CalSAWS Quality Assurance Weekly Status Report

Reporting Period: May 23, 2022 to May 29, 2022

Table of Tables

1.0   Quality Assurance

1.1   CalSAWS Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	• Provided updates to CMS/MITRE for SMC Certification • Participate in CalSAWS 22.05 Post-Release meetings • Continued June JPA Conference Planning
QA Technical	• Tracking new Risk related to computing and equipment shortage • Discussed the ISS Configuration approach and slide deck • Provided guidance to improve CalSAWS Local Repair services
QA Functional	• Participated in CalWIN Cutover 1A Workplan review • Provided updates for Conversion section of the ISS Workplan • Reviewed GA/GR Designs and 22.07 test preparation activities • Reviewed BenefitsCal Release 4 and 5 scope, CalSAWS dependencies, and ARPA Release of Information (ROI) scope.
QA Test	• CalSAWS Release 22.07 Test execution in progress • BenefitsCal Release 4 Test preparation in progress • CDT Independent Test is slightly behind schedule with 85% execution and 73% pass rate (Risk 263) • UAT Script Development is 70% complete with group 1 scripts on track and group 2 scripts are behind schedule (Risk 271)
QA Implementation	• Confirmed remaining comment resolutions for Deloitte FDEL 7.02 - 7.03 County Change Discussion Guides • Submitted comments for Deloitte DDEL 8 Training Plan • Submitted comments for Deloitte DDEL 9.01, 9.02, and 9.03 County-Specific Training Plans

1.2 Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
3.35	QA Monthly Status Report – May 2022	🟢	• Submit FDEL by June 3, 2022
4.35	QA Work Plan – May 2022	🟢	• Submit FDEL by June 3, 2022
7.35	QA Test Monthly Report – May 2022	🟢	• Submit FDEL by June 3, 2022
10.07	Quarterly QA Security Report	🟢	• Submit DDEL by June 28, 2022
12.36	Assessment of CalSAWS Migration Work Plan Update – June 2022	🟢	• Submitted FDEL on June 20, 2022
42	Assessment of CalSAWS (CalWIN) UAT Readiness Report/Milestone	🟢	• Submit FDEL by June 1, 2022
46	Assessment of CalACES Migration Final Acceptance Certification	🟢	• Submitted FDEL on May 26, 2022
71.06	ClearBest Performance Report - May 2022	🟢	• Submit FDEL by June 15, 2022
72.01	QA Monthly Status Report – ARPA – May 2022	🟢	• Submit FDEL by June 3, 2022

Table 1-3 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
14.19	**OCAT -** QA Monthly Status Report (OCAT) – May 2022	🟢	• Submit FDEL by June 3, 2022
WP-1.1	**OCAT -** System Security Plan - 2022 Update (Comments Only)	🟢	• Submit DDEL comments by July 12, 2022

[1] Status: Red: Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

Table 1-4 – Overall Summary of BenefitsCal Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-6.06	**BenefitsCal –** General System Design (GSD) Update Release 4.1.5	🟢	• Submit DDEL comments by June 3, 2022
WP-26.08	**BenefitsCal –** CX Monthly Report – May 2022	🟢	• Submit DDEL comments by June 14, 2022
WP-27.04	**BenefitsCal –** Monthly M&O Report – May 2022	🟢	• Submit DDEL comments by June 14, 2022
WP-28.02	**BenefitsCal –** Work Plan Monthly Updates – May 2022	🟢	• Submit FDEL comments by June 3, 2022
WP-29.02	**BenefitsCal –** Monthly Status Report – May 2022	🟢	• Submit FDEL comments by June 3, 2022
WP-34	**BenefitsCal –** Portal Implementation Complete Report and Final Acceptance - LA County	🟢	• Submit DDEL comments by June 13, 2022
WP-35	**BenefitsCal –** Mobile App Implementation Complete Report - LA County	🟢	• Submit DDEL comments by June 13, 2022

Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
59.17	**CalWIN Implementation** - Assessment of CalWIN Implementation Migration Work Plan Update - May 2022	🟢	• Submit FDEL by June 10, 2022
60	**CalWIN Implementation** – Assessment of CalWIN Business Processing Re-engineering (BPR) Plan	🟢	• Submit San Mateo DDEL comments by June 10, 2022
62	**CalWIN Implementation** – Assessment of CalWIN Master Training Plan and Monthly Updates	🟢	• Submit DDEL by June 13, 2022

