CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215680 DDID 2378 FDS GA GR Time on aid changes

CalSAWS	DOCUMENT APPROVAL HISTORY	
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DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
3/7/2022	1.0	Latest version with QA updates and Manual Time Limit Clocks	Peterson Etienne, Justis Ketcham, Stephanie Hugo, Shreesha Venugopal Math, Deron Schab

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1 OVERVIEW

This SCR will implement the Eligibility functionality for 'Time on Aid' for the GA/GR Automated EDBC/CC Counties Solution in CalSAWS.

1.1 Current Design

The General Assistance/General Relief program in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their General Relief Opportunities for Work (GROW) program. Currently CalWIN manages their GA/GR program logic by using a Rule Matrix which can be accessed by the county to allow each county administrator to customize the behavior to their specific county.

1.2 Requests

A GA/GR Automated EDBC/CC Counties Solution and the 'Time on Aid' functionality will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future.

1.3 Overview of Recommendations

1. Add Eligibility functionality for 'Time on Aid' functionality.
2. Add all the required Data Collection elements to implement the 'Time on Aid' functionality for the new solution
3. Create new Admin Summary and Detail pages that can be accessed in Admin tools by the County Admin staff
4. A new set of Admin detail pages, Rules, Batch and NOA triggers will be added for the below rule:

    1. Time Clocks

1.4 Assumptions

1. The existing Los Angeles County rules will remain unchanged.
2. This SCR CA-215680 is based on the WCDS approved documents.
3. The design of the rules is for each CalWIN county based on the Gainwell documents approved by the counties.
4. The functionality of this SCR CA-215680 will be disabled until activated by the system property flag established in SCR CA-215687 which is part of the 20.11 release.
5. Any logic related to San Francisco explicitly called out in relevant WCDS approved use cases will be included in this design. Any, San Francisco sub program logic independent of the rule will be added in SCR CA-215677 DDID 2374 scheduled for 22.01.
6. Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.

7. All functionality related to new fields will only affect the rules related to an individual county's General Assistance/General Relief program and will not impact the rules of other programs, unless specified.
8. All Data collection used in EDBC determination is effective for the benefit month.
9. All calculation for computed values will be detailed in the Visio diagram.
10. 'Participation status' will be an internal flag in CalSAWS, when a participation status is set in the rule it will replace the previous set status for each individual.
11. Manual EDBC and negative action EDBC cannot be run with these changes.
12. The program description 'General Assistance/General Relief (GR)' represents 'GA/GR Automated EDBC/CC Counties Solution'.

2 RECOMMENDATIONS

2.1 Time Clock Functionality

2.1.1 County Admin Detail

2.1.1.1 Overview

A new County Admin Detail page for Time Clock will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Time Clock functionality to their county.

2.1.1.2 Description of Changes

a. The Admin page detail for Time Clock will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County.
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Employable Status-Most counties.	Y	N	N	N	N	N	N	N	N	Y	N	Y	Y	N	N	N	Y	N
County Does Not Aid If Aided for 3 Months in the Last 12 Months.	N	N	Y	N	Y	N	Y	N	N	N	Y	N	N	Y	N	N	N	Y
County Does Not Aid If Aided for 90 Days in the Last 12 Months.	N	Y	N	Y	N	Y	N	N	N	N	N	N	N	N	Y	Y	N	Y
County Does Not Aid If Aided for 4 Weeks.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Program applied.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Maintain a 3 Month Clock If BDA is 1st of the Month and a 90 Day Clock If BDA is Not the 1st of the Month.	N	Y	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N

Extend Aid to 6 Months When in Approved Trade or Technical Schools.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
County Does not Aid If Aided for 6 Months Within Last 12 Months.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Aid In-Kind Program Applicable.	Y	N	N	Y	N	N	N	Y	N	N	N	N	N	N	N	Y	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules. (Note: the rule 'Aid In-Kind Program Applicable.' was created by CalSAWS, so there is not CalWIN mapping for it).

CalWIN Number	CalWIN Rule	CalSAWS Rule
EDX119C012	Employable Status-Most counties	Employable Status-Most counties.
EDX119C013	County Does Not Aid If Aided for 3 Months in the Last 12 Months	County Does Not Aid If Aided for 3 Months in the Last 12 Months.
EDX119C014	County Does Not Aid If Aided for 90 Days in the Last 12 Months	County Does Not Aid If Aided for 90 Days in the Last 12 Months.
EDX119C015	County Does Not Aid If Aided for 4 Weeks	County Does Not Aid If Aided for 4 Weeks.
EDX119C019	Program applied	Program applied.
EDX119C021	Maintain a 3 Month Clock If BDOA is 1st of the Month and a 90 Day Clock If BDOA is Not the 1st of the Month	Maintain a 3 Month Clock If BDA is 1st of the Month and a 90 Day Clock If BDA is Not the 1st of the Month.
EDX119C023	Extend Aid to 6 Months When in Approved Trade or Technical Schools	Extend Aid to 6 Months When in Approved Trade or Technical Schools.
EDX119C024	County Does not Aid If Aided for 6 Months Within Last 12 Months	County Does not Aid If Aided for 6 Months Within Last 12 Months.

The following rule are leverage rule which is utilized in Time Clock Functionality.

Rule Name	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Employable Status-Alameda.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Employability Determination – Alameda.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual with unverified 'ID/Driver License' after the verification due date.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Earned income – Orange Only.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income – Santa Barbara Only.	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Prorate grant based on 30-day month for all calendar months.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Number	CalSAWS Rule
EDX119C004	Employable Status-Alameda.
EDX119C026	Employability Determination – Alameda.
EDX003C011	Fail individual with unverified 'ID/Driver License' after the verification due date.
EDX309C004	Earned income – Orange Only.
EDX309C011	Earned income – Santa Barbara Only.
EDX321C022	Prorate grant based on 30-day month for all calendar months.

2.1.2 EDBC Changes

2.1.2.1 Overview

This section will provide the Eligibility Rules flow for Time Clock that can be filtered for each CalWIN County.

2.1.2.2 Description of Change

Time Clock Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County.

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new status reason CT73 'Indv Exceed the Time Limit in 12 Month Period' will be set as a person failure reason when all the following conditions are met:
    a. The rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' is not active and the 'Indv Employment Begin Date' is not blank. (This is determined in the Visio)
    b. Any of the following is true:
        i. 'Indv Employment Status' = 'Employable' (This is determined in the Visio).
        ii. 'Indv has AIK Aid Code' is true.
        iii. All the following:
            1. 'Indv Employment Status' is 'Unemployable' OR 'Conditionally Employable.' (This is determined in the Visio)
            2. Month and Year of 'Indv Employment Begin Date' on or after Month and Year of Individual BDA.
            3. Month and Year of 'Indv Employment Begin Date' on or after Month and Year of Benefit Month Begin Date.
            4. All the following rules are NOT active:
                o 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.'
                o 'Employable Status-Most counties.'
                o 'Program applied.'

o 'County Does not Aid If Aided for 6 Months Within Last 12 Months.'
      iv. The rule 'Employable Status-Alameda.' is active and the rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months' is not active.
  c. Any of the following:
      i. The rule 'Employable Status-Most counties.' is not active.
      ii. 'Employable Status-Most counties.' Is active along with any of the following rules:
          • 'County Does not Aid If Aided for 6 Months Within Last 12 Months.'
          • 'Aid In-Kind Program Applicable.'
  d. Any of the following:
      i. The rule 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.' Is active and 'Num Of Time Clock Ticked Months' >= 'Indv Time Clock Month Limit'.
      ii. The rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months.' is active and 'Num Of Time Clock Ticked Months' >= 6.
      iii. 'Indv Meets Month Clock Req' is true and 'Num Of Time Clock Months Ticked' >= 'Indv Time Clock Month Limit' and the rule 'Maintain a 3 Month Clock If BDA is 1st of the Month and a 90 Day Clock If BDA is Not the 1st of the Month.' is active.
      iv. 'Num Of Time Clock Days Ticked' >= 'Indv Time Clock Days Limit' and any of the following rules is active:
          • 'County Does Not Aid If Aided for 90 Days in the Last 12 Months.'
          • 'County Does Not Aid If Aided for 4 Weeks.'
          • 'Aid In-Kind Program Applicable.'
  e. One of the following (choice may be limited to only one of these if the other contradicts an option that was selected in a previous condition):
          • The rule 'Aid In-Kind Program Applicable.' is not active.
          • 'Indv has AIK Aid Code' is not true.

