CalSAWS CCB Agenda

DATE	September 15, 2022
TIME	1:30 PM
LOCATION	Teams Virtual Meeting
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. CalSAWS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-203762		Upload CW 74 (9/19) in Threshold languages	Client Correspondence	310	Premise	Start Build	22.09.x1
RWR	CA-228858	N/A	Update Electronic Notification Agreement -NA 1273	Client Correspondence	330	Premise	Start Build	
RWR	CA-233816		Add threshold languages for CW/WTW Time Limit Forms	Client Correspondence	1977	Premise	Start Build	
RWR	CA-241186		Remove Trigger for CW 8 and CW 8A for CalFresh	Client Correspondence	62	CalSAWS M&E	Production Deployment	22.07.x3
RWR	CA-241914		Add Missing Threshold Languages to Template Repository - DHCS 0003	Client Correspondence	310	Premise	Start Build	
RWR	CA-246336		Add M40-107J to CalSAWS	Client Correspondence	330	Premise	No	
RWR	CA-246342		Add M40-129D5 to CalSAWS	Client Correspondence	82	Premise	No	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-247009		Add SAR 22 in Threshold Languages	Client Correspondence	465	Premise	Start Build	
20.09	CA-221083	CA-216173	OCAT Environment Configuration	Tech Ops	5	LRS M&E	Production Deployment	20.10.29
21.07	CA-234977		Add Cause Codes for General Assistance (Non-Managed) Recovery Accounts	Fiscal	25	LRS M&E	Production Deployment	21.10.27
22.07	CA-239411		ACIN I-XX-22 CalFresh COLA; ACL 22-60 Update CalWORKs (CW) MAP for 2022-2023; ACL 22-53 Update CalWORKs (CW) IRT Levels for 2022-2023	Eligibility	195	CalSAWS M&E	Production Deployment	22.09.08
22.07	CA-242906		ACIN I-XX-22- FFY 2023 CalFresh COLA; ACL 22-60 CW MAP - Run Batch EDBC	Eligibility	264	CalSAWS M&E	Production Deployment	22.09.10
22.07	CA-245061		Update CalSAWS to use the Primary E-Mail Address as the user login name for CalWIN Counties.	Online	183	CalSAWS M&E	Production Deployment	22.08.30
22.07	CA-247247		Create Conversion and RCC Staff and Unit for CalWIN Migration Counties	Online	150	CalSAWS M&E	Production Deployment	22.09.08
22.07	CA-248354		Imperial County Warrant Issue	Fiscal	127	CalSAWS M&E	Production Deployment	22.08.11
22.07	CA-248426		Turn On Two-Way Messaging for Butte County	BenefitsCal	10	CalSAWS M&E	Production Deployment	22.08.04
22.07	CA-248436	CA-248010	Turn on Tax Intercept batch jobs for week ending 08/05/2022	Fiscal	13	CalSAWS M&E	Production Deployment	22.08.04
22.07	CA-248642		DCR - Amador County Foster Care Warrant Issue	Fiscal	45	CalSAWS M&E	Production Deployment	22.08.05
22.07	CA-248913		Issue August 2022 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	210	CalSAWS M&E	Production Deployment	22.09.03
22.07	CA-248950		Turn off Outbound Information Update Jobs	CalHEERS	6	Premise	Production Deployment	22.08.12

