



CalSAWS Quality Assurance Weekly Status Report

**Reporting Period: August 22, 2022, to August 28,
2022**

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1.0 Quality Assurance

1.1 CalSAWS Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	<ul style="list-style-type: none"> • Participated in CalSAWS 3x Weekly Leadership Meetings for CalWIN Implementation • Reviewed Risk Register updates and executive summaries • Conducted Collaboration Model preparation meetings • Participated in R3 Management site visit prep meeting
QA Technical	<ul style="list-style-type: none"> • Continued CalSAWS M&O deliverable reviews • Continued CalSAWS performance reviews • Continued Los Angeles County Contact Center Go-Live activities • Met with Counties on Contact Center preparedness
QA Functional	<ul style="list-style-type: none"> • Met with Accenture and Gainwell for Risk 258 mitigation strategies • Conducted Wave 2 Converted Data Validation planning • Drafted global comments for the CalWIN Wave 1 Go Live packet • Monitored Case Purge activities • Met with the BenefitsCal Team to review the CX monthly report
QA Test	<ul style="list-style-type: none"> • CalSAWS Release 22.09 execution is in progress with 100% execution rate and 64% pass rate • UAT Retest is in progress with 100% execution rate and 80% pass rate. Retest to be complete by September 2, 2022
QA Implementation	<ul style="list-style-type: none"> • Supported Training Preview session on Foster Care • Completed review of revised Contra Costa and Santa Clara County Change Guides • Confirmed comment resolutions for Tulare County Change Guide • Collaborated with Deloitte and Consortium to finalize the Post Deployment Support presentation for Wave 1 counties

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1.2 Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status










DEL #	DELIVERABLE NAME		STATUS
3.38	QA Monthly Status Report – August 2022		<ul style="list-style-type: none"> Submit FDEL by September 7, 2022
4.38	QA Work Plan – August 2022		<ul style="list-style-type: none"> Submit FDEL by September 7, 2022
7.38	QA Test Monthly Report – August 2022		<ul style="list-style-type: none"> Submit FDEL by September 7, 2022
8.20	UAT Weekly Report (CalWIN) – Week 8		<ul style="list-style-type: none"> Submitted FDEL on August 23, 2022
8.21	UAT Weekly Report (CalWIN) – Week 9		<ul style="list-style-type: none"> Submit FDEL by August 30, 2022
12.39	Assessment of CalSAWS Migration Work Plan Update – September 2022		<ul style="list-style-type: none"> Submit FDEL by September 19, 2022
72.05	QA Monthly Status Report – ARPA – August 2022		<ul style="list-style-type: none"> Submit FDEL by September 2, 2022

Table 1-3 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
14.22	OCAT – QA Monthly Status Report (OCAT) – August 2022		<ul style="list-style-type: none"> Submit FDEL by September 7, 2022
WP-1.1	OCAT – System Security Plan - 2022 Update		<ul style="list-style-type: none"> Submit DDEL comments by October 7, 2022

[1] Status: **Red**: Behind schedule and requires escalation; **Amber**: Potential delay/monitor with no material schedule impact; **Green**: On schedule, performing as planned

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Table 1-4 – Overall Summary of BenefitsCal Deliverable Status











DEL #	DELIVERABLE NAME		STATUS
WP-6.07	BenefitsCal – Portal General Systems Design - Release 5.0		<ul style="list-style-type: none"> • Submit DDEL comments by September 9, 2022
WP-26.11	BenefitsCal – CX Monthly Report – August 2022		<ul style="list-style-type: none"> • Submit DDEL comments by September 14, 2022
WP-27.07	BenefitsCal – Monthly M&O Report – August 2022		<ul style="list-style-type: none"> • Submit DDEL comments by September 14, 2022
WP-28.05	BenefitsCal – Work Plan Monthly Updates – August 2022		<ul style="list-style-type: none"> • Submit FDEL comments by September 15, 2022
WP-29.05	BenefitsCal – Monthly Status Report – August 2022		<ul style="list-style-type: none"> • Submit FDEL comments by September 15, 2022
WP- 31.11	BenefitsCal – Monthly Security Monitoring Report – August 2022		<ul style="list-style-type: none"> • Submit FDEL comments by September 15, 2022




Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
59.20	CalWIN Implementation – Assessment of CalWIN Implementation Migration Work Plan Update – August 2022		<ul style="list-style-type: none"> • Submit FDEL by September 15, 2022
60	CalWIN Implementation – Assessment of CalWIN Business Process Re-engineering (BPR) Plan		<ul style="list-style-type: none"> • Submitted FDEL comments for Alameda, Fresno, and Sonoma Wave 5 counties on August 26, 2022 • Submit DDEL comments for Wave 6 counties by September 19, 2022
64	CalWIN Implementation – Assessment of CalWIN Implementation Support Plan		<ul style="list-style-type: none"> • Submitted FDEL on August 26, 2022
WP-2	CalWIN Implementation – CalWIN Change Discussion Guides		<ul style="list-style-type: none"> • Submit DDEL comments for Santa Clara and Contra Costa by September 26, 2022.