Category	Short Description
73	Indv Exceed the Time Limit in 12 Month Period

2. The new status reason CT73 'The Time Limit has Expired' will be set as a person failure reason when all the following conditions are met:
      a. The rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' is not active and the 'Indv Employment Begin Date' is not blank. (This is determined in the Visio)
  b. Any of the following is true:

      i. 'Indv Employment Status' = 'Employable' (This is determined in the Visio).

      ii. 'Indv has AIK Aid Code' is true.

      iii. All the following:

         1. 'Indv Employment Status' is 'Unemployable' OR 'Conditionally Employable.' (This is determined in the Visio)

         2. Month and Year of 'Indv Employment Begin Date' on or after Month and Year of Individual BDA.

         3. Month and Year of 'Indv Employment Begin Date' on or after Month and Year of Benefit Month Begin Date.

         4. All the following rules are NOT active:
            o 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.'
            o 'Employable Status-Most counties.'
            o 'Program applied.'
            o 'County Does not Aid If Aided for 6 Months Within Last 12 Months.'

      iv. The rule 'Employable Status-Alameda.' is active and the rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months' is not active.

c. Any of the following:

    i. The rule 'Employable Status-Most counties.' is not active.

    ii. The following rules are active:
       • 'Employable Status-Most counties.'
       • 'County Does not Aid If Aided for 6 Months Within Last 12 Months.'

d. Any of the following:

    i. The rule 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.' Is active and 'Num Of Time Clock Ticked Months' >= 'Indv Time Clock Month Limit'.

    ii. The rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months.' is active and 'Num Of Time Clock Ticked Months' >= 6.

    iii. 'Indv Meets Month Clock Req' is true and 'Num Of Time Clock Months Ticked' >= 'Indv Time Clock Month Limit' and the rule 'Maintain a 3 Month Clock If BDA is 1st of the Month and a 90 Day Clock If BDA is Not the 1st of the Month.' is active.

    iv. 'Num Of Time Clock Days Ticked' >= 'Indv Time Clock Days Limit'.

e. The rule 'Aid In-Kind Program Applicable.' is active.

f. 'Indv has AIK Aid Code' is true.

g. The 'Indv Employment Status' is 'Employable'.

Category	Short Description
73	The Time Limit has Expired

3. The new status reason CT73 'The Time Limit has Expired' will be set as a person failure reason when all the following conditions are met:

a. The rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' is not active and the 'Indv Employment Begin Date' is not blank. (This is determined in the Visio)
b. Any of the following is true:
   i. 'Indv Employment Status' = 'Employable' (This is determined in the Visio)
   ii. 'Indv has AIK Aid Code' is true. (This is determined in the Visio)
   iii. All the following:
        5. 'Indv Employment Status' is 'Unemployable' OR 'Conditionally Employable.' (This is determined in the Visio)
        6. Month and Year of 'Indv Employment Begin Date' on or after Month and Year of Individual BDA.
        7. Month and Year of 'Indv Employment Begin Date' on or after Month and Year of Benefit Month Begin Date.
        8. All the following rules are NOT active:
             o 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.'
             o 'Employable Status-Most counties.'
             o 'Program applied.'
             o 'County Does not Aid If Aided for 6 Months Within Last 12 Months.'
   iv. The rule 'Employable Status-Alameda' is active and the rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months' is not active.
   v. 'Indv Fresno Type Six Inst Sw' true. (This is determined in the Visio)
c. Any of the following:
   i. The rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' is not active and the rule 'Employable Status-Most counties.' is not active.
   ii. The rule 'Employable Status-Most counties.' Is active and the rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months.' Is active.
d. 'Num Of Time Clock Ticked Months' >= 'Indv Time Clock Month Limit'.
e. Any of the following:
   i. The rule 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.' Is active.
   ii. The rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months.' is active.
   iii. 'Indv Meets Month Clock Req' is true and the rule 'Maintain a 3 Month Clock If BDA is 1st of the Month and a 90 Day Clock If BDOA is Not the 1st of the Month.' is active.
   iv. 'Num Of Time Clock Ticked Days' >= 'Indv Time Clock Days Limit and any of the following rules is active:
        i. 'County Does Not Aid If Aided for 90 Days in the Last 12 Months.'
        ii. 'County Does Not Aid If Aided for 4 Weeks.'
f. The 'indv has AIK Aid Code' is true.

Category	Short Description
~~73~~	~~The Time Limit has Expired~~

4. The new status reason CT73 'Missing Employability Status Begin Date' will be set as a person failure reason when all the following conditions are met:
   a. Any of the following rules are active:
      - County Does Not Aid If Aided for 90 Days in the Last 12 Months
      - County Does Not Aid If Aided for 4 Weeks
      - County Does not Aid If Aided for 6 Months Within Last 12 Months
      - County Does Not Aid If Aided for 3 Months in the Last 12 Months
   b. The following is not true 'There is at least one valid and verified work registration record is available for the benefit month.'

Category	Short Description
73	Missing Employability Status Begin Date

2.1.3 Eligibility Logic Overview

1. If both admin rules 'County Does Not Aid If Aided for 3 Months in the Last 12 Months' and 'County Does Not Aid If Aided for 90 Days in the Last 12 Months' are not applicable for the county, then the admin rule 'County Does Not Aid If Aided for 3 Months in the Last 12 Months' will be defaulted as applicable for that county.

2. For the counties where any of the following admin rules are applicable, a Work Registration record applicable for the benefit month for each individual in the program is required.
   - County Does Not Aid If Aided for 3 Months in the Last 12 Months
   - County Does Not Aid If Aided for 90 Days in the Last 12 Months
   - County Does Not Aid If Aided for 4 Weeks
   - County Does not Aid If Aided for 6 Months Within Last 12 Months

   In the scenario, if a valid Work Registration Record applicable for the benefit month is not available for an individual then the person will fail with the reason "Missing Employability Status Begin Date".
   Note: The Work Registration entries for GA/GR Employment Services are manually entered by the worker.

3. If the admin rule 'County Does Not Aid If Aided for 3 Months in the Last 12 Months' is applicable, then the benefit month will only be counted towards time clock

count when aided for the full benefit month and any partial or pro-rated aided months will not be counted.

4. If the Day clock is expired in the middle of the month, then the benefit amount will be pro-rated for the number of days eligible for the remaining day clock period in the benefit month. However, the program will be discontinued as of end of the benefit month. Please refer to the section 2.5.2.2 of the SCR CA-233488 DDID 2314 FDS: GA GR Rules Phase 2 Batch 5 - Income Rules and Corresponding NOA Reasons design document for additional details on how to calculate the benefit for multiple budgets when the time clock is expired in the middle of the month for any individual in the program when the program has more than one individual. When the program has only one individual then only one budget will be created, and the benefit amount will be pro-rated for the number of days eligible for the remaining day clock period.

5. As per the current admin rules when 'Employable Status-Most counties' is not applicable and the admin rule 'Primary ID not verified, Time clock begins to tick' is not applicable for Alameda, San Francisco, San Mateo, Santa Clara, Santa Cruz and Ventura counties, the time clock records will not be created and will not be evaluated for the time clock limits. GA/GR program will not be denied or discontinued for 'The Time Limit has Expired' reason.

6. For month clock, if the status of the latest work registration record applicable for the benefit month is 'Employable' then employability status for the individual is treated as 'Employable' for the entire benefit month and if the status of the latest work registration record applicable for the benefit month is 'Unemployable' then employability status for the individual is treated as 'Unemployable' for the entire benefit month. If the employability status for a given month is 'Unemployable' then the benefit month will not be counted towards the month clock.

