

# CalSAWS

California Statewide Automated Welfare System

## **Design Document**

CA-228806

SB 1065 - Update Homeless Assistance

<b>CalSAWS</b>	<b>DOCUMENT APPROVAL HISTORY</b>	
	Prepared By	Yale Yee
	Reviewed By	

<b>DATE</b>	<b>DOCUMENT VERSION</b>	<b>REVISION DESCRIPTION</b>	<b>AUTHOR</b>
3/3/2022	1.0	Initial Document	Yale Yee

## Table of Contents

1	Overview .....	7
	1.1 Current Design.....	7
	1.2 Requests.....	8
	1.3 Overview of Recommendations.....	8
	1.4 Assumptions .....	8
2	Recommendations.....	9
	2.1 Homeless Assistance Detail – Temporary .....	9
	2.1.1 Overview .....	9
	2.1.2 Homeless Assistance Detail - Temporary Mockup .....	9
	2.1.3 Description of Changes .....	9
	2.1.4 Page Location .....	10
	2.1.5 Security Updates.....	10
	2.1.6 Page Mapping.....	10
	2.1.7 Page Usage/Data Volume Impacts .....	10
	2.2 Homeless Assistance Detail – Permanent.....	10
	2.2.1 Overview .....	10
	2.2.2 Homeless Assistance Detail - Permanent Mockup.....	11
	2.2.3 Description of Changes .....	12
	2.2.4 Page Location .....	12
	2.2.5 Security Updates.....	12
	2.2.6 Page Mapping.....	12
	2.2.7 Page Usage/Data Volume Impacts .....	12
	2.3 Remove the \$100 liquid resources limit for Homeless Assistance (HA).....	13
	2.3.1 Overview .....	13
	2.3.2 Description of Changes .....	13
	2.3.3 Programs Impacted .....	13
	2.3.4 Performance Impacts .....	13
	2.4 Updates to Expanded HA for Victims of Domestic Abuse.....	13
	2.4.1 Overview .....	13
	2.4.2 Description of Changes .....	13
	2.4.3 Programs Impacted .....	13
	2.4.4 Performance Impacts .....	13

2.5	Updates to Permanent HA benefit .....	14
2.5.1	Overview .....	14
2.5.2	Description of Changes .....	14
2.5.3	Programs Impacted .....	14
2.5.4	Performance Impacts .....	14
2.6	Update References to Valid Financial Hardship Indicator .....	14
2.6.1	Overview .....	14
2.6.2	Description of Changes .....	14
2.6.3	Programs Impacted .....	14
2.6.4	Performance Impacts .....	14
2.7	Updates to Existing CW 42 Statement of Facts - Homeless Assistance Form Recommendation .....	15
2.7.1	Overview .....	15
2.7.2	CW 42 Form Verbiage .....	15
2.7.3	CW 42 Form Variable Population .....	24
2.7.4	CW 42 Form Generation Conditions .....	24
2.8	Update M44-211B NOA Action Fragment Recommendation.....	24
2.8.1	Overview .....	24
2.8.2	M44-211B NOA Verbiage .....	25
2.8.3	M44-211B NOA Variable Population .....	25
2.8.4	M44-211B NOA Generation Conditions .....	25
2.9	Update M44-211B NOA A850 Reason Fragment Recommendation.....	26
2.9.1	Overview .....	26
2.9.2	M44-211B NOA Verbiage .....	26
2.9.3	M44-211B NOA Variable Population .....	27
2.9.4	M44-211B NOA Generation Conditions .....	27
2.10	Update M44-211B NOA A851 Reason Fragment Recommendation.....	27
2.10.1	Overview .....	27
2.10.2	M44-211B NOA Verbiage .....	28
2.10.3	M44-211B NOA Variable Population .....	28
2.10.4	M44-211B NOA Generation Conditions .....	28
2.11	Update M44-211B NOA Budget Fragment Recommendation .....	28
2.11.1	Overview .....	28
2.11.2	M44-211B NOA Verbiage .....	29
2.11.3	M44-211B NOA Variable Population .....	29

2.11.4	M44-211B NOA Generation Conditions .....	30
2.12	Update M44-211D NOA Action Fragment Recommendation .....	30
2.12.1	Overview .....	30
2.12.2	M44-211D NOA Verbiage .....	30
2.12.3	M44-211D NOA Variable Population.....	31
2.12.4	M44-211D NOA Generation Conditions.....	33
2.12.5	Regression Test for CalWORKs HA Denial NOA Action Fragment .....	33
2.13	Update M44-211D NOA A825 Reason Fragment Generation .....	34
2.13.1	Overview .....	34
2.13.2	M44-211D NOA Verbiage .....	35
2.13.3	M44-211D NOA Variable Population.....	36
2.13.4	M44-211D NOA Generation Conditions.....	36
2.14	Update M44-211D NOA A822 Reason Fragment Generation .....	36
2.14.1	Overview .....	36
2.14.2	M44-211D NOA Verbiage .....	37
2.14.3	M44-211D NOA Variable Population.....	38
2.14.4	M44-211D NOA Generation Conditions.....	39
2.15	Update M44-211D NOA A965 Reason Fragment Generation .....	39
2.15.1	Overview .....	39
2.15.2	M44-211D NOA Verbiage .....	39
2.15.3	M44-211D NOA Variable Population.....	40
2.15.4	M44-211D NOA Generation Conditions.....	40
2.16	Update M44-211D NOA A853 Reason Fragment Generation .....	40
2.16.1	Overview .....	40
2.16.2	M44-211D NOA Verbiage .....	41
2.16.3	M44-211D NOA Variable Population.....	41
2.16.4	M44-211D NOA Generation Conditions.....	41
2.17	Update M44-211D NOA A823 Reason Fragment Generation .....	41
2.17.1	Overview .....	41
2.17.2	M44-211D NOA Verbiage .....	42
2.17.3	M44-211D NOA Variable Population.....	42
2.17.4	M44-211D NOA Generation Conditions.....	42
2.18	Update M44-211D NOA A960 Reason Fragment Generation .....	42
2.18.1	Overview .....	42
2.18.2	M44-211D NOA Verbiage .....	43

2.18.3	M44-211D NOA Variable Population.....	43
2.18.4	M44-211D NOA Generation Conditions.....	43
2.19	Update M44-211D NOA Budget Fragment Recommendation.....	44
2.19.1	Overview .....	44
2.19.2	M44-211D NOA Verbiage .....	44
2.19.3	M44-211D NOA Variable Population.....	45
2.19.4	M44-211D NOA Generation Conditions.....	45
2.20	Automated Regression Test.....	45
2.20.1	Overview .....	45
2.20.2	Description of Changes .....	45
3	Supporting Documents .....	46

# 1 OVERVIEW

---

The purpose of Senate Bill 1065 (SB 1065) is to expand and streamline the eligibility and administration of the CalWORKs Homeless Assistance (HA) Program through a series of policy changes impacting access to HA benefits.

