CalSAWS DD&I Weekly Status Report

Reporting Period: September 26, 2022 to October 2, 2022

1.0   Project Management

1.1   Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
72	CalSAWS Deployment Complete Milestone/Report – CalWIN Wave 1	Conversion	🟢	• Draft Deliverable Expectation Document (DDED) is in progress • Submission of the DDED is due on October 18, 2022

[1] Status: Green: On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2   Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	• None to note for the reporting period

1.2.1   Project Management

▶ Continued CalSAWS DD&I Facility Management activities, including:
   o Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	• Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule • Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes
2	Large Meeting Requests	Rancho Cordova and Norwalk Project Offices	Ongoing	• Continued planning facility capacity and equipment needs for requested on-site meetings

► Completed preparations and participated in the Section Directors Meeting on September 27, 2022
► Continued CalSAWS Risk Management activities, including:
   o Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
► Continued supporting engagement of project staff working remotely, including:
   o Continued preparations and planning for next virtual CalSAWS Project All Staff Meeting on October 19, 2022
► Continued performing contract management activities:
   o There are currently no Accenture Amendments or Change Notices planned for submission to the October Joint Powers Authority (JPA) Meeting that is scheduled on October 21, 2022
   o Change Notice No. 22 planned for submission to the November Joint Powers Authority (JPA) that will include:
      ▪ Premise Items: Prepopulated Medi-Cal Redetermination Forms - 6 additional languages, Earned Income Disregard (SB 80), CF Discontinuance of Gambling Wins, Transitional Nutrition Benefits Recertification Hold (Auto), Resume Pre-Pandemic Medi-Cal Operations, PHE Additional Contact Attempt
   o Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
► Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

1.2.2 Communications Management

- ► CalSAWS Communications Management activities including
  - o Continued to gather key communication milestones from the Project teams
- ► CalSAWS Enhanced Communications Strategy
  - o Continued oversight and management of Power of 58 materials
- ► CalSAWS External Website (www.calsaws.org)
  - o Continued the administration and support of the CalSAWS external website
    - ▪ See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
Update BenefitsCal Maintenance	September 28, 2022	Scheduled Maintenance

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	159	2,804
Total Number of Unique Users	23,774	1,669,979
Total Number of New Users	21,061	1,672,322
Total Number of Sessions (Individual site visits)	33,948	2,392,109
Average Number of Sessions per User	1.43	1.43
Average Number of Page Views per Session	1.53	1.32
Average Session Duration	1:08	0:57
AskCalSAWS Inquiries – Received/Resolved	21/11	905/902

Figure 1.2.2-2 – Overall CalSAWS.org Usage Trend

Users by Week for the Past Six Months vs Previous Year
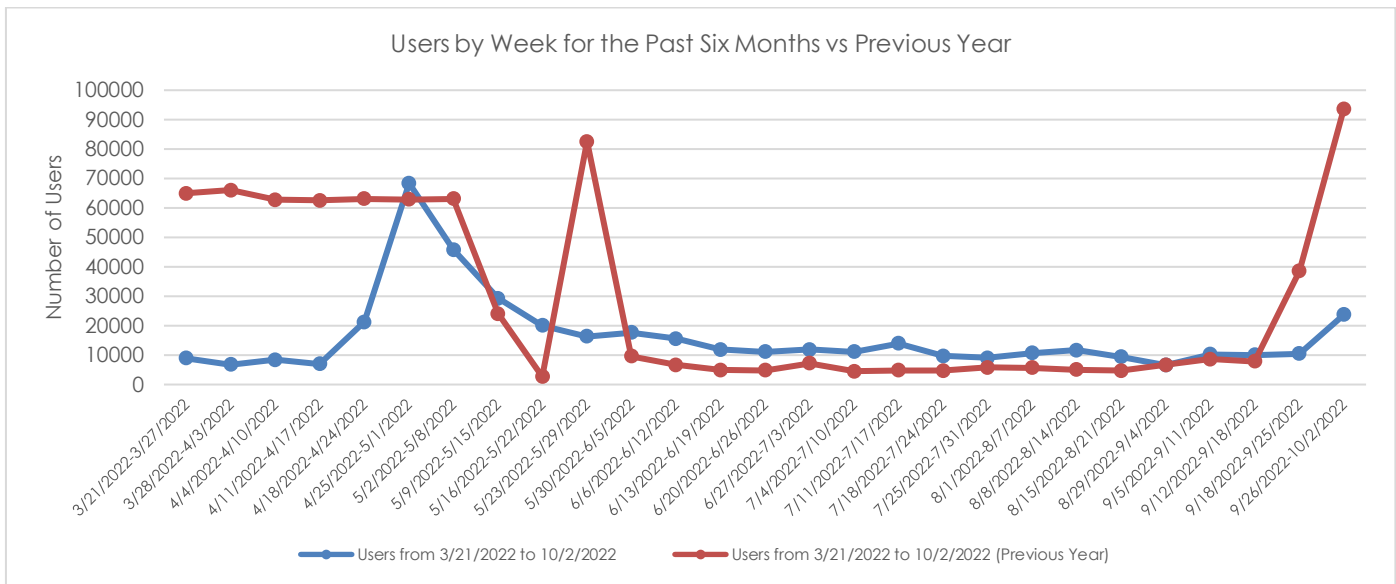
Note:
Increase in usage from the Previous Year (from March 14, 2021 to May 15, 2021) was investigated to be from cities in the United States

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	27%
Latest News – News	21%
Other Updates – System Updates	19%
Other Updates – Careers	17%
CalSAWS Committees – CalWORKs/CalFresh	18%

1.2.3   Cultural Transformation
► Culture Ambassadors Network (CAN)
  o CalSAWS System Overview rescheduled to October 5, 2022
  o Continued to plan for future Conversation Series Topics
    ▪ Amazon Web Services (AWS) Overview (TBD)
    ▪ Navigating Security to Drive Innovation at CalSAWS (TBD January 2023)
► Virtual Art and Trunk Show
  o Wellness Wednesday Week 4 distributed on September 28, 2022
    ▪ Two staff were featured
    ▪ Final art package will be released September 30, 2022

1.2.4   Inclusion, Diversity and Equity Advancement (IDEA)

► Co-Create Phase
  o CalSAWS "We Are One" SharePoint Site
    ▪ Continued to update the "We Are One" website tab
  o Pulse Survey
    ▪ Continued to integrate pulse survey analysis into IDEA initiative planning
  o CalSAWS Table Talks
  o Buddy Program
    ▪ Continued supporting mentors and mentees
  o Small Team Building
    ▪ Continued to promote Small Team Building initiative opportunities for all CalSAWS teams
  o Employee Resource Groups (ERGs)
    ▪ Continued to manage and support ERG Council
► General
  o Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
  o Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
  o Finalized content for October 2022 Wellness Wednesday's burnout theme

1.3   CRFI/CIT Communications Information

► The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending October 2, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0281-22	Wave 3 – The CalSAWS Scoop Newsletter #2	Informational	September 26, 2022	Helen Cruz	Araceli Gallardo
0283-22	RE Appointment Letter in CW, CF, and CWCF RE Packets	Informational	September 27, 2022	Sarah Cox, and Caroline Bui	Committee CalWorks CalFresh Facilitator

► The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending October 2, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-078	CalSAWS Migration - Application Reference List Request	September 6, 2022	Open	October 12, 2022	Melanie Gines
22-081	Migration County Veterans Service Office Address	September 8, 2022	Closed	September 21, 2022	Maria Arceo
22-083	Application Security; Training Roles; Recruitment for CDV and Process Simulation – Wave 3	September 16, 2022	Open	November 4, 2022	Mike Tombakian
22-084	CalWIN Readiness Prerequisites for IPT	September 16, 2022	Open	October 14, 2022	Melanie Gines, and Lloyd Rankine
22-085	Wave 3 County Site Plans	September 19, 2022	Open	October 5, 2022	Pete Quijada
22-086	CalWIN Wave 1 Counties - Request to identify Participants for CalWIN Go-Live Cutover County Click-Through	September 19, 2022	Open	October 4, 2022	Paul Trisler
22-088	CalWIN Wave 1 Counties - Request to Identify Participants for CalHEERs/OCAT Interface Validation at Go-Live	September 20, 2022	Open	October 4, 2022	Paul Trisler
22-089	Wave 3 CalWIN Counties CalSAWS Delegated Administrators	September 26, 2022	Open	October 7, 2022	Grady Howe
22-090	Change Network Champion (CNC) Identification for Wave 5 and 6 Counties	September 26, 2022	Open	October 10, 2022	Helen Cruz
22-091	CalWIN Wave 1 Counties – Verify Number of Imaging Office Queues	September 30, 2022	Open	October 21, 2022	Rhiannon Chin
22-092	CA-250173: Update Discontinued Case Worker Assignment Logic	September 30, 2022	Open	October 14, 2022	Ignacio Lázaro