63	**CalWIN Implementation** – Assessment of CalWIN County-Specific Training Plans	🟢	• Submit DDEL for Placer, Contra Costa, and Yolo counties by June 13, 2022. (Note: Contra Costa is still included for this DDEL)
64	**CalWIN Implementation –** Assessment of CalWIN Implementation Support Plan	🟢	• Submit DDEL by June 14, 2022
WP-2	**CalWIN Implementation –** Assessment of CalWIN Change Discussion Guides	🟢	• Submit DDEL comments for Santa Clara, Tulare, and Contra Costa Wave 2 counties by June 9, 2022
WP-58.05	**CalWIN Implementation –** CalWIN Implementation Support and Requirements Traceability Matrix - Q5	🟢	• Submit FDEL comments by June 10, 2022

1.3 Highlights for the Reporting Period

1.3.1 Project Management
► Continued June JPA Conference Planning
► Provided additional updates to CMS/MITRE for SMC Certification Review Action Items
► Participated in CalSAWS Accessibility meeting on May 23, 2022
► Participated in CalWIN Implementation Leadership meetings on May 23, 25, and 27, 2022
► Attended CalSAWS 22.05 Post-Release Checkpoint meetings on May 23 – 25, 2022
► Participated in CalSAWS Section Directors' meeting on May 24, 2022
► Participated in Imaging Migration meeting on May 24, 2022
► Participated in OCAT Operations and Release Meeting on May 25, 2022

1.3.2 Technical
► Participated in CalSAWS weekly Tech meeting on May 23, 2022
► Participated in 1A CalWIN Cutover meeting on May 23, 2022
► Participated in CalSAWS Release 22.05 Post Release meetings on May 23 – 24, 2022
► Participated in Consortium FinOps meeting on May 24, 2022
► Participated in App Dev meeting on May 24, 2022
► Participated in DBCR/CTCR Review meetings on May 24, 2022
► Participated in Tech Change Advisory Board (CAB) meeting on May 25, 2022
► BenefitsCal
  ○ Participated in Application Transfer meetings
  ○ Participated in BenefitsCal Operation Review on May 24, 2022
► Batch
  ○ Participated in Batch Performance Checkpoint meeting on May 25, 2022
  ○ Participated in Batch Weekly Roundup meeting on May 26, 2022
► CalWIN
  ○ Participated in CalWIN Wave 3 Technical Point of Contact (TPOC) meeting on May 25, 2022
► Central Print
  ○ Participated in CalSAWS Central Print meeting on May 23, 2022
  ○ Participated in Define Liquidated Damages meeting on May 23, 2022
► Contact Center
  ○ Participated in San Bernardino eCCP Support Touch Point Meeting on May 23, 2022
  ○ Participated in CalSAWS: Ventura Contact Center IVR Session on May 24, 2022
  ○ Participated in CalSAWS Los Angeles Contact Center Sessions on May 24, 2022
  ○ Participated in IVR/Contact Center Committee Meeting on May 25, 2022
  ○ Participated in Santa Barbara IVR Contact Center Design Session on May 25, 2022
  ○ Participated in CalSAWS Contra Costa Weekly Contact Center Discovery Sessions on May 26, 2022
► General Assistance/General Relief (GA/GR)
  ○ Participated in GA/GR Performance test on May 24, 2022
► Security
  ○ Participated in weekly CloudCheckr Security meetings on May 23, 2022

- o Participated in Security Operations Discussion on May 27, 2022
- ► Service Management
  - o Continued CalSAWS Local Repair service ticket maintenance and dispatch delivery

1.3.3   Imaging
- ► Participated in Imaging Migration status meeting on May 24, 2022
- ► Participated in Discuss Imaging Enhancements meeting on May 25, 2022
- ► QA Reviewed Defects/SCRs:
  - o Defect CA-245582 – External Agency – Documents without Batch routed to Exception Queue
  - o SCR CA-245540 – Add option to send documents from Reindex to Reindex All
  - o SCR CA-245591 – External Agency – Reindex Los Angeles Export documents from Person to Confidential Case
  - o SCR CA-244930 – External Agency – Updates to add support for drawer specific form names to Core Scan Modes