HA benefits captures all special need benefits available for homeless and housing assistance. HA benefits encompass temporary shelter assistance, permanent housing assistance and HA exemptions and expansions.

- Temporary shelter assistance is often referred to as temporary homeless assistance, temp HA, or homeless assistance for temporary shelter. Temporary shelter assistance can pay up to 16 calendar days to temporary shelter within a 12-month period for eligible families in receipt of CalWORKs recipients or families apparently eligible for CalWORKs.
- Permanent housing assistance is often referred to as permanent homeless assistance, perm HA, and homeless assistance for permanent housing. Permanent housing assistance can pay for last month's rent and security deposits or up to two month of rent arrearage not to exceed 80 percent of Total Month Household Income (TMHI) for eligible families in receipt of CalWORKs within a 12 month period.
- Expanded HA for Victims of Domestic Abuse, often referred to as Expanded Temp HA for Victims of Domestic, requires that a CalWORKs applicant who provides a sworn statement of past or present domestic abuse and who is fleeing their abuser shall be deemed to be experiencing homeless and shall be eligible for up to 32 days of temp HA disregarding any income or assets attributable to the alleged abuser.

## 1.1 Current Design

1. A family receiving CalWORKs is ineligible to receive HA benefits if the family has over \$100 in exempt and nonexempt liquid resources, except for funds deposited in a restricted account.
2. If a family has received a notice to pay rent or quit, the family is required to demonstrate that the pending eviction resulted from a verified financial hardship due to extraordinary circumstances beyond the family's control.
3. CalWORKs applicants fleeing domestic abuse who meet the eligibility for Expanded HA for Victims of Domestic Abuse are eligible to receive two periods or no more than 16 cumulative dates each of temporary shelter assistance within an applicant's lifetime, equaling a total of 32 cumulative days. ACL 18-78 states that if the CalWORKs application is approved within the first 16 days of HA issuance, victims are no longer entitled to the second 16-day payment.
4. Participants who experienced homelessness as a direct and primary result of a state or federally declared natural disaster are eligible for temporary shelter and permanent housing assistance.
5. Permanent housing assistance is available to pay for last month's rent and security deposits if these payments are "reasonable" conditions of securing a residence.

6. The CW 42 Statement of Facts – Homeless Assistance form and the M44-211B & M44-211D NOAs are used for Homeless Assistance.

## 1.2 Requests

Per ACL 21-121:

1. Remove the \$100 liquid resource limit for families applying for HA benefits.
2. Update the 'Valid Financial Hardship Y/N' field in Homeless Assistance Detail – Permanent page to no longer be required.
3. HA applicants who are provided Expanded HA for Victims of Domestic Abuse are eligible for the second 16-day payment of temporary shelter assistance regardless if the applicant becomes a recipient of CalWORKs within the first 16-day period.
4. Update wording from 'State/Federal Declared Natural Disaster' to 'State/Federal Declared Disaster' under the Exception dropdown on the Homeless Assistance Detail page.
5. Permanent HA benefit must not fail when the total amount of the last month rent and security deposit together equal more than twice the renters total monthly household income (TMHI) as long as the monthly rent does not exceed 80% of TMHI.  
**Note:** Permanent housing assistance payment for up to two months arrearages must still not be exceed twice of the 80% of TMHI.
6. Revisions for the CW 42, M44-211B, and M44-211D forms/NOAs.

## 1.3 Overview of Recommendations

1. Reword the 'State/Federal Declared Natural Disaster' found on the Exception drop down field on the Homeless Assistance Detail page (both Temporary and Permanent).
2. Update the 'Valid Financial hardship' field from the Homeless Assistance Detail – Permanent page to no longer be required.
3. Update the following forms/NOAs to match the latest State version:
  - a. CW 42
  - b. M44-211B
  - c. M44-211D

## 1.4 Assumptions

1. All existing functionalities will remain unchanged unless updated in this SCR.
2. There are no changes to the generation/trigger conditions of the forms/NOAs listed in Recommendation 3.
3. The M44-211B and M44-211D NOAs were broken down to multiple fragments. The fragments updated are represented in each section of section 2.
4. CA-218333 will implement any missing verbiage of the M44-211D not implemented with this effort.
5. CA-244744 will add/update the State provided threshold languages of CW 42, M44-211B, M44-211D.



## 2 RECOMMENDATIONS

### 2.1 Homeless Assistance Detail – Temporary

#### 2.1.1 Overview

The Homeless Assistance Detail page allows the users to add, edit, or view Homeless Assistance detail information associated to the case. As part of SB 1065, participants are now eligible for homeless assistance for any state or federally declared disaster, not just natural disaster. This SCR will update the wording on the Exception drop down field from 'State/Federal Declared Natural Disaster' to 'State/Federal Declared Disaster'.

#### 2.1.2 Homeless Assistance Detail - Temporary Mockup

**Homeless Assistance Detail - Temporary**

\*- Indicates required fields

Save and Return Cancel

Type: Temporary

Reason: \*  
- Select -

Exception: \*  
State/Federal Declared Disaster  
Domestic Violence  
Former Residence Uninhabitable  
Physical/Mental Illness

Prior Misuse

CW 42 Received

**Payments \***

Payment Begin Date	Payment End Date	Verified	CW 74 Received
No Data Found			

Add

Save and Return Cancel

This Type 1 page took 0.46 seconds to load.

Figure 2.1.1 – Homeless Assistance Detail – Temporary

#### 2.1.3 Description of Changes

1. Reword the value on the Exception drop down field from 'State/Federal Declared Natural Disaster' to 'State/Federal Declared Disaster'.

Note: Change to the Homeless Assistance Detail – Temporary page is to reword one of the values on the Exception drop down field.

#### **2.1.4 Page Location**

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Homeless Assistance**

#### **2.1.5 Security Updates**

N/A

#### **2.1.6 Page Mapping**

N/A

#### **2.1.7 Page Usage/Data Volume Impacts**

N/A

### **2.2 Homeless Assistance Detail – Permanent**

#### **2.2.1 Overview**

The Homeless Assistance Detail page allows the users to add, edit, or view Homeless Assistance detail information associated to the case. As part of SB 1065, participants are now eligible for homeless assistance for any state or federally declared disaster, not just natural disaster. Secondly, participants are no longer required to demonstrate to the county that the pay or quit is a result of a financial crisis. This SCR will update the wording on the Exception drop down field from 'State/Federal Declared Natural Disaster' to 'State/Federal Declared Disaster' and update the Valid Financial Hardship field to no longer be required.

