



CalSAWS DD&I Weekly Status Report

Reporting Period: August 1, 2022 to August 7, 2022

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

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1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
79	CalSAWS Migration Work Plan Update #40	PMO		<ul style="list-style-type: none"> Final Deliverable (FDEL) is in progress Submission of the FDEL is due on August 12, 2022

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	<ul style="list-style-type: none"> None for the reporting period

1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
 - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

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Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> • Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule • Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes
2	Large Meeting Requests	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> • Continued planning facility capacity and equipment needs for requested on-site meetings

- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on August 3, 2022
- ▶ Completed preparations and participated in the Section Directors Meeting that was held on August 2, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
 - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
- ▶ Continued supporting engagement of project staff working remotely, including:
 - Continued development of the monthly CalSAWS Connect newsletter that will be submitted to the CalSAWS Project Team on August 11, 2022
 - Continued preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for August 17, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project Change Notice No. 20 final package is sent to the client and includes the following:
 - Premise items:
 - CalFresh over issuances
 - Transitional Housing Supplement

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- Homeless Assistance \$100 asset limit
- Elderly Simplified Application Project (ESAP)
- CalFresh Simplifications
- Stage One Continuous Eligibility program
- Medi-Cal Redetermination Forms
- CalFresh Public Assistance Definition Alignment
- Resume Pre-Pandemic Medi-Cal Operations
- CalWORKs Time Clock
- Pandemic Emergency Assistance Fund
- Update of Accenture address in the Section 41 (Contractor's offices) of the Exhibit X (CalSAWS Maintenance and Operations ("M&O") Extension)
- County Purchase Orders
- Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Finalized the monthly CalSAWS IT Project Status Report for July 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for August 10, 2022
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
79	CalSAWS Migration Work Plan Update #40	<ul style="list-style-type: none">● Began developing the FDEL● Scheduled a touchpoint meeting with Deliverable reviewers for August 18, 2022 to address questions and comments for the FDEL, as needed● Submission of the FDEL is due on August 12, 2022

1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including
 - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy
 - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org)
 - Continued the administration and support of the CalSAWS external website
 - See Table 1.2.2-1 for details on website support activities

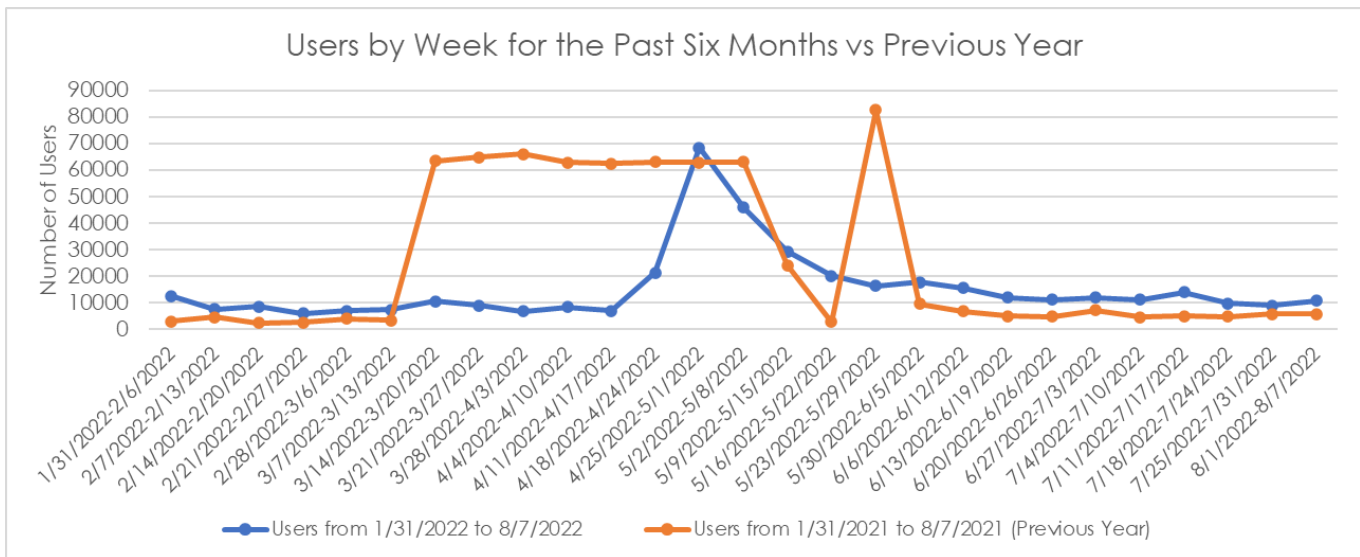
Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	18	2,331
Total Number of Unique Users	10,715	1,594,016
Total Number of New Users	8,605	1,594,016
Total Number of Sessions (Individual site visits)	14,276	2,261,328
Average Number of Sessions per User	1.33	1.42
Average Number of Page Views per Session	1.39	1.31
Average Session Duration	0:59	0:56
AskCalSAWS Inquiries – Received/Resolved	10/7	824/803

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend



Note:

Increase in usage from the Previous Year (from March 14, 2021 to May 15, 2021) was investigated to be from cities in the United States

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	31%
Latest News – News	24%
Other Updates – System Updates	21%
Other Updates – Careers	20%
CalSAWS Committees – CalWORKs/CalFresh	20%

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1.2.3 Cultural Transformation

- ▶ Virtual Art and Trunk Show
 - Continued planning for cultural hobby event with the thought of hosting a virtual art show
 - Created and presented idea and timeline to the Section Directors on August 2, 2022
- ▶ CalSAWS Power of 58 Store
 - Continued CalSAWS Power of 58 Store research/planning
 - Provided timeline to the BenefitsCal team as the team can opt to a store simultaneously and have merchandise delivery prior to Wave 1 County go-live
 - Created and presented timeline of the store to the Section Directors on August 2, 2022

1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ▶ Co-Create Phase
 - CalSAWS "We Are One" SharePoint Site
 - Continued to update the "We Are One" website tab
 - Pulse Survey
 - Continued to integrate pulse survey analysis into IDEA initiative planning
 - CalSAWS Table Talks
 - Scheduled August Table Talks to be presented on August 23, 2022 at 12:00 p.m. PST
 - Continued to develop August Table Talks presentation on Burnout
 - Submitted CalSAWS Informational Transmittal (CIT) Form and initiated process for distribution of August Table Talks communications
 - Created promotional materials for August Table Talks to be presented during CalSAWS virtual All Staff meeting on August 18, 2022
 - Buddy Program
 - Continued supporting mentors and mentees
 - Small Team Building
 - Continued to promote Small Team Building initiative opportunities to teams
 - Employee Resource Groups (ERGs)
 - Scheduled ERG Council Kick-off Meeting for September 8, 2022, 11:30-12:00 p.m. PST
- ▶ General
 - Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
 - Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

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1.3 CRFI/CIT Communications Information

