CalSAWS DD&I
Weekly Status Report

Reporting Period: April 25, 2022 to May 1, 2022

1.0   Project Management

1.1   Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development	🟢	• Final Deliverable (FDEL) is in progress • Submission of the FDEL is due on May 27, 2022
71	CalACES Migration Final Acceptance Certification	PMO	🟢	• Final Deliverable (FDEL) is in progress • Submission of the FDEL is due on May 4, 2022
73	CalSAWS Migration Project Control Document Update #3	PMO	🟢	• Received approval for the Final Deliverable (FDEL) on April 26, 2022

[1] Status: Green: On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2   Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	• Final Deliverable #71 (CalACES Migration Final Acceptance Certification) is due on May 4, 2022. Informational updates regarding Final Acceptance will also be provided at the May 2022 JPA Board of Directors and Project Steering Committee meetings

1.2.1   Project Management

► Continued CalSAWS DD&I Facility Management activities, including:
  o Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	• Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule • Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes

► Facilitated the CalSAWS Weekly Status Meeting that was held on April 27, 2022
► Completed preparations and participated in the Section Directors meeting that was held on April 26, 2022
► Continued CalSAWS Risk Management activities, including:
  o Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
  o Facilitated a review and discussion of CalSAWS Project risks on April 27, 2022
► Continued supporting engagement of project staff working remotely, including:
  o Continued developing the next monthly CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on May 12, 2022
  o Began planning and preparations for the next monthly virtual CalSAWS Project All Staff meeting that is scheduled for May 18, 2022
► Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
► Continued performing Contract Management activities for the CalSAWS DD&I Project
  o Submitted the documents for contract Change Notice No. 17 to the Consortium for review on April 26, 2022. Change Notice No. 17 is planned to be presented to the CalSAWS JPA Board of Directors for approval on May 13, 2022 and include the following:
    • Use of the contract's R&A Change Budget Services allocation for additional enhancements related to ARPA (release of information), CalFresh over-issuances, Transitional Housing Supplement, removal of the Homeless Assistance $100 asset limit, CalFresh Simplifications, and Medi-Cal redetermination forms for State Fiscal Year 2022/23
    • Shift of funds from State Fiscal Year 2021/22 to State Fiscal Year 2022/23 for the Elderly Simplified Application Project (ESAP), Stage One Continuous

Eligibility, and CalFresh Public Assistance Definition Alignment which do not impact the contract's R&A Change Budget Services allocation
   o Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
► Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
71	CalACES Migration Final Acceptance Certification	• Continued developing the FDEL • Scheduled a Deliverable walkthrough meeting with Deliverable reviewers for May 5, 2022 • Submission of the FDEL is due on May 4, 2022
73	CalSAWS Migration Project Control Document Update #3	• Received approval for the FDEL on April 26, 2022

1.2.2 Communications Management

► CalSAWS Communications Management activities including:
   o Continued to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy:
   o Continued oversight and management of Power of 58 materials
► CalSAWS External Website (www.calsaws.org):
   o Continued the administration and support of the CalSAWS external website
      • See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	94	1,914
Total Number of Unique Users	68,379	1,411,585
Total Number of New Users	61,877	1,411,585
Total Number of Sessions (Individual site visits)	102,566	1,948,127
Average Number of Sessions per User	1.50	1.39
Average Number of Page Views per Session	1.22	1.31
Average Session Duration	0:48	0:57
AskCalSAWS Inquiries – Received/Resolved	20/19	671/658

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend
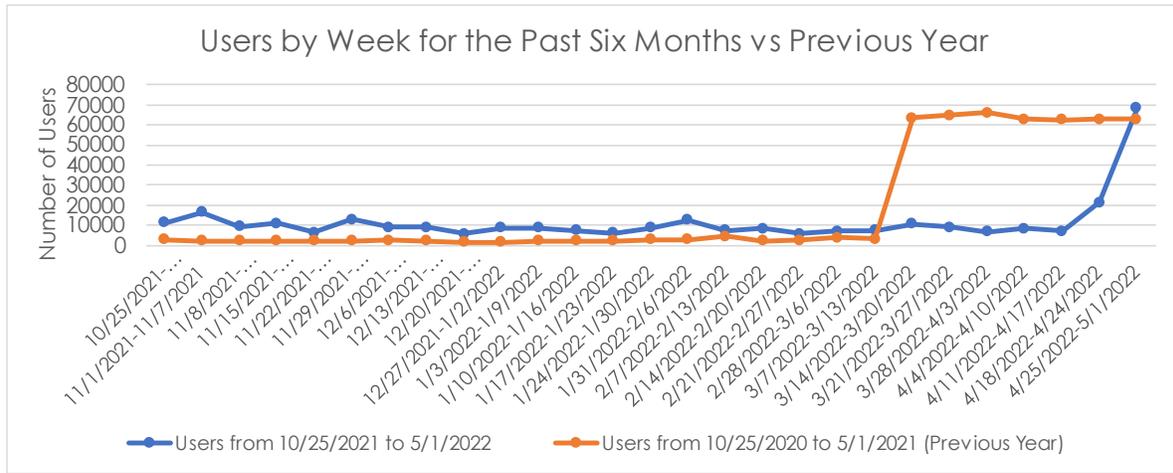
Note:
Increase in usage from the Previous Year (from March 14, 2021 onwards) was investigated to be from cities in the United States

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	33%
Latest News – News	26%
Other Updates – System Updates	23%
Other Updates – Careers	22%
CalSAWS Committees – CalWORKs/CalFresh	21%

1.2.3 Cultural Transformation

- ► Extended formal invitation to identified speakers and moderators for upcoming coffee chat event in May 2022
- ► Began coordination for May coffee chat with moderators
- ► Drafted project-wide communication to announce coffee chat series
- ► Released the weekly Wellness Wednesday email to the CalSAWS Project staff
- ► Updated 2022 culture transformation initiatives calendar through the end of the year to include potential new events beyond the month of July

1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ► Co-Create Phase
  - o Workshops
    - • Conducted the second BOLD Culture workshop
  - o Leadership
    - • Extended the invite to Regional Managers for leadership coaching
  - o CalSAWS "We Are One" SharePoint Site
    - • Continued to update the "We Are One" website tab
  - o Pulse Survey
    - • Completed the Pulse Survey analysis
    - • Updated the verbiage to be consistent throughout
    - • Began to include talking points for the Joint Powers of Authority (JPA) meeting
  - o CalSAWS Table Talks
    - • Met with the CalSAWS Table Talks spotlight speaker to plan
  - o Small Team Building
    - • Completed the overview analysis of the Small Teams who have participated to this point
  - o Employee Resource Groups (ERGs)
    - • Continued to support Employee Resource Groups (ERGs) with planning and events
    - • Reached out to an expert on ERG retention to come and speak with ERGs
- ► General
  - o Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
  - o Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
  - o Continue to connect with our culture transformation team

1.3   CRFI/CIT Communications Information

► The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending May 1, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0122-22	Wave 1 - The CalSAWS Scoop Newsletter #2	Informational	April 25, 2022	Helen Cruz	Araceli Gallardo
0123-22	Wave 2 – The CalSAWS Scoop Newsletter #1	Informational	April 25, 2022	Helen Cruz	Araceli Gallardo
0125-22	CalSAWS Targeted Topic Session: E2Lite	Informational	April 26, 2022	Helen Cruz	Araceli Gallardo

► The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending May 1, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-018	WTW/REP Sanction End Batch Job Opt In/Out	March 16, 2022	Closed	April 19, 2022	Gingko Luna
22-027	CalWIN GA/GR Renewal Packets Process	April 8, 2022	Closed	April 15, 2022	Caroline Bui
22-028	CalSAWS Migration - Application Reference List Request	April 11, 2022	Closed	April 29, 2022	Melanie Gaines
22-029	2022 Holiday Calendar and Main/Foster Care Payroll Updates Request	April 13, 2022	Closed	April 26, 2022	Sheryl Eppler
22-030	Interface Partner Testing Contacts Confirmation for CalWIN Wave 2 Counties	April 14, 2022	Closed	April 29, 2022	Prem Venugopalan
22-031	CFET Batch Jobs for CalWIN Conversion	April 18, 2022	Open	April 29, 2022	Carlos Zepeda
22-032	Wave 1 CalWIN Counties Delegated Administrators	April 18, 2022	Closed	April 29, 2022	Mike Tombakian
22-034	Software Requirements for CalSAWS UAT Users	April 19, 2022	Open	April 25, 2022	Tim Losser
22-036	E2Lite Functionality Opt-in/Out for CalWIN Counties	April 25, 2022	Open	May 20, 2022	Carlos Zepeda
22-037	Ancillary Conversion County Resource Request	April 26, 2022	Open	May 11, 2022	Maria Feliciano
22-038	Capacity Planning to right size CalWIN Bandwidth	April 27, 2022	Open	May 6, 2022	Melanie Gines

