CalSAWS Quality Assurance Weekly Status Report

Reporting Period: May 16, 2022 to May 22, 2022

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1.0 Quality Assurance

1.1 CalSAWS Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	• Presented updates to Project Steering Committee (PSC) on CalSAWS Project Risks, C-IV/CalACES Final Acceptance, CalWIN Migration Contingency Planning, CalWIN UAT Preparation, and June JPA Conference Planning • Facilitated in Release 22.05 Green Light on May 18, 2022 • Completed closure of C-IV/CalACES Final Acceptance comments
QA Technical	• Reviewed UAT/Dev CBO Users environment access providing recommendation • Met and Reviewed CalSAWS GA/GR Performance Plan in preparation for test • Provided observation and guidance to improve CalSAWS Local Repair services
QA Functional	• Discussed disposition of CDT defects and reviewed CDT exit criteria • Met with the ISS Team to discuss Process Simulation planning • Participated in Conversion group review of yellow banner cases • Reviewed GA/GR SCRs for 22.07 and 22.09 and TBD changes
QA Test	• CalSAWS Release 22.07 Test Preparation activities are in progress • BenefitsCal Release 3.1 testing activities are in progress • CDT Independent Test is behind schedule with 85% execution and 71% pass rate (Risk 263) • UAT Script Development is 61% complete with group 1 scripts slightly behind schedule and group 2 scripts on track (Risk 271)
QA Implementation	• Confirmed updated FDEL resolutions for Deloitte FDEL 7.02 - 7.03 County Change Discussion Guides • Distributed T+3W LA County Imaging Change Readiness Survey • Reviewed Deloitte Training DDELs: 8: Training Plan, 9.01 - 9.03: County-Specific Training Plans • Presented ISS Action Plan C-IV Retrospective to PSC

1.2 Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
3.35	QA Monthly Status Report – May 2022		• Submit FDEL by June 3, 2022
4.35	QA Work Plan – May 2022		• Submit FDEL by June 3, 2022
7.35	QA Test Monthly Report – May 2022		• Submit FDEL by June 3, 2022
10.07	Quarterly QA Security Report		• Submit DDEL by June 28, 2022
12.35	Assessment of CalSAWS Migration Work Plan Update – May 2022		• Submitted FDEL on May 20, 2022
42	Assessment of CalSAWS (CalWIN) UAT Readiness Report/Milestone		• Submitted DDEL on May 17, 2022 • Submit FDEL by June 1, 2022
46	Assessment of CalACES Migration Final Acceptance Certification		• Submitted DDEL on May 16, 2022 • Submit FDEL by May 26, 2022
72.01	QA Monthly Status Report – ARPA – May 2022		• Submit FDEL by June 3, 2022

Table 1-3 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
14.19	**OCAT -** QA Monthly Status Report (OCAT) – May 2022		• Submit FDEL by June 3, 2022
WP-1.1	**OCAT -** System Security Plan - 2022 Update (Comments Only)		• Submit DDEL comments by July 12, 2022
WP-11.1	**OCAT -** System Documentation - 2022 Annual Update (Comments Only)		• Submitted FDEL comments on May 17, 2022

[1] Status: Red: Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

Table 1-4 – Overall Summary of BenefitsCal Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-6.06	**BenefitsCal –** General System Design (GSD) Update Release 4.1.5		• Submit DDEL comments by June 3, 2022
WP-26.08	**BenefitsCal –** CX Monthly Report – May 2022		• Submit DDEL comments by June 14, 2022
WP-27.04	**BenefitsCal –** Monthly M&O Report – May 2022		• Submit DDEL comments by June 14, 2022
WP-28.02	**BenefitsCal –** Work Plan Monthly Updates – May 2022		• Submit FDEL comments by June 3, 2022
WP-29.02	**BenefitsCal –** Monthly Status Report – May 2022		• Submit FDEL comments by June 3, 2022

Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
59.17	**CalWIN Implementation** - Assessment of CalWIN Implementation Migration Work Plan Update - May 2022		• Submit FDEL by June 10, 2022
60	**CalWIN Implementation** – Assessment of CalWIN Business Processing Re-engineering (BPR) Plan		• Submitted DDEL comments for Solano, Santa Cruz, San Diego Wave 4 counties on May 23, 2022 • San Mateo DDEL submission from Deloitte is TBD
62	**CalWIN Implementation** – Assessment of CalWIN Master Training Plan and Monthly Updates		• Submit DDEL by June 13, 2022
63	**CalWIN Implementation** – Assessment of CalWIN County-Specific Training Plans		• Submit DDEL for Placer, Contra Costa, and Yolo counties by June 13, 2022. (Note: Contra Costa is still included for this DDEL)
64	**CalWIN Implementation –** Assessment of CalWIN Implementation Support Plan		• Submit DDEL by June 14, 2022