- ▶ The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending August 7, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0212-22	Forms Inventory In CalSAWS	Informational	August 1, 2022	Connie Buzbee	Janet Mitri
0213-22	CalSAWS Question & Answer (Q&A) Session: Employment Services Overview	Informational	August 3, 2022	Araceli Gallardo	Helen Cruz
0216-22	Wave 1 CalWIN County Prep Phase Kickoff, Activities, and Materials	Informational	August 5, 2022	Jennifer Carpenter	Mara Jennings

- ▶ The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending August 7, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-052	CalSAWS Migration - Application Reference List Request	June 28, 2022	Open	July 15, 2022	Melanie Gines and Lloyd Rankine
22-058	Application Security; Training Roles; Recruitment for CDV and Process Simulation	July 11, 2022	Open	August 5, 2022	Mike Tombakian
22-059	CalWIN Wave 1 Counties - Request to identify review portal CBO data	July 12, 2022	Closed	August 6, 2022	Joel Acevedo
22-062	CalWIN Readiness Prerequisites for IPT	July 25, 2022	Open	September 2, 2022	Melanie Gines, and Lloyd Rankine
22-064	CalWIN Waves 5 & 6 – Telephonic Signature Survey	August 3, 2022	Open	August 17, 2022	Jill Smith
22-065	CalWIN Wave 1 Counties – Central Print Portal Users	August 3, 2022	Open	August 14, 2022	Julie Holmes

- ▶ The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending August 7, 2022

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Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
22-052	CalSAWS Migration - Application Reference List Request					Ventura County	
22-058	Application Security; Training Roles; Recruitment for CDV and Process Simulation	Santa Clara County					

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
 - Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
 - Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
 - Facilitate the Risk Management Group (RMG) meeting
- ▶ Facilitate the CalSAWS Weekly Status Meeting scheduled for August 10, 2022
- ▶ Participate in the Section Directors meeting that is scheduled for August 9, 2022
- ▶ Continue activities to support Project staff working remotely
 - Finalize the next monthly issue of the CalSAWS Connect newsletter, which will be distributed to the CalSAWS Project Team on August 11, 2022
 - Continue preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for August 17, 2022
 - Continue developing Project communications, as needed
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- ▶ Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

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Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
79	CalSAWS Migration Work Plan Update #40	<ul style="list-style-type: none">Finalize and submit the FDEL to the Consortium for review and feedback on August 12, 2022Approval of the FDEL is due on August 19, 2022

1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
 - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
 - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
Add BenefitsCal page	August 8, 2022	Website Content Update

1.4.3 Cultural Transformation

- ▶ Continue to develop calendar of events for the ambassador initiatives through the end of the year
- ▶ Continue to provide project management support to Culture Ambassadors as they continue to develop the plans for the initiatives
- ▶ Continue to coordinate working sessions for each Ambassador group to progress their initiatives planning and discuss their individual contributions
- ▶ Continue to develop wellness initiative content to keep the project staff engaged
- ▶ Continue to update resources and a collaboration workspace (Teams Channel) with new relevant materials to support the implementation of the prioritized initiatives
- ▶ Continue to monitor Microsoft Teams channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ▶ Continue finalizing presentation and promote and distribute communications for August Table Talks session
- ▶ Plan for first quarterly Employee Resource Group (ERG) Council kick-off session scheduled for September 8, 2022
- ▶ Continue to manage Buddy Program Round 3 and support buddy pairs
- ▶ Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter

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- ▶ Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

Table 2.1-1 – CalSAWS Imaging Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none">• None to note for reporting period

Table 2.1-2 – CalSAWS Imaging Project Milestones

MILESTONES	DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	August 2, 2022	Rescheduled
Conduct San Diego County Document Migration Discovery Session Check-in	August 2, 2022	Completed
Conduct Placer County Document Migration Discovery Session Check-in	August 2, 2022	Completed
Conduct Santa Cruz County Document Migration Discovery Session Check-in	August 2, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	August 3, 2022	Completed
Conduct Contra Costa County Document Migration Discovery Session Check-in	August 3, 2022	Completed
Conduct Orange County Document Migration Discovery Session Check-in	August 4, 2022	Completed
Conduct Ventura County Document Migration Discovery Session Check-in	August 4, 2022	Completed
Conduct Yolo County Document Migration Discovery Session Check-in	August 4, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	August 8, 2022	Scheduled
Conduct Tulare County Document Migration Discovery Session Check-in	August 8, 2022	Scheduled

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MILESTONES	DUE DATE	STATUS
Conduct Santa Barbara County Document Migration Discovery Session Check-in	August 9, 2022	Scheduled
Conduct San Diego County Document Migration Discovery Session Check-in	August 9, 2022	Scheduled
Conduct Placer County Document Migration Discovery Session Check-in	August 9, 2022	Scheduled
Conduct Contra Costa County Document Migration Discovery Session Check-in	August 10, 2022	Scheduled
Conduct Yolo County Document Migration Discovery Session Check-in	August 11, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	August 11, 2022	Scheduled

Table 2.1-3 – CalWIN Counties’ Wave 1 Status Update

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Placer County	Begin	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	4/15/22 5/27/22	9/22/22 8/24/22	6/28/22	10/22/22	Go Live 10/31/22 80% Progress
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	5/26/22	6/10/22 6/2/22	10/14/22 9/30/22 9/19/2022	10/21/22	10/27/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Delta	Final Batch	Go Live
Yolo County	Begin	12/3/22	1/6/22	1/24/22	1/6/22	2/1/22	3/21/22	4/11/22	5/14/22	9/22/22 8/24/22	10/11/22	10/28/22	Go Live 10/31/22 80% Progress
	Finish	12/7/22	1/20/22	1/31/22	1/31/22	3/17/22	4/8/22	5/12/22	5/16/22	10/14/22 9/30/22 9/19/22	10/21/22	10/29/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

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Table 2.1-4 – CalWIN Counties’ Wave 2 Status Update

Wave 2	Target Dates	Project Charter Signoff	Mapping Completion	Document/ Keyword Mapping Sign Off	Sample Testing	Complete Change Order	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Contra Costa County	Begin	11/5/21	12/21/21	12/22/21	2/22/22	2/8/22	4/4/22	6/6/22	1/30/23 8/24/23 11/23/22	1/6/23	2/1/23	Go Live 2/27/23 70% Progress
	Finish	11/11/21	1/5/22	12/31/21	3/18/22	4/1/22 4/15/22	5/21/22 6/3/22	7/22/22 8/5/22	2/3/23 9/30/22 12/7/22	1/23/23	2/23/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Green Status: Completed import for Contra Costa County. Small subset of images, 600, is being corrected and plan to be re-imported by July 15, 2022