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DEL #	DELIVERABLE NAME		STATUS
WP-3	CalWIN Implementation - CalWIN County Implementation Complete Report		<ul style="list-style-type: none">• Submit DDED comments by September 22, 2022
WP-58.06	CalWIN Implementation – CalWIN Requirements Traceability Matrix - Q6		<ul style="list-style-type: none">• Submit FDEL comments by September 12, 2022
WP-62.02	CalWIN Implementation – CalWIN Implementation Master Training Plan Monthly Update - 01		<ul style="list-style-type: none">• Submit FDEL comments by September 12, 2022

1.3 Highlights for the Reporting Period

1.3.1 Project Management

- ▶ Participate in CalSAWS Leadership meetings for CalWIN Implementation on August 22, 24 and 26, 2022
- ▶ Participate in UAT Project touch-point meetings on August 22 and 23, 2022
- ▶ Participated in Risk 258 CalWIN Conversion Cutover meeting on August 22, 2022
- ▶ Participate in CalSAWS Section Directors meeting on August 23, 2022
- ▶ Participated in Imaging Migration Status meeting on August 23, 2022
- ▶ Participated in Batch Performance Checkpoint meeting on August 24, 2022
- ▶ Reviewed Risk Register updates and executive summaries in preparation for JPA and PSC meetings.
- ▶ Created Wellness Wednesday reminders
- ▶ Strike Teams and Retrospectives
 - Conducted Collaboration Model preparation meetings
 - Drafted Web Portal County Focus Group session script
 - Facilitated CIT/CRFI Internal Working Session August 23, 2022
 - Participated in R3 Management site visit prep meeting August 24, 2022

1.3.2 Technical

- ▶ Participated in CalSAWS Weekly Leadership meetings
- ▶ Participated in CalSAWS Weekly Technical meeting on August 22, 2022
- ▶ Participated in Consortium FinOps meeting on August 23, 2022
- ▶ Participated in DBCR/CTCR Review meetings on August 23, 2022
- ▶ Participated in Tech Change Advisory Board (CAB) meeting on August 24, 2022
- ▶ BenefitsCal
 - Participated in Application Transfer meetings
 - Participated in BenefitsCal Operations Review meeting on August 23, 2022
 - Participated in DD&I and M&O calls on August 23 and 25, 2022
 - Participated in BenefitsCal Requirements Clarification Session: Release of Information (ROI) on August 26, 2022
- ▶ Batch
 - Participated in Batch Performance Testing Results Walkthrough meeting on August 23, 2022

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- Participated in Batch Performance Checkpoint meeting on August 24, 2022
- Participated in Batch Weekly Roundup meeting on August 25, 2022
- ▶ CalWIN
 - Participated in CalWIN Wave 4 - TPOC Meeting on August 23, 2022
 - Participated in Go-Live Packet High Level Walkthrough on August 24, 2022
 - Participated in CalWIN Wave 2 - TPOC Meeting on August 24, 2022
- ▶ Central Print
 - Participated in CalSAWS Central Print Status meeting on August 22 and 24, 2022
- ▶ Contact Center
 - Participated in Orange CalSAWS Contact Center Discussions on August 22, 2022
 - Participated in Sonoma Contact Center Weekly Design Session on August 23, 2022
 - Participated in Alameda Contact Center Weekly Design Session on August 23, 2022
 - Participated in Los Angeles Business Ops Readiness discussion on August 23, 2022
 - Participated in Fresno Contact Center Weekly Design Session on August 23, 2022
 - Participated in San Bernardino CSC Support Meeting on August 23, 2022
 - Participated in Solano IVR/Contact Center Design Session ON August 24, 2022
 - Participated in Santa Cruz Contact Center Design Session on August 24, 2022
 - Participated in Santa Barbara Contact Center Design Session on August 24, 2022
 - Participated in Los Angeles County Routing Profile Discussion on August 25, 2022
- ▶ General Assistance/General Relief (GA/GR)
 - Participated in GA/GR Client Correspondence review on August 25, 2022
- ▶ Security
 - Participated in CalSAWS CloudCheckr Compliance review on August 22, 2022
 - Participated in weekly Security POAM review on August 25, 2022
- ▶ Service Management
 - Participated in meeting on August 25, 2022
 - Participated in Operational Process - Updating Impact/Urgency on Incidents on August 25, 2022

1.3.3 Imaging

- ▶ Participated in Imaging Migration Status meeting on August 23, 2022
- ▶ Continued to review Imaging activities for LA with the review of Change requests, defects, and configurations

