

☒ CalSAWS M&E☒ CalWIN Migration

Distribution Date:	April 22, 2022
To:	Fiscal.Admin.Mgmt.18, Fiscal.Admin.Mgmt.40, CC:PPOC.18;PPOC.40; Central Print POCs; Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R2;Consortium.RegionalManagers.R3; Consortium.RegionalManagers.R4;Consortium.RegionalManagers.R5; Consortium.RegionalManagers.R6;PMO.Fiscal@CalSAWS.org; MurphyH@CalSAWS.org;UppalG@CalSAWS.org,LamD@CalSAWS.org; CarlsenB@CalSAWS.org;BerheIT@CalSAWS.org;DrohanS@CalSAWS.org; WeinmeisterT@CalSAWS.org; GatesM@CalSAWS.org; SAWSFiscal@osi.ca.gov
CIT Name:	CalSAWS Prepopulated Medi-Cal Redetermination Forms Claim Form and Instructions SFY 2021-22
From:	CalSAWS PMO Fiscal

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|---|
| <input type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input checked="" type="checkbox"/> Other: <u>County Budget Personnel/Claims</u> | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input type="checkbox"/> Help Desk |
|---|---|

Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to provide the Prepopulated Medi-Cal Redetermination Claim Form and Instructions for claiming additional county postage costs and provide information on the supporting details for claiming.</p> <p>Background</p> <p>The Prepopulated Medi-Cal Redetermination Forms premise includes funding for counties to claim additional postage costs due to implementation of this change in CalSAWS.</p> <ul style="list-style-type: none"> • CalWIN Counties had additional postage costs beginning in August of 2021. • The 40 CalSAWS Counties had additional postage costs beginning in October of 2021.
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County Action

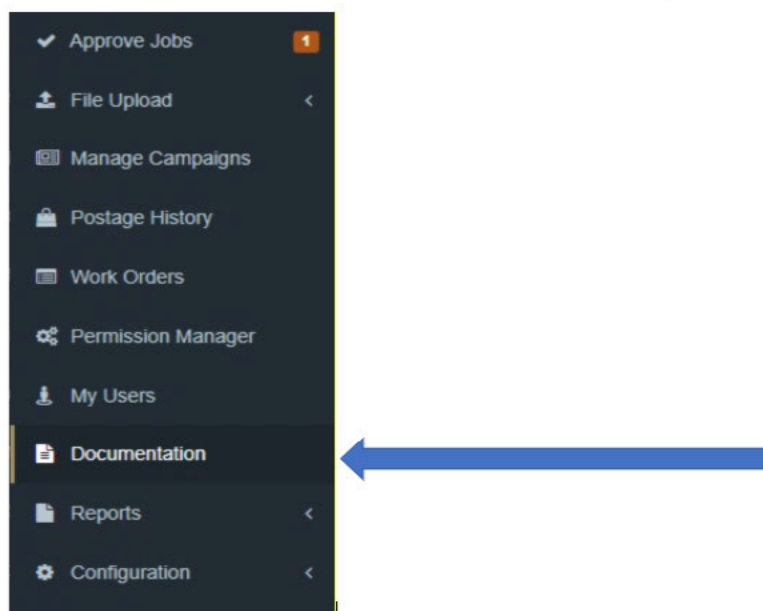
1. **Refer to the attached postage reports for the monthly postage amounts to date that may be claimed.**
 - a. **CalWIN:** To find your monthly claim amount, open the attached spreadsheet "CalWIN MC RE Postage Reports Through 03-2022" and refer to **column G** labeled "Postage Increase". Find your county and the amount for each month. Include this page as support documentation when submitting your claim.
 - b. **CalSAWS:** To find your monthly claim amount, open the attached spreadsheet "CalSAWS MC RE Postage Reports Through 03-2022" and refer to **column J** labeled "Postage Increase". Find your county and the amount for each month. Please print this page to provide support documentation when submitting your claim.
2. **For future months:**
 - a. **CalWIN counties** will receive monthly reports via PMO.Fiscal@calsaws.org by the 10th of the month.
 - b. **CalSAWS counties** will access the postage reports via the Central Print Portal. The graphic below shows where to find the reports.


To access reports:

Central Print Portal - MC RE Report Location

After logging into the Central Print portal, the user will access the "Documentation" area from the left side menu area. The figure below illustrates the left side menu. The arrow designates the item to select.

After selecting Documentation, a list of available documents will display. At this time, the only item which will be available in the Documentation area is the MC RE Report.



	<p>3. To Claims Costs</p> <p>Using the CalSAWS Prepopulated Medi-Cal Redetermination Forms Claim Form enter one month's cost in the <u>CalSAWS section on Line G12 for Production and Operations.</u> Please do not use the CalWIN boxes.</p> <p>Enter the postage costs based on the reports retrieved from the Central Print Portal or your emailed report. <u>PLEASE ROUND UP YOUR AMOUNTS</u> if needed.</p> <p>4. Additional Information</p> <p>Allocation letters are being send via a companion CIT, please claim within your allocated amounts.</p> <p><u>CalWIN counties may claim from August 2021 forward.</u> <u>Former CalACES counties may claim from October 2021 forward.</u></p> <p><u>Each month's claim needs to be an individual submission for one month's costs</u> at a time.</p> <p>Multiple months of claims may be submitted at one time or in groups, zipped folders, etc. but claims must be based on payment month (you may not submit separate payment months on one form).</p> <p>Claiming submission instructions and requirements are attached to this CIT. Please refer to those instruction on how to prepare and where to send your claims.</p> <p>Please submit all outstanding claims as soon as possible. Claiming for Fiscal Year 2021-22 will end on July 20th.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact: (Name and email address)	Tina Weinmeister (916) 851-3120 WeinmeisterT@CalSAWS.org
Backup Project Contact: (Name and email address)	Britt Carlsen (916) 851-3183 CarlsenB@CalSAWS.org
Attachments:	CIT 0116-22 CalSAWS Prepopulated Medi-Cal Redetermination Forms Claim Form and CAP for SFY 21-22 Rev.xlsx CIT 0116-22 CalSAWS Prepopulated Medi-Cal Redetermination Forms Claiming Instructions for SFY 21-22.xlsx CIT 0116-22 CalSAWS MC RE Postage Reports through 03-2022.xlsx CIT 0116-22 CalWIN MC RE Postage Reports through 03-2022.xlsx
Web Portal Link:	

	<p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none">1. Click on the CRFIs & CITs link at the top of the page.2. Click on the "CalSAWS Information Transmittal (CIT)" folder.3. Click on the "2022" folder.4. Click on the appropriate CIT # folder.
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