



## Change Order No. 6 – Work Order 15: Transitional Housing Supplement QA SOW

### Purpose

The purpose of Change Order No. 6 – Work Order 15 is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews of the Transitional Housing Supplement Design, Development, and Implementation (DD&I) work products, deliverables, services, and testing.

### Scope

ClearBest will conduct quality reviews of the delivered Transitional Housing Supplement work products, services, and test outcomes and report findings monthly via Monthly Status reports. The scope of this effort includes:

1. Participation in meetings, discussions, and walkthroughs pertaining to Transitional Housing Supplement deliverables, work products, and milestones.
2. Development of **DEL #1 - QA Monthly Status and Test Report (Transitional Housing)** on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's:
  - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCRs via Change Control Board process
  - Developed enhancements
  - Testing of enhancements
  - Updates to job aids, online help, and web-based training
  - Management of the enhancement process from concept/design through implementation

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. To support the nature of the milestone-based SOWs, the reports will be included as appendices in the QA Monthly Status Report (Transitional Housing).

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

### Staffing and Cost

To perform the QA Assessments of the Transitional Housing Supplement work products/deliverables as outlined above, ClearBest is assigning one (1) part-time QA Business Analyst/Tester. The estimated effort for the Transitional Housing Supplement DD&I Statement of Work, which will be reported via the **Deliverable #1 – QA Monthly Status Report (Transitional Housing)** is as follows:



QA STAFF ROLE	MONTHS	HOURS	RATE	COST
QA Business Analyst/Tester	2	114	\$114	\$12,996
Total Cost		114		\$12,996

### Costs by SFY

The cost schedules to support the Transitional Housing Supplement DD&I QA Services have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The following provides the costs only by SFY:

DELIVERABLE	SFY 22/23
DEL #1 – QA Monthly Status and Test Report (Transitional Housing)	\$12,996
Total	\$12,996

### Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

#### CalSAWS Consortium

By: \_\_\_\_\_  
Printed Name: Michael Sylvester  
Title: Board Chair  
Date: \_\_\_\_\_

#### ClearBest, Incorporation

By: \_\_\_\_\_  
Printed Name: Wendy Battermann  
Title: President  
Date: \_\_\_\_\_

#### CalSAWS Consortium

By: \_\_\_\_\_  
Printed Name: John Boule  
Title: Executive Director  
Date: \_\_\_\_\_

#### APPROVED AS TO FORM:

\_\_\_\_\_  
Jeff Mitchell  
Consortium Legal Counsel