1.3.4   Functional
- ► M&O
  - ○ Participated in Foster Care Programs Committee May 24, 2022
  - ○ Participated in IVR/Contact Center Committee on May 25, 2022
  - ○ Participated in Correspondence User Group on May 25, 2022
  - ○ Participated in bi-weekly State and Fiscal Reports meeting on May 26, 2022
  - ○ Participated in Correspondence Committee meeting on May 26, 2022
  - ○ Participated in Task Management Committee meeting on May 26, 2022
  - ○ Participated in Medi-Cal Correspondence Committee meeting on May 26, 2022
  - ○ Participated in Contra Costa AWS weekly meetings
  - ○ Participated in State and Fiscal reports bi-weekly meeting
  - ○ Participated in JAD sessions for:
    - ▪ CR191292 2023 Renewals
    - ▪ CR205510 Renewals BOTs
  - ○ Participated in Design discussions for:
    - ▪ CR 195945 - Design Change Request (DCR) for R23.2
  - ○ Reviewed seventy-three (73) design documents. The QA Team targets Critical and High priority designs for review and other SCRs at the Consortium's direction.

Table 1-6 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	7
20.07	1
21.07	3
22.03	7
22.05	18
22.06	3
22.07	10
22.09	11

22.11	4
TBD	4
Other	5
Grand Total	**73**

► Conversion
  ○ Participated in the Conversion Updates for the ISS Work plan
  ○ Participated in the CDT Exit criteria meeting on May 23, 2022
  ○ Facilitated discussion of ISS Requirement TR-34 plan and approach on May 23, 2022
  ○ Participated in the CalSAWS Monthly Conversion Leads meeting on May 23, 2022
  ○ Participated in the 1A CalWIN Cutover Table Read on May 23, 2022
  ○ Participated in CalWIN Conversion and Change Management on Tuesday May 24, 2022
  ○ Participated in the Post Go-Live County Workload Framework on May 25, 2022
  ○ Attended CalWIN OPAC Committee on May 26, 2022
  ○ Attended ISS Work plan Table Read on May 26, 2022
► County Data Validation (CDV)
  ○ Helped create CDV communication for the participants and prepared emails and meeting invitations for connectivity testing, office hours, Kick off meeting and execution
  ○ Continued planning for CDV execution, management, and triage support
► General Assistance/General Relief (GA/GR)
  ○ Attended GA/GR Time Limits Design session on May 18, 2022
  ○ Monitored Design completion for 22.07 and reviewed list of SCRs for 22.09
  ○ Renewed discussions on GA/GR M&O processes
► Contact Center
  ○ Participated in weekly Contact Center Test Automation Cross Team call
► CalSAWS Case Purge
  ○ Tracked CalSAWS Purge sprint activities and conducted validations
► Fiscal
  ○ Reviewed CalSAWS State and Fiscal Reports – Enhanced Weekly Communication
  ○ Participated in CalSAWS State and Fiscal Reports meeting on May 26, 2022

1.3.5 BenefitsCal
► Attended Daily Transaction Failures Meetings
► Participated in twice weekly Production and M&O meetings
► Participated in BenefitsCal Operation Review weekly meeting
► Attended Customer Experience (CX) Monthly Measurement Meeting on May 20, 2022
► Conducted review for DDEL 05.06 Portal General System Design - Release 4.1.5 (ARPA)
► Conducted reviews and submit comments for monthly deliverables:
  ○ FWP CX Monthly – April 2022 Report
  ○ FWP Monthly M&O – April 2022 Report

1.3.6 Test
► CalSAWS Release 22.07 testing activities
  ○ Received Release 22.07 scorecard approval from Consortium on May 23, 2022

- ○ Test preparation activities continued
- ○ Began QA Review of System Test scripts
- ► CalWIN CDT – Functional Testing activities
  - ○ Participated in weekly CDT meeting on May 24, 2022
  - ○ Participated in daily CDT Touchpoint calls
  - ○ Continued CalWIN CDT Test Execution