► The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending May 1, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
22-031	CFET Batch Jobs for CalWIN Conversion	Solano County	Alpine County		Fresno County		
22-034	Software Requirements for CalSAWS UAT Users	Contra Costa, San Mateo, Santa Clara, and Solano Counties	Alpine, Placer, Sacramento and Yolo Counties			Orange County	

1.4   Activities for the Next Reporting Period

1.4.1   Project Management

► Continue CalSAWS DD&I Facility Management activities, including:
  o Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
► Continue CalSAWS Risk Management activities, including:
  o Continue to work with risk and owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
  o Facilitate the next Risk Management Group (RMG) scheduled for May 4, 2022
► Facilitate the CalSAWS Weekly Status Meeting scheduled for May 4, 2022
► Participate in the Section Directors Meeting that is scheduled for May 3, 2022
► Continue activities to support Project staff working remotely
  o Continue preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for May 18, 2022
  o Continue development of the next monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on May 12, 2022
  o Continue developing Project communications, as needed
► Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
► Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
► Continue performing Contract Management activities for the CalSAWS DD&I Project
► Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
71	CalACES Migration Final Acceptance Certification	• Finalize and submit the FDEL to the Consortium for review and feedback on May 4, 2022 • Facilitate a walkthrough of the FDEL for Deliverable reviewers on May 5, 2022 • Approval of the FDEL is due on May 16, 2022
75	CalSAWS Migration Work Plan Update #37	• Begin developing the Final Deliverable (FDEL) • Submission of the FDEL is due on May 13, 2022

1.4.2 Communications Management

► Continue to monitor usage and update materials as requested
  o See table 1.4.2-1 for planned website support activities
► CalSAWS Communications Management activities including:
  o Continue to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy:
  o Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
None for the reporting period		

1.4.3 Cultural Transformation

► Send out project-wide May coffee chat meeting invitation
► Coordinate Zoom meeting logistics with PMO team
► Continue to develop calendar of events for the ambassador initiatives through the end of the year
► Continue to provide project management support to Culture Ambassadors as they begin to develop implementation plans for the initiatives
► Continue to coordinate working sessions for each Ambassador group to progress their initiatives planning and discuss their individual contributions
► Continue to develop wellness initiative content to keep the project staff engaged
► Continue to update resources and a collaboration workspace with new relevant materials to support the implementation of the prioritized initiatives
► Continue to monitor Teams Channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

► Begin to prepare the list of leads who will attend the Leadership Coaching with BOLD
► Finalize plans for Table Talks session and send out calendar invite
► Prepare Inclusion, Diversity & Equity Advancement (IDEA) progress video for the JPA meeting
► Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
► Continue to partner with our Cultural Transformation team to align on dates
► Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.5 Deviations from Plan/Adjustments

► None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

Table 2.1-1 – CalSAWS Imaging Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Contra Costa Migration (Amber)	• Snowball orders are backordered with ETA May 2 – May 3, 2022
Placer Migration (Amber)	• Placer County has sent final test batch, pending validation

► Los Angeles County Imaging Go-live
  o Completed successful cutover on April 25, 2022
► Training
  o Attended weekly training touchpoint with Consortium Training Manager and Accenture Training Lead on April 26, 2022
  o Completed development and delivery of the Imaging Quick Tips videos
  o Monitored ServiceNow queue for functional questions from Los Angeles County General Training
  o Generated Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distribute to Los Angeles County
  o Combined Imaging training completion data received through reports from the CalSAWS Learning Management System (LMS) and learning link
  o Completed manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and send updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager

- o Developed an ad-hoc training guide for Los Angeles County to provide instructions for accessing Imaging training materials in the CalSAWS Learning Management System (LMS)
- ► Change Management
  - o Reviewed the T+3 Week Los Angeles County Imaging Change Readiness Survey announcement flyer with CalSAWS Informational Transmittal/CalSAWS Request for Information (CIT/CRFI) review group
  - o Continued planning for the T+3 Week Los Angeles County Imaging Change Readiness Survey
  - o Developed a communication for Los Angeles County to provide functional instructions on one capture profile
- ► Implementation
  - o Provided post-deployment support for the Los Angeles County Imaging Implementation through the Imaging Support Center April 25 - April 29, 2022
  - o Hosted daily Imaging and BenefitsCal post-deployment stakeholder calls April 25 - April 29, 2022
  - o Sent daily post-deployment emails to Los Angeles County identified stakeholder April 25 - April 29, 2022
  - o Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
  - o Maintained Los Angeles County and Project Imaging Readiness checklists in Jira

Table 2.1-2 – CalSAWS Imaging Project Milestones

MILESTONES	DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	April 25, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	April 26, 2022	Completed
Conduct Yolo County Document Migration Discovery Session Check-in	April 26, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	April 27, 2022	Completed
Conduct Orange County Document Migration Discovery Session Check-in	April 28, 2022	Canceled
Conduct Santa Barbara County Document Migration Discovery Session Check-in	May 2, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	May 3, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	May 4, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	May 5, 2022	Scheduled

Table 2.1-3 – CalWIN Counties' Wave 1 Status Update

Wave 1	Target Dates	Project Charter Signoff	Mapping Completion	Doc/ Keyword Mapping Sign Off	Sample Testing	Complete Change Order	Bulk Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Contra Costa	Begin	11/5/21	12/21/21	12/22/21	2/22/22	2/8/22	4/4/22	6/1/22	9/22/22	10/20/22	10/22/22	**Go Live 10/31/22**
	Finish	11/11/21	1/5/22	12/31/21	3/18/22	~~4/1/22~~ 4/15/22	5/21/22	7/1/22	10/6/22	10/21/22	10/24/22	**Overall Progress 30%**
	Critical Path	Completed	Completed	Completed	Completed	Completed	Begin 6/2/22	Begin 8/28/22	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Amber Status: Contra Costa County Snowball was backordered due to limited supplies. Amazon Web Service (AWS) is doing best to expedite the order, but delivery has been delayed until May 2-3, 2022. Parallel to this, the County is investigating the possibility of transferring data online and ways to enhance internet bandwidth. Hyland/AWS will meet on Wednesday, May 4, 2022, to discuss possible over-the-network transfers

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Yolo County	Begin	1/6/22	1/14/22	1/28/22	1/6/22	2/1/22	3/21/22	4/11/22	6/1/22	9/22/22	10/20/22	10/22/22	**Go Live 10/31/22**
	Finish	1/13/22	1/28/22	1/28/22	1/28/22	3/17/22	4/8/22	5/21/22	7/1/22	10/6/22	10/21/22	10/24/22	**Overall Progress 30%**
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Begin 7/12/22	Begin 8/24/22	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Placer County	Begin	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	~~4/15/22~~ 5/16/22	9/22/22	3/14/22	10/3/22	**Go Live 10/31/22**
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	5/27/22	~~6/10/22~~ 6/17/22	10/6/22	10/2/22	10/20/22	**Overall Progress 40%**
	Critical Path	Completed	Completed	Completed	Completed	Completed	Begin 7/27/22	Begin 8/19/22	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Paused	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Amber Status: Placer County completed additional testing and validation is underway. Scheduled meeting with the County on May 3, 2022, to confirm when exports can resume

Table 2.1-4 – CalWIN Counties' Wave 2 Status Update

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Santa Clara County	Begin	10/15/20	12/1/20	11/30/20	11/10/20	5/2/22	6/1/22	7/8/22	1/19/23	9/1/22	2/1/23	**Go Live 2/27/23**
	Finish	10/15/20	1/20/22	1/31/21	8/27/21	5/31/22	6/30/22	8/31/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	**10% Progress**

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Tulare County	Begin	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	7/23/22	1/19/23	4/16/22	2/1/23	**Go Live 2/27/23**
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/4/22	06/27/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	**40% Progress**

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Table 2.1-5 – CalWIN Counties' Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Orange County	Begin	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	~~4/1/22~~ 4/8/22	8/5/22	3/23/23	8/1/22	4/1/23	**Go Live 4/24/23**
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	4/6/23	1/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	**30% Progress**

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Santa Barbara County	Begin	1/14/21	3/1/21	8/1/21	2/11/21	3/9/22	6/1/22	8/1/22	3/23/23	8/1/22	4/1/23	**Go Live 4/24/23**
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	5/31/22	8/1/22	1/31/23	4/6/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	**20% Progress**

