months of CalWORKs aid received as a grant payment in California since January 1, 1998;
2. All months of CalWORKs aid received as a Special Needs payment
3. All months of CalWORKs aid received as a Zero Basic Grant (ZBG) payment
4. All months of CalWORKs aid received as an Immediate Need payment
5. All months of CalWORKs aid received as a Diversion payment
6. All months of CalWORKs aid received as Aid Paid Pending (APP)
7. All months of CalWORKs aid received as an overpayment that exceeded the CalWORKs time limit
8. All months of Temporary Assistance for Needy Families (TANF) assistance received from other states since January 1, 1998
9. All months of Tribal TANF assistance received since January 1, 1998

The following months do not count towards the cumulative 60 month time clocks

1. Months of TANF aid received in California or any other state between September 1, 1996, (when some states first implemented their TANF program) and December 31 1997.
2. Months in which the adult was exempt from the CalWORKs time limit for any of the reasons listed in the MPP Section 42-302.21.
3. Months in which a full-month CalWORKs aid overpayment was repaid.
4. Months in which a retroactive disability exemption was applied per ACL 15-08.
5. Months in which an Executive Order did not count aid received towards the time limit, including EO N-29-20, EO N-69-20 and EO N-75-20.
6. Months in which the adult was not aided due to a sanction that removed the adult from the assistance unit (AU).

The federal TANF 60-month time limit rules shall remain unchanged.

A mass informing notice Temp 3022 containing information regarding these changes shall be sent to all CalWORKs recipients at least 90 days prior to implementation. The informing notice shall be implemented under SCR CA- 227816.

Three new notices shall be added to advise recipients of their TOA between their 54th and 57th month and 30 other notices and forms will be updated to reflect the CalWORKs eligibility changes.

Repeal of WTW 24 month time clocks and CalWORKs federal standards and establish the CalWORKs hourly participation requirements.

The WTW 24-MTC provides 24 cumulative months of flexibility to help clients address barriers to and prepare for employment. While using the WTW 24-MTC, adults may

participate in any of the full array of CalWORKs activities, based on an assessment, without a core hourly requirement or activity time limits. During these 24 cumulative months, clients must meet WTW 24-MTC CalWORKs minimum standards depending on their household and assistance unit (AU) compositions. Clients who fail to meet CalWORKs federal standards after exhausting the WTW 24-MTC and any extensions must have their needs removed from the family grant calculation.

With the implementation of this SCR effective 05/01/2022 shall repeal both the WTW 24-MTC and CalWORKs federal standards and establishes the CalWORKs minimum standards as the sole set of CalWORKs hourly participation requirements throughout a client's time on aid, referred to henceforth as CalWORKs Hourly Participation Requirements.

1.1 Current Design

Adult CalWORKs participants shall be eligible to receive CalWORKs for a maximum of 48 cumulative and countable months

WTW participants are provided 24 cumulative months of flexibility on WTW program to help clients to and prepare for employment. While using the WTW 24-MTC, clients must meet CalWORKs minimum standards depending on their household and assistance unit (AU) compositions. Clients who fail to meet CalWORKs federal standards after exhausting the WTW 24-MTC and any extensions must have their needs removed from the family grant calculation.

1.2 Requests

1. Effective May 1, 2022, adults will be eligible to receive CalWORKs for a maximum of 60 cumulative and countable months. This 60-month CalWORKs time limit replaces the 48-month CalWORKs time limit that was implemented July 1, 2011
2. Effective May 01, 2022 repeals both the WTW 24-MTC and CalWORKs federal standards and establishes the CalWORKs minimum standards as the sole set of CalWORKs hourly participation requirements throughout a client's time on aid.

1.3 Overview of Recommendations

1. Update the column headers on the WTW Assistance Unit Summary page to accurately reflect the new terminology.
2. Update the Activity Agreement Detail page to have accurate column headers.
3. Update the Activity Agreement Detail page to reflect the updates to Plan Type and the removal of the WTW clock.
4. Update the ICT Person Detail page with the removal of the WTW Clock and the updates to the 'Months Remaining' on the CalWORKs clock.
5. Update the Family Stabilization Detail page with updated Denied/Ineligible Reasons

6. Update CalWORKs Time on Aid Limit from 48 to 60(CT-335 CT)
7. Update the WTW Assistance Unit Hours Requirement page
8. Create a DCR to end date the WTW or REP 24 MTC non-compliance records effective 04/30/2022
9. Update WTW status reasons for WTW or REP 24 MTC to be end dated effective 04/30/2022
10. Update WTW or REP type non-compliance with WTW 24 MTC reasons to be end dated effective 04/30/2022
11. Add new validation that stops the user from selecting the WTW or REP 24 MTC reason on the non-compliance page effective 5/1/2022
12. Create a DCR to update the WTW or REP program that is sanctioned with WTW 24 MTC reasons
13. Modify automated actions per the deactivation of the WTW Time Clock and the updates to the CalWORKs Time Clock.
14. Deactivate Participant Exceeded WTW Month Clock Task Batch Jobs
15. Modify Participant Exceeded CW Month Clock Tasks to push back the CW months.
16. Modify CW Timed Out Turning 60 Task Batch Job to check for CW count of 60 months.
17. Modify 48 Month Time Limit Flag Changed Task Batch Job's backend labels.
18. Modify Find CW 48 Month Sweep EDBC Sweep job to sweep for cases that reach 60 CW months.
19. Modify eICT writer/reader to no longer populate/process the WTW month time clock section.
20. Deactivate WDTIP Outbound WTW transaction (LD03).
21. Modify to Time Limit Summary page to update the CalWORKs 48 Months to 60 Months.
22. Modifications to Cash Aid Time Limit Month List page to update the CalWORKs 48 Months to 60 Months.
23. Update Cash Aid Time Limit Month Detail page to update the page validation that will prevent the user from approving a CalWORKs extension if there are months remaining on the 60-month time clock.
24. Modify the Time Limit Extension Request Detail page to update the page validation that will prevent the user from approving a CalWORKs extension if there are months remaining on the 60-month time clock.
25. Update the logic that determines CalWORKs 60-month Time Clock time limit months remaining to include approved extension requests for the month that eligibility is running for.
26. Update the Time Limit Extension Batch – If the individual's time limit extension is for a CW program, validate that they have exceeded their 60 month time clock for the upcoming month"
27. Update the Time Limit Daily & Monthly Batch to modify the limit for applying CW extensions from 48 months to 60 months.
28. Do a DCR to identify individuals who have CW Extenders on their 48 MTC and end date them effective 04/30/2022, allowing the clock to tick until it hits the 60th month
29. Update the Time Limit Summary page to deprecate the WTW 24 MTC effective 04/30/2022.

30. Modifications to Cash Aid Time Limit Month List page to remove the WTW 24 MTC.
31. Update Cash Aid Time Limits Month Detail page to remove the references for WTW 24 MTC.
32. Update the Time Limit Extension Request Detail page to end date the extender options which relates to WTW 24 MTC effective 4/30/2022.
33. Modifications to the Time Limit Extension Batch to not apply extensions for WTW 24 MTC anymore after the final policy is released.
34. Turn Off the Time Limit Meeting WPR Exemption Batch.
35. Turn off WTW Plan Sign Date Adjustment Batch.
36. Do a DCR to identify individuals who have WTW Extenders on their 24 MTC and end date them to 4/30/2022 so that there are no extenders going forward.
37. End Date Exempt and Good Cause Reasons in CT863 effective 4/30/2022.
38. Update the Time Limit Report batch sweep to limit to the appropriate number of months
39. Update the Time Limit Report layout to count CW months based on the updated number of months (Cosmetic primarily)
40. Update the Time Limit Report sweep job to remove WTW 24 MTC logic (or modify to run for retro periods)
41. Modify the Time Limit Report layout to remove 24 MTC references (or modify to run for retro periods)
42. Modify the Case Activity > WTW and REP Caseload Activity Report, the CalWORKS/RCA Adults 16 Years and Over Report and the CalWORKs/RCA Adults by Welfare-to-Work Category dashboard to either remove WTW 24 MTC references, or leave them with modifications to work for retro periods.

1.4 Assumptions

1. The activity participation hours calculation for the AU shall remain unchanged.
2. Changes to WTW program with the repeal of WTW 24 MTC shall also apply to REP program.
3. SCR CA-232366 shall attempt to add the timed out active participant back into the CW AU through a Batch EDBC run.
4. Tasks described in '2.16 Automated Actions' will be assigned based on existing logic.

2 RECOMMENDATIONS

2.1 Time Limit Summary Page

2.1.1 Overview

This page allows the user to add, edit, view, or remove Time Limit Information for all program applicants.

2.1.2 Time Limit Summary Page Mockup

Time Limit Summary

The mockup displays the 'Time Limit Summary' page. At the top right is a 'Continue' button. Below is a section for 'ABAWD' with a table header: 'Name', 'Begin Month', and 'End Month'. The table body contains 'No Data Found'. An 'Add' button is at the bottom right of this section. Below is a section for 'Cash-Aid' with a table header: 'Name', 'TANF Used Months', 'TANF Remaining Months', 'CalWORKs Used Months', and 'CalWORKs Remaining Months'. The table body has one row with a checkbox, a redacted name, and values 16, 44, 7, and 53. A 'Remove' button is at the bottom left of this section.

ABAWD		
Name	Begin Month	End Month
No Data Found		

Add

Cash-Aid				
<input type="checkbox"/> Name	TANF Used Months	TANF Remaining Months	CalWORKs Used Months	CalWORKs Remaining Months
<input type="checkbox"/> [REDACTED]	16	44	7	53

Remove

Figure 2.1.1 – Time Limit Summary Mockup

2.1.3 Description of Changes

1. Modify to Time Limit Summary page to update the CalWORKs 48 Months to 60 Months.
2. Update the Time Limit Summary page to deprecate the WTW 24 MTC effective 05/01/2022.

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Time Limits

2.1.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping

2. Security Groups

Security Group	Group Description	Group to Role Mapping

2.1.6 Page Mapping

1. Remove the following from page mapping:
 - a. "WTW Used Months"
 - b. "WTW Remaining Months"

2.1.7 Page Usage/Data Volume Impacts

None.

2.2 Cash Aid Time Limit Month List Page

2.2.1 Overview

This page allows the user to add, edit, view, or remove Cash Aid Time Limit Month information for a particular participant/beneficiary.

2.2.2 Cash Aid Time Limit Month List Mockup

Cash Aid Time Limit Month List

Close

Name: XXXXXXXXXX

Clocks	Months Used	Months Remaining
TANF	18	42
CalWORKs	3	57

Search Results Summary
Results 1 - 18 of 18

Month/Year	TANF	CalWORKs	County	Add Reason	
<input type="checkbox"/> 07/2021	Count	Exempt	Los Angeles	CalSAWS Month	Edit View History
<input type="checkbox"/> 06/2021	Count	Exempt	Los Angeles	CalSAWS Month	Edit View History
<input type="checkbox"/> 05/2021	Count	Exempt	Los Angeles	CalSAWS Month	Edit View History
<input type="checkbox"/> 04/2021	Count	Exempt	Los Angeles	CalSAWS Month	Edit View History

Figure 2.2.1 – Cash Aid Time Limit Month List Mockup

2.2.3 Description of Changes

- Modifications to Cash Aid Time Limit Month List page to remove the WTW 24 MTC effective 5/1/2022.
 - These include the removal of WtW Plan Sign Date, Time Clock Start Date, Time Clock Start Reason, and County Fields.
- Modifications to Cash Aid Time Limit Month List page to update the CalWORKs 48 Months to 60 Months.

2.2.4 Page Location

- Global:** Eligibility
- Local:** Customer Information
- Task:** Time Limits

2.2.5 Security Updates

- Security Rights

Security Right	Right Description	Right to Group Mapping

--	--	--

2. Security Groups

Security Group	Group Description	Group to Role Mapping

2.2.6 Page Mapping

1. Remove "WTW" from page mapping.

2.2.7 Page Usage/Data Volume Impacts

None.

2.3 Cash Aid Time Limit Month Detail Page

2.3.1 Overview

The Cash Aid Time Limit Month Detail page allows the user to add, view ,edit, or remove Cash Aid Time Limit information for a specific month. Effective 5/1/2022, this page will be updated so that the WTW Clock will be removed along with the Reason codes listed below in section 2.3.3 will longer be available to select in the system.

2.3.2 Cash Aid Time Limit Month Detail Mockup

Cash Aid Time Limit Month Detail

*- Indicates required fields

Edit Close

Name: *	Effective Month: *	Add Reason: *
[REDACTED]	05/2021	CalSAWS Month
Aid Issued By: *	Send to WDTIP? *	Case Number: *
Los Angeles	Yes	[REDACTED]
Program: *	Aid Code:	
CalWORKs	30 - CW-All Other Families (Fed)	

Exceptions			
Type	Reason	Clocks	Created By
Exempt	377 - Grant Amount \$10 or Less	CalWORKs	Batch, PB19E305

Clocks	Status
TANF	Count
CalWORKs	Exempt

Figure 2.3.1 – Cash Aid time Limit Month Detail Mockup

2.3.3 Description of Changes

1. Update Cash Aid Time Limit Month Detail page to update the page validation that will prevent the user from approving a CalWORKs extension if there are months remaining on the CW 60-month time clock.
2. Update Cash Aid Time Limit Month Detail page to remove the references for WTW 24 MTC effective 5/1/2022.
3. Update the Cash Aid Time Limit Month Detail page to end date the following reason codes, which will no longer display, effective 4/30/2022:
 - a. Sanction
 - i. 209 – Removed from Aid
 - b. Exempt
 - i. 319 – Meeting WPR
 - ii. 320 – Excused 2nd Parent from WTW Activities
 - iii. 321 – Participating in Appraisal, Assessment, or Development of a WTW Plan
 - iv. 322 – Participating in WTW Job Search
 - c. Good Cause
 - i. 402 – 18/24 Month Limit
 - ii. 404 – SIP
 - iii. 405 – Failure to Benefit from Assigned Activities
 - iv. 408 – Other Good Cause
 - d. Extender
 - i. 606-WTW-Likely to Obtain Employment
 - ii. 607-WTW-Labor Market Barriers

- iii. 608-WTW-Progress In Education
- iv. 609-WTW-Progress in Treatment
- v. 610-WTW-Diagnosed learning or Disability
- vi. 611-WTW-SSI Disability Benefits
- vii. 612-WTW-Two Parents Assistance Unit

2.3.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Time Limits

2.3.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping

2. Security Groups

Security Group	Group Description	Group to Role Mapping

2.3.6 Page Mapping

1. Remove WTW Status (Section: Clocks) from page mapping.

2.3.7 Page Usage/Data Volume Impacts

None.

2.4 Time Limit Extension Request Detail Page

2.4.1 Overview

This page allows the user to add, edit, view or remove Time Limit extension request information.

2.4.2 Time Limit Extension Request Detail Mockup

Time Limit Extension Request Detail

*- Indicates required fields

Save Save and Return Cancel

Name: *	Reason Code: *	Clocks:
- Select -	- Select -	
Request Source: *	- Select -	Status: *
- Select -	600 - SDI, TDI, IHSS, or SSP Benefits	Pending
Begin Month:	601 - CW - 60 Yrs and Older	
	602 - CW - NPC Providing Care	
	603 - CW - Caring for Ill/Incap. HH Member	
	604 - CW - Unable to keep Job or Coop.	
	605 - CW - Domestic Abuse Good Cause	

Save Save and Return Cancel

Figure 2.4.1 – Reason Code Dropdown

Time Limit Extension Request Detail

*- Indicates required fields

Save Save and Return Cancel

Name: *	Reason Code: *	Clocks:
- Select -	- Select -	
Request Source: *	Request Date: *	Status: *
- Select -		Pending
CW 2190A	End Month:	
Client		
Worker		

Save Save and Return Cancel

Figure 2.4.2 – Request Source Dropdown

2.4.3 Description of Changes

1. Update the Time Limit Extension Request Detail page to end date 'WTW 44' from 'Request Source' field dropdown effective 4/30/2022.
2. Update the Time Limit Extension Request Detail page to end date the following WTW Time Limit Extension Reason Codes from the 'Reason Code' field dropdown effective 4/30/2022:
 - a. 606-WTW-Likely to Obtain Employment
 - b. 607-WTW-Labor Market Barriers
 - c. 608-WTW-Progress In Education

- d. 609-WTW-Progress in Treatment
 - e. 610-WTW-Diagnosed learning or Disability
 - f. 611-WTW-SSI Disability Benefits
 - g. 612-WTW-Two Parents Assistance Unit
3. Modify the Time Limit Extension Request Detail page to update the page validation that will prevent the user from approving a CalWORKs extension if there are months remaining on the 60-month time clock.
 4. Update the logic that determines CalWORKs 60-month Time Clock time limit months remaining to include approved extension requests for the month that eligibility is running for.

If the individual has an approved CalWORKs 60-Month Time Clock Extension Request where the Begin Month and End Month is between the EDBC Benefit Month, EDBC will evaluate the approved CalWORKs 60-Month Time Clock extension to not discontinue the person due to being timed-out on their CalWORKs 60-Month Time Clock.

5. Update the Time Limit Extension Request Detail page to display historical "WTW 44" records in view mode only after 4/30/2022. This Request Source will not be able available in create or edit mode after 4/30/2022.

2.4.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Time Limits

2.4.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping

2. Security Groups

Security Group	Group Description	Group to Role Mapping

2.4.6 Page Mapping

None.

2.4.7 Page Usage/Data Volume Impacts

None.

2.5 WTW Assistance Unit Summary

2.5.1 Overview

The WTW Assistance Unit Summary page summarizes the hours, people, and activities tied to a given person on a WTW program. The changes to this page will replace the column header 'Minimum Hours' with the header 'Participation Hours'.

2.5.2 WTW Assistance Unit Summary Mockup

WTW Assistance Unit Summary

From:
 [View](#)

Required Hours For Month

Month	Participation Hours	Total Federal	Core Federal
06/2021	35	35	35

Assistance Unit Adults for Month

Name	CW Role	Work Reg. Type	Work Reg. Status	Empl. Program	Last Program Status	Last Program Status Reason
No Data Found						

Scheduled Customer Activities for Month

Name	Activity Type	Status	Schedule	Schedule	Participation	Federal	Core
		Begin Date	Start Date	End Date	Hours	Hours	Hours
No Data Found							

WTW Plans for Month

Form Type	Name	Plan Type	Create Date	Sign Date	Participation Hours	Core Hours
No Data Found						

Name: [Add Agreement](#)

Figure 2.5.1 – WTW Assistance Unit Summary Page

2.5.3 Description of Changes

1. Make the following adjustments to the 'Required Hours for Month' table effective 05/01/2022:
 - a. Rename the 'Total **Hours Minimum**' column to 'Participation Hours'.
2. Make the following adjustments to the 'Scheduled Customer Activities for Month' table effective 05/01/2022:
 - a. Rename the '**Total Minimum** Hours' column to 'Participation Hours'.
3. Make the following adjustments to the 'WTW Plans for Month' table effective 05/01/2022:

- a. Rename the 'Total Hours' column to 'Participation Hours'.
- b. Remove the 'WTW Clock' column header.

2.5.4 Page Location

- **Global: Empl. Services**
- **Local: Activities**
- **Task: WTW AU Summary**

2.5.5 Security Updates

N/A

2.5.6 Page Mapping

Update page mapping for updated fields

2.5.7 Page Usage/Data Volume Impacts

N/A

2.6 WTW Assistance Unit Hours Requirement

2.6.1 Overview

The WTW Assistance Unit Hours Requirement page will display the number of hours the WTW AU shall participate to meet CalWORKs Federal Standards or CalWORKs Minimum Standards. This page will also display the data elements used to determine the required hours for a month. Update the 'Total Minimum' column in the required hours section of the page to 'Participation Hours'

2.6.2 WTW Assistance Unit Hours Requirement

WTW Assistance Unit Hours Requirement

Close

Required Hours		
Month: 06/2022	Determination Date: 06/30/2022	Aid Code: 35 - CW-Two Parent (Fed)
System Determination:		
Participation Hours	Total Federal	Core Federal
35	35	30

Assistance Unit Adults			
Person	CalWORKs Role	CalWORKs Role Reason	Pregnant
Parent, Mom 26F	MEM		No
Parent, Dad 28M	MEM		No

Work Registration:					
Person	Type	Status	Status Reason	Volunteer	Excluded
Parent, Mom 26F	WTW	Mandatory			
Parent, Dad 28M	WTW	Mandatory			

Assistance Unit Children		
Child	Date Of Birth	Age on First of Month
Parent, Child 7M	11/20/2020	7

Close

Figure 2.6.1 – WTW Assistance Unit Hours Requirement Page

2.6.3 Description of Changes

1. Update the following to the 'Required Hours' section:
 - a. Rename the 'Total Minimum' column to 'Participation Hours'.

Note: The logic to calculate the value of this column shall remain unchanged, the column will only be renamed to participation hours.

2.6.4 Page Location

- **Global: Empl. Services**
- **Local: Activities**
- **Task: WTW AU Summary**

2.6.5 Security Updates

None

2.6.6 Page Mapping

Update page mapping to rename 'Total Minimum' column to 'Participation Hours'

2.6.7 Page Usage/Data Volume Impacts

None.

2.7 Activity Agreement Detail

2.7.1 Overview

The Activity Agreement Detail page is used to store agreements for an activity plan for Welfare to Work. With the updates to the WTW program the Plan Type field and Total Hour fields will be updated to more properly reflect the way that they will function.