7. For day clock, if the status of the latest work registration record applicable for the benefit month is 'Employable' then employability status for the individual is treated as 'Employable' for the entire benefit month and if the status of the latest work registration record applicable for the benefit month is 'Unemployable' then employability status for the individual is treated as 'Unemployable' for the entire benefit month. However, the number of absolute days employable days (the number of days from the work registration records applicable for the benefit with 'Employable' status) during benefit months will be counted towards the day clock.

8. <mark>Additional scenarios on how to consider the time clock period and how to count the time clock months or days for each individual are added to Supporting Documents section.</mark>

2.1.4 Correspondence

2.1.4.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.1.4.2 Description of Change

1. **Reason Code: XAN050 - Indv Exceed the Time Limit in 12 Month Period**
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Indv Exceed the Time Limit in 12 Month Period'.

      or

      ii. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Indv Exceed the Time Limit in 12 Month Period'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Received 3 Months of Aid	006 2 (10/10)	608963
Alameda	Denial	GA Denial - Received 3 Months of Aid	101 0 (10/10)	11462
Contra Costa	Denial	GA Denial - 90 Days Aid Received	112 3	11507
Fresno	Discontinuance	General Relief Discontinuance - Employable Requirements	017-C	11539
Fresno	Denial	General Relief Denial - Employable Requirements	138-A	11550
Orange	Denial	GR Denial - Employable Benefit Period Exhausted	148 B	11608
Orange	Discontinuance	GR Disc/ Employable Time Limits	270 D	609360

County	Action	Document Description	Number	Template
Placer	Discontinuance	GR Discontinuance - Three month period of eligibility expired	076	608577
Placer	Denial	Already Received 3 Month's Aid in 12 Month Period	142-0	608582
Sacramento	Discontinuance	DISCONTINUANCE/TIME LIMITED ELIGIBILITY	CDS 093	608501
San Diego	Denial	GR Denial 3 Month POE Expired	119-1	610679
San Diego	Discontinuance	GR Discontinuance 3 Month Period of Eligibility Expired	W.5	12726
Solano	Denial	GA Denial - Received GA in 3 of the last 12 months	181	12131
Sonoma	Denial	GA Denial - 30 Day Limit	114-3 (03/97)	12539
Sonoma	Discontinuance	GA Disc - 90 Day Time Limit	759-2 (09/99)	12534
Yolo	Discontinuance	General Assistance Discontinuance - Ready to Work Nec Notice	032-3	12246
Yolo	Denial	General Assistance - Denial - Ready to Work/Timed Out	132-3	12215

2. Reason Code: XAN174 - Indv Exceed the Time Limit for Type 6 Institution
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Indv Exceed the Time Limit for Type 6 Institution'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Discontinuance	General Relief Discontinuance - Various Reasons	022-B	11539

3. Reason Code: XAN442 - The Time Limit has Expired
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'The Time Limit has Expired'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE/TIME LIMITED ELIGIBILITY	CDS 093	608450

2.1.5 Nightly GAGR Time Limit Clock Batch

2.1.5.1 Overview

For counties that use GA/GR Time limits, the GAGR Time Limit Clock Month batch will find all persons on a GA/GR Automated Solution EDBCs ran for both current and past months, where a GAGR Time limit clock and/or GAGR Time Limit Month record does not exist for the EDBC benefit month and create the records in the system.

The Nightly batch will create a 365-day time limit month clock for each person associated with the program. The Time Limit clock will begin ticking on the program begin date of aid (BDA) for counties that use a Day Clock, or the first day of the month following the BDA for counties that use a Month Clock. An exception to this would occur if the worker has manually entered Months where the customer has been aided in a different county, within 12 months prior to the program BDA (External County Months) In this case the Time Limit Clock Begin date would be based on the BDA on the earliest External County Month. Once the Time Limit Month Clock Date has been created, the Clock Begin Date cannot be changed.

GA/GR Time Limit Clocks will only be created for counties that use time limits, as determined by the County Admin rules "Employable Status-Most counties" and "Primary ID not verified, Time clock begins to tick". Time Limits Clocks are created if both of these rules are set to No.

2.1.5.2 Description of Change

The batch job will update the system for each person associated with the EDBC as follows:

1. If a GAGR Time Limit Clock record does not exist for the person based upon the person BDA, one will be created with the following information:

     a. Period Number - incremented based on pers_id

     b. County Code - County Code of the current county

     c. Person id - Person Id

     d. Beginning Date of aid (BDA) - The Beginning date of aid for the person on the GA/GR Automated Solution program

     e. Clock Start Date - The start date of the 365-day time limit clock. The start date will be based upon either the program BDA, or the earliest external county time limit clock record that occurs with 12 months of the person BDA.

         i. If the county uses a month clock, the Clock Start Date will be the first day of the month on or after either the program person BDA or

the BDA of the earliest external county time limit clock record within 12 months of the person BDA.

ii. If the county uses a day clock, the Clock Start Date will be the program person BDA or the BDA of the earliest external county time limit clock record within 12 months of the person BDA.

If there was a previous clock that has expired, and the program is still Active, a new clock will be created, with a Begin Date one day after the previous end date.

f. Clock Type – Indicates type of Time Clock, such as GA/GR and Aid in Kind.

Note: Once the time clock has been created, the period Clock Start Date cannot be modified.

2. When creating a new GAGR Time Limit Clock record, update the GAGR Time Limit Clock Id for any external time limit clock records used for the new GAGR Time Limit Clock record.

3. If a GAGR Time Lime Clock Month record does not exist for the person for the current EDBC Benefit Month, one will be created with the following information:

a. The GAGR Time Limit Clock Id that this record will be part of

b. Begin date - First day of the Benefit Month

c. End Date - Last day of the Benefit month

e. External County - Will only be populated for external county time limit month records

f. External Days Employable - Will only be populated for external county time limit month records

g. External BDA - - Will only be populated for external county time limit month records.

2.1.5.3 Execution Frequency

Nightly

2.1.5.4 Key Scheduling Dependencies

Predecessor: Super trigger jobs

2.1.5.5 Counties Impacted

CalWIN Counties

2.1.5.6 Data Volume/Performance

No measurable change to the volume or performance.

2.1.5.7 Failure Procedure/Operational Instructions

Resubmit the batch job after restart mode has been set to false.

2.1.6 GA/GR Time Limit Summary Page

2.1.6.1 Overview

The GA/GR Time Limit Summary page will display the most recent GA/GR time limit clock information for each person associated with GA/GR Automated Solution program. The information displayed will be either for a Day or Month clock, depending on the county and program configuration.

There are three types of Time Clocks
1. Day Time clock.

a. Counts the number of days the person is Employable.

b. Uses the program person Beginning Date of Aid as the default start date of the 365 Day GA/GR Time Limit Clock

2. Month Time clock

a. Counts the number of Months the person is Employable on the last day of the month.

b. Uses the program person Beginning Date of Aid (BDA) as the default start date of the 365 Day Time Limit Clock.

3. Mixed time clock

This is for a county that has indicated that the clock is changed from a month clock to a day clock on a re-application if there is an existing clock for the individual within the last 12 months from new application date, where there is a previous break in aid. For this type of clock, the initial months are converted to the number of days in the month.

