

CalSAWS | Weekly Status Meeting

Date: August 10, 2022	Location: Microsoft Teams Meeting
Time: 9:00 a.m. – 11:00 a.m.	Meeting Called by: CalSAWS Management

Attendees: John Boule, Joel Acevedo, Diane Alexander, Henry Arcangel, Dawn Wilder, Ayana Alvarez, Lynn Bridwell, Laura Chavez, Cristina Contreras, Sharon Caldwell, Emmeil Davis, JR Dessai, Luz Esparza, Jennifer Flanagan, Lulu Fou, Monica Gonzalez, Tom Hartman, Jennifer Hobbs, June Hutchison, Arnold Malvick, Niranjan Srinivasan, Umair Khan, Ricardo Miranda, Peggy Macias, Joe Mendoza, Lenecia Miles, Lorena Montes, Holly Murphy, Nichole Nava, Cathy He, Michele Peterson, Deanna Rotert, Greg Postulka, Karen Rapponotti, Keith Salas, Lisa Salas, Jennifer Smith, Rodain Soto, Sean Swift, Sharon Teramura, Matthew Vandereyck, Chris Van Vlack, Christine Hendren, Michael A. Johnson, Dan Dean, Wendy Battermann, Belinda Ramirez, Matt Coffin, Julie Conwell, Justin Stephenson, Daisy Villasenor, Veronica Lara, Yolanda Banuelos, Ashley Arnold, Mary Sabillo, Roger Perez, Sreshta Wickramasinghe (CalWIN Implementation Support, Yong Vangbliayang, Chazny Nunes, Kevin Wilson (OCAT Project), Rachel Frey (BenefitsCal Project), Onur Senman (BenefitsCal Project), Surranjan Kumar (BenefitsCal Project), Cathryn Van Maren (CalWIN Implementation Support), Eric Capati (CalWIN Implementation Support)

State Partners: Brandon Hansard (OSI), Neha Dhawan (OSI), Manroop Mahal (OSI), Katie Ouyang (OSI), Melissa Brock (OSI), Stephen Zaretsky (OSI), Russell Carroll (OSI), Patty Goodwin (OSI), Lourdes Chang (OSI), Caralee Mann (OSI), Renee Mollow (DHCS), Rocky Givon (CDSS), Jessica Abernethy (CDSS), Erin Leight (CDSS), Brittney Blake (CDSS), Mong Vang (CDSS), Sherice Sterling (CDSS), Cecilia Rolon (CDSS), Yingjia Huang (DHCS), David Lucio (DHCS), Katie Mead (DHCS), Nellie Abeleda (DHCS), Theresa Hasbrouck (DHCS), Param Bansal (IV&V), Brian Nagy (IV&V), Apoorva Kandya (IV&V), Aftab Mohammed (IV&V), Rob Trojan (DOF)

Topic	Lead
Commence Meeting	Arnold Malvick
Announcements	Arnold Malvick
CalSAWS DD&I Weekly Status	Arnold Malvick

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Customer Service Center (CSC)	N/A	<ul style="list-style-type: none"> Continued discussion with Los Angeles County, Wave 1, Wave 2, Wave 3, and Wave 4 CalWIN Counties about migration to CalSAWS Contact Center Solution Continued Build of Administration Page (CA-226672), Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)
Application Development and Test	4.1.2 Design Difference Identifiers (DDID) System Test Status	<ul style="list-style-type: none"> 22.09 overall System Testing on schedule. Week 1 of 8 completed. 18% pass rate on a 13% target. Note there are no DD&I functional System Change Request in the 22.09 release
	4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test	<ul style="list-style-type: none"> 31 of the 39 Consortium, State, and County interfaces have successfully passed validation

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	(IPT)	
Conversion	5.1.1 CalWIN Conversion	<ul style="list-style-type: none"> Continued to triage and prioritize defects identified in CDT, CDV, and UAT Continued to prepare for Mock Cutover 2 (1B) – Go-Live Began Mock Cutover 2 (1B) – Go-Live on schedule on August 6, 2022

CalSAWS BenefitsCal Portal/Mobile DD&I Weekly Status

Onur Senman

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	Release: ARPA September (2022)	<ul style="list-style-type: none"> System Testing is complete for the Student-Based Archetypes and Community Based Organization (CBO) Referral Code functionality Independent Testing started and started Independent Testing Support User Acceptance Testing (UAT) has not started yet Hosted a Q&A at Self-Service Portal Committee Meeting on August 2, 2022 about the BenefitsCal Communications and Marketing campaign. Prepared a demo of ARPA Release functionality to Advocates, CBOs, CDSS, DHCS, Consortium, and QA on August 10, 2022
	January 2023 Release (Release 5.0)	<ul style="list-style-type: none"> Facilitated Release 5.0 Design refresher sessions on August 4, 2022 for support request requirements Proposed timeline and milestones for Release 5.0 (January 2023) awaiting partner confirmation. AI CSPM-54173
	August Joint Powers Authority (JPA) Meeting	<ul style="list-style-type: none"> Worked with Consortium leadership on the Action Items for upcoming JPA meeting
	CalWIN ISS Support	<ul style="list-style-type: none"> Worked with Consortium leadership on the Action Items for upcoming JPA meeting
	Los Angeles County Priority Enhancement	<ul style="list-style-type: none"> Implemented the enhancement requested by Los Angeles County to add County specific language nudge for Expedited Service information (CSPM-56860) and deployed to production on August 4, 2022