WP-58.05	**CalWIN Implementation –** CalWIN Implementation Support Vendor CalWIN Requirements Traceability Matrix - Q5		• Submit FDEL comments by June 10, 2022

1.3 Highlights for the Reporting Period

1.3.1 Project Management

- Participated in LA County Imaging/BenefitsCal Post-Deployment Calls
- Continued to facilitate Implementation Readiness for CalWIN Risk 268 Contingency Planning discussions
- Provided initial responses to CMS/MITRE action items from SMC Certification Review
- Participated in Region 4 - CalSAWS Management meeting on May 16, 2022
- Participated in Release 22.05 T-1 meeting and Pre-Green Light Review on May 16, 2022
- Participated in CalSAWS Leadership Alignment Sessions on May 17 and 18, 2022
- Facilitated Release 22.05 Green Light on May 18, 2022
- Participated in CalSAWS Project Steering Committee meeting on May 19, 2022
- Facilitated June JPA Conference Planning on May 19, 2022, create conference brochures and templates, and continued to support overall planning
- Participated in CalSAWS CalWIN Process Simulation Walkthrough on May 20, 2022

1.3.2 Technical

- Participated in Consortium FinOps meeting on May 17, 2022
- Participated in Tech Change Advisory Board (CAB) meeting on May 18, 2022
- Participated in DBCR/CTCR Review meetings on May 19, 2022
- Participated in Environment Management Review meeting on May 19, 2022
- BenefitsCal
  - Participated in Application Transfer meetings on May 16 - 20, 2022
  - Participated in BenefitsCal CBO option reviews on May 16 and 17, 2022
  - Participated in BenefitsCal Operation Review on May 17, 2022
  - Participated in BenefitsCal Release 4.1.5 General System Design Walkthrough on May 19, 2022
- Batch
  - Participated in Batch Performance Checkpoint meeting on May 18, 2022
  - Participated in Batch Weekly Roundup meeting on May 19, 2022
- CalWIN
  - Participated in CalWIN Wave 1 County Test Planning Meetings on May 17, 2022
  - Participated in TPOC 2 meeting on May 18, 2022
  - Participated in TPOC 1 meeting on May 19, 2022
- Central Print
  - Participated in CalSAWS Central Print meeting on May 16, 2022
  - Participated in the Central Print Liquidated Damages discussion on May 16, 2022
- Contact Center
  - Participated in CalSAWS Orange County Contact Center Session on May 16, 2022
  - Participated in CalSAWS Ventura Contact Center IVR Sessions on May 17, 2022
  - Participated in CalSAWS Santa Barbara IVR Contact Center Session May 17, 2022
  - Participated in the San Bernardino Enhanced Contact Control Panel (eCCP) Support Touch Point Meeting on May 18 and 19 2022
  - Participated in CalSAWS Los Angeles County IVR Network meeting on May 19, 2022
- General Assistance/General Relief (GA/GR)
  - Participated in CalSAWS GA/GR Performance meeting on May 17, 2022

- Security
  - Participated in weekly CloudCheckr Security meetings on May 16, 2022
  - Participated in the Weekly Security review on May 19, 2022

1.3.3 Imaging

- Participated in Imaging Support Center Meetings
- Participated in LA County Imaging/BenefitsCal Post-Deployment Stakeholder Calls
- Participated in Imaging Migration Standup Call on May 17, 2022

1.3.4 Functional

- M&O
  - Attend the Correspondence Design Status Meeting on May 17, 2022
  - Attend the App Dev Leads Meeting on May 17, 2022
  - Participate in the SCRB Meeting on May 17, 2022
  - Attend CA-235011 Design discussion meeting on May 18, 2022
  - Attend Task Management Check in on May 19, 2022
  - Reviewed twenty seven (27) design documents. The QA Team targets Critical and High priority designs for review and other SCRs at the Consortium's direction.