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Ventura County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	3/9//22	3/23/23	9/16/22	4/1/23	**Go Live 4/24/23**
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	8/31/22	9/15/22	4/6/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	**35% Progress**

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

2.2   Activities for the Next Reporting Period

- ► Training
  - o Attend Weekly Training Touchpoint with Consortium Training Manager and Accenture Training Lead on May 3, 2022
- ► Change Management
  - o Continue planning for the T+3 Week Los Angeles County Imaging Change Readiness Survey
  - o Distribute the T+3 Week Los Angeles County Imaging Change Readiness Survey Announcement flyer with the CalSAWS Informational Transmittal (CIT) and CalSAWS Requests for Information (CRFI) review group
- ► Implementation
  - o Provide post-deployment support for the Los Angeles County Imaging Implementation through the Imaging Support Center from May 2, 2022 to May 6, 2022
  - o Host the daily Imaging and BenefitsCal post-deployment stakeholder calls from May 2, 2022 to May 6, 2022
  - o Send daily post-deployment emails to Los Angeles County identified stakeholder from May 2, 2022 to May 6, 2022
  - o Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
  - o Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

2.3   Deviations from Plan/Adjustments

- ► None for the reporting period

3.0   Customer Service Center (CSC)

3.1   Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• Continued to test Task for Cancelling an Appointment in Outbound IVR (CA-25604), Telephonic Signature (CA-226838) and, Enhanced Call Control Panel (CCP) (CA-226839) Service Change Requests (SCR)
N/A	• Continued discussion with Los Angeles County, Wave 1, and Wave 2 CalWIN Counties about migration to CalSAWS Contact Center Solution
N/A	• Continued Build of Administration Page (CA-226672)

► Continued to test Task for Cancelling an Appointment in Outbound IVR (CA-25604), Telephonic Signature (CA-226838) and, Enhanced Call Control Panel (CCP) (CA-226839) Service Change Requests (SCR)
► Continued discussion with Los Angeles County, Wave 1, and Wave 2 CalWIN Counties about migration to CalSAWS Contact Center Solution
► Continued Build of Administration Page (CA-226672)

Table 3.1-2 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.03 | 22.05.XX
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	System Test	22.03 | 22.05.XX
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	System Test	22.03 | 22.05.06
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	System Test	22.03 | 22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	System Test	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	System Test	22.05

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	April 4, 2022	In development	22.05 | 22.06.XX
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	May 5, 2022	In development	22.05 | 22.06.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	May 5, 2022	Approved	22.05 | 22.06.XX
DDID 2704 Post-Call Survey (CA-228023)	May 5, 2022	Approved	22.05 | 22.06.XX
DDID 2284 Scheduled Callback (CA-229573)	May 5, 2022	Approved	22.05 | 22.06.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	May 5, 2022	Design in progress	22.05 | 22.06.XX

Table 3.1-3 – Los Angeles County Milestones

	MILESTONES	DUE DATE	OWNER
1	Design completion	March 11, 2022	CalSAWS Project Team
2	Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3	Training development	May 16, 2022	CalSAWS Project Team
4	Build and unit test	May 20, 2022	CalSAWS Project Team
5	Training content review	May 20, 2022	Consortium
6	System Test	June 3, 2022	CalSAWS Project Team
7	Training execution	June 6, 2022	CalSAWS Project Team
8	Conduct model office	June 13, 2022	Los Angeles County
9	Go-live	June 17, 2022	CalSAWS Project Team
10	Post go-live support	July 1, 2022	CalSAWS Project Team

3.2   Activities for the Next Reporting Period

► Continue discussions with Contra Costa, Los Angeles, Santa Clara, and Tulare Counties for their county specific Interactive Voice Response (IVR) designs
► Begin design sessions with Orange and Ventura Counties for County specific IVR
► Continue build of System Change Requests (SCRs) CA-226843 Voice Authentication Languages and, CA-226672 Administrative Page
► Continued build of Los Angeles County Amazon Web Services (AWS) Accounts and Contact Center Infrastructure (CA-240156)
► Deploy Enhanced CCP (CA-226844) and Work-from-home Modifications (CA-227064) on May 6, 2022

3.3   Deviations from Plan/Adjustments

► None for the reporting period

4.0   Analytics

4.1   Highlights of the Reporting Period

Table 4.1-1 – CalSAWS Analytics Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.3 Production (Hard Launch)	• Release J was hard launched as planned on April 28, 2022. This release represents the final reports to be re-platformed. All dashboards and reports are now re-platformed as of this release
	• This will be the last DD&I status report with Analytics

4.1.1   Analytics Summary

Table 4.1.1-1 – CalSAWS Analytics Summary

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	4/5/2020	12/20/2020	2	0	**2**	0%
D	In production	7/1/2020	12/20/2020	4	33	**37**	9%
E	In production	9/30/2020	2/22/2021	7	60	**67**	23%
F	In production	1/29/2021	7/7/2021	3	74	**77**	40%
G	In production	3/31/2021, 4/16/21	7/7/2021	4	45	**49**	51%
H	In production	6/30/2021, 8/17/2021, 8/24/2021	9/15/2021	6	65	**71**	67%
I	In production	11/10/2021	2/3/2022	1	84	**85**	83%
J	In production	1/15/2022	4/28/2022	0	75	**75**	100%

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
TOTAL REPORTS				27	436	463	

4.1.2 Production (Soft Launch)

► Release J was successfully soft launched on January 27, 2022. County validation began as planned in March and completed as planned in April

4.1.3 Production (Hard Launch)

► Release J was successfully hard launched on April 28, 2022. All reports and dashboards are now re-platformed

4.1.4 Development and Testing

► Release J
  o Release J was successfully hard launched on April 28, 2022. All reports and dashboards are now re-platformed

4.2   Re-Platform Migration Schedule

Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule

Release C (Migration Window: November 2020 – March 2021): In production			
Dashboards			
Leader Replacement System (LRS)	• CalWORKs	Daily	18 Sheets
	• Quality Assurance (QA)	Daily	10 Sheets
Release D (Migration Window: February 2020 – June 2020): In production			
Dashboards			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0
Release E (Migration Window: May 2020 – September 2020): In production			
Dashboards			
LRS	• Medi-Cal	Daily	30 Sheets

	• General Relief	Daily and Monthly	32 Sheets	
	• Program Assignment	Monthly	1 Sheet	
	• DPSSTATS Scorecard	Daily	1 Sheet	
	• AAP (CWS)	Daily	21 Sheets	
	• Foster Care (CWS)	Daily	21 Sheets	
	• Kin-Gap (CWS)	Daily	21 Sheets	
State and Management				
	Category	Number of Scheduled Reports	Number of On Request Reports	
LRS and C-IV	• Administrative	7	0	
	• Case Activity	4	0	
	• Employment Services	0	0	
	• Fiscal	34	0	
	• State	13	0	
	• Special Units	1	0	
	• Resource Data Bank	1	0	
Release F (Migration Window: August 2020 – December 2020) In production				
Dashboards				
LRS	• Operational Reports	Monthly	30 Sheets	
	• Task Management	Daily	19 Sheets	
	• Welfare Fraud Prevention and Investigation	Monthly	4 Sheets	
State and Management				
	Category	Number of Scheduled Reports	Number of On Request Reports	
LRS and C-IV	• Administrative	2	2	
	• Case Activity	3	5	
	• Employment Services	0	1	
	• Fiscal	28	2	
	• Resource Data Bank	0	0	
	• State	26	0	
	• Special Units	0	5	
Release G (Migration Window: November 2020 – March 2021) In production				
Dashboards				
C-IV	• Call Log (In UAT)	Daily	19 Sheets	
	• Semi Annual Reporting (In UAT)	Daily	11 Sheets	
	• WPR and Engagement (In UAT)	Daily	46 Sheets	
LRS / C-IV	• Reception Log (In production)	Daily	10 Sheets	
State and Management				
	Category	Number of Scheduled Reports	Number of On Request Reports	

LRS and C-IV	• Administrative	3	0
	• Case Activity	4	3
	• Employment Services	0	1
	• Fiscal	33	1
	• State	0	0
	• Special Units	0	0
	• Resource Data Bank	0	0
	• New Reports	0	0

Release H (Migration Window: February 2021 – June 2021) In production
Dashboards

LRS	• Caseload History	Monthly	9 Sheets
	• Alerts	Daily	5 Sheets
	• Alerts (CWS)	Daily	3 Sheets
	• Placement Vendor Exception Report (CWS)	Daily	3 Sheets
	• Work Order (CWS)	Daily	6 Sheets
	• Welfare to Work	Daily	7 Sheets