► The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending October 2, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							

1.4   Activities for the Next Reporting Period

1.4.1   Project Management

► Continue CalSAWS DD&I Facility Management activities, including:
  o Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
► Begin working on updates for the monthly CalSAWS IT Project Status Report for September 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that will be held on October 12, 2022
► Begin working on updates for the Project Steering Committee (PSC) Meeting on October 20, 2022
► Begin working on updates and preparations for the Joint Powers Authority (JPA) Meeting that is scheduled on October 21, 2022
► Continue CalSAWS Risk Management activities, including:
  o Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
  o Complete preparation and conduct Risk Management Group (RMG) meeting scheduled for October 5, 2022
► Participate in the Section Directors meeting that is scheduled for October 4, 2022
► Continue activities to support Project staff working remotely
  o Continue developing Project communications, as needed
  o Continue preparations and planning for next virtual CalSAWS Project All Staff Meeting on October 19, 2022
  o Complete development the next monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on October 13, 2022
► Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
► Continue performing Contract Management activities for the CalSAWS DD&I Project
► Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
82	CalSAWS Migration Work Plan Update #42	• Begin drafting the Final Deliverable (FDEL) • Submission of the FDEL is due on October 12, 2022

1.4.2 Communications Management

► Continue to monitor usage and update materials as requested
  o See table 1.4.2-1 for planned website support activities
► CalSAWS Communications Management activities including:
  o Continue to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy:
  o Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
None to note for the reporting period	N/A	N/A

1.4.3 Cultural Transformation

► Continue to develop calendar of events for the ambassador initiatives through the end of the year
► Continue to provide Project management support to Cultural Ambassadors as they continue to develop the plans for the initiatives
► Continue to coordinate working sessions for each Ambassador group to further their initiatives planning and discuss their individual contributions
► Continue to develop wellness initiative content to keep the project staff engaged
► Continue to update resources and a collaboration workspace (Teams Channel) with new relevant materials to support the implementation of the prioritized initiatives
► Continue to monitor Microsoft Teams channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

► Submit Burnout content for review for October Wellness Wednesdays
► Continue to manage Buddy Program Round 3 and support buddy pairs
► Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
► Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
► Continue to promote small team building activities

1.5 Deviations from Plan/Adjustments

► None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

Table 2.1-1 – CalSAWS Imaging Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	- Orange County began its 'Initial Import' on September 26, 2022 - Santa Cruz completed its 'Initial Import' on September 26, 2022 - Project team continues to work with San Diego County to address the slow decryption of Bulk Export issue past go live

Table 2.1-2 – CalSAWS Imaging Project Milestones for Current Reporting Period

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
WAVE 1	Conduct Placer County Document Migration Discovery Session Check-in	September 27, 2022	Completed
	Conduct Yolo County Document Migration Discovery Session Check-in	September 29, 2022	Completed
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	September 27, 2022	Completed
WAVE 3	Conduct Santa Barbara County Document Migration Discovery Session Check-in	September 27, 2022	Canceled
	Conduct Orange County Document Migration Discovery Session Check-in	September 29, 2022	Completed
	Conduct Ventura County Document Migration Discovery Session Check-in	September 29, 2022	Completed
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	September 27, 2022	Completed
	Conduct San Diego County Document Migration Discovery Session Check-in	September 27, 2022	Completed
	Conduct Solano Obispo County Document Migration Discovery Session Check-in	September 27, 2022	Canceled
WAVE 6	Conduct San Luis Obispo County Document Migration Discovery Session Check-in	September 27, 2022	Completed
WAVE 1	Conduct Placer County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	October 3, 2022	Scheduled
WAVE 3	Conduct Santa Barbara County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled
	Conduct Orange County Document Migration Discovery Session Check-in	October 6, 2022	Scheduled
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
	Conduct San Diego County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled

Table 2.1-3 – CalSAWS Imaging Project Milestones for Next Reporting Period

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
WAVE 1	Conduct Placer County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	October 3, 2022	Scheduled
WAVE 3	Conduct Santa Barbara County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled
WAVE 3	Conduct Orange County Document Migration Discovery Session Check-in	October 6, 2022	Scheduled
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled
WAVE 4	Conduct San Diego County Document Migration Discovery Session Check-in	October 4, 2022	Scheduled

Table 2.1-4 – CalWIN Counties' Wave 1 Status Update

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Placer County	Begin	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	4/15/22 5/27/22	9/22/22 8/24/22	6/28/22	10/26/22	Go live 10/31/22 Overall progress 90%
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	5/26/22	6/10/22 6/2/22	10/6/22 9/30/22 9/9/2022	10/25/22	10/27/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 9/22/22 8/24/22	Begin 10/20/22 6/28/22	Begin 10/26/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation
Green status
- approximately 5.6 million documents:
- Overall remediation progress of subset pending approximately 90%
- Monthly Delta transfers are in progress:
    - Deltas include net new documents and remediations:
- County submitted September monthly transfer on September 27, 2022:
    - Sent 32, 000 records. 60 images failed to link in the S3 Bucket
    - Placer County will be completing the necessary rightsizing

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Delta	Final Batch	Go Live
Yolo County	Begin	12/3/22	1/6/22	1/24/22	1/6/22	2/1/22	3/21/22	4/11/22	5/14/22	~~9/22/22~~ 8/24/22	~~10/11/22~~ 9/6/22	10/25/22	
	Finish	12/7/22	1/20/22	1/31/22	1/31/22	3/17/22	4/8/22	5/12/22	5/16/22	~~10/6/22~~ ~~9/30/22~~ 9/9/22	~~10/21/22~~ ~~9/30/22~~ 9/21/22	10/28/22	**Go live 10/31/22** Overall progress 85%
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin ~~9/22/22~~ 8/24/22	Begin ~~10/20/22~~ 9/6/22	Begin 10/27/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- Exported, transferred, and imported Supplemental Load 1 into CalSAWS Production on September 21, 2022 ahead of scheduled. The Hyland team is now working on reconciliation

Table 2.1-5 – CalWIN Counties' Wave 2 Status Update

Wave 2	Target Dates	Project Charter Signoff	Mapping Completion	Document/ Keyword Mapping Sign Off	Sample Testing	Complete Change Order	Initial Export	Initial Import	Validate Images in Production	Suppl Delta 1	Suppl Delta 2	Go Live
Contra Costa County	Begin	11/5/21	12/21/21	12/22/21	2/22/22	2/8/22	4/4/22	6/2/22	~~1/30/23~~ ~~8/24/22~~ ~~11/21/22~~ 9/15/22	1/16/23	2/23/23	
	Finish	11/11/21	1/5/22	12/31/21	3/18/22	~~4/1/22~~ 4/15/22	~~5/21/22~~ 6/3/22	~~7/22/22~~ 8/5/22	~~2/3/23~~ ~~9/30/22~~ ~~12/7/22~~ 10/6/22	1/31/23	2/24/23	**Go live 2/27/23** Overall progress 75%
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 12/1/22	Begin 2/13/23	Begin 2/23/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	In Progress	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- Validation of images in production is in progress and target to be completed by October 6, 2022

Wave 2	Target Dates	Conv Environment Setup	Vendor Kick Off	Document & Keyword Mapping	Document Mapping & Req Doc Signoff	Solution Sample Build	Sample Testing	Bulk Export	Bulk Import	Imaging UAT Refresh	Validate Images in Prod	Suppl Delta 1	Suppl Delta 2	Go-Live
Santa Clara County	Begin	1/17/22	5/11/22	5/11/22	6/21/22	~~7/5/22~~ ~~8/1/22~~ 8/5/22	~~8/8/22~~ ~~9/5/22~~ 9/19/22	~~9/12/22~~ ~~10/10/22~~ 10/24/22	~~11/7/22~~ 11/21/22	5/23/22	~~1/19/23~~ ~~12/5/22~~ 12/19/22	1/30/23	2/23/23	
	Finish	4/29/22	5/11/22	6/17/22	~~6/28/22~~ ~~7/29/22~~ ~~8/5/22~~ 8/12/22	~~8/1/22~~ ~~8/29/22~~ 9/12/22	~~9/9/22~~ ~~10/3/22~~ 10/17/22	~~11/4/22~~ ~~10/31/22~~ 11/14/22	~~11/30/22~~ 12/12/22	6/3/22	~~2/2/23~~ ~~12/19/22~~ 1/6/23	2/23/23	2/24/23	**Go live 2/27/23** Overall progress 25%
	Critical Path	Completed	Completed	Completed	Completed	Completed	Begin 9/19/22	Begin 10/24/22	Begin 11/21/22	Completed	Begin 12/19/22	Begin 1/30/23	Begin 2/23/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Completed	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green Status
- Began Sample Testing on September 19, 2022