## 2.2.2 Homeless Assistance Detail - Permanent Mockup

### Homeless Assistance Detail - Permanent

\*- Indicates required fields Save and Return Cancel

Type: Permanent

Begin Date: \*   End Date: \*

Reason: \*  
- Select -

Exception:

Prior Misuse of Funds:   
State/Federal Declared Disaster  
Domestic Violence  
Former Residence Uninhabitable  
Physical/Mental Illness

Valid Financial Hardship:

CW 42 Received Date: \*

Rental Agreement Received Date:

Save and Return Cancel

This Type\_1 page took 0.56 seconds to load.

Figure 2.2.1 – Homeless Assistance Detail – Permanent

### Homeless Assistance Detail - Permanent

\*- Indicates required fields Save and Return Cancel

Type: Permanent

Begin Date: \*   End Date: \*

Reason: \*  
- Select -

Exception:

Prior Misuse of Funds: \*  No

Valid Financial Hardship:

CW 42 Received Date: \*

Rental Agreement Received Date:

Save and Return Cancel

This Type\_1 page took 0.56 seconds to load.

Figure 2.2.2 – Homeless Assistance Detail – Permanent

### 2.2.3 Description of Changes

1. Reword the value on the Exception drop down field from 'State/Federal Declared Natural Disaster' to 'State/Federal Declared Disaster'.
2. Update the 'Valid Financial Hardship' field from the Homeless Assistance Detail – Permanent page to no longer be required.
3. Add a new value to the 'Valid Financial Hardship' drop down field.
  - a. Add a 'Blank' value to the drop down field.
    - i. This will be the Default value in Create mode.
  - b. For existing Homeless Assistance Permanent record, the value that was saved will remain unchanged when users are viewing or editing the record.

### 2.2.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Homeless Assistance**

### 2.2.5 Security Updates

N/A

### 2.2.6 Page Mapping

N/A

### 2.2.7 Page Usage/Data Volume Impacts

N/A

## **2.3 Remove the \$100 liquid resources limit for Homeless Assistance (HA)**

### **2.3.1 Overview**

The \$100 liquid resource limit for families applying for all homeless assistance benefits is removed.

### **2.3.2 Description of Changes**

1. Update the logic for HP/HT EDBC to remove the \$100 liquid resource limit.

### **2.3.3 Programs Impacted**

Homeless - Perm, Homeless - Temp

### **2.3.4 Performance Impacts**

N/A

## **2.4 Updates to Expanded HA for Victims of Domestic Abuse**

### **2.4.1 Overview**

HA applicants who are provided Expanded HA for Victims of Domestic abuse are eligible for the second 16-day payment of temporary shelter assistance.

### **2.4.2 Description of Changes**

1. Update HT EDBC to issue a second 16-day payment of temporary shelter regardless if the HA applicant becomes a recipient of CalWORKs (Approved status) during the first 16-day period.

### **2.4.3 Programs Impacted**

Homeless - Temp

### **2.4.4 Performance Impacts**

N/A

## **2.5 Updates to Permanent HA benefit**

### **2.5.1 Overview**

A county may not reject permanent housing assistance when the total amount of a required last month's rent and security deposit payment together equal more than twice the renter's total month household income.

### **2.5.2 Description of Changes**

1. Update HP EDBC to grant benefits when the monthly rent does not exceed 80% of the TMHI even when the total amount of last month's rent and security deposit payment combined is more than twice the renter's TMHI.

### **2.5.3 Programs Impacted**

Homeless - Perm

### **2.5.4 Performance Impacts**

N/A

## **2.6 Update References to Valid Financial Hardship Indicator**

### **2.6.1 Overview**

The 'Valid Financial Hardship' field from the Homeless Assistance Detail – Permanent page is no longer required.

### **2.6.2 Description of Changes**

1. Update HP logic to remove the requirements based on the 'Valid Financial Hardship' field on the Homeless Assistance Detail – Permanent page.

### **2.6.3 Programs Impacted**

Homeless - Perm

### **2.6.4 Performance Impacts**

N/A

## 2.7 Updates to Existing CW 42 Statement of Facts - Homeless Assistance Form Recommendation

### 2.7.1 Overview

This effort will be to update the CW 42 to match the latest state version. This form is used as a referral for a photo and fingerprint of the client. It contains all the personal information about the client as well as case information concerning the need for the photo or fingerprint.

**State Form:** CW 42 (10/2021)

**Current Programs:** CalWORKs

**Current Attached Form(s):** None

**Current Forms Category:** Forms

**Current Template Repository Visibility:** All Counties

**Existing Languages:** English and Spanish

### 2.7.2 CW 42 Form Verbiage

#### Update Form XDP

**Updated Languages:** English and Spanish

**Form Number:** CW 42 (10/21)

**Forms Category:** Forms

**Include NA Back 9:** No

**Form Mockups/Examples:** See Supporting Document #1

Existing Verbiage	Updated Verbiage	Location in Document
If you have no place to stay or have received a pay rent or quit notice from your landlord, you may be able to get Homeless Assistance payments limited to once every 12 months, unless your homelessness is due to an exception. To get Homeless Assistance, you cannot have more than	If you (1) do not have a regular place to live or (2) have received a pay rent or quit notice from your landlord, you can get Homeless Assistance payments. These are limited to once every 12 months, unless you meet one of the exceptions below. If you meet an exception,	1 <sup>st</sup> bullet on Page 1

<p>\$100 in resources and you must either be eligible for CalWORKs or appear to be eligible for CalWORKs.</p>	<p>then assistance can be for more than once every 12 months. To get Temporary Shelter Assistance, you must either be eligible for CalWORKs or appear to be eligible for CalWORKs. To get Permanent Housing Assistance, you must already be receiving CalWORKs.</p>	
<p>Exceptions to the 12 month limit are homelessness due to: domestic abuse, physical or mental illness, or uninhabitability of the home. These exceptions are also limited to once every 12 months. Homelessness that is directly caused by a State or Federal declared natural disaster is also an exception.</p>	<p><b>Exceptions to the 12 month limit</b> are when you are homeless because of (1) domestic abuse, (2) physical or mental illness, (3) uninhabitability of the home, or (4) a State or Federal declared disaster. These exceptions are also limited to once every 12 months, except for homeless due to a disaster. Temporary Shelter Assistance under the disaster's exception can be issued once per disaster.</p>	<p>2<sup>nd</sup> bullet on Page 1</p>
<p>If you received a pay rent or quit notice you may be able to get Homeless Assistance payments for up to two months of back rent.</p>	<p>If you received a pay rent or quit notice, you can get Homeless Assistance payments for Permanent Housing, either up to two months of back rent or a security deposit and last month's rent for a new housing placement if you have found new housing. The rent cannot be more than</p>	<p>3<sup>rd</sup> bullet on Page 1</p>