2.7.2 Activity Agreement Detail Mockup

Activity Agreement Detail

*- Indicates required fields

Save Save and Return Cancel

Name: * Hollis, Horton 21M Form Type: * WTW2 Signature Date: Program: * Welfare to Work

Plan Type: * CalWORKs Federal

▼ Assistance Unit Summary

Required Hours: Month: * 06/2021 View

Month	Participation Hours	Total Federal	Core Federal
06/2021	35	35	35

Total Planned Hours in Current Activities for Month:

Participant	Participation Hours	Federal Hours	Core Hours
No Data Found			

Figure 2.7.1 – Activity Agreement Detail Mockup (Created before 05/01/2022)

Activity Agreement Detail

*- Indicates required fields

Save

Save and Return

Cancel

Name: *

Hollis, Horton 21M

Form Type: *

WTW2

Signature Date:

Program: *

Welfare to Work

▼ Assistance Unit Summary

Required Hours:

Month: * 06/2021

View

Month	Participation Hours	Total Federal	Core Federal
06/2021	35	35	35

Total Planned Hours in Current Activities for Month:

Participant	Participation Hours	Federal Hours	Core Hours
No Data Found			

Figure 2.7.2 – Activity Agreement Detail Mockup (Created on or after 05/01/2022)

2.7.3 Description of Changes

- Make the following adjustments to the Plan Type field when in Create or Edit mode effective 05/01/2022:
 - For Activity Agreements created before 05/01/2022 display the currently stored Plan Type field in plaintext.
 - For Activity Agreements created on or after 05/01/2022 do not display the Plan Type field.
- Make the following adjustments to both the sub-tables in the 'Assistance Unit Summary' table effective 05/01/2022:
 - Rename the 'Total Hours Minimum' column to 'Participation Hours'.
 - Rename the 'Minimum Hours' column to 'Participation Hours'.
- Remove the WTW Clock field effective 05/01/2022.
- Update the validation for Activity Agreements that checks if a WTW/REP participant is in an 'Active' or 'Non-Compliant' program status to also allow for the participant to be in a 'Good Cause' program status.
 - Update the validation message "The selected customer does not have a WTW or REP program with the status of Active or Non-Compliant" to instead state "The selected customer does not have a WTW or REP program with the status of Active, Non-Compliant, or Good Cause"
- Effective 05/01/2022 remove the validation logic that checks for the selection of the Plan Type field.

2.7.4 Page Location

- **Global: Empl. Services**
- **Local: Activities**
- **Task: Activity Agreements**

2.7.5 Security Updates

N/A

2.7.6 Page Mapping

Update page mapping for updated fields.

2.7.7 Page Usage/Data Volume Impacts

N/A

2.8 ICT Person Detail

2.8.1 Overview

The ICT Person Detail page displays person-level details for a particular ICT. The changes to this page ensure that the WTW Time Clock is no longer shown and that the CalWORKs clock accurately represents that it will be changed from a 48 month clock to a 60 month clock.

2.8.2 ICT Person Detail Mockup

▼ Time Limits							
ABAWD Clock Effective Date: 01/01/2020							
Clocks	Months Used	Months Remaining	Exemptions Count	Extenders Count	Exceptions Count	Current Status	End Date
TANF	0	60	0	0	0	Not Ticking	
CalWORKs	0	60	0	0	0	Not Ticking	

Figure 2.8.1 – ICT Person Detail Mockup

2.8.3 Description of Changes

1. In the Time Limits table change the value contained in 'Months Remaining' column for the CalWORKs clock from 48 to 60 effective 05/01/2022.
2. In the Time Limits table remove the row containing the WTW clock effective 05/01/2022.

2.8.4 Page Location

- **Global: Case Info**
- **Local: E-Tools**
- **Task: ICT Person Detail**

2.8.5 Security Updates

N/A

2.8.6 Page Mapping

N/A

2.8.7 Page Usage/Data Volume Impacts

N/A

2.9 Family Stabilization Detail

2.9.1 Overview

The Family Stabilization Detail page will be updated to reflect the changes to the CalWORKS and WTW/REP programs. This will be done by updating the Denied/Ineligible reasons to show that the CalWORKS time clock has been changed from 48 months to 60 months, and the WTW time clock is being removed.

2.9.2 Family Stabilization Detail Mockup

Family Stabilization Detail

*- Indicates required fields

Save and Return

Cancel

Date Created:

Eligible: *

No

Begin Date: *

05/01/2022

Date Referred to FS:

Eligibility Outcome: *

Denied

End Date:

FSP 3 Mailing Date:

Denied/Ineligible Reason: *

Select -
 Adult exceeded the 60-Month CW Time Limit
 Adult is receiving SSI
 Does not meet County's FS eligibility criteria
 Drug and fleeing felons
 Family Self-resolved
 Family does not have CalWORKs recipient
 Family does not meet additional county plan
 Family entered another housing program
 Family found help with another program
 Family has other reason for exiting
 Family housing has stabilized
 Family is in receipt of judgement for eviction
 Family is no longer eligible per county requirements
 Family is not in an eligible residence situation
 Family moved out of the county
 Family no longer has Calv/ORKs recipient
 Family was unreachable
 Family whereabouts are unknown/unreachable
 Family's fixed nighttime residence is a shelter
 Family's fixed nighttime residence is not a regular sleeping accommodation
 HSP funding is not available
 Ineligible non-citizens
 Lack of Family Stabilization Funding
 Lack of Family Stabilization Services
 No one required to participate in WTW
 Non-needy caretaker relative
 Other denials including withdrawals

Person(s) *

Name

Smith, Jane 21M

Barriers

Needs

Activities

Figure 2.9.1 – Family Stabilization Detail Mockup

2.9.3 Description of Changes

1. In Create and Edit mode, when the Eligible field is set to 'No' and the Eligibility Outcome field is set to 'Denied' or 'Ineligible' update the following Denied/Ineligible Reasons effective 05/01/2022:
 - a. Change 'Adult exceeded the 48-Month CW Time Limit' to 'Adult exceeded the 60-Month CW Time Limit'.
 - b. End-date the 'Adult exceeded the 48-Month CW Time Limit' reason effective 4/30/2022.
 Note: This value will still appear in the dropdown if it is the value associated to the saved record.
 - c. Effective 05/01/2022 add the following reason:
 - i. 'Adult exceeded the 60-Month CW Time Limit'
2. In Create and Edit mode, when the Eligible field is set to 'No' and the Eligibility Outcome field is set to 'Denied' or 'Ineligible' remove the following Denied/Ineligible Reason effective 05/01/2022:
 - a. 'Adult exhausted the WTW 24-Month Time Clock'
 Note: This value will still appear in the dropdown if it is the value associated to the saved record.

2.9.4 Page Location

- **Global: Empl. Services**
- **Local: Case Summary**
- **Task: Family Stabilization**

2.9.5 Security Updates

N/A

2.9.6 Page Mapping

N/A

2.9.7 Page Usage/Data Volume Impacts

N/A

2.10 Update EDBC Rules for CW 60 MTC

2.10.1 Overview

Update the EDBC rules effective 05/01/2022 to calculate the new CW time limit to be 60 months for a CW participant.

2.10.2 Description of Changes

1. Update the codes table (CT335_CT) to end date the existing time limit value of 48 month to 04/30/2022
2. Create a new codes table (CT335_CT) value effective 05/01/2022 with the CW time limit value of '60' months and the end date high dated (12/31/9999)

2.10.3 Programs Impacted

CalWORKs

2.10.4 Performance Impacts

None

2.11 Data Change to Update WTW Non-Compliance Records

2.11.1 Overview

WTW 24 MTC non-compliance reasons do not apply to the cash program with the repeal of the WTW 24 MTC effective 05/01/2022. Update the WTW 24 MTC non-compliance records for type 'WTW' or 'REP' to be end dated to 04/30/2022

2.11.2 Description of Changes

1. Create a DCR to update the non-compliance records with the following reasons that are active for 05/01/2022 to be end dated to 04/30/2022
 - a. Post WTW 24 MTC CW Fed Requirements Not Met (CT365_CM)
 - b. Failed to sign post 24 MTC Fed plan (CT365_W1)
 - c. Post WTW 24 MTC Failed to Sign Subsequent Fed Plan(CT365_W6)
 - d. Post WTW 24 MTC Fed Standards Not Met – Progress (CT365_W7)
 - e. Post WTW 24 MTC Fed Standards Not Met – Participation (CT365_W8)

2.11.3 Programs Impacted

CW

2.11.4 Performance Impacts

None

2.12 Update WTW Non-Compliance Status Reasons

2.12.1 Overview

WTW 24 MTC non-compliance reasons do not apply to the cash program with the repeal of the WTW 24 MTC effective 05/01/2022. Update the WTW 24 MTC non-compliance reasons for type 'WTW' or 'REP' to be end dated to 04/30/2022 so the reason will not be displayed on the page from 05/01/2022. Update the WTW 24 MTC non-compliance reasons for type 'WTW' or 'REP' to no longer appear when creating a new non-compliance as of 05/01/2022. These reasons will continue to appear when editing an existing record with one of these reasons.

2.12.2 Description of Changes

1. Update the codes table to end date the following status reasons to 04/30/2022
1. Add the following non-compliance reasons to a list of historical reasons that will no longer be available for new records and only display for edited existing records as of 05/01/2022:
 - a. Post WTW 24 MTC CW Fed Requirements Not Met (CT365_CM)
 - b. Failed to sign post 24 MTC Fed plan (CT365_W1)
 - c. Post WTW 24 MTC Failed to Sign Subsequent Fed Plan(CT365_W6)
 - d. Post WTW 24 MTC Fed Standards Not Met – Progress (CT365_W7)
 - e. Post WTW 24 MTC Fed Standards Not Met – Participation (CT365_W8)

2.12.3 Programs Impacted

CalWORKs

2.12.4 Performance Impacts

None

2.13 Add Validation on the Eligibility Non-Compliance Detail Page

2.13.1 Overview

WTW 24 MTC non-compliance reasons do not apply to the cash program with the repeal of the WTW 24 MTC effective 05/01/2022. Update the Eligibility Non-Compliance Detail page to show a validation to stop the user from saving a WTW 24MTC reason non-compliance for cash program with begin date effective 05/01/2022 or after.

2.13.2 Description of Changes

1. The following validation messages will be displayed to the user on the Eligibility Non-Compliance Detail page when the user is trying to save a non-compliance record of type WTW with WTW 24 MTC
Message:

The reason is not valid for the benefit month 05/01/2022 or later.

Condition:

When all the following conditions are met:

- a. The begin date for the non-compliance is on or after 05/01/2022
- b. The reason is one of the following reasons:

- i. ~~Post WTW 24 MTC CW Fed Requirements Not Met (CT365_CM)~~

- ii. Failed to sign post 24 MTC Fed plan (CT365_W1)
 - iii. Post WTW 24 MTC Failed to Sign Subsequent Fed Plan (CT365_W6)
 - iv. Post WTW 24 MTC Fed Standards Not Met – Progress (CT365_W7)
 - v. Post WTW 24 MTC Fed Standards Not Met – Participation (CT365_W8)

2.13.3 Programs Impacted

CalWORKs

2.13.4 Performance Impacts

None

2.14 Update WTW/REP Status Reasons

2.14.1 Overview

WTW 24 MTC status reason do not apply to the WTW/REP program with the repeal of the WTW 24 MTC effective 05/01/2022. Update the below

mentioned WTW 24 MTC status reasons to be end dated to 04/30/2022 so the reason will not be displayed on the page from 05/01/2022 for non-comp and sanction statuses.

2.14.2 Description of Changes

2. Update the codes table to end date the following status reasons to 04/30/2022
 - a. Post WTW 24 MTC Fed Standards Not Met – Participation (CT73_MTP)
 - b. Post WTW 24 MTC Fed Standards Not Met – Progress (CT73_MTR)
 - c. Failed to sign post 24 MTC Fed plan (CT73_MTF)
 - d. Post WTW 24 MTC Failed to Sign Subsequent Fed Plan (CT73_FSS)
 - e. ~~Post WTW 24 MTC CW Fed Requirements Not Met (CT73_74)~~

2.14.3 Programs Impacted

WTW, REP

2.14.4 Performance Impacts

None

2.15 Data Change to Update WTW/REP Program Status

2.15.1 Overview

WTW 24 MTC status reasons do not apply to the WTW/REP program with the repeal of the WTW 24 MTC effective 05/01/2022. Update the WTW program status for programs with the WTW 24 MTC status reason.

2.15.2 Description of Changes

1. Create a DCR to update the WTW/REP program with the status of sanction and following status reasons that are active for 05/01/2022 to be end dated to 04/30/2022
 - a. Post WTW 24 MTC Fed Standards Not Met – Participation (CT73_MTP)
 - b. Post WTW 24 MTC Fed Standards Not Met – Progress (CT73_MTR)
 - c. Failed to sign post 24 MTC Fed plan (CT73_MTF)
 - d. Post WTW 24 MTC Failed to Sign Subsequent Fed Plan (CT73_FSS)
 - e. Post WTW 24 MTC CW Fed Requirements Not Met (CT73_74)
2. Insert the following program status for the WTW/REP programs end dated above effective 05/01/2022

- a. If the person with the status reason listed above is currently active on CW program
 - i. Insert a new 'Pending' status effective 05/01/2022 for WTW/REP program with status reason 'Mandatory'.
- b. If the person with the status reason listed above is currently not 'Active' on CW program
 - i. Insert a new 'Deregistered' status effective 05/01/2022 for WTW/REP program with status reason 'Off aid – other reason'.

2.15.3 Programs Impacted

WTW/REP

2.15.4 Performance Impacts

None

2.16 Automated Actions

2.16.1 Overview

This section will describe the updates to Automated Actions per the deactivation of the WTW Time Clock and the updates to the CalWORKS Time Clock.

2.16.2 Description of Changes

1. Update the following Automated Actions to have a Status of 'Unavailable' for all counties:
 - a. WTW Recipient: Reached 18th Month
 - b. WTW Recipient: Reached 19th Month
 - c. WTW Recipient: Reached 20th Month
 - d. WTW Recipient: Reached 21st Month
 - e. WTW Recipient: Reached 22nd Month
 - f. WTW Recipient: Reached 23rd Month
 - g. WTW Recipient: Time Limit Reached

The 'Unavailable' status indicates that an Automated Action has become obsolete and is no longer triggered by automation. The Automated Action will remain available for historical references.

2. Modify the following Automated Actions:
 - a. CalWORKs Recipient Approaching CW Time Limit: 42 Months
Updated Values

Name: CalWORKs Recipient Approaching CW Time Limit: 54 Months

Scenario: An active CalWORKs recipient has reached their 54 month mark. The CalWORKs recipient is approaching the 60 month CalWORKs time limit.

Long Description: Person with CIN {CIN Number} reached the CW 54 month clock on {Date}

b. CalWORKs Recipient Approaching CW Time Limit: 46 Months

Updated Values

Name: CalWORKs Recipient Approaching CW Time Limit: 57 Months

Scenario: An active CalWORKs recipient has reached their 57 month mark. The CalWORKs recipient is approaching the 60 month CalWORKs time limit.

Long Description: Person with CIN {CIN Number} reached the CW 57 month clock on {Date}

c. CalWORKs Recipient: CalWORKs Time Limit Exceeded

Updated Values

Scenario: An active CalWORKs recipient has exceeded their CalWORKs time limit of 60 months. Review for appropriate action.

Long Description: Person with CIN {CIN Number} reached the CW 60 month clock on {Date}

d. CalWORKs Recipient: 48 Month Time Limit Flag Changed

Updated Values

Name: CalWORKs Recipient: 60 Month Time Limit Flag Changed

Long Description: Participant's 60-month time limit Flag was updated

2.17 Deactivate Participant Exceeded WTW Month Clock Task Batch Jobs

2.17.1 Overview

As a participant is approaching the 18th, 20th, and 24th month of WTW a task is created for the worker. As part of ACL 20-120 we will no longer keep track of the WTW time clock. Turn off the Participant Exceeded WTW Month Clock task batch jobs.

2.17.2 Description of Change

1. Create a BSCR to deactivate the following Automated Action batch processes:
 - a. WTW Recipient: Reached 18th Month(PB19A217)
 - b. WTW Recipient: Reached 19th Month(PB00A262)
 - c. WTW Recipient: Reached 20th Month(PB00A218)
 - d. WTW Recipient: Reached 21st Month(PB19A274)
 - e. WTW Recipient: Reached 22nd Month(PB00A201)
 - f. WTW Recipient: Reached 23rd Month(PB00A202)
 - g. WTW Recipient: Time Limit Reached(PB00A214)

2.17.3 Estimated Number of Records Impacted/Performance

N/A

2.18 Modify Participant Exceeded CW Month Clock Tasks

2.18.1 Overview

As a participant is approaching the 42nd, 46th, and 48th month of CW a task is created for the worker. As part of ACL 20-113 we will be pushing back the tasks to the 54th, 57th, and 60th months. Modify Participant Exceeded CW Month Clock Task batch jobs effective May 2022.

2.18.2 Description of Change

1. Modify the following Participant Exceeded CW Month Clock Task Batch Jobs effective May 2022.
 - a. Participant Exceeded CW 42 Month Clock Task Batch Job (PB19A206) driving query to generate a task when a person's CW clock exceeds 54 months.
 - b. Participant Exceeded CW 46 Month Clock Task Batch Job (PB19A205) driving query to generate a task when a person's CW clock is 57 or 58 months. (This batch job currently generates the task when a person's CW clock is 45 or 46 months).
 - c. Participant Exceeded CW 48 Month Clock Task Batch Job (PB19A204) driving query to generate a task when a person's CW clock exceeds 60 months.

2.18.3 Execution Frequency

1st of the Month

2.18.4 Key Scheduling Dependencies

No Change

2.18.5 Counties Impacted

Los Angeles County

2.18.6 Data Volume/Performance

N/A

2.18.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.19 Modify CW Timed Out Turning 60 Task Batch Job

2.19.1 Overview

Currently the CW Timed Out Turning 60 Task batch job creates a task for the worker to review a case for possible extenders when a person has at least a CW count of 48 month and is turning age 60 in the next month. Modify the task batch job's CW count check to 60 months.

2.19.2 Description of Change

1. Modify the CW Timed Out Turning 60 Task Batch Job (PB00A129) to find persons who have a CW count of 60 months or greater and are also turning age 60 in the next month. Task Batch Job changes effective May 2022.

2.19.3 Execution Frequency

2nd of the Month

2.19.4 Key Scheduling Dependencies

N/A

2.19.5 Counties Impacted

All Counties

2.19.6 Data Volume/Performance

N/A

2.19.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.20 Modify 48 Month Time Limit Flag Changed Task Batch Job

2.20.1 Overview

Participant's 48-month time limit Flag Changed batch job creates tasks for WTW/REP workers when an ineligible adult becomes eligible post 48-months. The task informs the worker that the participant's 48-month time limit flag was updated. Modify the Task Batch job to accommodate the CW 60-month trigger.

2.20.2 Description of Change

1. Modify Batch Job's (PB00A215) 48 Month Time Limit Flag Changed query name to 'Month Time Clock Limit Flag'. Changes effective May 2022.

2.20.3 Execution Frequency

Daily

2.20.4 Key Scheduling Dependencies

N/A

2.20.5 Counties Impacted

All Counties

2.20.6 Data Volume/Performance

N/A

2.20.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.21 Modify Find CW 48 Month Sweep EDBC Sweep job

2.21.1 Overview

Currently CW cases that reach 48 months are swept by this batch job and become eligible for discontinuance. Modify the batch job to sweep for CW cases that reach 60 CW months.

2.21.2 Description of Change

1. Modify Find CW 48 Month Sweep (PB00E149) to trigger batch EDBC to process for CW cases that are over 60 CW months. Changes effective May 2022.

2.21.3 Execution Frequency

Monthly before 10 day

2.21.4 Key Scheduling Dependencies

N/A

2.21.5 Counties Impacted

All Counties

2.21.6 Data Volume/Performance

N/A

2.21.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.22 Modify eICT Interface Writer – Transfer case section

2.22.1 Overview

The eICT transfer case section builds transfer information for a case. The transfer case section populates a WTW Time Clock section which includes information relevant to WTW time clock months used, remaining, and exemption count. Modify the Transfer case section to no longer populate the WTW month time clock section.

2.22.2 Description of Change

1. Modify batch jobs POxxE100 and POxxE101
 - a. The following Transfer case sections WTW node values will no longer be populated effective May 2022.

Field Name	Field Description
WTWCode	Indicates whether on WTW or refused to WTW. See the WELFARE to WORK table for the codes and values.
Date	Plan WTW2 signed date or refused to sign date. (YYYYMMDD).
MonthsUsedCt	WTW Months Used Count
MonthsRemainCt	WTW Months Remaining
ExemptionsCt	Exemptions Count
ExtendersCt	Extenders Count
ExceptionsCt	Exceptions Count
RegistrationStatus	Active Registration Value M/V – if Mandatory send M with reason; if Active Volunteer send V with; if Mandatory exempt and Active Volunteer send Vand exemption reason;
CurrentClockStatusCode	TK=Ticking, NT=Non-Ticking
TimeclockEndDate	WTW Timeclock End Date
ReasonCode	Exemption/Extender Code. See EXEMPTION REASON CODE.
StartDate	Exemption Start Date
EndDate	Exemption End Date

2.22.3 Execution Frequency

Daily

2.22.4 Key Scheduling Dependencies

N/A

2.22.5 Counties Impacted

All Counties

2.22.6 Data Volume/Performance

N/A

2.22.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.23 Modify eICT Interface Reader

2.23.1 Overview

Currently, the eICT Reader batch will receive ICT data and image files from CALWIN on a daily basis including WTW timeclock information. Modify the eICT reader batch job to no longer record WTW timeclock information.