Wave 2	Target Dates	Conv Environment Setup	Vendor Kick Off	Document & Keyword Mapping	Document Mapping & Req Doc Signoff	Solution Sample Build	Sample Testing	Bulk Export	Bulk Import	Imaging UAT Refresh	Validate Images in Prod	Suppl Delta 1	Suppl Delta 2	Go-Live
Santa Clara County	Start	1/17/22	5/11/22	5/11/22	6/21/22	7/5/22 8/1/22 8/3/22	8/8/22 9/5/22	9/12/22 10/10/22	11/7/22	5/23/22	1/19/23	1/30/23	2/23/23	Go Live 02/27/23
	Finish	4/29/22	5/11/22	6/17/22	6/28/22 7/29/22 8/5/22	8/1/22 8/29/22	9/9/22 10/3/22	11/4/22 10/31/22	11/30/22	6/3/22	2/2/23	2/23/23	2/26/23	20% Progress
	Critical Path	Completed	Completed	Completed	Begin 6/21/22	Begin 8/25/22	Begin 9/23/22	Begin 10/28/22	Begin 11/17/22	Completed	Begin 12/5/22	Begin 1/30/23	Begin 2/23/23	
	Status	Completed	Completed	Completed	Delayed	Delayed	Awaiting	Awaiting	Awaiting	Completed	Awaiting	Awaiting	Awaiting	Awaiting

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Tulare County	Begin	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	7/23/22 09/07/22	1/19/23 11/23/22	6/16/22	2/1/23	Go Live 2/27/23
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/4/22	8/27/22 11/18/22	2/2/23 12/23/22 12/7/22	1/31/23	2/23/23	60% Progress
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	In progress	Awaiting

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Table 2.1-5 – CalWIN Counties’ Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Orange County	Begin	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	4/1/22 4/8/22	8/5/22 9/26/22	3/24/23 2/1/22	9/1/22	4/1/23	Go Live 4/24/23
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22 8/5/22 8/15/22	1/31/23	4/4/23 3/1/22	3/31/23	4/20/23	60% Progress
	Status	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

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Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Delta	Final Delta	Go Live
Santa Barbara County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	1/15/22	8/1/22	11/01/22	3/24/23 1/24/23	11/1/22 1/09/23	4/1/23	Go Live 4/24/23 25% Progress
	Finish	1/19/21	3/1/21	9/31/21	09/31/21	7/31/22 7/29/22	10/31/22	12/30/22 1/20/23	4/6/23 2/24/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In Progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

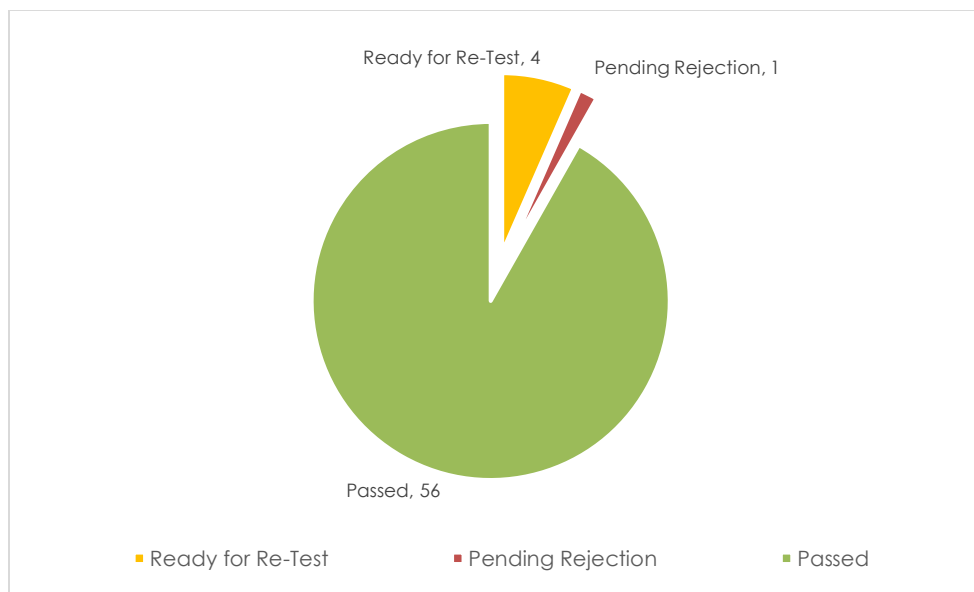
Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Delta	Final Delta	Go Live
Ventura County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	9/2/22	3/24/23 11/1/22	9/3/22	4/1/23	Go Live 4/24/23 50% Progress
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	8/31/22	10/21/22	4/6/23 12/2/22	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

2.2 Activities for the Next Reporting Period

- ▶ Continue to manage the milestones for the Image Migrations in the tables above
- ▶ User Acceptance Testing (UAT) Imaging Administration session began on July 11, 2022. 56 passed and 5 failed out of a total of 61 scripts
 - Of those 5 Failed Scripts:
 - o 1 Pending Rejection
 - o 4 Ready for Re-Test

Table 2.2-1 – User Acceptance Testing (UAT) - CalWIN County Testing Progress



2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> Continued discussions with Los Angeles County, Wave 1, Wave 2, Wave 3, and Wave 4 CalWIN Counties about migration to CalSAWS Contact Center Solution
N/A	<ul style="list-style-type: none"> Continued Build of Administration Page (CA-226672), Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)

- ▶ Continued discussions with Los Angeles County, Wave 1, Wave 2, Wave 3, and Wave 4 CalWIN Counties about migration to CalSAWS Contact Center Solution
- ▶ Continued Build of Administration Page (CA-226672), Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)
- ▶ Begin designing CalSAWS Contact Center Solution for CalWIN Wave 5 Counties

Table 3.1-2 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.07 22.08.XX
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	System Test	22.07 22.08.XX
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Production	22.03 22.05.06
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	In Production	22.03 22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In Production	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	In Production	22.05

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MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	July 8, 2022	In Development	22.07 22.08.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	July 8, 2022	In Development	22.07 22.08.XX
DDID 2704 Post-Call Survey (CA-228023)	July 8, 2022	In Development	22.07 22.08.XX
DDID 2284 Scheduled Callback (CA-229573)	July 8, 2022	In Development	22.07 22.08.XX
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	July 29, 2022	In Development	22.07 22.09.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	August 5, 2022	Design in progress	22.07 22.09.XX

Table 3.1-3 – Los Angeles County Milestones

MILESTONES	DUE DATE	OWNER
1 Design completion	March 11, 2022	CalSAWS Project Team
2 Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3 Training development	May 16, 2022	CalSAWS Project Team
4 Build and unit test	May 20, 2022	CalSAWS Project Team
5 Training content review	May 20, 2022	Consortium
6 Training execution	June 29, 2022	CalSAWS Project Team
7 System Test	July 15, 2022	CalSAWS Project Team
8 Conduct model office	July 21, 2022	Los Angeles County
9 Go-live	TBD	CalSAWS Project Team
10 Post go-live support	TBD	CalSAWS Project Team

3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Los Angeles, Santa Clara, Tulare, Orange, Santa Barbara, Ventura, Santa Cruz, Solano, San Mateo, and San Diego Counties for County-specific Interactive Voice Response (IVR) designs
- ▶ Continue build of System Change Requests (SCRs) CA-226672 Administrative Page, Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)
- ▶ Continue build of Los Angeles County Amazon Web Services (AWS) Accounts and Contact Center Infrastructure (CA-240156)