	80% of the total household monthly income.	
If you have no place to stay, you must be looking for permanent housing to get Homeless Assistance for Temporary Shelter. If you find someplace to live, you may get money for permanent housing.	If you do not have a fixed and regular nighttime residence, live in a temporary shelter, or live in a place not ordinarily used for sleeping, you must be looking for permanent housing to get Homeless Assistance for Temporary Shelter. If you find someplace to live, you can get money for a security deposit and last month's rent through Homeless Assistance for Permanent Housing.	4 <sup>th</sup> bullet on Page 1
You may get Temporary Shelter payments for up to 16 days.	You can get Temporary Shelter payments for up to 16 days within a 12-months period.	5 <sup>th</sup> bullet on Page 1
Once you have used the 16 days, Temporary Shelter will stop. You will not be eligible to receive Temporary Shelter again for another 12 months, unless you have an exception.	Once you have received the 16 days, Temporary Shelter will stop. You will not be eligible to receive Temporary Shelter Assistance again for another 12 months unless you meet an <b>exception</b> .	6 <sup>th</sup> bullet on Page 1
You will be asked to prove that your payments were spent on shelter. If you can't, future payments will be made by voucher directly to a shelter, landlord or others for you.	You will be asked to prove that your payments were spent on temporary shelter. If you can't, future payments will be made by voucher directly to a shelter, landlord, or others for you.	7 <sup>th</sup> bullet on Page 1

<p>If you are fleeing domestic abuse and not currently receiving cash aid, you may be eligible for up to 32 days of expanded temporary Homeless Assistance payments.</p>	<p>If you are a CalWORKs applicant fleeing domestic abuse, you may be eligible for up to 32 days of expanded Temporary Shelter Assistance payments, including if you become a CalWORKs recipient after the initial 16 days.</p>	<p>8<sup>th</sup> bullet on Page 1</p>
<p>Did you get Homeless Assistance from any county at any time?  <input type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>If "YES," complete:  Which county: _____  When: _____</p>	<p>Are you seeking temporary shelter assistance?  <input type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>Question 4 on Page 2</p>
<p>Does anyone in your home get income from a job or training program or any other source?  <input type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>If "YES," list all income and who gets it below:  <input type="text"/></p>	<p>Are you seeking permanent housing assistance?  <input type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>Question 5 on Page 2</p>
<p>List all liquid resources you own (include cash, checks, savings or checking accounts, credit union accounts, etc.). List each item and give its value.</p>	<p>Did you get Homeless Assistance from any county during the last 12 months?  <input type="checkbox"/> Yes  <input type="checkbox"/> No  <input type="checkbox"/> I DON'T KNOW</p> <p>If "YES," complete:</p>	<p>Question 6 on Page 2</p>

	Which county: _____ When: _____	
<p>If you get Homeless Assistance, you may have the payment made out to you or given directly to a shelter, landlord or other for you.</p> <p>Check (checkmark) below to tell us how you want the payment made:</p> <p>&lt;Checkbox&gt; To Yourself &lt;Checkbox&gt; To a Landlord &lt;Checkbox&gt; To a Shelter &lt;Checkbox&gt; Other (explain): &lt;Comment Box&gt;</p>	<p>Is your homeless due to one of the following? (Check (checkmark) if applicable).</p> <p>&lt;Checkbox&gt; Domestic abuse &lt;Checkbox&gt; Federally or State Declared disaster &lt;Checkbox&gt; Physical or mental illness &lt;Checkbox&gt; Uninhabitability of the home</p>	Question 7 on Page 2
<p><b>If you do not have a permanent home, fill out questions 8 through 12. If you are asking for back rent, skip to questions 13 through 17. If you are fleeing domestic abuse and want to apply for expanded temporary Homeless Assistance benefits, skip to question 18.</b></p>	Remove	Between questions 7 and 8 on Page 2
<p>Explain where you are staying now.</p>	<p>If you get Homeless Assistance, you can ask that the payment be made out to you, or you can ask that the payment be given directly to a shelter, landlord, hotel/motel, or other on your behalf.</p> <p>Check (Checkmark) below to tell us how you want the payment made:</p> <p>&lt;Checkbox&gt; To Yourself</p>	Question 8 on Page 2

	<input type="checkbox"/> To a Landlord <input type="checkbox"/> To a Shelter <input type="checkbox"/> To a Hotel/Motel <input type="checkbox"/> Other (explain): <input type="text"/>	
How long have you been there?	Have you found new permanent housing? <input type="checkbox"/> YES <input type="checkbox"/> NO Explain: _____ If YES, how much is the security deposit and/or last month's rent if you are asking for help with either? \$_____	Question 9 on Page 2
Do you pay for staying there? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES," how much? <input type="text"/>	Did you receive a pay or quit notice? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES: How many months of back rent do you owe if you are asking for help to pay some of the back rent? ___ months How much back rent do you owe? \$_____ What day did you get a pay rent or quit notice? Mo. ___ Day ___ Yr. ___	Question 10 on Page 2
Explain why you have no place to live.	If you pay rent, how much is your monthly rent? (if you share your housing cost, how much is your family's cost of	Question 11 on Page 2

	the monthly rent)? \$ _____	
Are you seeking permanent housing? <Checkbox> YES <Checkbox> NO Explain: <Comment Box>	Remove	Question 12 on Page 2
Date Received _____	Remove	COUNTY USE ONLY on Page 2
D Case Name (Last, First) _____	Remove	COUNTY USE ONLY on Page 2
E Date HA Authorized: Mo.____ Day____ Yr._____	Remove	COUNTY USE ONLY on Page 2
F Type of HA (check) <Checkbox> Temporary <Checkbox> T-DV <Checkbox> T-Medical <Checkbox> T-Uninhabitable <Checkbox> T-Disaster <Checkbox> T-app. expanded DV Start Date: _____  <Checkbox> Permanent <Checkbox> P-DV <Checkbox> P-Medical <Checkbox> P-Uninhabitable <Checkbox> P-Disaster Start Date: _____  <b>Disposition:</b>	D Type of HA (check) <Checkbox> Temporary <Checkbox> T-DV <Checkbox> T-Verified Medical <Checkbox> T-Verified Uninhabitable <Checkbox> T-Disaster <Checkbox> T-app. expanded DV Start Date: - _____  <Checkbox> Permanent <Checkbox> P-DV <Checkbox> P-Medical <Checkbox> P-Uninhabitable <Checkbox> P-Disaster Start Date: _____	COUNTY USE ONLY on Page 2

