
CalSAWS Enhancement Request (CER) Signature Sheet

CER Title: Batch Negative Action for Applications Opened in Error

Submitters Name: Randall Salisbury, Principal Application Developer

1st Level Manager Approval

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Signature: 

2nd Level Manager Approval

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Title: DEPARTMENTAL CHIEF INFORMATION OFFICER I

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Signature: 

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PPOCs: Please send the completed request to CER@CalSAWS.org and cc your RM.

Submission Date	8/5/2020
Title	Batch Negative Action for Applications Opened in Error

Region #: 6	County: Los Angeles	
Submitter: Randall Salisbury	Phone: 562-345-6719	Email: salisr@dcfs.lacounty.gov

Program(s) Impacted:			
<input checked="" type="checkbox"/> Adoptive Services	<input checked="" type="checkbox"/> ARC	<input type="checkbox"/> CalFresh	<input type="checkbox"/> Cal-Learn
<input type="checkbox"/> CalWORKS / RCA	<input type="checkbox"/> CAPI	<input type="checkbox"/> Child Care	<input type="checkbox"/> CMSP
<input checked="" type="checkbox"/> Foster Care	<input type="checkbox"/> GA/GR	<input type="checkbox"/> GAIN/REP/WTW	<input type="checkbox"/> GROW
<input checked="" type="checkbox"/> Kin-GAP	<input checked="" type="checkbox"/> Medi-Cal / RMA	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other – specify			

Area(s) Impacted:			
<input type="checkbox"/> Call Center	<input type="checkbox"/> Case Assignment	<input checked="" type="checkbox"/> Client Correspondence	<input checked="" type="checkbox"/> Eligibility
<input type="checkbox"/> Fiscal / Collections	<input type="checkbox"/> Hearings	<input type="checkbox"/> Imaging	<input type="checkbox"/> Lobby Management
<input type="checkbox"/> Reports	<input type="checkbox"/> Resource Data Bank	<input type="checkbox"/> Schedule Appt	<input type="checkbox"/> Security
<input type="checkbox"/> Self Service Portal	<input type="checkbox"/> Special Investigation	<input type="checkbox"/> Task Mgmt	<input type="checkbox"/> Time Limits
<input type="checkbox"/> Training			
<input type="checkbox"/> Interface(s) – specify			
<input type="checkbox"/> Other – specify			

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Justification / Request Summary:

Region 6 has approximately 2,500 Adoptions and Foster Care applications in LRS that were opened in error. Current LRS functionality allows for such cases to be closed via Negative Action. However, Negative Actions must be done by an LRS user via the online system 1 case at a time.

Issue:

Performing thousands of Negative Actions in this way is time-consuming and a workload impact.

Recommendation:

Automate the Negative Action functionality to enable a provided list of applications to be discontinued via batch processing. Please suppress any related client correspondence. Allow for future applicability to other child welfare programs such as Kin-GAP, ARC and Medi-Cal, in addition to Foster Care and AAP.

CalSAWS Response:

CER Tracking #: (automatically generate by JIRA)	SCR #
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Rejected By:**Date:****Rejection Reason(s) or other Comments:**

Change Request Evaluation Form

Change Request Information	
Summary: (include SCR # if available)	Perform Negative Active in Batch for Applications Opened in Error
(1) Change Request Type:	Data Change
If Other, Please Explain:	
(2) Reason for Request:	County Specific Policy or Request
If Other, Please Explain: Provides SIL Youth with an additional, convenient method for accessing their aid.	
(3) Potential Risk if not Implemented Timely:	Increased Error Rates

Business Impact Assessment	
(1) How many Counties are impacted by the Requested Change?	1
(2) Does the requested change directly impact benefits provided to Recipients?	No
(3) Approximate population impacted by this change request.	2,001 - 10,000
Define population (i.e. cases, programs, applications, etc.): Cases	
(4) Can the change be handled through a reasonable alternative procedure, business process change or training?	No
If Yes to Question 4, briefly describe the alternative procedure:	
(5) What is the estimated Effective Date:	In 7 - 12 Months
Effective Date (MM/DD/YYYY): 06/01/2021	

Migration Impact Assessment	
(1) What is the Migration Impact on the Requested Change?	No Impact - County/System Specific

Information About this Request

Total Score: 46

Priority: Medium