1.3.4 Functional

- ▶ M&O
 - Participated in the twice weekly GA/GR Correspondence Web Services discussions
 - Participated in the CalHEERS SAWS Integration Weekly meeting
 - Participated in the Person-Level CalFresh Aid Code Policy discussion on August 22, 2022
 - Participated in CW/CF Eligibility Status on Wednesday August 24, 2022
 - Participated in Medi-Cal Correspondence 2022 Committee Meetings Thursday August 25, 2022
 - Attended JAD sessions for:
 - CR 114946 - Consumer Document Upload Functionality - Pre-JAD 2
 - CR 195945 – Design Change Request for Release 23.2 – JAD#4
 - CR 191453 – Verification Caching Phase III Pre-JAD#5

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- CR 183206 – 8E Determination Persistence Logic Pre-JAD 2
- CA 227569 – DHCS CMS PI Updates Design Review Part 2
- CR 171267 - Notices Updates for R22.12 - JAD 1
- CR 195946 – Design Change Request (DCR) for R23.6: Pre-JAD#2
- Business Rules Exposure for SAWS (BREFS) #7 Carry Forward - Discovery Session #2
- Reviewed nineteen (19) design documents, targeting Critical and High priority designs for review and other SCRs at the Consortium's direction

Table 1-6 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	5
22.07	5
22.09	4
22.11	2
23.01	1
TBD	2
Grand Total	19

- ▶ Conversion
 - Met with Accenture and Gainwell for Risk 258 mitigation strategies and discussed contingency planning
 - Conducted Wave 2 CDV planning activities
 - Started review of the CalWIN Wave 1 Go Live packet and documented feedback
 - Reviewed Wave 1 Cutover work plans
- ▶ General Assistance/General Relief (GA/GR)
 - Monitored the GA/GR findings from UAT and internally discussed impact
- ▶ Contact Center
 - Participated in the weekly Contact Center Test Automation Cross Team call
- ▶ Case Purge
 - Monitored the purge activities and the increase in the volume of cases per night

1.3.5 BenefitsCal

- ▶ Attended the BenefitsCal Transactional Data Retention Discussion meeting on August 25, 2022
- ▶ Participated in the M&O Plan comment log review (for "FDEL Portal/Mobile Maintenance and Operations (M&O) Plan – L.A. County") meeting on August 25, 2022
- ▶ Monitored Release 5.0 CalSAWS dependencies and the prioritization of partner SCRs
- ▶ Attended the Daily Transaction Failures Meetings
- ▶ Participated in the combined twice-weekly DD&I and M&O Check-in meetings
- ▶ Participated in the BenefitsCal Operation Review weekly meeting
- ▶ Monitored BenefitsCal Major Release 4.1.5 Independent Test Dashboard and QA M&E verification progress
- ▶ Submitted comments on BenefitsCal Monthly Release 4.1 Release Notes
- ▶ Conducted resolution confirmation for unresolved comments on the following:
 - FWP BenefitsCal Work Plan Monthly Updates – June 2022

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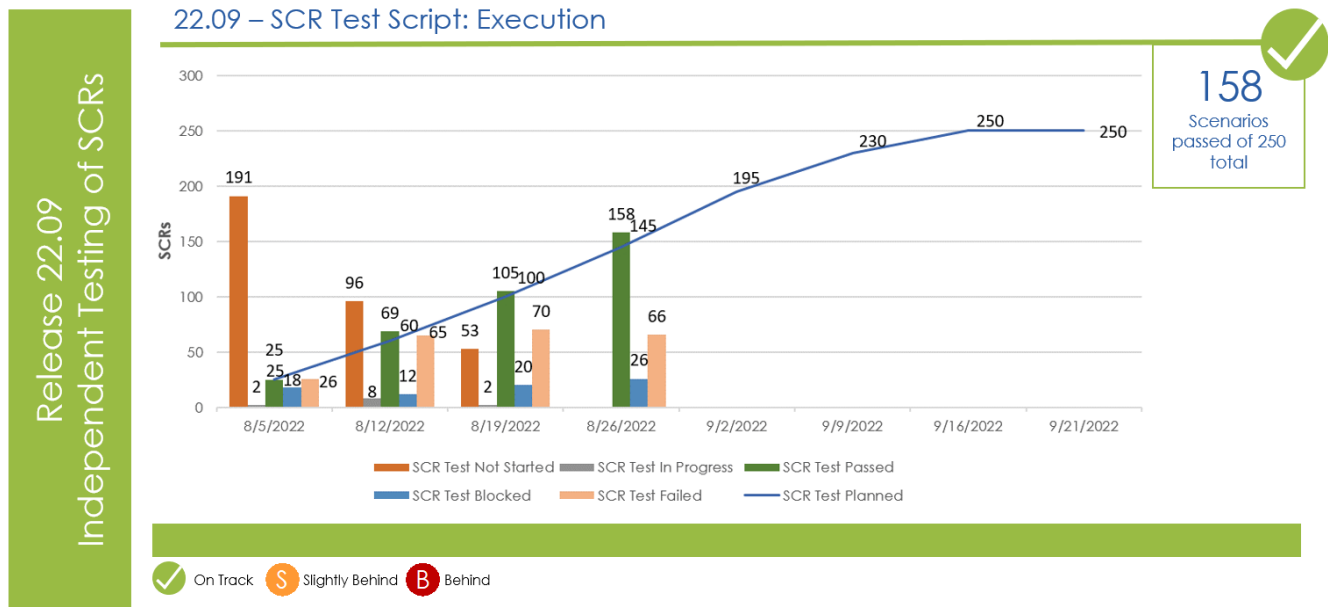
- FWP BenefitsCal Work Plan Monthly Updates – July 2022
- FWP BenefitsCal Monthly Status Report – July 2022
- FWP BenefitsCal Monthly M&O Report – July 2022