2.1.6.2 GA/GR Time Limit Summary Page Mockup

GA/GR Time Limit Summary

Automated Time Clocks

Name	Clock Begin Date	Clock End Date	Days Used	Days Exempt	Days Remaining
CHIP, MINT 33M	02/10/2021	02/10/2021	60	20	30
ROAD, ROCKY 34M	04/24/2021	04/24/2022	90	50	0

[View External Months]

Manual Time Clocks

Name	Clock Begin Date	Clock End Date	Days Used	Clock Type
CHIP, MINT 33M	02/10/2021	02/10/2021	154	GA/GR Manual Clock
ROAD, ROCKY 34M	04/24/2021	04/24/2022	90	Inst. Type Manual Clock

[Close]

Figure 2.1.6.2.1 – GA/GR Time Limit Summary - Days

GA/GR Time Limit Summary

Automated Time Clocks

Name	Clock Begin Date	Clock End Date	Months Used	Months Exempt	Months Remaining
CHIP, MINT 33M	02/01/2021	01/31/2022	2	9	1
ROAD, ROCKY 34M	04/01/2021	03/31/2022	3	1	0

View External Months

Manual Time Clocks

Name	Clock Begin Date	Clock End Date	Days Used	Clock Type
CHIP, MINT 33M	02/10/2021	02/10/2021	154	GA/GR Manual Clock
ROAD, ROCKY 34M	04/24/2021	04/24/2022	90	Inst. Type Manual Clock

Close

Figure 2.1.6.2.2 – GA/GR Time Limit Summary - Months

GA/GR Time Limit Summary

Automated Time Clocks

Name	Clock Begin Date	Clock End Date	Months Used	Months Exempt	Months Remaining

View External Months

Manual Time Clocks

Name	Clock Begin Date	Clock End Date	Days Used	Clock Type
CHIP, MINT 33M				
ROAD, ROCKY 34M	04/24/2021	04/24/2022	90	Inst. Type Manual Clock

Close

Figure 2.1.6.2.3 – GA/GR Time Limit Summary - Empty

21

2.1.6.3 Description of Change

1. Add logic to determine whether to use Day, Month, or Mixed Time clock logic for displaying the GA/GR time limit information <mark>for Automated Clock types</mark>. This logic will use the county selected time clock rules defined in the County Admin Rules as follows:

   a. If the county has set the "County Does Not Aid If Aided for 90 Days in the Last 12 Months." rule to 'Y' use a day clock.

   b. If the county has set the "County Does Not Aid If Aided for 3 Months in the Last 12 Months." rule to 'Y' use a month clock

   c. If the county has set the "Maintain a 3 Month Clock If BDA is 1st of the Month and a 90 Day Clock If BDA is Not the 1st of the Month.". rule to 'Y', use the following logic:

   >   i. If the program BDA is the first of the month, use a month time limit clock

   >   ii. If the program is not the first of the month, use a day time limit clock

   d. If the county has set the "County Does Not Aid If Aided for 3 Months in the Last 12 Months." and either "Earned income method 4 - Orange Only"" or "Earned income method 11 - Santa Barbara Only" rules to 'Y' use the mixed time limit clock

2. The GA/GR Time Limit Summary page will contain a section for the Automated GA/GR Time clocks created by the batch process. The Automated GA/GR Time clocks section will contain the following fields for each person associated with the GA/GR Automated Solutions program:

   a. Name - The name of the Person associated with the GA/GR Automated Solution program. This field will contain a link to the GAGR Time Limit Month List page.

   b. Clock Begin Date - The begin date of the 365-day GA/GR Time Limit Clock.

   c. Clock End Date - The end date of the 365-day GA/GR Time Limit Clock.

   d. Days (or Months) Used - Displays the Number of days or months the person has used in the current 365 Day Time Limit Clock. This field is calculated dynamically as follows:

   >   i. For Day Clocks this value is the number of days the person was Employable in the GA/GR Time Limit Clock period

   >   ii. For Month Clocks, this value is the number of months where the person was Employable on the last day of the month in the GA/GR Time Limit Clock period. <mark>The Month clock will only tick if the program is active for the entire month. Partial months will not be counted.</mark>

e. Days (or Months) Exempt- Displays the Number of days or months the person is Unemployable in the current 365 Day Time Limit Clock. This field is calculated dynamically as follows:

    i. For Day Clocks this value is the number of days the person was Unemployable.

    ii. For Month Clocks, this value is the number of months where the person was Unemployable on the last day of the month.

f. Days (or Months) Remaining - Displays the number of days or months remaining in the current 365-day time limit clock. This field is calculated dynamically as follows:

    i. For Day Clocks, this value is calculated by Subtracting the Days Used from 90 days

  ii. For Month Clocks this value is calculated by Subtracting the Months Used from 3 Months

4. The GA/GR Time Limit Summary page will contain a section for the Manual GA/GR Time clocks created by the user, the Manual Time Clocks will have a clock type of either "GA/GR Manual Clock" or "Inst. Type Manual Clock". The Manual GA/GR Time clocks section will contain the following fields for each person associated with the GA/GR Automated Solutions program:

    a. Name - The name of the Person associated with the GA/GR Automated Solution program. This field will contain a link to the Manual GAGR Time Limit Month List page.

    b. Clock Begin Date - The begin date of the 365-day GA/GR Time Limit Clock.

    c. Clock End Date - The end date of the 365-day GA/GR Time Limit Clock.

    d. Days Used - Displays the Number of days the person has used in the current 365 Day Time Limit Clock. This field is calculated by added the days used in the manual months associated with this time clock.

    Note: For Manual Clock Types, the Type of clock will by Days only (will not use Months).

  e. Clock Type – The user entered clock type. The possible values are "GA/GR Manual Clock" or "Inst. Type Manual Clock".

Note: The Manual Time Clock section will contain a line for each program person on the GA/GR Automated Solution program. If a Manual Time Clock does not exist of that person, all fields except for the name will be blank.

5. The GA/GR Time Limit Summary page will contain a View External Month button that will navigate to the GA/GR External County Time Limit Months List page. This page will allow the user to add external county months to program person time clock. If an external month is added prior to the time clock creation, it will be used in the calculation of the Time Limit Clock Begin Date calculation.

Note: External County months entered after the time clock creation will not modify the Time Limit Clock Begin Date.

2.1.6.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: GA/GR**

2.1.6.5 Security Updates

See Security Matrix

2.1.6.6 Page Mapping

Add page mappings for new fields that do not have page mappings

2.1.6.7 Page Usage/Data Volume Impacts

This is a new page and will not be frequented often in a normal workflow.

2.1.7 GA/GR Time Limit Month List Page

2.1.7.1 Overview

The GA/GR Time Limit Month List page will contain a list of all 365-Day GA/GR Time Limit clocks, and a list all GA/GR Time Limit Clock Months for a person on the GA/GR Automated Solution program.

2.1.7.2 GA/GR Time Limit Month List Page Mockup

GA/GR Time Limit Month List

Close

Name:
CHIP, MINT 33M

Time Period	Beginning Date of Aid	Clock Begin Date	Clock End Date	Days Used	90-Day Limit Reached	Days Exempt	Days Remaining
1	01/12/2019	12/05/2018	12/04/2019	70	12/04/2019	295	20
2	02/10/2020	02/10/2020	02/09/2021	90	05/20/2020	20	0
3	11/01/2021	10/01/2021	09/30/2022	80	03/10/2022	32	10

Display by Time Period: ⌄   **From:** 📅   **To:** 📅   View

Search Results Summary				Results 1 - 25 of 71
				1 2 3 Next
Month/Year ▽	**Days Used** ▽	**Days Exempt** ▽	**Time Period** ▽	**County**
12/2018	5	0	1	Tulare
01/2019	19	0	1	
02/2019	20	8	1	
03/2019	0	31	1	
04/2019	0	30	1	
05/2019	0	31	1	
06/2019	0	30	1	
07/2019	0	31	1	
08/2019	0	31	1	
09/2019	0	30	1	
10/2019	0	31	1	
11/2019	0	30	1	
12/2019	0	4	1	
02/2020	20	0	2	
03/2020	31	0	2	
04/2020	10	20	2	
05/2020	29	0	2	
10/2021	20	0	3	San Francisco
11/2021	30	0	3	
01/2022	20	11	3	
02/2022	10	21	3	

Close

1 2 Next

Figure 2.1.7.2.1 – GA/GR Time Limit Month List - Days

GA/GR Time Limit Month List

Name:
CHIP, MINT 33M

Time Period	Beginning Date of Aid	Clock Begin Date	Clock End Date	Months Used	3-Month Limit Reached	Months Exempt	Months Remaining
1	01/12/2019	12/01/2018	11/30/2019	2	11/30/2019	10	1
2	02/10/2020	03/01/2020	06/30/2020	3	05/30/2020	0	0
3	11/01/2021	10/01/2021	09/30/2022	2	03/31/2022	2	1

Display by Time Period: **From:** **To:** View

Search Results Summary — Results 1 – 25 of 71

1 2 3 Next

Month/Year	Months Used	Months Exempt	Time Period	County
12/2018	1	0	1	Tulare
01/2019	1	0	1	
02/2019	0	1	1	
03/2019	0	1	1	
04/2019	0	1	1	
05/2019	0	1	1	
06/2019	0	1	1	
07/2019	0	1	1	
08/2019	0	1	1	
09/2019	0	1	1	
10/2019	0	1	1	
11/2019	0	1	1	
12/2019	0	0	1	
02/2020	1	0	2	
03/2020	1	0	2	
04/2020	0	1	2	
05/2020	1	0	2	
10/2021	1	0	3	San Francisco
11/2021	1	0	3	
01/2022	0	1	3	
02/2022	0	1	3	

Close

1 2 Next

Figure 2.1.7.2.2 – GA/GR Time Limit Month List - Months

2.1.7.3 Description of Change

1. The Time Limit Clock List will contain the following fields for each GA/GR Time Limit Clock for the program person:

a. Time Period - Index of Time Limit Clock

b. Beginning Date of Aid - BDA for the program person

c. Clock Begin Date - Please see description in GA/GR Time Limit Summary page.