Table 1-6 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	11
20.05	1
21.05	1
22.03	1
22.05	5
22.07	2
22.09	5
TBD	1
Grand Total	**27**

- Conversion
  - Discussed disposition of CDT defects and reviewed CDT exit criteria
  - Attended two-day executive sessions
  - Discussed CDT resolution post GDS 7 strategy with Conversion Team
- County Data Validation (CDV)
  - Worked on communication to CDV participants to give them a status of where we are at with planning, and what to expect in the coming weeks
  - Continued planning for CDV execution, management, and triage support
- General Assistance/General Relief (GA/GR)
  - Attended GA/GR Time Limits Design session on May 18, 2022
  - Monitored Design completion for 22.07 and reviewed list of SCRs for 22.09
  - Renewed discussions on GA/GR M&O processes
- Contact Center
  - Participated in weekly Contact Center Test Automation Cross Team call

- CalSAWS Case Purge
  - Tracked CalSAWS Purge sprint activities and conducted validations
- Fiscal
  - Reviewed CalSAWS State and Fiscal Reports – Enhanced Weekly Communication
  - Participated in CalWIN Reports OCM Approach meeting on May 20, 2022

1.3.5 BenefitsCal

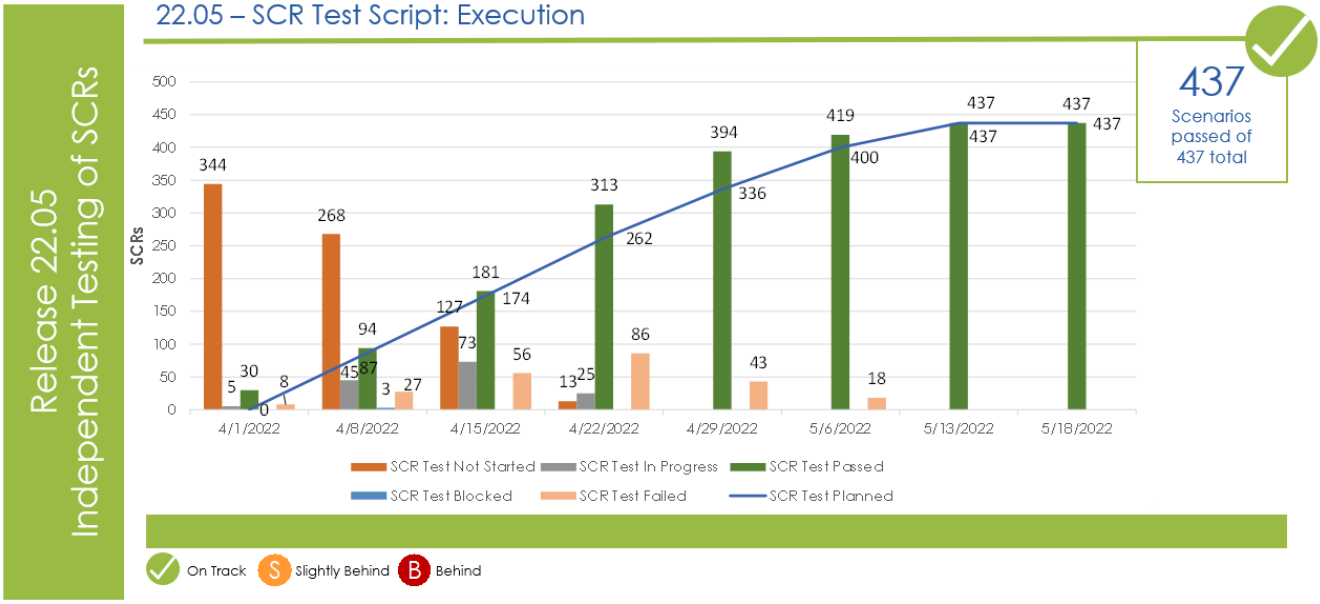
- Attended the BenefitsCal – LA County CBO Support meetings on May 16 and 17, 2022
- Attended Daily Transaction Failures Meetings
- Attended meeting for "RAC Failure - could not find the worker bank" on May 17, 2022
- Participated in twice weekly Production and M&O meetings
- Monitored BenefitsCal Release 3.1, Scope and QA verification progress
- Participated in BenefitsCal Operation Review weekly meeting
- Attended BenefitsCal Release 4.1.5 (ARPA) GSD Deliverable Submission Walkthrough meeting on May 19, 2022
- Attended Customer Experience (CX) Monthly Measurement Meeting on May 20, 2022
- Submitted resolution confirmations for monthly deliverables:
  - Final Work Product (FWP) Monthly Status – April 2022 Report
  - FWP BenefitsCal Work Plan Monthly Updates – April 2022 Report
- Reviewed and submitted comments for monthly deliverables:
  - Draft Work Product (DWP) CX Monthly – April 2022 Report
  - DWP Monthly M&O – April 2022 Report
- Reviewed monthly deliverables:
  - FWP CX Monthly – April 2022 Report
  - FWP Monthly M&O – April 2022 Report
- Reviewed DDEL 05.06 Portal General System Design - Release 4.1.5 (ARPA)