State and Management

	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	0	14
	• Case Activity	0	8
	• Employment Services	0	11
	• Fiscal	2	20
	• State	5	0
	• Special Units	0	6
	• Resource Data Bank	0	2

Release I (Migration Window: May 2021 – September 2021) In production
Dashboards

LRS	• Statistical Reports	Monthly	79 Sheets

State and Management

	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	11	1
	• Case Activity	19	5
	• Employment Services	3	0
	• Fiscal	28	5
	• State	2	0
	• Special Units	1	1

Release J (Migration Window: September 2021 – January 2022) In production (Hard Launched)
State and Management

	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	4	3
	• Case Activity	14	1
	• Employment Services	7	0
	• Fiscal	36	1
	• Resource Data Bank	1	0
	• Special Units	5	3

Note:
- State and Management number of reports might change as per analysis with Application Development and other dependencies

4.3   Activities for the Next Reporting Period

► Analytics
  o With re-platform completed, we will be transitioning to standard Application Development process for all new reports and dashboard related items

4.4   Deviations from Plan/Adjustments

► None for the reporting period

5.0   Application Development and Test

5.1   Highlights of the Reporting Period

Table 5.1-1 – CalSAWS Application Development and Test Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.2 Design Difference Identifiers (DDID) System Test Status	• 22.05 System Testing on schedule. Week 5 of 8 completed. 77% pass rate on a 63% EOW target
5.1.3 Converted Data Test (CDT)	• 22.05 System Testing on schedule. Week 5 of 8 completed. 77% pass rate on a 63% EOW target

5.1.1   Application Development Summary

Table 5.1.1-1 – CalSAWS Application Development Summary

|	Status	22.03	22.05	22.07	22.09	22.11	23.01	23.02
Design	New	0	0	1	5	1	7	1
	Design in Progress	0	0	0	6	2	1	0
	Ready for Committee	0	0	0	1	0	0	0
	Committee review	0	0	0	0	0	0	0
	Pending approval	0	0	1	1	0	1	0
Build	Approved	0	0	1	4	1	0	0
	In development	1	1	4	0	0	1	0
	Development complete	0	0	0	0	0	0	0
	In Assembly Test	0	0	1	0	0	0	0
Test	System Test	0	18	0	0	0	0	0
	Test complete	0	4	0	0	0	0	0
	In production	35	0	0	0	0	0	0
	Grand total	**36**	**23**	**8**	**17**	**4**	**10**	**1**

System Change Requests (SCRs) in Production	895

Notes:
- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production

► Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary), above

5.1.2   Design Difference Identifiers (DDID) System Test Status

Figure 5.1.2-1 – DDID System Test Status
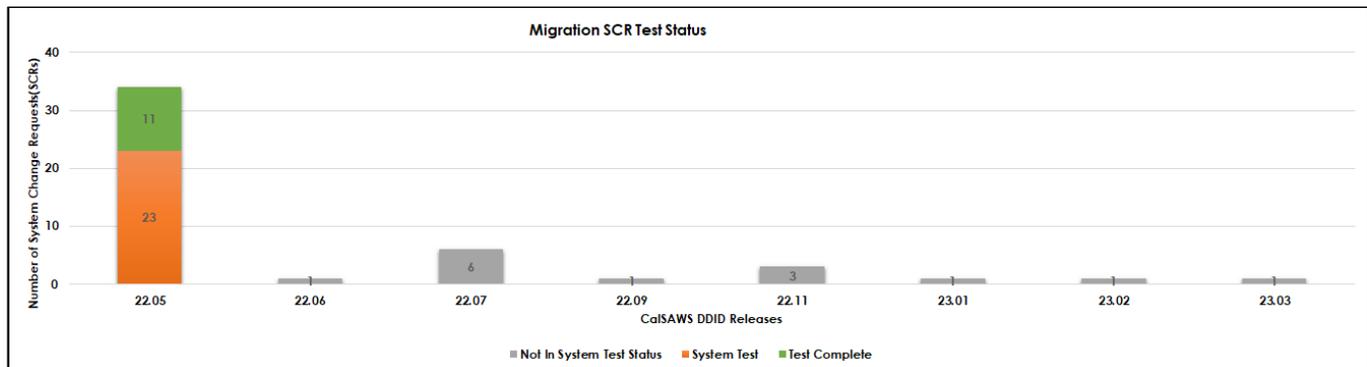
Notes:
- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes "In Production" status; Test Complete includes "Test Completed" status; System Test includes "System Test" status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

Table 5.1.2-1 – DDID System Test Execution Status – 22.05

Pass rate target as of April 29, 2022	**63%**
Pass rate actual as of April 29, 2022	**77%**
System Test Completed date: May 18, 2022	

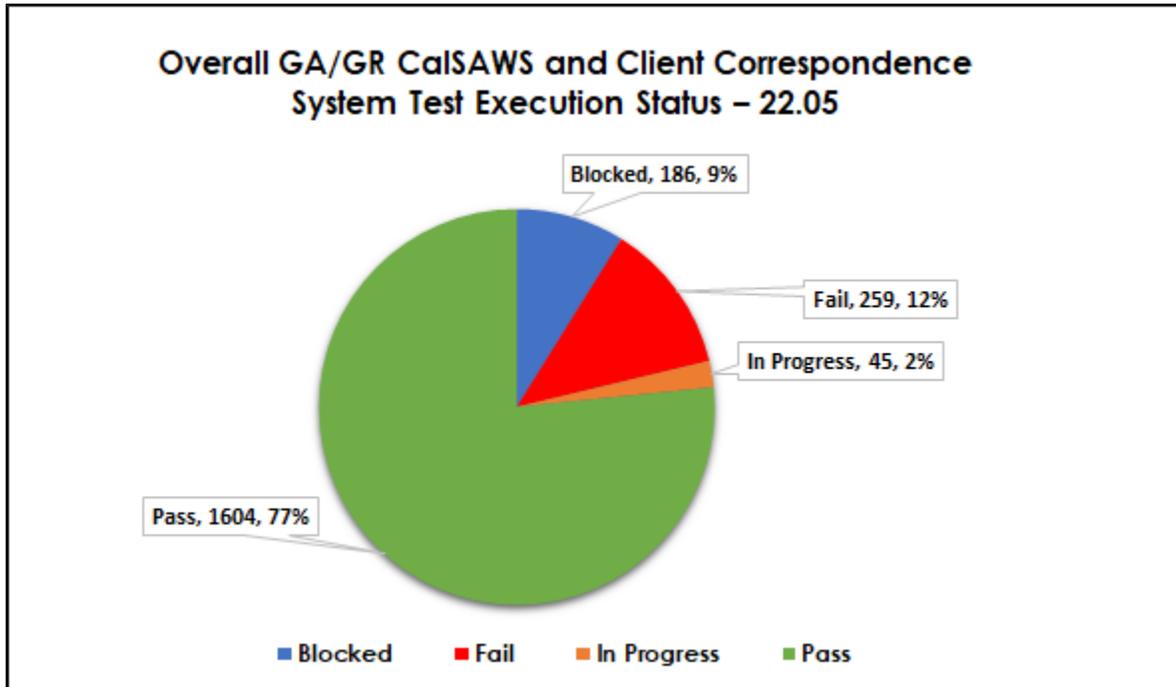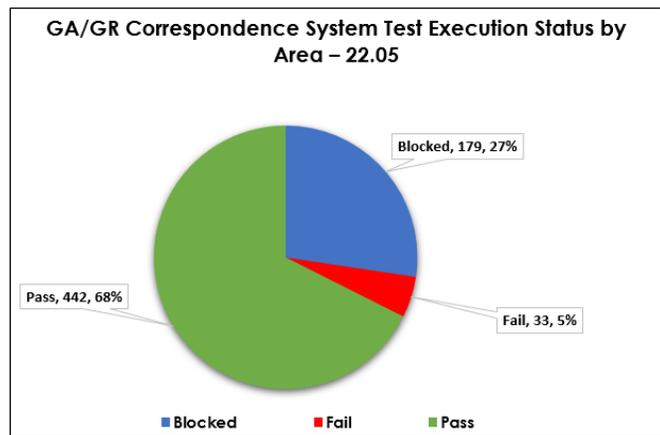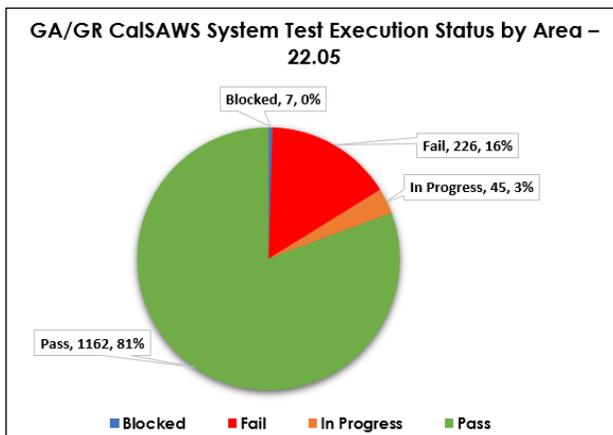**Figure 5.1.2-2 – DDID System Test Execution Status – 22.05**
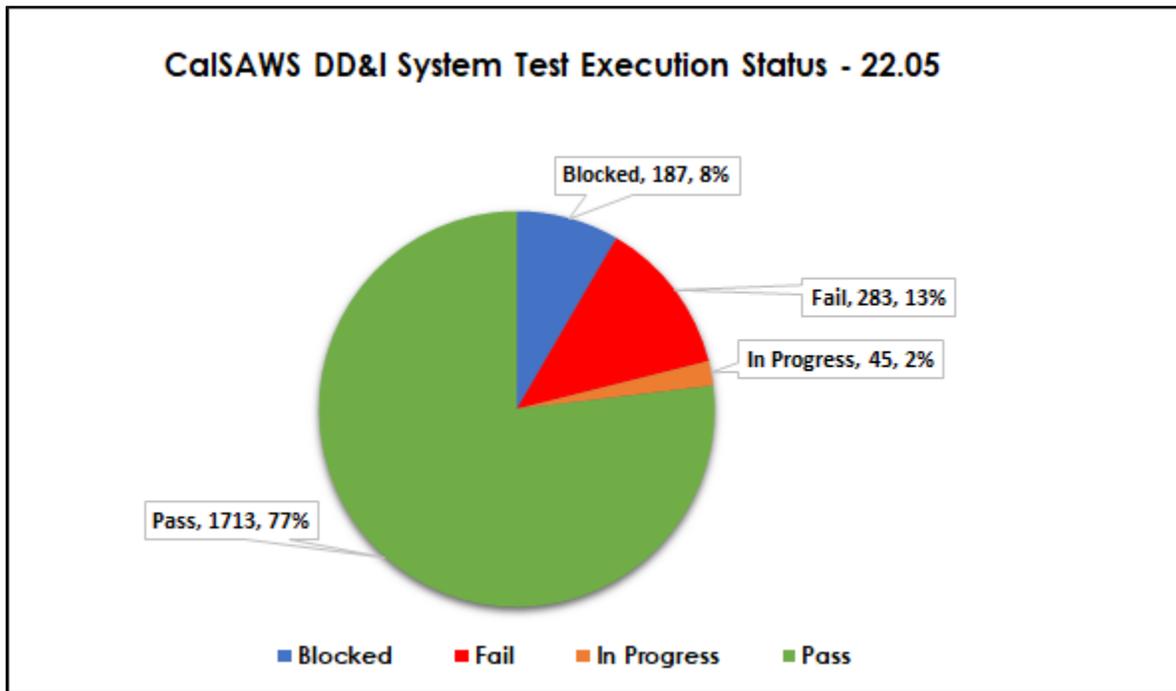
Note:
- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