Wave 2	Target Dates	Kick Off	Identify Migration Method/Vendor	Test Network	Document Mapping	Testing	Initial Export	Pre-Prod Validation in UAT	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Tulare County	Begin	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	7/29/22	~~7/23/22~~ 9/7/22	~~1/19/23~~ 11/21/22	5/31/22	2/23/23	**Go live 2/27/23** Overall progress 75%
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/4/22	~~8/22/22~~ 8/26/22	~~8/27/22~~ 10/7/22	~~2/2/23~~ ~~12/23/22~~ 12/12/22	~~1/31/23~~ 2/21/23	2/24/23	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 9/7/22	Begin 11/21/22	Begin 11/30/22	Begin 2/23/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	In progress	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status

- Bulk Import is in progress and target to be completed by October 7, 2022

Table 2.1-6 – CalWIN Counties' Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/Vendor	Test Network	Document Mapping	Testing	Initial Export	Pre-Prod Validation in UAT	Initial Import	Validate Images In Production	Delta	Final Delta	Go Live
Orange County	Begin	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	~~4/1/22~~ 4/8/22	~~8/15/22~~ ~~8/19/22~~ 8/22/22	~~8/5/22~~ 9/26/22	~~3/24/23~~ 2/1/23	10/31/22	4/20/23	**Go live 4/24/23** Overall progress 80%
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	~~8/1/22~~ ~~8/5/22~~ ~~8/15/22~~ ~~8/19/22~~ ~~8/26/22~~ 9/8/22	~~9/9/22~~ ~~9/16/22~~ 9/22/22	1/31/23	~~4/6/23~~ 2/16/23	4/18/23	4/21/23	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Begin 4/8/22	Begin 8/22/22	Begin 10/27/22	Begin 2/1/23	Begin 10/31/22	Begin 4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	In Progress	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status

- Completed overall export progress is 100%
- Began bulk import on September 26, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Santa Barbara County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	1/15/22	~~8/1/22~~ 8/10/22	~~11/1/22~~ ~~11/4/22~~ 12/01/22	~~3/24/23~~ 1/24/23	~~11/1/22~~ ~~11/31/22~~ 1/9/23	4/20/23	**Go live 4/24/23** Overall progress 70%
	Finish	1/19/21	3/1/21	9/31/21	09/31/21	7/29/22	~~7/31/22~~ 11/30/22	~~12/30/22~~ ~~1/20/23~~ 1/9/23	~~4/6/23~~ 2/7/23	4/19/23	4/21/23	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Begin 8/10/22	Begin 11/1/22	Begin 2/1/23	Begin 11/31/22	Begin 4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status:

- Bulk export is in progress with new target date, November 30, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Ventura County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	~~9/2/22~~ 8/19/22	~~3/24/23~~ ½/23	9/30/22	4/20/23	**Go live 4/24/23**
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	~~8/31/22~~ 8/18/22	~~10/21/22~~ 8/22/22	~~4/6/23~~ 1/16/23	4/19/23	4/21/23	**Overall progress 80%**
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 2/1/23	Begin 9/31/22	Begin 4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status

- Completed import reconciliation. 1 PDF file missing was re-imported by the Hyland team last week

Table 2.1-7 – CalWIN Counties' Wave 4 Status Update

Wave 4	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Bulk Export	Pre-Prod Validation in UAT	Bulk Import	Validate Images in Prod	Bulk Delta	Final Batch	Go-Live/% Progress
Santa Cruz County 2TB – (In-House)	Begin	3/1/21	3/5/21	8/3/21	3/15/21	2/1/22	6/17/22	~~8/22/22~~ 8/26/22	~~10/3/22~~ 9/19/22	~~5/11/23~~ 1/9/23	8/31/22	6/29/23	**Go live 7/3/23**
	Finish	3/1/21	3/5/21	6/19/21	12/30/21	6/30/22	~~9/30/22~~ 7/29/22	9/19/22	~~1/6/23~~ 9/26/22	~~5/25/23~~ 2/9/23	6/28/23	6/30/23	**Overall progress 60%**
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Start 8/26/22	Start	Start	Start 9/31/22	Start 6/28/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	In Progress	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status

- Completed bulk import on September 26, 2022

Wave 4	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Data Sync Validation Testing in UAT	Bulk Export	Bulk Import	Validate Images in Prod	Delta	Final Batch	Go-Live/% Progress
San Diego County 24TB – (Peraton)	Begin	3/1/21	3/5/21	8/3/21	3/15/21	4/1/22	~~8/5/22~~ ~~8/10/22~~ 8/26/22	~~8/1/22~~ ~~9/15/22~~ ~~9/12/22~~ 9/19/22	4/1/23	5/18/23	4/3/23	6/1/23	**Go live 7/3/23**
	Finish	3/1/21	3/5/21	6/19/21	12/30/21	~~7/15/22~~ 7/29/22	~~9/2/22~~ 9/8/22	~~3/30/23~~ 1/31/23	5/1/23	6/1/23	5/31/23	6/23/23	**Overall progress 20%**
	Status	Completed	Completed	Completed	Completed	Completed	Completed	In Progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Amber status:

- General Updates:
  - The Peraton team has confirmed that exports officially began September 19, 2022. Began the submission of images this week and sending their associated CSV files the following week
- Bulk Export Finish Date Update:
  - Contacted Adobe Technical Leads at AWS to discuss ways in which the decryption process can be accelerated
  - Peraton team will be sending Sam's information needed
  - San Diego County began bulk exports on September 19, 2022. Adobe's document decryption rate is slow. Several options are being explored by the County to expedite the decryption of documents. The county leadership and the Region Managers are currently discussing the various options, which include applying the retention policy to reduce the number of documents being exported and procuring decryption services from the export vendor to speed up the process. Currently awaiting confirmation from San Diego County on the decision made. As a precautionary measure, we have been placed in Amber status due to the potential delay in export if the encryption rate is not improved within a reasonable timeframe

CalSAWS – California Statewide Automated Welfare System
CalSAWS DD&I Project Phase
Weekly Status Report Period: September 26, 2022 to October 2, 2022

Wave 4	Target Dates	Initiation Call/Tech Req's Call	Conv Enviro Setup	Remote Discovery	Document & Keyword Mapping	Document Mapping & Req Doc Signoff	Solution Sample Build	Sample Testing	Initial Export	Initial Import	Validate Images in Prod	Suppl Delta 1	Suppl Delta 2	Go-Live/% Progress
Solano County 7TB (Hyland - Direct)	Begin	8/8/22	8/15/22	~~8/29/22~~ 9/12/22	10/17/22	11/15/22	11/28/22	1/30/23	3/6/23	4/3/23	5/1/23	5/22/23	6/28/23	**Go live 7/3/23** **Overall progress 10%**
	Finish	8/8/22	~~8/26/22~~ 9/9/22	10/10/22	11/14/22	11/21/22	1/16/23	2/27/23	3/27/23	4/24/23	5/15/23	6/5/23	6/29/23	
	Critical Path	Completed	Begin 8/15/22	Begin 9/12/22	Begin	Begin	Begin	Begin	Begin	Begin	Begin 5/1/23	Begin	Begin	
	Status	Completed	In progress	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green *status:*
- Remote Discovery Milestone is in progress and on target to be completed by deadline, October 10, 2022

Wave 4	Target Dates	Conv Enviro Setup	Remote Discovery	Document Keyword Mapping	Document Mapping & Req Doc Signoff	Solution Sample Build	Sample Testing (UAT)	Bulk Export	Bulk Import	Validate Images in Prod	Suppl Delta 1	Suppl Delta 2	Go-Live/% Progress
San Mateo County (13TB/14M) - Hyland	Begin	08/26/22	9/30/22	10/24/22	12/05/22	12/12/22	02/06/23	03/20/23	04/17/23	06/01/23	5/22/23	06/28/23	**Go Live 7/3/23 Overall Progress 5%**
	Finish	09/23/22	10/21/22	12/02/22	12/09/22	01/30/23	3/10/23	04/14/23	5/19/23	06/15/23	06/12/23	06/29/23	
	Status	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- Conversion environment set up is in progress:
  - The Microsoft SQL eval license was installed last week, procurement of full license in progress
  - The County IT team approved 48GB of RAM for the conversion server
- Remote Discovery milestone is on target to begin on September 30, 2022
  - Hyland Export was able to sign the VPN Remote Access Request Form. The County will work on granting the access required