Table 1-7 – CalWIN CDT Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalWIN CDT – ClearBest QA Independent Test Results	80	15% (12)	0% (0)	73% (58)	12% (10)	0% (0)
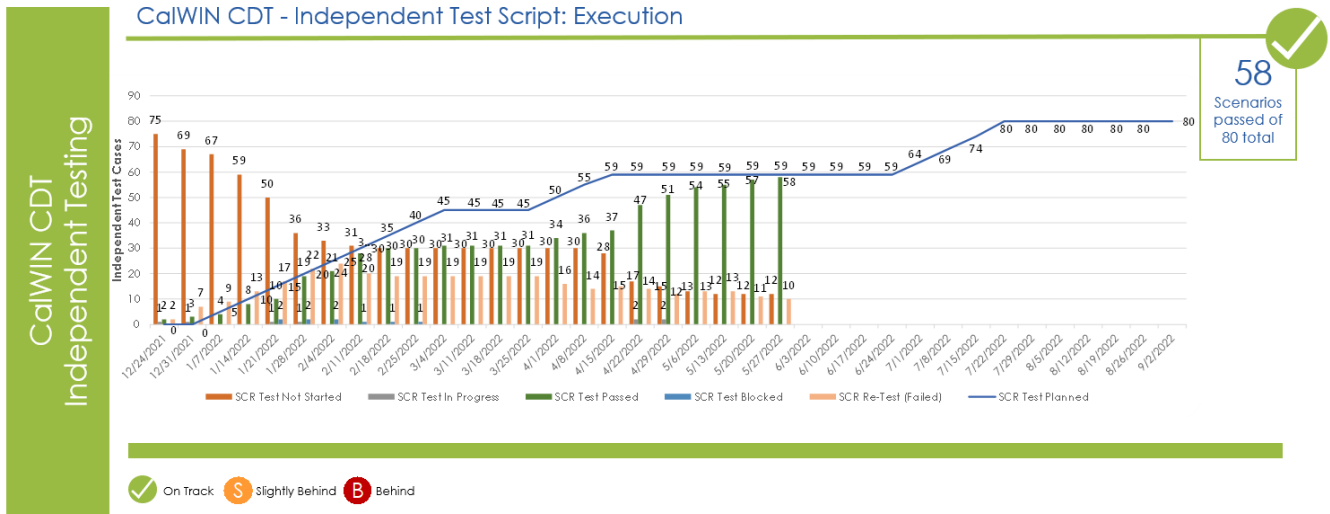
- ► BenefitsCal Activities
  - ○ Completed Independent Test Execution for BenefitsCal Monthly Release 3.1
  - ○ Began script writing for Major Release 4.0
  - ○ Participated in weekly Defect and Activities call on May 24, 2022
  - ○ Participated in bi-weekly M&O calls on May 24 and 26, 2022
  - ○ Continued to monitor open defects
- ► Other Consortium Support Test Activities
  - ○ Monitored test support for priority releases
  - ○ Participated in CDT Exit Criteria meeting on May 23, 2022
  - ○ Participated in Integrated Test Team meeting on May 24, 2022
  - ○ Participated in GA/GR Combined Testing Check-In meetings on May 24 and 26, 2022
  - ○ Participated in Kick Off: Release 22.07 Readiness meeting on May 25, 2022
  - ○ Participated in GA/GR Weekly System Test Status Call on May 25, 2022
  - ○ Participated in Weekly Test Touch point meeting on May 25, 2022
  - ○ Participated in Table Read - Work Plans meeting on May 26, 2022
  - ○ Participated in Weekly Touchbase on Work Plan/Checklist activities meeting on May 26, 2022
  - ○ Participated in CalSAWS – State and Fiscal Reports meeting on May 26, 2022
- ► CalWIN UAT
  - ○ Uploaded and distributed weekly LMS status report on May 23, 2022
  - ○ Facilitated Consortium Tech, Accenture Tech, and Ventura County discussion on alternative solution to Zscaler on May 23, 2022
  - ○ Facilitated UAT planning meetings on May 23 and 25, 2022
  - ○ Facilitated UAT GA/GR Script Development touchpoint on May 24, 2022
  - ○ Facilitated CalSAWS UAT Environment Access- Alameda on May 24, 2022

- o Facilitated CalSAWS UAT Environment Access - Contra Costa on May 24, 2022
- o Facilitated UAT daily check points on May 24 - 27, 2022
- o Facilitated CalSAWS UAT Environment Access - Yolo on May 25, 2022
- o Facilitated CalSAWS UAT Environment Access - Solano on May 26, 2022
- o Facilitated CalSAWS UAT Environment Access - Santa Barbara on May 26, 2022
- o Facilitated CalSAWS UAT Environment Access - San Diego on May 26, 2022
- o Facilitated CalSAWS UAT Test Environment Access - San Francisco on May 26, 2022
- o Facilitated CalSAWS UAT Environment Access - San Luis Obispo on May 26, 2022
- o Participated in OPAC meeting and provide UAT update on May 26, 2022
- o Managed and monitor UAT Script development
- o Monitored the UAT CalSAWS mailbox