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
22.07	CA-249105		Training: Update Task Management WBTs for 21.11-22.07 App Dev Changes	Training	280	CalSAWS DD&I	Start Build	22.09.23
22.07	CA-249176		Specialized Rate Update Impacted Cases - List Only (JIRA Only)	Eligibility	22	CalSAWS M&E	Production Deployment	22.08.23
22.07	CA-249296		Remove Household Member Address Population from MC RE Packets	Client Correspondence	90	CalSAWS M&E	Production Deployment	22.09.01
22.07	CA-249492		Increase processing rate of Case Purge	Tech Arch	10	CalSAWS DD&I	Production Deployment	22.08.25
22.09	CA-244002		Automated Action for CalHEERS Determination Changes	Online	259	CalSAWS M&E	Start Build	
22.09	CA-246485		Update Forms Batch job for newly linked BC Accounts	BenefitsCal	395	CalSAWS M&E	Production Deployment	22.09.29
22.09	CA-248427		Update SOC Amount DE on EW20, RC20, EW05 on 6G aid code	Batch/Interfaces	268	CalSAWS M&E	Production Deployment	22.10.04
22.09	CA-248447		Update list of programs sent to GA/GR correspondence service for Manual correspondence	Client Correspondence	119	CalSAWS M&E	Production Deployment	
22.09	CA-248537		CWMDM - Include pending program persons for processing	Batch/Interfaces	112	CalSAWS M&E	Production Deployment	22.10.04
22.09	CA-248539		CWMDM - One-time DCR to send pending program persons.	Batch/Interfaces	45	CalSAWS M&E	Start Build	22.10.07
22.09	CA-249048		Update FC/KG/AAP Level of Care Specialized Rates for 2022-2023	Eligibility	737	CalSAWS M&E	Production Deployment	22.10.08
22.11	CA-233588		2022/2023 Family Members Base Allocation Amount	CalHEERS	71	CalSAWS M&E	Start Build	
22.11	CA-242133		Add a validation on Cash Aid Time Limit Month Detail page to not allow clock stoppers after 05/2022	Fiscal	166	CalSAWS M&E	No	
22.11	CA-243036		Update system to not add removed Responsible Parties to Recovery Account when accepting additional months EDBCs	Fiscal	204	CalSAWS M&E	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
22.11	CA-248593		Update Automated Action Scenario Verbiage	Online	18	CalSAWS M&E	No	
22.11	CA-248912		List of CWS individuals sent to CH with updated address	CalHEERS	300	Premise	Production Deployment	22.11.XX
23.01	CA-201573		eICT - Allow user to run Homeless Assistance when there's a pending CW program	Eligibility	332	CalSAWS M&E	No	
23.01	CA-207053		MEDS: ESAC discrepancies in RECON transaction FR20	Batch/Interfaces	204	CalSAWS M&E	No	
23.01	CA-216131		Prevent Granting MSP QI-1 for Individuals Eligible to Full Scope Medi-Cal without a SOC/Premium	CalHEERS	318	CalSAWS M&E	No	
23.01	CA-245084		Time Extension of RCA/TCVAP Programs	Eligibility	813	CalSAWS M&E	No	
23.01	CA-245485		Update ARPA Postpartum rules for Pregnancy at Intake and Minor Consent	CalHEERS	228	Premise	No	
23.05	CA-241362		Enhance the Foster Care Resource Detail page to Allow Phone Numbers with Different Extensions to be Accepted by the System	Online	105	CalSAWS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-51956		Former Foster Youth (FFY) Threshold NOAs.	Client Correspondence	589	CalSAWS M&E	Start Build	22.09.06
RWR	CA-216900		Add CF RE, CW RE, and CW/CF RE packets in threshold languages.	Client Correspondence	4389	Premise	Start Build	22.07.x3
22.07	CA-228023		DDID 2704 FDS CSC: Post-call Survey	Contact Center	600	CalSAWS DD&I	No	22.09.07
22.07	CA-242917		Update Glenn County IP address for Issuance Batch to Central Square/One Solution	Batch Operations	53	CalSAWS M&E	Production Deployment	22.10.xx