Note: This may be a different month than the BDA if there is an External County Month, or if the program was not discontinued during a previous clock period.

d. Clock End Date- Please see description in GA/GR Time Limit Summary page

e. Days (Months) Used - Please see description in GA/GR Time Limit Summary page

f. 90-Day (or 3-Month) End Date - This field indicates the date when 90-day or 3-Month limit is or will be reached. Prior to reaching the limit, this date is set to the Clock End Date.

g. Days (Months) Exempt- Please see description in GA/GR Time Limit Summary page

h. Days (Months) Remaining - Please see description in GA/GR Time Limit Summary page

2. The Time Lime Month List

a. Month/Year The month/year of the time limit month. This field includes a hyperlink to the GA/GR Time Limit Month Detail page

b. Days (Months) Used - Days the program person was Employable for the month. For a Month Clock, this value will be 1 or 0

c. Days (Months) Exempt - Days the program person was Unemployable for the month. For a Month Clock, this value will be 1 or 0

d. County - County Name for external County. This field will be blank if the Month record is not for an external county.

e. Time Period - Index of Time Limit Clock for this month

3. The Time Limit Month List will be filterable by Period, or Month/Year.

2.1.7.4 Page Location
- **Global: Eligibility**
- **Local: Customer Information**
- **Task: GA/GR**

2.1.7.5 Security Updates
See Security Matrix

2.1.7.6 Page Mapping
Add page mappings for new fields that do not have page mappings

2.1.7.7 Page Usage/Data Volume Impacts
This is a new page and will not be frequented often in a normal workflow.

2.1.8 GA/GR Time Limit Month Detail Page

2.1.8.1 Overview

The GA/GR Time Limit Month Detail page will contain information detailing the current Employability status for the selected month.

2.1.8.2 GA/GR Time Limit Month Detail Page Mockup

GA/GR Time Limit Month Detail

Close

Name:	Effective Month:	BDA:	
CHIP, MINT 33M	12/2021	11/01/2021	
Days Employable:	**Days**	**Time Clock Begin**	**Time Clock End**
25	**Unemployable:**	**Date:**	**Date:**
	6	11/01/2021	10/31/2022

Employable Status

Begin Date	End Date	Status	Status Reason
12/01/2021	12/25/2021	Employable	
12/26/2021	12/31/2021	Unemployable	Temporary Disability

Close

Figure 2.1.8.2.1 – GA/GR Time Limit Month Detail

2.1.8.3 Description of Change

1. The page will contain the following fields summarizing the Time Clock information for the selected month:

      a. Name

      b. Effective Month

      c. BDA – GA/GR Time Clock BDA

      d. Days Employable – As defined in Work Registration

      e. Days Unemployable– As defined in Work Registration

      f. Time Clock Begin Date – GA/GR 365-day Time Limit Clock Begin Date

      g. Time Clock End Date – GA/GR 365-day Time Limit Clock End Date

2. The page will contain an Employable Status section listing the month Employability Status of the person as follows:

      a. Begin Date - Begin Date of the status interval

b. End Date - End Date of the status interval

c. Status - Employability Status for

d. Status Reason – Unemployable Status Reason.

2.1.8.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: GA/GR**

2.1.8.5 Security Updates

See Security Matrix

2.1.8.6 Page Mapping

Add page mappings for new fields that do not have page mappings

2.1.8.7 Page Usage/Data Volume Impacts

This is a new page and will not be frequented often in a normal workflow.

2.1.9 GA/GR External County Time Limit Months

2.1.9.1 Overview

The GA/GR External County Time Limit Months page allows the user to add GA/GR Time Limit Months for California counties outside of the current county. The user will be able to add a time limit month for existing persons on the GA/GR Automated Solution program.

Eternal County Time Limit Month Records will be used to:

a. Determine the start date of the 365-day GA/GR Time limit period start date for any time clock created where the time clock BDA is within 12 months after the External County Month BDA.

 b. Determine the number of Days or Months the person as used in the GA/GR Time Limit Clock period.

Note: Once a GA/GR Time Limit Clock is created, the 365-day GA/GR Time limit period start, and end dates cannot be modified. If an external county time limit month record is added after the Time Clock is created, it will not be used to determine ticks if it is outside of the 365-day GA/GR Time limit period.

2.1.9.2 GA/GR External County Time Limit Months Page Mockup

GA/GR External County Time Limit Months

✱- Indicates required fields   Edit   Close

Name	County	Effective Month	BDA	Days Employable
Chip, Mint 20F	Tulare	11/2021	11/1/2021	30
Road, Rocky 45F	Tulare	10/2021	10/15/2021	5

Edit   Close

Figure 2.1.9.2.1 – GA/GR External Time Limit Month List - View

GA/GR External County Time Limit Months

✱- Indicates required fields   Save and Return   Cancel

	Name	County	Effective Month	BDA	Days Employable	
☐	Chip, Mint 20F	Tulare	11/2021	11/01/2021	30	Edit
☐	Road, Rocky 45F	Tulare	11/2021	11/15/2021	5	Edit
	Chip, Mint 20F ⌄	San Francisco ⌄	10/2021 📅	10/10/2021 📅	10	

Remove

Add

Save and Return   Cancel

Figure 2.1.9.2.2 – GA/GR External Time Limit Month List - Edit

2.1.9.3 Description of Change

1. The page will contain the following fields:

   a. Name – In create mode it will be a drop-down menu containing a list of GA/GR Automated Solution Program persons. Cannot be edited once created.

b. County - In create mode it will be a drop-down menu containing list of counties (excluding current county). Cannot be edited once created

c. Effective Month - County Time Limit Month. Cannot be edited once created

d. BDA - Beginning Date of Aid. Will be defaulted to the first of the month for the specified Effective Month. Cannot be edited once created

e. Days Employable - Days to count as Employable for the month. Will be defaulted to the number of days in the Effective Month. This will be the only field editable in edit mode.

2. The page will have the following buttons

a. Add – Will allow the user to add an external county month record

b. Save and Return – Will save the added or updated external county month.

c. Remove – This will remove all selected months. Months will only be selectable if they are not currently associated with a time clock. For a month associated with a current time clock, the worker can set Days Employable to "0" in order for the month to not tick the clock.

d. Edit – Edit an existing External County Time Limit Month. The Days Employable field will be the only editable field.

e. Cancel – Will exit out of the page without saving modifications.

3. The page will have the following validations:

a. If the user attempts to add an external county month for a month that already exists for this program person the following message will be displayed: "Time Clock Month already exists. Cannot add and External County Month for an existing month."

2.1.9.4 Page Location
- **Global: Eligibility**
- **Local: Customer Information**
- **Task: GA/GR**

2.1.9.5 Security Updates
See Security Matrix

2.1.9.6 Page Mapping
Add page mappings for new fields that do not have page mappings

2.1.9.7 Page Usage/Data Volume Impacts

This is a new page and will not be frequented often in a normal workflow.