Table 2.1-8 – CalWIN Counties' Wave 5 Status Update

Wave 5	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Pre-Prod Validation in UAT	Initial Export	Initial Import	Validate Images in Prod	Deltas	Final Batch	Go-Live/% Progress
Alameda County 36TB (In-house)	Begin	5/19/21	7/1/21	7/1/21	7/1/21	7/18/22	10/10/22	11/14/22	2/6/23	4/10/23	3/1/23	8/28/23	**Go Live 9/4/23 Overall Progress 20%**
	Finish	5/19/21	7/1/21	2/1/22	10/3/22	10/3/22	11/4/22	2/3/23	4/3/23	4/21/23	8/25/23	8/31/23	
	Status	Completed	Completed	Completed	In progress	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- Concerns raised by the Alameda County regarding the signing of the Security Agreement required by CalSAWS to access the UAT environment and set up DataSync. Region Manager has escalated the concern, and it is being addressed

Wave 5	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Pre-Prod Validation in UAT	Initial Export	Initial Import	Validate Images in Prod	Delta Intervals	Final Batch	Go-Live/% Progress
Fresno County 13TB (In-house)	Begin	5/19/21	6/16/21	6/16/21	6/16/21	1/25/22	7/21/22	11/1/22	4/18/23	7/7/23	12/1/22	8/28/23	**Go Live 09/04/23**
	Finish	5/19/21	6/16/21	11/19/21	11/17/21	6/15/22	10/15/22	3/31/23	5/27/23	7/31/23	8/25/23	8/31/23	**Overall Progress 20%**
	Status	Completed	Completed	Completed	Completed	Completed	In Progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation
Green status
- Fresno County completed its pre-production validation in User Acceptance Testing (UAT) on August 26, 2022. Fresno County requested a final testing for a small set of images, 40, that they fix decryption files. This subset is targeted to be tested by October 15, 2022

Wave 5	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Pre-Prod Validation in UAT	Initial Export	Initial Import	Validate Images in Prod	Bulk Delta	Final Batch	Go-Live/% Progress
Sonoma County 7TB (Navient)	Begin	5/27/21	6/30/21	1/14/22	6/30/21	~~10/03/22~~ 9/21/22	12/12/22	1/16/23	4/24/23	6/9/23	6/30/23	8/28/23	**Go Live 09/04/23**
	Finish	5/27/21	8/9/21	1/31/22	4/22/22	12/2/22	1/6/23	4/14/23	6/2/23	6/23/23	8/25/23	8/31/23	**Overall Progress 10%**
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- Testing is ahead of scheduled and began on September 21, 2022
- Sonoma County's vendor is troubleshooting file transfer with .NET

Table 2.1-9 – CalWIN Counties' Wave 6 Status Update

Wave 6	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Pre-Prod Validation in UAT	Initial Export	Initial Import	Validate Images in Prod	Bulk Delta	Final Batch	Go-Live/% Progress
San Francisco County 9TB (AppTier)	Begin	7/7/21	10/4/21	1/1/22	2/8/22	7/20/22	9/16/22	1/9/23	4/7/23	7/7/23	9/7/23	10/1/23	**Go Live 10/30/23**
	Finish	7/7/21	11/31/21	1/15/22	12/30/22	8/15/22	10/14/22	3/31/23	6/30/23	7/31/23	9/25/23	10/26/23	**Overall Progress 10%**
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation
Green Status:
- San Francisco County is currently evaluating how the required page number line order sequence will impact the import of their data. It is currently only expected to impact backfile (old) data

Wave 6	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Pre-Prod Validation in UAT	Initial Export	Initial Import	Validate Images in Prod	Bulk Delta	Final Batch	Go-Live/% Progress
San Luis Obispo County	Begin	7/7/21	10/4/21	1/1/22	2/8/22	5/24/22	12/1/22	1/9/23	4/7/23	07/7/23	9/7/23	10/1/23	**Go Live 10/30/23**
3TB (In-house)	Finish	7/7/21	11/31/21	1/15/22	8/30/22	12/30/22	12/31/22	3/31/23	6/30/23	7/31/23	9/25/23	10/26/23	**Overall Progress 10%**
	Status	Completed	Completed	Completed	In progress	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- San Luis Obispo County is currently in testing phase and expected to be completed by December 30, 2022

Wave 6	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Pre-Prod Validation in UAT	Initial Export	Initial Import	Validate Images in Prod	Bulk Delta	Final Batch	Go-Live/% Progress
Sacramento County	Begin	07/07/21	10/04/21	01/01/22	02/08/22	09/02/22	12/01/22	01/9/23	04/07/23	08/7/23	09/07/23	10/01/23	**Go Live 10/30/23**
11TB (In-house)	Finish	07/07/21	11/31/21	07/15/22	11/1/22	11/30/22	12/31/22	03/31/23	08/01/23	08/31/23	09/25/23	10/26/23	**Overall Progress 10%**
	Status	Completed	Completed	Completed	In progress	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green status
- Sacramento County began testing in early September, and it's on target to be completed by October 30, 2022
- Production clickthrough pushed out to August to allow Sacramento County to load all their 18.5TB of data as they thought they have access to CalSAWS from validation to go-live

2.2   Activities for the Next Reporting Period

► Continue to manage the milestones for the Image Migrations in the tables above

2.3   Upcoming Performance Tests

► Prepare and organize the Performance testing plan for the first week of April 2023

2.4   Deviations from Plan/Adjustments

► None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• Partnered with Los Angeles County to identify and prioritized the items complete prior to go live • Finalize the Placer and Yolo County training environments in preparation of the October 11, 2022 Model Office begin date

► Continued discussions with Los Angeles County, Wave 3, Wave 4, Wave 5, and Wave 6 CalWIN Counties about migration to CalSAWS Contact Center Solution
► Continued Build of Administration Page (CA-226672), and Scheduled Callback (CA-229573)
► Continued build of Yolo and Placer County Amazon Web Service (AWS) accounts and Contact Center infrastructure

Table 3.1-2 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.09 | 22.10.XX
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	System Test	22.09 | 22.10.XX
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Production	22.03 | 22.05.06
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	In Production	22.03 | 22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In Production	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	In Production	22.05
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	October 7, 2022	In Development	22.09 | 22.10.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	November 10, 2022	In Development	22.09 | 22.11.XX
DDID 2704	July 8, 2022	In Production	22.07 |

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
Post-Call Survey (CA-228023)			22.09.16
DDID 2284 Scheduled Callback (CA-229573)	July 8, 2022	In Development	22.09 | 22.10.XX
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	October 7, 2022	In Development	22.09 | 22.10.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	TBD	Design In Progress	22.09 | 22.11.XX

Table 3.1-3 – Los Angeles County Milestones

	MILESTONES	DUE DATE	OWNER
1	Design completion	March 11, 2022	CalSAWS Project Team
2	Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3	Training development	May 16, 2022	CalSAWS Project Team
4	Build and unit test	May 20, 2022	CalSAWS Project Team
5	Training content review	May 20, 2022	Consortium
6	Training execution	June 29, 2022	CalSAWS Project Team
7	System Test	July 15, 2022	CalSAWS Project Team
8	Conduct model office	July 21, 2022	Los Angeles County
9	Go-live	TBD	CalSAWS Project Team
10	Post go-live support	TBD	CalSAWS Project Team

3.2   Activities for the Next Reporting Period

► Continue discussions with Los Angeles, Santa Clara, Tulare, Orange, Santa Barbara, Ventura, Santa Cruz, Solano, San Mateo, and San Diego Counties for County-specific Interactive Voice Response (IVR) designs
► Continue build of System Change Requests (SCRs) CA-226672 Administrative Page, and Scheduled Callback (CA-229573)
► Continue build of Los Angeles, Yolo, and Placer Counties Amazon Web Services (AWS) accounts and Contact Center Infrastructure (CA-235356, CA-240152, and CA-240156)

3.3   Upcoming Performance Tests

► Schedule smoke testing to begin November 17, 2022
► Schedule performance testing to begin week of November 28, 2022

3.4   Deviations from Plan/Adjustments

► None for the reporting period

4.0 Application Development and Test

4.1 Highlights of the Reporting Period

Table 4.1-1 – CalSAWS Application Development and Test Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)	• Wave 1 IPT complete. 39 of the 39 Consortium, State, and County interfaces have successfully passed validation

4.1.1 Application Development Summary

Table 4.1.1-1 – CalSAWS Application Development Summary

	Status	22.09	22.11	23.01	23.02	23.05
Design	New	0	0	7	2	10
	Design in Progress	2	1	1	1	1
	Ready for Committee	0	0	0	0	0
	Committee Review	0	0	0	0	0
	Pending Approval	0	1	1	0	1
Build	Approved	2	1	4	1	2
	In Development	1	0	1	0	0
	Development Complete	1	0	0	0	0
	In Assembly Test	2	0	0	0	0
Test	System Test	6	1	0	0	0
	Test Complete	1	0	0	0	0
	In Production	11	0	0	0	0
	Grand Total	**26**	**4**	**14**	**4**	**14**