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
22.07	CA-243606		Bulk Data Extraction from S3 Data Lake to Counties	Analytics	360	CalSAWS M&E	No	22.09.XX
22.07	CA-246220		Accessibility - Perform Accessibility on Pages updated with CA-232151	Fiscal	195	Premise	No	22.09.06
22.07	CA-247955		Request for ForgeRock Production Load for Wave 2 CalWIN Counties Prior to the Start of CalSAWS Training	Tech Forge Rock	21	CalSAWS M&E	No	22.09.12
22.09	CA-208600		Batch Scheduling Updates for CalWIN Conversion (Wave 1)	Batch/Interfaces	379	CalSAWS M&E	Start Build	22.10.14
22.09	CA-208670	CA-207452	Add Threshold Languages to SAR7/SAR2/Addendum packet and SAR2	Client Correspondence	965	Premise	Start Build	
22.09	CA-216757		2nd Level Authorization When Issuing an EBT Card	Fiscal	1848	CalSAWS M&E	Start Build	
22.09	CA-220016		GA GR Automated Solution Admin Changes - Wave 1 and Tier 3 Manual Correspondences	Eligibility	816	CalSAWS M&E	Start Build	
22.09	CA-231908		Re-schedule Task Purge job in CalSAWS	Batch/Interfaces	222	CalSAWS M&E	Start Build	
22.09	CA-233808		Update the DCFS Interface in CalSAWS to save absent parent data consistent with sending Custodial Person information to Child Support	Batch/Interfaces	294	CalSAWS M&E	Start Build	
22.09	CA-242524		CalWIN to/from CalSAWS ICT Records in Progress - Case List (Wave 1)	Online	40	CalSAWS M&E	No	
22.09	CA-244842		Set GAGR Aid Code for CalFresh program on PACF cases (for GA/GR Automated solution)	Eligibility	152	CalSAWS M&E	Production Deployment	
22.09	CA-245431		SB 1065 - Remove Valid Financial Hardship requirement for Permanent Homeless Assistance	Online	62	CalSAWS M&E	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
22.09	CA-247957		Request for ForgeRock Production Load for Wave 3 CalWIN Counties Prior to the Start of CalSAWS Training	Tech Forge Rock	2	CalSAWS M&E	No	22.11.14
22.11	CA-55378		Impose CW MAP Reduction within the allotted timeframe when Immunization Page is not updated for children in AU under age 6	Eligibility	1170	CalSAWS M&E	No	
22.11	CA-214541		Create List of CW Cases with Two Parents; One with Role of 'MMO' with role reason 'FTP Immunization'	Eligibility	18	CalSAWS M&E	No	
22.11	CA-220188		Add Missing Foster Care NOAs that existed in C-IV, Phase 1	Client Correspondence	813	Premise	Start Build	
22.11	CA-225996		ACL 21-52 Update CF 285, Add CF 285A, Cover Letter and Pre-Populated Application Source	Client Correspondence	1564	Premise	Start Build	
22.11	CA-229814		Update Lobby Device Management	Online	1418	CalSAWS M&E	Start Build	
22.11	CA-233890		Update Application Questions List page	Online	186	CalSAWS M&E	No	
22.11	CA-247889		ACL 22-66 Resource Limit Increase	Eligibility	195	CalSAWS M&E	Production Deployment	
22.11	CA-247958		Request for ForgeRock Production Load for Wave 4 CalWIN Counties Prior to the Start of CalSAWS Training	Tech Forge Rock	2	CalSAWS M&E	No	23.01.02
23.01	CA-221893		Update CalWORKs in Public Assistance CalFresh Budget at Initial Approval	Eligibility	284	CalSAWS M&E	No	
23.02	CA-247959		Request for ForgeRock Production Load for Wave 5 CalWIN Counties Prior to the Start of CalSAWS Training	Tech Forge Rock	2	CalSAWS M&E	No	23.02.27
23.03	CA-200863	CIV-100175	ACL 19-10 CalFresh Recertification Delayed Processing	Online	1767	Premise	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
23.03	CA-247960		Request for ForgeRock Production Load for Wave 6 CalWIN Counties Prior to the Start of CalSAWS Training	Tech Forge Rock	2	CalSAWS M&E	No	23.05.01

2. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

The next CCB Meeting scheduled for <mark>09/29/2022.</mark>

3. CalSAWS Deployment Schedule

2022 - 2023 CalSAWS Deployment Schedule as of 6/6/2022

Release #	Release Date (Mon)	CalSAWS Production Deployment Date (Sun)	Notes	SCR Freeze (Fri)	Defect Freeze (Fri)	DBCR/CTCR Freeze (Wed)	Hard Defect Freeze (Fri)	Build Approved (Wed)
22.03	**3/21/2022**	3/20/2022		**1/28/2022**	2/25/2022	3/2/2022	3/4/2022	3/16/2022
22.05	**5/23/2022**	5/22/2022	Due to Memorial Day 5/30	**3/25/2022**	4/29/2022	5/4/2022	5/6/2022	5/18/2022
22.06	**6/20/2022**		CH Release	**4/8/2022**	5/27/2022	6/1/2022	6/3/2022	6/15/2022
22.07	**7/25/2022**	7/24/2022		**5/27/2022**	7/1/2022	7/6/2022	7/8/2022	7/20/2022
Wave 1 County Prep	**9/19/2022**		Wave 1 County Prep (Placer and Yolo)					
22.09	**9/26/2022**	9/25/2022	CH Release 9/19	**7/29/2022**	9/2/2022	9/7/2022	9/9/2022	9/21/2022
Wave 1 Go-Live	**10/31/2022**		CalWIN to CalSAWS Wave 1 Go-Live (Placer and Yolo)					
22.11	**11/21/2022**	11/20/2022		**9/30/2022**	10/28/2022	11/2/2022	11/4/2022	11/16/2022
Wave 2 County Prep	**1/16/2023**		CalWIN to CalSAWS Wave 2 County Prep (Santa Clara, Tulare, Contra Costa)					
23.01	**1/23/2023**	1/22/2023		**11/23/2022**	12/30/2022	1/4/2023	1/6/2023	1/18/2023
23.02	**2/13/2023**	2/12/2023	CH Release	**TBD**	TBD	TBD	TBD	TBD
Wave 2 Go-Live	**2/27/2023**		CalWIN to CalSAWS Wave 2 Go-Live (Santa Clara, Tulare, Contra Costa)					
Wave 3 County Prep	**3/13/2023**		CalWIN to CalSAWS Wave 3 County Prep (Orange, Santa Barbara, Ventura)					
23.03	**3/20/2023**	3/19/2023		**1/27/2023**	2/24/2023	3/1/2023	3/3/2023	3/15/2023
Wave 3 Go-Live	**4/24/2023**		CalWIN to CalSAWS Wave 3 Go-Live (Orange, Santa Barbara, Ventura)					
Wave 4 County Prep	**5/15/2023**		CalWIN to CalSAWS Wave 4 County Prep (San Diego, San Mateo, Santa Cruz, Solano)					
23.05	**5/22/2023**	5/21/2023	Due to Memorial Day 5/29	**3/24/2023**	4/28/2023	5/3/2023	5/5/2023	5/17/2023
CH 23.6	**6/19/2023**	6/18/2023	CH Release	**TBD**	TBD	TBD	TBD	TBD
Wave 4 Go-Live	**7/3/2023**		CalWIN to CalSAWS Wave 4 Go-Live (San Diego, San Mateo, Santa Cruz, Solano)					
Wave 5 County Prep	**7/17/2023**		CalWIN to CalSAWS Wave 5 County Prep (Alameda, Fresno, Sonoma)					
23.07	**7/24/2023**	7/23/2023		**5/26/2023**	6/30/2023	7/5/2023	7/7/2023	7/19/2023
Wave 5 Go-Live	**9/4/2023**		CalWIN to CalSAWS Wave 5 Go-Live (Alameda, Fresno, Sonoma)					
CH 23.9	**9/18/2023**	9/17/2023	CH Release					
Wave 6 County Prep	**9/18/2023**		CalWIN to CalSAWS Wave 6 County Prep (Sacramento, San Francisco, San Luis Obispo)					
23.09	**9/25/2023**	9/24/2023		**7/28/2023**	9/1/2023	9/6/2023	9/8/2023	9/20/2023

Wave 6 Go-Live	**10/30/2023**		CalWIN to CalSAWS Wave 6 Go-Live (Sacramento, San Francisco, San Luis Obispo)					
23.11	**11/20/2023**	11/19/2023		**9/29/2023**	10/27/2023	11/1/2023	11/3/2023	11/15/2023
24.01	**1/22/2024**	1/21/2024		**11/22/2023**	12/29/2023	1/3/2024	1/5/2024	1/17/2024

Freeze Dates	
SCR Freeze:	Deadline for all SCR code to be delivered for baseline release
Defect Freeze:	Deadline for all Defects to be delivered for baseline release
Hard Defect Freeze:	Deadline for all Defects (tied to baseline release) to be delivered for baseline release
Build Approved:	Greenlight for baseline release

CCB Meeting Minutes:

The following question was received from Stanislaus County and the response is provided below:

- The Design Document for CA-245061 now includes an additional new validation to restrict the number of characters in the User Name to not exceed the character length allowed by Hyland. We have concerns about the length allowed.

  The User Name field for the CalSAWS Audit Report only allows **30 Characters**, but the User Name validation message in the Design Document states "User Name cannot be **greater than 40 characters**."

  How will this affect the ability for migrating CalWIN Counties to generate a CalSAWS User Audit when the CalSAWS User Name is larger than 30 characters? Response: We have created SCR CA-250222 that will address the issue with the CalSAWS Audit Report User Name field character limit.

  We also received the following updates: SCR CA-239411 and CA-242906 are implementing CW/CF COLA changes this weekend and additional support hours were required due to larger case loads

- SCR CA-239411 is currently in 'Pending CCB' status. Due to some unforeseen changes, estimates had to be updated in JIRA. Estimates in JIRA were updated after the SCRB approval.
  Note: there is no change to the design or design document.

- Estimates for SCR CA-242906 have been updated, this SCR is currently in 'Pending CCB' status.

Approvals:

R1- Emailed Approval
R2- Emailed Approval
R3- Emailed Approval
R4- Emailed Approval
R5- Emailed Approval
R6- Emailed Approval

Meeting was cancelled as all approving parties submitted their approval.