Table 1-8 – UAT Test Scenario Development Process

Test Cycle	Total	Not Started	In Progress	Completed
CalSAWS CalWIN UAT	1,081	30% (325)	0% (0)	70% (756)
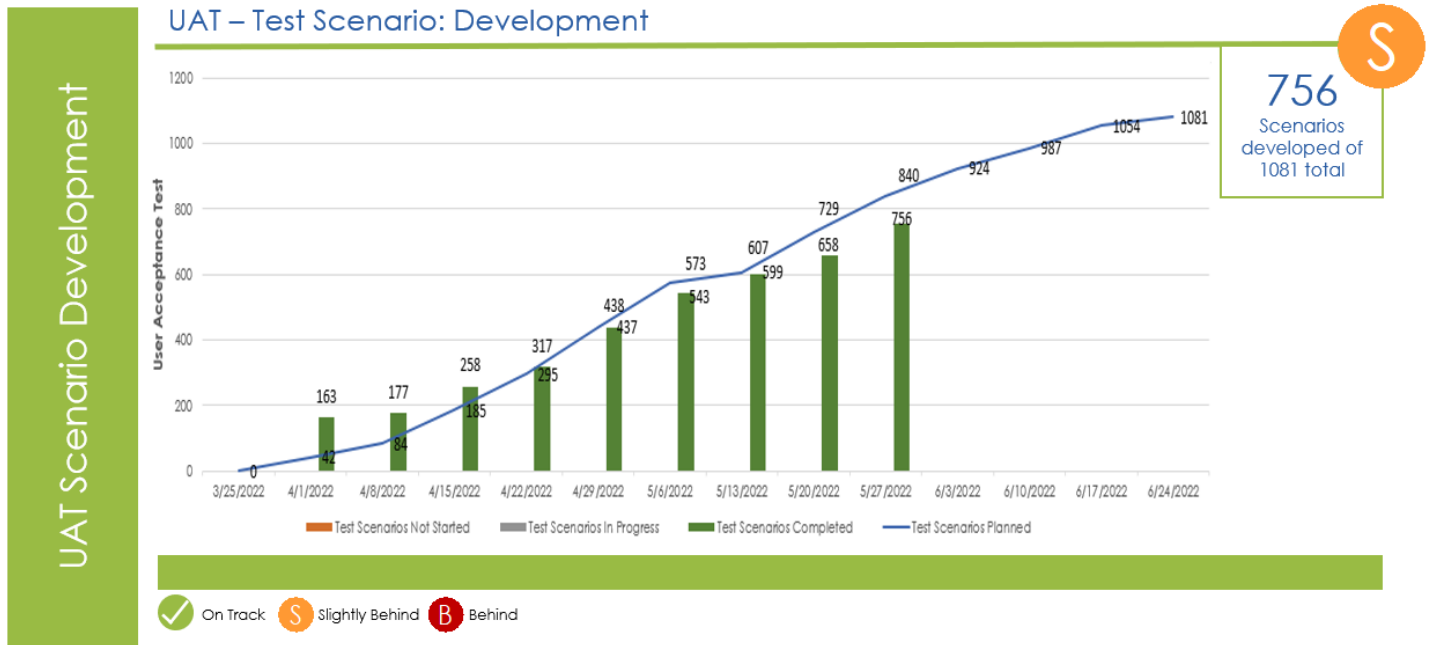
Group 1 and 2 scripts are being developed I parallel. Group 1 scripts are on target to complete by June 3, 2022. Script writers will be moved to group 2 areas to complete scripts by June 24, 2022.

1.3.7 Implementation
- ► CalSAWS Maintenance and Operations (M&O)
  - o Participated in weekly Training Touchpoint meeting
  - o Supported T+3W LA County Imaging Change Readiness Survey
- ► CalWIN Implementation Support Services (ISS)
  - o Participated in weekly CalWIN ISS Management meetings
  - o Participated in thrice weekly leadership meetings for the CalWIN Implementation
  - o Participated in weekly CalWIN ISS OCM Leads meeting