2.23.2 Description of Change

1. Modify Batch job PlxxE100 to no longer process the following WTW fields effective May 2022:

Field Name	Field Description
MonthsUsedCt	WTW Months Used Count
MonthsRemainCt	WTW Months Remaining
ExemptionsCt	Exemptions Count
ExtendersCt	Extenders Count
ExceptionsCt	Exceptions Count
RegistrationStatus	Active Registration Value M/V – if Mandatory send M with reason; if Active Volunteer send V with; if Mandatory exempt and Active Volunteer send Vand exemption reason;

CurrentClockStatusCode	TK=Ticking, NT=Non-Ticking
TimeclockEndDate	WTW Timeclock End Date
ReasonCode	Exemption/Extender Code. See EXEMPTION REASON CODE.
StartDate	Exemption Start Date
EndDate	Exemption End Date

2.23.3 Execution Frequency

Daily

2.23.4 Key Scheduling Dependencies

N/A

2.23.5 Counties Impacted

All Counties

2.23.6 Data Volume/Performance

N/A

2.23.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.24 Turn off WDTIP Outbound WTW Transaction

2.24.1 Overview

The WDTIP WTW transaction (LD03) is generated when a customer signs or refuses to sign the WTW plan. The WTW clock will start ticking the month following the WTW sign date. This transaction sends information relating to WTW timeclock.

2.24.2 Description of Change

1. Create a BSCR to deactivate batch jobs POxxE822 effective May 2022.

2.24.3 Execution Frequency

Daily

2.24.4 Key Scheduling Dependencies

N/A

2.24.5 Counties Impacted

All Counties

2.24.6 Data Volume/Performance

N/A

2.24.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.25 Time Limit Extension Batch

2.25.1 Overview

This batch job will find people with approved time limit extension request and apply extension for the time clock

2.25.2 Description of Change

1. Update the Time Limit Extension Batch – If the individual's time limit extension is for a CW program, validate that they have exceeded their 60 month time clock for the upcoming month.
2. Modifications to the Time Limit Extension Batch to not apply extensions for WTW 24 MTC anymore effective 4/30/2022.

2.25.3 Execution Frequency

No Change.

2.25.4 Key Scheduling Dependencies

No Change.

2.25.5 Counties Impacted

No Change.

2.25.6 Data Volume/Performance

No Change.

2.25.7 Failure Procedure/Operational Instructions

No Change.

2.26 Time Limit Meeting WPR Exemption Batch

2.26.1 Overview

This batch job finds people that are eligible for meeting CW Federal Standards Exemption and creates an exemption for the upcoming month.

2.26.2 Description of Change

1. Turn Off the Time Limit Meeting WPR Exemption Batch.
2. Create a BSCR to turn off Time Limit Meeting WPR Exemption Batch.

2.26.3 Execution Frequency

No Change.

2.26.4 Key Scheduling Dependencies

No Change.

2.26.5 Counties Impacted

No Change.

2.26.6 Data Volume/Performance

No Change.

2.26.7 Failure Procedure/Operational Instructions

No Change.

2.27 WTW Plan Sign Date Adjustment Batch

2.27.1 Overview

The WTW Plan Sign Date Adjustment batch adjusts the Exemption 321 for the time limit month if there has been an adjustment to the sign date of WTW plan during the day. Exemption 321, Participating in Appraisal, Assessment, or Development of a WTW Plan, is used only for WTW and is no longer needed (and is also being end dated from the list of Exemption Reasons on the Cash Aid Time Limit Month Detail page).

2.27.2 Description of Change

1. Turn off the WTW Plan Sign Date Adjustment Batch job.
2. Create a BSCR to turn off the WTW Plan Sign Date Adjustment Batch.

2.27.3 Execution Frequency

No Change.

2.27.4 Key Scheduling Dependencies

No Change.

2.27.5 Counties Impacted

No Change.

2.27.6 Data Volume/Performance

No Change.

2.27.7 Failure Procedure/Operational Instructions

No Change.

2.28 Time Limit Batch

2.28.1 Overview

The Time Limit Daily batch checks eligibility for individuals to receive aid and retroactively creates time limit records for these people retroactively. The Time Limit Monthly batch will find individuals with active time limit clocks and process next month changes for those clocks.

2.28.2 Description of Change

1. Update the Time Limit Daily & Monthly Batch to modify the limit for applying CW extensions from 48 months to 60 months.

2.28.3 Execution Frequency

No Change.

2.28.4 Key Scheduling Dependencies

No Change.

2.28.5 Counties Impacted

No Change.

2.28.6 Data Volume/Performance

No Change.

2.28.7 Failure Procedure/Operational Instructions

No Change.

2.29 Time Limit Report

2.29.1 Overview

The Time Limit Report provides information for the number of adults and children currently on a CalWORKs program, who are approaching

Additionally, the Time Limit report is grouped with the other On Request reports that are being re-platformed to run in the Qlik environment. The updates noted here apply to the Qlik version of the Time Limit Report.

- c. Rename the 'CW 46 Month' column to 'CW 58 Month'
- d. Rename the 'CW 48 Month' column to 'CW 60 Month'
- e. Rename the 'CW 49 Month +' column to 'CW 61 Month +'
4. Update the Time Limit Report sweep logic to account for the change from a CW 48-Month Time Clock interval to a CW 60-Month Time Clock interval

Design Note: Currently SCR CA-217944 has a Fix Version/s date of 22.03 which is dated beyond other in process SCRs affecting reports being modified for migration. This update will be applied to the then in production reports.

As such, current design mockups may not reflect final implementation.

2.29.4 Report Filters

The screenshot displays the 'CalSAWS Report Filters' interface. At the top, the header includes the 'CalSAWS' logo and the title 'Report Filters', with a date filter set to '04/01/2021'. Below the header, there are four filter tabs: 'General', 'Office', 'Unit', and 'Worker'. The 'General' tab is currently selected and highlighted. Under the 'General' tab, there are four search fields: 'County *' (which has 'Los Angeles' entered), 'Region Group', 'Region Name', and 'WTW Office'. At the bottom of the interface, there is a 'Reset' button and a message that reads 'Please Select Required Fields *'.

Figure 2.29.4.1 – Report Filters Sheet

2.29.5 Report Location

- **Global:** Reports
- **Local:** On Request
- **Task:** Case Activity
- **Name:** Time Limit Report

2.29.6 Counties Impacted

All counties utilizing these reports will receive these updates.

2.30 CalWORKs/RCA Adults 16 Years and Over Report, WTW and REP Caseload Activity Report and CalWORKs/RCA Adults by Welfare-to-Work Category Dashboard

2.30.1 Overview

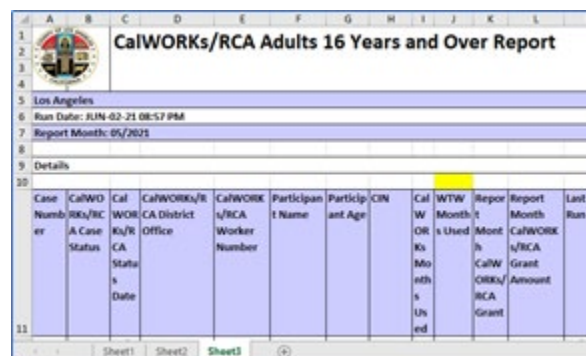
The CalWORKs/RCA Adults 16 Years and Over Report provides the CalWORKs/RCA and WTW/REP/Cal-Learn status of each participant age 16 and over. This report is available on the second business day of the month.

The WTW and REP Caseload Activity Report Provides detailed information of WTW and REP participants and corresponding activities. This report is available the second business day of the month.

The CalWORKs/RCA Adults by Welfare-to-Work Category dashboard captures all adults in an active CalWORKs or RCA program in a given report month.

This SCR, CA-217944, effects both reports with the removal of the WTW Months Used column seen in each report. This is the only column will be removed.

2.30.2 CalWORKs/RCA Adults 16 Years and Over Report, WTW and REP Caseload Activity Report and CalWORKs/RCA Adults by Welfare-to-Work Category Dashboard Mockup



Case Number	CalWORKs/RCA Case Status	CalWORKs/RCA District Office	CalWORKs/RCA Worker Number	Participant Name	Participant Age	CalWORKs/RCA Status	WTW Months Used	Report Month	Report Month	Report Month	Last Edited

Figure 2.30.2.1 – CalWORKs/RCA Adults 16 Years and Over Report (original)

Screenshot focused on affected column for clarity

CalSAWS CalWORKs/RCA Adults by WTW Category

Type Description

EW Worker ID	Q	Cash Aid Program	Q	Aid Code	Q	WTW/REP Program	Q	WTW/REP Program Status	Q	Participant Name	Q	Person ID	Q	DOB	Q	Cash Aid Role	Q	Cash Aid Role Status	Q	Work Registration Status	Q	CW Months Used	Q	Time Expiration Date	Q	WTW/REP Region
--------------	---	------------------	---	----------	---	-----------------	---	------------------------	---	------------------	---	-----------	---	-----	---	---------------	---	----------------------	---	--------------------------	---	----------------	---	----------------------	---	----------------

**Figure 2.30.2.6 – CalWORKs/RCA Adults by Welfare-to-Work Category dashboard
- CalWORKs/RCA Adults by WTW Category sheet (updated)**

2.30.3 Description of Change

1. Remove the *WTW Months Used* column from two reports:
 - i. CalWORKs/RCA Adults 16 Years and Over Report, column J.
 - ii. WTW and REP Caseload Activity Report, column AO.
2. Remove the *WTW Months Used* column from the CalWORKs/RCA Adults by Welfare-to-Work Category dashboard
 - i. The *WTW Months Used* column is located on the CalWORKs/RCA Adults by WTW Category sheet within the dashboard
3. Update CalSAWS Logo where needed.

No other logic changes are required at this time.

Design Note: Currently SCR CA-217944 has a Fix Version/s date of 22.03 which is dated beyond other in process SCRs affecting reports being modified for migration. This update will be applied to the then in production reports.

As such, current design mockups may not reflect final implementation.

2.30.4 Report Locations

- **Global:** Reports
 - **Local:** Scheduled
 - **Task:** Case Activity
 - **Name:** CalWORKs/RCA Adults 16 Years and Over Report
-
- **Global:** Reports
 - **Local:** Scheduled
 - **Task:** Case Activity
 - **Name:** WTW and REP Caseload Activity Report
-
- **Global:** Reports
 - **Local:** Business Intelligence
 - **Task:** Operations Reports
 - **Name:** CalWORKs/RCA Adults by Welfare-to-Work Category

2.30.5 Counties Impacted

All counties utilizing these reports will receive these updates.

2.30.6 Security Updates

1. No Change

Security Right	Right Description	Right to Group Mapping

2.31 Data Change Request

2.31.1 Overview

This DCR will end date CW and WTW Extenders to comply with the new policy for CW 60 MTC and the removal of the WTW 24 MTC. A separate DCR will end date values in the Code Hierarchy table.

2.31.2 Description of Change

1. Identify individuals who have CW Extenders on their 48 MTC and extender status is not "Pending" and end date (effective 4/30/2022) them to allow the clock to tick until it hits the 60th month if they have not reached the CW 60 MTC limit.
2. Do a DCR to identify individuals who have WTW Extenders on their 24 MTC and extender status is not "Pending" and end date (effective 4/30/2022) them so that there are no WTW extenders going forward.
3. For individuals that have CW Extenders or WTW Extenders with an extender status in "Pending" insert a "Denied" status and status date (DCR Run Date):
 - a. Note: End Date will not be updated for records in "Pending" status.
4. For the above records mention in #3, the denied status that is being inserted needs to retain the original begin and end months of the previous pending status record. This would include potentially blank dates if the pending record was also blank.
5. Update Code Hierarchy table to end date the following values to 4/30/2022:

Parent Code ID	Parent Category ID	Child Short Decode Name	Child Code ID	Child Category ID
43028	842	209 – Removed from Aid	90124	863
43026	842	319 – Meeting WPR	57221	863
43026	842	320 – Excused 2 nd Parent from WTW Activities	57499	863
43026	842	321 – Participating in Appraisal, Assessment, or Development of a WTW Plan	57500	863
43026	842	322 – Participating in WTW Job Search	57742	863
43029	842	402 – 18/24 Month Limit	28900	863
43029	842	404 – SIP	16850	863
43029	842	405 – Failure to Benefit from Assigned Activities	28513	863
43029	842	408 – Other Good Cause	57222	863
43031	842	606-WTW-Likely to Obtain Employment	83017	863
43031	842	607-WTW-Labor Market Barriers	83018	863
43031	842	608-WTW-Progress In Education	83019	863
43031	842	609-WTW-Progress in Treatment	83020	863
43031	842	610-WTW-Diagnosed learning or Disability	83021	863
43031	842	611-WTW-SSI Disability Benefits	83022	863
43031	842	612-WTW-Two Parents Assistance Unit	83023	863

2.31.3 Estimated Number of Records Impacted/Performance

~148 for WTW Extenders.

~12,560 for CW Extenders.

2.32 Code Table Change Request

2.32.1 Overview

This CTCR will end date the good cause and exempt reasons in CT 863 to comply with the new policy for CW 60 MTC and the removal of the WTW 24 MTC. These are reasons the user will find on the Cash Aid Time Limit Month Detail page and the Time Limit Extension Request Detail page. All the reasons listed below are only for WTW and are not used for other programs.

2.32.2 Description of Change

1. Update CT 863 to end date the following reasons to 4/30/2022:
 - a. 209 – Removed From Aid
 - a. 319 – Meeting WPR
 - b. 320 – Excused 2nd Parent from WTW Activities
 - c. 321 – Participating in Appraisal, Assessment, or Development of a WTW Plan
 - d. 322 – Participating in WTW Job Search
 - e. 402 – 18/24 Month Limit
 - b. 404 – SIP
 - c. 405 – Failure to Benefit from Assigned Activities
 - f. 408 – Other Good Cause
 - g. 606 – WTW Likely to Obtain Employment
 - h. 607 – WTW Labor Market Barriers
 - i. 608 – WTW Progress In Education
 - j. 609 – WTW Progress in Treatment
 - k. 610 – WTW Diagnosed learning or Disability
 - l. 611 – WTW SSI Disability Benefits
 - m. 612 – WTW Two Parents Assistance Unit
2. Update CT10527 to end date the following Time Limit Extension Request Source to 4/30/2022:
 - a. WT – WTW 44

2.32.3 Estimated Number of Records Impacted/Performance

17 Records.

3 SUPPORTING DOCUMENTS

[This section should include any supporting documents for the design as imbedded documents. Some examples of supporting documents include the Security Matrix, Form Design Documents, NOA Design Documents, and ETL Source-to-Target Mappings.]

Number	Functional Area	Description	Attachment
1	Reports	Time Limit Report	https://devviz.calsaws.net/auth/hub/stream/0eaaac9f-c66b-4509-a54f-8ad886e7f54f Report Team - Design

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met

5 MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6 OUTREACH

6.1 Lists

1. **List Name:** List of cases where the WTW non-compliance was updated through a DCR

List Criteria: Cases where a non-compliance was end dated effective 04/30/2022 with reason:

- a. Post WTW 24 MTC CW Fed Requirements Not Met (CT365_CM)
- b. Failed to sign post 24 MTC Fed plan (CT365_W1)
- c. Post WTW 24 MTC Failed to Sign Subsequent Fed Plan(CT365_W6)
- d. Post WTW 24 MTC Fed Standards Not Met – Progress (CT365_W7)
- e. Post WTW 24 MTC Fed Standards Not Met – Participation (CT365_W8)

NOTE: The standard list columns mentioned below shall be based on the information from CW program.

Additional Column(s): person name

2. **List Name:** List of cases where the sanctioned WTW program was updated through a DCR

List Criteria: Cases where the sanctioned WTW program was updated through recommendation 2.14

NOTE: The standard list columns mentioned below shall be based on the information from WTW/REP program.

Additional Column(s): person name

3. **List Name:** List of CW cases that have an active CW timed-out participant in the AU

List Criteria: list of CW Cases where all the following criteria is met:

- a. CW program is active for benefit month 05/2022
- b. Exists an active participant in the AU for benefit month 05/2022 with role reason 'CW Time Limit'

NOTE: The standard list columns mentioned below shall be based on the information from CW program.

Additional Column(s): WTW worker ID from the timed out individuals WTW program.

4. List of cases with CW Extenders end dated as of 4/30/2022.

List Name: List of CW cases that have had their CW Extenders End dated.

List Criteria: List of CW Cases where all the following criteria is met:

- a. This list will include the records updated by the DCR mentioned in Section 2.31.2 #1, #2, #3, and #4.
- b. Identify individuals who have CW Extenders on their 48 MTC and extender status is not "Pending" and end date (effective

4/30/2022) them to allow the clock to tick until it hits the 60th month if they have not reached the CW 60 MTC limit.

Additional Column(s): WtW/REP Program Status, Begin Date of WtW/REP Program Status, WtW Status Reason, Date, CW Used Months, CW Extender Code, CW Extender Reason, CW Extender Begin Date, CW Extender Expected End Date, CW Program Status, CW Aid Code, CW Person Status, CW Person Name, WTW/REP Office Name (most current or recent), WTW/REP Worker ID (most current or recent).

Standard Columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

Frequency: One-time

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2022>CA-217944

7 APPENDIX

[Include any supplementary items that may not fit in the Description section. Examples could include flow charts, lengthy code tables, etc....]



California Statewide Automated Welfare System

Design Document

CA-228997

Asset Verification Program - Ad Hoc requests for
Medi-Cal

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Vallari Bathala
	Reviewed By	Dana Petersen, Edgars Reinholds, Matt Lower, Michael Wu, Amy Gill, Justin Dobbs, Mayuri Srinivas, Carlos Zepeda, Joel Acevedo

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
08/31/2021	1.0	Initial Revision	Vallari Bathala
03/08/2022	1.1	<p>Section 2.1.2. IEVS List/IEVS Request List Mockups</p> <p>Update mockup 2.1.2-3 to make Request Type, AVP Request Type and Name title and input fields display in two lines instead of displaying on a single line.</p> <p>Section 2.1.3 Description of Changes</p> <p>Removed the following requirement: Name dropdown – Update options to only show applicants with Pending or Active status at the time of the request, regardless of the Role Code.</p>	Vallari Bathala
03/16/2022	1.2	Add Partner Testing information	Sowmya Coppisetty

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1 OVERVIEW

1.1 Current Design

Currently, Users are not able to submit Asset Verification Requests through the California Statewide Automated Welfare System (CalSAWS). This is a manual process through the Medi-Cal Eligibility Data System (MEDS). DHCS delivers a flat file with CalSAWS Asset Verification request data monthly for the System to process (CA-231036) and also delivers the flat file on a weekly basis (CA-225639). This SCR will implement changes to the System to automate and streamline the Asset Verification Request process and reduce User workloads.

1.2 Requests

Allow Users to request an Asset Verification Request through CalSAWS and eliminate the need for Users to switch between CalSAWS and MEDS to submit a request through the Income and Eligibility Verification System (IEVS).

1.3 Overview of Recommendations

1. Update the System to allow for a new indicator for new MC Applications to indicate if a 90 day Asset Verification Match for a Non-Long Term Care (Non-LTC) applicant / ABD, or a 60 month Asset Verification Match for a Long Term Care (LTC) individual, should be requested through MEDS.
2. Rename IEVS Applicant Request List to IEVS Request List to include the AVP Requests.
3. Update the IEVS Applicant Request pages created in CA-207203 to allow Users to request ad hoc Asset Matches.
4. Update the batch job for IEVS Applicant request to include ad hoc Asset Verification Requests.
5. Update the AP18 transaction batch jobs to include new values/indicators to request Asset Matches at application.
6. Create a task when Asset Verification Match is returned.
7. Update IEVS Applicant Request List and IEVS Applicant List page names to remove 'Applicant' from the title.
8. Update IEVS Applicant link in the local navigation to remove 'Applicant' from the title.

1.4 Assumptions

1. Pressing the 'Close' button will take the user back to the page they navigated from.

2 RECOMMENDATIONS

2.1 IEVS Applicant List/IEVS Applicant Request List

2.1.1 Overview

The IEVS Applicant List page displays IEVS Applicants by Name and Social Security Number and allows the user to navigate to the IEVS Applicant Request List page. The IEVS Applicant Request List page allows the lists Asset Verification Requests by Case Number and submit requests for the Applicants on a Case.



2.1.2 IEVS List/IEVS Request List Mockup

The mockup shows a vertical navigation menu. At the top is a light blue header with the text "Customer Information". Below this is a search section with the label "Case Number:", a text input field, and a blue "Go" button. The main menu consists of several items: "Person Search" (orange), "► Non Financial" (orange), "▼ Financial" (orange), "Root Questions" (light orange), "Income" (light orange), "Tax Household" (light orange), "Property" (light orange), "Special Needs" (light orange), "Expenses" (light orange), "Medicare" (light orange), "Third Party Liability" (light orange), "Other Health Care" (light orange), "Health Care Ref." (light orange), "IEVS" (black), and "Hunt v. Kizer" (light orange).

Customer Information	
Case Number:	<input type="text"/>
	<button>Go</button>
Person Search	
► Non Financial	
▼ Financial	
Root Questions	
Income	
Tax Household	
Property	
Special Needs	
Expenses	
Medicare	
Third Party Liability	
Other Health Care	
Health Care Ref.	
IEVS	
Hunt v. Kizer	

Figure 2.1.2-1 – IEVS List Page - Local Navigation

IEVS List

Display
 From:  To:  [View](#)

Search Results Summary					Results 1 - 7 of 7
Applicant Name	SSN	DOB	Run Date	Reviewed Date	
SMITH, JOHN 33M	02-468-1012	01/01/1988	10/07/2020	11/05/2020	Edit
SMITH, JOHN 33M	02-468-1012	01/01/1988	12/26/2019	01/23/2020	Edit
SMITH, JOHN 33M	02-468-1012	01/01/1988	09/11/2019	09/25/2019	Edit
SMITH, JOHN 33M	02-468-1012	01/01/1988	07/19/2017		Edit
SMITH, JOHN 33M	02-468-1012	01/01/1988	01/13/2017		Edit
SMITH, JOHN 33M	02-468-1012	01/01/1988	07/27/2016		Edit
SMITH, JOHN 33M	02-468-1012	01/01/1988	02/16/2016		Edit



[Send Request](#)

This Type_1 page took 0.82 seconds to load.