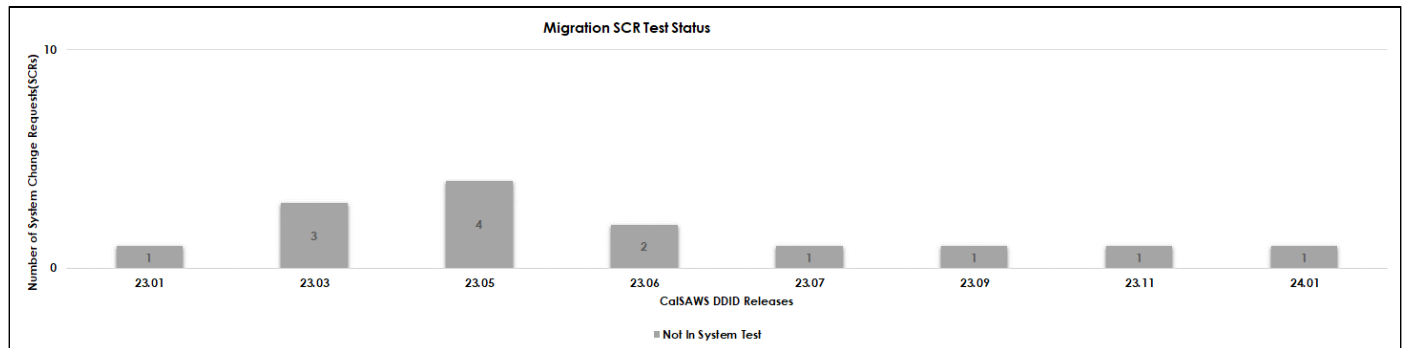| System Change Requests (SCRs) in Production	948

Notes:
- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in production represents a count of any SCR that have a project phase of migration and have been deployed to production

► Continued drafting designs and development activities. Status is provided in Table 4.1.1-1 (CalSAWS Application Development Summary) above

4.1.2 Design Difference Identifiers (DDID) System Test Status

Figure 4.1.2-1 – DDID System Test Status

Notes:
- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes "In Production" status; Test Complete includes "Test Completed" status; System Test includes "System Test" status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs).
- There is no DD&I system change request in the 22.11 release

4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)

Table 4.1.3-1 – Consortium Partners

INTERFACE TESTING		
CONSORTIUM PARTNER	**STATUS**	**TARGET COMPLETION DATE**
Electronic Inter County Transfer (EICT) - CalWIN	3/3	July 21, 2022
Online CalWORKS Appraisal Tool (OCAT)	2/2	June 28, 2022

Note:
- Completed interface testing

Table 4.1.3-2 – State Partners

INTERFACE TESTING		
STATE PARTNER	**STATUS**	**TARGET COMPLETION DATE**
California Healthcare Eligibility, Enrollment, and Retention System (CalHEERS)	5/5	July 26, 2022
California Child Support Automation System (CCSAS) - DCSS	2/2	August 12, 2022
California Department of Social Services (CDSS) - DSS	2/2	August 23, 2022
Case Management Information and Payrolling System (CMIPS) - OSI	2/2	July 12, 2022
County Medical Services Program (CMSP)	1/1	June 30, 2022
Electronic Benefits Transfer (EBT) - FIS	2/2	July 21, 2022

INTERFACE TESTING		
STATE PARTNER	**STATUS**	**TARGET COMPLETION DATE**
Medi-Cal Eligibility Data System (MEDS) - DHCS	2/2	July 27, 2022
Welfare Data Tracking Implementation Project (WDTIP) - OSI	2/2	July 12, 2022
Welfare Intercept System (WIS) - DSS	2/2	July 5, 2022

Note:

- Completed interface testing

Table 4.1.3-3 – CalWIN Wave 1 Counties

INTERFACE TESTING		
CalWIN Wave 1 COUNTY PARTNER	**STATUS**	**TARGET COMPLETION DATE**
Placer County	8/8	September 28, 2022
Yolo County	6/6	August 31, 2022

Notes:

Placer County
- September 28, 2022: Placer County sign off received and all IPT validation has been completed

Yolo County
- August 31, 2022: Yolo County sign off received and all IPT validation has been completed

4.1.4 General Assistance/General Relief (GA/GR)

► General:
- o Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design and web service clarifications on September 26, 2022, and September 28, 2022
- o Discussed the Production Implementation Plan with Gainwell in the weekly meeting September 28, 2022

Figure 4.1.4-1 – GA/GR Design Difference Identifiers (DDID) Status
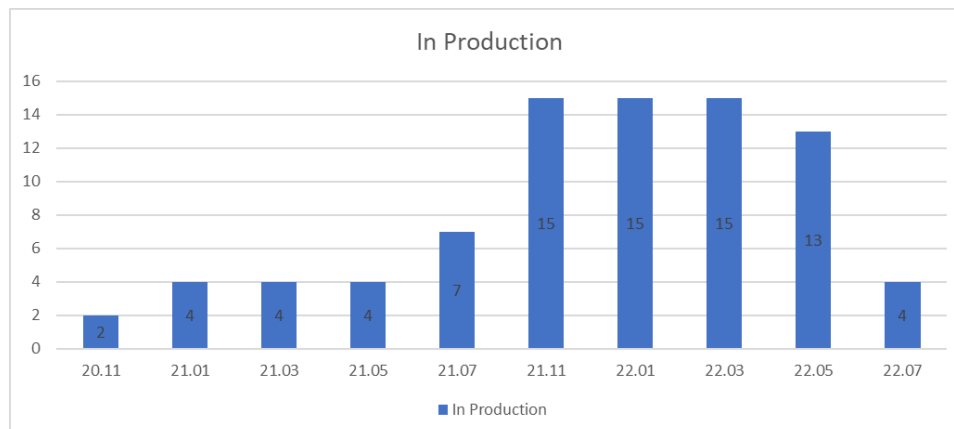
4.1.5 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ► Continued to monitor performance, storage, and batch log file impacts with the 60,000-case rate increase
- ► Completed the seventh week of Case Purge processing in CalSAWS with the following statistics

