

CalSAWS | Agenda for the CalSAWS Consortium Project Steering Committee

Date: October 20, 2022	Location: CalSAWS Rancho Cordova Big Sur Conference Room 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 8:30 a.m. – 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 940 5730 5276 Passcode: 120744 Zoom Link: PSC Zoom Link

CONVENE MEETING OF THE PROJECT STEERING COMMITTEE – All scheduled items will be heard in the Big Sur Conference Room located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast: 1-888-788-0099 enter Meeting ID 940 5730 5276 followed by Passcode 120744 or join the webcast by clicking [PSC Zoom Link](#).

As allowed by Government Code Section 54953(e)(1)(A), the following Brown Act provisions related to teleconference meetings are not in effect during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency's jurisdiction.

PUBLIC SESSION

8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)

Topic	Lead	Est Time
1. Call Meeting to Order and confirmation of quorum.	Winna Crichlow	5 min
2. Agenda Review	Winna Crichlow	5 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Winna Crichlow	

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

- All lines will be muted when meeting begins.
- To unmute:

Topic	Lead	Est Time
<ul style="list-style-type: none"> ▪ When connected via computer – click the microphone icon. ▪ When connected via telephone – press *6. 		
Action Items		
4. Approval of the Minutes from the September 15, 2022, PSC Meeting and review of Action Items.	Winna Crichlow	5 min
Informational Items		
5. CalSAWS Procurement Update	Tom Hartman	5 min
6. Technical Operations Update <ul style="list-style-type: none"> • Production Incidents • Production Reports Generation • Case Purge Update • Disaster Recovery RTO/RPO Review and Test Status 	Arnold Malvick	30 min
7. Decommissioning of C-IV Read Only Environment	Luz Esparza Lisa Salas	15 min
8. CalSAWS Release and Policy Update	Lisa Salas	15 min
9. Wave 1 Migration Cutover Weekend Plan <ul style="list-style-type: none"> • Readiness Summary • System Availability for Cutover Weekend • Communications 	Yong Vangbliayang Cathryn VanNamen Rachel Frey Arnold Malvick Dan Dean	30 min
10. Conversion Update <ul style="list-style-type: none"> • Development of a dashboard timer/countdown for next big batch 	Keith Salas	15 min
11. UAT Wrap-up and Decision Tree	Peggy Macias	15 min
12. Update on Waves 2 – 6 Key Risks	Arnold Malvick Rachel Frey Dan Dean	20 min
13. BenefitsCal User Forum	Rachel Frey	5 min
14. Update on Key State IV&V Activities	Brian Nagy	10 min
15. State Partners Updates <ul style="list-style-type: none"> • OSI • CDSS 	Brandon Hansard Brittany Blake	15 min

Topic	Lead	Est Time
<ul style="list-style-type: none"> DHCS 	Katie Mead	
16. Regional Updates	PSC Members	20 min
17. Adjourn Meeting	Winna Crichlow	

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