1.3.6 Test

- ▶ CalSAWS Release 22.09 testing activities
 - Completed execution of Independent Test scripts
 - Continued QA Review of System Test scripts
 - Escalated concern for failed/blocked System Test scripts in Release 22.09
 - Completed execution of Manual Regression Test scripts

Table 1-7 – 22.09 Independent Test Progress

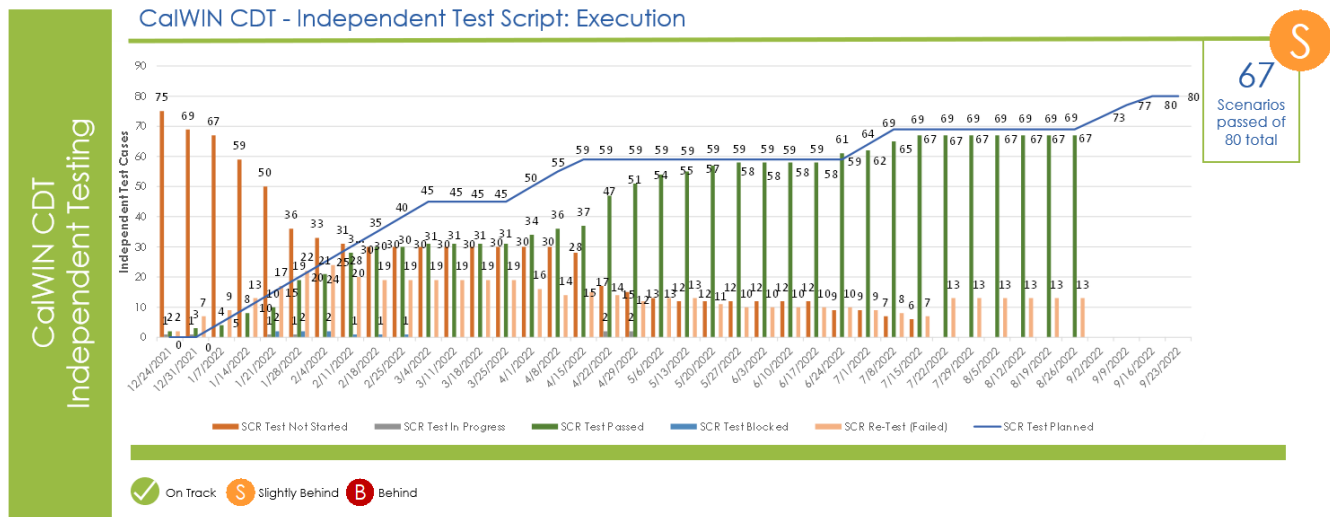
Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
22.09 - ClearBest QA Independent Test Results	250	0% (0)	0% (0)	64% (158)	26% (66)	10% (26)



- ▶ CalWIN CDT – Functional Testing activities
 - CDT testing activities are paused until delivery of Golden Data Set (GDS) #9 in early September

Table 1-8 – CalWIN CDT Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalWIN CDT – ClearBest QA Independent Test Results	80	0% (0)	0% (0)	84% (67)	16% (13)	0% (0)



► BenefitsCal Activities

- Continued to monitor open defects
- Participated in BenefitsCal DD&I and M&O calls on August 23 and 25, 2022
- Completed items for validations for R4.1.5 M&O

Table 1-9 - BenefitsCal Release 4.1.5 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
R4.1.5 - ClearBest QA Independent Test Results	58	0% (0)	0% (0)	100% (58)	0% (0)	0% (0)

► Priority Release / RWR Activities

- Monitored Fiscal Reports defects and Priority Release issues selected for future QA Review or Independent Test
- Completed QA Review for the following Priority Release and RWR issues:

Table 1-10 - RWR Issues QA Reviewed or Tested

Defect/SCR #	Scheduled Release	Type of Testing
CA-246406 Office Schedule Accessibility Updates	RWR 22.07.x1	QA Review
CA-248487 [Fiscal] Main Payroll Benefit Warrant Production Reconciliation Report - Summary Tab - Overall Totals row is displaying zero amounts	22.08.25	QA Review

- Began QA Review of System Test scripts and execution of the RWR SCRs:

Table 1-11 - RWR Issues QA Reviewed or Tested

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Defect/SCR #	Scheduled Release	Type of Testing
CA-246220 Accessibility - Perform Accessibility on Pages updated with CA-232151	RWR 22.07.x2	QA Review
CA-246221 Accessibility - Perform Accessibility on Pages updated with CA-227842	RWR 22.07.x2	QA Review

- ▶ Other Consortium Support Test Activities
 - Monitored test support for priority releases
 - Participated in Integrated Test Team meeting on August 23, 2022
 - Participated in GA/GR Testing Check-In meeting on August 23, 2022
 - Participated in Weekly Test Touch point meeting on August 24, 2022
- ▶ CalWIN UAT
 - Facilitated GA/GR Findings Working Session #2 with Consortium, Accenture, and Gainwell on August 22, 2022
 - Facilitated UAT Retest and Zoom Open Office Sessions on August 23 and 25, 2022
 - Facilitated Weekly UAT management touchpoint on August 23, 2022
 - Manage and monitor UAT Group 2 execution Group 1 and 2 findings and defect progress
 - Monitor the UAT CalSAWS mailbox

Table 1-12 – UAT Group 2 Test Scenario Execution Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalSAWS CalWIN UAT Group 2 Execution	593	0% (0)	3% (22)	80% (474)	16% (92)	1% (5)



Execution total includes scripts in progress

1.3.7 Implementation

- ▶ CalSAWS Maintenance and Operations (M&O)
 - Participated in weekly Training Touchpoint meeting on August 23, 2022
- ▶ CalWIN Implementation Support Services (ISS)
 - Participated in 3X Weekly leadership meetings for the CalWIN Implementation on August 22, 24 and 26, 2022
 - Participated in weekly Implementation Management meeting on August 22, 2022
 - Conducted weekly Implementation Team Meeting on August 22, 2022
 - Participated in weekly OCM Meeting for CNCs, Comms, and Surveys on August 22, 2022
 - Participated in Wave 2 Implementation Executive Summary and Dashboard Walk Through on August 22, 2022
 - Participated in Wave 3 - T9 Change Readiness Survey Results Review on August 22, 2022
 - Participated in Contra Costa CDG Review on August 22, 2022
 - Supported Training Preview session on Foster Care on August 22, 2022
 - Participated in CIT review for Knowledge Base Article on August 22, 2022
 - Completed review of revised FWP 07.01 CalWIN ISS Contra Costa County Change Guide on August 23, 2022
 - Participated in weekly UAT project touchpoint on August 23, 2022
 - Participated in Santa Clara - CalSAWS Configuration Support - Kickoff Meeting on August 23, 2022
 - Participated in Santa Cruz T-12 Change Readiness Survey Results Review on August 23, 2022
 - Participated in CalSAWS Change Network meeting for Wave 1 and 2 on August 23, 2022
 - Participated in Los Angeles County Business Operational Readiness Meetings on August 23, 2022
 - Participated in Monthly Santa Barbara TOSS/IPOC meeting on August 23, 2022
 - Participated in CalWIN Conversion and Change Management meeting on August 23, 2022
 - Participated in CalWIN ISS Training Touchpoint on August 23, 2022
 - Participated in OCM Meeting for CNCs, Comms, and Surveys on August 23, 2022
 - Participated in CalWIN ISS Management meetings on August 23 and 25, 2022
 - Confirmed comment resolutions for FDEL 07.05 v2 CalWIN ISS Tulare County Change Guide on August 24, 2022
 - Participated in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager on August 24, 2022
 - Participated in weekly ISS OCM Leads Meeting on August 24, 2022
 - Participated in San Diego BPR Closeout session on August 24, 2022
 - Submitted comments and collaborated with Deloitte and Consortium on Post Deployment Support presentation for Wave 1 counties on August 24, 2022
 - Participated in Go-Live Packet High Level Walkthrough on August 24, 2022
 - Participated in weekly Contra Costa IPOC/TOSS meeting on August 24, 2022
 - Participated in Yolo County Post Implementation Support Planning Session on August 24, 2022