3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

4.0 Application Development and Test

4.1 Highlights of the Reporting Period

Table 4.1-1 – CalSAWS Application Development and Test Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.2 Design Difference Identifiers (DDID) System Test Status	<ul style="list-style-type: none"> 22.09 overall System Testing on schedule. Week 1 of 8 completed. 18% pass rate on a 13% target. Note: there are no DD&I functional System Change Requests in the 22.09 release
4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)	<ul style="list-style-type: none"> 31 of the 39 Consortium, State, and County interfaces have successfully passed validation

4.1.1 Application Development Summary

Table 4.1.1-1 – CalSAWS Application Development Summary

	Status	22.07	22.09	22.11	23.01	23.02	23.05
Design	New	0	0	0	9	1	10
	Design in Progress	0	1	2	2	0	1
	Ready for Committee	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0
	Pending Approval	1	1	1	1	1	1
Build	Approved	0	2	1	1	1	2
	In Development	1	3	1	1	0	0
	Development Complete	0	1	0	0	0	0
	In Assembly Test	0	0	0	0	0	0
Test	System Test	1	16	0	0	0	0
	Test Complete	0	0	0	0	0	0
	In Production	9	0	0	0	0	0
	Grand Total	12	24	5	14	3	14

System Change Requests (SCRs) in Production	914
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Notes:

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in production represents a count of any SCR that have a project phase of migration and have been deployed to production

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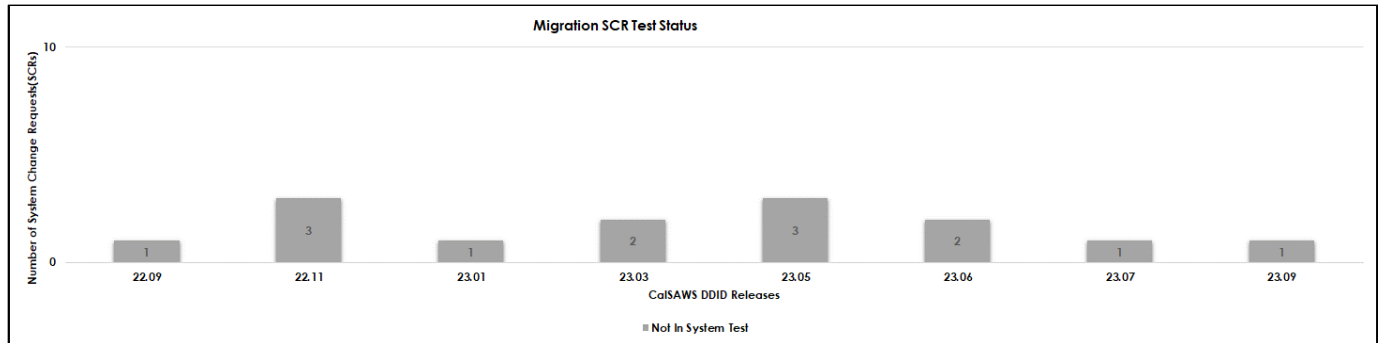
CalSAWS DD&I Project Phase

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- ▶ Continued drafting designs and development activities. Status is provided in Table 4.1.1-1 (CalSAWS Application Development Summary) above

4.1.2 Design Difference Identifiers (DDID) System Test Status

Figure 4.1.2-1 – DDID System Test Status



Notes:

- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes "In Production" status; Test Complete includes "Test Completed" status; System Test includes "System Test" status; Not in System Test includes all SCR statuses prior to System Test delivery.
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs).
- There are no DD&I functional system change requests in the 22.09 release. The one DDID SCR (CA-245905) is specific to a Online Help page Training update.

4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)

Table 4.1.3-1 – Consortium Partners

INTERFACE TESTING		
CONSORTIUM PARTNER	STATUS	TARGET COMPLETION DATE
Electronic Inter County Transfer (EICT) - CalWIN	3/3	July 21, 2022
Online CalWORKS Appraisal Tool (OCAT)	2/2	June 28, 2022

Note:

- Interface testing completed.

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Table 4.1.3-2 – State Partners

INTERFACE TESTING		
STATE PARTNER	STATUS	TARGET COMPLETION DATE
California Healthcare Eligibility, Enrollment, and Retention System (CalHEERS)	5/5	July 26, 2022
California Child Support Automation System (CCSAS) - DCSS	0/2	August 31, 2022
California Department of Social Services (CDSS) - DSS	1/2	August 31, 2022
Case Management Information and Payrolling System (CMIPS) - OSI	2/2	July 12, 2022
County Medical Services Program (CMSP)	1/1	June 30, 2022
Electronic Benefits Transfer (EBT) - FIS	2/2	July 21, 2022
Medi-Cal Eligibility Data System (MEDS) - DHCS	2/2	July 27, 2022
Welfare Data Tracking Implementation Project (WDTIP) - OSI	2/2	July 12, 2022
Welfare Intercept System (WIS) - DSS	2/2	July 5, 2022

Notes:

- CCSAS (DCSS):
 - CCSAS Interfaces inbound, and outbound interface files sent and pending final partner validation
 - CDSS to implement production CalSAWS FTP account properties for CalWIN Wave 1 Counties by August 19, 2022
 - During the week of August 22, end to end interface transferability test to be conducted

Table 4.1.3-3 – CalWIN Wave 1 Counties

INTERFACE TESTING		
CalWIN Wave 1 COUNTY PARTNER	STATUS	TARGET COMPLETION DATE
Placer County	5/8	August 31, 2022
Yolo County	4/6	August 31, 2022