1.3.6 Test

- CalSAWS Release 22.05 testing activities
  - Completed 22.05 testing activities in preparation for Release Greenlight

Table 1-7 – 22.05 Independent Test Progress

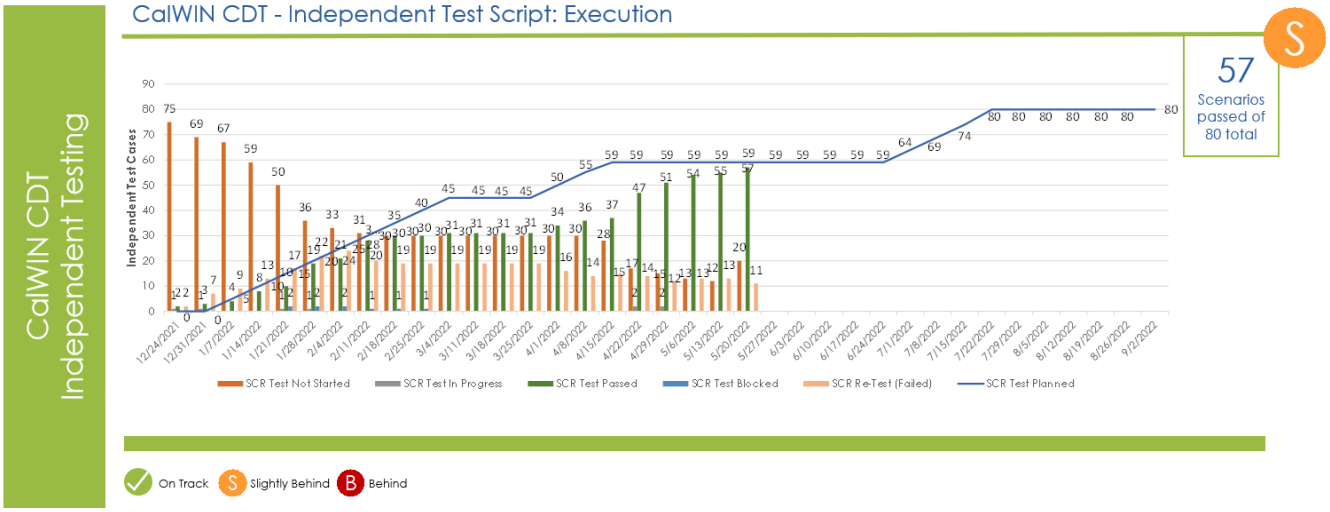
Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
22.05 - ClearBest QA Independent Test Results	437	0% (0)	0% (0)	100% (437)	0% (0)	0% (0)



- CalSAWS Release 22.07 testing activities
  - Submitted Release 22.07 scorecard on May 16, 2022 to Consortium for approval
  - Test preparation activities in progress
- CalWIN CDT – Functional Testing activities
  - Participated in weekly CDT meeting on May 17, 2022
  - Participated in daily CDT Touchpoint calls
  - Continued CalWIN CDT Test Execution

Table 1-8 – CalWIN CDT Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalWIN CDT – ClearBest QA Independent Test Results	80	15% (12)	0% (0)	71% (57)	14% (11)	0% (0)