- ○ Participated in weekly Customer Engagement/ISS Weekly Touchbase
- ○ Participated in weekly Implementation Management meeting
- ○ Participated in weekly CalWIN ISS Training Touchpoint
- ○ Participated in weekly CalWIN Conversion and Change Management meeting
- ○ Conducted weekly Implementation Team Meeting
- ○ Participated in CDT Defect Internal Work Group sessions
- ○ Participated in San Francisco and Sonoma BPR Sessions and Daily Debriefs
- ○ Participated in Santa Clara Automated Action Review
- ○ Participated in Process Simulation meetings with Placer and Yolo
- ○ Met with Yolo Change Network
- ○ Conducted May Change Network meeting
- ○ Prepared for Tax Intercept Targeted Topic
- ○ Participated in Work Plan Critical Path meeting
- ○ Confirmed remaining FDEL comment resolutions for Deloitte FDEL 7.02 - 7.03 County Change Discussion Guides
- ○ Conducted T-12 Change Readiness Survey Reviews with Orange, Santa Barbara, and Ventura
- ○ Supported Work Plan Walk Through for Ventura County
- ○ Participated in Case Review Guide Tracking Tool walkthrough
- ○ Conducted Child Welfare Session (Foster Care, Adoption Assistance Program, Kin-Gap) Q&A Session
- ○ Participated in Conversion Kick off: Go-live Packet for County Awareness Items
- ○ Participated in County Prep Phase Planning working sessions
- ○ Participated in County Prep support model discussions
- ○ Submitted comments for Deloitte DEL 4.1 - 4.18 – County Specific BPR Documentation
  - DDEL 4.12 – Wave 4 – Solano To-Be Process Maps
  - DDEL 4.11 – Wave 4 – Santa Cruz To-Be Process Maps
  - DDEL 4.09 – Wave 4 – San Diego To-Be Process Maps
- ○ Facilitated QA debrief on Training Deliverables - Deloitte DDELs 08, 9.01 - 9.03
- ○ Submitted comments for Deloitte DDEL 8 Training Plan
- ○ Submitted comments for Deloitte DDEL 9.01 - 9.03 County-Specific Training Plans
- ○ Shared QA Findings with Consortium Deliverable Reviewers on Training Deliverables - Deloitte DDELs 08, 9.01 - 9.03
- ○ Participated in monthly OPAC meeting
- ○ Participated in Work Plan Table Reads
- ○ Participated in Wave 1 TPOC meeting
- ○ Participated in CalWIN Sunset Communication and Checklist Review
- ► Release Management
  - ○ Analyzed WBT SCR changes and provide feedback
  - ○ Participated in CalSAWS 22.05 Post-Release Checkpoints
  - ○ Participated in CalSAWS Webcast on CalSAWS Release 22.05
- ► Special Projects
  - ○ Participated in Web Portal Strike Team
  - ○ Participated in Communications Strike Team
  - ○ Planned for next ERG AAPI Meeting - August

1.3.8   OCAT

► Resolved remaining open comments on OCAT System Documentation Deliverable (SDD) Annual Update
► Participated in the bi-weekly OCAT Operations and Release meeting on May 25, 2022
► Discussed schedule and approach to work and review effort for the upcoming OCAT System Security Plan (SSP).

1.4　　Activities for the Next Reporting Period

1.4.1　Project Management
► Continue June JPA Conference Planning
► Participate in CalSAWS/CalWIN Executive Wave 1 County Meet and Greet - Placer County on May 31, 2022
► Participate in CalSAWS Section Directors' meeting on May 31, 2022
► Participate in Imaging Migration meeting on May 31, 2022
► Participate in CalWIN Implementation Leader meetings on June 1 and 3, 2022
► Participate in June JPA Planning meeting on June 2, 2022

1.4.2　Technical
► Participate in CalSAWS Weekly Leadership meetings
► Participate in Consortium FinOps meeting on May 31, 2022
► Participate in DBCR/CTCR Review meetings on May 31, 2022
► Participate in Tech Change Advisory Board (CAB) meeting on June 1, 2022
► Participate in Environment Management Review meeting on June 2, 2022
► BenefitsCal
  ○ Participate in Application Transfer meetings
  ○ Participate in BenefitsCal Operation Review on May 31, 2022
► Batch
  ○ Participate in Batch Performance Checkpoint meeting on June 1, 2022
  ○ Participate in Batch Weekly Roundup meeting on June 1, 2022
► CalWIN
  ○ Participate in 1B CalWIN Cutover review on May 31, 2022
  ○ Participate in CalWIN Wave2 - Technical Point of Contact (TPOC) meeting on June 1, 2022
  ○ Participate in CalWIN Wave1 Technical Point of Contact (TPOC) meeting on June 2, 2022
  ○ Participate in ISS Table Read on June 2, 2022
► Central Print
  ○ Participate in CalSAWS Central Print Status meeting on May 23, 2022
  ○ Participate in CalSAWS Central Print Partner meeting on June 1, 2022
► Contact Center
  ○ Participate in San Bernardino CSC Support meeting on May 31, 2022
  ○ Participate in CalSAWS: Ventura Contact Center IVR Session on May 31, 2022
  ○ Participate in Los Angeles County CalSAWS Contact Center – Additional Discussions on May 31, 2022
  ○ Participate in Santa Barbara IVR Contact Center Design Session on June 1, 2022