2.1.10 GA/GR Manual Time Limit Clock

2.1.10.1   Overview

The GA/GR Manual Time Limit Clock will the allow the user to add a Manual GA/GR Time clock that can be used to track GA/GR time limit information That will not be used by the eligibility process.

2.1.10.2   Manual GA/GR Time Limit Month List Page Mockup

Manual GA/GR Time Limit Month List

Close

Name:
CHIP, MINT 33M

Time Period	Beginning Date of Aid	Clock Begin Date	Clock End Date	Days Used	Clock Type
1	01/12/2019	12/05/2018	12/04/2019	70	GAGR Manual Clock
2	02/10/2020	02/10/2020	02/09/2021	90	Inst Type Manual Clock
3	11/01/2021	10/01/2021	09/30/2022	80	GAGR Manual Clock

Edit

Display by Time Period: **From:**   **To:**

View

Search Results Summary				Results 1 - 25 of 71

1 2 3 Next

Month/Year	Days Used	Days Exempt	Time Period	County
12/2018	5	0	1	Tulare
01/2019	19	0	1	Sacramento
02/2019	20	8	1	Sacramento
03/2019	0	31	1	Sacramento
04/2019	0	30	1	Sacramento
05/2019	0	31	1	Sacramento
06/2019	0	30	1	Sacramento
07/2019	0	31	1	Sacramento
08/2019	0	31	1	Sacramento
09/2019	0	30	1	Sacramento
10/2019	0	31	1	Sacramento
11/2019	0	30	1	Sacramento
12/2019	0	4	1	Sacramento
02/2020	20	0	2	Sacramento
03/2020	31	0	2	Sacramento
04/2020	10	20	2	Sacramento
05/2020	29	0	2	Sacramento
10/2021	20	0	3	San Francisco
11/2021	30	0	3	Sacramento
01/2022	20	11	3	Sacramento
02/2022	10	21	3	Sacramento

Add Month   Close

1 2 Next

Figure 2.1.10.2.1 – GA/GR Manual Time Limit Month

2.1.10.3   Description of Changes

The Manual GA/GR Time Limit Month List will contain Name of the program, along with two sections, a Manual time limit clock list, and a Manual Time Limit Month List.

1. Name – Will be the program person name

2. The Time Limit Clock List will contain the following fields for each GA/GR Time Limit Clock for the program person:

> a. Time Period - Index of Time Limit Clock
>
> b. Beginning Date of Aid - BDA for the program person
>
> c. Clock Begin Date – User entered clock begin date.
>
> d. Clock End Date- Dynamically calculated to be 365 after the clock begin date
>
> e. Days Used – This will be the dynamically calculated number of days employable in all the Manual months associated with this clock. For Month clocks, this will be the number of Manual months associated with this clock
>
> f. Manual Clock Type - Will contain one of the two Manual Clock Types: "GAGR Manual Clock" or "Inst Type Manual Clock"

3. The Time Limit Clock List will contain an edit button that will allow the existing Time Limit clocks to be Edited, or an additional time limit month added.

4. The Time Limit Month List

> a. Month/Year - The month/year of the time limit month. This field includes a hyperlink to the GA/GR Time Limit Month Detail page
>
> b. Days (Months) Used – Days indicated as employable on the External Month Record
>
> c. Days (Months) Exempt – Dynamically calculated by subtracting the Days used from the number of days in the month
>
> d. County - County.
>
> e. Time Period - Index of Time Limit Clock for this month

5. The Time Limit Month List will contain a Add Month button that will add an editable row to the existing time

2.2 Project Requirements

DDID 2378	DDID Description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {County does not aid employable/conditionally employable if aided for 3 months in the last 12 months} CalSAWS must verify that County does not aid employable/conditionally employable if aided for 3 months in the last 12 months for GA/GR.]	The rule 'County Does Not Aid If Aided for 3 Months in the Last 12 Months.' will meet this requirement.	
	[Business Rule: {County does not aid employable/conditionally employable if aided for 90 days in the last 12 months} CalSAWS must verify that County does not aid employable/conditionally employable if aided for 90 days in the last 12 months for GA/GR.]	The rule 'County Does Not Aid If Aided for 90 Days in the Last 12 Months.' will meet this requirement.	
	[Business Rule: {County does not aid employable/conditionally employable if aided for 4 weeks} CalSAWS must verify that County does not aid employable/conditionally employable if aided for 4 weeks for GA/GR.]	The rule 'County Does Not Aid If Aided for 4 Weeks.' will meet this requirement.	
	[Business Rule: {Program applied} CalSAWS must evaluate time limit and program applied for GA/GR.]	The rule 'Program applied.' will meet this requirement.	
	[Business Rule: {Maintain a 3 month clock for	The rule 'Maintain a 3 Month Clock If BDA is 1st of the Month and a 90	

employable if BDOA is the 1st of the month and a 90 day clock for employable if BDOA is not the 1st of the month.} CalSAWS must maintain a 3 month clock for employable if BDOA is the 1st of the month and a 90 day clock for employable if BDOA is not the 1st of the month for GA/GR.]	Day Clock If BDA is Not the 1st of the Month.' will meet this requirement.	
[Business Rule: {Extend Aid to 6 months when Individual is Employable and in Approved Trade or Technical Schools} CalSAWS must extend aid to 6 months when Individual is Employable and in Approved Trade or Technical Schools for GA/GR.]	The rule 'Extend Aid to 6 Months When in Approved Trade or Technical Schools.' will meet this requirement.	
[Business Rule: {County does not aid employable/conditionally employable if aided for 6 months within last 12 months.} CalSAWS must verify that County does not aid employable/conditionally employable if aided for 6 months within last 12 months for GA/GR.]	The rule 'County Does not Aid If Aided for 6 Months Within Last 12 Months.' will meet this requirement.	

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment

1.	Time on Aid	Scenarios regarding the Time Clock Period Determination and how to consider the time clocks for both month and day clocks.	CA-218680-Time Clock Scenarios.xlsx
2.	Time on Aid	Day Clock calculation scenarios	Time Limit Formula Confirmed.xlsx

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2378	The Contractor shall allow users to manually enter the GA program assistance paid from another county (time on aid) for prior months and enter the number of days associated to that payment. This data shall be used in the EDBC calculation. For GA/GR issuances paid in CalSAWS the month and number of days paid will be automatically updated.	Eligibility: The Time on Aid determination will be done in CalSAWS . Fiscal: 1. A new Time On Aid Summary, List and Detail pages will be developed for the user to view or manually add the Time On Aid information for a person for the aid received in a county for any days and/or months. 2. A new Monthly batch job will be developed to carry forward the Time on Aid information, if the previous EDBC results are high dated and no changes has	The Rules migrated in this SCR will meet these requirements.

		occurred since last month.	
		3. No Changes or impacts to LA County GR Time Limit functionality. Eligibility:	

5   MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties excluding Los Angeles county. Los Angeles GA/GR functionality will not be modified.

6 APPENDIX

6.1 Time On Aid Scenarios

1. Time Clock Period Determination (Month and Day Clocks)

Scenario 1: A New application is processed with an application date of 01/21/2022 and person is considered 'Employable' from 01/21/2022 to high date.

1. Month Clock:
    a. Period starts from the first full month after BDA date - 02/01/2022.
    b. New Time Clock Period will be 02/01/2022 - 01/31/2023.
        Note: Time clock will not tick for the month of January as partial months are not counted.
2. Day Clock:
    a. Period starts from 01/21/2022
    b. New Time Clock Period: 01/21/2022 - 01/20/2023
        Note: 11 days will be considered towards time clock for the month of January.

Scenario 2: Existing time period is 07/01/2021 - 06/30/2022 and program is discontinued on 11/30/2021. A new application is processed with an application date of 01/21/2022 and person is considered 'Employable' from 01/21/2022 to high date.

1. Month Clock:
    a. Previous period still continues.
    b. Time Clock Period: 07/01/2021 - 06/30/2022

        Note: Time clock will not tick for the month of January as partial months are not counted.