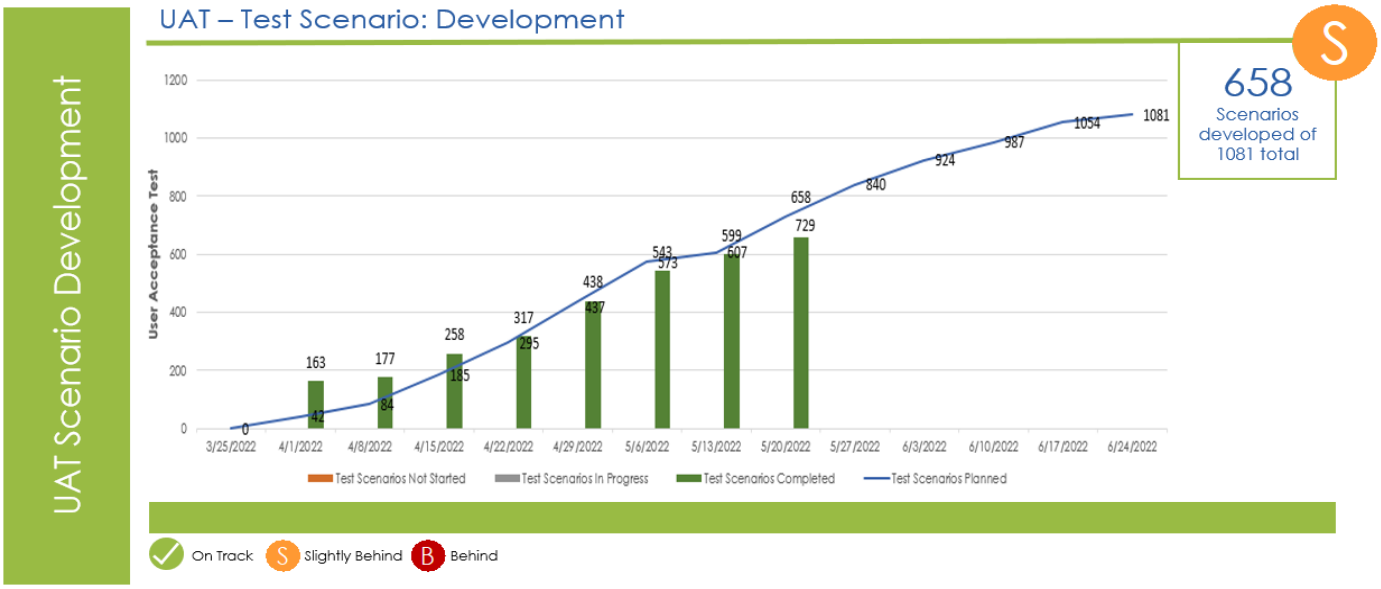


- BenefitsCal Activities
  - Continued Independent Test Execution for BenefitsCal Monthly Release 3.1
  - Scoped Independent Test and QA review for 7 additional items for BenefitsCal Monthly Release 3.1
  - Participated in weekly Defect and Activities call on May 17, 2022
  - Participated in bi-weekly M&O calls on May 17 and 19, 2022
  - Continued to monitor open defects
- Other Consortium Support Test Activities
  - Participated in Integrated Test Team meeting on May 17, 2022
  - Participated in Leadership alignment working session for May 17 - 18, 2022
  - Participated in GA/GR Combined Testing Check-In meetings May 17 and 19, 2022
  - Participated in GA/GR Weekly System Test Status Call on May 18, 2022
  - Participated in Weekly Test Touch point meeting on May 18, 2022
  - Participated in Process Simulation Weekly touchpoint meeting on May 18, 2022
  - Participated in the Release 22.05 Virtual Greenlight on May 18, 2022
  - Participated in the Table Read – Workplan meeting on May 19, 2022
  - Participated in the Walkthrough CDT Exit Criteria deck on May 19, 2022
- CalWIN UAT
  - Facilitated UAT planning meetings May 16 and 18, 2022
  - Uploaded and distribute weekly LMS status report on May 16, 2022
  - Facilitated UAT GA/GR Script Development with the counties May 16 - 18, 2022
  - Facilitated UAT daily check points on May 17 - 20, 2022
  - Facilitated UAT weekly script development touch point with Consortium and County script writers on May 18, 2022
  - Participated in the CW UAT Readiness Del #58 Walkthrough on May 19, 2022
  - Facilitated access validation issues with San Diego on May 20, 2022

- Participated in working session with Accenture UAT support team to resolve GA/GR Admin pages security groups needed for GA/GR participants on May 18, 2022
- Facilitated a discussion with Consortium Tech, Accenture Tech and Orange County on alternative solution to Zscaler on May 19, 2022
- Facilitated access validation with Contra Costa new participants on May 20, 2022
- Managed and monitored UAT Script development
- Monitored the UAT CalSAWS mailbox

Table 1-9 – UAT Test Scenario Development Process

Test Cycle	Total	Not Started	In Progress	Completed
CalSAWS CalWIN UAT	1,081	39% (423)	0% (0)	61% (658)