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- Completed review of revised FWP 07.04 CalWIN ISS Santa Clara County Change Guide on August 24, 2022
- Participated in San Mateo T-12 Change Readiness Survey Results Review on August 24, 2022
- Participated in Wave 3 T-9 Survey Results Internal Review on August 24, 2022
- Presented Readiness Checkpoints and Green Light Calendar at OPAC meeting on August 25, 2022
- Participated in Santa Clara CDG working session on August 25, 2022
- Participated in PPOC Change Discussion Weekly Touchpoint on August 25, 2022
- Conducted discussion on Wave 2-6 Green Light Dates on August 25, 2022
- Conducted weekly QA Implementation Team meeting on August 26, 2022
- ▶ Release Management
 - Analyzed WBT SCR changes and provide feedback on August 22 – 26, 2022
- ▶ Special Projects
 - Planned for next ERG AAPI Meeting on August 26, 2022

1.3.8 OCAT

- ▶ Continued reviewing interim draft submissions of the OCAT System Security Plan (SSP)
- ▶ Participated in OCAT/ForgeRock User Profile Updates Meeting on August 24, 2022

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Participate in CalSAWS Leadership meetings for CalWIN Implementation on August 29, 31, and September 2, 2022
- ▶ Participate in UAT Weekly Project touch-point meeting on August 29, 2022
- ▶ Participate in Uptime SLA Discussion - CalSAWS & Hyland on August 29, 2022
- ▶ Participate in CalSAWS Section Directors meeting on August 30, 2022
- ▶ Participate in Imaging Migration Status meeting on August 30, 2022
- ▶ Participate in OCAT Operations and Release Meeting on August 31, 2022
- ▶ Participate in Region 5 Site Visit planning meeting on September 1, 2022
- ▶ Prepare materials for JPA Board meeting on September 9, 2022
- ▶ Create Wellness Wednesday reminders
- ▶ Strike Teams and Retrospectives
 - Facilitate State & Fiscal Reports Survey review and next steps August 29, 2022
 - Conduct CIT/CRFI Internal Working Session #3 August 30, 2022
 - Facilitate Web Portal County Focus Group session script review session September 1, 2022

1.4.2 Technical

- ▶ Participate in CalSAWS Weekly Leadership meetings
- ▶ Participate in CalSAWS Weekly Technical meeting on August 29, 2022
- ▶ Participate in Consortium FinOps meeting on August 30, 2022
- ▶ Participate in App/Dev meeting on August 30, 2022
- ▶ Participate in Tech Change Advisory Board (CAB) meeting on August 30, 2022
- ▶ Participate in DBCR/CTCR Review meetings on August 30 and September 1, 2022

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- ▶ Participate in Environment Management Review meeting on September 1, 2022
- ▶ Participate in CalSAWS Architectural Standards Review meeting on September 1, 2022
- ▶ BenefitsCal
 - Participate in Application Transfer meetings
 - Participate in BenefitsCal Transactional Data Retention Discussion on August 29, 2022
 - Participate in BenefitsCal Operations Review meeting on August 30 and September 1, 2022
 - Participate in DD&I and M&O calls on August 30 and September 1, 2022
- ▶ Batch
 - Participate in Batch Performance Checkpoint meeting on August 31, 2022
 - Participate in Batch Weekly Roundup meeting on September 1, 2022
- ▶ CalWIN
 - Participate in Working session 8 - [Yolo- Outbound File Processing] CalWIN Wave 1 County Test on August 29, 2022
 - Participate in Wave 1 CalSAWS Fulfiller & Delegated Admin Training - Refresher Session on August 31, 2022
 - Participate in Training - Prep Enablement Sync on August 31, 2022
 - Participate in CalWIN Wave 3 - TPOC Meeting on August 31, 2022
 - Participate in CalWIN Wave 1 - TPOC Meeting on September 1, 2022
 - Participate in Yolo (Woodland and West Sacramento) Classroom Test & Certification on September 1, 2022
 - Participate in County Prep Support Walkthrough on September 1, 2022
- ▶ Central Print
 - Participate in CalSAWS Central Print Status meeting on August 29, 2022
- ▶ Contact Center
 - Participate in Orange County CalSAWS Contact Center Discussions on August 29, 2022
 - Participate in Sonoma County Contact Center Weekly meeting on August 30, 2022
 - Participate in Alameda County Contact Center Weekly meeting on August 30, 2022
 - Participate in Los Angeles Business Operational Readiness discussion on August 30, 2022
 - Participate in Fresno County Contact Center Weekly meeting on August 30, 2022
 - Participate in Solano County IVR/Contact Center Design Session on August 31, 2022
 - Participate in Santa Cruz Contact Center Design Session on August 31, 2022
 - Participate in Santa Barbara Contact Center Design Session on August 31, 2022
 - Participate in San Diego Contact Center Design Session on September 1, 2022
 - Participate in San Mateo Contact Center Design Session on September 1, 2022
 - Participate in Los Angeles County Routing Profile Discussion on September 1, 2022
- ▶ General Assistance/General Relief (GA/GR)
 - Participate in GA/GR Client Correspondence discussions on August 29 and 31, 2022
- ▶ Security
 - Participate in weekly Security POAM review on September 1, 2022
 - Participate in bi-weekly Security Status Meeting on September 2, 2022
- ▶ Service Management