<p>&lt;Checkbox&gt; Shelter arranged prior to TS          &lt;Checkbox&gt; Vendor payment issued          &lt;Checkbox&gt; HA denied</p> <p>Worker: _____</p> <p>Total resource value: _____</p>	<p><b>Disposition:</b></p> <p>&lt;Checkbox&gt; Shelter arranged prior to TS          &lt;Checkbox&gt; Vendor payment issued          &lt;Checkbox&gt; HA denied</p> <p>Worker: _____</p>	
<p>N/A</p>	<p><b>If you are fleeing domestic abuse and not currently on cash aid, you may be eligible for once in a lifetime expanded Temporary Shelter Assistance benefits for up to 32 days. Please fill out question 12 below.</b></p>	<p>First statement on Page 3</p>
<p>N/A</p>	<p>Are you fleeing a domestic abuse situation?</p> <p>&lt;Checkbox&gt; YES          &lt;Checkbox&gt; NO</p>	<p>Question 12 on Page 3</p>
<p>Questions 13 - 19</p>	<p>Remove</p>	<p>Page 3</p>
<p>Homeless Assistance Temporary Shelter and Permanent Housing payments are limited to once every 12 months, unless I have a verified exception.</p>	<p>Homeless Assistance Temporary Shelter and Permanent Housing payments are limited to once every 12 months, unless I have a verified exception. Exceptions are available once every 12 months except for exceptions due to a state or federally declared disaster, which is once per disaster.</p>	<p>1<sup>st</sup> bullet under "I understand that:" on Page 3</p>

There is a limit on how much Homeless Assistance I can get.	There is a limit on how many days and how much Homeless Assistance I can get.	2 <sup>nd</sup> bullet under "I understand that:" on Page 3
I am required to give my Social Security Number, which will be used to check identity and verify that I am not getting aid in more than one case, one county, or one state.	If I have a Social Security number, I am required to give it, which will be used to check identity and verify that I am not getting aid in more than one case, one county, or one state.	3 <sup>rd</sup> bullet under "I understand that:" on Page 3
N/A	I must use the Temporary Shelter payment for housing, and that if I cannot, I must have my Homeless Assistance payments made out or given to a shelter, landlord, or to others for me.	Added as 4 <sup>th</sup> bullet under "I understand that:" on Page 3
I understand that I must <b>provide proof</b> that:	<b>I declare that to the best of my knowledge and belief</b> (Check applicable box unless responded "YES" in question 12):	On right hand side under "CERTIFICATION" on Page 3
I am homeless; or I have received a notice to pay rent or quit.	<Checkbox> I am experiencing homelessness, in which I do not have a fixed and regular nighttime residence, live in a temporary shelter, or live in a place not ordinarily used for sleeping;	1 <sup>st</sup> statement under "I declare..." on right hand side of Page 3
I am homeless due to an exception, if I have already gotten Homeless Assistance.	<Checkbox> I have received a notice to pay rent or quit.	2 <sup>nd</sup> statement under "I declare..." on right hand side of Page 3

I used the Temporary Shelter payment for housing, and that if I cannot, I must have my Homeless Assistance payments made out or given to a shelter, landlord or to others for me.	Remove	3 <sup>rd</sup> statement under "I declare..." on right hand side of Page 3
I declare under penalty of perjury under the laws of the United States of America and State of California that the information contained on this Statement of Facts – Homeless Assistance is true and correct.	I declare under penalty of perjury under the laws of the United States of America and the State of California that the information contained on this Statement of Facts - Homeless Assistance and Certification are true and correct to the best of my knowledge.	Statement above Signature on bottom of Page 3

### 2.7.3 CW 42 Form Variable Population

There are no updates to the variable population logic of this form.

### 2.7.4 CW 42 Form Generation Conditions

There are no updates to the form generation conditions of this form.

## 2.8 Update M44-211B NOA Action Fragment Recommendation

### 2.8.1 Overview

This fragment is only used by the M44-211B. This effort is to update the verbiage of this fragment.

**Action Fragment Name and ID:** CW\_AP\_ACTION10 & 4142

**State Form/NOA:** M44-211B (10/21)

**Current Program(s):** CalWORKs

**Current Action Type:** Approval

**Current Fragment Level:** Case



**Currently Repeatable:** No  
**Existing Languages:** English and Spanish

**2.8.2 M44-211B NOA Verbiage**

**Updated Fragment XDP**

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #2

Description	Existing Text	Updated Text	Formatting*
Static	<p>YOU CAN GET EXPANDED TEMPORARY HOMELESS ASSISTANCE FOR APPLICANTS FLEEING DOMESTIC ABUSE FOR A TOTAL OF 32 DAYS IN YOUR LIFETIME.</p> <p>As of &lt;EffectiveApprovalDate&gt; the County has approved your request for expanded temporary homeless assistance shelter payments. The amount of your homeless assistance is &lt;HomelessAid&gt;.</p>	<p>You can get expanded temporary homeless assistance for applicants fleeing domestic abuse for a total of <b>32 days in your lifetime.</b></p> <p>On &lt;EffectiveApprovalDate&gt;, the County approved you for expanded temporary shelter payments. The amount of your homeless assistance is \$&lt;HomelessAid&gt;.</p>	Arial Font size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

**2.8.3 M44-211B NOA Variable Population**

There are no updates to this section.

**2.8.4 M44-211B NOA Generation Conditions**

There are no updates to this section.

## 2.9 Update M44-211B NOA A850 Reason Fragment Recommendation

### 2.9.1 Overview

This reason fragment is part of the M44-211B NOA. It informs the customer that they can still receive 16 nights of benefits under Homeless Assistance.