1.3.7 Implementation

- CalSAWS Maintenance and Operations (M&O)
  - Participated in weekly Training Touchpoint meeting
  - Distributed T+3W LA County Imaging Change Readiness Survey to 12,100 staff
- CalWIN Implementation Support Services (ISS)
  - Participated in weekly CalWIN ISS Management meetings
  - Participated in weekly CalWIN ISS OCM Leads meeting
  - Participated in weekly Customer Engagement/ISS Weekly Touchbase
  - Participated in weekly Implementation Management meeting
  - Participated in weekly CalWIN ISS Training Touchpoint
  - Participated in weekly CalWIN Conversion and Change Management meeting
  - Conducted weekly Implementation Team Meeting
  - Participated in CDT Defect Internal Work Group sessions
  - Participated in San Francisco and Sonoma BPR Sessions and Daily Debriefs
  - Participated in Contra Costa Work Plan Site Visit
  - Participated in Region 4 - Virtual CalSAWS Management Site visit meeting
  - Participated in Leadership Alignment Working Sessions Part 1 and 2

- Confirmed FDEL comment resolutions for Deloitte FDEL 7.02 - 7.03 County Change Discussion Guides
- Participated in County Prep Phase Planning working sessions
- Participated in Process Simulation touchpoint
- Participated in County Prep support model discussion
- Participated in Orange County Work Plan Walk Through
- Participate in Santa Barbara: County Work Plan Walk Through
- Reviewed Deloitte DEL 4.1 - 4.18 – County Specific BPR Documentation
  - Fresno and Alameda Maps
  - DDEL 4.12 – Wave 4 – Solano To-Be Process Maps
  - DDEL 4.11 – Wave 4 – Santa Cruz To-Be Process Maps
  - DDEL 4.09 – Wave 4 – San Diego To-Be Process Maps
- Reviewed Deloitte DDEL 8: Training Plan
- Reviewed Deloitte DDEL 9.01 - 9.03: County-Specific Training Plans

► Release Management
- Analyzed WBT SCR changes and provide feedback
- Verified Training SCRs for CalSAWS 22.05 Release
- Participated in 22.05 Project Integrated Readiness Areas T-1 Integrated Readiness
- Participated in CalSAWS Release 22.05 Webcast
- Participated in Release 22.05 Green Light meeting

► Special Projects
- Participated in Web Portal Strike Team
- Participated in Communications Strike Team
- Conducted ERG AAPI May Meeting

1.3.8 OCAT

► Reviewed responses to, and submitted responses to comments on OCAT System Documentation Deliverable (SDD) Annual Update

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

► Continue June JPA Conference Planning
► Provide remaining items to CMS/MITRE for SMC Certification Review Action Items
► Continue to facilitate Implementation Readiness for CalWIN Risk 268 Contingency Planning discussions
► Participate in CalSAWS Accessibility meeting on May 23, 2022
► Participate in CalWIN Implementation Leader meetings on May 23, 25, and 27, 2022
► Participate in CalSAWS 22.05 Post-Release Checkpoint meetings on May 23 – 25, 2022
► Participate in CalSAWS Section Directors' meeting on May 24, 2022
► Participate in Imaging Migration meeting on May 24, 2022
► Participate in OCAT Operations and Release Meeting on May 25, 2022

1.4.2 Technical

► Participate in CalSAWS Release 22.05 Post Release meetings on May 23 – 24, 2022

- Participate in CalSAWS weekly Tech meeting on May 23, 2022
- Participate in 1A CalWIN Cutover meeting on May 23, 2022
- Participate in Consortium FinOps meeting on May 24, 2022
- Participate in App Dev meeting on May 24, 2022
- Participate in DBCR/CTCR Review meetings on May 24, 2022
- Participate in Tech Change Advisory Board (CAB) meeting on May 25, 2022
- Participate in Environment Management Review meeting on May 26, 2022
- BenefitsCal
  - Participate in Application Transfer meetings
  - Participate in BenefitsCal Operation Review on May 24, 2022
- Batch
  - Participate in Batch Performance Checkpoint meeting on May 25, 2022
  - Participate in Batch Weekly Roundup meeting on May 26, 2022
- CalWIN
  - Participate in CalWIN Wave 3 Technical Point of Contact (TPOC) meeting on May 25, 2022
- Central Print
  - Participate in CalSAWS Central Print meeting on May 23, 2022
  - Participate in the Define Liquidated Damages meeting on May 23, 2022
- Contact Center
  - Participate in Orange County Contact Center Session on May 23, 2022
  - Participate in Participated in the San Bernardino eCCP Support Touch Point Meeting on May 24, 2022
  - Participate in CalSAWS: Ventura Contact Center IVR Session on May 24, 2022
  - Participate in Santa Barbara IVR Contact Center Design Session on May 25, 2022
- General Assistance/General Relief (GA/GR)
  - Participate in GA/GR Performance test on May 24, 2022
- Security
  - Participate in weekly CloudCheckr Security meetings on May 23, 2022
- Service Management
  - Continue CalSAWS Local Repair service ticket maintenance and dispatch delivery