Figure 2.1.2-2 – IEVS List Page

IEVS Request List

✱ - Indicates required fields
 [Close](#)

Display
 From:  To:  [View](#)

Search Results Summary					Results 1 - 2 of 2	
Applicant Name	SSN	DOB	Request Type	AVP Request Type	Request Date	Worker ID
<input type="checkbox"/> SMITH, JOHN 33M	024-68-1012	01/01/1988	IEVS and AVP	LTC	09/03/2021	90MS123456
<input type="checkbox"/> SMITH, JANE 47F	123-45-6789	01/01/1974	IEVS		09/03/2021	90MS123456

[Remove](#)

Request Type: ✱

AVP Request Type: ✱

 Non-LTC

Name: ✱

[Request](#)

[Close](#)

This Type_1 page took 142904.36 seconds to load.

Figure 2.1.2-3 – IEVS Request List – Request Type with AVP

IEVS Request List

*- Indicates required fields
Close

Display
From:

To:

View

Search Results Summary

Results 1 - 2 of 2

	Applicant Name	SSN	DOB	Request Type	AVP Request Type	Request Date	Worker ID
<input type="checkbox"/>	SMITH, JOHN 33M	024-68-1012	01/01/1988	IEVS and AVP	LTC	09/03/2021	90MS123456
<input type="checkbox"/>	SMITH, JANE 47F	123-45-6789	01/01/1974	IEVS		09/03/2021	90MS123456

Remove
Request Type:
* IEVS
Name:
*
Request
Close

This Type_1 page took 142904.36 seconds to load.

Figure 2.1.2-4 – IEVS Request List – Request Type without AVP

2.1.3 Description of Changes

- Update the IEVS Applicant List page title to IEVS List.
 - Update Screen definition, page mapping, security references to reflect new page title "IEVS List".
- Update the IEVS Applicant link in the local navigation to IEVS.
 - Update the Screen definition to reflect the new link name "IEVS".
- Update the IEVS Applicant Request List page title to IEVS Request List.
 - Update Screen definition, page mapping, security references to reflect new page title "IEVS Request List".
- Request Type dropdown – Update option to submit Asset Verification Request to contain the additional following values in alphabetical order:
 - AVP
 - IEVS
 - IEVS and AVP
 - IEVS and SAVE
 - IEVS and SAVE and AVP
 - Note: 'IEVS' and 'IEVS and SAVE' are existing options for 'Request Type' (CT 10546).
- AVP Request Type dropdown – Asset Verification Request to allow Users to look back 60 months for Long Term Care (LTC) or 90 days for Non-Long Term Care (Non-LTC). The 'AVP Request Type' dropdown is

required and only appears when 'Request Type' contains AVP. The dropdown will list the following values:

- a. LTC (Default)
 - b. Non-LTC
6. AVP Request Type column - Update Search Results Summary with an AVP Request Type column to display the request type of LTC or Non-LTC. This column will only populate when the 'Request Type' column lists options with AVP; else, the column will be left blank.
 7. Add the following validations to this page when the Request Type dropdown contains:
 - a. AVP
 - i. Request Type – AVP cannot be requested without an SSN.
 1. Triggered when the Request Type is 'AVP' and 'Save and Return' button is clicked, and the applicant does not have an SSN.
 - b. IEVS and AVP
 - i. Request Type – IEVS and AVP cannot be requested without an SSN.
 1. Triggered when the Request Type is 'IEVS and AVP' and 'Save and Return' button is clicked, and the applicant does not have an SSN.
 - c. IEVS and SAVE and AVP
 - i. Request Type – IEVS and SAVE and AVP cannot be requested without an SSN or A number.
 1. Triggered when the Request Type is 'IEVS and SAVE and AVP' and 'Save and Return' button is clicked, and the applicant does not have an SSN or Alien number.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: IEVS Applicant**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update the page mapping with new fields and new page names.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Automated Action - Asset Verification Request Returned

2.2.1 Overview

Create an Automated Action for when an AVP request is returned. This section will outline the specifics of the Automated Action that will allow counties to activate/deactivate and configure the Automated Action.

2.2.2 Description of Changes

Introduce the following Automated Action that will be triggered when the Asset Verification request sent to the MEDS system from the IEVS Request List page is delivered by DHCS.

The Automated Actions defined in this section will be available for the 58 Counties. The Status will initially be Inactive with a blank Task Type and Task Sub-Type. This is because each County can set a custom Task Type for each Automated Action. If a County decides to Activate one of these Automated Actions, the page validation will require that the County also select a Task Type to be used. The "Guided Navigation" attribute will not display on the Automated Action Detail page.

1. The Automated Action will have the following attributes on the Automated Action Detail page:

- a. Action Information

- i. Name: Asset Verification Request Returned
 - ii. Type: Create Task
 - iii. Status: Inactive
 - iv. Program(s): MC
 - v. Run Date: Daily
 - vi. Source: Batch
 - vii. Scenario: The Asset Verification match has been received from MEDS.

- b. Task Information

- i. Task Type: BLANK
 - ii. Task Sub-Type: BLANK
 - iii. Due Date: Default Due Date
 - iv. Default Due Date: 30 Days
 - v. Initial Assignment: Default Assignment
 - vi. Default Assignment: Current Program Worker

- vii. Long Description: An Asset Verification match has been received from MEDS.
- c. See Section 2.3 for the specifics of the batch processing to trigger this Automated Action.

2.3 Asset Verification Request Returned Automated Action Batch Job

2.3.1 Overview

This section describes the behavior of the new batch process that will invoke the “Asset Verification Request Returned” Automated Action.

2.3.2 Description of Change

1. Implement a new batch process to run daily and invoke the “Asset Verification Request Returned” Automated Action for all Asset Verification matches received from MEDS.
 - a. The batch process will invoke the Automated Action described in section 2.2.2 for every record received, which includes the RE and Ad-Hoc requests and the following:
 - i. The Case Number and Social Security Number (SSN) associated to the record received match existing Case Number and SSN in the System.
 - ii. The Person and Case identified include a Medi-Cal program with a status of Active, Pending or Discontinued as of the received date.

2.3.3 Execution Frequency

The batch job will be scheduled to run daily.

2.3.4 Key Scheduling Dependencies

Schedule the new Automated Action batch job as a successor to the PI00C505 Asset Verification Inbound Reader and PI00C459 Weekly Asset Verif Inbound Reader batch jobs.

2.3.5 Counties Impacted

All CalSAWS counties.

2.3.6 Data Volume/Performance

There are no expected data volume/performance concerns.

2.3.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate failures and determine the appropriate resolution.

2.4 AP18 Transaction Batch jobs

2.4.1 Overview

Users will be allowed to request Asset Verification on-request and at-application through CalSAWS for a Non-LTC or LTC individual. Update the AP18 Batch Transaction to include AVP requests for a 90 day Asset Verification look back for Non-LTC applicant and a 60 month Asset Verification look back request for a LTC applicant.

2.4.2 Description of Change

1. Update the Daily Batch AP18 Transaction job (PO00EM424) to include the new data element AVP Request Type and new value for Application Flag and to trigger for the following scenarios :

NUMBER	SCENARIO	APPLICATION FLAG (DE #3024)	AVP REQUEST TYPE (DE #9017)
1	User sends an ad hoc request for AVP only with AVP Request Type of 'Non-LTC'.	V	N
2	User sends an ad hoc request for AVP only with AVP Request Type of 'LTC'.	V	L
3	User sends an ad hoc request for IEVS and AVP with AVP Request Type of 'Non-LTC'.	I	N
4	User sends an ad hoc request for IEVS and AVP with AVP Request Type of 'LTC'.	I	L
5	User sends an ad hoc request for IEVS, SAVE and AVP with AVP Request Type of 'Non-LTC'.	P	N
6	User sends an ad hoc request for IEVS, SAVE and AVP with AVP Request Type of 'LTC'.	P	L

- a. Trigger the AP18 batch job regardless of the Role Code.
2. Regression test MEDS Approaching RE monthly batch sweep (POxxE423) to confirm that the sweep continues to run as expected with the new data elements for any CW/CF recipients coming up on the RE due month.

Note: AVP is not required by CalSAWS for redetermination. The State will automatically send the AVP request for RE.

2.4.3 Partner Integration Testing

Yes

2.4.4 Execution Frequency

No change.

2.4.5 Key Scheduling Dependencies

No change.

2.4.6 Counties Impacted

All Counties.

2.4.7 Data Volume/Performance

A system-wide estimate of approximately 90,000+ records processed.

2.4.8 Interface Partner

Through the interface file will be processed by Accounts Receivable System, it will be sent to a DPSS MFT server. The DPSS server will transfer the file to ARS.

2.4.9 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
3.4.4.2.55	The System shall be able to receive reports from other systems (e.g., EBT, IEVS).	Allow Users to request an At-Application Asset Verification Request through CalSAWS.



California Statewide Automated Welfare System

Design Document

CA-233389

Update forms to no longer Print Centrally

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Maria Jensen
	Reviewed By	Tiffany Huckaby

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
09/14/2021	0.1	Initial Draft	Maria Jensen
10/12/2021	0.2	CC Committee feedback Added O/P Packet assumption	Maria Jensen
10/18/2021	0.3	CC Committee feedback Added NA 274G	Maria Jensen
01/28/2022	0.4	Added AD 29 per Print vendor request	Maria Jensen

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1 OVERVIEW

This SCR will update forms NA 274G - Continuation Page - Overpayment Computations (revision 7/19), NA 274H - Continuation Page - Overpayment Computations (revision 12/20) and AD 29 – Employment Verification (revision 3/07) in the CalSAWS system to no longer be able to be Centrally Printed via the Template Repository.

1.1 Current Design

Forms NA 274G, NA 274H - Continuation Page - Overpayment Computations are available in English and Spanish for all Counties via the Template Repository in CalSAWS. Form AD 29 – Employment Verification is available in English for all Counties via the Template Repository in CalSAWS. Currently forms NA 274G, NA 274H have all Print options available, including Print Centrally, and do not have a Mailing Address. Form AD 29 has all Print options available but does not have a Coversheet, therefore when worker information cannot be fetched in order to populate a correct mailing address, the form does not error out and still gets sent.

1.2 Requests

The NA 274G and NA 274H are Continuation pages that cannot be sent to Central Print when generated individually without a Cover Sheet. The AD 29 form does not have a Cover Sheet and does not always populate a correct mailing address therefore it should not be sent to Central Print.

Update forms NA 274G, NA 274H - Continuation Page - Overpayment Computations and AD 29 – Employment Verification to no longer be able to be Centrally Printed via the Template Repository.

1.3 Overview of Recommendations

1. Update form NA 274G - Continuation Page - Overpayment Computations to no longer be able to be Centrally Printed via the Template Repository.
2. Update form NA 274H - Continuation Page - Overpayment Computations to no longer be able to be Centrally Printed via the Template Repository.
3. Update form AD 29 – Employment Verification to no longer be able to be Centrally Printed via the Template Repository.

1.4 Assumptions

1. When generated in the context of a case, the body fields will be editable for all counties, as per CalSAWS standards.
2. The forms are available in English and Spanish only. This effort will not be introducing any additional threshold languages for the NA 274G, NA 274H and AD 29 forms.
3. CA-217804 added the CalWORKs Overpayment Packet (with M44-350I and NA 274H) and the Demand NOA Packet (with M44-352A and NA 274G/NA 274H), which have all available Print options including Save and Print Centrally. This SCR will not change the functionality of the O/P Packet nor the NOA Packet.

4. CalSAWS currently has the newly created state form GEN 111 - Employment Statement Form that is similar to AD 29 and includes the Central Print functionality.

2 RECOMMENDATIONS

2.1 Update Form NA 274G - Continuation Page - Overpayment Computations

2.1.1 Overview

This SCR will update form NA 274G - Continuation Page - Overpayment Computations in the CalSAWS system to no longer be able to be Centrally Printed via the Template Repository.

State Form: NA 274G (7/19)

Current Programs: CalWORKs

Current Attached Forms: NA Back 9

Current Forms Category: NOA

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish

2.1.2 Form/NOA Verbiage

N/A, this effort does not bring any updates to the form verbiage. See Supporting Documents #1 for current verbiage.

2.1.3 Form/NOA Variable Population

N/A, this effort does not bring any updates to the form variable population.

2.1.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation or the Form Control.

Update Form Print/Mailing Options

This effort updates the Print Options so that the NA 274G form will no longer be able to be Centrally Printed via the Template Repository.

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	N	Y	N

There will be no updates to the Mailing Options.

2.2 Update Form NA 274H - Continuation Page - Overpayment Computations

2.2.1 Overview

This SCR will update form NA 274H - Continuation Page - Overpayment Computations in the CalSAWS system to no longer be able to be Centrally Printed via the Template Repository.

State Form: NA 274H (12/20)

Current Programs: CalWORKs

Current Attached Forms: NA Back 9

Current Forms Category: NOA

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish

2.2.2 Form/NOA Verbiage

N/A, this effort does not bring any updates to the form verbiage. See Supporting Documents #2 for current verbiage.

2.2.3 Form/NOA Variable Population

N/A, this effort does not bring any updates to the form variable population.

2.2.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation or the Form Control.

Update Form Print/Mailing Options

This effort updates the Print Options so that the NA 274H form will no longer be able to be Centrally Printed via the Template Repository.

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	N	Y	N

There will be no updates to the Mailing Options.

2.3 Update Form AD 29 - Employment Verification

2.3.1 Overview

This SCR will update form AD 29 - Employment Verification in the CalSAWS system to no longer be able to be Centrally Printed via the Template Repository.

State Form: AD 29 (3/07)

Current Programs: Foster Care

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English

2.3.2 Form/NOA Verbiage

N/A, this effort does not bring any updates to the form verbiage. See Supporting Documents #3 for current verbiage.

2.3.3 Form/NOA Variable Population

N/A, this effort does not bring any updates to the form variable population.

2.3.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation or the Form Control.

Update Form Print/Mailing Options

This effort updates the Print Options so that the NA AD 29 form will no longer be able to be Centrally Printed via the Template Repository.

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	N	Y	N

There will be no updates to the Mailing Options.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Form	NA 274G (English, Spanish)	NA274G_EN.pdf NA274G_SP.pdf
2	Form	NA 274H (English, Spanish)	NA274H_EN.pdf NA274H_SP.pdf
3	Form	AD 29 (English)	AD29_EN.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.2.4 CAR-1226	The LRS shall include the ability to locally print any requested notice, NOA, form, letter, stuffer, and flyer in English, all threshold languages, and in any other language for which the State has provided a translation.	With SCR CA-233389, forms NA 274G, NA 274H - Continuation Page - Overpayment Computations and AD 29 – Employment Verification will be updated in the CalSAWS system to no longer be able to be Centrally Printed via the Template Repository.



California Statewide Automated Welfare System

Design Document

CA-235436 DDID 2319 FDS: GA/GR – Group 5
Forms Design

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Stephanie Hugo
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12/2/2021	1.0	Initial revision	Stephanie Hugo
3/3/2022	1.1	Content Revision: <ul style="list-style-type: none"> - New miscellaneous parameters added - Note added in 2.4 stating that correspondences have been moved to an SCR in a future release 	Stephanie Hugo

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1 OVERVIEW

This SCR will implement the fifth group of Non-EDBC triggers and Manual-Only correspondences for the GA/GR Automated EDBC/CC Program.

1.1 Current Design

The GA/GR solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their GROW program.

1.2 Requests

A new GA/GR Automated solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This change request will add additional Non-EDBC and Manual correspondence triggers through either online or batch.

1.3 Overview of Recommendations

1. Add Online Forms Triggers for the start of Vendor Payments
2. Add Online Form trigger for GA Disc Letter to Vendor
3. Add Online Form Trigger for the Housing Assistance Voucher
4. Add Online Form Triggers for the Recovery Account Activation Reasons
5. Add New Recovery Account Reasons for GA/GR
6. Additional Correspondences Triggered for Recovery Account Reasons

1.4 Assumptions

1. All the changes in this SCR will not affect the Los Angeles GA, GA (Managed) and GA (Non-Managed) programs.
2. This SCR will only implement triggers based on the existing CalWIN GA/GR Correspondences. Verbiage and format was covered in SCR CA-215920.
3. All triggers are based on current existing triggers in CalWIN.
4. The triggers will only be available to cases from counties that are mentioned in the recommendation's respective "Correspondence Information" section.
5. The functionality of this SCR will be disabled until activated by the system date enabling the GA/GR Automated EDBC/CC Solution implemented in CA-215687.
6. Miscellaneous Parameter implementation and functionality was implemented in SCR CA-215920 covering the technical details of the GA/GR Correspondence Functionality on the CalSAWS side.
7. This SCR follows the general Online Non-EDBC Correspondence Generation recommendation (rec. 2.1) from CA-215670.

2 RECOMMENDATIONS

2.1 Add Online Forms Triggers for the start of Vendor Payments

2.1.1 Overview

These forms are triggered when a vendor payment for housing/utilities is starting on the GA/GR Automated EDBC/CC Program.

2.1.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
700033	Alameda	Forms	N/A	GA Notice to Recipient - Begin Vendor Pay Rent	737 0 (10-14)	314250
700036	Sonoma	Forms	N/A	GA Information Letter to Vendor - Payments Start	761-1 (01/00)	506980
700046	Alameda	Forms	N/A	GA Notice to Landlord - Begin Vendor Pay Rent	902-1 (03-03)	506983
700046	Sacramento	Forms	N/A	Approve GA Vendor Payment	GA 2000_34F	607420

2.1.3 Description of Change

Trigger the correspondence for the respective counties upon "Save and Continue" of an EDBC and the following conditions are met:

1. There is an EDBC for a GA/GR Automated EDBC/CC Program that is **"Active"**.
2. There is a Money Management section on the current GA/GR EDBC.
3. If there is a previous EDBC, check if there is no money management section on that previous EDBC.
4. The money management vendor type is either:
 - a. Direct Rent
 - b. Utilities
 - c. Board and Care
 - d. Drug and Alcohol

2.2 Add Online Form trigger for GA Disc Letter to Vendor

2.2.1 Overview

This form is triggered when a vendor payment for housing/utilities has stopped on the GA/GR program.

2.2.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
700037	Sonoma	Forms	N/A	GA Disc Letter to Vendor	762-2 (09/99)	506981

2.2.3 Description of Change

Trigger the correspondence for the respective counties upon "Save and Continue" of an EDBC and the following conditions are met:

1. There is an EDBC for a GA/GR Automated EDBC/CC Program that is "**Active**" or "**Discontinued**".
2. There is no Money Management section on the current GA/GR EDBC.
3. There is a Money Management section on the previous EDBC.
4. The money management vendor type is either:
 - a. Direct Rent
 - b. Utilities
 - c. Board and Care
 - d. Drug and Alcohol

2.3 Add Online Form Trigger for the Housing Assistance Voucher

2.3.1 Overview

This form is triggered when a GA/GR program is approved for the first time and has a Vendor Payment.

2.3.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
700009	Santa Clara	Forms	N/A	Housing Assistance Voucher	GA 39 (09/92)	502963
700010	Alameda	Forms	N/A	Request for Vendor Payment of Rent	30-47	500143

2.3.3 Description of Change

Trigger the correspondence for the respective counties upon "Save and Continue" of an EDBC and the following conditions are met:

1. There is an EDBC for a GA/GR Automated EDBC/CC Program that is "**Active**".
2. The program was "**Pending**" prior to the current EDBC.

3. There is a Money Management section on the current GA/GR EDBC.
4. The money management vendor type is either:
 - a. Direct Rent
 - b. Utilities
 - c. Board and Care
 - d. Drug and Alcohol

2.4 Add Online Form Triggers for the Recovery Account Activation Reasons

2.4.1 Overview

The following forms are triggered upon activation of a recovery account, depending on the Recovery Account Cause Code and Reason.

2.4.2 Correspondence Information

See supporting document "CA-235436 - Correspondence Mapping to Recovery Account Reasons.xlsx"

2.4.3 Description of Change

Trigger the corresponding reason code for the corresponding county (in Supporting Document 1) upon saving the "Recovery Account Detail" page when the following conditions are met:

- a. The recovery account is for a GA/GR Automated EDBC/CC Program.
- b. If the Program Status column in the supporting document is "**Open**" the correspondence will only trigger for programs that are "**Pending**" or "**Active**". If the column is "**Closed**" it will only trigger for programs that are "**Denied**" or "**Discontinued**".
- c. The Recovery Account Status is "**Active**".
- d. The Cause Code is set to the corresponding Cause Code in Supporting Document 1.
- e. The Reason is set to the corresponding Reason in the supporting document.
- f. Either of the following is true:
 - a. A Recovery Account becomes "**Active**" for the first time and meets all of the above conditions.
 - or
 - b. An existing "**Active**" Recovery Account is updated and the **Cause Code/Reason** were updated in a way that triggers a new or different reason code from Supporting Document 1.

Note: The are correspondences in the list that require EDBC info in order for variables to populate correctly. As these require additional framework

changes, this has been moved to Recommendation 2.14 of SCR CA-238253, in release 22.05.

2.4.4 Miscellaneous Parameters

The below miscellaneous parameters will be triggered.