**Reason Fragment Name and ID:** CW\_AP\_FIRST\_16\_DAYS\_A850 & 7763

**State Form/NOA:** M44-211B (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Approval

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English and Spanish

### 2.9.2 M44-211B NOA Verbiage

#### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #2

Description	Existing Text	Updated Text	Formatting*
Static	You may be able to get two issuances of 16 nights of shelter aid. If your cash aid application has not been approved or denied once you have used the first 16 nights of benefits, you may be able to get another 16 nights of expanded shelter aid. When you request the second 16 nights, the county will ask to see receipts showing that you spent the	Your payment is for 16 nights of shelter assistance. If your cash aid application is still pending or was approved and you have used the 16 nights of benefits, you may qualify for 16 more nights of shelter aid. If you do not use the second 16 nights, you may be eligible for the remaining benefits later. When you ask for the second 16	Arial Font Size 10

	<p>first 16 nights on housing. If you do not have this proof, your second 16 nights of expanded temporary homeless assistance may be issued as a voucher payment. If you do not get the second 16 nights, you may be eligible for these remaining benefits at a later date.</p>	<p>nights, the county will need to see receipts showing you spent the first 16 nights on housing. If there is no proof, your second 16 nights of expanded temporary homeless assistance may be a voucher payment.</p>	
--	---	---	--

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.9.3 M44-211B NOA Variable Population

There are no updates to this section. The fragment does not contain any variables.

### 2.9.4 M44-211B NOA Generation Conditions

There are no updates to this section.

## 2.10 Update M44-211B NOA A851 Reason Fragment Recommendation

### 2.10.1 Overview

This reason fragment is part of the M44-211B NOA. It informs the customer that they are receiving the last of their benefits under Homeless Assistance.

**Reason Fragment Name and ID:** CW\_AP\_HA\_FINAL\_PAYMENT\_A851 & 7764

**State Form/NOA:** M44-211B (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Approval

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English and Spanish

### 2.10.2 M44-211B NOA Verbiage

#### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #3

Description	Existing Text	Updated Text	Formatting*
Static	This is your last payment for expanded temporary homeless assistance for applicants fleeing domestic abuse.	Your payment is for the second issuance of 16 nights of shelter aid. <b>This is your last payment for your once in a lifetime</b> shelter aid for applicants fleeing domestic abuse.	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.10.3 M44-211B NOA Variable Population

There are no updates to this section. The fragment does not contain any variables.

### 2.10.4 M44-211B NOA Generation Conditions

There are no updates to this section.

## 2.11 Update M44-211B NOA Budget Fragment Recommendation

### 2.11.1 Overview

This fragment is used by the M44-211B reason fragments to show the calculations of the customer's total aid for temporary shelter. This budget is only used for the reason fragment in section 2.9.

**State Form/NOA:** M44-211B (10/21)

**Current NOA Template ID(s):** CW\_NOA\_TEMPLATE

**Budget Name:** BUDGT\_CW\_AP\_HA\_EXPANDED

**Current Program(s):** CalWORKs

**Current Action Type:** Approval  
**Current Fragment Level:** Case  
**Currently Repeatable:** No  
**Existing Languages:** English and Spanish

### 2.11.2 M44-211B NOA Verbiage

#### Update Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #2

Description	Existing Text	Updated Text	Formatting*
Static	Temporary Shelter Aid per Night: \$_____ Number of Nights: x _____ Total Temporary Shelter =\$_____ If you are still homeless after your cash aid application is approved, you may be able to get regular temporary homeless assistance as well as permanent homeless assistance when you find a place to live.	Temporary Shelter Aid per Night: \$_____ Number of Nights: x _____ Total Temporary Shelter =\$_____ If you are still homeless after your second issuance of 16 nights payment, and the county approved your cash aid application, you may qualify for additional homeless help. You may be able to get regular temporary homeless assistance, as well as permanent homeless assistance when you find a place to live.	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.11.3 M44-211B NOA Variable Population

There are no updates to this section.

### 2.11.4 M44-211B NOA Generation Conditions

There are no updates to this section.

## 2.12 Update M44-211D NOA Action Fragment Recommendation

### 2.12.1 Overview

This fragment is an action fragment used to inform the customer of their denial for Homeless Assistance. This effort is to update the verbiage of this fragment.

**Action Fragment Name and ID:** CW\_DN\_ACTION6 & 4020

**State Form/NOA:** M44-211D (10/21)

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

### 2.12.2 M44-211D NOA Verbiage

#### Update Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #4.1, 4.2, 4.3, and 4.4

Description	Existing Text	Updated Text	Formattin g*
Static	The County has denied your request dated <EffectiveDenialDate> for homeless assistance for:	The County has denied your request on <EffectiveDenialDate> for homeless assistance for:	Arial Font Size 10
Dynamic Variable: REQUEST_HA_TYPE	Temporary Shelter	N/A	Arial Font Size 10
Dynamic Variable: REQUEST_HA_TYPE	Permanent Housing	N/A	Arial Font Size 10

Dynamic Variable: REQUEST_HA_TYPE	Expanded Temporary Homeless Assistance for Applicants Fleeing Domestic Abuse	N/A	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_A CTN	N/A	Other exceptions: Disasters	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_A CTN	N/A	Other exceptions: Domestic Abuse	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_A CTN	N/A	Other exceptions: Uninhabitability	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_A CTN	N/A	Other exceptions: Mental or physical illness	Arial Font Size 10
Static	Here's why;	N/A	Arial Font Size 10

### 2.12.3 M44-211D NOA Variable Population

#### 1. Update Fragment Variable Population

There is an existing variable called REQUEST\_HA\_TYPE, this variable is not shown in the table below as it is not updated.

A new variable will be added called HA\_EXCEPTION\_ACTN and will populate as follows:

Variable Name	Population	Formatting*
HA_EXCEPTION_ACTN	Populates with the value from the "Exception" dropdown from either of the Homeless Assistance Detail – Temporary or the Homeless Assistance Detail – Permanent pages.	Arial Font Size 10

	<p>This variable will display only when an exception is selected. If there is no exception selected from either of the Homeless Assistance Detail – Temporary or the Homeless Assistance Detail – Permanent pages, this variable will not be displayed.</p> <p><b>Ex:</b> “State/Federal Declared Disaster” is selected from Exception dropdown, “Other exceptions: Disasters” will populate.</p> <p>“Domestic Violence” is selected from Exception dropdown, “Other exceptions: Domestic Abuse” will populate.</p> <p>“Former Residence Uninhabitable” is selected from Exception dropdown, “Other exceptions: Uninhabitability” will populate.</p> <p>“Physical/Mental Illness” is selected from Exception dropdown, “Other exceptions: Mental or physical illness” will populate.</p> <p><b>Technical Note:</b> The “Exception” values are stored in CT10179.</p> <p><b>Technical Note 2:</b> Update the RuleConstants.java to include the Exception values.</p>	
--	---	--

\*English only, Spanish and threshold will generate based on project standards for that language.