Table 4.1.5-1 – Case Purge Completed Cases

CASES	NUMBER OF CASES
Completed	1,322,237
Remaining to process	335,192

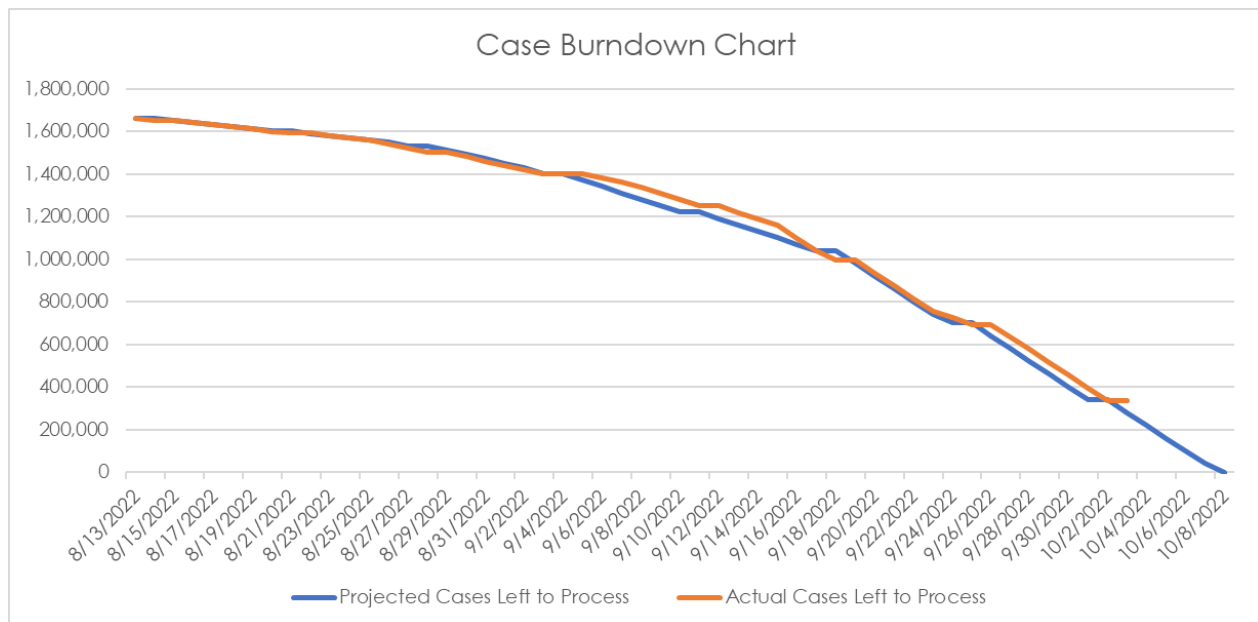**Figure 4.1.5-1 – Case Burndown Chart**
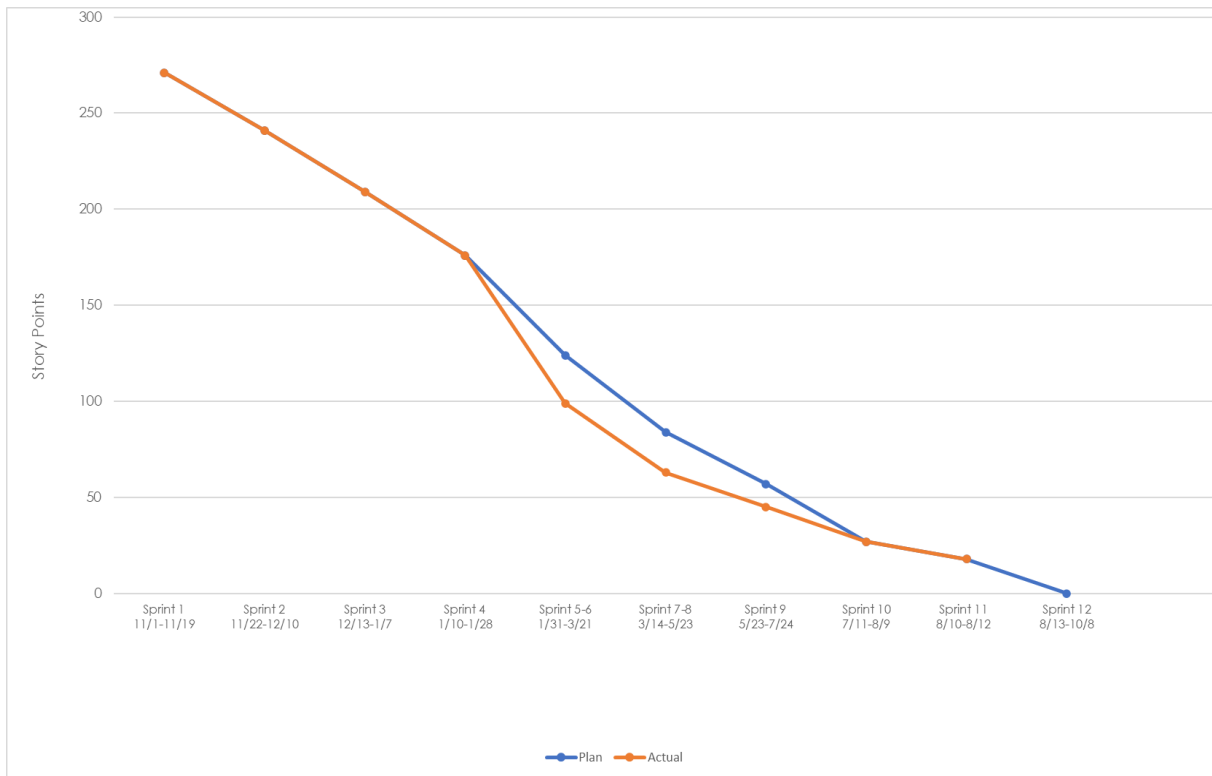
Figure 4.1.5-2 – Case Purge Sprint Burndown Chart

Table 4.1.5-2 – Planned Purge Sprints

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 1 - 11	Completed
Sprint 12	Execution, Post Data Removal updates for Los Angeles County Time Limit Records

4.1.6 Deliverable Management

Table 4.1.6-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

4.2 Activities for the Next Reporting Period

► Continue drafting designs for Migration Impact System Change Requests (SCRs)
► Commence test execution for CalSAWS 22.11 Release
► Continue processing cases through the data removal batch jobs

Deliverable Management

<p align="center">**Table 4.2-1 – Deliverable Status for Next Reporting Period**</p>

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

4.3   Upcoming Performance Tests

► Upcoming Performance tests planned for Batch, CalSAWS Core Batch, and Core Online
  o Batch/Core Batch
    ▪ Batch Performance testing for SCR CA-246043 – Table Partitioning
    ▪ Partition testing showed improvement over the majority of batch
    ▪ Prepare for CalWIN Wave 2 Performance testing
  o Core Online

<p align="center">**Table 4.3-1 – Core Online Upcoming Performance Cycle**</p>

Performance Cycle	Start Date	End Date	Status
22.09 Release	September 1, 2022	September 16, 2022	Completed
CalWIN Wave 1 Final Workload Mix	September 19, 2022	October 14, 2022	In progress
Contact Center eCCP	October 10, 2022	October 28, 2022	Not started
22.11 Release	October 31, 2022	November 18, 2022	Not started
CalWIN Wave 2	November 21, 2022	February 10, 2023	Not started

4.4   Deviations from Plan/Adjustments

► None for the reporting period

5.0   Conversion

5.1   Highlights of the Reporting Period

<p align="center">**Table 5.1-1 – CalSAWS Conversion Status Agenda Topic**</p>

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.1 CalWIN Conversion	• GDS#9 (Wave 2) has been loaded into the UAT2 environment • Continued to communicate business mitigation options to address the Risk 258 Waves 2 thru 6 - 84 Cutover Window • Continued Golden Data Set 10 Wave 1 Go-Live Epic • Continued to support Wave 1 County preparation

5.1.1   CalWIN Conversion

► Continued to address open and unresolved Converted Data testing identified defects
► Continued Golden Data 10 Wave 1 go-live Epic. This Epic consists of the items to be completed and delivered with GDS #10 that will be included with Wave 1 go-live

**Table 5.1.1-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 10 Wave 1 go-live (August – October 2022)**

Sprint	Total - Deferred Items	Sprint Duration		Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed *(Tested)**	CNR	Deferred
Overall	138	8/22/2022	10/14/2022	20	15	0	11	20	0	64	0	0
GDS#10 Sprint 1	38	8/22/2022	9/2/2022	0	2	0	0	0	0	36	0	0
GDS#10 Sprint 2	43	9/5/2022	9/16/2022	0	0	0	0	11	0	23	0	0
GDS#10 Sprint 3	57	9/19/2022	9/30/2022	19	13	0	11	9	0	5	0	0
Hardening	TBD	10/3/2022	10/14/2022	1	0	0	0	0	0	0	0	0

5.1.2 CalWIN Conversion Defects (CDT, CDV, and UAT)

Table 5.1.2-1 – Open Converted Data Test (CDT), County Data Validation (CDV), and User Acceptance Test (UAT) Defects

Open Defects by Phase	Priority 1	Priority 2	Priority 3/Priority 4	Total
CDT	0	29	86	115
CDV	0	0	12	12
UAT	0	4	3	7
Total Open Defects	**0**	**33**	**101**	**134**

Defect Delivery by Golden Data Set (GDS)	Priority 1	Priority 2	Priority 3/Priority 4	Total
Wave 1 Go-Live	0	28	19	47
GDS#10	0	2	43	45
GDS#11	0	0	8	8
In Triage	0	3	31	34
Total Open Defects	**0**	**33**	**101**	**134**
Conversion Resolved	0	-15	-12	-27
Total Open Unresolved Defects	**0**	**18**	**89**	**107**

Figure 5.1.2-1– Open Converted Data Test (CDT) Defects by GDS
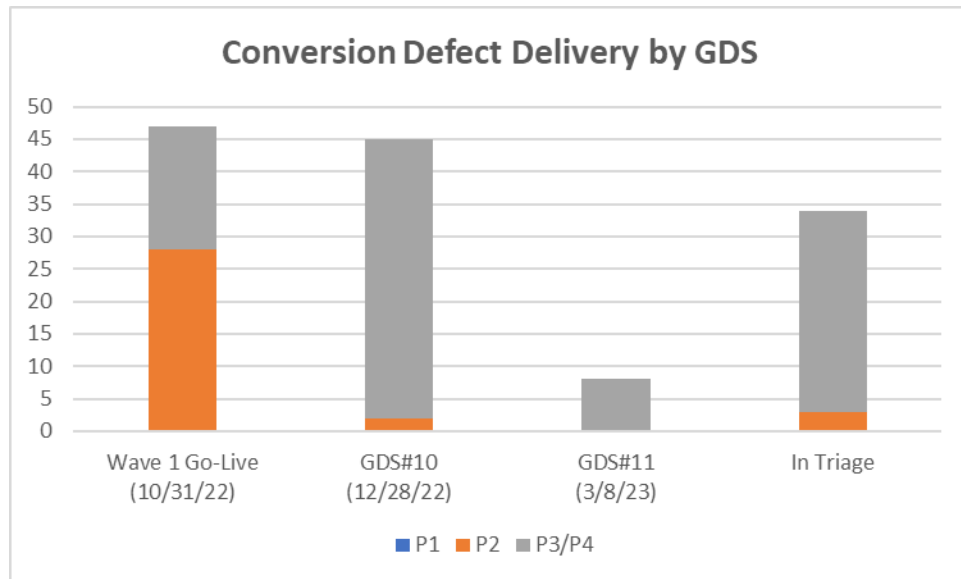
5.1.3   Gainwell Technologies