Reason Code	Miscellaneous Parameter Code	Miscellaneous Parameter Description	Format/Example
All Reason Codes in Supporting Doc	"RC"	Overpayment Adjustment Amount	Ex. RC00000160.00
All Reason Codes in Supporting Doc	"DS"	Overpayment ID	Ex. DS0004159546
All Reason Codes in Supporting Doc	"CL"	Recovery Account ID	Ex. CI0001847234

2.5 Add New Recovery Account Reasons for GA/GR

2.5.1 Overview

As part of recommendation 2.4 new recovery account reasons need to be added to accommodate specific correspondences that need to trigger for sponsor-related scenarios.

2.5.2 Description of Change

Add the following Recovery Account reasons to the "Reason" dropdown on the Recovery Account Detail page:

- Sponsored Non-Citizen – Earned Income
- Sponsored Non-Citizen – Unearned Income
- Sponsored Non-Citizen – Household Change
- Sponsored Non-Citizen – Fleeing Felon
- Sponsored Non-Citizen – Other Eligibility Factors
- Sponsored Non-Citizen - Housing Expenses

Activation of a recovery account with any of these as the Reason selected will trigger the corresponding notice based on recommendation 2.4.

2.6 Additional Correspondences Triggered for Recovery Account Reasons

2.6.1 Overview

When specific reason codes are triggered from the Recovery Account activation scenario (Recommendation 2.4) there are accompanying reason codes that will need to trigger at the same time. These reason codes are listed below.

2.6.2 Correspondence Information

Reason Code (A)	County	Category	NOA Action	Document Name	Number	Template	Prerequisite Reason Code (B)
X30022	Placer	Notice of Action	Over Payment	GR Overpayment Demand Notice	909-0	608591	X3C023 X3C024 X3C026 X3C027
X30024	Placer	Notice of Action	Over Payment	GR Overpayment Demand Notice	909-0	608591	X3C042 X3C050
X30025	Placer	Notice of Action	Over Payment	GR Overpayment Demand Notice	909-0	608591	X3C043 X3C051
X30026	Placer	Notice of Action	Over Payment	GR Overpayment Demand Notice	909-0	608591	X3C044 X3C051

2.6.3 Description of Change

Trigger the corresponding reason code (A) for Placer county when any of the Prerequisite Reason Codes in (B) have been triggered through the Recovery Account Activation Reasons (Recommendation 2.4).

All reason codes in (B) trigger the below document information:

County	Category	NOA Action	Document Name	Number	Template
Placer	Notice Of Action	Change	Overpayment Adjustment General Relief	774-1	608592

2.6.4 Miscellaneous Parameters

The below miscellaneous parameters will be triggered.

Reason Code	Miscellaneous Parameter Code	Miscellaneous Parameter Description	Format/Example
-------------	------------------------------	-------------------------------------	----------------

All Reason Codes in 2.6.2	"RC"	Overpayment Adjustment Amount	Ex. RC00000160.00
All Reason Codes in 2.6.2	"DS"	Overpayment ID	Ex. DS0004159546
All Reason Codes in 2.6.2	"PD"	Resource ID (RECOV_ACCT_RESP_PARTY.ORG_ID) of the Responsible Party. This Misc Parameter will only be added if the ID exists.	Ex. PD901485908
All Reason Codes in 2.6.2	"CL"	Recovery Account ID	Ex. CI0001847234

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	This file maps the Recovery Account Cause Codes and Reasons to the Appropriate Reason Codes that will trigger a Notice.	CA-235436 - Correspondence Mapping to Recovery Account Reasons.xlsx

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2319	<p>The CONTRACTOR shall update the CalSAWS Software with current available automated CalWIN county specific NOA's and Forms associated to their GA/GR program.</p> <p>The CONTRACTOR shall update the CalSAWS software to trigger an interface to a "Correspondence Service" to generate the automated CalWIN County specific Forms/NOAs generate county specific NOAs and Forms based upon each county's eligibility rules.</p>	<p>Correspondence:</p> <p>1. There are a total of 180 non EDBC triggered forms of which</p> <ul style="list-style-type: none">• 53 forms will be manually generated from template repository.• 93 forms will be triggered from CalSAWS and generated through DXC service.• 34 forms will use current CalSAWS triggers and the corresponding version available. <p>2. All GA/GR specific and combo program State forms will be triggered/generated through CalSAWS except if any form is customized by county already in CalWIN. In that case, DXC service will be called just for that county alone to generate the form PDF.</p> <p>3. All GA/GR specific and combo program Non-State forms will be generated through DXC service. Whenever required CalSAWS will call the GA/GR Correspondence service</p>	<p>This requirement is met based on the "NOAs listed in Appendix A" supplemented by the functionality described in this design document.</p>

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		<p>with all the data related to the case.</p> <p>4. New functionality will be added to CalSAWS to determine form generation based on county.</p> <p>5. All CalSAWS generated state forms will not have capability to add/modify data elements by user. The existing CalSAWS capability to append text to the NOA pdf will be available to the user.</p> <p>6.If any manual variables are needed, print queue will be accessed through iFrame by calling DXC service where user will be able to add manual variables.</p> <p>Entire case data including office related information will be sent to DXC service for each form/NOA trigger.</p>	

*Note: DXC is now referred to as Gainwell

CalsAWS

California Statewide Automated Welfare System

Design Document

ACL 20-120, ACL 21-45 AB 79 Revised and
Obsolete CW and WTW Forms and NOAs

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Nithya Cherreddy
	Reviewed By	Gingko Luna, Maria Arceo, Priya Sridharan, Raj Devidi

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/29/2021	1.0	Original Draft	Nithya Cherreddy
11/30/2021	1.1	Addressed comments from the Committee.	Nithya Cherreddy
2/1/2022	1.2	Content Revision Updates	Nithya Cherreddy
2/24/2022	1.3	Content Revision 2 updates	Nithya Cherreddy
3/9/2022	1.4	Content Revision 3 Updates	Nithya Cherreddy

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1 OVERVIEW

1.1 Current Design

CalWORKs time limit for adult recipients is 48 months in CalSAWS currently. As of the ACL 20-113 the CalWORKs time limit for adult recipients has been changed from 48 months to 60 months.

1.2 Requests

This effort is to obsolete the forms listed in the ACL 21-45 as the CalWORKs time limit for adult recipients is getting updated from 48 months to 60 months.

This effort will also update the forms/NOAs listed in ACL 21-45 to update the forms to the latest versions.

1.3 Overview of Recommendations

1. End date the forms as of **April 30, 2022**, which are listed in ACL 21-45 as obsolete forms.
2. Add the latest version of forms listed in ACL 21-45 with the 60-month time limit verbiage and end date the previous version of the forms as of May 1, 2022, which has the 48-month time limit verbiage.
3. Obsolete the NOAs with the 48-month time limit verbiage as of May 1, 2022.
4. Add the NOAs which are listed in the ACL 21-45 with the 60-month time limit to the system.

1.4 Assumptions

1. The existing NA BACK 9 will be used on the updated forms and notices.
2. If a form is being end dated all the corresponding languages in which the form is available will be end dated. The updated form will be available in the languages listed in the 'Form/NOA Verbiage' section of each form update recommendation.
3. All the form population remains same unless listed in the form update recommendations.
4. SCR CA-233816 will add the updated forms in Spanish.
5. SCR CA- 235922 will add pre-population to CW 2186B form.
6. SCR CA-235957 will add the NOAs/Forms listed in the ACL 21-45 and ACL 20-113 which currently do not exist in the system.
7. SCR CA-206553 will add WTW 51 to the system.
8. SCR CA-234211 will updated Header_1 to have all the fields in the header editable.
9. The header (HEADER_1) and body variables will be editable for all the forms added/updated as part of this SCR.

10. Batch job which currently triggers CW 2186A and WTW 43 will be turned off as part of this SCR. CW 2186A will not be generated through Batch after the go-live of this SCR.
11. For Los Angeles County, the forms are attached to the RE packets at the Central Print Facility. Hence the Central print facility should be made aware of the updated CW 2166, CW 2184 for the updated version to be included as part of the RE packets.
12. NA 1239 SAR will be used on Time Limit NOAs being added as part of this SCR in place of NA 531 or NA 532 Budgets.
13. SCR CA-236475 has been created to add the Budgets NA 531 and NA 532.
14. A separate Time Limit NOA will be generated per each person in the EDBC if the trigger conditions for the NOA are met. The NOAs will not be merged for persons although the same reason fragment applies to multiple persons as the exempt months could potentially be different. The exempt months are populated on Page 3 and Page 4 (only if there are child support exempt months) of the Time Limit Template.
15. SCR CA- 238815 will update the CW 2166 form to the latest version (11/2021) in CW RE Packet, CW/CF RE Packets for migration counties.
16. SCR CA- 238818 will update the CW 2184 form to the latest version (04/2021) in CW RE Packet, CW/CF RE Packets for migration counties.
17. If the user reruns the EDBC, the last notification date and the months exhausted as of the notification date values will not be updated in the backend (Rec 2.24) if a NOA does not get generated during EDBC rerun. A NOA will only generate during the EDBC rerun if the trigger conditions are met for a NOA to be generated. i.e., if the user runs the EDBC during the 60th month and there are no extenders the appropriate NOA will generate, if the user goes back and adds an exempt month and reruns the EDBC a NOA will only generate if a NOA one exists for that scenario.

2 RECOMMENDATIONS

2.1 Updates to obsolete forms

2.1.1 Overview

The following forms should be made obsolete in CalSAWS as the WTW 24-MTC is being revoked as of May 1, 2022, and CalWORKs 48-MTC is being updated to 60-MTC as of May 1, 2022.

2.1.2 List of forms to obsolete

1. Obsolete (end date) the following forms as of April 30, 2022.

Form Name	Form Number (DOC_TEMPL_ID)	Template Repository Visibility	Batch Job
Your Welfare-To-Work (WTW) 24-Month Time Clock	CW 2208 (5249)	Yes	PB00R1956
Welfare-to-Work 24-Month Time Clock Notice	WTW 38 (5997)	Yes	PB00R1994
Notice of your welfare-to-work (wtw) 24-month time clock ending soon	WTW 43 (6067)	Yes	N/A
WTW 43 and CW 2186A Set	WTW 43 Set (6101)	No	PB00R1972
WELFARE-TO-WORK (WTW) 24-MONTH TIME CLOCK EXTENSION REQUEST FORM	WTW 44 (6061)	Yes	N/A
WELFARE-TO-WORK (WTW) 24-MONTH TIME CLOCK EXTENSION DETERMINATION	WTW 45 (6062)	Yes	N/A
END OF WELFARE-TO-WORK 24-MONTH TIME CLOCK REVIEW APPOINTMENT LETTER	WTW 46 (6072)	Yes	N/A
WTW 46 and WTW 44 Set	WTW 46 Set (6128)	No	N/A

NOTICE OF ACTION WELFARE-TO-WORK 24-MONTH TIME CLOCK LIMIT NOTICE	NA 1276 (6068)	Yes	PB00R1971
NOTICE OF YOUR CalWORKs TIME LIMIT-42nd MONTH ON AID	CW 2189 (5911)	Yes	N/A
CW Time on Aid at 42 and 46 Months (CW TL Child Support Exemptions) Note: This is the M40-107C form	CW TL A980I (5798)	Yes	PB00R1941
CW Time on Aid at 42 and 46 Months (We Exemptions-Non Child Support) Note: This is the M40-107C form	CW TL A979I (5797)	Yes	PB00R1940
CW Time on Aid between 42 and 46 Month (No Exemptions) Note: This is the M40-107C form	CW TL A981I (5799)	Yes	PB00R1942

2. Turn off the batch jobs listed in the table above as of April 27th, as the corresponding forms are made obsolete.
Following is the schedule for April 2022.

Form Number	Batch Job Name	April
CW 2208	PB00R1956	Daily M-S
WTW 38	PB00R1994	4/27, 3 business days before EOM
WTW 43 Set	PB00R1972	4/11, 10 th day of the month (No Sundays)
NA 1276	PB00R1971	4/11, 10 th day of the month (No Sundays)
CW TL A980I	PB00R1941	4/18 (10 days before EOM)

CW TL A979I	PB00R1940	4/18 (10 days before EOM)
CW TL A981I	PB00R1942	4/18 (10 days before EOM)

2.2 Updates to CW 2166 form

2.2.1 Overview

This effort is end dating the existing version of CW 2166 (07/2019) form and adding the latest revision of CW 2166 (11/2021) form based upon the ACL 21-45.

Current State Form: CW 2166 (07/2019)

Current Form Title: Work Pays Notice

Current Programs: CalWORKs, Welfare to Work, Refugee Employment Program

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All County

Existing Languages: English, Spanish

Generated by Batch: N

Current Print Options: Print Local Form

Current Imaging Form Name: Work Pays Notice

Current Imaging Document Type: CalWORKs (CW)

Existing Imaging Case/Person: Case

2.2.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: N/A

Updated State Form: CW 2166 (11/2021)

Updated Form Title: Work Really Pays! Here's How

Updated Languages: English

Include NA Back 9: N

Form Mockups/Examples: See Supporting Document #1

Body Variables Editable: Y

2.2.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing CW 2166 form versions (07/2019) in the System as of May 31st, 2022.

DOC_TEMPL_ID: 6429

Form languages to end date: English, Spanish

2. Add Latest versions of the Form

This effort is adding the latest version of CW 2166 (11/2021) to the System as of June 1st, 2022.

2.3 Updates to CW 2184 form

2.3.1 Overview

This effort is end dating the existing version of CW 2184 (08/2016) form and adding the latest revision of CW 2184 (04/2021) form based upon the ACL 21-45.

Current State Form: CW 2184 (08/2016)

Current Form Title: CalWORKs 48-Month Time Limit

Current Programs: CalWORKs

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All County

Existing Languages: English, Spanish

Generated by Batch: N

Current Print Options: Print Local Form

Current Imaging Form Name: CW 48-Month Time Limit

Current Imaging Document Type: Time Limit Documents

Existing Imaging Case/Person: Case

2.3.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: N/A

Updated State Form: CW 2184 (04/2021)

Updated Form Title: CalWORKs 60-Month Time Limit

Updated Imaging Form Name: CW 60-Month Time Limit

Updated Languages: English

Include NA Back 9: N

Form Mockups/Examples: See Supporting Document #2

Header and Body Variables Editable: N/A

2.3.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing CW 2184 form versions (08/2016) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 5350

Form languages to end date: English, Spanish

2. Add Latest versions of the Form

This effort is adding the latest version of CW 2184 (04/2021) to the System as of May 1st, 2022.

2.4 Updates to CW 2186A form

2.4.1 Overview

This effort is end dating the existing version of CW 2186A (12/2012) form and adding the latest revision of CW 2186A (04/2021) form based upon the ACL 21-45.

Current State Form: CW 2186A (12/2012)

Current Form Title: CalWORKs Exemption Request Form

Current Programs: CalWORKs, Welfare to Work, Refugee Employment Program

Current Attached Forms: N/A

Current Forms Category: Application

Current Template Repository Visibility: All County

Existing Languages: English, Spanish, Armenian, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

Generated by Batch: N (Currently CW 2186A gets generated with WTW 43 with the Batch Job PB00R1972, but the Batch Job is being made obsolete with this SCR)

Current Print Options: Print Central, Print Local

Current Imaging Form Name: CW Exemption Request Form

Current Imaging Document Type: CalWORKs (CW)

Existing Imaging Case/Person: Case

2.4.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: Header_1 (See Supporting Document #3)

Updated State Form: CW 2186A (04/2021)

Updated Languages: English

Include NA Back 9: N

Form Mockups/Examples: See Supporting Document #3

Header and Body Variables Editable: Y

Note: At the bottom of the first page of the actual form the sentence 'PLEASE READ PAGE THREE TO FIND OUT ABOUT MORE EXEMPTIONS.' is replaced with 'PLEASE READ THE BACK OF THIS FORM TO FIND OUT ABOUT MORE EXEMPTIONS.' A header will be added to the CW 2186A form which will update the page numbers on the implemented form. The verbiage is updated to account for the difference in page number due to the implementation of the form.

2.4.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing CW 2186A form versions (12/2012) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 5948

Form languages to end date: English, Spanish, Armenian, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

2. Add Latest versions of the Form

This effort is adding the latest version of CW 2186A (04/2021) to the System as of May 1st, 2022.

2.5 Updates to CW 2186B form

2.5.1 Overview

This effort is end dating the existing version of CW 2186B (12/2012) form and adding the latest revision of CW 2186B (04/2021) form based upon the ACL 21-45.

Current State Form: CW 2186B (12/2012)

Current Form Title: CalWORKs Exemption Determination

Current Programs: CalWORKs, Welfare to Work, Refugee Employment Program

Current Attached Forms: N/A
Current Forms Category: Forms
Current Template Repository Visibility: All County
Existing Languages: English, Spanish
Generated by Batch: N
Current Print Options: Print Local, Print Central
Current Imaging Form Name: CW Exemption Determination
Current Imaging Document Type: CalWORKs (CW)
Existing Imaging Case/Person: Case

2.5.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: Header_1 (See Supporting Document #4)
Updated State Form: CW 2186B (04/2021)
Updated Languages: English
Include NA Back 9: Y
Form Mockups/Examples: See Supporting Document #4
Header and Body Variables Editable: Y

2.5.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form
This effort is turning off the existing CW 2186B form versions (12/2012) in the System as of April 30th, 2022.
DOC_TEMPL_ID: 5353
Form languages to end date: English, Spanish
2. Add Latest versions of the Form
This effort is adding the latest version of CW 2186B (04/2021) to the System as of May 1st, 2022.

2.6 Updates to CW 2187 form

2.6.1 Overview

This effort is end dating the existing version of CW 2187 (04/2011) form and adding the latest revision of CW 2187 (04/2021) form based upon the ACL 21-45.

Current State Form: CW 2187 (04/2011)
Current Form Title: YOUR CalWORKs 48-MONTH TIME LIMIT
Current Programs: CalWORKs
Current Attached Forms: N/A
Current Forms Category: Forms
Current Template Repository Visibility: All County
Existing Languages: English, Spanish
Generated by Batch: N
Current Print Options: Print Local, Print Central
Current Imaging Form Name: YOUR CW 48-MONTH TIME LIMIT
Current Imaging Document Type: Time Limit Documents
Existing Imaging Case/Person: Case

2.6.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: Header_1 (See Supporting Document #5)
Updated State Form: CW 2187 (04/2021)
Updated Form Title: YOUR CalWORKs 60-MONTH TIME LIMIT
Updated Imaging Form Name: YOUR CW 60-MONTH TIME LIMIT
Updated Languages: English
Include NA Back 9: Y
Form Mockups/Examples: See Supporting Document #5
Header and Body Variables Editable: Y

2.6.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing CW 2187 form versions (04/2011) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 6010

Form languages to end date: English, Spanish

2. Add Latest versions of the Form

This effort is adding the latest version of CW 2187 (04/2021) to the System as of May 1st, 2022.

Note: The existing form population will continue and remain the same.

2.7 Updates to CW 2190A form

2.7.1 Overview

This effort is end dating the existing version of CW 2190A (04/2016) form and adding the latest revision of CW 2190A (04/2021) form based upon the ACL 21-45.

Current State Form: CW 2190A (04/2016)

Current Form Title: CalWORKs 48-Month Time Limit Extender Request Form

Current Programs: CalWORKs, Welfare to Work, Refugee Employment Program

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All County

Existing Languages: English, Spanish, Armenian, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

Generated by Batch: N

Current Print Options: Print Local, Print Central

Current Imaging Form Name: CW 48-Month Time Limit Extender Request

Current Imaging Document Type: Time Limit Documents

Existing Imaging Case/Person: Case

2.7.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: Header_1 (See Supporting Document #6)

Updated State Form: CW 2190A (04/2021)

Updated Form Title: CalWORKs 60-Month Time Limit Extender Request Form

Updated Imaging Form Name: CW 60-Month Time Limit Extender Request

Updated Languages: English

Include NA Back 9: N

Form Mockups/Examples: See Supporting Document #6

Header and Body Variables Editable: Y

2.7.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing CW 2190A form versions (04/2016) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 5719

Form languages to end date: English, Spanish, Armenian, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

2. Add Latest versions of the Form

This effort is adding the latest version of CW 2190A (04/2021) to the System as of May 1st, 2022.

2.8 Updates to CW 2190B form

2.8.1 Overview

This effort is end dating the existing version of CW 2190B (05/2016) form and adding the latest revision of CW 2190B (04/2021) form based upon the ACL 21-45.

Current State Form: CW 2190B (05/2016)

Current Form Title: CalWORKs 48-Month Time Limit Extender Determination Form

Current Programs: CalWORKs, Welfare to Work, Refugee Employment Program

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All County

Existing Languages: English, Spanish, Armenian, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

Generated by Batch: N

Current Print Options: Print Local, Print Central

Current Imaging Form Name: CW 48-Month Time Limit Extender Determ

Current Imaging Document Type: Time Limit Documents

Existing Imaging Case/Person: Case

2.8.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: Header_1 (See Supporting Document #7)

Updated State Form: CW 2190B (04/2021)

Updated Form Title: CalWORKS 60- Month Time Limit Extender Determination Form

Updated Imaging Form Name: CW 60-Month Time Limit Extender Determ

Updated Languages: English

Include NA Back 9: Y

Form Mockups/Examples: See Supporting Document #7

Header and Body Variables Editable: Y

2.8.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing CW 2190B form versions (05/2016) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 6316

Form languages to end date: English, Spanish, Armenian, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

2. Add Latest versions of the Form

This effort is adding the latest version of CW 2190B (04/2021) to the System as of May 1st, 2022.