**Variables Requiring Translations:** HA\_EXCEPTION\_ACTN – translations are provided in excel sheet titled “CA-228806 Variable Translations.”



## 2.12.4 M44-211D NOA Generation Conditions

### 1. Turn Off Threshold Language Fragments

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese

The reason fragments in section 2.12.5 will have the same languages turned off.

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## 2.12.5 Regression Test for CalWORKs HA Denial NOA Action Fragment

Regression test is needed for this NOA action fragment to verify that it will continue to generate as it did previously for "Permanent Housing".

Fragment Name and ID	Shared Logic	Existing Text
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_PERM_HA_DENY_RECVD_HA_IN_12_MONTH_A837 Reason	The County has denied your request on <EffectiveDenialDate> for homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_LQDRSRCS_GRT_LMT_A839 Reason	The County has denied your request on <EffectiveDenialDate> for homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_FAIL_HA_NOT_ELIG_CW_A847 Reason	The County has denied your request on <EffectiveDenialDate> for homeless assistance for:

		Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_COST_EXCEEDS_80_PERC_TMHI_A848 Reason	The County has denied your request on <EffectiveDenialDate> for homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_BACK_RENT_EXCEEDS_80_PERC_TMHI_A959 Reason	The County has denied your request on <EffectiveDenialDate> for homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_HMELSS_STND_NOTMET_A835 Reason	The County has denied your request on <EffectiveDenialDate> for homeless assistance for: Permanent Housing Here's why:

## 2.13 Update M44-211D NOA A825 Reason Fragment Generation

### 2.13.1 Overview

This reason fragment is part of the M44-211D NOA.

**Reason Fragment Name and ID:** CW\_DN\_HMELSS\_CRIT\_NOT\_MET\_A825 & 6172

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

**Technical Note:** This fragment is titled:

CW\_DN\_HMELSS\_CRIT\_NOT\_MET\_A825 in the database

CW\_DN\_HMELSS\_STND\_NOTMET\_A825 in the code

### 2.13.2 M44-211D NOA Verbiage

#### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #4.1

Description	Existing Text	Updated Text	Formatting*
Static	You are not homeless. To get homeless assistance, you must meet one of these rules: You do not have your own place to stay at night, OR You are staying at night in a shelter that is temporary, OR The place you are living in is a place that people do not usually live. OR You have received a notice to pay rent or quit. OR You are a CalWORKs applicant	You did not verify on the Homeless Assistance request form (CW 42) that you are homeless. To get homeless assistance, you must give a sworn statement that verifies you are homeless by meeting one of these rules: You do not have your fixed and regular residence to stay at night, OR You are staying at night in a shelter that is temporary, OR The place you are living in a place	Arial Font Size 10

	and you are fleeing domestic abuse.	that is not ordinarily used for sleeping, OR You have received a notice to pay rent or quit, OR You are a CalWORKs applicant or recipient and you are fleeing domestic abuse.	
--	-------------------------------------	---	--

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.13.3 M44-211D NOA Variable Population

There are no updates to this section. There are no variables in this fragment.

### 2.13.4 M44-211D NOA Generation Conditions

#### 1. Turn Off Threshold Language Fragments

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, Vietnamese

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## 2.14 Update M44-211D NOA A822 Reason Fragment Generation

### 2.14.1 Overview

This reason fragment is part of the M44-211D NOA.

**Reason Fragment Name and ID:**

CW\_DN\_NO\_HMELESS\_EXPTN\_FOUND\_A822 & 6171

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

## 2.14.2 M44-211D NOA Verbiage

### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #5.1, 5.2, and 5.3

Description	Existing Text	Updated Text	Formatting*
Static	You can only get homeless assistance once every 12 months unless you meet an exception.  There is no proof that your homelessness was caused by one of the following 12-month exceptions: <ul style="list-style-type: none"><li>- domestic violence</li><li>- place not livable</li><li>- medical illness</li></ul>	You already received homeless assistance within the last 12 months, due to the following exception:	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_RSN	N/A	Domestic abuse	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_RSN	N/A	Uninhabitability	Arial Font Size 10
Dynamic Variable: HA_EXCEPTION_RSN	N/A	Mental or physical illness	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

**2.14.3 M44-211D NOA Variable Population**

**1. Add Fragment Variable Population**

A new variable called HA\_EXCEPTION\_RSN is added for this fragment. There are currently no existing variables.

Variable Name	Population	Formatting*
HA_EXCEPTION_RSN	<p>Populates with the value from the Exception dropdown menu on the Homeless Assistance Detail page except for the State/Federal Declared Disaster exception.</p> <p><b>Ex:</b> "State/Federal Declared Disaster" is selected from Exception dropdown, nothing will populate.</p> <p>"Domestic Violence" is selected from Exception dropdown, "Domestic abuse" will populate.</p> <p>"Former Residence Uninhabitable" is selected from Exception dropdown, "Uninhabitability" will populate.</p> <p>"Physical/Mental Illness" is selected from Exception dropdown, "Mental or physical illness" will populate.</p> <p><b>Technical Note:</b> The exception values are from CT10179.</p> <p><b>Technical Note 2:</b> Update the RuleConstants.java to include the Exception values.</p>	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

**Variables Requiring Translations:** HA\_EXCEPTION\_RSN – translations are provided in excel sheet titled “CA-228806 Variable Translations.”

#### 2.14.4 M44-211D NOA Generation Conditions

##### 1. Turn Off Threshold Language Fragments

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

### 2.15 Update M44-211D NOA A965 Reason Fragment Generation

#### 2.15.1 Overview

This reason fragment is part of the M44-211D NOA.

**Reason Fragment Name and ID:** CW\_DN\_NOPRF\_HMELESS\_SUB\_A965 & 6184

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

#### 2.15.2 M44-211D NOA Verbiage

##### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #6

Description	Existing Text	Updated Text	Formatting*
-------------	---------------	--------------	-------------

Static	There is no proof that you were homeless the whole time after you got your last temporary shelter aid payment.	You have not shown proof. You will no longer be able to get temporary shelter aid.	Arial Font Size 10
--------	--	--	--------------------

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.15.3 M44-211D NOA Variable Population

There are no updates to this section. There are no variables in this fragment.

### 2.15.4 M44-211D NOA Generation Conditions

#### 1. **Turn Off Threshold Language Fragments**

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese.

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## 2.16 Update M44-211D NOA A853 Reason Fragment Generation

### 2.16.1 Overview

This reason fragment is part of the M44-211D NOA.