2. Day Clock:
    a. Previous period still continues.
    b. Time Clock Period: 07/01/2021 - 06/30/2022
        Note: 11 days will be considered towards time clock for the month of January.

Scenario 3: Existing time period is 01/01/2021 - 12/31/2022 and program is discontinued on 12/31/2021. A new application is processed with an application date of 01/21/2022 and person is considered 'Employable' from 01/21/2022 to high date.

1. Month Clock:
    a. Period starts from the first full month after BDA date - 02/01/2022.
    b. New Time Clock Period will be 02/01/2022 - 01/31/2023.
        Note: Time clock will not tick for the month of January as partial months are not counted.

2. Day Clock:

a. New period starts from the BDA 01/21/2022
b. New Time Clock Period: 01/21/2022 - 01/20/2023
> **Note:** 11 days will be considered towards time clock for the month of January.

Scenario 4: Current time clock period is 09/01/2020 to 08/31/2021 with the following current time clock entries:

1. 09/01/2020 to 09/30/2020 – 30 days or 1 month
2. 10/01/2020 to 10/31/2020 – 31 days or 1 month

Program is discontinued on 12/31/2020. A new application is processed with an application date of 08/01/2021 and person is considered 'Employable' from 08/01/2021 to high date.

1. Month Clock: EDBC when ran for 08/2021 and 09/2021
   a. 08/2021 - is pass. Previous period still continues

      Time Clock Period: 09/01/2020 to 08/31/2021

      Note: Time clock will tick for the month of August as it is not a partial month.

   b. 09/2021 - is pass. A new time clock period will start and eligible for another 3 months.

      Time Clock Period: 09/01/2021 to 08/31/2022

      Note: Time clock will tick for the month of September as it is not a partial month.

2. Day Clock: EDBC when ran for 08/2021 and 09/2021
   a. 08/2021 - is pass. Benefit will be prorated and issued only for 29 days as the only 29 days left in current period. Previous period still continues

      Time Clock Period: 09/01/2020 to 08/31/2021

      Note: 29 days will be considered towards time clock for the month of August.

   b. 09/2021 - is pass. Full month benefit is issued as a new time clock period will start and person will be eligible for another 90 days.
      Time Clock Period: 09/01/2021 to 08/31/2022

      Note: 30 days will be considered towards time clock for the month of September.

Scenario 5: Current time clock period is 09/01/2020 to 08/31/2021 with the following current time clock entries:

1. 09/01/2020 to 09/30/2020 – 30 days or 1 month
2. 10/01/2020 to 10/31/2020 – 31 days or 1 month

Program is discontinued on 12/31/2020. A new application is processed with an application date of 07/01/2021 and person is considered 'Employable' from 07/01/2021 to high date.

1. Month Clock: EDBC when ran for 07/2021 and 08/2021
   a. 07/2021 - is pass. Previous period still continues

      Time Clock Period: 09/01/2020 to 08/31/2021

      Note: Time clock will tick for the month of July as it is not a partial month.

   b. 08/2021 - is fail. No time left in current period. **Note:** A new application is required on or after 09/01/2021.

2. Day Clock: EDBC when ran for 07/2021 and 08/2021
   a. 07/2021 - is pass. Benefit will be prorated and issued only for 29 days as the only 29 days left in previous period. Previous period still continues

      Time Clock Period: 09/01/2020 to 08/31/2021

      Note: 29 days will be considered towards time clock for the month of July.

   b. 08/2021 - is fail. No days left in the current period. **Note:** A new application is required on or after 09/01/2021.

Scenario 6: Current time clock period is 09/01/2020 to 08/31/2021 with the following current time clock entries:

1. 09/01/2020 to 09/30/2020 – 30 days or 1 month
2. 10/01/2020 to 10/31/2020 – 31 days or 1 month

Program is discontinued on 12/31/2020. A new application is processed with an application date of 07/15/2021 and person is considered 'Employable' from 07/15/2021 to high date.

1. Month Clock: EDBC when ran for 07/2021, 08/2021 and 09/2021
   a. 07/2021 - is pass. Previous period still continues

      Time Clock Period: 09/01/2020 to 08/31/2021

      Note: Time clock will not tick for the month of July as it is a partial month.

   b. 08/2021 - is pass. Month is counted and previous period still continues.

      Time Clock Period: 09/01/2020 to 08/31/2021

Note: Time clock will tick for the month of August as it is not a partial month.

c. 09/2021 -is pass. A new application is NOT required, and the program continues with the current application and a new period will be created from 09/01/2021 to 08/31/2022

2. Day Clock: EDBC when ran for 07/2021, 08/2021 and 09/2021
    a. 07/2021 - is pass. Benefit will be prorated and issued for 17 days. Previous period still continues

       Time Clock Period: 09/01/2020 to 08/31/2021

       Note: 17 days will be considered towards time clock for the month of July.

    b. 08/2021 - is pass. Benefit will be prorated and issued only for 12 days as the only 12 days left in previous period. Previous period still continues

       Time Clock Period: 09/01/2020 to 08/31/2021

       Note: 12 days will be considered towards time clock for the month of August.

    c. 09/2021 -is pass. A new application is NOT required, and the program continues with the current application and a new period will be created from 09/01/2021 to 08/31/2022

Scenario 7: Current time clock period is 09/01/2020 to 08/31/2021 with the following current time clock entries:

1. 09/01/2020 to 09/30/2020 – 30 days or 1 month
2. 10/01/2020 to 10/31/2020 – 31 days or 1 month

Program is 'Active' but person is 'Unemployable' from 11/01/2020 to high date.

1. Month Clock: EDBC when ran for 08/2021 and 09/2021
    a. 08/2021 - is pass.   Month is not counted since person is 'Unemployable'.

       Time Clock Period: 09/01/2020 to 08/31/2021

    b. 09/2021 - is pass. A new application is NOT required, and the program continues with the current application and a new period will be created from 09/01/2021 to 08/31/2022.

2. Day Clock: EDBC when ran for 08/2021 and 09/2021
    a. 08/2021 - is pass. Days are not counted since 'Unemployable'. Previous Period still continues.

       Time Clock Period: 09/01/2020 to 08/31/2021

b. 09/2021 - is pass. A new application is NOT required, and the program continues with the current application and a new period will be created from 09/01/2021 to 08/31/2022.

Scenario 8: A new application is processed with an application date of 04/21/2021 and person is considered 'Employable' from 04/21/2021 to high date. The following external county months are added:

1. 02/05/2021 – For Day Counties 21 days manually entered.
2. 03/01/2021 – For Day Counties 30 days manually entered.

EDBC is Authorized, and Nightly batch runs to create time clock.

1. Month Clock:
    a. Current Time Clock Period will be 03/01/2021 - 02/28/2022.
        i. Clock will not tick for 02/2021
        ii. Clock will tick for 03/2021
2. Day Clock:
    a. Current Time Clock Period will be 02/05/2021 - 02/04/2022.
        i. Clock will Tick 21 days for 2/2021
        ii. Clock will Tick 30 Days for 3/2021

Scenario 9: A new application is processed with an application date of 04/21/2021 and person is considered 'Employable' from 04/21/2021 to high date. The following external county months are added:

1. 02/01/2021 – For Day Counties 21 days manually entered.

EDBC is Authorized, and Nightly batch runs to create time clock.