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- Participate in Operational Process - Updating Impact/Urgency on Incidents on August 30, 2022
- Participate in Helpdesk Operations Meeting on August 31, 2022
- Participate in Environment Access Request solutioning on August 31, 2022
- Participate in ServiceNow Process Improvement Stakeholders meeting on September 1, 2022
- Continue Discussion of CalSAWS Incident Priority Matrix and SLAs on September 1, 2022

1.4.3 Imaging

- ▶ Participate in Uptime SLA Discussion - CalSAWS & Hyland on August 29, 2022
- ▶ Participate in Review Hyland/Accenture/ClearBest RACI on August 30, 2022
- ▶ Participate in Imaging Migration Status meeting on August 30, 2022
- ▶ Continue to review Imaging activities for LA with the review of Change requests, defects, and configurations

1.4.4 Functional

- ▶ M&O
 - Participate in the twice weekly GA/GR Correspondence Web Services discussion
 - Participate in the CalHEERS SAWS Integration Weekly meeting
 - Participate in the Correspondence User Group on August 31, 2022
 - Attend JAD sessions for:
 - CR 189273 - Family PACT - Pre-JAD Session #2
 - CR 171267 - Notices Updates for R22.12 - JAD 2
 - CR 195946 - Design Change Request (DCR) for Release 23.6: Pre-JAD#3
 - CR 114946 - Consumer Document Upload Functionality - Pre-JAD 3
 - CR 191453 – Verification Caching Phase III Pre-JAD#6
 - CR 171267 - Notices Updates for Release 22.12 - JAD 2
 - CA-239576 - BenefitsCal - Support Requests Design Discussion
 - CA-234545 - New API for e-Notification Verification
- ▶ Conversion
 - Conduct planning for Wave 2 CDV
 - Monitor Risk 258 (84-hour window) contingency planning
 - Continue discussions on the Go-Live packet content
- ▶ General Assistance/General Relief (GA/GR)
 - Monitor design completion for GA/GR SCRs
- ▶ Contact Center
 - Participate in weekly Contact Center Test Automation Cross Team call
- ▶ Case Purge
 - Track CalSAWS Purge execution activities

1.4.5 BenefitsCal

- ▶ Attend the CA-234545 New API for e-Notification Verification meeting on August 29, 2022
- ▶ Attend the CA-239576 BenefitsCal - Support Requests Design Discussion meeting on August 30, 2022

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- ▶ Monitor Release 5.0 CalSAWS dependencies and the prioritization of partner SCRs
- ▶ Attend the Daily Transaction Failures Meetings
- ▶ Participate in the combined twice-weekly DD&I and M&O Check-in meetings
- ▶ Participate in the BenefitsCal Operation Review weekly meeting
- ▶ Participate in the weekly scope review and vendor coordination meeting for upcoming BenefitsCal releases
- ▶ Identify BenefitsCal Monthly Release 4.2 QA verification scope
- ▶ Monitor BenefitsCal Major Release 4.1.5 Independent Test Dashboard and QA M&E verification progress

1.4.6 Test

- ▶ CalSAWS Release 22.09
 - Continue QA Review of System Test scripts
 - Participate in Release 22.09 – Concerns raised by the QA Team meeting to discuss and address 22.09 release quality concerns on August 29, 2022
 - Continue defect retesting
- ▶ CalSAWS Converted Data Testing – Functional Testing activities
 - Monitor open conversion defects
- ▶ BenefitsCal Activities
 - Participate in BenefitsCal DD&I and M&O calls on August 30 and September 1, 2022
 - Monitor open defects
- ▶ Priority Release / RWR Activities
 - Participate in CalSAWS State and Fiscal Reports meeting on September 1, 2022
 - Perform QA activities for the following RWR issues upon delivery to System Test

Table 1-13 – RWR Issues Planned for QA Review/Test

Defect/SCR #	Scheduled Release	Type of Testing
CA-247125 Accessibility - Updates Pages in CalSAWS Application (Tier 2)	RWR 22.07.x5	QA Review
CA-247124 Accessibility - Updates Pages in CalSAWS Application (Tier 1 & Tier 2)	RWR 22.07.x3	QA Review
CA-246221 Accessibility - Perform Accessibility on Pages updated with CA-227842	RWR 22.07.x2	QA Review
CA-246220 Accessibility - Perform Accessibility on Pages updated with CA-232151	RWR 22.07.x2	QA Review

- Perform QA activities for the following Fiscal Reports issue upon delivery to System Test