- o Participate in Los Angeles County Contact Center Solution IT Networking Discussions on June 2, 2022
- ► General Assistance/General Relief (GA/GR)
  - o Participate in GA/GR Client Correspondence discussion May 31 and June 2, 2022
- ► Security
  - o Participate in weekly Security review on June 2, 2022
- ► Service Management
  - o Continue collaboration with Consortium and Accenture on CalSAWS Local Repair service ticket maintenance and dispatch delivery activities

1.4.3 Imaging
- ► Participate in Imaging Migration status meeting on May 31, 2022
- ► Continue to review Imaging activities for LA with the review of Change requests, defects, and configurations.
- ► Continue reviewing/testing Defects and SCRs

1.4.4 Functional
- ► M&O
  - o Attend CalSAWS Medi-Cal CMSP Committee on June 1, 2022
  - o Attend Contra Costa AWS weekly meetings
  - o Attend State and Fiscal reports bi-weekly meeting
  - o Attend JAD sessions for:
    - CR 114946 - Consumer Document Upload
    - CR 205510 - Renewals BOTs
  - o Attend Design discussions for:
    - CR 195945 - Design Change Request (DCR) for R23.2
- ► Conversion
  - o Attend the CDT Exit criteria review meeting on May 31, 2022
  - o Attend CalWIN 1B Cutover Table Read on May 31, 2022
  - o Participate in Wave 2 - 6 County Data Validation and Process Sim environment discussion
  - o Participate in Stage Gate Report reviews on June 2, 2022
  - o Attend CalWIN CDT Risk and Mitigation weekly reviews
  - o Attend CalWIN OPAC meeting
- ► County Data Validation (CDV)
  - o Meet with Accenture Team to discuss Jira updates to support CDV
  - o Continue planning for Kickoff, execution, and logistics
  - o Review Kickoff deck and schedule Kickoff call
- ► General Assistance/General Relief (GA/GR)
  - o Monitor design completion for GA/GR SCRs
  - o Monitor SCR creation for GA/GR Fiscal Reports
- ► Contact Center
  - o Participate in weekly Contact Center Test Automation Cross Team call
- ► Case Purge
  - o Track CalSAWS Purge sprint activities and conduct validations

1.4.5 BenefitsCal

- ► Monitor Release 5 CalSAWS dependencies and the prioritization of partner SCRs
- ► Review Release 4 proposed enhancements
- ► Attend UCD Monthly Check in on June 1, 2022
- ► Attend Daily Transaction Failures Meetings
- ► Participate in twice weekly Production and M&O meetings
- ► Participate in BenefitsCal Operation Review weekly meeting
- ► Participate in BenefitsCal Defects and Activities weekly meeting
- ► Participate in BenefitsCal Scope Review of Upcoming Releases Requiring Partner Coordination weekly meeting
- ► Conduct review for DDEL 05.06 Portal General System Design - Release 4.1.5 (ARPA)