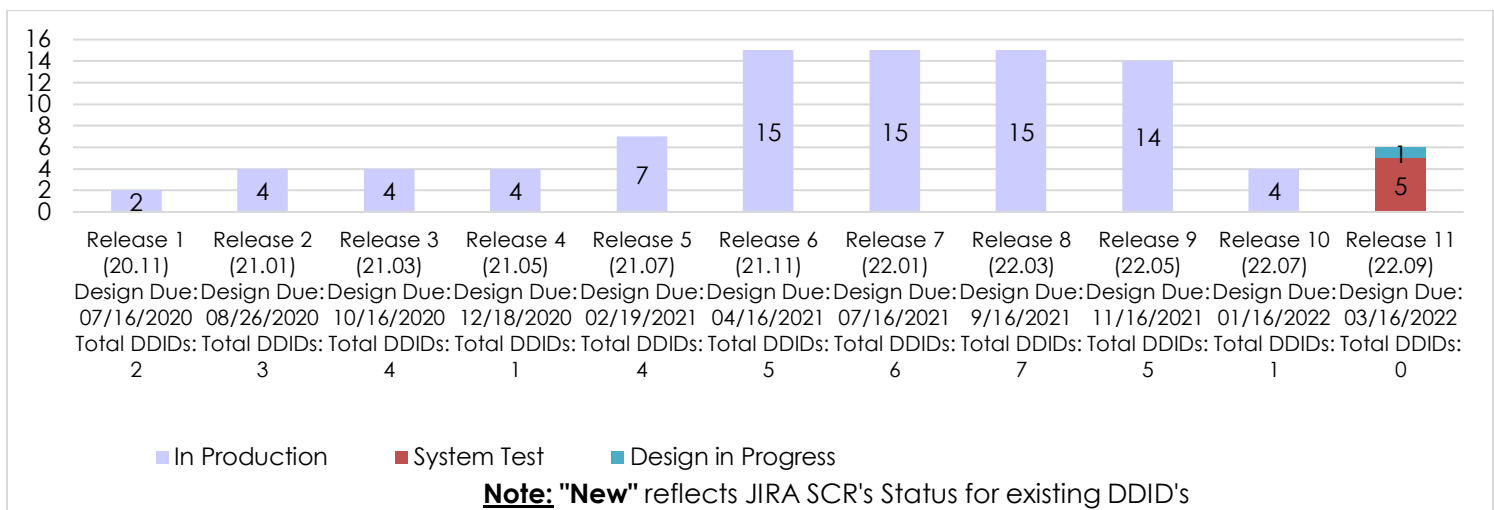
Notes:

- Placer County
 - August 5, 2022: Positive Pay, and Direct Deposit (Reader and Writer) final validation is pending a County to Bank test which is targeted to be performed during the week of August 8, 2022
- Yolo County
 - August 5, 2022: Warrant Print Writer interface pending County third party vendor development to be completed
 - August 5, 2022: Auditor Controller Writer interface pending internal County functional validation

4.1.4 General Assistance/General Relief (GA/GR)

- ▶ General:
 - Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design and web service clarifications on Aug 1, 2022, and Aug 3, 2022
 - The SCR CA-248447 - Update list of programs sent to GA/GR correspondence service for Manual correspondence is in Design
 - Continued creating the remaining documents related to the SCR CA-245148: GA GR Training Documentation (documentation Only) (22.09)
 - The below SCR's are in System Test
 - CA-240916 GA/GR Automated Solution - Imaging Updates
 - CA-244842 Set GA/GR Aid Code for CalFresh program on PACF cases (for GA/GR Automated solution)
 - CA-220016 GA GR Automated Solution Admin Changes - Wave 1 and Tier 3 Manual Correspondences

Figure 4.1.4-1 – GA/GR Design Difference Identifiers (DDID) Status



4.1.5 CalWIN Wave 1 Batch Performance

- ▶ The CalWIN Wave 1 Batch Performance effort (CA-217183) began on June 6, 2022
 - Golden Data Set (GDS) 7 loaded into the Batch Performance database
 - Automated test team ran scripts to create data for counties in the environment
 - Executed 43* County Batch
- ▶ The "High Volume Forms Process" ran on August 2, 2022
 - During the execution of Medi-Cal Re-evaluation (RE) packets, the last few Analytics jobs had a communication issue with the batch server. Even though the jobs had completed within normal parameters, the communication issue left the jobs running for over an hour
 - The next batch cycle "10-Day Batch" will be executed the week of August 8, 2022
 - A re-test of "High Volume Forms Process" cycle will be executed after the "10-Day Batch" has completed

*The Wave 1 Conversion will only include 42 Counties. However, GDS 7 still included Contra Costa County, so the first few performance tests will continue to include all 43 Counties for testing

purposes

Table 4.1.5-1- CalWIN Wave 1 Batch Performance Schedule and Results

Performance Cycle	Start Date	End Date	Run Time	Performance Defects
End of Month	June 6, 2022	June 19, 2022	(Run 1) 11 hours, 26 minutes	
			(Run 2) 10 hours, 39 minutes	
			(Run 3) 9 hours, 24 minutes	
First day of the Month	June 20, 2022	July 3, 2022	(Run 1) 10 hours, 3 minutes	
Main Payroll	July 5, 2022	July 17, 2022	(Run 1) 9 hours, 28 minutes	
			(Run 2) 9 hours, 24 minutes	
			(Run 3) 9 hours, 32 minutes	
High volume forms process	July 18, 2022	July 31, 2022	(Run 1) Stopped early due to server issues	
			(Run 2) 10 hours, 54 minutes	
Interface Outbound files	July 18, 2022	July 31, 2022	TBD	
10-day cutoff	August 1, 2022	August 14, 2022	TBD	
Contingency for re-runs	August 15, 2022	August 28, 2022	TBD	

4.1.6 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ▶ Continued Configuration and Batch Scheduling for Performance execution in the Batch Performance environment for Sprint 10. Any performance tuning updates will be included in a priority release during the week of August 8, 2022, ahead of the August 13, 2022 Data Removal Batch launch
 - Sprint 10 SCR CA-235669
 - Prepare a full-scale batch test environment with existing Production and Case Data Removal batch jobs loaded into the scheduler
 - Run a full performance assessment of the Case Data Removal Batch Suite in the CalSAWS performance environment