1. Month Clock:
    a. Current Time Clock Period will be 03/01/2021 - 02/28/2022.
        i. Clock will tick for 02/2021
        ii. Clock will not tick for 03/2021
        iii. Clock will tick for 04/2021
2. Day Clock:
    a. Current Time Clock Period will be 02/05/2021 - 02/04/2022.
        i. Clock will tick 21 days for 2/2021
        ii. Clock will not tick for 3/2021
        iii. Clock will tick 10 Days for 4/2021

Scenario 10: A new application is processed with an application date of 04/21/2021 and person is considered 'Employable' from 04/21/2021 to high date. The following external county months are added:

  1. 02/01/2021 – For Day Counties 21 days manually entered. EDBC is Authorized, and Nightly batch runs to create time clock.
  2. 03/01/2021- For Day Counties 30 days manually entered

  1. Month Clock:
     a. Current Time Clock Period will be 03/01/2021 - 02/28/2022.
        i. Clock will tick for 02/2021
        ii. Clock will tick for 03/2021
        iii. Clock will tick for 04/2021
  2. Day Clock:
     a. Current Time Clock Period will be 02/05/2021 - 02/04/2022.
        i. Clock will tick 21 days for 2/2021
        ii. Clock will tick 30 days for 3/2021
        iii. Clock will tick 10 Days for 4/2021

Scenario 11: A new application is processed with an application date of 04/21/2021 and person is considered 'Employable' from 04/21/2021 to high date. The following external county months are added:

  1. 03/01/2021 – For Day Counties 21 days manually entered. EDBC is Authorized, and Nightly batch runs to create time clock.
  2. 02/01/2021- For Day Counties 21 days manually entered

  1. Month Clock:
     a. Current Time Clock Period will be 03/01/2021 - 02/28/2022.
        i. Clock will not tick for 02/2021
        ii. Clock will tick for 03/2021
        iii. Clock will tick for 04/2021
  2. Day Clock:
     a. Current Time Clock Period will be 03/01/2021 - 02/28/2022.
        i. Clock will not tick for 2/2021
        ii. Clock will tick 30 days for 3/2021
        iii. Clock will tick 10 Days for 4/2021

Day Clock Calculation

Scenario 1: Person is considered 'Employable' from 10/01/2021 -10/10/2021 and 'Unemployable' from 10/11/2021 -10/31/2021. Below are the following values:

Work Reg Record	Latest record is unemployable
EDBC Run month	Oct 2021
Day Clock (Days Counted)	10
Month Clock (Month Counted)	Month is not counted

Scenario 2: Person is considered 'Employable' from 10/01/2021 -10/10/2021, 'Unemployable' from 10/11/2021 – 10/19/2021, 'Employable' from 10/20/2021 - 10/31/2021. Below are the following values:

| Work Reg Record	Latest record is employable
EDBC Run month	Oct 2021
Day Clock (Days Counted)	21
Month Clock (Month Counted)	Month is counted

Scenario 3: Person is considered 'Employable' from 10/01/2021 -10/02/2021, 'Unemployable' from 10/03/2021 – 10/25/2021, 'Employable' from 10/26/2021 - 10/30/2021 and 'Unemployable' on 10/31/2021. Below are the following values:

Work Reg Record	Latest record is unemployable
EDBC Run month	Oct 2021
Day Clock (Days Counted)	7
Month Clock (Month Counted)	Month is not counted

6.2   Rules Flow Diagram

Viewing Visio Document in Internet Explorer

1. This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed.
2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.
3. *If opening the Visio file from the SharePoint link the Visio file will need to be downloaded first then open with the downloaded file with internet explorer.

4. The following prompt will appear if opening the downloaded Visio file.
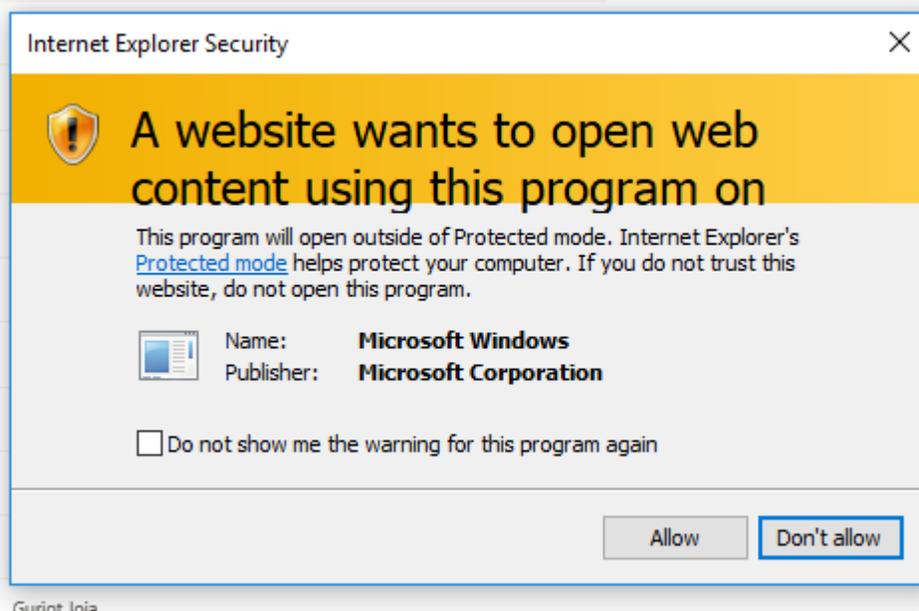
5. Click 'Allow' to open the file on Internet Explorer.
6. The internet Explorer will open with the below pop up in the bottom of the page
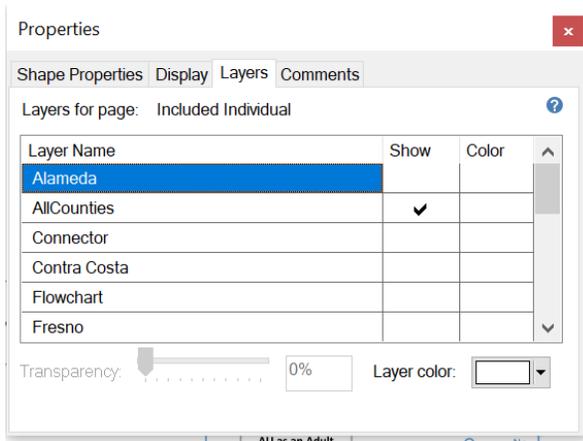

7. Click Allow Blocked Content.

8. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)
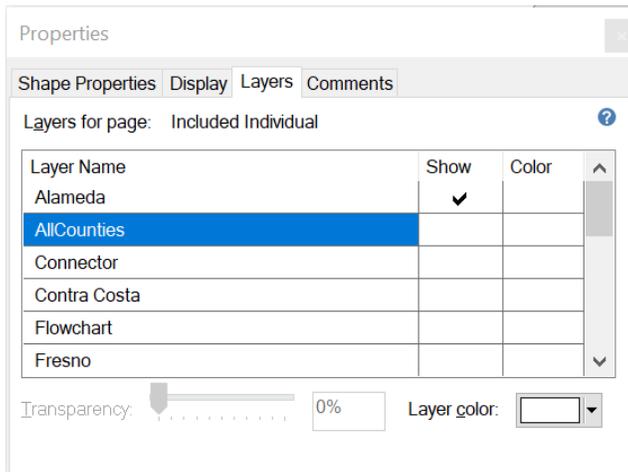
9. Click the layer icon circled in red color below

10. Once the layers button is clicked the Properties box will pop up.

11. Then click the county name that is applicable to you, in this case Alameda

12. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.

Viewing Visio Document in Microsoft Visio

1. This is applicable for Laptops/Desktops that do have Microsoft Visio software installed

2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio

3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)

4. On the right side of the flow diagram the counties names will be displayed as shown below

All Counties

- ☐ **Alameda**
- ☐ **Contra Costa**
- ☐ **Fresno**
- ☐ **Orange**
- ☐ **Placer**
- ☐ **Sacramento**
- ☐ **San Diego**
- ☐ **San Francisco**
- ☐ **San Luis Obispo**
- ☐ **SanMateo**
- ☐ **Santa Barbara**
- ☐ **Santa Clara**
- ☐ **Santa Cruz**
- ☐ **Solano**
- ☐ **Sonoma**
- ☐ **Tulare**
- ☐ **Ventura**

5. Then click the county name that is applicable to you, in this case Alameda as shown below

Alameda

- ☑ Alameda
- ☐ Contra Costa
- ☐ Fresno
- ☐ Orange
- ☐ Placer
- ☐ Sacramento
- ☐ San Diego
- ☐ San Francisco
- ☐ San Luis Obispo
- ☐ SanMateo
- ☐ Santa Barbara
- ☐ Santa Clara
- ☐ Santa Cruz
- ☐ Solano
- ☐ Sonoma
- ☐ Tulare
- ☐ Ventura

6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.