1.4.3 Imaging

- Participate in Imaging Migration status meeting on May 24, 2022
- Participate in Discuss Imaging Enhancements on May 25, 2022

1.4.4 Functional

- M&O
  - Attend Foster Care Programs Committee May 24, 2022
  - Attend IVR/Contact Center Committee on May 25, 2022
  - Attend Correspondence User Group on May 25, 2022
  - Attend bi-weekly State and Fiscal Reports meeting on May 26, 2022
  - Attend Correspondence Committee meeting on May 26, 2022
  - Attend Task Management Committee Meeting on May 26, 2022
  - Attend Medi-Cal Correspondence Committee Meeting on May 26, 2022
  - Attend Contra Costa AWS weekly meetings

- Attend State and Fiscal reports bi-weekly meeting
- Attend JAD sessions for:
  - CR191292 2023 Renewals
  - CR205510 Renewals BOTs
- Attend Design discussions for:
  - CR 195945 - Design Change Request (DCR) for R23.2

► Conversion
- Attend the CDT Exit criteria review meeting on May 23, 2022
- Attend CalWIN CDT Risk and Mitigation weekly reviews
- Attend CalWIN OPAC meeting
- Facilitate discussion of ISS Requirement TR-34 plan and approach

► County Data Validation (CDV)
- Send notice to the Wave 1 counties for AppStream software installation
- Continue planning for Kickoff, execution, and logistics
- Review Kickoff deck and schedule Kickoff call

► General Assistance/General Relief (GA/GR)
- Monitor design completion for 22.07 and evolving plans for 22.09 SCRs

► Contact Center
- Participate in weekly Contact Center Test Automation Cross Team call

► Case Purge
- Track CalSAWS Purge sprint activities and conduct validations

1.4.5 BenefitsCal

► Monitor Release 5 CalSAWS dependencies and the prioritization of partner SCRs
► Attend Daily Transaction Failures Meetings
► Participate in twice weekly Production and M&O meetings
► Participate in BenefitsCal Operation Review weekly meeting
► Monitor BenefitsCal Release 3.1, Scope, QA verification progress and production deployment readiness
► Participate in BenefitsCal Defects and Activities weekly meeting
► Participate in BenefitsCal Scope Review of Upcoming Releases Requiring Partner Coordination weekly meeting
► Conduct review for DDEL 05.06 Portal General System Design - Release 4.1.5 (ARPA)
► Conduct reviews and submit comments for monthly deliverables:
- FWP CX Monthly – April 2022 Report
- FWP Monthly M&O – April 2022 Report

1.4.6 Test

► CalSAWS Release 22.05
- Participate in 22.05 Post-Release Checkpoint meetings May 23 - 25, 2022

► CalSAWS Release 22.07
- Continue test preparation activities

► CalSAWS Converted Data Testing – Functional Testing activities
- Continue test execution activities
- Participate in daily CDT CalWIN Daily Touchbase meetings

► BenefitsCal Activities
- Continue Independent Test Executions and Reviews for BenefitsCal Monthly Release 3.1

- Participate in Weekly Defects and Activities meeting on May 24, 2022
- Participate in Operations and M&O meeting on May 24 and 26, 2022
- Monitor open production defects

► Other Consortium Support Test Activities
- Monitor test support for priority releases
- Participate in CDT Exit Criteria meeting on May 23, 2022
- Participate in Integrated Test Team meeting on May 24, 2022
- Participate in Kick Off: Release 22.07 Readiness meeting on May 25, 2022
- Participate in GA/GR Combined Testing Check-In meetings May 24 and 26, 2022
- Participate in GA/GR Weekly System Test Status Call on May 25, 2022
- Participate in Weekly Test Touch point meeting on May 25, 2022
- Participate in CalSAWS – State and Fiscal Reports meeting on May 26, 2022
- Participate in Table Read - Work Plans meeting on May 26, 2022
- Participate in Weekly Touchbase on Work Plan/Checklist activities meeting on May 26, 2022