► CalWIN Document Migration
  o Continued delivery of Client Correspondence (CC) from CalWIN
  o Completed Wave 1 CC transmission
    ▪ 2.5 million files transferred for Placer County
    ▪ Over 3 million for Yolo County

5.1.4   Ancillary Systems Conversion

► Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
► Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
► Delivered Wave 2 Ancillary Data Exceptions

Figure 5.1.4-1– Ancillary Systems Conversion Gantt Chart
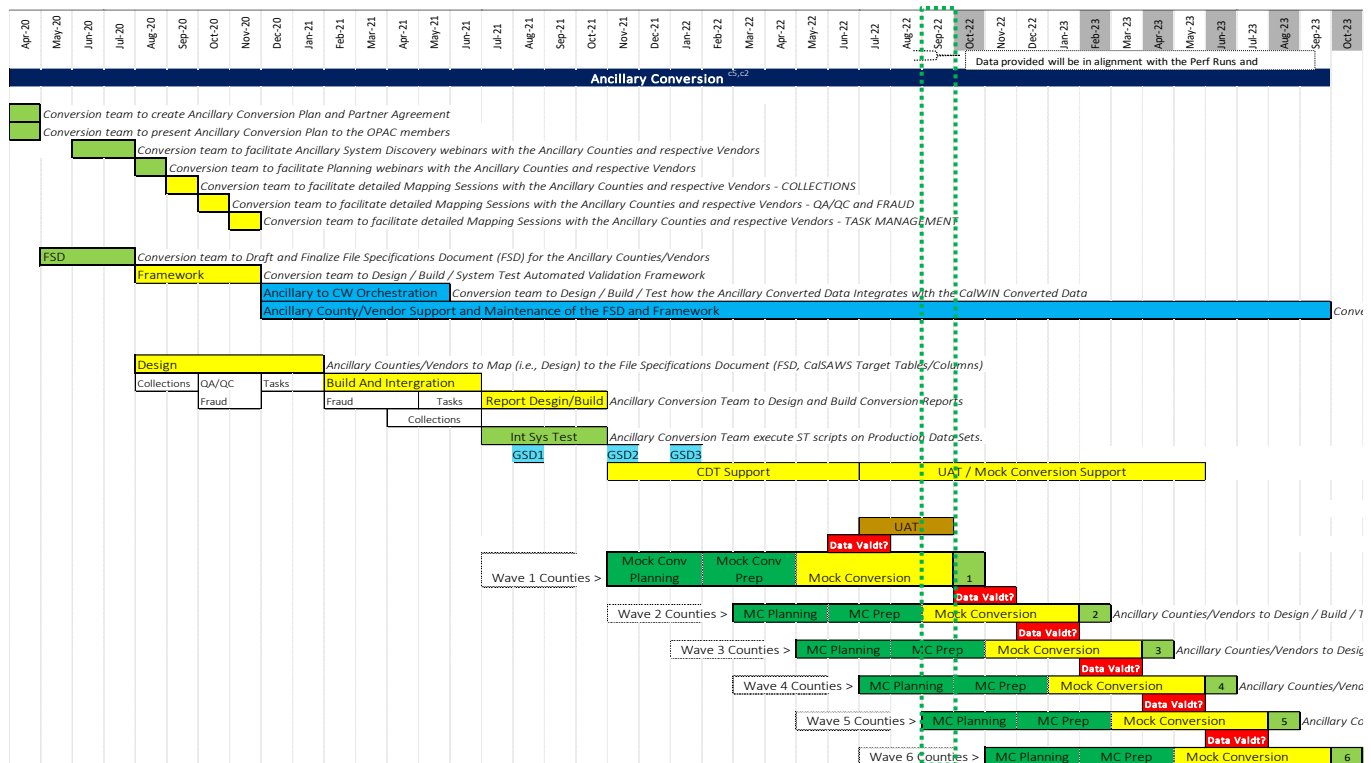
Table 5.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Completed	Exception handing for Ancillary provided data is ready for the Counties	Completed
February 2021	Design/Mapping	All CalSAWS DB targets (defined in FSD) have source mappings from Ancillary	Completed
July 2021	Build	Development activities, dependent design mapping, are ready to begin (or are completed)	Completed
January 2022	System Test	System Test execution, dependent on test scripts and build completed, are ready to begin (or are completed)	Completed

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
June 2022	Integration Test	End-to-End Test execution, dependent on test scripts, System Test completed, and CDT completed, are ready to begin (or are completed)	Completed
August 2022	Wave 1 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Completed
October 2022	Wave 2 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	In progress
February 2022	Wave 3 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
April 2023	Wave 4 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
June 2023	Wave 5 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
August 2023	Wave 6 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started

Table 5.1.4-3 – Conversion Milestones

WAVE	MOCK COUNT PREPARATION	MOCK CUTOVER	COUNTY PREPARATION	CUTOVER
Wave 1	July 30, 2022	August 6, 2022	September 19, 2022	October 27, 2022
	Completed	Completed	Completed	Not started
Wave 2	November 26, 2022	December 3, 2022	January 14, 2023	February 23, 2022
	Not started	Not started	Not started	Not started
Wave 3	January 28, 2023	February 4, 2023	March 25, 2023	April 20, 2023
	Not started	Not started	Not started	Not started
Wave 4	April 1, 2023	April 8, 2023	May 13, 2023	June 29, 2023
	Not started	Not started	Not started	Not started
Wave 5	June 3, 2023	June 10, 2023	July 15, 2023	August 31, 2023
	Not started	Not started	Not started	Not started
Wave 6	July 29, 2023	August 5, 2023	September 16, 2023	October 26, 2023
	Not started	Not started	Not started	Not started

Note: All Dates are the start of the Conversion window

5.1.5 Deliverable Management

Table 5.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
72	CalSAWS Deployment Complete Milestone/Report – CalWIN Wave 1	• Continued developing the DDED • Submission of the DDED is due on October 18, 2022

5.2 Activities for the Next Reporting Period

5.2.1 CalWIN Conversion

► Continue to complete Jira epics and issue aligned with Golden Data Set (GDS) delivery schedule
► Communicate Business Mitigation Options to address the Risk 258 Waves 2 thru 6 - 84 Cutover Window to CalWIN ISS (OPAC) on September 29, 2022
► Gainwell and Accenture Conversion continue to assess refactoring and SDLC timeline needed for the Risk 258 Business Impact Mitigation Options
► Support Wave 1 Counties during the 6-week County Preparation timeframe
► Support Wave 2 County Data Validation (CDV)

5.2.2 Gainwell Technologies

► CalWIN Data Migration
   o Continue planning for future CalWIN extractions
► CalWIN Data Retention M&O
   o Continue planning for future data retention runs

5.2.3 Ancillary Systems Conversion

► Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
► Continue to update the Ancillary Systems file specifications documents (as needed)
► Meet with Wave 1 Counties to address any cutover questions

5.2.4 Deliverable Management

Table 5.2.4-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
72	CalSAWS Deployment Complete Milestone/Report – CalWIN Wave 1	• Continue developing the DDED • Submission of the DDED is due on October 18, 2022

5.3 Deviations from Plan/Adjustments

► None for the reporting period

6.0   CalWIN Functional Support

6.1   Highlights of the Reporting Period

Table 6.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• None to note for reporting period

► Supported CalSAWS 3x Weekly Leadership Meetings on September 26, 2022, September 28, 2022, and September 30, 2022 to collaborate on leadership items for the CalWIN release

► Supported Implementation Support Services (ISS) Team Leads Meetings on September 27, 2022 and September 29, 2022 to collaborate effectively

► Supported Sonoma County To-Be Business Process Reengineering (BPR) Closeout Sessions during September 26 – 30, 2022, upcoming sessions include:
   o Task Management, Workload Management, Imaging
   o Application Registration, Electronic Inter-County Transfer (eICT) Sending, Income Eligibility Verification System (IEVS)
   o Employment Services, Service Arrangements, Add Resources
   o Periodic Reporting (PR), Discontinuance, Re-Evaluation (RE)
   o Automated Actions and Pending Decisions

► Supported Wave 1 County Preparation Phase during September 26 – 30, 2022, upcoming by:
   o Wave 1 County Preparation Phase Office Hours x5
   o Daily Debrief: Wave 1 County Preparation Phase x5
   o Run and Share County Preparation Metrics