1.4.6   Test

- ► CalSAWS Release 22.07
  - ○ Continue test preparation activities
  - ○ Begin test execution
  - ○ Continue QA Review of System Test scripts
- ► CalSAWS Converted Data Testing – Functional Testing activities
  - ○ Continue test execution activities
  - ○ Participate in daily CDT CalWIN Daily Touchbase meetings
- ► BenefitsCal Activities
  - ○ Begin Independent Test Executions and Reviews for BenefitsCal Priority Release 3.1.1
  - ○ Begin Independent Test Executions and Reviews for BenefitsCal Monthly Release 3.2
  - ○ Complete script writing for Major Release 4.0
  - ○ Participate in Weekly Defects and Activities meeting on May 31, 2022
  - ○ Participate in Operations and M&O meeting on May 31 and June 2, 2022
  - ○ Monitor open production defects
- ► Other Consortium Support Test Activities
  - ○ Monitor test support for priority releases
  - ○ Participate in Integrated Test Team meeting on May 31, 2022
  - ○ Participate in GA/GR Combined Testing Check-In meetings on May 31 and June 2, 2022
  - ○ Participate in CDT Exit Criteria follow up with Accenture and Consortium release teams on May 31, 2022
  - ○ Participate in Kick Off: Release 22.07 Readiness meeting on June 1, 2022
  - ○ Participate in GA/GR Weekly System Test Status Call on June 1, 2022
  - ○ Participate in Weekly Test Touch point meeting on June 1, 2022
  - ○ Participate in Table Read - Work Plans meeting on June 2, 2022
- ► CalWIN UAT
  - ○ Upload and distribute weekly LMS status report on May 31, 2022
  - ○ Facilitate UAT GA/GR Script Development touchpoint on May 31, 2022
  - ○ Facilitate UAT planning meetings on June 1, 2022
  - ○ Facilitate UAT Optional GA/GR Script Writing Review and Practice May 31 and June 2, 2022
  - ○ Facilitate CalSAWS UAT Environment Access - Santa Cruz on May 31, 2022
  - ○ Facilitate CalSAWS UAT Environment Access - Placer on May 31, 2022
  - ○ Facilitate CalSAWS UAT Environment Access - Sacramento June 1, 2022
  - ○ Facilitate CalSAWS UAT Environment Access - Ventura June 1, 2022

- ○ Facilitate CalSAWS UAT Environment Access - Yolo June 1, 2022
- ○ Facilitate CalSAWS UAT Environment Access - Fresno June 2, 2022
- ○ Facilitate CalSAWS UAT Environment Access - Orange June 2, 2022
- ○ Facilitate UAT daily check points on May 31 - June 3, 2022
- ○ Finalize hands on Training materials
- ○ Build out Jira for UAT Execution
- ○ Update How to materials for Execution – How to execute a Script
- ○ Update How to materials for Execution – How to triage a finding Level 1
- ○ Manage and monitor UAT Script development
- ○ Monitor the UAT CalSAWS mailbox

1.4.7 Implementation
- ► CalSAWS Maintenance and Operations (M&O)
  - ○ Participate in weekly Training Touchpoint meeting
  - ○ Close T+3W LA County Imaging Change Readiness Survey
- ► CalWIN Implementation Support Services (ISS)
  - ○ Participate in weekly CalWIN ISS Management meetings
  - ○ Participate in thrice weekly leadership meetings for the CalWIN Implementation
  - ○ Participate in weekly CalWIN ISS OCM Leads meeting
  - ○ Participate in weekly Customer Engagement/ISS Weekly Touchbase
  - ○ Participate in weekly Implementation Management meeting
  - ○ Participate in weekly CalWIN ISS Training Touchpoint
  - ○ Participate in weekly CalWIN Conversion and Change Management meeting
  - ○ Conduct weekly Implementation Team Meeting
  - ○ Participate in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager
  - ○ Participate in CDT Defect Internal Work Group sessions
  - ○ Participate in San Francisco and Sonoma BPR Sessions and Daily Debriefs
  - ○ Support Work Plan and Readiness Checklist Walk Through for Ventura County
  - ○ Participate in Case Review Guide Tracking Tool walkthrough
  - ○ Participate in LMS Reporting for CalWIN counties meeting
  - ○ Participate in Work Plan Table Read
  - ○ Participate in County Prep Phase Planning working sessions
  - ○ Participate in Process Simulation touchpoint
  - ○ Participate in County Prep Metrics discussion
  - ○ Participate in Requirement TR-34 Plan and Approach discussion
  - ○ Participate in Wave 1 TPOC meeting
- ► Release Management
  - ○ Analyze WBT SCR changes and provide feedback
- ► Special Projects
  - ○ Participate in Web Portal Strike Team
  - ○ Participate in Communications Strike Team
  - ○ Plan for next ERG AAPI Meeting - August

1.4.8 OCAT
- ► Continuing reviewing schedule and approach to work and review effort for the upcoming OCAT System Security Plan (SSP).

1.5   Deviations from Plan/Adjustments

► None for the reporting period