► Continued test execution for 22.05

Figure 5.1.2-3 – Overall GA/GR CalSAWS and Client Correspondence System Test Execution Status – 22.05

Overall GA/GR CalSAWS and Client Correspondence System Test Execution Status – 22.05

Figure 5.1.2-4 – GA/GR System Test Execution Status by Area – 22.05

GA/GR CalSAWS System Test Execution Status by Area – 22.05

GA/GR Correspondence System Test Execution Status by Area – 22.05

Table 5.1.2-2 - GA/GR System Test Execution Status by Area – 22.05

GA/GR CalSAWS	
Pass rate target as of April 29, 2022	**63%**
Pass rate actual as of April 29, 2022	**81%**
System Test completed date: May 18, 2022	

GA/GR Client Correspondence	
Pass rate target as of April 29, 2022	**62%**
Pass rate actual as of April 29, 2022	**68%**
System Test completed date: May 18, 2022	

5.1.3 Converted Data Test (CDT)

► Continued test execution of CalWIN Converted Data Test (CDT) phase

Table 5.1.3-1 – CalWIN CDT Execution Status

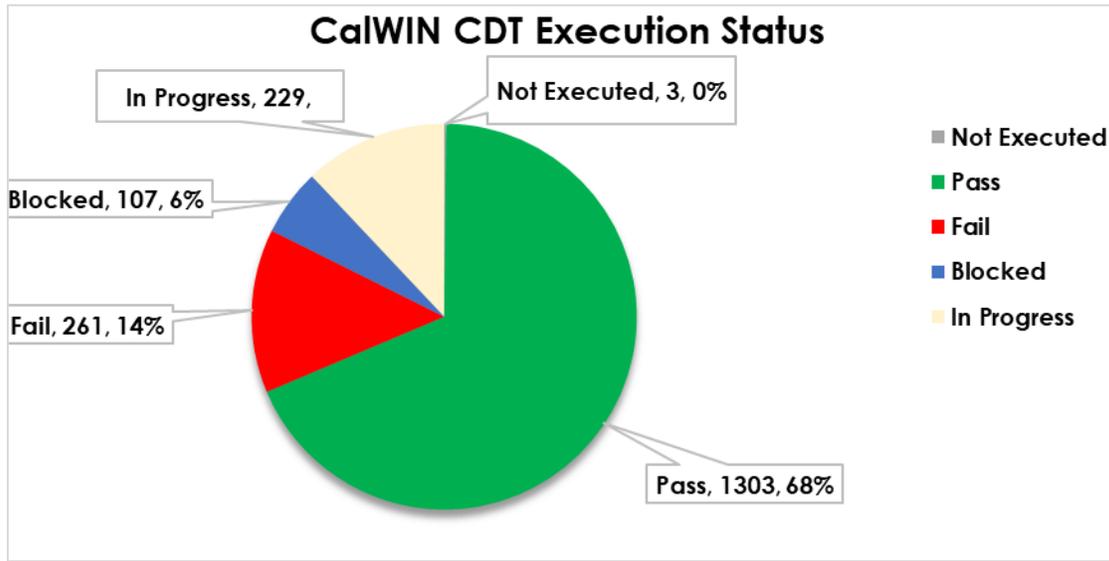| CalWIN CDT	
Pass rate target as of April 29, 2022	**68%**
Pass rate actual as of April 29, 2022	**68%**
System Test completed date: May 31, 2022	

Figure 5.1.3-1 – CalWIN CDT Weekly Test Script Passed Burndown Chart
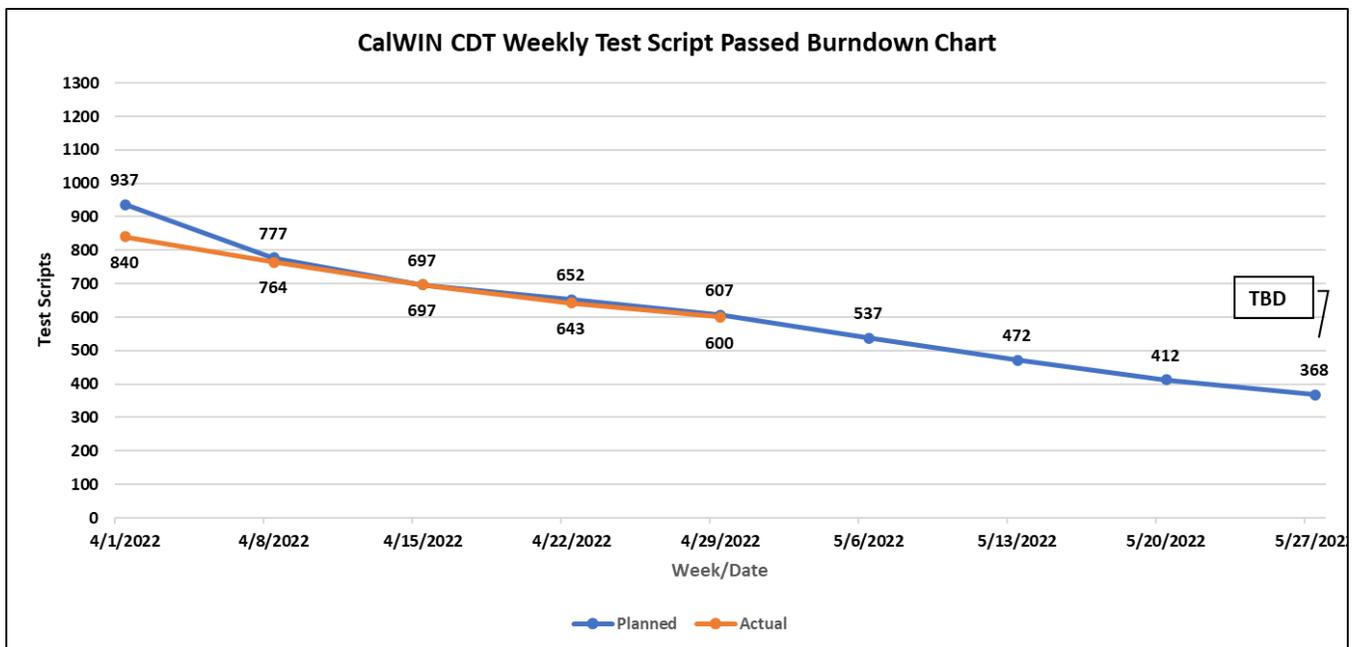
Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Figure 5.1.3-2 – CalWIN CDT Execution Status