► Supported Wave 2 Process Simulation during September 26 – 30, 2022, upcoming by:
   o Wave 2 process simulation data staging iteration
   o Wave 2 batch requirements

► Supported Wave 1 Open Defect Strike Team on September 26, 2022, to align on an approach to Open Defects for the Wave 1 go live

► Supported Wave 1 Open Defect Strike Team – Meeting 2 on September 30, 2022, to align on an approach to Open Defects for the Wave 1 go live

6.2 Activities for the Next Reporting Period

► Prepare for CalSAWS 3x Weekly Leadership Meetings on October 5, 2022 and October 7, 2022 to collaborate on leadership items for the CalWIN release

► Prepare for Implementation Support Services (ISS) Team Leads Meetings on October 4, 2022 and October 6, 2022 to collaborate effectively

► Prepare for San Luis Obispo County To-Be Business Process Reengineering (BPR) Closeout Sessions during October 3 – 7, 2022, upcoming sessions include:
  o Imaging
  o Workload Management, Service Arrangements, Resource Databank (RDB)
  o Appointments and General Assistance (GA)
  o E2Lite and Employment Services
  o Hearings, Quality Assurance (QA), Automated Actions/Pending Decisions

► Prepare for San Francisco County To-Be Business Process Reengineering (BPR) Closeout Sessions during October 3 – 7, 2022, upcoming sessions include:
  o Benefit Recover and Collections

► Prepare for Wave 1 County Preparation Phase during October 3 – 7, 2022, upcoming by:
  o Wave 1 County Preparation Phase Office Hours x5
  o Daily Debrief: Wave 1 County Preparation Phase x5
  o Run and Share County Preparation Metrics

► Prepare for Wave 2 Configuration during October 3 – 7, 2022, upcoming by:
  o Contra Costa BPR Flow Review for Configuration
  o Contra Costa – CalSAWS Configuration Verification Session x2

► Prepare for Wave 2 Process Simulation during October 3 – 7, 2022, upcoming by:
  o Wave 2 Process simulation data staging iteration
  o Wave 2 Batch Requirements and Schedule

► Prepare for Wave 1 Open Defect Strike Team – Meeting 3 on October 4, 2022, to align on an approach to Open Defects for the Wave 1 go live

► Prepare for Sonoma County Meeting functionality on October 5, 2022, to align on an approach for NSDI functionality at Sonoma County

6.3 Deviations from Plan/Adjustments

► None for the reporting period

7.0   Technical Infrastructure

7.1   Highlights of the Reporting Period

Table 7.1-1 – CalSAWS Technical Infrastructure Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• None to note for reporting period

Table 7.1-2 – County Network Connectivity Readiness Status

CalWIN WAVE 1 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Overall Network Interconnectivity	On track	100.0%	95.9%
Critical Path	On track	100.0%	100.0%

CalWIN WAVE 2 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Overall Network Interconnectivity	On track	88.8%	71.3%
Critical Path	On track	100.0%	78.2%

CalWIN WAVE 3 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Overall Network Interconnectivity	On track	81.8%	34.6%
Critical Path	On track	74.1%	53.4%

CalWIN WAVE 4 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Project Networking Connectivity	On track	31.0%	15.1%
County Networking Connectivity	On track	15.8%	15.8%

► Wave 1
  o Completed all technical enablement and connectivity for Placer and Yolo Counties
  o Continued circuit bandwidth upgrades for Placer and Yolo Counties to support Enhanced Data Reporting (EDR)
  o Received response to Security and Compliance validation CalSAWS Requests for Information (CRFI)
  o Began the process to handover the Wave 1 sites to Operations

- ► Wave 2
  - o Continued to monitor risks for Santa Clara County
    - ▪ Deployed and activated AT&T circuit on August 23, 2022. Risk rating lowered
    - ▪ Level 3 circuit delivery date pending from TPX
    - ▪ Comcast circuit scheduled for delivery on October 29, 2022
  - o Completed integration with CalSAWS
    - ▪ Santa Clara County configuration changes completed
    - ▪ Tulare and Contra Costa County testing completed
  - o Completed Interface Partner File Exchange Test (IPT) pre-readiness for Santa Clara, Tulare, and Contra Costa County
    - ▪ Santa Clara IPT pre readiness to be re-worked due to county changing their IP Address requirements
  - o Completed database connectivity tests (EDR, JDBC, Apex) for Tulare, and Contra Costa Counties
- ► Wave 3
  - o Continued to track secondary circuit activation for Orange and Ventura Counties
    - ▪ Crown Castle circuit delivery date October 19, 2022 from TPX
  - o Response to CalSAWS Requests for Information (CRFI) 22-062 from Orange and Ventura Counties received. Response from Santa Barbara pending
  - o Prepared to begin testing of firewall policies and technical integration tests
- ► Wave 4
  - o Response to CalSAWS Requests for Information (CRFI) 22-078 – Application requirement list is due by September 30, 2022
  - o Response to CalSAWS Requests for Information (CRFI) 22-084 – Routing and firewall changes required for CalSAWS integration is due by September 30, 2022
  - o Response to CalSAWS Requests for Information (CRFI) 22-093 – Request for Source Internet IP Address for JIRA and Sandbox Access is due by October 14, 2022
  - o Ongoing San Diego County Circuit delivery
    - ▪ AT&T circuit delivery cancelled by County (Previously scheduled for August 30, 2022)
    - ▪ Level 3 circuit delivery date pending from TPX
  - o Ongoing San Mateo County Circuit delivery
    - ▪ Both circuits (AT&T and Level 3) delivery date pending from TPX
  - o Ongoing Santa Cruz County Circuit delivery
    - ▪ Century link circuit delivered and activated
    - ▪ AT&T circuit undeliverable; Alternate carrier Comcast identified.
    - ▪ County requesting for additional bandwidth; will submit a SCR to formally request upgrade
  - o Ongoing Solano County Circuit delivery
    - ▪ Comcast circuit delivered and activated
    - ▪ AT&T circuit undeliverable; Alternate carrier Comcast identified.
    - ▪ County requesting for additional bandwidth; will submit a SCR to formally request upgrade

► CalWIN Counties
  o Ongoing requirement gathering sessions around EDR in progress
  o Enhanced Data Reporting (EDR) approved
    ▪ New circuit orders submitted for Wave 2 – 6 Counties in anticipation of opting in for EDR and where additional bandwidth was required based on the completed assessment

7.2   Activities for the Next Reporting Period

► Submit Change requests for CalWIN Wave 4 Counties for approval
► Santa Clara SFTP access permissions to be reconfigured due to change in County IP Addresses (CRFI 22-040 Response revised by county)
► CalWIN Wave 5 Circuit TPOC Meeting to be scheduled – Mid October
► CalWIN Wave 5 Circuit orders to be placed
► Continue to work with Wave 3 Counties for CalSAWS integration, where new CRFI responses are received
► Schedule one-on-one low level design review sessions with the Wave 4 Counties for CalSAWS integration
► Continue to track circuit upgrades for Waves 1, and 2 for EDR enablement
► Continue to track circuit deliveries for Waves 2, 3, and 4

7.3   Deviations from Plan/Adjustments

► Santa Cruz county requesting for additional bandwidth to be procured; County will submit a SCR to formally request upgrade.
► Santa Clara County has changed the designated Point of Presence (PoP) site location resulting in previously completed procurement and planning tasks having to be re-done. This will result in a 3-month impact to all downstream tasks and milestones for Santa Clara County unless mitigated
  o Mitigation:
    ▪ Temporary installation (deployed on June 29, 2022) of 4G connection (at additional cost) which will allow the County to complete pre-readiness and technical enablement tasks. This will isolate the County from being on-hold for 2 months. However, procured circuits will need to be delivered before beginning Interface Partner Testing (IPT) and User Acceptance Testing (UAT) testing
    ▪ 4G connectivity for Santa Clara unusable due to poor 4G signal resulting in instability and unusable as a workaround
    ▪ Comcast 600x35Mbps - Construction delays (ISP) could result in an additional 2 months to deliver (Target: November 2022)
    ▪ AT&T 100Mbps – Delivered on August 23, 2022
    ▪ Level 3 100Mbps Circuit order placed as contingency while dependencies with Comcast and AT&T are resolved
    ▪ Risk rating lowered with the delivery of the AT&T Circuit allowing county to proceed with testing and training requirements
  o Santa Clara County has identified a 2 new public IP addresses which will be used for Outbound SFTP connectivity. This will result in reconfiguration and will require retesting of partner connectivity

8.0 Appendices

Appendix A – CalSAWS Deliverable Summary
Appendix B – CalSAWS Migration Work Plan Summary
Appendix C – CalSAWS DD&I Project Gantt Chart
Appendix D – CalSAWS Project Risks and Issues Report