► CalWIN UAT
- Facilitate UAT planning meetings on May 23 and 25, 2022
- Upload and distribute weekly LMS status report on May 23, 2022
- Facilitate Consortium Tech, Accenture Tech and Ventura County discussion on alternative solution to Zscaler on May 23, 2022
- Facilitate UAT GA/GR Script Development touchpoint on May 24, 2022
- Facilitate CalSAWS UAT Environment Access- Alameda on May 24, 2022
- Facilitate CalSAWS UAT Environment Access- Contra Costa on May 24, 2022
- Facilitate CalSAWS UAT Environment Access - Yolo on May 25, 2022
- Facilitate CalSAWS UAT Environment Access - Solano on May 26, 2022
- Facilitate CalSAWS UAT Environment Access - Santa Barbara on May 26, 2022
- Facilitate CalSAWS UAT Environment Access - San Diego on May 26, 2022
- Facilitate CalSAWS UAT Test Environment Access - San Francisco on May 26, 2022
- Facilitate CalSAWS UAT Environment Access - San Luis Obispo on May 26, 2022
- Participate in OPAC meeting and provide UAT update on May 26, 2022
- Facilitate UAT daily check points on May 24 - 27, 2022
- Manage and monitor UAT Script development
- Monitor the UAT CalSAWS mailbox

1.4.7 Implementation

► CalSAWS Maintenance and Operations (M&O)
- Participate in weekly Training Touchpoint meeting
- Support T+3W LA County Imaging Change Readiness Survey

► CalWIN Implementation Support Services (ISS)
- Participate in weekly CalWIN ISS Management meetings
- Participate in weekly CalWIN ISS OCM Leads meeting
- Participate in weekly Customer Engagement/ISS Weekly Touchbase
- Participate in weekly Implementation Management meeting
- Participate in weekly CalWIN ISS Training Touchpoint
- Participate in weekly CalWIN Conversion and Change Management meeting
- Conduct weekly Implementation Team Meeting
- Participate in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager

- Participate in CDT Defect Internal Work Group sessions
- Participate in San Francisco and Sonoma BPR Sessions and Daily Debriefs
- Participate in Santa Clara Automated Action Review
- Meet with Yolo Change Network
- Conduct May Change Network meeting
- Confirm FDEL comment resolutions for Deloitte FDEL 7.02 - 7.03 County Change Discussion Guides
- Conduct T-12 Change Readiness Survey Reviews with Orange, Santa Barbara, and Ventura
- Support Work Plan Walk Through for Ventura County
- Participate in Case Review Guide Tracking Tool walkthrough
- Conduct DEL 7 County Change Discussion Guides Check-In with Consortium PMO and Reviewers
- Participate in County Prep Phase Planning working sessions
- Participate in Process Simulation touchpoint
- Participate in County Prep support model discussion
- Participate in Requirement TR-34 Plan and Approach discussion
- Submit comments for Deloitte DEL 4.1 - 4.18 – County Specific BPR Documentation
  - DDEL 4.12 – Wave 4 – Solano To-Be Process Maps
  - DDEL 4.11 – Wave 4 – Santa Cruz To-Be Process Maps
  - DDEL 4.09 – Wave 4 – San Diego To-Be Process Maps
- Submit comments for Deloitte DDEL 8 Training Plan
- Submit comments for Deloitte DDEL 9.02 - 9.03 County-Specific Training Plans
- Participate in monthly OPAC meeting
- Participate in Work Plan Table Reads
- Participate in Wave 1 TPOC meeting
- Participate in TR - 34 Requirement Plan and Approach discussion

► Release Management
- Analyze WBT SCR changes and provide feedback
- Participate in CalSAWS 22.05 Post-Release Checkpoints
- Participate in CalSAWS Webcast on CalSAWS Release 22.05

► Special Projects
- Participate in Web Portal Strike Team
- Participate in Communications Strike Team
- Plan for next ERG AAPI Meeting - August

1.4.8 OCAT

► Continue reviewing and submitting comment responses on OCAT System Documentation Deliverable (SDD) Annual Update.

► Participate in OCAT Operations and Release Meeting on May 25, 2022

1.5 Deviations from Plan/Adjustments

► None for the reporting period