CalWIN CDT Execution Status

- Not Executed, 3, 0%
- In Progress, 229,
- Blocked, 107, 6%
- Fail, 261, 14%
- Pass, 1303, 68%

Legend:
- Not Executed
- Pass
- Fail
- Blocked
- In Progress

Note:
- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not executed	In progress	Pass	Fail	Blocked	Total
Ancillary	3	0	29	0	0	29
CalHEERS	0	0	73	1	5	79
Correspondence	0	10	102	46	2	160
Eligibility	0	31	246	72	67	416
Fiscal	0	35	260	12	2	309
GA/GR	0	65	123	43	0	231
Online	0	8	153	25	1	187
Reports	0	45	41	31	3	120
High-Volume Online Transactions	0	35	276	31	27	369
Total	**3**	**229**	**1303**	**261**	**107**	**1903**

Note:
- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase

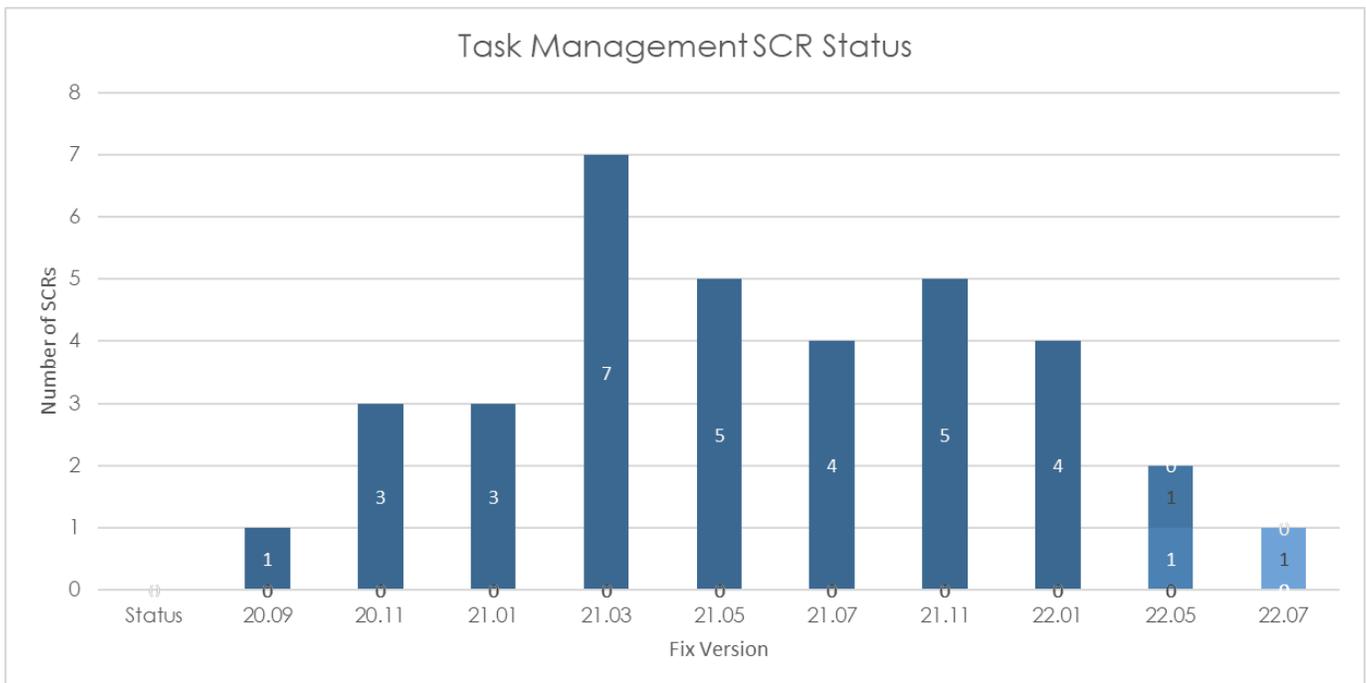**Figure 5.1.3-3 – CalWIN Converted Data Test (CDT) Defects**
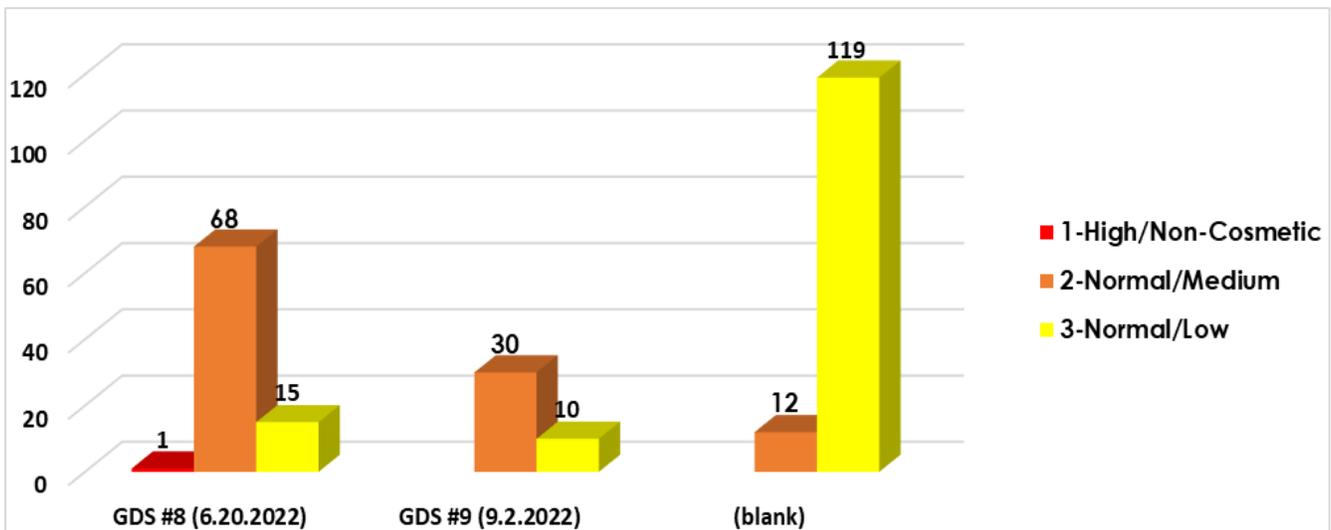
► 58 defects being triaged by Application Development (new or assigned status)
► 255 open converted data defects

5.1.4 Task Management

► Continued development for the 22.07 release
 o CA-214922 DDID 2388 – FDS: Task Management - Task Start Date

Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status

5.1.5 Application Programming Interface (API)
► Continued development on the following Application Programming Interfaces (APIs):
   o CA-214741 DDID 2298 – FDS: API - Person - MDM API