**Reason Fragment Name and ID:**

CW\_DN\_ALREADY\_GOTTEN\_32\_NIGHTS\_A853 & 7766

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English and Spanish



## 2.16.2 M44-211D NOA Verbiage

### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #7

Description	Existing Text	Updated Text	Formatting*
Static	You have already gotten your 32 nights of expanded temporary homeless assistance for applicants fleeing domestic abuse.	You used all your once in a lifetime 32 nights of expanded temporary homeless assistance for applicants fleeing domestic abuse.	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

## 2.16.3 M44-211D NOA Variable Population

There are no updates to this section. There are no variables in this fragment.

### 2.16.4 M44-211D NOA Generation Conditions

#### 1. Turn Off Threshold Language Fragments

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese.

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## 2.17 Update M44-211D NOA A823 Reason Fragment Generation

### 2.17.1 Overview

This reason fragment is part of the M44-211D NOA.

**Reason Fragment Name and ID:**

CW\_DN\_TEMP\_HA\_DENY\_RECVD\_HA\_IN\_12\_MO\_A823 & 6393

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

### 2.17.2 M44-211D NOA Verbiage

#### Updated Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #8

Description	Existing Text	Updated Text	Formatting*
Static	You already got homeless assistance in the last 12 months due to an exception.	You already got homeless assistance within the past 12 months.	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.17.3 M44-211D NOA Variable Population

There are no updates to this section. There are no variables in this fragment.

### 2.17.4 M44-211D NOA Generation Conditions

#### 1. Turn Off Threshold Language Fragments

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## 2.18 Update M44-211D NOA A960 Reason Fragment Generation

### 2.18.1 Overview

This reason fragment is part of the M44-211D NOA.

**Reason Fragment Name and ID:**

CW\_DN\_HA\_NOT\_COVER\_BACK\_RENT\_A960 & 6445

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template:** CW\_NOA\_TEMPLATE

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Include NA Back 9:** Yes

**Current Forms/NOAs Generated with this NOA:** N/A

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

### 2.18.2 M44-211D NOA Verbiage

**Updated Fragment XDP**

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #9

Description	Existing Text	Updated Text	Formatting*
Static	The amount of homeless assistance would not cover the total back rent amount due.	The allowable amount of homeless assistance for back rent owed would not cover the amount of rent needed to prevent eviction.	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

### 2.18.3 M44-211D NOA Variable Population

There are no updates to this section. There are no variables in this fragment.

### 2.18.4 M44-211D NOA Generation Conditions

**1. Turn Off Threshold Language Fragments**

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## 2.19 Update M44-211D NOA Budget Fragment Recommendation

### 2.19.1 Overview

This fragment is used by the M44-211D NOA.

**State Form/NOA:** M44-211D (10/21)

**Current NOA Template ID(s):** CW\_NOA\_TEMPLATE

**Budget Name:** BUDGT\_HA\_DN\_PERM

**Current Program(s):** CalWORKs

**Current Action Type:** Denial

**Current Fragment Level:** Case

**Currently Repeatable:** No

**Existing Languages:** English, Armenian, Cambodian, Chinese, Korean, Russian, Spanish, Tagalog, and Vietnamese

### 2.19.2 M44-211D NOA Verbiage

#### Update Fragment XDP

**Updated Languages:** English and Spanish

**NOA Mockups/Examples:** See Supporting Document #4.1

Description	Existing Text	Updated Text	Formatting*
Static	<p><b>Permanent Housing</b></p> <p>Total Monthly Household Income for the month of _____</p> <p>\$_____ x .80</p> <p>Total Amount Your Housing Can Cost (80% of Total Monthly Household Income):</p> <p>= \$_____</p>	<p>Total Monthly Household Income for the month of _____</p> <p>\$_____ x .80</p> <p>Total Amount Your Housing Can Cost (80% of Total Monthly Household Income):</p> <p>= \$_____</p>	Arial Font Size 10

\*English only, Spanish and threshold will generate based on project standards for that language.

### **2.19.3 M44-211D NOA Variable Population**

There are no updates to this section.

### **2.19.4 M44-211D NOA Generation Conditions**

#### **1. Turn Off Threshold Language Fragments**

Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese.

Note: CA-244744 will be updating Threshold Languages. Some of the languages listed above may be turned on depending on the release of CA-244744.

## **2.20 Automated Regression Test**

### **2.20.1 Overview**

Create new ART scripts to confirm the changes in this SCR.

### **2.20.2 Description of Changes**

- 1 On the Homeless Assistance Detail page, Temporary and Permanent, confirm that the Exception dropdown contains the new verbiage of "State/Federal Declared Disaster".  
On the Homeless Assistance Detail – Permanent page, confirm that the Valid Financial Hardship dropdown is no longer required. Confirm that the HP benefits are the same regardless of the value selected in this dropdown.  
Update the "HT, RCA - Ongoing Case - Over Resources" ART script to account for the removal of the \$100 liquid resource limit.  
Create a case and grant Expanded Temp HA benefits for a Victim of Domestic Abuse. Add and approve CalWORKs within 16 days of the HT benefits. Confirm that a second round of HT benefits can be granted.  
Create a case where monthly rent is less than 80% of the applicant's TMHI, but monthly rent and the security deposit together is more than double the TMHI. HP benefits can be granted.

### 3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Forms	CW 42 Form Mockup	CW_42_EN.pdf
2	NOA	M44-211B A850 Reason NOA	211B_A850_EN.pdf
3	NOA	M44-211B A851 Reason NOA	211B_A851_EN.pdf
4.1	NOA	M44-211D A825 Reason NOA Other exceptions: Disasters	211D_A825_DI_EN.pdf
4.2	NOA	M44-211D A825 Reason NOA Other exceptions: Domestic Abuse	211D_A825_DA_EN.pdf
4.3	NOA	M44-211D A825 Reason NOA Other exceptions: Uninhabitability	211D_A825_UN_EN.pdf
4.4	NOA	M44-211D A825 Reason NOA Other exceptions: Mental or physical illness	211D_A825_MP_EN.pdf
5.1	NOA	M44-211D A822 Reason NOA Domestic abuse	211D_A822_DA_EN.pdf
5.2	NOA	M44-211D A822 Reason NOA Uninhabitability	211D_A822_UN_EN.pdf
5.3	NOA	M44-211D A822 Reason NOA Mental or physical illness	211D_A822_MP_EN.pdf
6	NOA	M44-211D A965 Reason NOA	211D_A965_EN.pdf
7	NOA	M44-211D A853 Reason NOA	211D_A853_EN.pdf
8	NOA	M44-211D A823 Reason NOA	211D_A823_EN.pdf
9	NOA	M44-211D A960 Reason NOA	211D_A960_EN.pdf