

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Thursday, June 30, 2022

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. **Call Joint Meetings of the Member Representatives and Board of Directors ("Board") of the CalSAWS Consortium ("CalSAWS") to Order.** Procedural

Summary: Board Chair, Michael Sylvester, will call the Joint Meetings of the Member Representatives and Board of Directors ("Board") of the CalSAWS Consortium ("CalSAWS") to order.

2. **Confirmation of quorum, agenda review, and protocols.** Procedural

- **Quorum of Member Representatives**
- **Quorum of Board of Directors**
- **Agenda Review**
- **Protocols**
 - **To unmute:**
 - **When connected via computer – click the microphone icon.**
 - **When connected via telephone – press *6.**

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Member Representatives and Board of Directors. John Boule will provide a high-level overview of the agenda and review protocols.

3. **Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.** Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.

4. **Guest Speakers** Procedural

- **Accenture Chief Executive Officer – Julie Sweet**
- **Deloitte Consulting, LLP Chairman and Chief Executive Officer – Dan Helfrich**
- **Gainwell Technologies President & CEO – Paul Saleh**

Summary: Board Chair, Michael Sylvester, will introduce the Guest Speakers.

CalSAWS JPA Board Action Items

5. **Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through July 30, 2022, based on the following findings:** Action

- a. **The Governor's State of Emergency related to COVID-19 remains in effect; and**
- b. **The State of Emergency continues to directly impact the ability of the members to meet safely in person.**

Summary: The Consortium is seeking Board authorization to conduct the CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through July 30, 2022, based on the findings listed above.

CalSAWS Member Representatives Action Items

6. **Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2022/2023.** Action

- a. **Pursuant to the JPA Agreement Article II, section 2.04, subsections (c) and (d), the Directors from Regions 1 through 5 shall be selected from the Member Representatives from their respective Regions. Regions 1 and 4 shall each select two (2) Directors, Regions 2 and 3 shall each select one (1) Director, and Region 5 shall select three (3) Directors. Region 6, represented by Los Angeles County, shall have three (3) Directors, who shall be the three (3) Member Representatives from Region 6.**
 - i. **Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the JPA Board of Directors for those Regions for the period of July 1, 2022, through June 30, 2023.**
 - ii. **Introduce the Directors appointed by Region 6 for the period of July 1, 2022 through June 30, 2023.**
- b. **Pursuant to the JPA Bylaws Article VIII, Paragraph A., each Region will nominate one or more candidates from among its Deputy Directors, or small county equivalents, to serve on the Project Steering Committee. Regions 1 and 4 will each appoint two (2) Project Steering Committee members, Regions 2 and 3 will each appoint one (1) Project Steering Committee member, and Regions 5 and 6 will each appoint three (3) Project Steering Committee members.**
 - i. **Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the Project Steering Committee for the period of July 1, 2022 through June 30, 2023.**
 - ii. **Introduce the Project Steering Committee Members appointed by Region 6 for the period of July 1, 2022 through June 30, 2023.**

Summary: The Consortium is seeking Member Representatives approval of Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2022/2023.

CalSAWS Member Representatives Informational Items



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7. Pursuant to the JPA Agreement Article II, Section 2.04 (b) the State shall have the right to select a representative to serve on the Board as the Ex-Officio representative of the State.
- a. Introduce Director of OSI, Adam Dondro, as the Ex-Officio representative of the State.

Summary: Michael Sylvester and John Boule will provide an overview on the JPA Agreement Article II, Section 2.04 (b) and will introduce Adam Dondro as the State's Ex-Officio JPA Representative.

CalSAWS JPA Board Action Items

8. Pursuant to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair.
- a. Seek nominations and creation of slate for Board of Directors Chair and Vice-Chair for the period of July 1, 2022 through June 30, 2023.
- b. Proceed to elect the Chair and Vice-Chair for the period of July 1, 2022 through June 30, 2023.

Summary: The Consortium is seeking Board approval of election from among its Directors, a Chair and Vice-Chair.

9. Approval of SFY 2022/23 CalSAWS Project Budget including CalSAWS Implementation Advance Planning Document (IAPD) Update, CalWIN M&O Operational Update, County Purchases/Separate Services, Premise Item Funding, and the Administrative Budget for Unfunded costs.

Summary: The Consortium is seeking Board approval of SFY 2022/23 CalSAWS Project Budget including CalSAWS Implementation Advance Planning Document (IAPD) Update, CalWIN M&O Operational Update, County Purchases/Separate Services, Premise Item Funding, and the Administrative Budget for Unfunded costs.

10. Consent Calendar

- a. Approval of the May 13, 2022, JPA Board Meeting Minutes
- b. Seeking Board authorization for the completion of Signature/Fund Custodian Authorization Forms required by San Bernardino County Auditor-Controller/Treasurer/Tax Collector for State Fiscal Year 2022/23:
- i. Approve the completion of the form in the name of the CalSAWS Chair, authorizing the Chair to approve payments to be made by the Controller for CalSAWS.
- ii. Approve the completion of the form in the name of the CalSAWS Vice-Chair, authorizing the Vice-Chair to approve payments to be made by the Controller for CalSAWS.
- iii. Approve completion of the form in the name of the CalSAWS JPA Secretary, authorizing the JPA Secretary to approve invoices to be paid by the Controller for CalSAWS.
- iv. Approve completion of the form in the name of CalSAWS Section Director, Holly Murphy, authorizing Holly Murphy to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.

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- v. **Approve completion of the form in the name of CalSAWS Section Director, Laura Chavez, authorizing Laura Chavez to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.**
- vi. **Approve completion of the form in the name of CalSAWS Section Director, Thomas Hartman, authorizing Thomas Hartman to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.**
- vii. **Approve completion of the form in the name of CalWIN/WCDS Executive Director, Diane Alexander, authorizing Diane Alexander to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.**
- viii. **Approve completion of the form in the name of Director Diana Alexander, authorizing Diana Alexander to approve invoices to be paid by the Controller for CalSAWS.**

Summary: The Consortium is seeking Board approval of the Consent Calendar items, which include the Minutes from the May 13, 2022 JPA Board Meeting and the San Bernardino County Signature Authorization forms listed above.

Member Representatives Informational Items

11. CalSAWS Annual Audit Summary

Informational

Summary: Holly Murphy will provide an overview on CalSAWS Annual Audit Summary.

12. Procurement Update

Informational

Summary: Thomas Hartman will provide an update on Procurements.

13. Debrief of CalSAWS Conference June 23, 2022

Informational

Summary: June Hutchison and Wendy Batterman will provide a debrief of CalSAWS Conference June 23, 2022.

14. Recognition of outgoing Board Members

Informational

Summary: John Boule and Michael Sylvester will recognize outgoing Board Members.

15. Adjourn joint meetings of the CalSAWS Member Representatives and JPA Board of Directors.

Procedural

Summary: Board Chair, Michael Sylvester, will adjourn joint meetings of the CalSAWS Member Representatives and JPA Board of Directors.