Figure 4.1.6-1 – Case Purge Burndown Chart

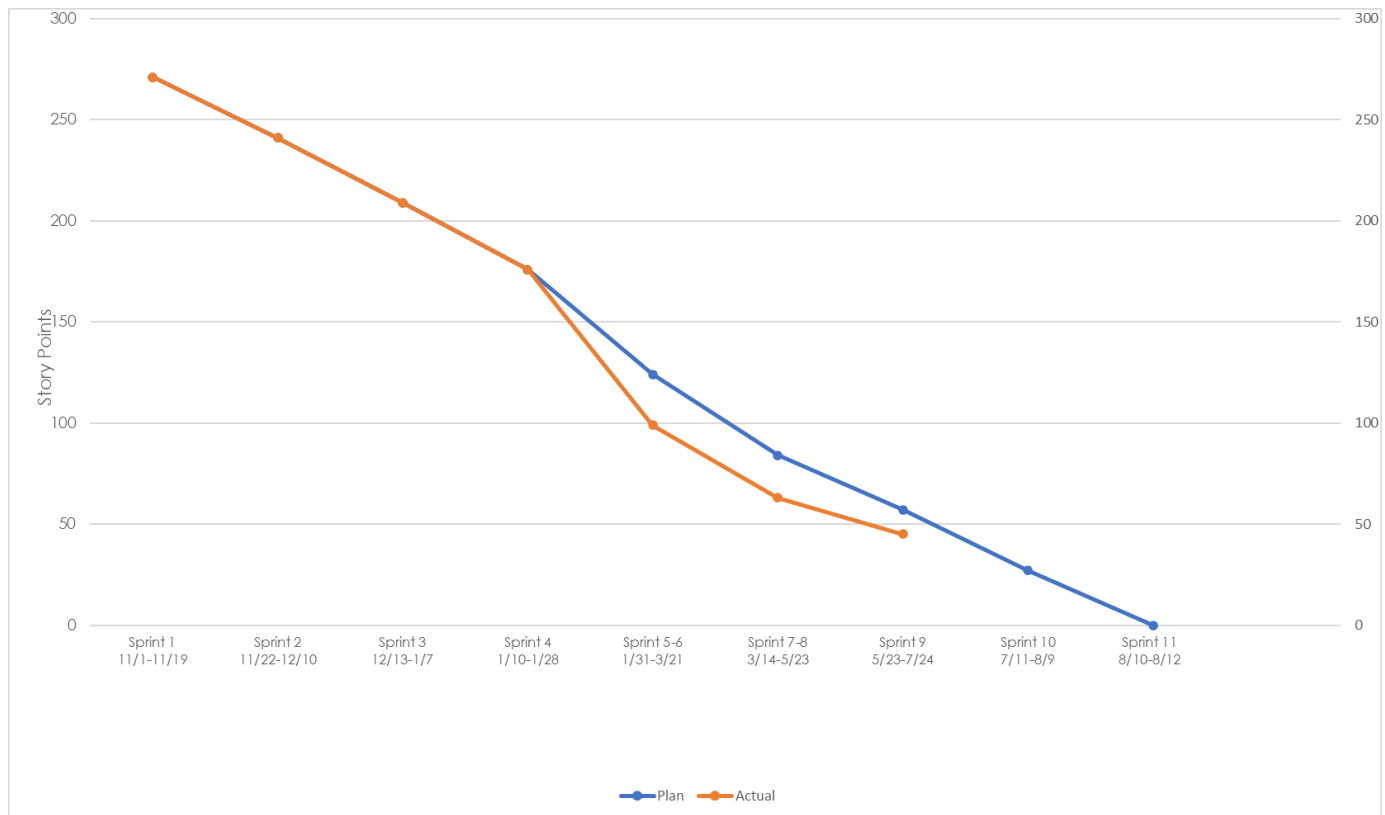


Table 4.1.6-1 – Planned Purge Sprints

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, adding new Eligibility Determination Benefit Calculation/Recovery Account (EDBC/RA) Rules to Identification Sweeps, Porting Portable Document Format (PDF) Generation Process, Increasing Journal Portable Document Format (PDF) Character Limit
Sprint 4	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure Database Change Requests (DBCRs), Schedule Batch for Journal Portable Document Format (PDF) Re-run
Sprint 6	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new Recovery Account rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
Sprint 7	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include Residential and Receipt tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
Sprint 8	OBIEE Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
Sprint 9	Image Deletion, Porting for Disaster Recovery Document Deletion
Sprint 10	Performance Environment Preparation and Execution
Sprint 11	Batch Program Scheduling

4.1.7 Deliverable Management

Table 4.1.7-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

4.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.07 Release

Deliverable Management

Table 4.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

4.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

5.0 Conversion

5.1 Highlights of the Reporting Period

Table 5.1-1 – CalSAWS Conversion Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.1 CalWIN Conversion	<ul style="list-style-type: none"> • Continued to triage and prioritize defects identified in CDT, CDV, and UAT • Continued to prepare for Mock Cutover 2 (1B) – Go-Live • Began Mock Cutover 2 (1B) – Go-Live on schedule on August 6, 2022

5.1.1 CalWIN Conversion

- ▶ Continued to address open and unresolved Converted Data testing identified defects
- ▶ Continued and completed Golden Data Set (GDS) 9 Epic development and testing. This Epic is focused on:
 - 22.05 and 22.07 production data structure and code value changes which impact conversion transformation logic
 - Identified and unresolved Converted Data Test (CDT) defects
 - General Assistance/General Relief (GA/GR) data structure and code value enhancements where conversion transformation logic also need be enhanced to convert GA/GR
 - Planned to be delivered on August 31, 2022
- ▶ Began Wave 1 Mock Cutover 2 Activities (GDS 8.5 and 9)

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Table 5.1.1-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 9 (June 2022 – July 2022)

Sprint	Total - Deferred Items	Sprint Duration		GDS#9								
				Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
Overall	199	6/6/2022	7/29/2022	0	0	0	8	27	0	172	0	0
GDS#9 Bugfix 1	45	6/6/2022	7/1/2022	0	0	0	1	3	0	41	0	0
GA/GR	59	6/6/2022	7/1/2022	0	0	0	0	1	0	58	0	0
GDS#9 Bugfix 2	65	7/15/2022	7/22/2022	0	0	0	1	21	0	43	0	0
22.5/22.07	30	7/15/2022	7/22/2022	0	0	0	0	0	0	30	0	0
Hardening	td	7/25/2022	7/29/2022	0	0	0	6	2	0	0	0	0

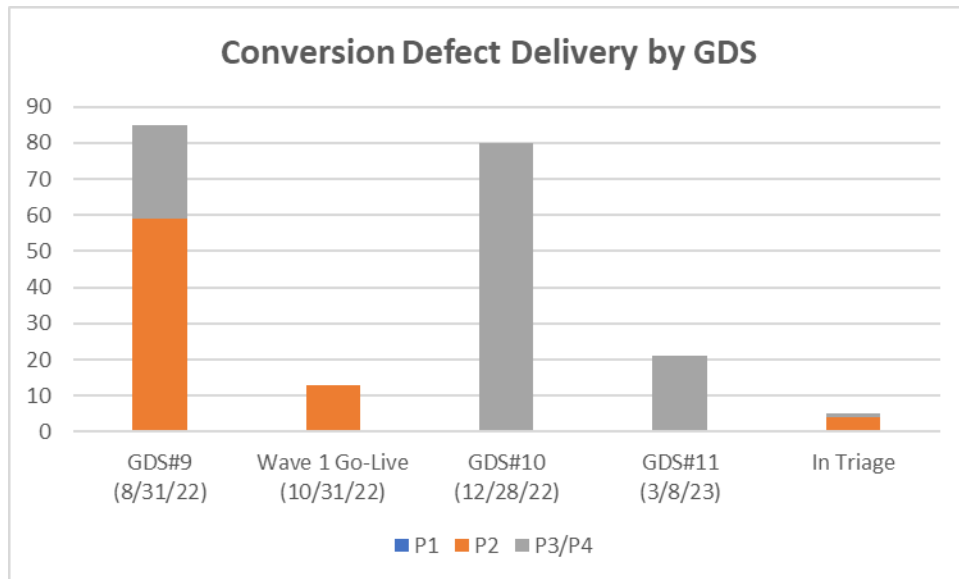
5.1.2 CalWIN Conversion Defects (CDT, CDV, and UAT)

Table 5.1.2-1 – Open Converted Data Test (CDT), County Data Validation (CDV), and User Acceptance Test (UAT) Defects

Open Defects by Phase	Priority 1	Priority 2	Priority 3/Priority 4	Total
CDT	0	67	105	172
CDV	0	4	22	26
UAT	0	5	1	6
Total Open Defects	0	76	128	204