2.9 Updates to FSP 2 form

2.9.1 Overview

This effort is end dating the existing version of FSP 2 (08/2014) form and adding the latest revision of FSP 2 (01/2021) form based upon the ACL 21-45.

Current State Form: FSP 2 (08/2014)

Current Form Title: Family Stabilization Program Denial Notice

Current Programs: CalWORKs, Welfare to Work, Refugee Employment Program

Current Attached Forms: N/A

Current Forms Category: NOA

Current Template Repository Visibility: All County

Existing Languages: English, Spanish

Generated by Batch: N

Current Print Options: Print Local Form

Current Imaging Form Name: Family Stabilization Program Denial

Current Imaging Document Type: Family Stabilization

Existing Imaging Case/Person: Case

2.9.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Form Header: Header_1 (See Supporting Document #8)

Updated State Form: FSP 2 (01/2021)

Updated Languages: English

Include NA Back 9: Yes

Form Mockups/Examples: See Supporting Document #8

Header and Body Variables Editable: Y

2.9.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing FSP 2 form versions (08/2014) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 6349

Form languages to end date: English, Spanish

2. Add Latest versions of the Form

This effort is adding the latest version of FSP 2 (01/2021) to the System as of May 1st, 2022.

2.10 Updates to WTW 5 form

2.10.1 Overview

This effort is end dating the existing version of WTW 5 form (09/2013) form and adding the latest revision of WTW 5 (01/2021) form based upon the ACL 21-45.

Current State Form: WTW 5 (09/2013)

Current Form Title: Welfare To Work Program Notice

Current Programs: Welfare to Work

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All County

Existing Languages: English, Spanish, Armenian, Arabic, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

Generated by Batch: N

Current Print Options: Print Local Form

Current Imaging Form Name: WTW Program Notice

Current Imaging Document Type: Welfare to Work (WTW)

Existing Imaging Case/Person: Case

2.10.2 Form/NOA Verbiage

This form has a minor update to the verbiage from ACL 21-45.

Updated State Form: WTW 5 (01/2021)

Updated Languages: English

Updated Programs: Welfare to Work and Refugee Employment Program

Include NA Back 9: N

Form Mockups/Examples: See Supporting Document #9

Header and Body Variables Editable: Y

2.10.3 Form/NOA Generation Conditions

1. Turn off the old versions of the Form

This effort is turning off the existing WTW 5 form versions (09/2013) in the System as of April 30th, 2022.

DOC_TEMPL_ID: 5340

Form languages to end date: English, Spanish, Armenian, Arabic, Cambodia, Chinese, Farsi, Filipino, Korean, Russian, Vietnamese

2. Add Latest versions of the Form

This effort is adding the latest version of WTW 5 (01/2021) to the System as of May 1st, 2022.

2.11 End date the existing 48-month Time on Aid Reason Fragments

2.11.1 Overview

The existing 48-month Time on Aid reason fragments should be end dated as of April 30th, 2022, as the 60-month Time Limit takes effect as of May 1st, 2022.

2.11.2 List of 48-month Time on Aid Reason Fragments

Below is the list of the reason fragments which should be turned off as of April 30th, 2022.

Fragment ID	Fragment Name
6411	CW_CH_TL_GRANT_REDUCED_NO_EXEMPTS_NO_CS_A937

6412	CW_CH_TL_GRANT_REDUCED_EXEMPTS_NO_CS_A938
6413	CW_CH_TL_GRANT_REDUCED_EXEMPTS_CS_A939
6423	CW_DN_TL_PREG_NO_EXEMPTIONS_A949
6424	CW_DN_TL_PREG_EXEMPTIONS_NO_CS_A950
6425	CW_DN_TL_PREG_EXEMPTIONS_AND_CS_A951
6418	CW_TN_TL_48_EXEMPTIONS_NON_CS_A944
6433	CW_AP_TL_PARTICIPANT_MET_CONDITION_A987
6435	CW_AP_TL_OVERPAY_REPAID_APPROVED_A989
6437	CW_AP_TL_REPAID_CS_PRORATE_APPROV_AFTER_48_A991
6438	CW_AP_TL_REPAID_OVERPAY_PRORATE_AP_AFTER_48_A992
6420	CW_AP_TL_PA_NO_EXEMPTIONS_NO_CS_A946
6421	CW_AP_TL_PA_EXEMPTIONS_NO_CS_A947
6422	CW_AP_TL_PA_EXEMPTIONS_AND_CS_A948
6439	CW_CH_TL_CS_INCR_GRANT_TIME_ADJUST_A982
6440	CW_CH_TL_OVERPAY_INCR_GRANT_A983
6416	CW_IN_TL_EXTENDED_EXEMPTS_CS_A942
6415	CW_IN_TL_EXTENDED_EXEMPTS_NO_CS_A941
6414	CW_IN_TL_EXTENDED_NO_EXEMPTS_A940
6442	CW_IN_TL_REDETERM_EXEMPTS_AND_CS_A985
6441	CW_IN_TL_REDETERM_EXEMPTS_NO_CS_A984
6443	CW_IN_TL_REDETERM_NO_EXEMPTIONS_A986
6429	CW_TN_TL_EX_INC_EXTENDR_EXPIRE_EXEMPTS_AND_CS_A957
6428	CW_TN_TL_EX_INC_EXTENDR_EXPIRE_EXEMPTS_NO_CS_A956
6427	CW_CH_TL_EXTENDER_END_EXEMPTS_NO_CS_A953
6426	CW_CH_TL_48_EXTEND_TIME_OUT_PARTICIPANT_A977
6434	CW_AP_TL_CS_REPAID_A988

See Supporting document #11 for the fragment's verbiage.

2.12 Add New Time Limit NOA Template

2.12.1 Overview

This effort is adding the Template for the newly added Time Limit NOAs. The verbiage has provided via ACL 21-45.

State Form/NOA: NA 530 (Revision 4/21)

Program(s): CalWORKs

Includes NA Back 9: Yes

Languages: English

Note: The Spanish Template is not being added with this SCR as the new reasons that populate are not available in Spanish. The SCR CA-233816 has been created to add the Spanish Forms/NOAs/Templates related to Time Limits.

2.12.2 Form/NOA Verbiage

1. Create a New Time Limit NOA Template XDP

Add a new Time Limit Template for Approvals, Changes, Denials, Discontinuances.

2. Template Layout – Main Page (Page 1)

The first page of the NOA will contain a standard CalSAWS header and footer. The State Hearing information will be under the header. There will be a dynamic NOA title that populates based on the NOA fragments that are generated. There is a main section where the NOA fragments will generate. Above the footer and below the main section will be a regulations section for Time Limit regulations to populate.

<ADDRESS1>	COUNTY OF <COUNTY>	STATE OF CALIFORNIA HEALTH AND WELFARE AGENCY DEPARTMENT OF SOCIAL SERVICES
NOTICE OF ACTION <NOA ACTION TITLE> 60-MONTH TIME LIMIT		<ADDRESS2>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> NOTICE DATE: <NOTICE_DATE> CASE NAME: <CASE_NAME> CASE NUMBER: <CASE_NUM> WORKER NAME: <WORKER_NAME> WORKER ID: <WORKER_NUM> TELEPHONE NUMBER: <PHONE_NUM> </div> <div style="width: 45%; text-align: right;"> <NOTICE_DATE> <CASE_NAME> <CASE_NUM> <WORKER_NAME> <WORKER_NUM> <PHONE_NUM> </div> </div>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>Questions? Ask your worker.</p> <div style="border-left: 2px solid gray; padding-left: 10px; margin-top: 10px;"> <p>State Hearing: If you think this action is wrong, you can ask for a hearing. The back page tells you how. Your benefits may not be changed if you ask for a hearing before this action takes place.</p> </div> </div> <div style="width: 35%;"></div> </div>		
<FOOTER>		Page 1 of X

3. Template Layout – NA Back 9 (Page 2)

The back of the first page, also known as the second page, the existing NA Back 9 will generate. The page number and page total will generate at the bottom of the page.

YOUR HEARING RIGHTS

You have the right to ask for a hearing if you disagree with any county action. You have only 90 days to ask for a hearing. The 90 days started the day after the county gave or mailed you this notice. If you have good cause as to why you were not able to file for a hearing within the 90 days, you may still file for a hearing. If you provide good cause, a hearing may still be scheduled.

If you ask for a hearing before an action on Cash Aid, Medi-Cal, CalFresh, or Child Care takes place:

- Your Cash Aid or Medi-Cal will stay the same while you wait for a hearing.
- Your Child Care Services may stay the same while you wait for a hearing.
- Your CalFresh will stay the same until the hearing or the end of your certification period, whichever is earlier.

If the hearing decision says we are right, you will owe us for any extra Cash Aid, CalFresh or Child Care Services you got. To let us lower or stop your benefits before the hearing check below:

Yes, lower or stop: ☐ Cash Aid ☐ CalFresh ☐ Child Care

While You Wait for a Hearing Decision for:

Welfare to Work:

You do not have to take part in the activities.

You may receive child care payments for employment and for activities approved by the county before this notice.

If we told you your other supportive services payments will stop, you will not get any more payments, even if you go to your activity.

If we told you we will pay your other supportive services, they will be paid in the amount and in the way we told you in this notice.

- To get those supportive services, you must go to the activity the county told you to attend.
- If the amount of supportive services the county pays while you wait for a hearing decision is not enough to allow you to participate, you can stop going to the activity.

Cal-Learn:

- You cannot participate in the Cal-Learn Program if we told you we cannot serve you.
- We will only pay for Cal-Learn supportive services for an approved activity.

OTHER INFORMATION

Medi-Cal Managed Care Plan Members: This action on this notice may stop you from getting services from your managed care health plan. You may wish to contact your health plan membership services if you have questions.

Child and/or Medical Support: The local child support agency will help collect support at no cost even if you are not on cash aid. If they now collect support for you, they will keep doing so unless you tell them in writing to stop. They will send you current support money collected but will keep past due money collected that is owed to the county.

Family Planning: Your welfare office will give you information when you ask for it.

Hearing File: If you ask for a hearing, the State Hearing Division will set up a file. You have the right to see this file before your hearing and to get a copy of the county's written position on your case at least two days before the hearing. The state may give you hearing file to the Welfare Department and the U.S. Departments of Health and Human Services and Agriculture. (**W&I Code Sections 10850 and 10950.**)

TO ASK FOR A HEARING:

- Fill out this page.
- Make a copy of the front and back of this page for your records. If you ask, your worker will get you a copy of this page.
- Send or take this page to:

Appeals & Hearing Section
P.O. Box 18890
Los Angeles, CA 90018

OR

- Call toll free: 1-800-952-5253 or for hearing or speech impaired who use TDD, 1-800-952-8349.

To Get Help: You can ask about your hearing rights or for a legal aid referral at the toll-free state phone numbers listed above. You may get free legal help at your local legal aid or welfare rights office.

Legal Aid Foundation of Los Angeles (LAFLA)
(800) 399-4529

If you do not want to go to the hearing alone, you can bring a friend or someone with you.

HEARING REQUEST

I want a hearing due to an action by the Welfare Department of **LOS ANGELES** County about my:

☐ Cash Aid ☐ CalFresh ☐ Medi-Cal
☐ Other (List) _____

Here's Why: _____

- ☐ If you need more space, check here and add a page.
- ☐ I need the state to provide me with an interpreter at no cost to me. (A relative or friend cannot interpret for you at the hearing.)

My language or dialect is: _____

NAME OF PERSON WHOSE BENEFITS WERE DENIED, CHANGED OR STOPPED

BIRTH DATE _____ PHONE NUMBER _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

SIGNATURE _____ DATE _____

NAME OF PERSON COMPLETING THIS FORM _____ PHONE NUMBER _____

☐ I want the person named below to represent me at this hearing. I give my permission for this person to see my records or go to the hearing for me. (This person can be a friend or relative but cannot interpret for you.)

NAME _____ PHONE NUMBER _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

4. Template Layout – Continuous Pages (Page 3 and ongoing)

The third page, and all pages following the third page, will generate on the NOA Continuation page, which is NA 270, unless otherwise specified in the recommendations below. This will generate on the front and back of all pages starting the third page. The Continuation page will generate

NOTICE OF ACTION	COUNTY OF <COUNTY>	STATE OF CALIFORNIA HEALTH AND WELFARE AGENCY DEPARTMENT OF SOCIAL SERVICES
Continued		
	NOTICE DATE:	<NOTICE_DATE>
	CASE NAME:	<CASE_NAME>
	CASE NUMBER:	<CASE_NUM>
	WORKER NAME:	<WORKER_NAME>
	WORKER ID:	<WORKER_ID>
	TELEPHONE NUMBER:	<PHONE_NUM>

NA 270 (1/100) CONTINUATION PAGE

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For example: If the Action, Reason, Message verbiage did not fit in the first page, then the text will flow on the third page and so on (as second page will have NA BACK 9). Once the Action, Reason and Message has been populated on the NOA, the next page will contain the following text.

Description	Text
<Static Section>	The following <ExemptionMonthsNotCounted> months did not count toward your CalWORKs 60-month time limit:
<Dynamic Section>	<Year> - <Months>

The <Dynamic Section> mentioned above will create a new line for each year where the exempt months exist.

NOTICE OF ACTION Continued	COUNTY OF <COUNTY>	STATE OF CALIFORNIA HEALTH AND WELFARE AGENCY DEPARTMENT OF SOCIAL SERVICES
	NOTICE DATE: CASE NAME: CASE NUMBER: WORKER NAME: WORKER ID: TELEPHONE NUMBER:	<NOTICE_DATE> <CASE_NAME> <CASE_NUM> <WORKER_NAME> <WORKER_ID> <PHONE_NUM>
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p>The following <ExemptionMonthsNotCounted> months did not count toward your CalWORKs 60-month time limit:</p> <div style="border: 1px solid red; padding: 2px; display: inline-block; margin-bottom: 5px;"> <Year> - <Months> </div> </div> <div style="width: 35%; color: red; font-style: italic;"> <Dynamic Section> </div> </div>		

NA 270 (1/100) CONTINUATION PAGE
Page Y of X

3. Add the Addendum 1

If the Addendum 1 is applicable for the generated reason, the Addendum 1 will populate on the page following the exempt months. The triggers for the Addendum 1 (if applicable) will be listed in the corresponding reason fragment recommendations.

Description	Text
-------------	------

<Static Section>	<p>Child Support Collection for CalWORKs 60-month Time Limit Exemption.</p> <p>Child support collection is used to exempt months of aid. A month is exempt if the aid for that month is fully repaid by child support collected since 1998. All child support amounts since 1998 are added together so when the total child support amount can repay a month of aid, that month does not count toward the CalWORKs 60-month time limit.</p> <p>The following information tells you how the child support was collected and applied to repay months on aid.</p> <p>As of <NotificationDate>, the amount of child support collected is <AmountOfChildSupportCollected>.</p> <p>The child support amount was applied to exempt the following <Number_of_Exempt_Months> months:</p>
<Dynamic Section>	<p><Month_and_Year1> Amount of Aid Repaid by Child Support <Aid_Repaid_by_Child_Support></p>
<Static Section>	<p>The remaining amount of child support is <RemainingChildSupport> and will be applied to months of aid that have not yet been repaid.</p>

The <Dynamic Section> mentioned above will create a new line for each exempt month that exists.

NOTICE OF ACTION

COUNTY OF <COUNTY>

STATE OF CALIFORNIA
HEALTH AND WELFARE AGENCY
DEPARTMENT OF SOCIAL SERVICES**Continued**

NOTICE DATE:	<NOTICE_DATE>
CASE NAME:	<CASE_NAME>
CASE NUMBER:	<CASE_NUM>
WORKER NAME:	<WORKER_NAME>
WORKER ID:	<WORKER_ID>
TELEPHONE NUMBER:	<PHONE_NUM>

Child Support Collection for CalWORKs 60-month Time Limit Exemption.

Child support collection is used to exempt months of aid. A month is exempt if the aid for that month is fully repaid by child support collected since 1998. All child support amounts since 1998 are added together so when the total child support amount can repay a month of aid, that month does not count toward the CalWORKs 60-month time limit.

The following information tells you how the child support was collected and applied to repay months on aid.

As of <NotificationDate>, the amount of child support collected is <AmountOfChildSupportCollected>.

The child support amount was applied to exempt the following <Number_of_Exempt_Months> months:

<Month_and_Year1>	Amount of Aid Repaid by Child Support <Aid_Repaid_by_Child_Support>	<Dynamic Section>
-------------------	---	-------------------

The remaining amount of child support is <RemainingChildSupport> and will be applied to months of aid that have not yet been repaid.

4. Add Addendum 2

If the Addendum 2 is applicable for the generated reason, the Addendum 2 will populate on the page following the exempt months. The triggers for the Addendum 2 (if applicable) will be listed in the corresponding reason fragment recommendations.

Description	Text
<Static Section>	<p>Child Support Collection for CalWORKs 60-month Time Limit Exemption.</p> <p>Child support collection is used to exempt months of aid. A month is exempt if the aid for that month is fully repaid by child support collected since 1998. All child support amounts since 1998 are added together so when the total child support amount can repay a month of aid, that month does not count toward the CalWORKs 60-month time limit.</p> <p>The following information tells you how the child support was collected and applied to repay months on aid.</p> <p>As of <LastTLNOASentDate>, the amount of child support since your last notice is <AmountOfChildSupportCollected>.</p> <p>On the last time limit notice, the remaining amount of child support that was not yet used was: + <RemainingChildSupport >.</p> <p>The total amount of child support applied to repay aid since your last notice is: = <AmountSinceLastTL>.</p> <p>The child support amount was applied to exempt the following <Number_of_Exempt_Months> months:</p>
<Dynamic Section>	<Month_and_Year1> Amount of Aid Repaid by Child Support <Aid_Repaid_by_Child_Support>
<Static Section>	The remaining amount of child support is <RemainingChildSupport> and will be applied to months of aid that have not yet been repaid.

The <Dynamic Section> mentioned above will create a new line for each exempt month that exists.

NOTICE OF ACTION
Continued

COUNTY OF <COUNTY>

STATE OF CALIFORNIA
HEALTH AND WELFARE AGENCY
DEPARTMENT OF SOCIAL SERVICES

NOTICE DATE:	<NOTICE_DATE>
CASE NAME:	<CASE_NAME>
CASE NUMBER:	<CASE_NUM>
WORKER NAME:	<WORKER_NAME>
WORKER ID:	<WORKER_ID>
TELEPHONE NUMBER:	<PHONE_NUM>

Child Support Collection for CalWORKs 60-month Time Limit Exemption.

Child support collection is used to exempt months of aid. A month is exempt if the aid for that month is fully repaid by child support collected since 1998. All child support amounts since 1998 are added together so when the total child support amount can repay a month of aid, that month does not count toward the CalWORKs 60-month time limit.

The following information tells you how the child support was collected and applied to repay months on aid.

As of <NotificationDate>, the amount of child support collected is <AmountOfChildSupportCollected>.

On the last time limit notice, the remaining amount of child support that was not yet used was:
<RemainingChildSupport >

The total amount of child support applied to repay aid since your last notice is: = <AmountSinceLastTL>

The child support amount was applied to exempt the following <Number_of_Exempt_Months> months:

<Month_and_Year1>	Amount of Aid Repaid by Child Support <Aid_Repaid_by_Child_Support>	<Dynamic Section>
-------------------	---	-------------------

The remaining amount of child support is <RemainingChildSupport> and will be applied to months of aid that have not yet been repaid.

5. Attach CW 2184 form at the end of the Template

Attach the updated CW 2184 form at the end of the Template.

CALWORKS 60-MONTH TIME LIMIT



CalWORKs 60-MONTH TIME LIMIT ON AID

Beginning May 1, 2022, an aided adult (parent, stepparent, and/or caretaker relative) can only get 60 months (5 years) of cash aid from the California Work Opportunity and Responsibility to Kids (CalWORKs) program. This includes cash aid you got from California and other states' Federal Temporary Assistance for Needy Families (TANF) Programs.

The 60-month time limit does NOT apply to:

- Children
- Child Care
- Medi-Cal Benefits
- CalFresh Benefits
- Aid that you got from California or another state under the Aid to Families with Dependent Children (AFDC) Program before January 1, 1998.

FACTS YOU SHOULD KNOW ABOUT THE CalWORKs 60-MONTH TIME LIMIT

Time Limit Exemptions - "Clock Stoppers"

A month on cash aid does not count toward your CalWORKs 60-month time limit if at any time during that month you are:

- Disabled (*You must have medical proof of a disability that is expected to last at least 30 days.*)
- 60 years or older.
- Caring for an ill or incapacitated person living in your home, which impairs you from working or participating in welfare-to-work activities.
- Caring for a dependent child of the court or a child at risk of placement in foster care, which impairs you from working or participating in welfare-to-work activities.
- A victim of domestic abuse and the county waives the 60-month time limit.
- Living in Indian Country, as defined by federal law, or an Alaskan native village, in which at least 50 percent of the adults are unemployed.
- Granted an exemption from participation and the cash aid time limit based on caring for a child who is 0-23 months of age. (*This exemption is only available once.*)

More "Clock Stoppers" to the CalWORKs 60-Month Time Limit

A month does not count if:

- You did not get CalWORKs cash aid for yourself because your grant was less than \$10, you were sanctioned, or you were not eligible for any other reason.
- Your cash grant is fully repaid by child support collection.
- You are off cash aid, employed and only getting supportive services such as child care, transportation, or case management.

For more information regarding time limits, see back page.