Figure 5.1.5-1 – Application Programming Interface (API) DDID Status
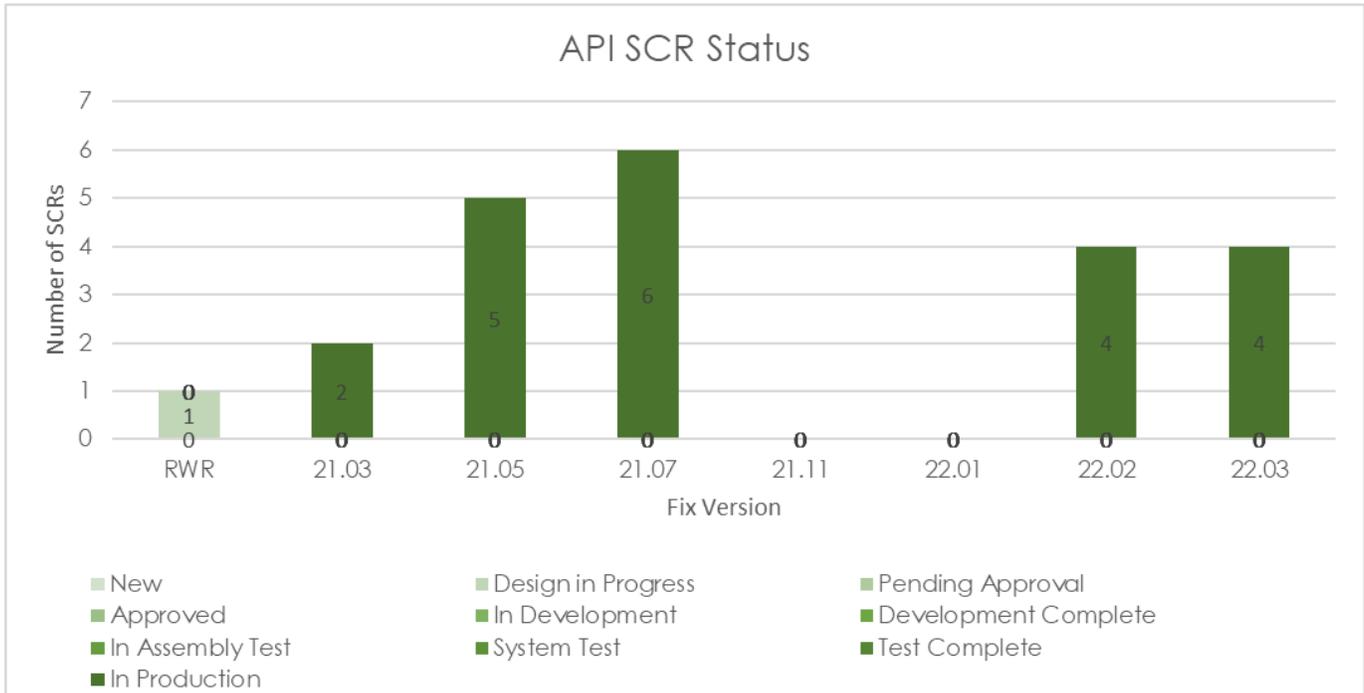
5.1.6 General Assistance/General Relief (GA/GR)

► General:
   o Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to Consortium on April 26, 2022
   o Discussed the General Assistance/General Relief (GA/GR) Correspondence work products and design clarifications on April 26, 2022, and April 28, 2022
   o Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on April 27, 2022, and April 29, 2022
   o Discussed Gainwell System Test status on April 20, 2022
   o Completed the design, development, and assembly testing of the below 22.05 System Change Requests (SCRs)
   o Automated System test preparation of the below 22.05 System Change Requests (SCRs) is in progress
      ▪ CA-233752 - DDID 2314 – FDS: GA GR Phase 5 Batch 1 - Reporting Rules and corresponding NOA Reasons
      ▪ CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC
      ▪ CA-226620 - DDID 2314/2319 – GA GR EDBC Phase 5 - Batch 2 Mandatory Program Requirements Rule

Figure 5.1.6-1 – GA/GR Design Difference Identifiers (DDID) Status

Note: **"New"** reflects JIRA SCR's Status for existing DDID's
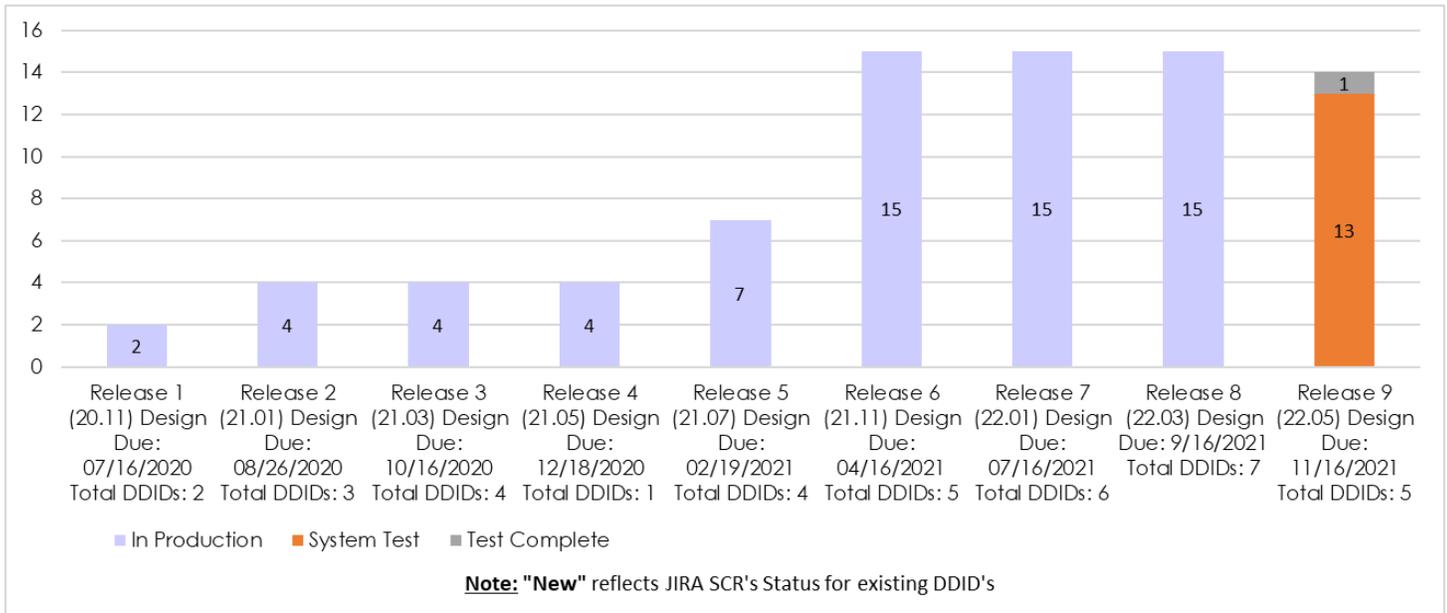
5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

► Continued design and development for Sprint features included in the 22.05 baseline System Change Requests (SCRs). This release includes the following items and will be deployed to production with the 22.05 release on May 22, 2022:
  o Sprint 7 SCR CA-229308
    • Update Time Limit Aid Summary and Detail pages to pull data from retained tables in read-only mode
    • Update Deletion Model to include Residential and Receipt tables
    • Update CalSAWS application to validate and block CalHEERS referrals from linking to purged cases
    • Port Case Data Removal Completion Report into CalSAWS
    • Update BenefitsCal page to validate and remove links to purged cases
  o Sprint 8 SCR CA-229309
    • Update Case Re-Verification Batch to exclude CS (Child Protective Services) program for all Counties
    • Design CalSAWS Disaster Recovery Document Removal process
    • Update Exception and Trace logging
    • Update Stored Procedure to delete from Residential and Receipt tables
    • Include Verify Lawful Presence (VLP) records into Case Data Removal when CalSAWS cases are linked to Department of Health Services (DHS) removed cases
    • Create Data Change for OBIEE cleanup for Delete Track table

Figure 5.1.7-1 – Case Purge Burndown Chart

Table 5.1.7-1 – Planned Purge Sprints

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, adding new Eligibility Determination Benefit Calculation/Recovery Account (EDBC/RA) Rules to Identification Sweeps, Porting Portable Document Format (PDF) Generation Process, Increasing Journal Portable Document Format (PDF) Character Limit
Sprint 4	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure Database Change Requests (DBCRs), Schedule Batch for Journal Portable Document Format (PDF) Re-run
Sprint 6	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new Recovery Account rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
Sprint 7	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include Residential and Receipt tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
Sprint 8	OBIEE Cleanup for Delete Track, Updating Batch to Verify Lawful Presence

SPRINT NUMBER	SPRINT DESCRIPTION
	(VLP)
Sprint 9	Image Deletion, Porting for Disaster Recovery Document Deletion
Sprint 10	Performance Environment Preparation and Execution
Sprint 11	Batch Scheduling, Case Purge Transition

5.1.8 Deliverable Management

Table 5.1.8-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	• Continued developing the FDEL • Submission of the FDEL is due on May 27, 2022

5.2 Activities for the Next Reporting Period

► Continue drafting designs for Migration Impact System Change Requests (SCRs)
► Continue test execution for CalSAWS 22.05 Release

Deliverable Management

Table 5.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	• Continue developing the FDEL • Submission of the FDEL is due on May 27, 2022