Defect Delivery by Golden Data Set (GDS)	Priority 1	Priority 2	Priority 3/Priority 4	Total
GDS#9	0	59	26	85
Wave 1 Go-Live	0	13	0	13
GDS#10	0	0	80	80
GDS#11	0	0	21	21
In Triage	0	4	1	5
Total Open Defects	0	76	128	204
Conversion Resolved	0	-51	-16	-67
Total Open Unresolved Defects	0	25	112	137

Figure 5.1.2-1– Open Converted Data Test (CDT) Defects by GDS



5.1.3 Gainwell Technologies

- ▶ CalWIN Document Migration
 - Continued delivery of Client Correspondence (CC) from CalWIN

5.1.4 Ancillary Systems Conversion

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Execute Mock Cutover 2 -1B

Figure 5.1.4-1– Ancillary Systems Conversion Gantt Chart

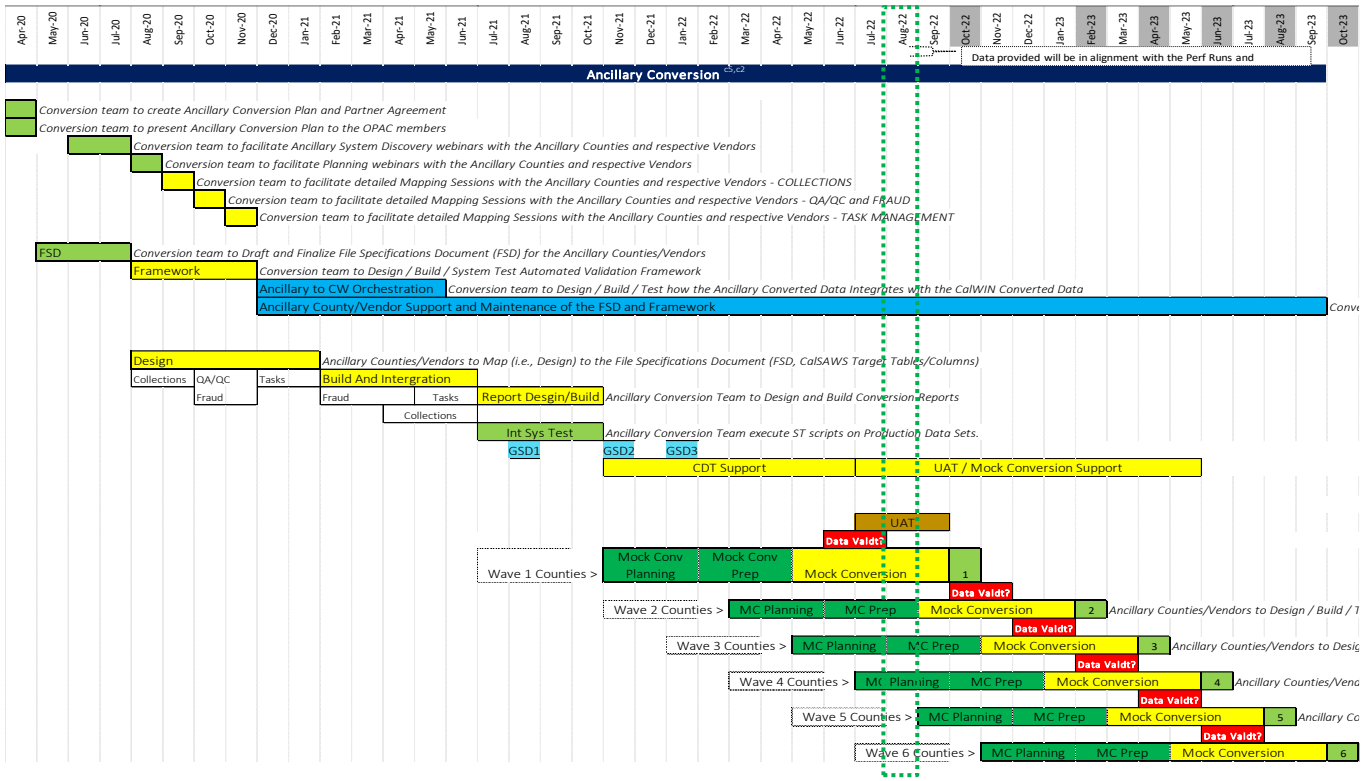


Table 5.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Completed	Exception handling for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build	Development activities, dependent Design Mapping, are ready to Start (or are Completed)	Completed
January 2022	System Test	System Test execution, dependent on test scripts and Build Completed, are ready to Start (or are Completed)	Completed

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FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
June 2022	Integration Test	End-to-End Test execution, dependent on test scripts, System Test Completed and CDT completed, are ready to Start (or are Completed)	Completed
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Prerequisite to begin Mock Conversions	W1 In-progress, W2-6 Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities, dependent on Integration Test Completed, are ready to Start (or are Completed)	W1 In-progress, W2-6 Not started
August 2023	Wave 1 – 6 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to Start (or are Completed)	W1 Completed, W2-6 Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Completed)	Not started

5.1.5 Deliverable Management

Table 5.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

5.2 Activities for the Next Reporting Period

5.2.1 CalWIN Conversion

- ▶ Continue Wave 1 Mock Cutover 2 activities (GDS8.5)
- ▶ Continue to complete Jira epics and issue aligned with Golden Data Set (GDS) delivery schedule
- ▶ Continue and complete development for the delivery of Golden Data Set (GDS) 9 Epic
- ▶ Complete activities for Mock Cutover 2

5.2.2 Gainwell Technologies

- ▶ CalWIN Data Migration
 - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
 - Continue planning for future data retention runs

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5.2.3 Ancillary Systems Conversion

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue System Test scenario for automation development
- ▶ Continue Mock Cutover 2 – 1B

5.2.4 Deliverable Management

Table 5.2.4-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

6.0 CalWIN Functional Support

6.1 Highlights of the Reporting Period

Table 6.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• None to note for reporting period

- ▶ Supported CalSAWS 3x Weekly Leadership Meetings on August 1, 2022, August 3, 2022, and August 5, 2022 to collaborate on leadership items for the CalWIN release
- ▶ Supported Implementation Support Services (ISS) Team Leads Meetings on August 2, 2022 and August 4, 2022 to collaborate effectively
- ▶ Supported Ventura County To-Be Business Process Reengineering (BPR) Closeout Sessions on August 1-5, 2022, upcoming sessions include:
 - Task and Workload Management
 - Appointments
 - Application Registration, Community Based Organization (CBO), Case Maintenance
 - Employment Services and E2Lite
 - General Relief (GR)
 - Resource Data Bank (RDB) and Valuables
 - Fiscal 101 Workshop and Processes
 - Fiscal and Benefit Recovery
 - Lobby Management
- ▶ Supported Command Center/Escalation Strike Team: Meeting 4 on August 2, 2022 and Meeting 5 on August 4, 2022 to plan for post-implementation support