Time Limit Exceptions - "Time Extenders"

You may be able to get more cash aid after 60 months if all aided parents, stepparents, and/or caretaker relatives in the home are in one of the following situations:

- Caring for an ill or incapacitated person living in your home, which impairs you from working or participating in welfare-to-work activities.
- 60 years or older.
- Caring for a dependent child of the court, or a child at risk of placement in foster care, which impairs you from working or participating in welfare-to-work activities.
- Evaluated by the county and are found to be unable to maintain work or take part in welfare-to-work activities. This exception only applies when the adult has a history of cooperating with welfare-to-work rules.
- Not in the assistance unit (AU) for any reason other than reaching the 60-month time limit.
- Disabled and receiving certain types of disability benefits and the disability impairs you from working or participating in welfare-to-work activities. The benefits that qualify for this are: State Disability Insurance, Worker's Compensation Temporary Disability Insurance, In-Home Supportive Services, or State Supplementary Program benefits.
- If only one adult in the home meets an extender, you won't be eligible for extended cash aid. All adults must meet one of these extenders, but each one can meet a different one.

CalWORKs 60-Month Time Limit Waiver for Extending Aid

If you are a victim of domestic abuse and the county determines that your condition or situation impairs your ability to work or to participate in welfare-to-work activities, the county may waive the 60-month time limit, and you can get more than 60 months of aid. All adults in the home do not need to meet an extender for an individual to receive a domestic violence waiver.

Request for Exemption or Extender

If you think you meet the rules for an exemption or extender, contact your worker. You may also contact your worker to find out how many months of aid you used.

Choosing to Leave Cash Aid

If your family is getting only a small amount of monthly cash aid, you may choose to go off aid so that the months will not count against your CalWORKs 60-month time limit. This will save you some months for cash aid in the future. You should contact your worker to find out if going off aid will be helpful to you.

Diversion

There are special time limit rules for diversion. Diversion is a lump sum payment you can get instead of getting monthly cash aid. The month that you get the diversion payment counts as one month toward the CalWORKs 60-month time limit, unless you reapply and get cash aid during the diversion period. In that case, you may choose to have all the months in the diversion period counted toward the 60-month time limit, or to repay the diversion payment by reducing your monthly cash grant.

RULES FOR OTHER STATES

Other states have different time limit rules. If you got TANF aid in another state -or if you plan to move to another state -you must contact that state to find out about its time limit requirements.

2.12.3 Form/NOA Variable Population

Add Fragment Variable Population

This new Template will have 27 variables that are populated with values from EDBC.

See Supporting Document #10 for list of new Template variables and Population.

2.13 Add a New Time Limit NOA Message

2.13.1 Overview

Add a new Message to populate on Time Limit NOAs.

Known County NOA: NA 530

Program(s): CalWORKs

Action Type(s): Approval, Change, Discontinuance, Denial

Fragment Level: Program

Repeatable: No

Languages: English

2.13.2 Form/NOA Verbiage

Create a new Time Limit NOA message.

Description	Text
Static	<p>CONTACT YOUR WORKER RIGHT AWAY IF YOU DISAGREE WITH THE INFORMATION ON THIS NOTICE.</p> <ul style="list-style-type: none">• If you and the county worker cannot reach an agreement, you must ask for a hearing within 90 days from the date of this notice.• If you do not request a hearing, you may not get another chance to change the number of months shown on this notice for your 60-month time limit on aid. <p>Medi-Cal: This notice DOES NOT change or stop Medi-Cal Benefits. Keep using your plastic Benefits Identification Card(s). You will get another notice telling you about any changes to your health benefits.</p> <p>CalFresh: This notice DOES NOT stop or change your CalFresh benefits. You will get a separate notice telling you about any changes to your CalFresh benefits.</p> <p>Receiving Medi-Cal and/or CalFresh only DOES NOT count against your cash aid time limits.</p>

	Rules: These rules apply; you may review them at your welfare office: Assembly Bill 79 (Chapter 11, Statutes of 2020).
--	---

*Formatting of this Message: Arial Font Size 10

2.13.3 Form/NOA Variable Population

N/A, this new Message Fragment does not require any variable population.

2.13.4 Form/NOA Generation Conditions

Generation conditions will be added as part of the reason fragment's recommendations.

Note: Please refer to the recommendations below for newly added reason fragments.

Ordering on the NOA: This will be the last fragment on the NOA.

2.14 Add a New Action Fragment

2.14.1 Overview

Add a new Message to populate on Time Limit NOAs.

Known County NOA: NA 530

Program(s): CalWORKs

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Languages: English

2.14.2 Form/NOA Verbiage

Create a new Time Limit NOA message.

Description	Text
Static	As of <EffectiveDate>, the county has approved cash aid and Medi-Cal for some members of your family. The first day of cash aid is <BenefitMonthBeginDate>. The first month's cash aid amount is <BenefitAmount>.

*Formatting of this Message: Arial Font Size 10

2.14.3 Form/NOA Variable Population

Variable Name	Population	Formatting
<EffectiveDate>	EDBC run date. Format: MM/DD/YYYY	Arial Font 10
<BenefitMonth BeginDate >	Begin date of the month for which the benefits are approved Format: MM/DD/YYYY	Arial Font 10
<BenefitAmount>	Approved cash aid amount Format: \$500.00	Arial Font 10

2.14.4 Form/NOA Generation Conditions

Generation conditions will be added as part of the reason fragment's recommendations.

Note: Please refer to the recommendations below for newly added reason fragments.

Ordering on the NOA: This will be the first fragment on the NOA.

2.15 Add new Time on Aid NOA (M40-107G)

2.15.1 Overview

Create a new Time on Aid NOA (M40-107G) to reflect the 60 MTC changes.

Known County NOA: M40-107G

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Change/Discontinuance

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.15.2 Form Verbiage

Add new Time On Aid Change Grant Reduction Change Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid change during grant reduction.

Description	Text
<Static_ Section>	<p>As of <EffectiveChangeDate1>, the County is changing your family's cash aid from <PriorMonthCashAidAmount> to <NewCashAidAmount>. We have removed <Person> from the grant. The new amount of cash aid is for the <RemainingAUMembers> remaining eligible members of your family. The new cash aid amount is figured on the next page.</p> <p>Here's why:</p> <p>As of <EffectiveChangeDate2>, <Person>, has used 60 months of CalWORKs cash aid. Adults cannot get CalWORKs cash aid after 60 months unless they meet an exception to the time limit. We have no record of you meeting an exception. If you disagree, ask for a hearing.</p> <p>You may be able to get aid for yourself after 60 months. The reasons are listed on form CW 2190A, sent out with this notice. Fill out and return the form to the County any time you think you qualify for an exception.</p> <p>You got CalWORKs aid:</p> <p>from <PeriodReceivedAid> = <PeriodTotal NumberMonths> months.</p>
<Dynamic Section1>	The list on this page includes months that are exempt due to child support collection. The last page(s) shows how child support was applied to exempt month(s).
<Dynamic_ Section2>	No child support was collected for children in your AU.

Add Dynamic Section to the Grant Reduction Change Fragment:

This new fragment will have a dynamically generated section (DYNAMIC SECTION 1,2). The trigger conditions for these dynamic sections are listed below.

2.15.3 Form/NOA Variable Population

1. Add Time On Aid Change Grant Reduction Fragment Variable Population

Variable Name	Population	Formatting
<EffectiveChange Date1>	<p>Begin date of the month following the 60th countable month.</p> <p>Format: MM/DD/YYYY</p>	<p>Arial Font</p> <p>10</p>

<PriorMonthCashAidAmount>	Prior Month Cash aid amount Format: \$600.00	Arial Font 10
<NewCashAidAmount>	Current Month Cash aid amount Format: \$500.00	Arial Font 10
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<RemainingAUMembers>	The size of the AU after the person is being removed for reaching 60 TL months.	Arial Font 10
<EffectiveChangeDate2>	End date of the 60 th countable month Format: MM/DD/YYYY	Arial Font 10
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<PeriodReceivedAid>	<Time limit period begin month and year> to <Time limit period end month and year> Format: MM/YYYY to MM/YYYY Note: This section will be iterated based on the number of active time limit periods. For Example: If there are multiple time limit periods, the population will look like below From 01/2021 to 04/2021 =4 month(s) From 07/2021 to 08/2021 = 2 months	Arial Font 10
<PeriodTotalNumberMonths>	Populate the number of months within the time limit period. Note: Refer to the example mentioned in the <PeriodReceivedAid> population.	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Grant Reduction Fragment is generated on the NOA:

Regulations: 40-107(a)(4)(G), 42-302, 42-302.21, 42-712, 44-111, 44-113, 44-207.2, and ACL No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Grant Reduction Reason Fragment.

NOA Reference on Document List Page: NOA - CW - BC - Aid:60Mnths

NOA Title: CALWORKS CHANGE

NOA Footer: M40-107G

2.15.4 NOA Generation Conditions

1. Add Time on Aid Grant Reduction Reason Fragment Generation

This new Fragment will generate for a CalWORKs program when a Time Limit participant reaches his/her 60th countable month (i.e., this NOA will generate in the 60th countable month), the current benefit amount is less than the prior benefit amount and there is no time limit extender for the current month or the previous month.

The role reason for the participant will be 'CW Time Limit'

Action Fragment: This reason will not have an associated Action Fragment.

Message Fragment:

New message added as part of the recommendation 2.13

Regulations Fragment: REGULATIONS_SECTION (Fragment ID: 1308)

Budget Fragment: NA 1239 SAR

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: CW 2190A

Ordering on the NOA: This fragment will be the first fragment to populate on the NOA followed by the message, regulations, NA 1239 SAR Budget, the months that did not count, Addendum (if applicable) and the CW 2184 form.

2. Dynamic Fragment Section Generation

Dynamic Section1 – Populate this section when there are month(s) that are exempt from the CW 60-month TL due to Child Support collection. i.e., Child Support Exempt months are not Zero.

Add Addendum 1 - Turn on Addendum 1 on the new Time Limit NOA Template when Dynamic Section1 generates and there was no previous Time Limit NOA for the person.

Add Addendum 2 - Turn on Addendum 2 on the new Time Limit NOA Template when Dynamic Section1 generates on the NOA and a previous Time Limit NOA exists for the person.

Dynamic Section2 – Populate this section when there are month(s) that are exempt from the CW 60-month TL and Child Support exemption do not apply. i.e., Child Support Exempt months are Zero

Note – No Addendum will be turned on if Dynamic Section 2 is being populated on the NOA.

3. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6411	CW_CH_TL_GRANT_REDUCED_NO_EXEMPTS_NO_CS_A937
6412	CW_CH_TL_GRANT_REDUCED_EXEMPTS_NO_CS_A938
6413	CW_CH_TL_GRANT_REDUCED_EXEMPTS_CS_A939

2.16 Add to Time on Aid NOA (M40-107F)

2.16.1 Overview

Create a new Time on Aid NOA (M40-140F) to reflect the 60 MTC changes.

Known County NOA: Derived from M40-107F

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: No Change or Information Action

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.16.2 Form Verbiage

Add new Time On Aid Beyond 60 Months Change Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid beyond 60 months.

Description	Text
<Static_ Section>	<p>On the date of the last time limit notice, <LastTlSentDate>, the County determined that you, <Person> used a total of <LifetimeMonthsLastNOA> months of your lifetime 60- month time limit of CalWORKs cash aid.</p> <p>As of <Date60MonthsUsed>, you, <Person> used your total 60 months of CalWORKs cash aid. However, you can continue to get cash aid because you have a condition that meets the requirement to be extended on aid.</p> <p>Your condition may be reviewed again to determine if you can continue to get aid.</p> <p>Here's why:</p> <p>Since your last time limit notice, you got CalWORKs:</p> <p>From <PeriodEligibleAfterTLNOA> = <PeriodTotalNumberMonths> month(s).</p> <p>Months that did not count = <ExemptionMonthsNotCounted> months.</p> <p>The additional months used: + <AdditionalCount></p> <p>The total number used is now {Total60Months} month(s).</p> <p>If you were exempt, the month(s) did not count toward the CalWORKs 60-month time limit. These months are listed on the next page.</p>
<Dynamic Section1>	The last page(s) shows how child support was applied to exempt month(s).
<Dynamic_ Section2>	No child support was collected for children in your Assisted Unit.

Add Dynamic Section to the Time Limit 60 month No Change Fragment:

This new fragment will have a dynamically generated section (DYNAMIC SECTION 1,2). The trigger conditions for these dynamic sections are listed below.

2.16.3 Form/NOA Variable Population

1. Add Time On Aid Time On Aid beyond 60 months Fragment Variable Population

Variable Name	Population	Formatting
<LastTlSentDate>	The date when the last Time Limit NOA was sent Format: MM/DD/YYYY	Arial Font 10

<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<LifetimeMonths LastNOA>	Number of used Time Limit Months that was listed in the previous Time Limit NOA	Arial Font 10
<Date60 MonthsUsed>	End date of the 60 th countable month Format: MM/DD/YYYY	Arial Font 10
<PeriodEligible AfterTLNOA>	<p><Time limit period begin month and year after the last Time Limit NOA was sent> to <Time limit period end month and year></p> <p>Note: This section will be iterated based on the number of active time limit periods. For Example: If there are multiple time limit periods, the population will look like below From 01/2021 to 04/2021 =4 month(s) From 07/2021 to 08/2021 = 2 months <Time limit period begin month and year> to <Time limit period end month and year> Format: MM/YYYY to MM/YYYY</p>	Arial Font 10
<PeriodTotal NumberMonths>	<p>Populate the number of months within the time limit period.</p> <p>Note: Refer to the example mentioned in the <PeriodReceivedAid> population.</p>	Arial Font 10
<Exemption MonthsNotCounted>	Populate the number of months that are either uncountable or exempt.	Arial Font 10
<AdditionalCount>	Countable Time Limit Months used since last Time Limit NOA was sent	Arial Font 10
<Total60Months>	Populate the total number of months counted (Will be 60 months)	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Beyond 60 months Fragment is generated on the NOA:

Regulations: 40-107(a)(4)(G), 42-302, 42-302.11, 42-302.21, 42-712 and ACL No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Beyond 60 months Reason Fragment.

NOA Reference on Document List Page: NOA - CW - Aid:>60Mnths

NOA Title: CALWORKS NO CHANGE

NOA Footer: M40-107F

2.16.4 NOA Generation Conditions

1. Add Time on Aid beyond 60 months Reason Fragment Generation

Trigger for ongoing CalWORKs cases when a Time Limit participant reaches his/her 60 countable month(s) (i.e., this NOA will generate after the 60th countable month) and benefits continue to be granted due to a condition that meets the requirements for extended aid. i.e., extender months exist. (Code_DETL table CATGRY_ID = 863)

Action Fragment: This reason will not have an associated Action Fragment.

Message Fragment:

New message added as part of the recommendation 2.13

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: No

This fragment will be the first fragment to populate on the NOA followed by the message, regulations, the months that did not count, addendum (if applicable) and the CW 2184 form.

2. Dynamic Fragment Section Generation

Dynamic Section1 – Populate this section when there are month(s) that are exempt from the CW 60-month TL due to Child Support collection. i.e., Child Support Exempt months are not Zero

Add Addendum 1 - Turn on Addendum 1 on the new Time Limit NOA Template when Dynamic Section1 generates and there was no previous Time Limit NOA for the person.

Add Addendum 2 - Turn on Addendum 2 on the new Time Limit NOA Template when Dynamic Section1 generates on the NOA and a previous Time Limit NOA exists for the person.

Dynamic Section2 – Populate this section when there are month(s) that are exempt from the CW 60-month TL and Child Support exemption do not apply. i.e., Child Support Exempt months are Zero

Note – No Addendum will be turned on if Dynamic Section 2 is being populated on the NOA.

3. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6416	CW_IN_TL_EXTENDED_EXEMPTS_CS_A942
6414	CW_IN_TL_EXTENDED_NO_EXEMPTS_A940

2.17 Add new Time on Aid NOA (M40-107B)

2.17.1 Overview

Create a new Time on Aid NOA (M40-107B) to reflect the 60 MTC changes.

Known County NOA: M40-107B

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Informational

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.17.2 Form Verbiage

Add new Time On Aid at Application or Redetermination Fragment XDP

Add a new CalWORKs NOA Reason to inform about the time limit months during Intake or Redetermination.

Description	Text
<Static_ Section>	<p>On the date of the last time limit notice, <LastTlSentDate>, the County determined that you, <Person> used a total of <LifetimeMonthsLastNOA> months of your lifetime 60-month time limit of CalWORKs cash aid.</p> <p>Since <LastTlSentDate>, you used <AdditionalCount> more months.</p> <p>Here's why:</p> <p>Since your last time limit notice, you got CalWORKs:</p> <p>from <PeriodEligibleAfterTLNOA> = <PeriodTotalNumberMonths> month(s).</p> <p>Subtotal = <PeriodSubtotalMonths> month(s).</p> <p>Month(s) that did not count. - <ExemptionMonthsNotCounted> month(s).</p> <p>The additional months used: + <AdditionalCount></p> <p>The total number used is now = {TotalMonthsUsed} month(s).</p> <p>If you were exempt, the month(s) did not count toward the CalWORKs 60-month time limit. These months are listed on the next page.</p>
<Dynamic Section1>	<p>The list on the next page includes months that are exempt due to child support collection. The last page(s) shows how child support was applied to exempt month(s).</p> <p>You may also have months that are exempt because of child support collection. If you do, these months will be included in your next notice.</p>
<Dynamic_ Section2>	No child support was collected for children in your AU.

Add Dynamic Section to the Grant Reduction Change Fragment:

This new fragment will have a dynamically generated section (DYNAMIC SECTION 1,2). The trigger conditions for these dynamic sections are listed below.

2.17.3 Form/NOA Variable Population

1. Add Time On Aid at Application or Redetermination Fragment Variable Population

Variable Name	Population	Formatting
<LastTlSentDate>	The date when the last Time Limit NOA was sent Format: MM/DD/YYYY	Arial Font 10
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<LifetimeMonths LastNOA>	Number of used Time Limit Months that was listed in the previous Time Limit NOA	Arial Font 10
<LastTlSentDate>	The date when the last Time Limit NOA was sent Format: MM/DD/YYYY	Arial Font 10
<AdditionalCount>	Countable Time Limit Months used since last Time Limit NOA was sent	Arial Font 10
<PeriodEligible AfterTLNOA>	<p><Time limit period begin month and year after the last Time Limit NOA was sent> to <Time limit period end month and year></p> <p>Note: This section will be iterated based on the number of active time limit periods. For Example: If there are multiple time limit periods, the population will look like below From 01/2021 to 04/2021 =4 month(s) From 07/2021 to 08/2021 = 2 months <Time limit period begin month and year> to <Time limit period end month and year> Format: MM/YYYY to MM/YYYY</p>	Arial Font 10
<PeriodTotal NumberMonths>	<p>Populate the number of months within the time limit period.</p> <p>Note: Refer to the example mentioned in the <PeriodReceivedAid> population.</p>	Arial Font 10
<PeriodSubtotal Months>	Populate the sum of all the <PeriodTotalNumberMonths>	Arial Font 10

<ExemptionMonthsNotCounted>	Populate the number of months that are either uncountable or exempt.	Arial Font 10
<AdditionalCount>	Countable Time Limit Months used since last Time Limit NOA was sent	
<TotalMonthsUsed>	Populate the sum of previously used Time limit months and the additional Time limit NOA months i.e. <LifetimeMonthsLastNOA> and <AdditionalCount>	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Grant Reduction Fragment is generated on the NOA:

Regulations: 40-107(a)(4), 42-302,42-302.21, 42-712 and All County Letter No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Grant Reduction Reason Fragment.

NOA Reference on Document List Page: NOA - CW - Time on Aid at Application/ Redetermination

NOA Title: CALWORKS NO CHANGE

NOA Footer: M40-107B

2.17.4 NOA Generation Conditions

1. Add Time on Aid at Application or Redetermination Reason Fragment Generation

This new Fragment will generate for a CalWORKS program at Intake or at Redetermination (irrespective of the person's status) if a previous Time Limit NOA was sent to a participant and the person did not exhaust all of the 60 countable months. This fragment will generate although the person gets denied/discontinued.

Note: This NOA will not generate if there was no Time Limit NOA sent for this participant.

Action Fragment: This reason will not have an associated Action Fragment.

Message Fragment:

New message added as part of the recommendation 2.13

Regulations Fragment: REGULATIONS_SECTION (Fragment ID: 1308)

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: No

Ordering on the NOA: This fragment will be the first fragment to populate on the NOA followed by the message, regulations, the months that did not count and the CW 2184 form.

2. **Dynamic Fragment Section Generation**

Dynamic Section1 – Populate this section when there are month(s) that are exempt from the CW 60-month TL due to Child Support collection. i.e., Child Support Exempt months are not Zero

Add Addendum 2 - Turn on Addendum 2 on the new Time Limit NOA Template when Dynamic Section1 generates on the NOA and a previous Time Limit NOA exists for the person.

Dynamic Section2 – Populate this section when there are month(s) that are exempt from the CW 60-month TL and Child Support exemption do not apply. i.e., Child Support Exempt months are Zero

Note – No Addendum will be turned on if Dynamic Section 2 is being populated on the NOA

3. **Fragments being replaced by this new fragment**

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6442	CW_IN_TL_REDETERM_EXEMPTS_AND_CS_A985
6441	CW_IN_TL_REDETERM_EXEMPTS_NO_CS_A984
6443	CW_IN_TL_REDETERM_NO_EXEMPTIONS_A986

2.18 Add new Time on Aid NOA(M40-107J)

2.18.1 Overview

Create a new Time on Aid NOA to reflect the 60 MTC changes.

Known County NOA: M40-107J

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Partial Approval

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184

Languages: English

Note: Threshold will be added with SCR CA-233816

2.18.2 Form Verbiage

Add new Time On Aid Partial Approval Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid during partial Approval.