Table 1-14 – Fiscal Reports Issues Planned for QA Review/Test

Defect/SCR #	Scheduled Release	Type of Testing
CA-235413 [Fiscal] Valuable Inventory Report and Issued Valuable Inventory Report show incorrect information	RWR	QA Review

CalSAWS – California Statewide Automated Welfare System

CalSAWS Quality Assurance

Weekly Status Report Period: August 22, 2022, to August 28, 2022

Defect/SCR #	Scheduled Release	Type of Testing
CA-245594 Add General Assistance Program Code converted from CalWIN to Generate reports	22.08.xx	QA Review
CA-249160 [Fiscal] Daily Excess Recoupment Report does the Recovery Account Transaction Summary page balance	22.08.xx	QA Review
CA-248876 [Fiscal] Expungements do not show on the Supplemental Benefit Issuance EBT Register July 2022	22.08.xx	QA Review
CA-247922 [Fiscal] Retroactive Aid Code Adjustments Detail Report	22.09.08	QA Review
CA-248614 [Fiscal] Main Payroll Benefit Issuance Direct Deposit Register – August 2022 Reconciliation	22.09.08	QA Review
CA-248827[Fiscal] Daily Claiming Adjustment Report CW Summary and CW Details Sheets not reconciling	22.09.xx	QA Review
CA-248830 [Fiscal] Missing Issuances in the Monthly Integrated Payroll Summary Reports	22.09.xx	QA Review
CA-247747 [Fiscal] CalFresh Supplemental Issuance Register, EBT Details and CalFresh EBT Production Reconciliation Report, EBT Details Tab reconciliation issue	22.09.xx	QA Review
CA-241840 Report Changes for CalWIN Cutover	22.10.xx	QA Review

- ▶ Other Consortium Support Test Activities
 - Monitor test support for priority releases
 - Participate in Integrated Test Team meeting on August 30, 2022
 - Participate in GA/GR Testing Check-In meeting on August 30, 2022
 - Participate in Weekly Test Touch point meeting on August 31, 2022
- ▶ CalWIN UAT
 - Facilitate Weekly UAT management touchpoint on August 29, 2022
 - Facilitate UAT Retest and Zoom Open Office Sessions on August 30 and Sept 1, 2022
 - Manage and monitor UAT Group 2 execution Group 1 and 2 findings and defect progress
 - Monitor the UAT CalSAWS mailbox

1.4.7 Implementation

- ▶ CalSAWS Maintenance and Operations (M&O)
 - Participate in weekly Training Touchpoint meeting on August 30, 2022
- ▶ CalWIN Implementation Support Services (ISS)
 - Participate in 3X Weekly leadership meetings for the CalWIN Implementation on August 29, 31 and September 2, 2022
 - Participate in weekly Implementation Management meeting on August 29, 2022

CalSAWS – California Statewide Automated Welfare System

CalSAWS Quality Assurance

Weekly Status Report Period: August 22, 2022, to August 28, 2022

- Participate in Change Discussion Guide working sessions with Contra Costa on August 29 – September 1, 2022
- Participate in Placer County Post Implementation Support Planning Session on August 29, 2022
- Participate in BPR Closeout sessions for San Mateo and Solano on August 29 – September 2, 2022
- Participate in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager on August 29, 2022
- Conduct weekly Implementation Team Meeting on August 29, 2022
- Participate in weekly UAT project touchpoint on August 29, 2022
- Participate in weekly CalWIN Conversion and Change Management meeting on August 30, 2022
- Participate in weekly CalWIN ISS Training Touchpoint on August 30, 2022
- Participate in Weekly OCM Meeting for CNCs, Comms, and Surveys on August 30, 2022
- Participate in Wave 4 IPOC/TOSS Kickoff and Workplan Review on August 30, 2022
- Participate in Orange County T-9 Change Readiness Results review on August 30, 2022
- Prepare for BenefitsCal Targeted Topic Session on August 30, 2022
- Participate in weekly ISS OCM Leads Meeting on August 31, 2022
- Participate in Santa Clara IPOC/TOSS meeting on August 31, 2022
- Participate in Helpdesk Operations meeting on August 31, 2022
- Participate in Placer IPOC/TOSS meeting on September 1, 2022
- Participate in Wave 1 T-3 Survey Results Review on September 1, 2022
- Participate in County Prep Support Walkthrough on September 1, 2022
- Participate in Santa Barbara T-9 Survey Results review on September 1, 2022
- Conducted weekly QA Implementation Team meeting on September 2, 2022
- ▶ Release Management
 - Analyze WBT SCR changes and provide feedback on August 29 – September 2, 2022
- ▶ Special Projects
 - Plan for next ERG AAPI Meeting on September 2, 2022

1.4.8 OCAT

- ▶ Continue reviewing interim draft submissions of the OCAT System Security Plan (SSP)
- ▶ Participate in bi-weekly OCAT Operations and Release Meeting on August 31, 2022

1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period