

- CalSAWS M&E CalWIN Migration

Distribution Date:	July 18, 2022
To:	PPOC.Alameda; PPOC.Contra Costa; PPOC.Fresno; PPOC.Orange; PPOC.Placer; PPOC.Sacramento; PPOC.San Diego; PPOC.Santa Barbara; PPOC.San Mateo; PPOC.Santa Clara; PPOC.Santa Cruz; PPOC.San Francisco; PPOC.San Luis Obispo; PPOC.Solano; PPOC.Sonoma; PPOC.Tulare; PPOC.Ventura; PPOC.Yolo; PMO.Fiscal; Tracy Berhel; Stacey Drohan
CIT Name:	2 nd Quarter CalSAWS DD&I County Support Staff Report
From:	CalSAWS PMO Fiscal

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|--|
| <input type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input checked="" type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input type="checkbox"/> Help Desk |
|---|--|

Description: (Including any step-by-step instructions)	<p>Purpose (CalWIN Counties)</p> <p>The purpose of this CIT is to share the Excel template for the 2nd Quarter CalSAWS DD&I County Support Staff Report. The months listed have been updated to reflect April, May and June 2022 for this quarter. The template was also emailed directly to CalWIN Fiscal SME's on 7/11/22 from PMO Fiscal.</p> <p>The CalWIN counties will use this template to submit their quarterly county support staff activities for the state. Completion instructions are included in the workbook. This report period covers April 2022 through June 2022 and is to be submitted via e-mail to PMO.Fiscal@CalSAWS.org along with each county's June 2022 claims due July 20, 2022. Please submit in the Excel format (do not PDF).</p> <p>The submission schedule for 2022 is as follows:</p>
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Quarter	Report Period	Due Date
1 st	Jan, Feb, Mar	Apr 20, 2022 (Submit with Mar claims)
2 nd	Apr, May, Jun	Jul 20, 2022 (Submit with Jun claims)
3 rd	Jul, Aug, Sep	Oct 20, 2022 (Submit with Sep claims)
4 th	Oct, Nov, Dec	Jan 20, 2023 (Submit with Dec claims)

Background

Per the state, CalWIN counties must complete a quarterly report to provide the status of completed and planned activities relating to CalSAWS DD&I, as well as actual and projected hours.

Additional Information

No additional information.

County Action

E-mail the completed report in the Excel format (do not PDF) to PMO.Fiscal@CalSAWS.org along with your county's June 2022 claims due July 20, 2022.

If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.

Primary Project Contact: (Name and email address)	Stacey Drohan (916) 846-7332 Stacey.Drohan@CalWIN.org
Backup Project Contact: (Name and email address)	Tracy Berhel (916) 846-7304 Tracy.Berhel@CalWIN.org
Attachments:	2 nd Qtr CalSAWS DDI CSS Rpt Template.xlsx
Web Portal Link:	<p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2022" folder. 4. Click on the appropriate CIT # folder.