Description	Text
<Static_ Section>	Aid has been denied for <Person>. Here's why: On the date of your last time limit notice, <LastTLSentDate> the county determined that you used the total 60 months of CalWORKs aid and can no longer get cash aid. Your cash amount is figured on the next page.

2.18.3 Form/NOA Variable Population

1. Add Time On Aid Partial Approval Fragment Variable Population

Variable Name	Population	Formatting
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<LastTLSentDate>	The date when the last Time Limit NOA was sent Format: MM/DD/YYYY If the last Time Limit NOA sent date is not found, then populate 'N/A'	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Grant Reduction Fragment is generated on the NOA:

Regulations: 40-107(a)(4), 40-171, 40-173, 42-302, 42-302.21, 42-712, 82-833, and ACL No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Grant Reduction Reason Fragment.

NOA Reference on Document List Page: NOA - CW - AP - Part. Appr

NOA Title: CALWORKS APPROVAL

NOA Footer: M40-107J

2.18.4 NOA Generation Conditions

1. Add Time on Aid Partial Approval Fragment Generation

This new Fragment will generate for a CalWORKs program during partial approval i.e., at least one person is approved on the case and at least one person is denied. The denied Time Limit participant used his/her 60 countable months, and the denied person does not qualify for any time limit extenders.

The role reason for denied the participant will be 'CW Time Limit'

Action Fragment: New Action Fragment added as part of the rec 2.14

Message Fragment:

New message added as part of the recommendation 2.13

Regulations Fragment: REGULATIONS_SECTION (Fragment ID: 1308)

Budget Fragment: NA 1239 SAR

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: N/A

Ordering on the NOA: Action Fragment will be the first fragment to populate on the NOA followed by this reason, message, regulations, NA 1239 SAR Budget, and the CW 2184 form.

2. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6420	CW_AP_TL_PA_NO_EXEMPTIONS_NO_CS_A946
6421	CW_AP_TL_PA_EXEMPTIONS_NO_CS_A947
6422	CW_AP_TL_PA_EXEMPTIONS_AND_CS_A948

2.19 Add new Time on Aid NOA (M40-107F2)

2.19.1 Overview

Create a new Time on Aid NOA (M40-107F2) to reflect the 60 MTC changes.

Known County NOA: M40-107F2

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Change

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.19.2 Form Verbiage

Add new Time On Aid Grant Reduction Change Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid change during grant reduction.

Description	Text
<Static_ Section>	You can no longer get cash aid because you, <Person>, no longer have a condition that lets you get cash aid after your 60-month limit. Contact your worker if you think you have a condition that meets the rule to continue to get cash aid. Your cash aid is figured on the next page.

2.19.3 Form/NOA Variable Population

1. Add Time On Aid Change Grant Reduction Fragment Variable Population

Variable Name	Population	Formatting
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Grant Reduction Fragment is generated on the NOA:

Regulations: 40-107(a)(4), 42-302, 42-302.11, 42-302.21, 42-712 and ACL No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Grant Reduction Reason Fragment.

NOA Reference on Document List Page: NOA - CW - BC - Aid:60Mnths

NOA Title: CALWORKS CHANGE

NOA Footer: M40-107F2

2.19.4 NOA Generation Conditions

1. Add Time on Aid Grant Reduction Reason Fragment Generation

This new Fragment will generate for a CalWORKs program post 60th month time limit (i.e., countable time limit months > 60 months) when a Time Limit individual is no longer eligible for a CalWORKs time extender, the grant amount is reduced.

The role reason for the participant will be 'CW Time Limit'

Action Fragment: CW_CH_ACTION6 (Fragment ID: 4072)

Message Fragment:

New message added as part of the recommendation 2.13

Regulations Fragment: REGULATIONS_SECTION (Fragment ID: 1308)

Budget Fragment: NA 1239 SAR

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: No

Ordering on the NOA: Action Fragment will be the first fragment to populate on the NOA followed by this reason, message, regulations, NA 1239 SAR Budget, the months that did not count and the CW 2184 form.

2. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6427	CW_CH_TL_EXTENDER_END_EXEMPTS_NO_CS_A953

2.20 Add new Time on Aid NOA (M40-107F1)

2.20.1 Overview

Create a new Time on Aid NOA (M40-107F1) to reflect the 60 MTC changes.

Known County NOA: M40-107F1

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Change

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.20.2 Form Verbiage

Add new Time On Aid Change Extender Criteria Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid change during grant change when a recipient meets extended criteria.

Description	Text
<Static_ Section>	<p>You can now get cash aid because you, <Person>, have a condition that meets the rule to get cash aid after your 60-month limit.</p> <p>Your condition may be reviewed again to determine if you can continue to get aid.</p> <p>Your new cash aid amount is figured on the next page.</p>

2.20.3 Form/NOA Variable Population

1. Add Time On Aid Change Grant Reduction Fragment Variable Population

Variable Name	Population	Formatting
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Grant Reduction Fragment is generated on the NOA:

Regulations: 42-302, 42-302.11, 42-302.2, 42-302.21, 42-712 and ACL No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Grant Reduction Reason Fragment.

NOA Reference on Document List Page: NOA - CW - BC - Aid:60Mnths

NOA Title: CALWORKS CHANGE

NOA Footer: M40-107F2

2.20.4 NOA Generation Conditions

1. Add Time on Aid Grant Reduction Reason Fragment Generation

This new Fragment will generate for CalWORKs program post 60th month time limit (i.e., countable time limit months > 60 months) when a Timed-out participant, timed out on or after the 05/01/2022 i.e., person previously had the reason 'CW Time Limit' set on or after 05/01/2022 benefit month, becomes eligible to receive aid as they meet an extender criterion for extended aid.

Action Fragment: CW_CH_ACTION6 (Fragment ID: 4072)

Message Fragment:

New message added as part of the recommendation 2.13

Regulations Fragment: REGULATIONS_SECTION (Fragment ID: 1308)

Budget Fragment: NA 1239 SAR

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: No

Ordering on the NOA: Action Fragment will be the first fragment to populate on the NOA followed by this reason, message, regulations, NA 1239 SAR Budget, the months that did not count and the CW 2184 form.

2. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6426	CW_CH_TL_48_EXTEND_TIME_OUT_PARTICIPANT_A977

2.21 Add to Time on Aid NOA (M40-107K)

2.21.1 Overview

Create a new Time on Aid NOA (M40-140K) to reflect the 60 MTC changes.

Known County NOA: Derived from M40-107K

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Change Action

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.21.2 Form Verbiage

Add new Time On Aid 60 Months Grant Increase Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid 60 Months Grant Increase Reason XDP.

Description	Text
<Static_ Section>	On <EffectiveChangeDate>, the county determined that you, <Person> used your total 60 months of CalWORKs cash aid. You can now get cash aid because:

<Dynamic Section1>	The county has received child support that has repaid some months of aid.
<Dynamic_ Section2>	You have paid back an overpayment that has repaid some months of aid.
<Static Section>	You will get cash aid for <AdditionalCount> more months. The months that did not count toward the CalWORKs 60-month time limit are listed on the next page.

Add Dynamic Section to the Grant Reduction Change Fragment:

This new fragment will have a dynamically generated section (DYNAMIC SECTION 1,2). The trigger conditions for these dynamic sections are listed below.

2.21.3 Form/NOA Variable Population

1. Add Time On Aid Time On Aid beyond 60 months Fragment Variable Population

Variable Name	Population	Formatting
<EffectiveChange Date>	The begin date of the 60 th countable month Format: MM/DD/YYYY	Arial Font 10
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<AdditionalCount>	The additional number of months for which the person could get time limit for.	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Beyond 60 months Fragment is generated on the NOA:

Regulations: 40-107(a)(4)(H), 42-302.1, 42-302.11, 42-302.2, 42-302.21 and All County Letter No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Beyond 60 months Reason Fragment.

NOA Reference on Document List Page: NOA - CW - Aid:>60Mnths

NOA Title: CALWORKS CHANGE

NOA Footer: M40-107K

2.21.4 NOA Generation Conditions

1. Add Time on Aid Grant Reduction Reason Fragment Generation

Trigger for ongoing CalWORKs cases when a Time Limit participant timed out his/her 60 countable month(s) on or after 05/01/2022 and is now eligible for additional months of aid. Refer to Dynamic Fragment Section Generation section for generation conditions.

Action Fragment: CW_CH_ACTION1 (Fragment ID: 4032)

Message Fragment:

New message added as part of the recommendation 2.13

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: No

Ordering on the NOA:

Action Fragment will be the first fragment to populate on the NOA followed by this reason, message, regulations, NA 1239 SAR Budget, the months that did not count and the CW 2184 form.

2. Dynamic Fragment Section Generation

Dynamic Section1 – Populate this section when there are Child Support exempt months and the Person had the role reason of 'CW Time Limit' (CT73_AA) in the prior EDBC and the prior EDBC was run for the benefit month 05/2022 or later, there are no extenders in the current EDBC, and the person is active in the current EDBC.

Add Addendum 1 - Turn on Addendum 1 on the new Time Limit NOA Template when Dynamic Section1 generates and there was no previous Time Limit NOA for the person.

Add Addendum 2 - Turn on Addendum 2 on the new Time Limit NOA Template when Dynamic Section1 generates on the NOA and a previous Time Limit NOA exists for the person.

Dynamic Section2 – Populate this section when there are Overpayment exempt Months and the Person had the role reason of 'CW Time Limit' (CT73_AA) in the prior EDBC and the prior EDBC was run for the benefit month 05/2022 or later, there are no extenders in the current EDBC, and the person is active in the current EDBC.

Note: Time Limit Exception Type Code for overpayment repaid is CT842_07

Note – No Addendum will be turned on if Dynamic Section 2 is being populated on the NOA

3. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
6439	CW_CH_TL_CS_INCR_GRANT_TIME_ADJUST_A982
6440	CW_CH_TL_OVERPAY_INCR_GRANT_A983

2.22 Add to Time on Aid NOA (M40-107J1)

2.22.1 Overview

Create a new Time on Aid NOA (M40-140J1) to reflect the 60 MTC changes.

Known County NOA: Derived from M40-107J1

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Approval

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.22.2 Form Verbiage

Add new Time On Aid 60 Months Approval Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid 60 months Approval.

Description	Text
Reason 1	You have a condition that meets the rule to get cash aid after your 60-month limit. Your condition may be reviewed again to determine if you can continue to get aid.
Reason 2	The county has received child support that has repaid some of your months on aid.
Reason 3	You have paid back an overpayment that has repaid some of your months on aid.
Reason 4	The county has received child support that has repaid some of your months on aid.

	<p>More information about your cash aid:</p> <p>The cash aid payment for your first month of aid is only for a part of a month. It is for the time from your first day of cash aid, shown above, through the end of the month. If nothing changes, next month's cash aid will be for a full month.</p>
Reason 5	<p>You have paid back an overpayment that has repaid some of your months on aid.</p> <p>More information about your cash aid:</p> <p>The cash aid payment for your first month of aid is only for a part of a month. It is for the time from your first day of cash aid, shown above, through the end of the month. If nothing changes, next month's cash aid will be for a full month.</p>

2.22.3 Form/NOA Variable Population

1. Variable Population

These reason does not have any variable population associated to them.

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Beyond 60 months Fragment is generated on the NOA:

Regulations: 40-171.2, 40-129, 42-302.1, 42-302.11-.12, 42-302.2-.21, 44-315, 44-317, 82-510.4, and ACL No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid 60 months Approval Reason Fragment.

NOA Reference on Document List Page: NOA - CW - Aid:>60Mnth

NOA Title: CALWORKS APPROVAL

NOA Footer: M40-107J1

2.22.4 NOA Generation Conditions

1. Add Time on Aid Grant Reduction Reason Fragment Generation

Trigger for CalWORKs cases during Approvals or restorations when a Time Limit participant is timed out for 60 countable month(s) but is approved for additional months for any exceptions. Refer to Reason Fragment Generation Conditions table below for generation conditions.

Reason	Generation Conditions
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Reason 1	Trigger on CalWORKs case when a timed-out applicant's case is approved because the participant has met a condition (also known as Extenders-for example "a person aged 60 or older) that meets the 60 th time limit aid rule.
Reason 2	Trigger on CalWORKs case where a timed-out applicant's case is approved for non-prorated months because the County has received Child Support payment that is enough to repay one or more months of aid.
Reason 3	Trigger for CalWORKs case where a timed-out applicant is approved for non-prorated months due to an overpayment that has repaid months on aid. Note: Time Limit Exception Type Code is CT842_07
Reason 4	Trigger on approve CalWORKs case for prorated months at Intake or restoration where 60 months timed out participant is now eligible due to the repayment of aided months by child support.
Reason 5	Trigger for CalWORKs cases where a timed-out applicant is approved for prorated months due to an overpayment that has repaid months on aid.

Reason Fragment Generation Conditions

Action Fragment: CW_AP_ACTION7(Fragment ID: 4076)

Message Fragment:

New message added as part of the recommendation 2.13

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: No

Ordering on the NOA:

Action Fragment will be the first fragment to populate on the NOA followed by this reason, message, regulations, NA 1239 SAR Budget, and the CW 2184 form.

2. Fragments being replaced by this new fragment

Following are the fragments that are getting replaced by this new fragment

Fragment ID	Fragment Name
-------------	---------------

6433	CW_AP_TL_PARTICIPANT_MET_CONDITION_A987
6434	CW_AP_TL_CS_REPAID_A988
6435	CW_AP_TL_OVERPAY_REPAID_APPROVED_A989
6437	CW_AP_TL_REPAID_CS_PRORATE_APPROV_AFTER_48_A991
6438	CW_AP_TL_REPAID_OVERPAY_PRORATE_AP_AFTER_48_A992

2.23 Add new Time on Aid NOA (M40-107A)

2.23.1 Overview

Create a new Time on Aid NOA (M40-107A) to reflect the 60 MTC changes.

Known County NOA: M40-107A

NOA Template: New Template added in Rec 2.12

Program(s): CalWORKs

Action Type: Informational

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English

Note: Threshold will be added with SCR CA-233816

2.23.2 Form Verbiage

Add new Time On Aid Approval/Information Fragment XDP

Add a new CalWORKs NOA Reason for Time On Aid change during Intake or redetermination.

Description	Text
<Static_Section>	<p>As of <EffectiveChangeDate1>, the County has determined that you, <Person> have used <LifetimeMonths> months of your lifetime 60-month time limit of CalWORKs cash aid.</p> <p>Here's why:</p> <p>You got CalWORKs:</p>

	<p>from <PeriodReceivedAid> = <PeriodTotalNumberMonths> months.</p> <p>Subtotal = <PeriodSubtotalMonths> months.</p> <p>Month(s) that did not count. -</p> <p><ExemptionMonthsNotCounted> month(s).</p> <p>Total number of months used = {TotalMonthsUsed} month(s).</p> <p>If you were exempt, the month(s) did not count toward the CalWORKs 60-month time limit. These months are listed on the next page</p>
<Dynamic Section1>	<p>The list on the next page includes months that are exempt due to child support collection. The last page(s) shows how child support was applied to exempt month(s).</p> <p>You may also have months that are exempt because of child support collection. If you do, these months will be included in your next notice.</p>
<Dynamic_ Section2>	No child support was collected for children in your AU.

Add Dynamic Section to the Approval/Information Fragment:

This new fragment will have a dynamically generated section (DYNAMIC SECTION 1,2). The trigger conditions for these dynamic sections are listed below.

2.23.3 Form/NOA Variable Population

1. Add Time On Aid Change Grant Reduction Fragment Variable Population

Variable Name	Population	Formatting
<EffectiveChange Date1>	The date when the NOA is getting generated Format: MM/DD/YYYY	Arial Font 10
<Person>	Populate with the Person's Name (First Name and Last Name)	Arial Font 10
<LifetimeMonths>	Number of Time Limit Months used as of the NOA generation.	Arial Font 10
<Period ReceivedAid>	<Time limit period begin month and year> to <Time limit period end month and year> Format: MM/YYYY to MM/YYYY	Arial Font 10

	Note: This section will be iterated based on the number of active time limit periods. For Example: If there are multiple time limit periods, the population will look like below From 01/2021 to 04/2021 =4 month(s) From 07/2021 to 08/2021 = 2 months	
<PeriodTotalNumberMonths>	Populate the number of months within the time limit period. Note: Refer to the example mentioned in the <PeriodReceivedAid> population.	Arial Font 10
<PeriodSubtotalMonths>	Populate the sum of all the <PeriodTotalNumberMonths>	Arial Font 10
<ExemptionMonthsNotCounted>	Populate the number of months that are either uncountable or exempt.	Arial Font 10
<TotalMonthsUsed>	Difference of <PeriodSubtotalMonths> and <ExemptionMonthsNotCounted>	Arial Font 10

Variables Requiring Translations: N/A

2. Add regulations

This fragment has associated regulations. The following Regulations will be added when the Time on Aid Grant Reduction Fragment is generated on the NOA:

Regulations: 40-107(a)(4), 42-302, 42-302.21, 42-712 and All County Letter No. 20-113

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new Time on Aid Information Reason Fragment.

NOA Reference on Document List Page: NOA - CW - BC - Aid:60Mnths

NOA Title: CALWORKS NO CHANGE

NOA Footer: M40-107A

2.23.4 NOA Generation Conditions

1. Add Time on Aid Informational Reason Fragment Generation

This new Fragment will generate for a CalWORKs program at Intake or at Redetermination (irrespective of the person's status) if a previous Time Limit NOA was not sent to a participant and the number of Time Limit

months used are between 1 month and 12 months. This fragment will generate although the person gets denied/discontinued.

Action Fragment: This reason will not have an associated Action Fragment.

Message Fragment:

New message added as part of the recommendation 2.13

Regulations Fragment: REGULATIONS_SECTION (Fragment ID: 1308)

Budget Fragment: N/A

New NOA Template: Yes

New Program Generation: No

New Action Type: No

Update to Fragment Level: No

New Forms/NOAs Generated with this NOA: N/A

Ordering on the NOA: This fragment will be the first fragment to populate on the NOA followed by the message, regulation, the months that did not count and the CW 2184 form.

2. Dynamic Fragment Section Generation

Dynamic Section1 – Populate this section when there are month(s) that are exempt from the CW 60-month TL due to Child Support collection. i.e., Child Support Exempt months are not Zero.

Add Addendum 1 - Turn on Addendum 1 on the new Time Limit NOA Template when Dynamic Section1 generates and there was no previous Time Limit NOA for the person.

Dynamic Section2 – Populate this section when there are month(s) that are exempt from the CW 60-month TL and Child Support exemption do not apply. i.e., Child Support Exempt months are Zero

Note – No Addendum will be turned on if Dynamic Section 2 is being populated on the NOA.

2.24 Update logic to store Time Limit NOA Details

2.24.1 Overview

The information of the Time Limit NOA sent date and the time limit months exhausted as of the Time Limit NOA sent date should be stored in the backend (database). This information will be used to populate some variables on the Time Limit Notices.

2.24.2 Description of Change

Update the logic which stores the Time Limit NOA sent date and the months exhausted as of the Time Limit NOA sent date in the backend(database).

Technical Details:

- Create a new record in the TIME_LIMIT table if there was no previous Time Limit NOA sent for the participant.
PERS_ID – Person's ID
LAST_NOTIF_DATE – The date NOA is being generated
MOS_LAST_COUNT_NUM – Number of Time Limit months exhausted as of NOA generation date.
- Update the record in the TIME_LIMIT table if there exists a record for the person already.
LAST_NOTIF_DATE – Update this column of the person ID with the latest Time Limit NOA generation date
MOS_LAST_COUNT_NUM – Update this column with the latest number of months exhausted as of the NOA generation date.

2.25 Update logic to not suppress generic Approval NOA

2.25.1 Overview

The current logic suppresses the generic approval NOA i.e., CW_AP_CW_APPROVED_A900 if the EDBC results in the generation of any other NOA.

2.25.2 Update to Generic Approval NOA logic

This effort is to update the generic approval NOA(CW_AP_CW_APPROVED_A900) suppression logic to generate the generic approval NOA along with any Time Limit NOA that gets generated as per the respective trigger conditions listed in this SCR.

3 SUPPORTING DOCUMENTS

[This section should include any supporting documents for the design as imbedded documents. Some examples of supporting documents include the Security Matrix, Form Design Documents, NOA Design Documents, and ETL Source-to-Target Mappings.]

Number	Functional Area	Description	Attachment
1.	Client Correspondence	CW 2166 Form	CW2166_EN.pdf

2.	Client Correspondence	CW 2184 Form	CW 2184.pdf
3.	Client Correspondence	CW 2186A Form	CW 2186A.pdf
4.	Client Correspondence	CW 2186B Form	CW 2186B.pdf
5.	Client Correspondence	CW 2187 Form	CW 2187.pfd
6.	Client Correspondence	CW 2190A Form	CW 2190A.pdf
7.	Client Correspondence	CW 2190B Form	CW 2190B.pdf
8.	Client Correspondence	FSP 2 Form	FSP 2.pdf
9.	Client Correspondence	WTW 5 Form	WTW 5.pdf
10.	Client Correspondence	Template Variable Population List	Template Variable Population List.xlsx
11.	Client Correspondence	Obsolete Fragments	Obsolete Fragments.xlsx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.1	<p>The LRS shall automatically generate the following correspondence online or in the batch process, as a result of individual and/or case action initiated by the LRS or by COUNTY-specified Users, except when exempt due to program requirements:</p> <ul style="list-style-type: none">a. Adverse notices (includes: decrease, collection, denial, or termination of benefits);b. Non-adverse notices (includes: approval, increase in benefits, no change, and rescission); andc. Non-approval notices (includes: cancellation, withdrawal, informational, and benefit issuance).	Forms and NOAs which were updated as part of the associated ACLs are being added to the system as part of this SCR.