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Business Process Reengineering (BPR)	Business Process Reengineering (BPR)	<ul style="list-style-type: none"> Obtained sign-off from Wave 6 (San Luis Obispo and Sacramento Counties) on To-Be Final Work Products (FWPs) on 08/04/22 and 08/05/22 respectively. Started BPR Closeout Sessions for Ventura County (Wave 3) on 08/01/22. Continued executing Process Simulation scenarios with Wave 1 County participants (Placer and Yolo Counties) on 08/01/22, 08/02/22, and 08/05/22. Facilitated discussion of Automated Actions with Alameda County (Wave 5) on 08/02/22 to finalize initial enablement decisions.
Organizational Change Management (OCM)	Organizational Change Management (OCM)	<ul style="list-style-type: none"> Revised proposed schedule for Waves 2 and 3 County Change Guides/County Discussion Guides (CCG/CDG) review/completion and reviewed with Consortium. Completed drafting the meeting materials for the Wave 3 CDG Orientation meeting and reviewed with the Consortium to capture feedback. Completed addressing comments received from the County for the Contra Costa CCG/CDG FWP and continued addressing the Consortium comments. Continued addressing comments received from the County for the Santa Clara CCG/CDG FWP and continued addressing the Consortium comments. Completed addressing comments received from the Consortium for the Tulare CCG/CDG DDEL. Conducted Office Hours with Placer and Yolo Counties to provide support and answer questions while they are conducting their change discussions. Drafted the August infographics and sent to the Consortium OCM team for review.
Training	Training	<ul style="list-style-type: none"> Completed the final week of Placer County Train the Trainer (TTT). Completed Week 1 of 3 of Yolo County TTT. Completed final Week 1 of Contra Costa County Early Training. Continued Wave 1 Counties Web Based Trainings (WBTs) in the Learning Management Software (LMS).
Implementation	Implementation	<ul style="list-style-type: none"> Go-Live Packet (GLP) – Received feedback on initial draft for Awareness Items and Post Go-Live Case Review Guides. Work in Progress to address items. 18 new items identified from

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		2021 OCM assessment worksheet to be added to the GLP. <ul style="list-style-type: none"> Updated the GLP template based on feedback from DDEL10 Presented County Readiness Checklists and discussed outstanding items with the Tulare, Orange, Placer, Yolo, and Ventura Counties' Targeted On-Site Support/Implementation Points of Contact (TOSS/IPOC). Distributed the County Prep CalSAWS Information Transmittal (CIT) with a 41-item packet and supporting items to Wave 1 Counties on 08/05/22. Started the Wave 2 Readiness Dashboard and Packet.

CalSAWS Central Print Weekly Status

Dawn Wilder

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	N/A	<ul style="list-style-type: none"> Configuration meetings with Wave 4 Counties CRFI

OCAT Project Weekly Status

Kevin Wilson

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	N/A	<ul style="list-style-type: none"> None for the reporting period

CalSAWS QA Weekly Status

Dan Dean

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	N/A	<ul style="list-style-type: none"> Participated in CalSAWS 3x Weekly Leadership Meetings for CalWIN Implementation Reviewed Global Delivery Network (GDN) Quality with Accenture Conducted Web Portal County Focus group review session Facilitated preliminary CIT/CRFI review in support of upcoming internal working session and drafting of Quick Win products
QA Technical	N/A	<ul style="list-style-type: none"> Continued Collaboration with Accenture and Deloitte on RCA reviews Continued CalSAWS M&O deliverable reviews



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		<ul style="list-style-type: none"> Continued advising CalWIN ISS Post Implementation Support framework workgroup (Command Center Strike Team)
QA Functional	N/A	<ul style="list-style-type: none"> Participated in Stage Gate reviews and Click Thru for Wave 1 Mock Cutover #2 – 1B Identified Application Security Instructional need for the County Prep phase to augment the Project Maintained roles Preparing for Case Purge execution and conducting QA reviews of the backup data set and DBCRs Reviewing scope of R5 for BenefitsCal and attended the ROI SCERFRA and Forms Review meeting with state stakeholders
QA Test	N/A	<ul style="list-style-type: none"> CalSAWS Release 22.09 execution is in progress with a 26% execution rate, 9% pass rate, and 17% fail/block rate BenefitsCal R4.1.5 (ARPA) execution is in progress with 50% execution rate and 50% pass rate UAT Group 2 execution is in progress with 56% execution rate, 39% pass rate, and 17% fail/block rate
QA Implementation	N/A	<ul style="list-style-type: none"> Participated in Wave 1 T-3M Survey Question Review Participated in Wave 2 and 3 Change Discussion Guide Checkpoint Participated in PPOC Change Discussion Weekly Touchpoint Updated Risks 262, 270, 278 with Risk Owners Began identifying Green Light Governance Meeting Dates for Waves 2-6

CalSAWS DD&I IV&V Project Weekly Status

Brian Nagy

Apoorva Kandya

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	IV&V Project Oversight	<ul style="list-style-type: none"> Attended UAT and Process Simulation meeting, State and Fiscal Reports meeting in addition to the CalWIN Implementation Readiness Leadership Meetings Reviewed the Weekly UAT report and DDELs for Wave 5 BPR plans. Submitted the IV&V Monthly Status Report – July

(Optional Items)

#	Action Item	Who	Due	Status
1	Present Auto Case Review results from Mock Cutover 1B	Keith Salas	8/10/2022	In progress
2	Create a CIT to the C-IV Counties on the options to opt-in or opt-out of BenefitsCal features and how to provide their opt-in choices back or changes to the Project	Joel Acevedo	8/17/2022	In progress

#	Decision Made	Who Made the Decision	Date
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