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CalSAWS DD&I Project Phase

Weekly Status Report Period: August 1, 2022 to August 7, 2022

- ▶ Supported Process Simulation during the week of August 1-5, 2022 to support validation of Yolo and Placer County's processes hands-on-keys in CalSAWS, consisting of:
 - Standups
 - Process Simulation Sessions
 - Process Simulation Session Debriefs
- ▶ Supported Training – Preparation Enablement Sync on August 3, 2022 to support CalWIN County training efforts
- ▶ Supported the Discuss Education Sessions/Office Hours for County Prep on August 3, 2022 to plan out the schedule of support sessions for Wave 1 County Prep phase

6.2 Activities for the Next Reporting Period

- ▶ Prepare for CalSAWS 3x Weekly Leadership Meetings on August 8, 2022, August 10, 2022, and August 12, 2022 to collaborate on leadership items for the CalWIN release
- ▶ Prepare for Implementation Support Services (ISS) Team Leads Meetings on August 9, 2022 and August 11, 2022 to collaborate effectively
- ▶ Prepare for Ventura County To-Be Business Process Reengineering (BPR) Closeout Sessions on August 8-12, 2022, upcoming sessions include:
 - Automated Actions and Pending Decisions Review
 - General Relief (GR)
- ▶ Prepare for Santa Cruz County To-Be Business Process Reengineering (BPR) Closeout Sessions on August 8-12, 2022, upcoming sessions include:
 - Task Management and Workload Assignment
 - Lobby Management
 - Appointments
 - Discontinuance, Re-evaluation (RE), CBO
 - Employment Services (ES) (Family Stabilization) & Child Care
 - Fiscal 101 Workshop and Processes
 - Fiscal Continued
 - Appeals/Hearings (General Assistance (GA) and Non-GA)
 - Electronic/Telephonic Signatures
- ▶ Prepare for Command Center/Escalation Strike Team: Meeting 6 to plan for post-implementation support
- ▶ Prepare for Process Simulation during the week of August 8-12, 2022 to support validation of Yolo and Placer County's processes hands-on-keys in CalSAWS, consisting of:
 - Standups
 - Process Simulation Sessions
 - Process Simulation Session Debriefs
- ▶ Prepare for Discussion Education Sessions/Office Hours for County Prep on August 9, 2022, to further plan details of staffing during Wave 1 County Preparation phase

6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

7.0 Technical Infrastructure

7.1 Highlights of the Reporting Period

Table 7.1-1 – CalSAWS Technical Infrastructure Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> None to note for reporting period

Table 7.1-2 – County Network Connectivity Readiness Status

CalWIN WAVE 1 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Project Networking Connectivity	On track	95%	92%
County Networking Connectivity	On track	75%	67%

CalWIN WAVE 2 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Project Networking Connectivity	On track	79%	66%
County Networking Connectivity	On track	48%	37%

CalWIN WAVE 3 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Project Networking Connectivity	On track	53%	39%
County Networking Connectivity	On track	19%	16%

- ▶ Wave 1
 - Completed all technical enablement and connectivity for Placer and Yolo Counties
 - Continued circuit bandwidth upgrades for Placer and Yolo Counties to support EDR
 - Prepared compliance validation CalSAWS Requests for Information (CRFI) to be distributed by August 12, 2022
- ▶ Wave 2
 - Continued to monitor risks for Santa Clara County
 - AT&T re-scheduled equipment and circuit deployment targeted for August 12, 2022, after missing the August 5, 2022, install date
 - Comcast statement of work pending from carrier for construction dependencies
 - Level 3 circuit procurement is in progress
 - Pending Santa Clara County response to CRFI 22-040 (due date of July 1, 2022) to configure firewall policies and complete integration with CalSAWS
 - Follow-up sent to the County on July 27, 2022; County has identified the file

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- transfer server and IP information
 - o Full CalSAWS Request for Information (CRFI) response dependent on circuit delivery and network integration with CalSAWS
- o Completed IPT pre-readiness for Tulare County
 - o Pending secondary circuit acceptance from Carrier
- o Completed IPT pre-readiness for Contra Costa County
- ▶ Wave 3
 - o Continued to track secondary circuit activation for Orange and Ventura Counties
 - o Two carriers, AT&T and Spectrum has classified site as unserviceable
 - o Working with carrier Crown Castle for circuit delivery
 - o Pending Ventura County response to CRFI 22-052 (due date of July 15, 2022) to seek and understand the business-critical services and applications which will be used by the Wave 3 CalWIN Counties; follow-up to be sent by August 9, 2022
 - o Distributed CalSAWS Requests for Information (CRFI) 22-062 to Wave 3 Counties to configure firewall policies and complete integration with CalSAWS with response due by September 2, 2022
 - o Completed SD-WAN infrastructure installation for Orange, Santa Barbara, and Ventura Counties
- ▶ Wave 4
 - o Continued to conduct CalWIN Wave 4 County Technical Point of Contact (TPOC) meeting
- ▶ CalWIN Counties
 - o TBCR for bandwidth upgrade to support EDR approved
 - o New circuit orders submitted for Wave 2 – 6 Counties in anticipation of opting in for EDR and where additional bandwidth was required based on the completed assessment

7.2 Activities for the Next Reporting Period

- ▶ Draft CalSAWS Requests for Information (CRFI) for Security Assessment and sent for review
- ▶ Continue to implement remaining configuration changes for enabling Secure File Transfer Protocol (SFTP), Batch and Database access for Wave 3 Counties, where new CRFI responses are received
- ▶ Schedule one-on-one low level design review sessions with the Wave 3 Counties for CalSAWS integration
- ▶ Continue to track circuit upgrades for Waves 1 and 2 for EDR enablement
- ▶ Continue to track circuit deliveries for Wave 2, 3 and 4

7.3 Deviations from Plan/Adjustments

- ▶ Santa Clara County has changed the designated Point of Presence (PoP) site location resulting in previously completed procurement and planning tasks having to be re-done. This will result in a 3-month impact to all downstream tasks and milestones for Santa Clara County unless mitigated
 - o Mitigation:
 - o Temporary installation (deployed on June 29, 2022) of 4G connection (at additional cost) which will allow the County to complete pre-readiness and

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technical enablement tasks. This will isolate the County from being on-hold for 2 months. However, procured circuits will need to be delivered before beginning Interface Partner Testing (IPT) and User Acceptance Testing (UAT) testing

- 4G connectivity for Santa Clara unusable due to poor 4G signal resulting in instability and unusable as a workaround
- Comcast 600x35Mbps - Construction delays (ISP) could result in an additional 2 months to deliver (Target: November 2022)
- AT&T 100Mbps - ISP technician was turned back by the County due to miscommunication and new requirements not captured in the requirement gathering template; technician has been rescheduled for August 5, 2022
- AT&T technician did not arrive on-site for install as expected on August 5, 2022; new target install date set for no later than August 12, 2022
- Level 3 100Mbps Circuit order placed as contingency while dependencies with Comcast and AT&T are resolved

8.0 Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues Report