5.3 Deviations from Plan/Adjustments

► None for the reporting period

6.0   Conversion

6.1   Highlights of the Reporting Period

Table 6.1-1 – CalSAWS Conversion Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
6.1.1 CalWIN Conversion	• Wave 1 Mock Cutover 1 remains on-schedule to begin in June 2022 • On-schedule to deliver GDS8 on June 20, 2022 for County Data Validation (CDV) • Wave 1 CDV Participants and Security Profiles have been Confirmed (in preparation for GDS8 / CDV) via CRFI 22-022

6.1.1   CalWIN Conversion

► Continued to triage Converted Data Testing (CDT) defects as they are created
► Continued Golden Data Set (GDS) 8 Epic on April 11, 2022
   o Continued to assess and prioritize Converted Data Testing (CDT) items based on Converted Data Testing (CDT) prioritization for Golden Data Set (GDS) delivery
   o GDS 8 Epic is focused on:
      • 22.03, R68
      • Converted Data Test (CDT) defects, and
      • General Assistance/General Relief (GA/GR)
      Note: GA/GR total items include a large number Code Set and table mappings that have already been performed but required 22.03 to be fully tested and mappings validated

Table 6.1.1-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 8 (April 2022 – June 2022)

Sprint	Total - Deferred Items	Sprint Duration		Not Started 0%	Analysis & Mapping in Progress 25%	Ready for Consortium Review 30%	Build In Progress 50%	Ready for AT 75%	On Hold 5%	Completed (Tested)* 100%	CNR 100%	Deferred 0%
Overall	**192**	**4/11/2022**	**6/3/2022**	**26**	**12**	**0**	**11**	**12**	**0**	**60**	**0**	**0**
R68/22.03 GA-GR	20	4/11/2022	4/29/2022	0	0	0	1	0	0	19	0	0
22.03	42	4/11/2022	4/29/2022	0	0	0	1	6	0	35	0	0
GDS#8 Bugfix 1	59	4/18/2022	5/6/2022	26	12	0	9	6	0	6	0	0
R69	tbd	5/9/2022	5/20/2022	0	0	0	0	0	0	0	0	0
R69 CSMs	tbd	5/23/2022	5/27/2022	0	0	0	0	0	0	0	0	0
GDS#8 Bugfix 2	tbd	5/9/2022	5/20/2022	0	0	0	0	0	0	0	0	0
22.05 (7) + GA/GR (64)	71	5/16/2022	5/27/2022	0	0	0	0	0	0	0	0	0
Hardening	tbd	5/30/2022	6/3/2022	0	0	0	0	0	0	0	0	0

6.1.2   Gainwell Technologies

► CalWIN Document Migration
  o Continued planning for delivery of all Client Correspondence (CC)
  o Continued delivery of Client Correspondence (CC) from CalWIN

6.1.3   Ancillary Systems Conversion

► Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
► Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
► Completed Mock Cutover Introduction session with all counties on April 26, 2022
► Sent out CalSAWS Request for Information (CRFI) to request contact information from Wave 1 Counties

Table 6.1.3-1 – County Status by Ancillary System

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	**Design and build completed** Received production sized files	N/A	N/A
Placer	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files
Yolo	**Design and build completed** Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	**Design and build completed** Received production sized files
Tulare	**Design and build completed** Received production sized files	N/A	N/A
Orange	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files
Santa Barbara	N/A	N/A	**Design and build completed** Received production sized files
Ventura	**Design and build completed** Received production sized files	N/A	N/A

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
San Mateo	**Design and build completed** Received production sized files	N/A	**Design and build completed** Received production sized files
Santa Cruz	**Design and build completed** Received production sized files	N/A	**Design and build in-progress** Received production sized files
Solano	**Design and build completed** Received production sized files	N/A	N/A
Alameda	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	N/A
Fresno	**Design and build completed** Received production sized files	N/A	N/A
Sonoma	**Design and build completed** Received production sized files	N/A	**Design and build completed** Received production sized files
Sacramento	N/A	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files
San Francisco	**Design and build completed** Received production sized files	N/A	N/A
San Luis Obispo	**Design and build completed** Received production sized files	**Design and build completed** Received production sized files	N/A

Figure 6.1.3-1– Ancillary Systems Conversion Gantt Chart

Table 6.1.3-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handing for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Completed)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Completed are ready to Start (or are Completed)	Completed
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test	In progress

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
		Completed are ready to Start (or are Completed)	
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Prerequisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Completed are ready to Start (or are Completed)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Completed)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Completed)	Not started

6.1.4 Deliverable Management

Table 6.1.4-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

6.2 Activities for the Next Reporting Period

6.2.1 CalWIN Conversion

► Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
► Continue Golden Data Set (GDS) 8 Epic
► Continue Converted Data Test (CDT) Support
► Continue Converted Data Delivery planning activities

6.2.2 Gainwell Technologies

► CalWIN Data Migration
    o Continue planning for future CalWIN extractions
► CalWIN Data Retention M&O
    o Continue planning for future data retention runs

6.2.3 Ancillary Systems Conversion

► Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
► Continue to update the Ancillary Systems file specifications documents (as needed)
► Continue System Test scenario for automation development

6.2.4 Deliverable Management

Table 6.2.4-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

6.3   Deviations from Plan/Adjustments

► None for the reporting period

7.0   CalWIN Functional Support

7.1   Highlights of the Reporting Period

Table 7.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• None for the reporting period

► Provided CalSAWS expertise at the Santa Clara County Process Change Inventory (PCI) Closeout sessions on April 26-29, 2022, sessions include:
  o Income and Eligibility Verification System (IEVS) and Change Impacts
  o FC/KG/ Adoption Assistance Program (AAP) - Foster Care Payments
  o Community Based Organizations (CBO), Application Registration, Appointments
  o Employment Services - Child Care
  o Fiscal 101 Workshop and Processes
► Supported the Weekly Readiness Work Plan/checklist activities during April 25-29, 2022 to coordinate and action CalWIN Readiness Checklist items and activities
► Supported Readiness Dashboard Metrics and Reporting Cadence on April 27, 2022 to coordinate weekly CalWIN release Greenlight Metrics Reporting
► Supported Process Simulation feedback on April 27, 2022 to prepare CalWIN Counties for upcoming process simulation
► Supported Fresno BPR – Fiscal 101 Workshop on April 29, 2022 to overview Fiscal for Fresno County and ensure all their questions were answered
► Review Global To-Be process Flows to provide feedback to enhance future wave Business Process Reengineering (BPR) by April 29, 2022
  o eICT Sending
  o eICT Receiving

7.2   Activities for the Next Reporting Period

► Continue to prepare for Santa Clara County Process Change Inventory (PCI) Closeout Sessions on May 3-6, 2022, upcoming sessions include:
   o Fiscal (continued) part 2
   o Service Arrangements and Valuables
   o RE and Workload (Caseload) Management
   o Employment Services
   o Fiscal (Continued) part 3
► Continue to prepare for Tulare County Process Change Inventory (PCI) Closeout Sessions on May 3-6, 2022, upcoming sessions include:
   o Community Based Organizations (CBO), Initial Contact, Appointments
   o Discontinuance, RE, NA, MC RE
   o App Reg, ICT and Change Impacts
   o Lobby and Workload Management
   o Employment Services and E2Lite
   o Child Care
   o Benefit Recovery/Collections and Change Impacts
   o General Assistance (GA) and Help Desk
► Continue to Prepare for Bi-Weekly PCI Closeout Session Debriefs for Santa Clara and Tulare Counties on May 3, 2022 and May 5, 2022
► Prepare for Process Simulation Weekly Touchpoint on May 4, 2022 to prepare CalWIN Counties for upcoming process simulation
► Prepare for the weekly touch base on Work Plan/checklist activities on May 5, 2022 to support and coordinate CalWIN Readiness Checklist items and activities
► Continue to Review Global To-Be process Flows by May 6, 2022
   o Reconciliation and Expenses
   o Data Collection and Interview
   o Eligibility Determination, Benefits Calculation, and Issuance
   o CWS Intake
   o Initial Contact
   o Community Based Organizations (CBO), Manager Account Provisioning
   o Ongoing Contact
   o Change Reported
   o Restoration of Aid
   o E2Lite
   o CWS Ongoing
   o Manual ICT Sending
   o Manual ICT Receiving
   o Imaging
   o Lobby Management
   o Help Desk
   o Appeals/Hearings
   o Workload Assignment
   o Quality Assurance/Quality Control (QA/QC)
   o Task Management

7.3   Deviations from Plan/Adjustments

► None for the reporting period

8.0   Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues Report

Appendix E – OBIEE and State & Management Master Inventory

CalSAWS – California Statewide Automated Welfare System
CalSAWS DD&I Project Phase
Weekly Status Report Period: April 25, 2022, to May 1, 2022

41 of 43