Cal**SAWS** | Imaging Committee Agenda

Date:		Location:	
Time:		Meeting Called By:	

Attendees:

	NAME			NAME			NAME
☒ **R1**	Jack Seng		☒ **R4**	Chris Gomez		☒ **RM**	Matthew VanderEyck
☒ **R1**	Terri Rose		☐ **R4**	Martha Esparza		☐ **RM**	Ayana Alvarez
☒ **R1**	~~Karina Romero~~ Rachel		☒ **R4**	Louis Cuellar		☒ **Proj.**	Project Staff
☒ **R1**	Brent Wong		☒ **R4**	Angelica Gamboa			
☒ **R1**	Todd Estabrooks		☒ **R4**	Aaron Gomes			
☐ **R2**			☒ **R5**	Phi Phi Thai			
☒ **R2**	Will Wren-Rodriguez		☒ **R5**	Tony Baker			
☒ **R2**	Michelle Fell		☒ **R5**	Laura Alba			
☒ **R2**	Don Post		☒ **R5**	Felix Sanchez			
☐ **R2**			☒ **R5**	Eric England			
☐ **R3**	Heather Brantley		☐ **R6**	Arin Shahgholi			
☒ **R3**	Crystal Kehle		☒ **R6**	Juan Herrera			
☒ **R3**	Dayna Boggs		☒ **R6**	Mario Palacios			
☒ **R3**	Julie Evinger		☒ **R6**	Dianna Crowley			
☐ **R3**			☐ **R6**	Mohsin Khan			

Topic	Important Points

• Imaging updates to be shared at PSC/JPA	• 3/14 – CA-228869 for OCR Bypass and OCR Split Override change went into effect
	   o Documents not splitting in imaging
	
	• LA County GO LIVE moved to 4/25
	
	• Enhanced communication comes out 3/18
	
	• Working to improve Imaging system for previous C-IV counties before LA goes live
	
	• Performance Tests
	   o Time degrading starts after document submitted
	   o Barcoded documents taking 1.5-2 hours to generate Task
	   o Working to get 58 counties data load to what the current status is for the C-IV counties
	
	• Documents submitted via BenefitsCal into Hyland Imaging had faster processing time
	   o Going to continue to work process to improve time, especially the task ones

Topic	Important Points
	• Timing gets worse with more workload, need to work to improve time
	Questions
	• Can local county servers be used at county level to improve speed?
	○ Only would help with initial processing time, which is already good. Would not improve Task creation time.
	• Can more documents have barcodes?
	○ All CalSAWS forms have barcodes.
	○ No barcodes on county forms
	■ Is there an option to add barcodes to county forms?
	■ More complex option, need a lot more discussion on.
	■ Would be a major system change and would not be implemented before all 58 counties Go Live.
	○ County forms can add CalSAWS form # and name to document to improve OCR.

Priority Defect Updates
 	
• In Progress:
   ○ CA-234442 External Agency Defect: Images Stuck in OCR Error Queues
   ○ CA-234519 External Agency Defect: JPEG converted images are increased in size (Reopened)
• Resolved:
   • CA-233990 Receive a grey screen with "G42" "TIF" when viewing images in Hyland
	• CA 234519 – Happens when document uploaded via Drag and Drop. Accounts for about 15% of issues.
	• CA 233990 – CLOSED. Tied to using Internet Explorer. Recommended using Chrome or Edge

Priority SCR Updates
 	
• Previous SCRs:
   ○ CA-228869 Create OCR Override and OCR Split Override > March 14
• Upcoming SCRs:
   ○ CA-231814 Add Detailed Workflow Indicator to Documents in RC > TBD
   ○ CA-228666 Update CalSAWS Imaging Buttons to Pull Case and Person Documents > 22.03
	• CA-228869 - Functionality to allow users to bypass OCR and prevent OCR from splitting documents was implemented.
	• CA 231814 – Documents with Blue hold stamp, still in process will need to re-work documents with blue stamp
	• CA 228666 – Removing time limits, updating imaging changes go into effect with release 22.03